

**YORK CATHOLIC DISTRICT SCHOOL BOARD  
AGENDA  
REGULAR BOARD MEETING  
Tuesday, April 30, 2024  
7:30 P.M.**

Watch the Board Meeting  
STREAM  
event on our YCDSB TV Channel:  
<http://bit.ly/YCDSB-TV>

**LAND ACKNOWLEDGEMENT**

*We are gathered on the ancestral lands and waters of all Indigenous Peoples, who have left their footprints on Mother Earth before us.  
We respectfully acknowledge, those who have walked on it, those who walk on it now, and future generations who have yet to walk upon it.  
We pray to the Creator for strength and wisdom that all may continue to serve as stewards of the earth*

<b>1.</b>	<b>OPENING PRAYER / LAND ACKNOWLEDGEMENT</b>	Faith Ambassadors	
<b>2.</b>	<b>ROLL CALL</b>	J. De Faveri	
<b>3.</b>	<b>APPROVAL OF NEW MATERIAL</b>	E. Crowe	
<b>4.</b>	<b>APPROVAL OF THE AGENDA</b>	E. Crowe	
<b>5.</b>	<b>DECLARATIONS OF CONFLICT OF INTEREST FOR CURRENT MEETING</b>	E. Crowe	
<b>6.</b>	<b>DECLARATIONS OF CONFLICT OF INTEREST FROM PREVIOUS MEETING</b>	E. Crowe	
<b>7.</b>	<b>APPROVAL OF THE PREVIOUS MINUTES</b>	E. Crowe	
	a) Regular Board Meeting of March 6, 2024		
	b) Special Board Meeting of March 21, 2024		
	c) Special Board Meeting of EDC Policy Review, April 9, 2024		
	d) Special Board Meeting of EDC Successor By-Law Meeting, April 9, 2024		
<b>8.</b>	<b>BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING</b>	E. Crowe	
<b>9.</b>	<b>CHAIR'S REPORT / UPDATE / INSPIRATIONAL MESSAGES</b>	E. Crowe	<b>3</b>
	a) Inspirational Moment: YCDSB Distinguished Alumni		
<b>10.</b>	<b>OCSTA BOARD OF DIRECTOR'S UPDATE</b>	J. Wigston	
<b>11.</b>	<b>DIRECTOR'S REPORT / UPDATE</b>	J. De Faveri	<b>5</b>
<b>12.</b>	<b>STUDENT TRUSTEES' REPORT</b>	J. James / A. Zamanifar / M. Galstyan	<b>7</b>
<b>13.</b>	<b>RECOGNITIONS / OUTSIDE PRESENTATIONS</b>		
<b>14.</b>	<b>DELEGATIONS: NIL</b>		
<b>15.</b>	<b>JOURNEY TOWARDS OUR VISION – STAFF PRESENTATIONS</b>		
	a) International Education Program – Year End Review	A. Arcadi, I. Faraone	<b>9</b>
	b) 2024-2029 Draft Long Term Accommodation Plan	T. Pechkovsky	<b>23</b>
<b>16.</b>	<b>ACTION ITEM(S) (including Committee Reports)</b>		
	a) Approval of 2024-2029 Draft Long Term Accommodation Plan	T. Pechkovsky	<b>31</b>
	b) Receipt of Report No. 2024:15 Committee of the Whole (Apr 30)	M. Iafrate	
	c) Receipt of Report No. 2024:05 Special Education Advisory Committee (Mar 4)	A. Grella	<b>34</b>
	d) Receipt of Report No. 2024:06 Special Education Advisory Committee (Apr 8)	A. Grella	<b>35</b>
	e) Receipt of Report No. 2024:01 Joint Board Consortium (Mar 6)	J. DiMeo	<b>36</b>
	f) Approval of Report No. 2024:03 Transportation Review Committee (Apr 16)	M. Iafrate	<b>37</b>
	g) Receipt of Report No. 2024:03 York Catholic Parent Involvement Committee (Apr 22)	F. Alexander	<b>38</b>
	h) Receipt of Report No. 2024:15 Special Committee of the Whole (Apr 22)	M. Iafrate	<b>39</b>
	i) Approval of Report No. 2024:01 Audit Committee (Apr 30)	TBD	
	j) Approval of Proposed Operational By-Law Changes	E. Crowe	<b>40</b>

**ACTION ITEM(S) (including Committee Reports) - Continued**

j) Approval of Community Planning and Partnerships for 2024-2025	T. Pechkovsky	41
k) Appointment to Director of Education Performance Appraisal Committee	E. Crowe	45
l) Alleged Breach of Code of Conduct by Trustee McNicol: Final Integrity Commissioner's Report	E. Crowe	46
<b>17. DISCUSSION ITEM(S):</b>		
a) TRUSTEE MOTION: Entry to St. Theresa of Lisieux CHS + Report	M. Iafrate	60
b) Update on Motion to Bring Peace to YCDSB Using the Symbol of Our Faith	M. Brosens	68
<b>18. INFORMATION ITEM(S)</b>		
a) 2024-2025 Budget Consultation Survey	C. McNeil	84
b) Employment Equity Audit Report for York Catholic District School Board	A. Battick	93
c) Establishing the Anti-Black Racism Advisory Committee	A. Battick	95
d) Chromebook End-of-Life	S. Morrow	96
e) March 19, 2024 YRP Letter to YCDSB	J. De Faveri	97
f) Implementation of French Immersion at St. Joan of Arc CHS	L. Paonessa	98
g) 2024-2025 Regular Board Meeting Dates		100
h) May 2024 Calendar		101
<b>19. NOTICES OF MOTION</b>		
<i>(Notices of Motion are to be submitted in writing and will return to the subsequent meeting as Information, the following meeting as Discussion, and finally Action at the next Board Meeting.)</i>		
<b>20. FUTURE AGENDA ITEM(S) / REQUEST FOR INFORMATION</b>	E. Crowe	
<b>21. PRAYER TO ST. MICHAEL THE ARCHANGEL</b>	E. Crowe	
<i>St. Michael the Archangel, defend us in battle, be our protection against the wickedness and snares of the devil. May God rebuke him we humbly pray; and do thou, O Prince of the Heavenly Hosts, by the power of God, cast into hell Satan and all the evil spirits who prowl about the world seeking the ruin of souls. Amen.</i>		
<b>22. ADJOURNMENT</b>	E. Crowe	

**NEXT  
REGULAR BOARD MEETING**

**Tuesday, May 28, 2024  
7:30 PM**



# York Catholic District School Board

## Chair's Report

**Memo To:** Board of Trustees

**From:** Elizabeth Crowe, Chair of the Board

**Date:** April 30, 2024

**Re:** **Chair's Report**

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This is our first Regular Board Meeting since Easter Sunday, but we are happily still in the Easter Season! As Catholics, we are called to reflect on and embrace God's profound love for all of us. As we move toward Pentecost Sunday in May, I pray that everyone in the York Catholic District School Board (YCDSB) community feels the Holy Spirit's presence in their lives.

### **Catholic Education Week**

From May 5 to May 10, Catholic school boards across the province will celebrate Catholic Education Week. This year's theme is "We Are Called to Love," which is an excellent message to highlight the incredible charitable work that our Catholic schools do in their communities supporting those who are disenfranchised and less fortunate. As a board, we are always mindful that everyone is a child of God and this drives our equity and inclusion initiatives. In fact, as a board, we look forward to the results of an equity audit that is currently being done by an external consultant. This audit will help identify gaps and help us implement a comprehensive measurable plan to address those gaps. We are also excited to have rolled out a sticker that reminds each and every one of us that "We are Diverse. We are one in Christ."

### **Funding For a New YCDSB School in Vaughan**

On Friday, April 19, trustees and senior staff joined Minister of Education Stephen Lecce and Thornhill MPP Laura Smith at the Vaughan Metropolitan Centre Library to announce funding for a new facility that will house a York Catholic District School Board elementary school, a York Region District School Board elementary school and a childcare centre.

The provincial government is contributing \$47.2 million to the total project, which will create 1,134 elementary student spaces between the school boards and 49 childcare spaces. It is expected that there will be 497 spaces for YCDSB students when the school opens.

When these schools are ready, they will allow families in the quickly growing Vaughan Metropolitan Centre area to have a Catholic school nearby – and for many, within walking distance. We are all grateful to the Ministry of Education for supporting York Region families with this commitment.

### **National Volunteers Week**

During the week of April 15, the YCDSB joined organizations from across Canada in recognizing National Volunteers Week to salute those who give back to their communities. So many students, staff, family members and community partners offer their time and talent to make the YCDSB a province-leading school board. Thank you again to everyone who offers their service to others; your work is greatly appreciated and the YCDSB would not be the same without you!

### **Intermediate Basketball Championship**

Congratulations to all the intermediate boys and girls who competed in the YCDSB's Intermediate Basketball tournament. The tournament culminated in championship games played at Holy Cross Catholic High School's Sports Dome on April 11 and 15.

I want to give a shout out to the boys at St. James Catholic Elementary School in Maple and the girls at St. Edward Catholic Elementary School in Markham who were crowned board champions! And great job to the boys of St. Peter Catholic Elementary School in Woodbridge and the girls of St. Michael the Archangel Catholic Elementary School in Woodbridge, who finished second place in the tournament. Seeing all your hard work paying off with these achievements is wonderful!

### **Deputy Chiefs For a Day**

Congratulations to Joseph Onorati from St. Veronica Catholic Elementary School in Woodbridge and Taron Kostanyan from Holy Spirit Catholic Elementary School in Aurora who were awarded Deputy Chiefs For a Day by the York Regional Police. I hope you have an excellent experience and I hope we will be able to meet at the York Regional Police - Police Appreciation Night on May 9, 2024.

### **Bargaining with Our Teachers**

I look forward to starting local bargaining with the unions representing our teachers: OECTA and YOTBU. There are many important issues to discuss for the future of our board, and I know everyone is eager to have productive conversations that will benefit both staff and students.

### **Feast Days of Our Schools' Patrons**

In May, the patrons of several of our schools will celebrate their feast day. These are special days for those school communities, so I would like to recognize:

- May 1: Feast Day for St. Joseph the Worker
- May 6: Feast Day for Father Bressani
- May 13: Feast Day for Our Lady of Fatima
- May 16: Feast Day for St. Brendan
- May 24: Feast Day for Our Lady Help of Christians
- May 26: Feast Day for the Blessed Trinity



# York Catholic District School Board Director's Report

**Memo To:** Board of Trustees

**From:** John De Faveri, Interim Director of Education

**Date:** April 30, 2024

**Re:** **Director's Report**

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It's been an incredibly busy time in the York Catholic District School Board (YCDSB) since our previous Regular Board Meeting. Thank you to all the trustees, students, staff, family members and community partners who have done so much for this board. I am truly amazed by all the excellent things happening in the YCDSB every day. Please know that your hard work is noticed and appreciated.

### **Distinguished Alumni Award**

During the April 30, 2024, Regular Board Meeting, we will have an opportunity to meet our 2024 Distinguished Alumni Award recipients. As a selection committee member, it was inspiring to see how many incredible people were nominated for this award. It wasn't easy to choose the winners. This is the 20<sup>th</sup> time that the YCDSB has recognized our Distinguished Alumni, and this year's group showcases the incredible, diverse contributions that our graduates make to the world.

Thank you to Vice Chair Maria Iafate, Trustee Angela Grella, Chief Information Officer Scott Morrow and Student Trustees Amira Zamanifar and Monica Galstyan for participating in the selection committee. Your insights were essential for picking this year's excellent class of Distinguished Alumni.

### **Budget Workshop**

With the budget development season approaching, I know that trustees and senior staff found the budget workshop hosted by Chief Financial Officer Calum McNeil's team very helpful and informative. I also want to thank all the community members who participated in the budget survey, as your insights will help us develop our financial priorities. There is a report later in the agenda with more information on the budget survey results.

As we look ahead to the 2024-25 school year, the YCDSB again has important financial decisions to make as we continue to provide the best educational experience in the province.

### **OECTA Marlies Game**

It is with thanks that I recognize the York Catholic Teachers of the Ontario English Catholic Teachers Association (OECTA) for continuing their annual tradition of bringing students and staff to a Toronto Marlies game. This year's game, which took place on Wednesday, April 3, raised \$20,000 for the Make-A-Wish Foundation. A great time was had by all!

### **FIRST Robotics Competition Education Forum**

Congratulations to Associate Director Jennifer Sarna, who was invited to moderate a panel at the FIRST Robotics Competition: 2024 Ontario Provincial Championship Education Forum on Friday, April 5. The panel featured: Brent Coakwell, principal in the Halton District School Board; Patrick Daley, President of the Ontario Catholic School Trustees' Association; and Liz Holder, Superintendent of Education at the Toronto District School Board. It was an eye-opening discussion and is very important for the future of our world.

As part of our efforts to promote robotics in the YCDSB, FIRST will provide our principals with a demonstration of robotics technology at the May 1 Director's Council. It will be a highlight of the day!

### **Recognizing Our Staff**

As the Interim Director of Education, every day of the week I am struck with gratitude for the excellent work that our staff does for the YCDSB. However, on some days we recognize the work of particular employee groups in a special way.

I want to say thank you to the administrative professionals who celebrated Administrative Professionals Day on April 24. Thank you to our principals and vice principals, who are recognized on May 1 with National Principals Day. And thank you to every one of our staff members, who should be celebrated on Education Workers Day, which occurs on May 5.

### **National Day of Mourning**

Sunday, April 28, is the National Day of Mourning when we remember workers who have died, been injured, or become ill at work. We all go to work expecting to return to our loved ones at the end of the day. Our prayers are with the affected workers and those who mourn them.

### **YCPIC Conference**

On Saturday, April 20, the York Catholic Parent Involvement Committee (YCPIC) again hosted their annual conference, which was a great success. This year's theme was "Preparing Our Children For Their Future, Not Our Past," and it featured a keynote speech from Jeff A.D. Martin, author of the Amazon best-selling book, *Knew Me: 10 Men, 10 Stories of Perseverance*. Thank you to YCPIC for everything that you do for the YCDSB.

### **Terry Fox Fundraising Results**

Finally, I want to give a huge thank you to everyone who walked, ran or rolled to support the Terry Fox Foundation last year. Two YCDSB schools finished in the top 50 fundraisers in Ontario. St. Robert Catholic High School in Thornhill was the 16th highest fundraiser in the province and St. Augustine Catholic High School in Markham the 17th.

Together, the YCDSB raised over \$976,000 for the Terry Fox Foundation in 2023! This is a continuation of the YCDSB's generous support of the Terry Fox Foundation. Last school year, the YCDSB received a milestone plaque to mark \$4.5 million donated to the Terry Fox Foundation over the years. Thank you, YCDSB, for making these incredible feats possible!



