



Thornhill Elementary Schools - Accommodation Review Committee

Minutes of ARC Working Meeting #3 held January 22, 2009, 7:00 p.m., at St. Anthony CES, 141 Kirk Drive, Thornhill.

In attendance:

ARC Chair: Absent with Notice
ARC Secretary: Andy Di Sebastiano, Superintendent of Education: School Leadership

Members:

| | | |
|-------------------------|----------------|---|
| Norbert Koehl | CSC Chair | St. Anthony Catholic Elementary School |
| Sam Cuda | Parent | St. Anthony Catholic Elementary School |
| Maureen Hurley | Parent | St. Anthony Catholic Elementary School |
| Amanda Butters | Teacher | St. Anthony Catholic Elementary School |
| Tony Patriarca | Non-Teaching | St. Anthony Catholic Elementary School |
| June Buick | Principal | St. Anthony Catholic Elementary School |
| Joe Wigglesworth | CSC Chair | St. Michael Catholic Academy |
| Louie Gavros | Parent | St. Michael Catholic Academy |
| Trixie Santiago-Sorrell | Parent | St. Michael Catholic Academy |
| Dayna Fitzpatrick | Teacher | St. Michael Catholic Academy |
| Melodie Curran | Non-Teaching | St. Michael Catholic Academy |
| Luisa Busato | Principal | St. Michael Catholic Academy |
| Diane Scaini | Parent | St. René Goupil-St. Luke Catholic Elementary School |
| Paul Wilkie | Parent | St. René Goupil-St. Luke Catholic Elementary School |
| Lisa Falconi | Teaching | St. René Goupil-St. Luke Catholic Elementary School |
| Gordon Lovgren | Principal | St. René Goupil-St. Luke Catholic Elementary School |
| Father William Burns | Parish | St. Luke Parish, Thornhill |
| Lisa Thalassinou | Parish | Good Shepherd Parish, Thornhill |
| Carol Cotton | School Trustee | Markham, Area 1, Wards 1,2,3,6 |

ARC Facilitators: Lygia Dallip, Watson & Associates
 Dan Del Bianco, Watson & Associates

ARC Resource Staff:

Bryce Eldridge, York Catholic – Superintendent of Plant
 Dan McCowell, York Catholic - Senior Manager, Administrative Services
 Tom Pechkovsky, York Catholic - Manager of Planning Services
 Christine Hyde, York Catholic - Planner

Recording Secretary: Silvana Greco

Public Observers Signed In:

| | | |
|--------------|--------------|--|
| Connie Mason | CSC Co-Chair | St. Anthony Catholic Elementary School |
|--------------|--------------|--|

Absent:

Patricia Preston, Associate Director – ARC Chair
 Angie Della-Rovere – St. René Goupil – St. Luke Catholic Elementary School
 Joe McLoughlin, York Catholic – Manager of Maintenance Services

1. WELCOME & INTRODUCTION

The meeting was held in the St. Anthony Catholic Academy Library and was called to order at 7:00 p.m. Andy DiSebastiano, ARC Secretary, acting Chair, welcomed everyone to Working Meeting #3.

2. PRAYER

Acting Chair led the group in prayer.

3. APPROVAL OF JANUARY 22, 2009, ARC MEETING AGENDA

The agenda of the Thornhill Elementary Schools Accommodation Review Committee (ARC) meeting of January 22, 2009, was approved as distributed.

3. APPROVAL OF JANUARY 8, 2009, ARC WORKING MEETING # 2 MINUTES

The minutes of the Thornhill Elementary Schools Accommodation Review Committee (ARC) Working Meeting # 2 of January 8, 2009, were approved.

4. UPDATES TO ARC BINDER

ARC members were provided with **A Summary of Supporting Documentation Distributed with Revised Table of Contents for Working Meeting #3, January 22, 2009**. Data provided will be discussed in detail with reference to the review process as the Committee proceeds with its mandate.

The list of materials for addition to the ARC binder was reviewed by ARC Resource Staff; with particular note to:

ARC Letter to St. Anthony, St. Michael & St. Rene Goupil-St. Luke CES Communities

A revised letter was presented to include the Flow Chart or Critical Path and an update on the ARC process.

Board Profile & School Profiles

St. Anthony, St. Michael & St. Rene Goupil-St. Luke School Profiles were amended to indicate metric measurements as requested by the ARC.

Upper Canada Childcare Lease Permit at St. Rene Goupil-St. Luke CES

St. Rene Goupil – St. Luke Childcare Lease was distributed at the January 22, 2009 ARC Working Meeting # 2 to meet Board Accommodation Review Policy requirements.

