



*Respect, Responsibility
Reconciliation*

October 17, 2019

Dear Sir or Madam,

We are writing you on behalf of St. Bernadette Catholic Elementary School in Sutton. This year, our first major fundraiser will be a Silent Auction, held the night of our school Christmas Concert on Thursday December 12th, 2019.

Our school community is attended by 240 students who live in and around Sutton. Each year, the Catholic School Council organizes a fundraiser in order to raise money for various resources, events and activities in the school. This fundraising enables us to enrich the environment and experience of our students in ways we would not be able to otherwise.

This year, the Catholic School Council hopes to raise money to create a Calming Room within the school to assist students in developing self-regulation skills.

We would be very grateful for any item or service that your company would be generous enough to offer as an auction item for this event. We would ensure that the item is picked up and delivered to the school. During the auction, we will also ensure that participants are aware of your generosity by posting the name and organization of each donor. Since the Silent Auction takes place the night of the school Christmas Concert, we are confident that all parents and many other family members will be in attendance, providing donors with excellent community exposure for their business.

Should you have any questions or wish to donate an item, please contact Juanita Doell at jjdoell@telus.net. On behalf of the St. Bernadette School community, we wish to thank you for your time and consideration in participating in this important community event.

Sincerely,

Mrs. C. deHaas
Principal

Mrs. H. Doyle
CSC Chair

Mrs. J. Doell
CSC Member

**St. Bernadette
Catholic School**

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