

York Catholic District School Board

MINUTES
CORPORATE SERVICES COMMITTEE
(Public Session)

The meeting of the regular session of the Corporate Services Committee was held in the Boardroom at 320 Bloomington Road West and via Google Meet, on Tuesday, February 7, 2023, commencing at 6:30 p.m.

PRESENT:

Committee Members: F. Alexander, M. Barbieri, C. Cotton, E. Crowe, J. DiMeo, A. Grella*, M. Iafrate
T. McNicol*, A. Saggese, J. Wigston

Administration: D. Scuglia, J. Sarna, C. McNeil, G. Liu, J. Tsai*, T. Pechkovsky, J. Tsui,
K. Elgharbawy*, M. Gray*, A. Arcadi*, T. Laliberte

Absent with Notice: Student Trustees A. Peta-Dragos and J. James

Recording: K. Errett

Presiding: J. Wigston, Committee Chair

*[*Denotes attendance via Google Meets]*

1. CALL TO ORDER AND PRAYER

Committee Chair, J. Wigston, called the meeting to order at 6:30 p.m., led the Committee in the Opening Prayer. C. McNeil recited the York Catholic District School Board Land Acknowledgement and provided Roll Call.

2. APPROVAL OF NEW MATERIAL:

Material previously included in the agenda package (maps and tables) was provided in large format in reference to Agenda Action Item 11 a) Dual Feeder Secondary Schools – St. Joan of Arc CHS, Maple, for ease of reading.

Motion: Cotton/Barbieri

THAT the new material enlarged for convenience, be approved.

— **MOTION CARRIED** —

3. APPROVAL OF THE AGENDA

Motion: Iafrate/Barbieri

THAT the Agenda be approved as presented.

— **MOTION CARRIED** —

4. DECLARATION OF CONFLICT OF INTEREST:

Chair Alexander declared a conflict of interest for Agenda Action Item 11 a) Dual Feeder Secondary Schools – St. Joan of Arc CHS, Maple and did not take part in the discussion of, or vote on any question with relation to this item.

Trustees Alexander recused himself and left the room at 6:59 pm.

5. APPROVAL OF THE MINUTES

Motion: DiMeo/Iafrate

THAT the Minutes of the December 6, 2022 Corporate Services Committee meeting be approved as presented.

— **MOTION CARRIED** —

6. FUTURE MEETING DATES

The next meeting of the Corporate Services Committee is scheduled for May 17, 2023.

7. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING: Nil**8. OUTSIDE PRESENTATION(S): Nil****9. STAFF PRESENTATIONS:****a) Approval Authority Schedule (AAS) and Policy 802: Purchase, Lease and Rental of Goods and Services**

C. McNeil, Chief Financial Officer and Treasurer of the Board presented a PowerPoint entitled *Approval Authority Schedule (AAS) – Revisions 2023 – February 7, 2023*, provided to support updates to the *York Catholic District School Board Approval Authority Schedule (AAS) (as at March 7, 2023)* which documents the signing and approval authorities on behalf of the Board, per By-Law #1 and *Policy 802, Purchase, Lease and Rental of Goods and Services*, both of which were included in the agenda package.

C. McNeil noted that a strike-through amendment in Policy 802, to Section 4.4 on page 3, was not made in the distributed copy, but would be made in the final edit.

C. McNeil responded to questions from the Committee. It was suggested by the Committee that additional information be provided in the next Policy Committee Agenda.

10. ACTION ITEM(S):

[6:59 pm - Chair Alexander withdrew from the meeting.]

a) Dual Feeder Secondary Schools – St. Joan of Arc CHS, Maple

T. Pechkovsky, Coordinating Manager of Planning and Operations, and Joachim Tsui, Manager Planning Services, presented a report to address the St. Joan of Arc CHS dual feeder arrangements, as requested by Trustees. The report provided both a history of the dual and triple feeder arrangements, a snapshot of the current situation and options to consider for next steps. The Committee deliberated over Administration's recommendation to defer the dual feeder for St. Joan of Arc CHS until the issue can be addressed for the board overall.

THAT a decision regarding the discontinuation of the dual feeder alignments impacting St. Joan of Arc CHS be deferred until an overall strategy regarding dual and triple feeders is established.

— **MOTION DEFEATED** —

Motion: Saggese/Barbieri

1. **THAT** dual/triple feeder area schools are eliminated for Maple area residents who are currently being bussed to St. Elizabeth CHS and Cardinal Carter CHS in order to help increase enrollment at St. Joan of Arc CHS as well as achieve the largest budget impact and equity support.
2. **THAT** as of September 2024, students entering grade 9 from the St. Joan of Arc CHS boundary (Blessed Trinity CES, Divine Mercy CES, Father John Kelly CES, Holy Jubilee CES, St. David CES, St. James CES and St. Raphael the Archangel CES), shall no longer receive dual feeder bussing to attend Cardinal Carter CHS or St. Elizabeth CHS. Students that have been bussed and are in grades 10, 11 or 12 as of September 2024, will be grandparented with bussing until June 30, 2027.

— **MOTION CARRIED UNANAMOUSLY**—

All Trustees voted in favour of the motion, with the exception of Chair Alexander who had withdrawn from the meeting for a declared a Conflict of Interest.

[8:15 pm - Chair Alexander rejoined the meeting.]

11. SUB-COMMITTEE REPORTS: Nil

12. **DISCUSSION ITEM(S):** Nil

13. **INFORMATION ITEMS:**

a) **Entry to School Program – Proposed School Locations**

T. Pechkovsky, Coordinating Manager of Planning and Operations, provided an update report to identify changes in locations to the Provincial “*Entry to School Program*” effective March 2023 which identifies the elimination of St. Veronica CES and replacement with St. Raphael the Archangel CES.

b) **Town of Whitchurch-Stouffville Official Plan**

T. Pechkovsky, Coordinating Manager of Planning and Operations, provided the Committee with an update on the development of a new Official Plan for the Town of Whitchurch-Stouffville to 2051; the Official Plan was created in harmony with York Region’s Official Plan, approved by the Province on November 4, 2022. It was noted that Board staff has been involved via workshops, the Technical Advisory Committee and Steering Committee.

c) **2021-22 School Generated Funds – Supplementary Report**

C. McNeil, Chief Financial Officer and Treasurer of the Board provided a supplementary report to the December 6, 2022 Corporate Services meeting as requested by Trustees, to provide detailed balances of elementary and secondary School Generated Funds, by categories *School Reserve, School Council and Other*.

d) **Purchasing Bid Activity Report**

C. McNeil, Chief Financial Officer and Treasurer of the Board, provided the Bid Management System Procurement Activity Report for December 2, 2022 to January 30, 2023. There were no exceptions reported for this period.

Staff were requested to provide additional information regarding this item.

e) **Insurance Reports: Property Claims**

C. McNeil, Chief Financial Officer and Treasurer of the Board, provided an Insurance Report update and made note of the three outstanding property claims at Sacred Heart CHS, Pope Francis CES and Corpus Christi CES.

Staff were requested to provide additional information regarding this item.

14. **NOTICE(S) OF MOTION:** Nil

15. **FUTURE ITEM(S):** Nil

Adjournment: 8:43 P.M.

On Motion: DiMeo/Barbieri and CARRIED