



Seeking a **Volunteer Parent Photographer**

We are seeking a **volunteer parent photographer** to support St. Michael Catholic Academy's School-wide Yearbook 2018 - 2019.

POSITION DESCRIPTION

St. Michael Catholic Academy's School-wide Yearbook Committee is seeking **2 parent photographers** to capture highlights from various School events throughout the year. A list will be provided at the first initial meeting. The photos taken may be included in our school-wide yearbook. Those who are interested should submit their names, email contact and phone number information as per the form below.

Please note those interested will be asked to partake in a short workshop on how to take photographs. We ask that you have a digital camera or learn how to use the school camera.

DELIVERABLES/DUTIES

Take digital photos of students at various in school and off-site events throughout the school year. List of dates will be provided at initial meeting. You may also be required to edit photos within a reasonable amount of time.

QUALIFICATIONS

Some experience with event photography is wonderful but not necessary. You are required to get a Volunteer Sector Screening as per board policy. Details are in the office at school.

----- Please return the below to office-----

HOW TO APPLY TO School-wide Yearbook Committee parent photographer

Name _____ of _____ Applicant:

Email _____ contact:

Phone contact: _____

***best time to contact you: Daytime: _____ or Evenings: _____**

AVAILABILITY

School day hours: 9:00am - 12:00pm _____

12:00pm - 3:00pm _____



Seeking a **Volunteer Parent Ad Sales Rep**

We are seeking a **Volunteer Parent Ad Sales Rep** to support St. Michael Catholic Academy's School-wide Yearbook 2018 - 2019.

POSITION DESCRIPTION

St. Michael Catholic Academy's School-wide Yearbook Committee is seeking **ONE Volunteer Parent Ad Sales Rep** to assist with procuring ads for our yearbook. The advertising will offset the cost of the yearbook which in turn is passed down to our student community. Those who are interested should submit their names, email contact and phone number information as per the form below. Selected candidates would be guided through the sales process.

DELIVERABLES/DUTIES

The **Volunteer Parent Ad Sales Rep** would be responsible for selling of ad space based on our sell sheet, along with ensuring smooth delivery of ad materials to the yearbook committee. All Specs and ad sizes will be provided.

QUALIFICATIONS

Some sales experience is wonderful but not necessary. You are required to get a police check as per board policy. Details are in the office at school.

----- Please return the below to office-----

HOW TO APPLY TO School-wide Yearbook Committee Parent Ad Sales Rep

Name _____ of _____ Applicant:
Email _____ contact:
Phone contact: _____
***best time to contact you: Daytime: _____ or Evenings: _____**

AVAILABILITY

School day hours: 9:00am - 12:00pm _____ 12:00pm - 3:00pm _____