“ We are diverse. We are one in Christ. ”

# York Catholic District School Board

## Regular Board Meeting

### Information Report

<b>Student Trustees Update</b>
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Tuesday, April 30th, 2024
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### Alignment to Strategic Plan

This report is linked to the strategic priorities:

**Catholic Faith:** Nurture faith formation and relationships with Christ.

**Equity and Inclusion:** Build and sustain an equitable, inclusive and accessible learning and working environment.

**Student Achievement:** Enrich and improve student learning so that excellence in achievement and engagement is possible for all.

**Well-Being:** Promote and nurture the social-emotional, spiritual and physical well-being of all members of the YCDSB.

### **March Break**

March Break occurred on the week of March 11th-15th 2024. Whether between catching up on academic activities, taking a well-deserved break, or traveling and spending time with friends and family, YCDSB students enjoyed a thorough break.

### **Easter Season**

On March 31st, 2024, YCDSB families welcomed and celebrated Easter Sunday, and enjoyed a long and restful weekend. The YCDSB Student Trustees wish that all families and communities who celebrate enjoyed a Blessed and benevolent Easter.

### **Solar Eclipse**

On Monday, April 8th, 2024, many areas of the York Region were on the path of seeing a partial solar eclipse. The YCDSB dismissed students early that day, allowing them to see and experience the once in a lifetime celestial event.



“ We are diverse. We are one in Christ. ”

## **York Catholic District School Board**

### **OCSTA Indigenous Influencer Project**

In partnership with the Ontario Catholic Trustees Association, Catholic Student Trustees across the province have been offered the task to research and share knowledge on notable Indigenous Influencers. This fundamental initiative was created in efforts to develop a provincial handbook that reflects just a fraction of the beautiful arts, culture, and talent Indigenous communities have provided, and continue to provide to Turtle Island. Following an insightful breakout session at the OCSTA Trustee Seminar in January, where the idea was fostered, and the three working sessions throughout the last month, we are excited to share some of the research conducted at the Ontario Catholic Student Youth Day Virtual Event on Wednesday, May 8th.

### **YSCPC final meeting 23-24**

On Monday, April 15th, the York Secondary Catholic Presidents' Council had its final meeting for this school year (aside from their upcoming elections regarding executive members for next year). The last meeting was held online with student representatives from all across our Board. In addition to sharing what each high school is doing and recapping all the great initiatives the YSCPC has done this year, the main topic of the afternoon was *Student Wellbeing*. With YCDSB Mental Health workers Ms. Michelle Prinzo, Ms. Julia Gargarell, Ms. Jacquelyn Perry and Ms. Erica Tari, students learnt and brainstormed "How can we provide equitable access to evidence-based culturally-responsive services and resources for all". It was certainly a pleasure to not only attend the meeting but have such insightful dialogue with one another.

### **Junior Student Trustee (24-26) Elections**

On Monday, April 29th, the YCDSB student community came together to participate in voting for the Student Trustee for the 2024-2026 term. Student democracy is a shining pillar of the values YCDSB students hold, and the election of the student representative on the Board of Trustees is fundamental to this pillar. We look forward to working with the Student Trustee-elect over the coming months in preparation for their inauguration, and we look forward to the amazing work that Trustee Galstyan and the Student Trustee-elect will accomplish, and the representation the Student Trustee-elect will deliver to the YCDSB community.





YCDSB  
INTERNATIONAL  
EDUCATION  
PROGRAM

A YEAR IN REVIEW 2023-2024  
INTERNATIONAL EDUCATION PROGRAM

# WHY AN INTERNATIONAL EDUCATION PROGRAM?

“ Education is the most powerful weapon which you can use to change the world. - Nelson Mandela

Simple exchanges can break walls down between us, for when people come together and speak to one another and share a common experience, then their common humanity is revealed. – Barack Obama

## Why an IE Program?

### In alignment with the Ministry of Education's K-12 International Education Strategy:

- ✓ Enrich the learning environment for all students and educators providing opportunities to embrace diversity and achieve excellence through learning about and from other cultures and education systems.
- ✓ Teaching our young people to look past differences and seek commonality and to appreciate and understand the global perspectives they will need to succeed in our diverse and interconnected world.
- ✓ Helping all students build global competencies, knowledge, and experiences needed to succeed in the worldwide economy.
- ✓ Helping all students achieve excellence through high quality curriculum and an enhanced learning environment that integrates international perspectives and awareness.



## Why an IE Program?

### In alignment with and support of the Board's Multi-Year Strategic Plan:

- ✓ **Vision** - Develop socially responsible global citizens by increasing diversity in our schools.
- ✓ **Catholic Faith** - Foster a culture that respects and honours the human dignity of all persons that is inspired by our relationship with Christ.
- ✓ **Equity and Inclusion** - Recognize, value, integrate and celebrate the dignity and diversity of all students, staff and Catholic school communities.
- ✓ **Student Achievement** - Offer inclusive and specialized programs that address and engage all student learner profiles.



## Challenges & Opportunities

### Challenges

- The highest number of study permit rejections for students from China
- China is not renewing or issuing new passports
- IRCC - increasing financial requirement for issuance of study permits

### Opportunities

- Federal Government imposes a cap on the number of study permits for students attending post-secondary; no such caps for K-12 sector
- Canada signed the Apostille Convention on January 11, 2024, which will simplify the acceptance of Canadian transcripts in the more than 120 countries that signed the convention.



## 2023-2024 RECRUITMENT OBJECTIVE

Since the pandemic our main goal has been to diversify our international student population and to provide safe, caring and nurturing homestay and learning environments. We have made great strides and continue to form new, strong relationships with organizations around the world. Through our innovative program options that meet the needs of various countries, we work tirelessly to become leaders in the international education community. A constant factor that allows us to stand out from the crowd is our “one stop shop” program. The ability to have one Administrator responsible for assisting with all issues, in all areas has been continuously praised and appreciated by schools and current and prospective families and agencies.

## Recruitment Initiatives

### Recruitment Fairs

Germany, Italy, Spain, London, Taiwan, Hong Kong & Korea

- 7 in-person recruitment fairs throughout the 2023-2024 school year

### Familiarization Tours

Korea, Colombia, Mexico, Spain, Kazakhstan & France

- Numerous school tours with families and agents from various international & local agencies

### Virtual Presentations

Africa, China & Korea

- International and local virtual presentations about our schools and program options to families represented by various agencies

### Parent Engagement

Korea

- In-Person live presentations with Parents whose children are in elementary classes with YCDSB & contemplating keeping them through secondary



## New Ventures



### Canadian Immersion - Japan

- Hachioji Higashi Canadian school experience at Our Lady Queen of the World CHS. 26 students visited from Japan and were immersed in regular school day classes & participated in in-class activities with domestic students. The outcome of this initiative has provided us opportunities within a new market, while offering a unique exp. For YCDSB students.



### Sustainable Growth - China

- The Chinese Consulate-Education Branch met with the IE team to review our programs with the intent to strengthen our relationship and to increase Chinese student enrolment with the York Catholic District School Board. This meeting will help us navigate positively through the current political issues between Canada and China.



## Improving Agent Relationships

- One on one meetings with top agents to discuss the challenges and opportunities.
- Phone calls to dormant agencies to reignite our business relationship and to support their recruitment efforts.
- Invited to collaborate with multiple agencies to produce promotional content on different social media platforms with various agencies to further expand our global brand.



## Continue to Increase Programs

2020-2022	2022-2023	2023-2024	2024-2025
<ul style="list-style-type: none"> <li>• Full Year</li> <li>• One Semester</li> <li>• Short Term Stay</li> <li>• GAP Year</li> </ul>	<ul style="list-style-type: none"> <li>• Full Year</li> <li>• One Semester</li> <li>• Short Term Stay</li> <li>• GAP Year</li> <li>• Mini Stay</li> <li>• Reciprocal Exchange</li> <li>• Mentorship (pilot)</li> <li>• Travel for Credit (with Continuing Education)</li> </ul>	<ul style="list-style-type: none"> <li>• Full Year</li> <li>• One Semester</li> <li>• Short Term Stay</li> <li>• GAP Year</li> <li>• Mini Stay</li> <li>• Reciprocal Exchange France</li> <li>• Mentorship Bid</li> <li>• Travel for Credit (with Continuing Education)</li> <li>• Semester Abroad</li> </ul>	<ul style="list-style-type: none"> <li>• Full Year</li> <li>• One Semester</li> <li>• Short Term Stay</li> <li>• GAP Year</li> <li>• Mini Stay</li> <li>• Reciprocal Exchange France</li> <li>• Mentorship Bid</li> <li>• Semester Abroad</li> <li>• Reciprocal Exchange Italy</li> <li>• Parent &amp; Child (with Adult ESL)</li> <li>• Dual Diploma</li> </ul>



## Reciprocal Student Exchange Program



- In 2022-2023, **15** students enrolled in the French Exchange Program.
- In 2023-2024, **23** students enrolled in the French Exchange Program.
- This interest allowed us to expand in the coming 2024-2025 school year. We will be piloting Italy as a second reciprocal exchange option working with Father Bressani CHS & Holy Cross CHS.



## Parent & Child Program

- Pilot program for the 2024-2025 school year.
- Collaboration with our top Korean agent.
- Parents will arrive with their elementary aged child(ren) who are enrolled in our schools, and adult ESL classes will be offered at St. Paul's CES in Newmarket to parents through the Adult ESL Department.
- Pilot program scheduled to start in February 2025.
- This program will add a new dimension to our program offerings and will meet the demands of a new growing market.





## Dual Diploma

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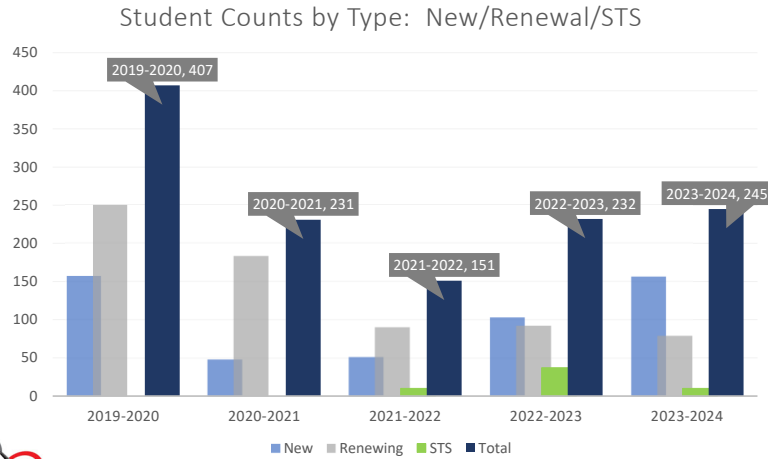
- In collaboration with one of our local agencies, YCDSB will provide one semester or one full year of in-person learning to students who have been earning OSSD credits virtually.
- The Ontario e-School provides Ontario credits online for grades 9 to 11 while students are completing their own secondary school diploma requirements in their home country.
- YCDSB will provide in-person learning for grade 12.
- Students can take anywhere from 4 to 8 grade 12 university level credits as they work towards the completion of their OSSD requirements.



## 2023-2024 STATISTICS



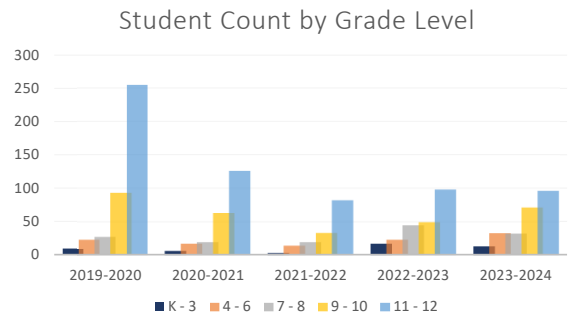
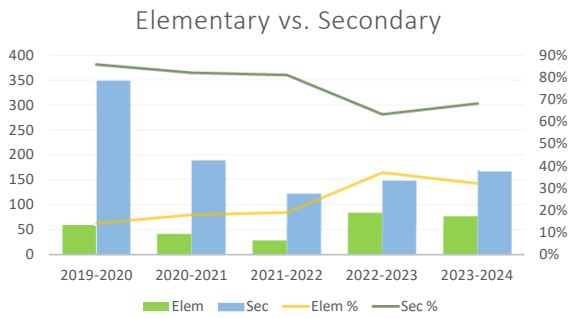
# Student Registrations



We are on target to meet and surpass our 2024-2025 registration projections!

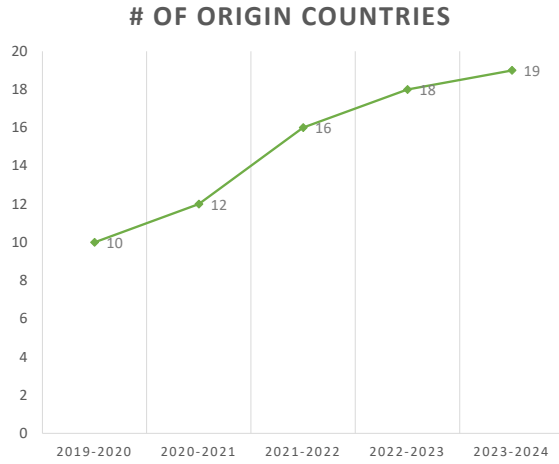


# Student by Grade





# Students by Country



## 2023-2024 DEPARTMENT EXPANSION & SCHOOL SUPPORT



## Department Expansion

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- The addition of a new Program Administrator role: this role is pivotal in supporting the growth and integrity of our program as it allows workload to be streamlined and financial duties to be segregated.
- Marketing Assistant role will continue to develop with a strong social media presence, reaching new markets, expanding our global reach.
- IE team expansion has led to improved processes and customer support with schools, families and agents.



## Staying Connected With Our Schools

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- The team regularly communicates with each of the schools to review our processes and procedures, including an annual in-person meeting with secondary secretarial staff.
- An electronic guidebook was developed for both elementary and secondary school staff.
  - [IE Program Guidebook ELEMENTARY](#)
  - [IE Program Guidebook SECONDARY](#)
- The Principal regularly visits schools to address issues in support of students and staff.



# 2023-2024 MARKETING INITIATIVES



## Social Media

The International Education Program’s social media presence continues to build through globally accessible platforms like Facebook, Instagram, WeChat and X (formerly Twitter) to ensure students, families and agents can find us and stay up to date.








@YCDSB International Education Program      @ieycdsb      @YCDSBIE



## Promotional Video

We have now completed **4** promotional videos focusing on highlighting different schools. We promote the diversity of our program by including our international students from different countries. Our plan for 2024-2025 is to create more online content through small school & program specific videos, and one annual full production video highlighting new schools each year.



