

YORK CATHOLIC DISTRICT SCHOOL BOARD



BOARD POLICY	
<i>Policy Section</i> Facilities	<i>Policy Number</i> 709
<i>Former Policy #</i> 509	<i>Page</i> 1 of 4
<i>Original Approved Date</i> January 1970	<i>Last Approved Date</i> March 17, 1987 February 3rd, 2009

POLICY TITLE: NAMING OF SCHOOLS

SECTION A

1. PURPOSE

The selection of a school name is a significant step in the process of establishing a new school community because, from the name, the ethos of the school will develop. Within a Catholic school community, the school name is intended to forge a connection with a saint or other significant Catholic individual or tradition, whose gifts/meaning will provide a focus for the school and kindle a unique identity and spiritual bond for the students and staff. The purpose of this policy and related guidelines is to provide direction to staff and community partners who are responsible for proposing names for new schools in the York Catholic District School Board.

2. POLICY STATEMENT

It is the policy of the York Catholic District School Board that schools of the Board shall be named in honour of the Divinity, a Catholic tradition, a person or group that has been officially recognized by the Church (through beatification or canonization) or an outstanding Catholic figure.

3. PARAMETERS

- 3.1 The word "Catholic" shall be an integral part of the school name;
St. Joseph Catholic Elementary School
St. Augustine Catholic High School;
- 3.2 The chosen name shall reflect, in an obvious manner, the Catholic faith;
- 3.3 Key consideration shall be given to the Parish name if not previously selected;
- 3.4 The duplication of names within the Board shall be avoided;
- 3.5 The name of the school shall be such that it does not encourage abbreviation or nicknaming;

- 3.6 The possessive form shall not be used in the name;
- 3.7 The final choice of a school name shall rest solely with the Board.

4. DEFINITIONS

Closed/Consolidated Schools:

- a) Two or more existing schools are closed, and the students are moved to one new consolidated location, or
- b) One or more existing schools are closed, and the students are relocated to fill existing space in one or more existing schools.

5. RESPONSIBILITIES

- 5.1 Local Trustee(s): To chair the school naming committee;
To present a recommended list of names to the Board.
- 5.2 Principal: To ensure that a suitable plaque or scroll, outlining the significance of the school name, is arranged for and displayed appropriately in the school.
- 5.3 Superintendent of Education: Schools:
To form a school naming committee consisting of the local trustee(s), principal (where appointed), local pastor(s), parents of the future students of the new school, students who will be attending the new school and other community members deemed appropriate.

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SECTION B

GUIDELINES: PROCEDURES FOR NAMING SCHOOLS

1. New Schools

- 1.1 As soon as the boundary is established for the new school, the Superintendent of Education, in consultation with the trustee(s) representing the attendance area, shall meet to select a chair of the school-naming committee and determine membership for this committee.
- 1.2 The committee shall seek input and engage in consultation on possible school names.
- 1.3 The committee shall recommend at least three names, in order of preference, with rationale, to the Board.

2. Closed/Consolidated Schools:

- 2.1
 - a. Follow the procedure for naming of new schools, as above; or
 - b. The superintendent of schools will invite each of the following to submit a name, with rationale:
 - i) the pastor of the parish where the consolidated school is located;
 - ii) the new Catholic School Council for the consolidated school;
 - iii) the trustees representing the area(s) where each of the schools which have been consolidated is located.
- 2.2 The superintendent shall submit the list to the Director of Education who, shall propose a name to the Board for approval.
- 2.3 The key consideration in the school name shall be the Parish name in which the primary receiving school is located.
- 2.4 Consideration should also be given to retaining both names (double names) where this would be a preferred option.
- 2.5 Names of closed schools may be considered for chapels, wings, libraries, etc., in the receiving or consolidated schools.