GSB Statement / Sources of Revenue Form for St. Anthony, St. Michael & St. Rene Goupil-St. Luke CES

General School Budget (GSB) Release forms were distributed for St. Anthony, St. Michael & St. Rene Goupil-St. Luke CES to indicate sources of revenue at the school level. Explanations were provided by the ARC Secretary.

5. BUS TOUR

A bus tour was attended by the ARC members on Monday, January 12, 2009. ARC Members gave feedback and have sent questions to the ARC email.

The ARC Resource Team arranged for pictures to be taken during the tour. These photographs will be kept on file at the board and made available to the ARC if they require viewing when working on the School Valuation Framework.

The Acting Chair indicated that questions did come in through the ARC Email which were forwarded to the ARC's Resource Team. The questions will be reviewed and addressed at the next ARC Working Meeting # 4 on February 19, 2009.

The ARC requested updated surveys be taken for St. Anthony, St. Michael & St. Rene Goupil-St. Luke CES. ARC Resource Staff will produce preliminary site plans using current data and follow up with detailed revisions once surveys are completed.

6. SCHOOL VALUATION FRAMEWORK

ARC Resource staff incorporated questions and provided revised wording on the School Valuation Framework. The ARC discussed and reviewed highlighted areas to ensure the highlighted areas reflected the questions recommended by the ARC from January 8, 2009. The ARC was given an opportunity to review and provide feedback.

1.27.2 (New)

Does the location of the school foster the network of adult relationships (home/parish/school) in the child's life to affirm and support their growth in faith?

The ARC approved the addition of 1.27.2 to the School Valuation Framework

1.13.1 (Revision)

Discussion was held and clarification was provided for "What percentage of students live within 1.2 and 1.6 km from the school?"

Would like to read, "How many students reside within the walking distance of the school as defined by the York Catholic District School Board's Transportation Policy?"

The ARC approved the revision of 1.13.1

1.20 (Clarification)

"Do students have an opportunity to participate in non-athletic school clubs? (List)

A concern was expressed that school bands will fall under clubs. It was agreed that St. Michael can include bands, choir under Description/Answer.

The ARC approved that Clubs will be defined as "all extra curricular and non-athletic activities".

4.13.1 (New)

Does the school have a Before & After School Program?

The ARC approved the addition of 4.13.1 to the School Valuation Framework

The ARC approved the revised School Valuation Framework. The next step is to get input into the customized School Valuation Framework from each of the 3 school communities at the first Public Meeting on February 5, 2009.

7. **QUESTIONS & ANSWERS**

QUESTIONS FROM THE COMMUNITY

The 3 questions received from the Community and Proposed Responses were discussed and approved.

PTR

The ARC Resource Team communicated that the PTR (Prohibited to Repair) designation is set by the Ministry of Education.

PARISH BOUNDARIES

The ARC was provided with a map of Parish Boundaries. The ARC Resource Team will update the map to revise the symbols.

8. **AGENDA & FORMAT FOR FIRST PUBLIC MEETING**

The ARC was given a supplementary sheet that included more detailed information (attached).

4 Kiosks will be set up based on the 4 Values as outlined in the School Valuation Framework. One person at each Kiosk will be designated as a recorder. ARC representatives from each school community will be available to provide clarification and receive input from the community.

The ARC approved the format for the 1st Public Meeting on Thursday, February 5, 2009. Parking will be available at Good Shephard Catholic Church – notification of additional parking will be included in the notice to parents/community. A notice will be included in the church bulletin. Notice to be sent to parishes by Tuesday, January 27, 2009. Notices are to be sent to the church 4 days prior to weekend masses.

The ARC would like to clearly identify that 7:00 to 7:30 pm will be Presentations and Community Input from 7:30 to 8:30 pm. The intent of this first meeting is for the public to provide input based on the work done so far by the ARC.

NOTE:

- Name tags will be provided for the ARC members
- School Boundary Map will be included in the information package
- PowerPoint notes will be included in the information package (Speaker will remind public when to turn page)

It was agreed that a Table of Contents would be included and a notation indicating that the York Catholic District School Board's Accommodation Review Policy and the Director's Report is available through the school office.

9. **NEXT MEETING**

The next meeting of the ARC (Working Meeting #4) will be held at St. René Goupil-St. Luke Catholic Elementary School on Thursday, February 19, 2009. It was agreed that the meeting begin at 7:00 p.m.

The focus of Working Meeting #4 will be to discuss the feedback from the 1st Public Meeting of February 5, 2009, and to continue on the customization process of the School Valuation Framework. Schools groups will meet to further identify needs.

School groups will meet to further identify needs.

10. **ADJOURNMENT**

The meeting adjourned at 9:35 p.m.