## YCDSB International Education

**Thank you for your continued support. We look forward to the opportunity to continue to grow this incredible program and to become leaders in the industry through innovation and by promoting educating mind, body & soul in our inclusive YCDSB schools.**



**YCDSB  
INTERNATIONAL  
EDUCATION  
PROGRAM**

## York Catholic District School Board

**Report To:** Board of Trustees  
**From:** Administration  
**Date:** April 30, 2024  
**Report:** **International Education Program- Year in Review**

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### **Executive Summary:**

Since the pandemic, our main goal has been to diversify our international student population. We have made great strides and continue to form new, strong relationships with organizations around the world. Through our innovative program options that meet the needs of students in various countries, we work tirelessly to become leaders in the International Education community. A constant factor that allows us to stand out from the crowd is our “one stop shop” program. The ability to have one Administrator responsible for assisting with all issues, in all areas, has been continuously praised and appreciated by current and prospective students, families, agencies and our schools. This approach has supported the development of the ‘YCDSB International Education Program’ brand, which has enabled growth and expansion of the program.

### **Background Information:**

York Catholic District School Board has welcomed international students into our schools since 1998. Prior to 2020, the program relied largely on prospective students seeking out our Board as there was no effort expended to promote and expand the program. In March 2020, a more formalized infrastructure and marketing plan was developed to support the recruitment and retention of international students, and elevate the YCDSB International Education Program profile among our community of recruitment partners worldwide. Our intent was and continues to be to align the program with the Ministry of Education’s focus on and commitment to international students, as well as the Board’s Multi-Year Strategic Plan. The program is now in its 5th year of operation.

### **2023-24 School Year Program Accomplishments**

A key focus as we move past pandemic constraints has been on expanding programming options that meet the different needs of our international community, developing and nurturing relationships with various stakeholders in order to offer a high quality of service, and expanding our reach across the globe. To that end this year;

- We have attended 7 in-person recruitment fairs across Europe and Asia, conducted numerous familiarization tours, and gave various virtual presentations to prospective parents across Africa and Asia
- We welcomed 26 students from the Hachioji Higashi school in Japan for a Canadian school experience at Our Lady Queen of the World

- We met with the Education Branch of the Chinese Consulate of Toronto to help us navigate positively through the current political issues between Canada and China.
- We have had one-on-one meetings with our top agents to provide support for their recruitment endeavours, as well as called dormant agencies to reignite our business relationship and support their recruitment efforts.
- We have produced a total of 4 promotional videos, each highlighting different schools and including our international students from different countries to promote the diversity of our program.
- We continue to build our social media presence through globally accessible platforms, like Facebook, Instagram, WeChat and most recently X.
- Finally, the increase to the depth and breadth of programming options has raised YCDSB's profile in the international education scene, allowing us to meet our targets year after year.

**Summary:**

Staff extend their sincere appreciation and thanks to the Board of Trustees for your support of the International Education Program. The strategic and intentional focus on the International Education Program, supported by the 2024-25 budget allocation have allowed a plethora of growth activities which support sustainable, long term expansion and success.

Submitted By: Iolanda Faraone, Principal, International & Continuing Education Programs  
Carol Recine, Manager of Admissions, Enrolment & International Student Program  
Review By: Anthony Arcadid, Superintendent of Curriculum & Assessment  
Endorsed By: John De Faveri, Interim Director of Education



# Long Term Accommodation Plan 2024-2029

## Board Meeting

April 30, 2024





## LTAP Overview

- The Long Term Accommodation Plan (LTAP) is a comprehensive, multi-year document that guides future accommodation planning needs and initiatives.
- The LTAP is a key piece of the Board's Multi-Year Strategic Plan and is guided by Ministry of Education legislation and expectations.
- The goal is to provide an overview of planned initiatives in our school communities so families and partners are aware of what to expect in the coming years.
- The majority of the initiatives will each have their own consultation and approval process (e.g. Boundary Reviews).
- The LTAP also helps guide capital investment, program or facility decision



## Timeline to Date on LTAP

Milestone	Date
2024 Principles and Parameters	June 7, 2023
2024 LTAP Outline	September 26, 2023
LTAP Steering Committee	October 24, 2023
Trustee Workshop #1	November 22, 2023
Trustee Workshop #2	February 13, 2024
LTAP Steering Committee	April 17, 2024
<b>Draft LTAP document for Board</b>	<b>April 30, 2024</b>





## LTAP Overview – Key Overview Highlights

- Essentially two “parts” to the document:
  - Sections 1-6: Introduction, principles and parameters, Regional demographics and data, accommodation planning tools all of which leads to the Summary of Accommodation Initiatives
  - Sections 7-16: Area profiles (17 elementary and 6 secondary) which gives a more detailed picture of the areas and all schools leading to community planning and partnership, continuing education locations, curriculum program summaries, Parish boundaries, boundary review process, enrolment projection methodology and glossary of terms
- The document has been created in landscape booklet format

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## LTAP Principles

The following LTAP Planning Principles (approved by the Board June 2023) have been developed to guide the formation of the plan and subsequent accommodation decision-making. These principles outline the priorities for YCDSB and guide development of Accommodation Initiatives:

- Accommodation Principles
- Ensure viable school organizations and programs
- Optimize the use of facilities
- Minimize the requirement of transportation
- Support Legislative Requirements

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## LTAP Parameters

The parameters (approved by the Board June 2023) have directed the development of a comprehensive plan to address current and future pupil accommodation for enhancing student achievement and well-being:


1. **New Schools and Additions**
2. **Boundary changes and / or Program Locations**
3. **Partnerships**
4. **Excess Capacity (Mothballing)**
5. **Accommodation Reviews**


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## Accommodation Initiatives

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 <b>Draft Summary of Accommodation Initiatives</b>							
Initiative Type	2024 / 2025	2025 / 2026	2026 / 2027	2027 / 2028	2028 / 2029	2029 / 2030	
<b>New Schools and Additions</b> (See Section 6.1)	Queensville (Construction start)  St. Theresa of Lisieux Cafeteria (Pending Ministry Approval)		Queensville (Tentative Opening)  VMC Joint School with YRDSB (Tentative construction start)			VMC Joint School with YRDSB (Tentative Opening 2029)	St. Robert CHS Replacement  Woodbridge North Secondary  Block 41 Elementary  Cornell Elementary
<b>Temporary Accommodation (Portapaks)</b> (See Section 6.2)		Replace 12 classroom Portapaks at St. Robert (Pending Ministry Approval)					
Continue to monitor opportunities for relocation, disposition, or demolition							
<b>Boundary Reviews (Existing Students)</b> (See Section 6.3)	St. Emily (holding areas south of Teston Road)	Queensville Boundary Review  Regional Secondary Boundary Review (East)	VMC Boundary Review	Regional Secondary Boundary Review (West) include Dual/Triple feeder review	Markham Centre Area Boundary Review	Richmond Hill Centre / Langstaff Area Review	
<b>Boundary Reviews (New development only)</b> (See Section 6.3)	Robinson Glen Secondary Plan area  Stouffville Southwest	Block 41					
<b>Program Reviews</b> (See Section 6.4)				Elementary French Immersion program review Vaughan/Markham			
<b>Facility Partnerships</b> (See Section 6.5)			Queensville Childcare			VMC Childcare	
<b>Pupil Accommodation Reviews</b> (See Section 6.6)	Artificial Turf / Athletic domes at Secondary Schools Annual List of Community Planning and Partnership Schools  Continue to monitor and investigate opportunities for review (see Section 6)						

 <b>Draft Summary of Accommodation Initiatives - Overview</b>	
<ul style="list-style-type: none"> <li>Six categories of initiatives:               <ol style="list-style-type: none"> <li>New Schools and Additions</li> <li>Temporary Accommodation (Portapaks)</li> <li>Boundary Reviews                   <ol style="list-style-type: none"> <li>Impact to existing students</li> <li>No impact to existing students (future residential development only)</li> </ol> </li> <li>Program Reviews</li> <li>Facility Partnerships</li> <li>Pupil Accommodation Reviews</li> </ol> </li> <li>Different initiatives address different needs:               <ul style="list-style-type: none"> <li>New Schools and Additions and Temporary Accommodation address enrolment growth/pressures</li> <li>Boundary Reviews and Program Reviews can address both enrolment growth and decline</li> <li>Facility Partnerships and Pupil Accommodation Reviews address enrolment decline</li> </ul> </li> </ul>	 9



## Draft Summary of Accommodation Initiatives

- Initiatives planned such as new schools in Queensville (East Gwillimbury), Vaughan Metropolitan Centre (Vaughan) and St. Theresa of Lisieux cafeteria addition (pending Ministry approval)
- Boundary reviews have been identified to address situations where enrolment distribution does not efficiently utilize available space
- Guided by Ministry direction and Board policy, the Board continues to look for facility partners to utilize surplus capacity while also contributing to the learning environment and addressing needs of the communities (e.g. child cares, EarlyON, other community agencies, etc.)
- Since 2017, the Province has a moratorium on PARs across the province. Recognizing the moratorium, PAR remains one of several possible solutions in response to continued enrolment decline and its impact on small schools (see Area profiles)
  - If or when moratorium is lifted, a strategy will be required to assess and identify PARs

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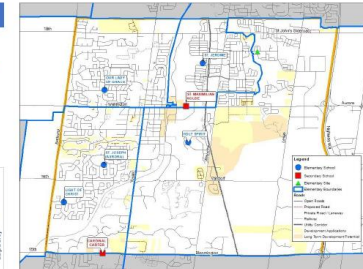
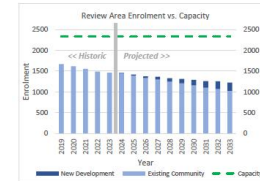


## Area Profile Example

### 1.1 Town of Aurora

#### AREA PROFILE

NUMBER OF ELEMENTARY SCHOOLS	5
ENROLMENT TREND (2019-2023)	-12%
CURRENT ENROLMENT	1,463
CURRENT BOARD CAPACITY	2,336
CURRENT AREA UTILIZATION	63%
PROJECTED AREA UTILIZATION (2031)	54%



#### ELEMENTARY REVIEW AREA OVERVIEW

This review area consists of five elementary schools within the Town of Aurora. The Town is bounded by Bloomington Road to the south, Bathurst Street to the west, the Aurora/Newmarket municipal boundary to the north and Highway 404 to the east. Recent residential growth has occurred in the Aurora 2C lands (Leslie St. and Wellington St.). Future development is planned for the lands located south of Wellington St., east of Bayview Ave., as well as strategic intensification areas throughout the Town.

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## Area Profile Example

### School Profiles - Review Area: AURORA

#### HOLY SPIRIT



Year Built 1996  
 Additions  
 OTG Capacity 501  
 Site Size (Acre) 5.9  
 Child Care No  
 B&A Program Yes  
 Adjacent to Park Yes  
 FCI (Assess. Yr.) 15% (2017)

#### LIGHT OF CHRIST



Year Built 1991  
 Additions 2001  
 OTG Capacity 545  
 Site Size (Acre) 6.0  
 Child Care Yes  
 B&A Program Yes  
 Adjacent to Park Yes  
 FCI (Assess. Yr.) 8% (2016)

#### OUR LADY OF GRACE



Year Built 1986  
 Additions 1999  
 OTG Capacity 452  
 Site Size (Acre) 5.0  
 Child Care No  
 B&A Program Yes  
 Adjacent to Park Yes  
 FCI (Assess. Yr.) 17% (2017)

FACILITY  
PROGRAMS  
PARTNERSHIPS

English JK – Grade 8  
 English JK – Grade 8  
 English JK – Grade 8  
 STREAM Centre of Excellence  
 EarlyON



## Area Profile Example

### Enrolment Summary (2023-2033)

School Name	Facility Data				Actual Enrolment		Projected October 31st Enrolment									
	Board Capacity	Part	Plak	Capacity with Plak	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	
Holy Spirit	501	0	0	501	391	401	402	390	391	379	361	357	344	348	348	
Light of Christ	496	0	0	496	302	304	307	293	289	282	279	270	267	260	255	
Our Lady of Grace	390	0	0	390	233	236	233	199	198	204	205	202	188	180	174	
St. Jerome	550	0	0	550	286	292	230	217	215	198	190	198	190	207	204	
St. Joseph Aurora	380	0	0	380	271	278	271	274	273	272	274	268	261	254	248	
<b>TOTAL</b>	<b>2,318</b>	<b>0</b>	<b>0</b>	<b>2,318</b>	<b>1,483</b>	<b>1,459</b>	<b>1,423</b>	<b>1,373</b>	<b>1,360</b>	<b>1,333</b>	<b>1,315</b>	<b>1,293</b>	<b>1,259</b>	<b>1,258</b>	<b>1,227</b>	
Students Over/Under Capacity					-873	-877	-893	-963	-970	-1,003	-1,021	-1,043	-1,077	-1,078	-1,109	

### Projected Utilization (2023 – 2033)

School Name	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Holy Spirit	78%	80%	80%	78%	78%	76%	72%	71%	69%	69%	69%
Light of Christ	61%	61%	62%	59%	59%	57%	56%	54%	54%	54%	51%
Our Lady of Grace	60%	60%	60%	51%	51%	57%	57%	56%	52%	50%	45%
St. Jerome	44%	42%	38%	36%	36%	33%	33%	33%	33%	35%	34%
St. Joseph Aurora	71%	73%	71%	72%	72%	72%	72%	71%	69%	67%	65%
<b>TOTAL</b>	<b>63%</b>	<b>62%</b>	<b>61%</b>	<b>59%</b>	<b>58%</b>	<b>57%</b>	<b>56%</b>	<b>55%</b>	<b>54%</b>	<b>54%</b>	<b>53%</b>

### ENROLMENT SUMMARY

- There is an overall surplus of capacity in this review area annually from 2023 to 2033
- Over the next 10 years, enrolment is anticipated to continue to decline
- By the year 2033, it is anticipated that this review area will have over 1,100 surplus pupil spaces

### ACCOMMODATION STRATEGIES

- Continue to pursue partnership opportunities to address surplus capacity
- Mothballing of classroom space to reduce operating costs
- Possible future pupil accommodation reviews to reduce surplus capacity



## Next Steps - Timeline

Milestone	Description	Date
<b>Communications and Consultation Launch - LTAP Project Page and release of the draft LTAP for comment</b>	New LTAP Project page on YCDSB Website - Information/products on project page such as: <ul style="list-style-type: none"> <li>- What is the LTAP? (presentation/video)</li> <li>- Draft LTAP document</li> <li>- Find My Review Area application</li> <li>- Feedback Survey (launch in May and September)</li> <li>- Identify opportunities to provide feedback and key contacts</li> <li>- FAQs</li> <li>- Link project page to school webpages</li> <li>- Email to school principals introducing the consultation initiative and providing the narrated slide deck/presentation and FAQs to share with school councils</li> </ul>	May 2024
<b>Public Open House Session(s)</b>	<ul style="list-style-type: none"> <li>- 3 Potential – North (Newmarket/Aurora), East (Markham), West (Vaughan)</li> <li>- Pre-recorded presentation on loop in a different area</li> <li>- Boards with information and areas</li> <li>- Intend to have staff attend from Academic, Facilities, etc.</li> </ul>	September 2024
<b>Conclude public feedback</b>	<ul style="list-style-type: none"> <li>- Closing of public feedback</li> </ul>	Early-Mid October 2024
<b>Debrief of feedback received</b>	<ul style="list-style-type: none"> <li>- Summary document / roll up of feedback received to be included as part of final LTAP document and report</li> </ul>	Late October 2024
<b>Final LTAP document and Report</b>	<ul style="list-style-type: none"> <li>- Board report / approval</li> </ul>	November 2024
<b>Communication to school community of final LTAP document</b>	<ul style="list-style-type: none"> <li>- Notice on website</li> <li>- PowerPoint</li> </ul>	November/December 2024



## Summary

- Draft 2024-2029 Long Term Accommodation Plan has been prepared and is ready for public input
- There are six categories of Accommodation Initiatives included in the LTAP as part of the Summary of Accommodation Initiatives
- Anticipate consultation beginning in May 2024 and running through to October 2024 with various consultation initiatives planned (e.g. survey, open houses, etc.)
- Any feedback received will be reviewed and considered for inclusion in the final draft
- A final draft of the LTAP is planned for Board review/approval in November 2024.

