



# St. Mary Immaculate Catholic Elementary School

161 Regent Street, Richmond Hill, Ontario L4C 9N9

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June 7, 2010

Dear Parents/Guardians,

Our construction and relocation plans for September 2010 continue to be developed and refined to ensure a smooth transition and continuity of programming for all our students. Beginning in September 2010, the north wing of St. Mary Immaculate will be under renovation through to March 2011. During that time our students from Grades 4 to 8 will be re-located to the second floor of St. Charles Garnier. One of the key pieces to the construction plan is the establishment of the transportation for our Grade 4 to 8 students to and from the St. Charles Garnier location. As such, we have worked closely with the YCDSB Transportation Department to develop our transportation framework.

The transportation plan starting in September will be as follows:

- Students who walk to St. Mary Immaculate will continue to walk to St. Mary Immaculate.
- Students who currently take the bus, will continue to take the bus at their regular pick-up point as per usual.
- When the buses arrive at SMI, the students from Grades 4 to 8 will remain on the bus and pick-up walking students from Grades 4 to 8.
- All kindergarten students will go directly to the kindergarten room when they arrive at school. Students from Grades 1 to 3 will go to the main school yard.
- Students from Grades 4 to 8 who walk to school, will continue to walk to SMI. They will go directly to the Kindergarten Yard where they will wait to board their bus which will take them to St. Charles Garnier.
- Students who walk to school will board their assigned bus at approximately 8:55 a.m.
- Buses from SMI to SCG will depart at 9 a.m. so it is imperative that students arrive on time.
- Students will get their bus assignments in mid June.

On Monday, June 21, our students from Grades 3 to 7 (Next year's Grade 4 to 8 students), will be visiting St. Charles Garnier during the morning. The purpose of this visit is to go through our transportation plan for next year and for our students to get an orientation tour of St. Charles Garnier. This transportation run-through will enable our staff to assess the logistics of our transportation plan and make fine-tune adjustments for September if necessary.

If you have any questions or concerns please contact the school.

Sincerely,

J. Cordi  
Principal

I give my child \_\_\_\_\_ permission to participate in the Transportation run-through and orientation tour of St. Charles Garnier to be held on June 21, 2010.  
*(name of student)*

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_