

YORK CATHOLIC DISTRICT SCHOOL BOARD



BOARD POLICY	
<i>Policy Section</i> Governance	<i>Policy Number</i> 107
<i>Former Policy #</i> 216	<i>Page</i> 1 of 3
<i>Original Approved Date</i> April 24th, 2001	<i>Subsequent Approval Dates</i> April 10th, 2007 March 25th, 2008 March 1, 2011 February 7th, 2012

POLICY TITLE: STUDENT TRUSTEES

SECTION A

1. PURPOSE

The position of Student Trustee(s) serves to uphold Catholic values, and it is a valuable and important function as it allows the student perspective to be heard through their participation at Board meetings. The purpose of this policy is to outline, in keeping with legislative direction, the guidelines and expectations for Student Trustees.

2. POLICY STATEMENT

In accordance with the provisions of Ontario Regulation 243/06 Pupil Representation on Boards, , the York Catholic District School Board (YCDSB) will establish and maintain the position(s) of student trustee on its Board of Trustees.

3. RESPONSIBILITIES

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| York Secondary Catholic Presidents Council | to elect one of its members to serve in the role of Student Trustee. |
| Director of Education (or designate) | to attend the meeting where the Student Trustee is elected. |
| Student Trustee | to perform the duties of 'Student Trustee' as outline in the guidelines. |

4. CROSS REFERENCE

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| YCDSB Policy #105 | Trustee Professional Development |
| YCDSB Policy #808 | Travel, Meals and Expense Reimbursement |
| Ontario Regulation 342/06 | Pupil Representation on Boards |
| Education Act s55 | |

POLICY TITLE: STUDENT TRUSTEES

SECTION B

GUIDELINES

1. One new Student Trustee will be elected by the membership of the York Secondary Catholic Presidents Council (YSCPC) during the YSCPC spring meeting of each year, no later than April 30, to take effect for the following school year. [Note: The Director or designate will attend the appropriate meeting to observe the proceedings.]

It is expected that this new Student Trustee will be enrolled in Grade 10 at a YCDSB high school, at the time of the election.

Given the complexity of the role of Student Trustee and the steep learning curve required, the Board and YSCPC support the position of “senior transitional” Student Trustee. This Student Trustee will be elected by YSCPC during their spring meeting each year prior to April 30th and must have at least one year of experience as a Student Trustee when they take office the following school year.

2. The term of office for each Student Trustee will be two years.
3. A Student trustee must be a Roman Catholic whose residence is designated English – Separate Supporter/Elector.
4. A Student Trustee must demonstrate that he/she is able to complete the duties of student trustee without jeopardizing his/her academic standing.
5. A Student Trustee must be enrolled in a YCDSB secondary day school program and must have the written recommendation of their school principal. (Parental consent will also be requested).
6. A Student Trustee is expected to regularly attend and participate in both the Public Session and Part A of the In-Camera Session of Board meetings. Student Trustees may also be invited to attend other Board Standing Committee meetings, as appropriate.
 - 6.1 Voting:
Student Trustee votes do not count, however a Student Trustee has the right to have their vote recorded in the minutes.
 - 6.2 Motion:
A Student Trustee is not entitled to move a motion but is entitled to suggest a motion. If no Board member moves the motion the record shall show the suggested motion.
7. A Student Trustee is expected to maintain consistent, regular attendance at all Board meetings, and to inform the Secretary of the Board when she/he is unable to attend.
8. A Student Trustee will present a report at each Board Meeting that reflects areas of interest to the student body.
9. In their functions as a Student Trustee, where he/she is a representative/ambassador of the YCDSB, the Student Trustee is expected to conduct him/herself with proper demeanor at all times.

10. A vacancy shall be filled by a by-election in the following scenarios:
 - 10.1 The term of the Student Trustee may be terminated at any time for violations of the established guidelines, through the consensus of the Board Chair, the Board Vice-Chair, the Director of Education, and the President of the York Secondary Catholic Presidents Council Executive.
 - 10.2 In the event that the Student Trustee is unable or unwilling to fulfil his/her duties. The term for an interim Student Trustee will be for the remainder of the school year.
11. A Student Trustee will not count towards quorum at Board meetings.
12. Student Trustee expense for travel/meals will be reimbursed according to the Travel, Meals and Expense Reimbursement Policy
 - 12.1 A Student Trustee will be reimbursed, upon request, for travel to and from Board meetings and on other Board related business at the Board's travel rate in effect at such time.
 - 12.2 The Board supports sending Student Trustee's to conferences.
 - 12.3 The Board will reimburse the Student Trustee upon submission of receipts, for out-of-pocket expenses related to Board business, so long as such expenditures have received prior authorization.
13. Student Trustees will be reimbursed the minimum basic subsidy (tech allowance) of \$40 per month to cover internet/cell phone expenses.
14. The amount of the honorarium referred to in subsection 55 (8) of the Act is.
 - 14.1 \$2,500.00 if the student trustee holds office for a complete term of office;
 - 14.2 \$2,500.00 prorated according to the proportion of a term for which the Student Trustee holds office, if the Student Trustee holds office for less than a complete term of office.
15. The Board shall forward the names of the Student Trustees to the Ministry no later than 30 days after the date of a Student Trustee election or by-election.

Approval by Board	<u>February 7, 2012</u> <i>Date</i>
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