YORK CATHOLIC DISTRICT SCHOOL BOARD

**REPORT TO:** Board of Trustees  
**FROM:** Administration  
**DATE:** April 30, 2024  
**RE:** **2024-2029 Draft Long Term Accommodation Plan Document and Consultation**

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**EXECUTIVE SUMMARY:**

This report is intended to introduce the Draft *2024-2029 Long Term Accommodation Plan (2024 LTAP)*. The intent of the Long Term Accommodation Plan is to outline a general direction for accommodating students throughout the next five (5) years, in accordance with Ministry of Education expectations that demonstrate the efficient and effective use of capital resources in a sustainable manner.

The draft 2024 LTAP was developed within the context of other strategic board documents such as the Board’s Multi-Year Strategic Plan, EDC Background Study, and overall student achievement goals.

The draft 2024 LTAP includes a summary of accommodation initiatives that will require further input and approval before implementation can be initiated. The document is being presented to Trustees and all stakeholders with the intent of receiving comments and feedback that will be reviewed and incorporated into the final document that is anticipated to be brought back in Fall 2024 for final approval.

**BACKGROUND INFORMATION:**

A summary of key tasks and dates since the start of the development of the Draft 2024-2029 LTAP are outlined below:

Date	Key Task
June 7, 2023	Confirmation of 2024 LTAP Principles and Parameters
September 26, 2023	Confirmation of 2024 LTAP Outline
October 24, 2023	LTAP Steering Committee
November 22, 2023	Trustee Workshop #1
February 26, 2024	Trustee Workshop #2
April 17, 2024	LTAP Steering Committee
April 30, 2024	First draft of 2024-2029 LTAP and Consultation

## **Development of the Draft 2024-2029 LTAP Document**

The Long Term Accommodation Plan is a result of work from the Planning Department with critical input from Trustees, Senior Administration and various departments (Plant, Finance, Student Services) along with the LTAP Steering Committee.

The proposed accommodation initiatives include sections on new schools and additions, temporary accommodation, boundary changes, program reviews, facility partnerships and accommodation reviews.

The Draft 2024-2029 LTAP contains background information in support of the proposed accommodation initiatives based on the following data collection and analysis:

- Regional demographics;
- Regional residential development;
- Enrolment projections;
- Facility utilizations;
- School boundaries;
- Out of Boundary enrolment; and,
- Parish boundaries;

Input from Trustees, Senior Administration and LTAP Steering Committee contributed significantly to the document and consultation plan.

Section 6.7 (page 33) of the LTAP document contains a summary of the proposed accommodation initiatives over the next five years.

Area profiles in Section 7 (page 34) contain more detailed information such as enrolment projections and school information in smaller geographic areas within York Region. Each area profile contains a map which identifies schools within the area, overall and individual school information, residential development and other tables and charts illustrating projected enrolment trends for the area.

## **Consultation**

Pending Board approval, public consultation on the 2024 LTAP is planned to begin in May 2024 and run through to October 2024. Major initiatives planned for consultation include:

- launch of a dedicated LTAP Project Page on YCDSB's website, which is to include information and products such as:
  - introduction to the LTAP,
  - presentation/video about the LTAP,
  - the Board approved draft LTAP document,
  - a "find my review area" application where users can provide their address and it would take them directly to the Area profile of their review area, and
  - other pertinent information such as FAQs and contact information.
- emails out to the school communities and Catholic School Councils informing and directing them to the project page will be part of the communication.
- a survey seeking feedback about the LTAP will also be part of the engagement (launch in May but also seek feedback in September)



- public open house sessions will also be part of the consultation process to engage in person with stakeholders. It is anticipated that there will be three (3) sessions, one in the north (e.g., Newmarket/Aurora), one in the east (Markham), and one in the west (Vaughan). Staff from various departments including academic superintendents, Curriculum, Students Services, Planning, Plant, and Student Transportation Services are anticipated to attend to answer any questions.

A debrief and summary of the feedback received will be considered in finalizing the LTAP and will also be part of the final LTAP report and document anticipated in November 2024 for Board approval.

**NEXT STEPS:**

<b>Estimated Date</b>	<b>Key Task</b>
April 30, 2024	First draft of 2024-2029 LTAP and Consultation Outline
May 2024	Public: Launch of LTAP Project Page of YCDSB website, Survey and release of the draft LTAP document for comment and email communications to schools communities and Catholic School Councils advising them of the release.
June 2024 and September 2024	3 Open House sessions (North, East and West)
October 2024	Close of Public Feedback
November 2024	Final LTAP document and Report for Board approval
December 2024	Communication regarding final approved LTAP document

**SUMMARY:**

The Draft 2024-2029 *Long Term Accommodation Plan* has been provided for Trustee review and comment. The LTAP is intended to provide overall direction related to the Board’s accommodation needs. It will be a tool used to help analyze accommodation needs ensuring that YCDSB students are given the best opportunity to achieve, consistent with the Board’s Mission, Vision and Strategic Commitments.

Comments and feedback will be reviewed with the LTAP Steering Committee and incorporated into a final document anticipated to be presented in a Fall 2024 Board meeting for final approval.

**RECOMMENDATION:**

**That** the Board of Trustees approve the draft of the 2024-2029 Long Term Accommodation Plan as presented.

Prepared by: Joachim Tsui, Manager, Community Planning and Partnerships  
 Submitted by: Tom Pechkovsky, Coordinating Manager of Planning and Operations  
 Endorsed by: John De Faveri, Interim Director of Education and Jennifer Sarna, Associate Director

**YORK CATHOLIC DISTRICT SCHOOL BOARD**  
**SPECIAL EDUCATION ADVISORY COMMITTEE**  
**REPORT NO. 2024: 05**

**To: Regular Board Meeting**

**April 30, 2024**

A meeting of the Special Education Advisory Committee was held on **March 4, 2024** in a hybrid format in person at the CEC, 320 Bloomington Rd. W and virtually over Google meet.

**PRESENT:**

Committee Members:	N. Byrne*, C. Chen, A. Connolly*, J. Gamboa*, A. Grella, D. Legris,* R. Liscio* J. Man*, J. Wigston*, M. Xue, Y. Zhou*
Association Representatives:	J. Akleh*, E. Di Falco*, C. Sandig*
Administration:	D. Candido, L. Lausic*, E. Strano
Regrets:	S. Gatti, N. Lai, N. Welch
Recording	C. Mong*
Guests:	T. Jewell, <i>Subject Mater Expert, Autism ON</i> M. Leadbetter, <i>SHH Parent, YCDSB</i> M. Liberatore, <i>Itinerant Work Experience Teacher, Student Services</i> S. Lynn, <i>EIS</i> A. Miraglia, <i>Itinerant Work Experience Teacher, Student Services</i> F. Puma, <i>Parent, YCDSB</i>

*\*Denotes Virtual attendance*

**1. ACTION ITEM(S): NIL**

**2. CORRESPONDENCE: NIL**

**3. PRESENTATIONS/DISCUSSIONS/INFORMATION:**

- Autism ON Presentation
- ABC ON Presentation
- World Down Syndrome Day Presentation
- YRT
- Student Services Update

**4. ASSOCIATION REPORTS:**

- Autism ON: Celebrate the Spectrum School Giving Challenge
- LDAYS: Tutoring programs now available [Link](#)

**5. ITEMS FOR FUTURE AGENDA:**

- Family of Schools Recap
- Play Day PA Day
- Removing Barriers for students with disabilities

**6. NEXT MEETING: April 8, 2024**

A. GRELLA, CHAIR, SEAC

**YORK CATHOLIC DISTRICT SCHOOL BOARD**  
**SPECIAL EDUCATION ADVISORY COMMITTEE**  
**REPORT NO. 2024: 06**

**To: Regular Board Meeting**

**April 30, 2024**

A meeting of the Special Education Advisory Committee was held on **April 8, 2024** in a hybrid format in person at the CEC, 320 Bloomington Rd. W and virtually over Google meet.

**PRESENT:**

Committee Members:	N. Byrne*, C. Chen*, A. Connolly*, S. Gatti*, M. Iafrate*, D. Legris, J. Man*, N. Welch *, J. Wigston, Y. Zhou*
Association Representatives:	J. Akleh*, C. Sandig*
Administration:	D. Candido, A. Cabraja* L. Lausic*, E. Strano
Regrets:	A. Grella, N. Lai, M. Xue
Recording	C. Mong*
Guests:	G. Bosch, <i>Student, YCDSB</i> C. Cosentino, <i>Principal, SBAH, YCDSB</i> J. Fiorini, <i>SBAH Parent, YCDSB</i> N. Fiorini, <i>SBAH Parent, YCDSB</i> S. Lynn, <i>EIS</i> E. Norris, <i>Program Consultant, Student Services</i> F. Puma, <i>Parent, YCDSB</i> M. Rapallo-Ferrara, <i>Program Consultant, Student Services</i> L. Volpe, <i>Student, YCDSB</i>

*\*Denotes Virtual attendance*

1. **ACTION ITEM(S):** NIL
2. **CORRESPONDENCE:** NIL
3. **PRESENTATIONS/DISCUSSIONS/INFORMATION:**
  - Family of Schools Event Recap
  - ILIT presentation
  - Student Services Update
4. **ASSOCIATION REPORTS:**
  - Autism ON: \$120 mil added to Ontario Autism Program
  - Community Living: [E- Connector](#)
  - LDAYS: Social Skills, Annual Parent Conference
5. **ITEMS FOR FUTURE AGENDA:** NIL
6. **NEXT MEETING:** May 6, 2024

A. GRELLA, CHAIR, SEAC

**York Catholic District School Board**

**REPORT NO. 2024:01 of the  
JOINT BOARD CONSORTIUM  
PUBLIC SESSION**

**To: Regular Board Meeting**

**April 30, 2024**

A regular session of the Joint Board Consortium was held electronically on Wednesday, March 6, 2024 commencing at 4:00 p.m.

**PRESENT:**

YRDSB Trustees: L. Hoeg, R. Lynn, P. McCarthy, and N. Mahmood

YRDSB Staff: B. Cober, V. Maharaj, and S. Infanti

YCDSB Trustees: E. Crowe, J. DiMeo, A. Grella, M. Iafrate, and A. Saggese

YCDSB Staff: C. McNeil, J. De Faveri, and T. Pechkovsky

STSYR Staff: N. Smith

Presiding: YCDSB Trustee J. Di Meo

Recording Officer: L. Toniutti

Regrets: YRDSB Trustee C. Yu  
YCDSB Trustees: N/A

Other Regrets: YRDSB Trustees C. Butterworth and M. Wright

1. **ACTION ITEM(S):** Nil
2. **BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING:**  
There was no business arising from the minutes of the October 18, 2023 meeting.
3. **PRESENTATION(S):** Nil
4. **DECISION ITEM(S):**
  - 1) Election of Joint Board Consortium Co-Chairs
  - 2) 2024-2025 Proposed Meeting Schedule
5. **DISCUSSION/INFORMATION ITEM(S):**  
The Committee received information for the following:
  - a) STSYR Update
  - b) Recruitment and Retention Bonus
  - c) Transportation Eligibility Parameters
6. **FUTURE ITEM(S):** Nil

**ADJOURNMENT:** 4:40 p.m.

**Adjourned by common consent**

**York Catholic District School Board**

**REPORT NO. 2024:03 of the  
TRANSPORTATION COMMITTEE**

**To: Board of Trustees**

**April 30, 2024**

A Transportation Committee Meeting was held at the Catholic Education Centre, 320 Bloomington Road West, Aurora, Ontario, on Tuesday, April 16, 2024 starting at 3:00 pm.

**PRESENT:**

**Trustee Committee Members:** In Person: E. Crowe, M. Iafrate, A. Saggese

**Other Trustees:** In Person: M. Barbieri  
Virtual: F. Alexander

**Absent with Notice:** N/A

**Administration:** In Person: J. De Faveri, J. Sarna, T. Laliberte, T. Pechkovsky, N. Smith  
Virtual: A. Battick

**Recording:** S. Greco (In Person)

**Presiding:** M. Iafrate, Committee Chair

**1. ACTION ITEM(S):**

**Policy 203 - Proposed Changes and Next Steps:**

**THAT Administration be directed to prepare a revised policy for Policy Review Committee to propose changes to the following parameters of Policy 203, 3.6.3; 3.6.4; 3.10.1; 3.12; 3.15; and 2 new parameters as illustrated in Table 1, Category A.**

**THAT Administration be directed to prepare a submission to the budget process for the modification to Policy 203 parameter 3.6.4.2.2 to provide Board transportation to all Secondary French Immersion as per the eligibility criteria in parameter 3.iv;**

**THAT Administration be directed to prepare a submission to the budget process for the modification to Policy 203 parameter 5.11 the “transit served” definition.**

**THAT Administration be directed to move parameter 3.1; and 3.1.1 to the budget process.**

**2. BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING: Nil**

**3. PRESENTATION ITEM(S): Nil**

**4. DISCUSSION/INFORMATION ITEM(S)**

The Committee processed the following:

- a) Holy Cross CHS - Non-Transportation Zone Implementation
- b) Transit Served Definition - Review

**5. ADJOURNMENT: 3:47 p.m.**

Maria Iafrate, Committee Chair

**YORK CATHOLIC DISTRICT SCHOOL BOARD**

**REPORT NO. 2024:03  
YORK CATHOLIC PARENT INVOLVEMENT COMMITTEE (YCPIC)**

**To: Regular Board Meeting**

**April 30, 2024**

A meeting of the York Catholic Parent Involvement Committee (YCPIC) was held at the Catholic Education Centre commencing at 7:00 p.m. on Monday, April 22, 2024.

