

YORK CATHOLIC DISTRICT SCHOOL BOARD



BOARD POLICY	
<i>Policy Section</i> Program/Curriculum	<i>Policy Number</i> 305
<i>Former Policy #</i> 305	<i>Page</i> 1 of 3
<i>Original Approved Date:</i>	<i>Last Approval Date:</i>
October 25, 1995	November 14, 2006 March 9, 2010

POLICY TITLE: JK/SK PROGRAM FORMAT

Note: This policy shall be in effect until the Early learning Program has been fully implemented in the schools of the Board.

SECTION A

1. PURPOSE

Pending completion of the Early Learning Program, the York Catholic District School Board will continue to offer JK/SK programs in two formats - alternate day/full day (standard form of delivery) and every day/half day (optional choice of delivery).

While the preferred option of program delivery is the alternate day/full day which aligns the delivery of the JK/SK program with transportation at the start and end of the school day, the Board also recognizes that some families may prefer the option of a half day/every day format.

2. POLICY STATEMENT

It is the policy of the York Catholic District School Board to offer Junior and Senior Kindergarten in either of two formats:

- a) alternate day/full day (standard form of delivery)
- b) every day/half day (optional choice of delivery).

3. PARAMETERS

- 3.1 The preferred (standard) format for JK/SK program delivery is alternate day/full day.
- 3.2 In order to change the program delivery format in an existing school, the guidelines as outlined in this policy must be followed.
- 3.3 The JK/SK program delivery format for new schools shall be determined by the Board, subject to community/staff input and Early Learning Program direction.

30/03/2010

- 3.4 Where the JK/SK program delivery format in the home school does not meet the needs of a parent/guardian, a request to attend a school with the desired JK/SK program delivery format may be initiated through the Out of Boundary Admission process.
- 3.5 Mid-day transportation will not be provided by the Board.

4. RESPONSIBILITIES

- 4.1 Director of Education

To oversee the implementation of this policy.

- 4.2 Principal

To provide leadership to a school community with respect to the JK/SK program format

5. DEFINITIONS

6. CROSS REFERENCES

- 6.1 YCDSB Policy 226A Admission to Elementary Schools
- 6.2 YCDSB Policy 203 Student Transportation Services

7. RELATED FORMS

- 7.1 Out of Boundary Admission – TCH 19

POLICY TITLE: JK/SK PROGRAM FORMAT

SECTION B

GUIDELINES

1. ESTABLISHED SCHOOLS

- 1.1 By March 1 of any given year, parents/guardians of the current JK and newly registered JK pupils, may request to the principal that a change to the existing program format be considered for the JK/SK program in the following year.
- 1.2 There are varying ways that this information could be received by the principal including, but not limited to, letters, petition, and written/verbal requests during registration.
- 1.3 Where interest has been expressed in a change of program format, the principal shall notify the Catholic School Council, the area trustee and the school superintendent that a bonafide request has been made to change the JK/SK program format.
- 1.4 The principal shall host an information meeting by the beginning of April for parents of the current JK pupils and newly registered JK/SK pupils, to provide a detailed overview of both program formats and to explain how parents may select the program format of their choice.
- 1.5 Where an alternate method of program format delivery is feasible, viable and satisfies the needs of the majority of families, it will be accommodated.
- 1.6 Both delivery models may be offered within a school unless the school is an Early Learning Program school.

Approval by Board	March 9, 2010 _____ <i>Date</i>
Effective Date	March 9,2010 _____ <i>Date</i>
Revision Dates	_____ <i>Date</i>
Review Date	March 2015 _____ <i>Date</i>