

**Our Lady of Grace Catholic School Council
Nomination Form September 2019
“Our Children Are the Future – Get Involved”**

Dear Parents/Guardians:

Welcome back as we begin another school year, for students, staff and parents alike. We cannot emphasize the importance of this learning partnership enough, and with that in mind, extend an invitation to our parent community to consider becoming a member of the Our Lady of Grace Catholic School Council. This is an exciting opportunity for parents to become involved in the academic, social and spiritual aspects of school life here at Our Lady of Grace. Nomination forms will be accepted from September 24th to September 27th and an all candidates meeting to elect new members will be held at our first meeting on **Monday, September 30th at 7:00 pm**. Please review the responsibilities and procedures outlined on the reverse and submit nomination forms by the indicated deadline. We look forward to working with you.

Table 1

<p>Responsibilities of Catholic School Councils per Regulation</p> <p>Conduct yearly elections – within first 30 days. Hold 4 to 6 meetings a year. Hold meetings in school or location accessible to the public. Keep minutes of meetings. All financial transactions must be recorded. Publish an annual report – submit to Principal & Board. Consult with parents on matters under consultation by the council. May engage in fund raising activities according to Board policy</p>	<p>Catholic School Council Membership:</p> <p>Parents, minimum 10, maximum 20(to be elected by parents) Parish Representative (appointed by Pastor) Community Representative (appointed by Council) Non-teaching staff 1 (elected by non-teaching staff) Teacher 1 (elected by teachers) Principal (automatic member)</p>
<p>Procedures for Voting: Parents are invited to attend the All Candidates Meeting. Parents will vote for a maximum of 20 representatives (secret ballot). A notice to all parents/guardians will announce the results.</p> <p>If you are interested in becoming a candidate for election, or if you would like to nominate a candidate, please complete the form below and forward it to the School Principal as soon as possible.</p>	

Nominations will be accepted from September 24th – September 27th, 2019

Candidate Name: _____

Address: _____

Home Phone #: _____ Business #: _____

Email: _____

Parent/Guardian of: _____

I wish to declare my candidacy/nominate for elected position as a parent representative on the Catholic School Council.

I understand the role and responsibilities of a member of the School Council

Candidate's Signature: _____ Date: _____