**PRESENT:**

**Committee Member(s):**      **In Person:**    Olufisayo Bolarinwa, Robyn De Cicco, Jan De Souza, Sahir Jamal, Maria Praveen, Martina Saverino, Sarah Tjin-a-joe, Jaclyn Toma  
**Virtual:**                    Josie Belluomini, Kristina Costabile, Samantha Ferazzoli, Christina Gillison, Tony Lorini, Singai Rani Wilson, Maurizio Ruberto, Florence Wang, Nicole Young

**Administration:**            **In Person:**    John De Faveri, Jennifer Sarna  
Dishni Kiriella  
**Virtual:**                    N/A

**Trustee(s):**                    **In Person:**    Frank Alexander, Maria Iafrate  
**Virtual:**                    N/A

**Other Trustee(s):**            N/A

**Guest(s):**                     N/A

**Recording Secretary:**      Jan De Souza

**REGRETS:**

**Committee Member(s):**      Janice Au, Olga Bondar, Melena Carrassi, Peter De Quintal, Sara Angela Figliomeni, Eby Ijeh, Emanuela Polin-De Luca, Andrea Telfer

**Administration(s):**            N/A

**Trustee(s):**                    N/A

**1. ACTION ITEM(S):** N/A

**2. DISCUSSION/INFORMATION ITEM(S):**

- a) YCPIC April 20, 2024 Conference – Follow Up
- b) School Messenger – Reason for Absence Choices
- c) YCPIC Info Video on YCDSB Website
- d) Chromebooks Software
- e) Flyer, “Finding the Balance: Navigating Conversations Around “Healthy Eating” with Children and Youth – Wednesday, May 8, 2024
- f) YCPIC 2024 Remaining Budget

**3. FUTURE MEETING DATES:** June 10, 2024

**Martina Saverino, YCPIC Vice-Chair**

**York Catholic District School Board**

**REPORT NO. 2024:15**

**SPECIAL COMMITTEE OF THE WHOLE BOARD / PRIVATE SESSION**

**To: Regular Board Meeting**

**April 30, 2024**

A private session of the Special Committee of the Whole was held at the Catholic Education Centre on Monday, April 22, 2024 starting at 3:00 pm.

**PRESENT:**

Members: (In Person) F. Alexander, E. Crowe, M. Iafrate, A. Saggese  
(Virtual) M. Barbieri, C. Cotton, A. Grella

Administration: (In Person) J. De Faveri

Legal Counsel: Melissa L. Eldridge, BLG

Absent with Notice: J. DiMeo, J. Wigston

Approved Absence: T. McNicol

Recording Officer: S. Greco (In Person)

Presiding: E. Crowe, Chair of the Board

**ACTION ITEMS:**

**DECLASSIFIED (Action Items for Approval): NIL**

**CLASSIFIED: NIL**

**Adjournment:** 3:24 pm

E. Crowe, Chair of the Board

York Catholic District School Board

**REPORT**

**Report to:** Board of Trustees  
**Date:** April 30, 2024  
**Report:** Proposed Operational By-Law Changes

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**EXECUTIVE SUMMARY**

This report is to request proposed By-Law Changes as follows:

4.1 General Committee Information

4.1.1 Trustees are to be appointed **annually** to all Standing/Statutory Committees at ~~first meeting in December of the~~ **the Inaugural meeting** each year of the Trustee term. **This shall not apply to the Board’s SEAC where the term is four years.**

4.1.15 Committee Procedures

Subject to the provisions of this by-law, the committee shall be responsible for the establishment of internal procedures. The committee(s) may:

- (a) Request and receive reports from the department concerned. The Trustee will request the format of the requested information;
- (b) Hear delegations **in accordance with the Board’s Delegation Policy**; and,
- (c) Receive and consider communications and petitions addressed to the Board on any subject within the terms of reference of such committee, as processed ~~through the Executive Committee of the Board.~~ **in accordance with the Board’s Delegation Policy.**

4.4.2 Composition of Statutory Committees

The composition of statutory committees shall be for:

- (d) The York Catholic Parent Involvement Committee, ~~two (2) trustees~~ **one trustee (1)** . ~~prescribed and selected in the manner set out in Ontario Regulation 612/00, as amended from time to time.~~ **states that a meeting of a parent involvement committee cannot be held unless one trustee (1) is present and it is the responsibility of the appointed trustee to designate a member of the board to attend in their stead if they are unable to be present at a meeting.**

**RECOMMENDATION:**

**THAT the amendments to the Operational By-Law No. 1 be approved.**

Submitted by: Elizabeth Crowe, Chair of the Board



## YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT TO: Board of Trustees

FROM: Administration

DATE: April 30, 2024

RE: **Community Planning and Partnerships- List of Candidate Schools  
2024/2025**

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### **EXECUTIVE SUMMARY:**

The purpose of this report is to seek approval of the 2024/2025 Candidate Schools for potential facility partnerships, in accordance with Policy 704 Community Planning and Partnerships (CPP).

As outlined in Policy 704, the Board is required to identify candidate schools for potential facility partnerships on an annual basis, to notify stakeholders of those schools and to conduct a public meeting to discuss potential facility partnerships.

The list of candidate schools is generated based on criteria outlined within the policy, and resulting in the schools listed in Table 1.

### **BACKGROUND:**

In February 2010, the Ministry of Education introduced an initiative to encourage facility partnerships within communities by utilizing excess space within schools. To support this initiative, Board Policy 704 - Encouraging Facility Partnerships was approved in June 2010.

In March 2015, the Ministry of Education released the Community Planning and Partnership guideline. This guideline expanded on the framework of the previous Facility Partnership initiative, with added requirements concerning communication and timing to support facility partnerships. These changes in requirements resulted in the revised Board Policy 704 Community Planning and Partnerships, and are consistent with the schools identified to the Board in Table 1.

## Determination of Candidate Schools

### Candidate School – Ministry of Education Criteria and Policy 704 Encouraging Facility Partnerships:

In accordance with Ministry of Education criteria and Policy 704, the Board is required to annually circulate a list of schools which may be locations for potential partnership opportunities. The list is generated by reviewing the Board’s facilities in three (3) steps.

Step 1: All schools are evaluated against the following selection criteria (enrolment vs. capacity):

1. The school is operating at less than 60% capacity over a two (2) year period (2024-2025).  
**OR**
2. The school has an excess of 200 available pupil places over a two (2) year period (2024-2025).  
*(note: the above selection criteria is mandated by the Ministry of Education)*

Step 2: The list of schools generated in Step 1 are reviewed by Administration (School SO’s, Planning & Finance) to determine if there are any circumstances to exclude the school as a potential candidate in accordance with policy parameter 3.3:

*3.3 The Board shall have the sole discretion to identify, on an annual basis, schools suitable for community partnerships, as well as to determine the eligibility of all potential community partners based on board-determined criteria that is aligned with the Education Act, other relevant legislation and Ministry directives.*

Step 3: The resulting lists are refined to shortlist elementary schools available for a facility partnership. In past years, the rooms available per school would be determined through a consultation process, as part of Administration’s *Mothballing Initiative*. Specific space per school will be determined in consultation with the school and potential partner depending on the partner’s needs and timing.

The following 31 schools, all elementary, have been identified as per the criteria above.

**Table 1 - 2024/2025 Candidate Schools for potential facility partnerships**

School	Address	Municipality
All Saints	130 Castlemore Ave, Unionville, ON L6C 2P9	Markham
Blessed Scalabrini	290 York Hill Blvd., Thornhill, ON L4J 3B6	Vaughan
Blessed Trinity	230 Hawker Rd., Maple, ON L6A 2R2	Vaughan
Corpus Christi	35 Squire Drive, Richmond Hill, ON L4S 1C6	Richmond Hill
Divine Mercy	251 Melville Ave, Maple, ON L6A 1Z1	Vaughan
Father Frederick McGinn	61 Brockdale St., Richmond Hill, ON L4E 4W2	Richmond Hill
Father Henri Nouwen	121 Larratt Lane, Richmond Hill, On L4C 0E6	Richmond Hill

School	Address	Municipality
Father John Kelly	9350 Keele St., Maple, On L6A 1P4	Vaughan
Holy Jubilee	400 St. Joan Of Arc Ave., Maple, On L6A 2S8	Vaughan
Our Lady Help of Christians	275 Redstone Rd., Richmond Hill, ON L4S 2H1	Richmond Hill
Our Lady of Hope	80 Red Cardinal Trail, Richmond Hill, ON L4E 4B8	Richmond Hill
Our Lady Of The Annunciation	30 Bayswater Ave., Richmond Hill, On L4E 2L3	Richmond Hill
San Lorenzo Ruiz	840 Bur Oak Ave., Markham, On L6E 0E1	Markham
San Marco	250 Coronation Dr., Woodbridge, On L4L 6H3	Vaughan
St. Agnes of Assisi	120 Larocca Ave., Woodbridge, ON L4H 2A9	Vaughan
St. Andrew	151 Forest Fountain Dr., Woodbridge, On L4H 1S4	Vaughan
St. Anthony	141 Kirk Dr. Thornhill, ON L3T 3L3	Markham
St. Bernadette	5279 Black River Rd., Sutton West, ON L0E 1R0	Georgina
St. Cecilia	300 Peter Rupert Ave, Maple, ON L6A 4P3	Vaughan
St. Clare	391 Velmar Dr., Woodbridge, On L4L 8J5	Vaughan
St. David	240 Killian Rd., Maple, On L6A 1A8	Vaughan
St. Gregory the Great	140 Greenpark Blvd., Woodbridge, ON L4L 6Z6	Vaughan
St. James	171 Mast Rd., Maple, On L6A 3J7	Vaughan
St. Jerome	20 Bridgenorth Dr., Aurora, On L4G 7P3	Aurora
St. John Bosco	199 Belview Ave., Woodbridge, ON L4L 5N9	Vaughan
St. John Chrysostom	800 Joe Persechini DR., Newmarket, ON L3X 2E8	Newmarket
St. Julia Billiard	2070 Bur Oak Ave., Markham, ON L6E 1X5	Markham
St. Matthew	75 Waterbridge Lane, Unionville, ON L3R 4G3	Markham
St. Michael the Archangel	161 Via Campanile, Woodbridge, ON L4H 3K5	Vaughan
St. Paul	140 William Roe Blvd., Newmarket, ON L3Y 1B2	Newmarket
St. Raphael the Archangel	131 Ravineview Dr, Maple, ON L6A 3T6	Vaughan

**Note:**  
More in depth analysis will be completed on a case by case basis to determine the exact square footage available should a community partner inquire.

## Co-build Opportunities

New schools and additions are also required to be considered for Community Planning and Partnership opportunities. Table 2 below identifies future projects with co-build opportunities:

**Table 2 - 2024/2025 Co-build Opportunities**

School Name	Panel	Municipality	Status
St. Robert (Replacement)	Secondary	Markham	TBD*
Vaughan Metropolitan Centre Joint (Joint with York Region District School Board)	Elementary	Vaughan	TBD*
Queensville	Elementary	East Gwillimbury	Ministry Approved, Design is almost complete, preparing for Tender

\*Pending Ministry of Education approval for Capital Priorities

Note: Please refer to the Board's Long Term Accommodation Plan for timing and location.

### NEXT STEPS:

Subject to Board approval, the information in Table 1 and Table 2 will be circulated as per Policy 704 and a public meeting planned for June 4, 2024 will provide a forum for discussion of possible partnership opportunities.

### SUMMARY:

In accordance with Policy 704 and the Ministry of Education's Community Planning and Partnerships guideline, the annual list of candidate schools has been developed and available for communication to stakeholders. The analysis of available classrooms has been developed based on school capacities, as per the Ministry of Education loadings. Subject to Board approval, Table 1 and 2 will be communicated to stakeholders and a public meeting to discuss possible partnership opportunities will be scheduled on June 4, 2024.

### RECOMMENDATIONS:

**THAT** the Board approve the list of schools as identified on Table 1 and 2 in accordance with Policy 704.

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Prepared By: Joachim Tsui, Manager, Community Planning and Partnerships  
Submitted By: Tom Pechkovsky, Coordinating Manager, Planning & Operations  
Endorsed By: John De Faveri, Interim Director of Education  
Jennifer Sarna, Associate Director

York Catholic District School Board

# REPORT

**Report to:** Board of Trustees

**Date:** April 30, 2024

**Report:** Appointment to Director of Education Performance Appraisal Committee

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## EXECUTIVE SUMMARY

This report is to seek approval for Trustee representation on the Director's Performance Appraisal Committee.

## BACKGROUND

On March 4, 2024, the Ministry of Education introduced new regulation outlining the Director of Education Performance Appraisal process. (*Ontario Regulation 83/24*)

This new regulation contemplates a standardized process with consistent requirements for Boards of Trustees to monitor and evaluate the performance of the Director, including progress on the provincial education priorities for student achievement:

- Achievement of learning outcomes in core academic skills
- Preparation of students for future success
- Student engagement and well-being

### **Performance Appraisal Committee** (*As per Ontario Regulation 83/24*)

No later than May 15 in each year, each board shall establish a committee responsible for conducting a performance appraisal of the director of education for the board, composed of not fewer than three and not more than seven board members, one of whom shall be elected by a majority of the committee to act as its chair.

## LET IT BE RESOLVED

**THAT** the Board appoint the following Trustees to the Director's Performance Appraisal Committee: Frank Alexander, Michaela Barbieri, Carol Cotton, Elizabeth Crowe, Joseph DiMeo, Maria Iafrate, Angela Saggese.

Submitted by: Elizabeth Crowe, Chair of the Board

# REPORT

## York Catholic District School Board

**Report To:** Board of Trustees  
**From:** Elizabeth Crowe, Chair of the Board  
**Date:** April 27, 2024  
**Report:** **Alleged Breach of Code of Conduct by Trustee McNicol**

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### BACKGROUND INFORMATION:

“The Alleged Breach of the Trustee Code of Conduct procedure is designed in conjunction with YCDSB Policy 118 Trustee Code of Conduct and outlines the complaint resolution process that is to apply to any alleged breach of the Code of Conduct.” Parties are encouraged to resolve the matter informally. If resolution is not achieved the complainants have the ability to lodge a formal complaint. “A Special Committee of the Whole meeting shall be convened to decide, by resolution, whether or not the complaint merits investigation. The Board may decide that the complaint is out of time, trivial, frivolous, vexatious or not made in good faith, or that there are no grounds or insufficient grounds for a formal inquiry and such, an inquiry shall not be conducted.”

“The formal inquiry of an allegation of a breach of the Code of Conduct shall be conducted by an independent third party and/or the Integrity Commissioner and shall be completed in a timely manner, preferably less than 60 days after the special Board meeting decision to launch the formal inquiry.”

During the December 19<sup>th</sup>, 2023 Committee of the Whole meeting the following motion was passed:

**That the formal complaint brought forward by Vice-Chair lafrate with respect to the alleged breach of the Code of Conduct by Trustee McNicol during the public Inaugural Board meeting of November 20<sup>th</sup>, 2023 has merit.**

**That the formal complaint be investigated by the Board’s Integrity Commissioner.**

Mr. Michael Maynard was retained to conduct the required investigation. “The final report shall be delivered to the Board of Trustees and the Board will make the decision as to whether or not the Code of Conduct has been breached and the sanction assigned. Trustees shall consider only the findings in the final report when voting on the decision and sanction.”

