

POSITION SUMMARY: Under the supervision of the Facilities Services Unit Coordinator, the custodian will maintain a clean, safe, healthy, and efficient operation within a designated school as scheduled by the Head Custodian and/or Lead Hand.

RESPONSIBILITIES INCLUDE:

1. Responsible in maintaining a clean, safe and healthy environment at a designated school property and ensure an efficient and economic operation.
2. Perform assigned duties as scheduled by the Head Custodian, Lead Hand and/or Facilities Services Unit Coordinator.
3. Perform other duties as required within the context of the services provided by the Facilities Services Unit and as requested by the School Administration.
4. Responsible for reporting all deficiencies, maintenance requirements, vandalism, and caretaking supply inventory to the Head Custodian or Lead Hand as required.
5. Assist Community Use of Schools Permit holders within the context of services provided by the Facilities Services Unit.
6. Report to the Head Custodian and/or Lead Hand the misuse of property and/or equipment by approved permit holders.
7. Ensure the security of the school facility.
8. Respond to after-hours emergencies as required by the Facilities Services Unit.