



# St. Mary Immaculate Catholic Elementary School

161 Regent Street, Richmond Hill, Ontario L4C 9N9

SMI Phone: 905-884-5381 Fax: 905-884-0972 SCG Site Phone: 905-508-7107



June 25, 2010

Dear Parents/Guardians,

As we prepare for our renovation and temporary relocation of our Grade 4 to 8 students to SCG, I would like to offer some helpful information to our community. Our junior kindergarten to Grade 3 students will continue to attend school in the south wing of the St. Mary Immaculate location. Our Grade 4 to 8 students will be bused to the St. Charles Garnier location in accordance with the transportation plan that was explained in a previous letter. We would like to share the following information to make sure that our start-up in September is as smooth as possible.

## Safe Arrival

Our safe arrival phone number at St. Mary Immaculate will remain the same as always. Starting in September, use this number to report an absence if your child is in Kindergarten to Grade 3:

**St. Mary Immaculate Safe Arrival Phone Number: 905-884-5381**

St. Charles Garnier will have a separate phone number for our safe arrival program. Starting in September, use the following phone number to report an absence if your child is in Grades 4 to Grade 8:

**St. Charles Garnier Safe Arrival Phone Number: 905-508-7107**

If you have **children in both locations**, you **must call each location separately** to report your children's absences.

## Student Classroom Placement

Please be advised that classroom placement could change over the summer due to fluctuation in student enrolment or other unforeseen factors. However, at this time your child, \_\_\_\_\_ has been placed in  
Grade \_\_\_\_\_, in \_\_\_\_\_, class for September 2010.  
Student Name  
Teacher's Name

## Transportation Information

In September, your child will be on the following colour coded bus: \_\_\_\_\_.  
Bus Colour & Number

- Students who currently take the bus, will continue to take the bus at their regular pick-up point as per usual.
- When the buses arrive at SMI, the students from Grades 4 to 8 will remain on the bus and pick-up walking students from Grades 4 to 8.
- All kindergarten students will go directly to the **kindergarten room** when they arrive at school. Students from Grades 1 to 3 will go to the main school yard.
- Students from Grades 4 to 8 who walk to school, will go directly to the Kindergarten Yard where they will wait to board their bus at approximately 8:55 a.m., and then take them to St. Charles Garnier.
- Buses from SMI to SCG will depart at 9 a.m. so it is imperative that students arrive on time. Students who miss the bus will remain in a primary classroom for the day unless their parents/guardians can make arrangements to transport them to St. Charles Garnier (SCG).
- At the end of the day, students from SCG will be bused back, arriving at SMI at approximately 3:30 p.m.

Please keep this letter for your reference. If you have any questions or concerns please contact the school. Have a safe and enjoyable summer!

Sincerely,

J. Cordi,  
Principal