“Section 207(2) of the Education Act specifies that consideration of an alleged breach of the Trustee Code of Conduct policy must be at a meeting open to the public, unless the alleged breach involves one of the matters listed in section 207(1).”

“Where the proceedings must be held at a public meeting of the Board, the Trustee alleged to have breached the Code of Conduct is entitled to attend the public meeting, but not participate in the discussion, or attempt to influence the outcome, or vote.”

Attached is the final report dated March 28, 2024 by Michael Maynard, the Board’s Integrity Commissioner.

**POSSIBLE MOTIONS:**

That Trustee McNicol breached the Code of Conduct during the November 20<sup>th</sup>, 2023 Inaugural Board meeting.

“If the Board determines that a Trustee has breached the Board’s Code of Conduct, the board may impose one or more of the following sanctions as per the Education Act S218.3:

- i) Censure of the Trustee.
- ii) Barring the Trustee from attending all or part of a meeting of the Board and/or a meeting of a committee of the Board.
- iii) Barring the Trustee from sitting on and/or attending one or more committees of the Board for a period of time specified by the Board.”

“The Board shall not impose a sanction which is more onerous than the above but may impose one that is less onerous, such as a warning, a formal apology in writing, or a requirement that the Trustee successfully complete specified professional development courses at the expense of the board.”

Prepared and Submitted by: Elizabeth Crowe , Chair YCDSB



**ADR**  
CHAMBERS

Integrity Commissioner Office for  
York Catholic District School Board

**MICHAEL L. MAYNARD**  
Integrity Commissioner  
E-mail: [mmaynard@adr.ca](mailto:mmaynard@adr.ca)

March 28, 2024

SENT BY EMAIL TO:

**Trustee Maria Iafrate**

AND TO:

**Trustee Theresa McNicol**

AND TO:

**YCDSB Board of Trustees**

c/o **Elizabeth Crowe, Chair of the Board**  
**John De Favre, Interim Director**  
**Jennifer Sarna, Associate Director**  
**Silvana Greco, Secretary of the Board and Trustee Services**

**Re: Investigation Report – IC-28572-1223**  
*Iafrate re: McNicol*

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### **Introduction and Delegation of Investigative Powers**

This is my report respecting a formal complaint (“Complaint”) brought by YCDSB Vice-Chair Maria Iafrate (“Trustee Iafrate”) concerning the conduct of Trustee Theresa McNicol (“Trustee McNicol”) (collectively, the “Parties”) under the YCDSB’s **Trustee Code of Conduct** (“Code”). This matter was referred to me by the Board of Trustees in accordance with a motion passed on December 19, 2023.

As Integrity Commissioner for the YCDSB, I am responsible for providing advice



and education to Trustees respecting their ethical obligations under the Code and the *Municipal Conflict of Interest Act*, and for investigating and reporting on complaints made about Trustees under the Code.

### **Investigation Process**

Upon receiving this Complaint, I determined it was within my jurisdiction and mandate, and accordingly opened an inquiry to determine the facts. Due to the timing of the Complaint, my investigation was opened in January 2024.

I conducted this inquiry by reviewing the written submissions of the Parties. I interviewed the Parties and two additional third-party witnesses. I also reviewed the video recordings and Minutes of the Inaugural Board Meeting (the “Inaugural Meeting”) held on November 20, 2023 (at which the impugned incident occurred) and a subsequent Board meeting held on November 28, 2023 (at which some of the issues as they pertained to two other Trustees were addressed).

I followed a process that ensured procedural fairness. This included allowing for an exchange of written submissions between the Parties, with sufficient time for review and responses, as well as conducting interviews with them. I considered all evidence before me in accordance with the required standard of proof, being the civil “balance of probabilities” standard. The Parties received an advance draft of this report and were granted a ten-day period for review and comment on any factual inaccuracies.

### **Complaint**

This Complaint arises from events that occurred at the Inaugural Meeting of November 20, 2023. At that meeting, Trustees elected a Chair, Vice-Chair, and other positions on the Board.

As noted, this Complaint is made by Trustee Iafrate, who is the current Vice-Chair of the Board. She stated that at the Inaugural Meeting, she requested that the lawyer overseeing the voting process be specifically advised as to the number of votes being cast / to be counted. Upon making this request to the Director of Education, Trustee Iafrate observed Trustee McNicol and two other Trustees “laughing and mocking” her request.

Trustee Iafrate advised that the two other involved Trustees (Trustee – now Chair Crowe and Trustee Wigston) apologized for their involvement, personally and publicly. Trustee Iafrate requested an apology from Trustee McNicol, but none was forthcoming. After the matter was referred to the Board, an unfruitful attempt was

made to resolve the Complaint informally. According to Trustee Iafrate, Trustee McNicol stated during the informal meeting that she was “holding her cell phone in her hand and talking to someone” at the time of the incident. Trustee Iafrate asserted to the contrary that Trustee McNicol was “laughing with both trustees to each side of her, while her hand was stroking her hair,” and contends that she was not holding a cell phone at the time.

I observe that the Complaint does not site a specific Code section as being breached, though the rules established by the **Procedure: Alleged Breach of the Trustee Code of Conduct** (“Protocol”) are somewhat vague as to this requirement, stating that complaints are to provide “the alleged breach of the Code of Conduct,” along with grounds for making the complaint and other factual information – i.e., it does not explicitly require a Code section to be cited. The Complainant specifically cited her concern that Trustee McNicol’s conduct was “disrespectful”, however, and she further alleged that Trustee McNicol’s conduct also breached the **Trustee Code of Ethics**<sup>1</sup> (“Code of Ethics”) provision which states:

I will respect and nurture the human and divine nature of each individual without judgment or reproach and will strive to reflect Gospel values in all that I say and do.

## **Response**

In her written Response to the Complaint, dated January 19, 2024, Trustee McNicol asserted that Trustee Iafrate did not personally observe her actions at the time, but rather that Trustee Iafrate appeared to be speaking to another Trustee, then looking at papers, and then out to the gallery.

Trustee McNicol denied speaking to anyone on her phone (or stating that she was doing so during the informal resolution meeting). In my view, the issue of cell phone use is a simple misunderstanding in communication arising from the informal resolution meeting. It is clear that Trustee McNicol was not talking on her cell phone, and I understand that she intended to communicate that she was holding her phone while at the same time communicating with someone else (i.e., someone who was not on the phone).

Trustee McNicol asserted that her attention was on the gallery at the time of the incident. In particular, she claimed to be looking at a reporter in the audience who was holding his cell phone in the air. She had earlier (at 7:29 p.m. that evening)

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<sup>1</sup> Additional expectations established in Appendix A to the Code of the Conduct

texted with someone else in the audience about this reporter, who, in her view, appeared to be trying to listen in on this person's conversation with someone else. Trustee McNicol claimed that her response (i.e., the impugned activity of "laughing") to Trustee Iafrate's vote count suggestion was in fact a coincidentally timed reaction (she described it as a "grin") to this reporter holding up his phone. Further to this point, she provided a copy of an email from the Board sent the following day which prompted Trustees to be mindful of their surroundings given the possibility of journalists recording discussions on their cell phones.

Trustee McNicol implied that the above-mentioned reporter was the genesis of this Complaint, stating: "I do not care who [he] saw laughing at Trustee Iafrate but I do know that it wasn't me. For him to claim that I was laughing at Trustee Iafrate is a total fabrication in an effort to create another article for his paper." She provided a list of "negative" news articles this reporter had written about her previously.

Finally, Trustee McNicol again denied laughing at Trustee Iafrate.

## **Reply**

In her written Reply (received February 2, 2024), Trustee Iafrate again pointed out and relied on the recording of the meeting, specifically citing the 21:12 mark to demonstrate the actions of the Parties and other Trustees at the moment in question.

She further pointed out that the other two involved individuals, Trustee (now Chair) Crowe and Trustee Wigston, both apologized after she raised the issue with them. In particular, Chair Crowe replied via email, which Trustee Iafrate quoted in her submissions as follows: "I wish to apologize to you personally via this email, there is no need for an investigation. My actions were unacceptable and I will include a public apology during my Chair's comments on Tuesday evening." She then apologized at the meeting, as indicated. Trustee Wigston also apologized at a public meeting.

In Trustee Iafrate's view, all three Trustees were laughing at her request, but only two of them (Crowe and Wigston) apologized for it.

The Reply submissions also deal with the question of whether Trustee McNicol was talking on her cell phone, or whether she claimed to be talking on it during the informal meeting. Again, I find this likely to be a simple misunderstanding arising from their dialogue in the informal meeting. It is not necessary for me to further analyze this issue.

## Interviews

I interviewed the Parties, as well as Chair Crowe and Trustee Wigston.

### *Interview with Trustee Iafrate*

Trustee Iafrate recounted the events of the November 20<sup>th</sup> Inaugural Meeting. She advised that she asked the Director of Education to ensure that the lawyer counting the votes was aware that there are ten different people voting – i.e., ten votes. The Director repeated that request. Trustee Iafrate advised that her request was later found to be appropriate, because there was a problem with the vote count (though it is not necessary for me to go into detail about that issue).

After she made the request, she observed Trustee McNicol (and the other Trustees) laughing. After the issue was raised with them via filed Code complaints that evening, Trustees Crowe and Wigston apologized, but Trustee McNicol did not.

### *Interview with Trustee McNicol*

Trustee McNicol explained that she was texting with someone at the start of the meeting about a journalist possibly listening in on a discussion.

She stated that she reviewed the November 20<sup>th</sup> Inaugural Meeting video and she denies laughing. She stated that she was looking into the gallery and saw a journalist with his phone held up, and she believed he was taking a picture. She grinned. This coincided with the timing of the laughter from the two Trustees either side of her following Trustee Iafrate's comments. She further asserted that she was focused on the gallery, stating: "I don't believe I even heard her suggestion to the Chair about giving the lawyer information on number of votes. I heard it when I reviewed the YouTube video."

She also asserted that Chair Crowe did not actually apologize for laughing at Trustee Iafrate, but rather that she stated something to the effect of "we all need to get along."

### *Interview with Chair Crowe*

Chair Crowe told me that Trustee Iafrate's suggestion to inform the lawyer about the number of votes was prescient, because there ended up being a problem with the vote count.

After receiving the complaint from Trustee Iafrate, she apologized and agreed to do so again in public. Her public apology is entered into the minutes of a subsequent board meeting on November 28, 2024.

Chair Crowe noted that her reaction at the November 20<sup>th</sup> Inaugural Meeting was rooted in “incredulousness about the issue having to be raised at all,” but agreed that it was a breach of decorum and accordingly apologized sincerely to Trustee Iafrate.

Chair Crowe stated that she has no recollection of what Trustee McNicol was doing at the time. She was also not aware of any particular activity in the gallery at the moment in question, or whether Trustee McNicol might have been reacting to something there. However, she observed that a Trustee interacting with the gallery during a meeting would be inappropriate.

#### *Interview with Trustee Wigston*

Trustee Wigston recalled that there was “tension” around the vote during the November 20<sup>th</sup> Inaugural Meeting. She observed that the Board had to hire a lawyer to ensure the vote was done properly, and even then, it had to be redone. There was a lot of interest in the meeting, and the media were present. There was also “a lot of activity happening even in the gallery – people moving around or making comments...” She recalled looking out to the gallery herself that evening.

Trustee Wigston explained that her reaction, and in her view probably the reaction of others, was one of “shock” or “surprise” at the request being made by Trustee Iafrate. She asserted that, for her part, the issue was not about Trustee Iafrate making the request, but that a request of that nature had to be made at all, by anyone – such were the tensions of the evening and the state of incredulousness at the situation. She felt her reaction was “perhaps ... a release of emotion or tension.” In any case, she acknowledged that it was offensive to Trustee Iafrate, and sincerely apologized for her lapse in decorum.

Regarding Trustee McNicol, Trustee Wigston could not recall any reaction from her. She (Trustee Wigston) recalled that her “attention was not fully on Trustee McNicol in that moment,” because she was listening to the request (by Trustee Iafrate) and having her own reaction to it and, more broadly, the situation in which the Board found itself. In any event, she did not recall any specific reactions or other expressions by Trustee McNicol, whether about Trustee Iafrate’s request or toward the gallery.

## Other Evidence

### *Observations of Meeting Video*

The video of the November 20<sup>th</sup> Inaugural Meeting<sup>2</sup> demonstrates the following:

- At around the 20:45 mark, Trustee Iafrate makes her request that the lawyer be instructed as to the number of votes. The Director of Education repeats his understanding of the request, and Trustee Iafrate confirms it.
- At around the 21:00 mark, the camera is zoomed on Trustee Iafrate, and shows her making a comment to Trustee Saggese who is sitting to her left.
- At around 21:06, the camera pans out to show the entire Boardroom “horseshoe”. Trustee Iafrate turns towards Trustee Saggese, then appears to look down at her desk at around 21:10. She does not appear to look up again for a while.
- At around 21:08, Chair Crowe (sitting to Trustee McNicol’s right, facing away from the camera) and Trustee McNicol appear to look at each other. Trustee McNicol appears to be laughing, as does Trustee Wigston (who is sitting to Trustee McNicol’s left). Trustee McNicol then turns to her left to face Trustee Wigston and runs her right hand through her hair along the right side of her face. She then turns back again to face Trustee Crowe. She has a broad smile on her face and appears to be snickering.
- At 21:11, Chair Crowe turns to face forward and also appears to be laughing, while Trustee McNicol faces the direction of the gallery, just past Trustee Crowe, and runs her right hand over her hair along the left side of her face. She continues to grin broadly.
- At 21:13, Trustee McNicol’s glance past Trustee Crowe in the direction of the gallery continues while the camera catches some activity in the gallery, including a hand which appears to be pointing. There is no sound.

### *Meeting Minutes*

The Minutes for the November 28<sup>th</sup> Board Meeting reflect the following statements by Chair Crowe and Trustee Wigston:

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<sup>2</sup> <https://www.youtube.com/live/ycwVpvdXQf8?feature=shared>

Elizabeth Crowe, Chair of the Board, read the following statement:

At the November 20th, 2023 Inaugural Board meeting. As noted in the minutes, Vice Chair Iafrate addressed the Director to ensure our lawyer understood that there were ten votes. She then repeated ten different votes. My reaction to her comments was not worthy of the decorum expected of a York Catholic Trustee. I apologize to Vice Chair Iafrate. I am also taking this opportunity to remind everyone, trustees and senior staff, that we all need to carefully listen to and respect each other in a manner worthy of the leadership positions we hold in service of the students of the wise. That's my statement. Thank you.

Trustee Jennifer Wigston read the following statement:

I'd like to address an issue brought to my attention following Monday's meeting. A video clip shows me smiling and nodding my head following the request above by the Vice Chair. I'm afraid it has been suggested that I was laughing at her and mocking her request. While this conclusion is incorrect, given the tensions and emotions on Monday, I can understand how it could have been misinterpreted. However, I do not want to cause or be the source of any further pain or anxiety for Vice-Chair Iafrate, inadvertently or otherwise. So, to move forward together, I offer Vice-Chair Iafrate a wholehearted apology for any distress my reaction caused. Thank you so much.

### **Credibility Assessment**

It is not always necessary to deeply assess credibility in cases that are largely paper-driven. In a case like this, the facts of the event in question are strongly driven by the recollections of those who participated in them, so it becomes necessary to consider how credible and reliable those recollections are.

Regarding the statements of the Parties and witnesses, I have considered accepted factors in assessing credibility such as demeanour, ability and opportunity to observe, power of recollection, interest, bias, prejudice, sincerity, inconsistency, and the reasonableness of their statements when considered in the light of all the evidence. In *Faryna v. Chorny*, [1952] 2 D.L.R. 354 (B.C.C.A.) at p. 357, per O'Halloran

J.A., the court noted that “...the real test of the truth of the story of a witness...must be its harmony with the preponderance of the probabilities which a practical and informed person would readily recognize as reasonable in that place and in those conditions.” The text *The Trial of an Action* (1981, Toronto, Ontario: Butterworths) at p. 77, similarly observes: “Probability is the great touch-stone of all evidence. A witness whose credibility strays from the truth will often have built into it some inherent improbability.”

The recollections of the Parties do not appear to align with the video that I observed.

In the case of Trustee Iafrate, the disparity between her recollection and the video evidence is minor and ultimately inconsequential. I do not doubt her sincerity. Her behaviour was and remains that of someone genuinely offended by the reaction of Trustee McNicol (and the others). However, the video does not support the claim that she directly observed the laughter by looking across the floor. In fact, she also appeared to be smiling and possibly laughing while talking to Trustee Saggese at around the same time (21:06 to 21:10 of the video) just prior to looking immediately down towards her screen or the table in front of her. Regardless, it is possible that Trustee Iafrate may have heard the laughter, caught a glimpse of it in her peripheral vision, or that she was informed of it after by someone else. Regardless of how she came to know about it, what she reported in her complaint about Trustee McNicol’s actions aligns with the meeting video. How Trustee Iafrate came to know of these actions is not material to this case given the video evidence that is available for all to see.

In the case of Trustee McNicol, her recollection of events does not appear to align much at all with the video evidence. While she does appear to look at the gallery around 21:11 to 21:14 of the video, she is quite clearly smiling and laughing while looking directly from Chair Crowe to Trustee Wigston immediately beforehand. While I am not aware of what occurred before the camera panned out at 21:06 of the video, Trustee McNicol’s actions from that moment until 21:11 do not at all appear to be directed to or about the gallery or anything going on there. I accordingly have difficulty accepting her recollection of events as they unfolded.

Chair Crowe and Trustee Wigston indicated that they do not recall interacting with Trustee McNicol directly. The video seems to show Chair Crowe looking to her left in the direction of Trustee McNicol, but I cannot tell for certain whether she is directly interacting or not. Regardless, I have no real concerns with her credibility on point. She stated that she does not recall what happened in a fleeting moment during which she was reacting to something unusual, and I accept that as credible and reasonably plausible. The same can be said for Trustee Wigston. I accordingly



accept their evidence as given.

### **Analysis and Findings of Fact**

It is hard for me to determine exactly why Trustee McNicol was laughing, because I am not inside her head. However, I do not accept her evidence that she was not laughing at all, and I do not accept her evidence that her attention immediately following Trustee Iafrate's request was on the gallery – though she appeared to notice the gallery shortly thereafter. In my view, after watching the meeting video, and in considering the evidence of the other two Trustees who recalled reacting to the absurdity of the situation and resultant request by Trustee Iafrate – for which both wholeheartedly apologized – I also find it likely that Trustee McNicol was laughing about the same thing. I cannot say for certain whether this was done in mockery of Trustee Iafrate, or whether it was a release of tension or some other reaction to the situation more broadly. It was clearly perceived by Trustee Iafrate as disrespectful.

In the alternative, even if I were to accept Trustee McNicol's evidence that she was reacting to the gallery and not to Trustee Iafrate – and more particularly that she was not even paying attention to what Trustee Iafrate was saying – such conduct is still arguably worthy of the Board's consideration in this Code complaint process. There is no reason for a Trustee to ignore the unfolding business of the Board to otherwise engage in pantomime with a member of the gallery. Trustee McNicol, by her own admission, was not paying attention to Trustee Iafrate and was instead distracted and engaging with someone who is not on the Board.

Whatever the intent or trigger for her reaction, the fact that it was reasonably interpreted by Trustee Iafrate as derision, and that this was communicated clearly, is at least worthy of an apology from Trustee McNicol, such as was extended in a genuine manner by both Chair Crowe and Trustee Wigston. I observe that an acknowledgment of harm (however inadvertent it may have been) and an appropriate apology for same would likely have ended this process immediately.

### **Decision and Publication**

It is customarily the job of an Integrity Commissioner to not only make findings of fact, but also to analyze those facts and provide an opinion as to whether the Code was breached. I initially drafted my report with a view to providing my opinion on the question of Code applicability to these matters. However, upon my further review of the Protocol (Part B, s. vi), I observe that the Board has not assigned that duty to me. The Board only requires me to make findings of fact without opining on

whether the impugned conduct represents a breach of the Code. I have accordingly altered my usual approach to IC inquiries and have refrained from providing my opinion respecting the applicability of the Code in this Final Report. I leave it entirely to the Board to determine whether the Code of Conduct was contravened in this case, and if so, what the appropriate remedy might be.

#### *Board Decision and Sanction Recommendations*

Section 218.3 (2) of the *Education Act* provides that the authority to determine whether a Trustee breached the Code lies with the Board, as follows:

(2) If an alleged breach is brought to the attention of the board under subsection (1), the board shall make inquiries into the matter and shall, based on the results of the inquiries, determine whether the member has breached the board's code of conduct.

Part B of the Formal Complaint Procedure section of the Protocol also provides direction to the Board regarding receipt and consideration of Code of Conduct reports and the required procedures for voting thereon.

The Board has entrusted its investigation of facts to me, its appointed Integrity Commissioner. With my inquiry having been made and my findings of fact reported on herein, the Board is now required by the *Education Act* and its own policy to consider this report in an open session and make its own determination as to whether Trustee McNicol breached the Code.

If the Board determines that Trustee McNicol breached the Code, s. 218.3 (3) of the *Education Act* allows a limited range of permissible sanctions, as follows:

- a) Censure of the Trustee.
- b) Barring the Trustee from attending all or part of a meeting of the Board or a meeting of a committee of the Board.
- c) Barring the member from sitting on one or more committees of the Board, for the period of time specified by the Board.

The Board's Protocol also permits the imposition of sanctions (i.e., remedial measures) that are "less onerous, such as a warning, a formal apology in writing, or a requirement that the Trustee successfully complete specified professional development courses at the expense of the board."

Again, the determination of Code breach and the possible imposition of a sanction or other remedial measure in the case of a breach are entirely the Board's decisions to make, and I offer no opinion on either in accordance with Part B, s. vi of the Board's Protocol.

*Draft Report Submissions by Parties*

Article iv, Part B of the Formal Complaint Procedure section of the Protocol, provides as follows:

The parties involved shall have an opportunity to review the draft report of the investigator to make sure there are no errors of fact. The parties shall have ten (10) calendar days from the receipt of the final draft to make final submissions in writing.

I confirm that the Parties have been given an opportunity to provide feedback on an advance draft of this report regarding any "errors of fact". No substantive "errors of fact" were reported to me by the Parties. In finalizing this report, some structural and copy-editing revisions were made to the party review draft, but these revisions had no substantive impact on the findings of fact presented to the Parties. I accordingly submit my findings of fact to the Board in this Final Report.

I thank the Parties and witnesses for their assistance and cooperation in this inquiry.

This matter is now concluded.



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Michael L. Maynard  
Integrity Commissioner



# York Catholic District School Board

Catholic Education Centre, 320 Bloomington Road West, Aurora, Ontario L4G 0M1  
Tel: 905-713-1211, 416-221-5051, 1-800-363-2711  
Fax: 905-713-1272 • www.ycdsb.ca

February 20, 2024

## ADMISSION TO ST. THERESA OF LISIEUX CHS

**Whereas** St. Theresa of Lisieux CHS is at capacity and therefore, a cap was placed on the school in order to maintain students and staff safety and well-being;

**Whereas** families are transferring from public, private and other schools to St. Theresa of Lisieux CHS feeder schools, namely, St. Mary Immaculate CES, St. Anne, CES, St Marguerite d'Youville CES and Father Henri Nouwen CES, in order to access entry to St. Theresa Lisieux CHS.

### LET IT BE RESOLVED

**THAT** enrolment to St Theresa of Lisieux CHS remain capped at 1600 to ensure the safety of all students and staff;

**THAT** staff review St. Theresa of Lisieux CHS admission process while maintaining a fair and transparent process;

**THAT** a recommendation be brought to the Board of Trustees for implementation.

Respectfully submitted,

Maria Iafrate  
Trustee, Richmond Hill

Ref: 2024:16:0220:MI

## YORK CATHOLIC DISTRICT SCHOOL BOARD

**Report To:** Board of Trustees  
**From:** Administration  
**Date:** April 30, 2024  
**Report:** Review of the Enrolment Process for St. Theresa of Lisieux CHS

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### **EXECUTIVE SUMMARY**

This report provides a summary of the admissions/registration process for St. Theresa of Lisieux CHS, located in Richmond Hill. In addition to an explanation of the admissions/registration process, there is an explanation of the criteria for admittance and recommendations.

### **BACKGROUND INFORMATION**

In order to manage the overwhelming interest in attending St. Theresa of Lisieux Catholic High School, the enrolment at St. Theresa is capped at 1600 students. As per board motion, the cap at St. Theresa of Lisieux is 1600 students to accommodate fire regulations for capacity load in the cafeteria for three lunches. There is a very defined registration process and criteria of acceptance to determine who is admitted into the school only in grade 9. Intake occurs only in grade 9 - St. Theresa of Lisieux does not accept students in grades 10 to 12 as transfers.

Every year, in November, St. Theresa of Lisieux CHS, hosts a well attended Open House where the school team presents the admission process and gives parents/guardians insight into the school culture. During the keynote presentation, the registration process for all programs is clearly outlined (i.e. AP and Regular Stream).

Approximately 1 week following the STL Open House, an Online AP/PACE Application is made available on the school website for those students, who live in the area and are either identified Gifted or have an interest in the Advanced placement program at St. Theresa of Lisieux. Two weeks after the AP/PACE Application becomes available online, the online application form for the Regular Stream Online Application form becomes available.

Students are considered for St. Theresa based on when all the required documentation and information has been provided and the timestamp for submission of the application. If a family submits more than one fully completed application, only the application with the lowest timestamp is considered.

Only complete applications with a timestamp above the designated cut off time are considered according to the following criteria in order of priority:

1. Students currently at one of the Associate Family Schools which include Father Henri Nouwen, St. Anne, St. Mary Immaculate, St. Charles Garnier and St. Marguerite D'Youville and who reside within St. Theresa CHS boundary; **as well as students currently living within St. Theresa CHS boundary for students with an identification of "gifted"**.
2. Students residing within St. Theresa CHS boundary and are currently attending a YCDSB elementary school other than those of our Associate Family of Schools.
3. Students who have been attending one of the Associate Family of schools, but reside outside the St. Theresa CHS boundary **will be subject to Policy 226B (TCH19 required)**.
4. Students currently living within the St. Theresa CHS boundary and are attending any **NON-YCDSB** elementary school.

Once all available seats have been filled for each of the two programs (i.e. AP/PACE and Regular Stream program), those with a timestamp greater than the designated cut off are placed onto a waiting list and are considered in the order of their timestamp as seats become available.

A seat becomes available only if a student declines the acceptance. Seats are not held back to accommodate anyone who moves into the area after the registration deadline as the process is begun and they are not able to jump the cue on the waitlist.

Students who have not been accepted are redirected to Our Lady Queen of the World which has been designated as the overflow school St. Theresa of Lisieux CHS.

Overall the introduction of the enrolment cap at St. Theresa of Lisieux has been an effective strategy in addressing enrolment pressure. In addition to the cafeteria addition, the Board's Draft Long Term Accommodation Plan identifies additional measures, which may be considered in addressing enrolment pressure. Until such time the enrolment pressures are addressed the recommendations below are intended to improve the current registration process providing additional transparency.

### **RECOMMENDATIONS:**

After a thorough review of the registration process was conducted the following recommendations are respectfully presented in this report:

- Include the Registration Check List with the AP package in order to avoid having to revoke an acceptance if it is discovered that an applicant doesn't live within the boundary once full documentation is provided.
- For required documentation, add Driver's license and remove the phone bill on the [Registration Check List 2025/2026](#)
- Information regarding the requirements of the required Psychological assessment to be added to the last slide ([AP/Pace Registration Slide Deck](#)) to ensure all stakeholders understand the YCDSB PACE requirements

### **NOTE:**

As part of the review process, there has been some consideration given to acceptances based on a lottery system as opposed to the current timestamp process in place. The reasoning for this is that it would take the pressure off of families to register online at a specific time as the online application form becomes available. It was also suggested that this might reduce the number of multiple applications from one family and ensure that a family wouldn't be disadvantaged if their wifi were to go down when the application is to be submitted using our current timestamp approach. It was determined that given the hundreds of applications the school receives that a lottery approach to admissions would prove to be more onerous and that the benefits would not be substantially better than the timestamp approach in place at this time.

**Prepared and Submitted by:**

**Reviewed by:**

**Endorsed By:**

Lou Paonessa, Superintendent of Education: School Leadership - Area B

Jennifer Sarna, Associate Director

John De Faveri, Director of Education



## ST. THERESA OF LISIEUX CATHOLIC HIGH SCHOOL CHECKLIST & SIGNATURES FOR ONLINE REGISTRATION

Student Name: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Postal Code \_\_\_\_\_

Home Phone # \_\_\_\_\_

Date of Birth  
(mm/dd/yyyy) \_\_\_\_\_

Current School \_\_\_\_\_

***Pupil registration can only be considered when the following information is attached***

		Yes	N/A
<b>Proof of Age</b>			
<input type="checkbox"/> Birth Certificate	<input type="checkbox"/> Certificate of Live Birth (birth registration)	<input type="checkbox"/> Initial _____	<input type="checkbox"/>
<input type="checkbox"/> Passport	<input type="checkbox"/> Other _____		
<b>Proof of legal status if not born in Canada: Passport or other Legal Documentation</b> (S.20 Student's Eligibility Attestation Form is required and TCH15A is also required if child's arrival date in Canada is less than 4 years)			
<input type="checkbox"/> Canadian Citizenship Card	<input type="checkbox"/> Refer to S. 20	<input type="checkbox"/> Initial _____	<input type="checkbox"/>
<input type="checkbox"/> Passport	<input type="checkbox"/> Other _____		
<b>Proof of Residency: 2 or more documents</b> (1 document from each category)			
<input type="checkbox"/> Property Tax Bill	<input type="checkbox"/> Utility Bill	<input type="checkbox"/> Initial _____	<input type="checkbox"/>
<input type="checkbox"/> Proof of Purchase	<input type="checkbox"/> Drivers License (original only)		
<input type="checkbox"/> Lease/Rental Agreement - <b>must indicate residency for the full 2025/2026 school year</b>	<input type="checkbox"/> * Other _____ <b>* Phone Bill is not accepted</b>		
<b>Copy of Grade 7 Final Report Card &amp; Grade 8 Progress Report Card</b>			
<input type="checkbox"/> Grade 7	<input type="checkbox"/> Grade 8	<input type="checkbox"/> Initial _____	<input type="checkbox"/>

- I acknowledge that I have verified this application and certify that the information provided is accurate
- I acknowledge that my child's Legal Name as noted on official documents (i.e. birth certificate, passport, etc.) will appear on all school records

Parent / Guardian Signature: \_\_\_\_\_

Please Print Name: \_\_\_\_\_

# Admission Criteria: All Programs



## Admissions Criteria

In aligning St. Theresa CHS to Board Policy 226B, the admission criteria will be adhered to for the 2024-2025 academic school year in the following order:

1. Students currently at one of the Associate Family Schools and who reside within St. Theresa CHS boundary; **as well as students currently living within St. Theresa CHS boundary for students with an identification of "gifted"**

2. Students residing within St. Theresa CHS boundary and are currently attending a YCDSB elementary school other than those of our Associate Family of Schools

3. Students who have been attending one of the Associate Family of schools, but reside outside the St. Theresa CHS boundary **will be subject to Policy 226B (TCH19 required)**

4. Students currently living within the St. Theresa CHS boundary and are attending any **NON-YCDSB** elementary school

**\*\*Enrolment will be limited to 400 students entering into grade 9\*\***





## PACE/AP Program Application Process



## PACE/AP Program

**90** placements are available for the Grade 9 Pre AP program for student applicants who are (in the following order):

1. Identified as GIFTED with a psychoeducational assessment administered by YCDSB **AND** live within the St. Theresa of Lisieux PACE/AP boundary.
1. Identified as GIFTED with a psychoeducational assessment\* administered by a non-YCDSB psychologist **AND** live within the St. Theresa of Lisieux PACE/AP boundary.

***\*These applicants will be reviewed by a YCDSB psychologist to ensure they meet the standards for 'gifted' within the YCDSB.***

1. NOT Identified as GIFTED **AND** live within the **REGULAR** St. Theresa school boundary **AND** are prepared to meet the rigour of the PACE program. There is a one time, non-refundable fee of \$50 for these students.



## PACE/AP Program - AP Application dates

### **Thursday, November 23, 2023:** Tomorrow Evening

- Online AP Application Form Link (<https://bit.ly/STL-AP-APPLICATION-2023>) Opens @ 7:00 p.m. at [www.ycdsb.ca/stlh/](http://www.ycdsb.ca/stlh/)
- AP application package will be emailed within 24 hours of online form submission: **please click SUBMIT or the application will not go through**
- **Link closes on Sunday, November 26, 2023 at 7pm**

### **BY Wednesday, November 29, 2023 @ 3:30 p.m.**

- AP Application Packages due in clearly marked AP Drop Box in the school foyer
- All supporting documents listed in the checklist (which will be emailed to you) must be included



## PACE/AP Program - AP Application dates

### **Friday, December 8, 2023, after 6:00 p.m.**

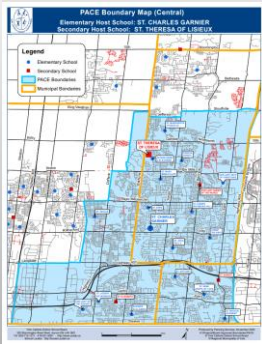
- Parents/Guardians of Successful AND Unsuccessful AP Applicants for 2024-2025 will receive an email regarding their child's AP application.
- Unsuccessful applicants will be placed on an AP Waiting List and are encouraged to apply to our Regular Stream Program. Should space become available, the school will contact parents from the AP Waiting List.

**Please Note: the date and time stamp represents your position in the electronic queuing system and the priority in which your application will be considered for admission.**

**ONLY COMPLETE APPLICATIONS WILL BE CONSIDERED FOR ADMISSION**



# PACE/AP Program - Boundary



PACE/AP Boundary Map for:

Students with a gifted identification with a psychoeducational assessment.

Please note that these boundaries will not be waived from.



# Gifted Screening Process for YCDSB

September 2023

**GIFTED SCREENING PROCESS FOR ENTRY INTO THE YCDSB SECONDARY PROGRAM FOR ACADEMIC AND CREATIVE EXTENSION (PACE)**

Only those students who fall into one of the two categories below may be granted entry into a grade 8 YCDSB PACE Program as a Gifted Student.

**CATEGORY 1: STUDENTS WHO ATTENDED A GRADE 8 YCDSB PACE PROGRAM (Identical and Non-Identical)**  
 These students are granted automatic entry into the secondary PACE/CP program based on their home address.

**CATEGORY 2: STUDENTS WHO DID NOT PREVIOUSLY ATTEND A GRADE 8 YCDSB PACE PROGRAM**  
 These students require the following in order to be eligible to gain entry into the PACE program based on their home address:

- A copy of a psychological report which includes the results of an individually administered cognitive assessment (e.g., WISC, WISC, Stanford Binet etc.);
- The psychological assessment must have been completed when the student's age was chronologically appropriate to grade 8 or later, or when the student was at least 12 years old;
- The cognitive assessment must be completed by a registered Psychologist or Psychological Associate;
- The cognitive assessment results must indicate a Full Scale or General Ability Index (GAI) at or above the 98th percentile.

**NOTE:** The secondary school Psychological Services Staff must review the cognitive assessment to determine whether the student meets YCDSB criteria for Giftedness. YCDSB students who have previously been identified as Gifted at a YCDSB Identification Placement and Review Committee meeting do not require additional screening for Psychological Services Staff.

**TRANSPORTATION FOR STUDENTS IN A SECONDARY PACE PROGRAM**  
 Students who do not meet YCDSB criteria for Giftedness but otherwise are eligible for YCDSB PACE Program are exempt from transportation to the PACE Program (PACE) from a grade 8, may be eligible for transportation as per Policy 023, Student Transportation Services.

Students who were referred for a Gifted Identification in YCDSB will be placed on a list of Gifted Identification Support (GIS) and may be eligible for transportation as per Policy 023, Student Transportation Services.

\*Please note that the PACE Program is open to domestic students only.



## **REPORT**

**REPORT TO:** Board of Trustees  
**FROM:** Senior Administration  
**DATE:** April 30, 2024  
**RE:** Update on Motion to Bring Peace to YCDSB Using the Symbol of Our Faith

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### **EXECUTIVE SUMMARY:**

The Communications Department has implemented the Board of Trustees motion “Motion to Bring Peace to the York Catholic District School Board Using the Symbol of Our Faith” by producing and distributing “We Are Diverse. We Are One in Christ” stickers that are now affixed on school board premises. A report provides additional information about other resources that could be produced to support the motion. The Communication Department seeks the Board of Trustees’ direction on how to proceed.

### **UPDATED ON “WE ARE DIVERSE. WE ARE ONE IN CHRIST” STICKERS**

The Communications Department has been busy implementing the Board of Trustees motion to produce the “We Are Diverse. We Are One in Christ” sticker.

After consulting with a number of printers, we selected the most competitive bidder, who produced 4,000 high-quality stickers for \$1,446.

To date, about 3,300 stickers have been distributed throughout the system. When you walk through a York Catholic District School Board school or the Catholic Education Centre, you will see the stickers prominently displayed.

Many thanks are owed to the administrators who implemented this campaign on the ground.

### **NEXT STEPS**

The Board of Trustees has discussed producing additional materials. In the following pages, a report in PowerPoint format provides information for Trustees’ preparation before the Regular Board Meeting.

Issues that require the Board of Trustees’ direction are:

1. What materials, if any, would the Board of Trustees want produced?
2. Who should these materials be distributed to?
3. How will these materials be paid for?

Submitted By: Mark Brosens, Senior Manager, brand, Marketing & Communications  
Endorsed By: John De Faveri, Interim Director of Education

## York Catholic District School Board

*We are diverse. We are one in Christ.*



## GROWING IN OUR FAITH

### Marketing & Communications Plan

1



## GROWING IN OUR FAITH GRAPHIC

### Approved Professionally Created Graphic

#### Image:

The entire image uses a complimentary combination of colours including gold and YCDSB branded blue. The **cross** is a symbol of our faith and is featured at the centre with **rays of light** emitting from it. The imagery of student and staff faces shining through these rays of light reflects the diversity within the Catholic community, **promoting peace and unity** within our Gospel-centred Catholic schools.

#### Words:

We are diverse. We are one in Christ. Reminder that God loves each and everyone of us and that **we are all God's children.**



2



## GROWING IN OUR FAITH GOALS

By providing a plan of ongoing, inspiring and engaging *Growing in our Faith* resources to all YCDSB students, staff and families, we hope **to accomplish** the following:

- **Inspire** all YCDSB students, staff and families to gain a deeper and more meaningful **relationship with God**.
- Aspire to **build** a community of **peace and unity**, fostering a harmonious environment through our **shared love of God**.
- Enhance the **positive perception of YCDSB** schools among current parents, prospective parents and the larger community.
- **Increase enrollment** in the YCDSB for both elementary and secondary schools and improve **student retention** throughout all grades.

3



## GROWING IN OUR FAITH PLAN

The *Growing in our Faith* Plan will **engage and inspire Catholic students** through a visually appealing and spiritually meaningful campaign. The campaign involves a **three part plan** backed by the approved graphic which features the cross, a universal **symbol of our faith**. The plan includes:

- 1 **Displays** (banners and stickers)
- 2 **Promotional Materials** (rulers, bookmarks, magnets and luggage tags)
- 3 **Digital Content** (social media, e-newsletters, website)

4



## STRATEGIC DEMOGRAPHIC

Different demographics have different wants and needs, and they will seek different things from this campaign. For your consideration, the following **six strategic demographics** could be targeted:

- **Baptism and RCIA**
- **Parents of Preschoolers and Kindergartners**
- **Students and Families in Second Grade**
- **Students and Families in Seventh Grade**
- **Students and Families Entering Grade Nine**
- **Non-Catholics**



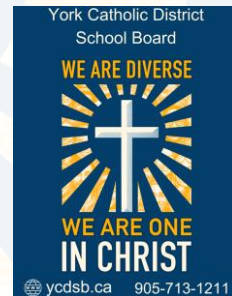
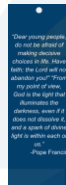
5



## GROWING IN OUR FAITH - MATERIALS

The *Growing in our Faith* Plan will create attractive and functional **promotional materials** that are branded with the approved graphic. These items will be distributed on **special occasions** throughout a student's academic journey:

- The nature of these materials **complement the learning experience** by offering practical tools that students can use every day at school or home.
- The gesture of gift-giving contributes to building a strong relationship between student-teacher, student-Trustee and student-Parish, cultivating a connection that goes beyond the classroom and **positively influences a student's Catholic life.**
- Distribution of these items at strategic moments fosters a **positive and supportive environment** while acknowledging the importance of each milestone.



6



# STRATEGIC PLAN - BAPTISM & RCIA

## Plan To Reach New Parents & RCIA Candidates:

- The Sacrament of Baptism and the RCIA Program: Through a **partnership with local Parishes**, we will provide a personalized **letter from a local Trustee** and a **bookmark or magnet** to parents & candidates. The letter will extend a heartfelt congratulations from the YCDSB and a friendly reminder of the many **benefits of Catholic education** for their child(ren).
- Distributed by **Parish** and/or **Local Trustee**.





**Parish Letter**

**+**

**Bookmark**

**OR**



**Magnet**

7




# STRATEGIC PLAN - KINDERGARTEN

## Plan To Reach Parents Of Preschoolers/Kindergartners:


- Selecting a school for a child can be challenging. Many families research options. Provide a *Growing in our Faith* **bookmark or magnet** for a fridge as a message of the YCDSB's commitment to educating every student as a **child of God**.
- Distributed at **Trade Shows** or **Conferences** by a **YCDSB Representative** or **Local Trustee**.





**Bookmark**

**OR**



**Magnet**

8





## STRATEGIC TACTIC - GRADE 2

### Plan to Reach Students and Families in Grade 2:

- The Sacraments of **First Reconciliation** and **First Communion** are celebrated in grade two. By providing **bookmarks** to **ALL grade 2 students at the start of the year**, we hope to remind and encourage families to register their child(ren) for these Sacraments at their local Parish. A **letter** will serve as a gentle reminder of the upcoming Sacrament.
- Distributed by **Local Parish, School** or **Local Trustee**.



YCDSB/Parish  
Letter



Bookmark



## STRATEGIC PLAN - GRADE 7

### Plan to Reach Students and Families in Grade 7:

- The Sacrament of **Confirmation** is celebrated in grade 7 and for many parents, this could be different than when they grew up. By providing a **magnet** to **ALL grade sevens at the start of the year**, we hope to remind and encourage families to register at their local Parish. A **letter** will highlight ways we help **students encounter Christ every day** and serve as a gentle reminder of the upcoming Sacrament.
- Distributed by **Parish, School** or **Local Trustee**.



Letter



Magnet





# STRATEGIC PLAN - HIGH SCHOOL

## Plan to Reach Students Entering Grade 9:

- Starting **secondary school** is a big change and for students, can be either exciting or stressful. By providing a fashionable **luggage tag during grade 9 orientation**, we hope that students will be comforted by a sense of **unity** and attach them to their backpacks, luggage or other bags. An **e-Newsletter** will be sent to all families **over the summer** to offer welcome wishes for all new students.



- Distributed by **Elementary School or Local Trustee**



E-Newsletter to Families



Luggage Tag



# STRATEGIC PLAN - NON-CATHOLICS

## Plan to Reach Non-Catholics in the Region:

- More and more, we are finding that non-Catholic Students are **wishing to enroll** in Catholic schools. By providing a **bookmark or magnet** to these students we hope to foster a greater sense of belonging and **love for all**. An **e-Newsletter** will be sent to all families **over the summer** to offer welcome wishes for all new students.



- Distributed by **YCDSB Representative, Local Parish or Local Trustee**.



E-Newsletter to Families



Bookmark



OR



Magnet



## GROWING IN OUR FAITH - DISPLAYS

The *Growing in our Faith* Plan will create several **visually appealing displays** which will be prominently placed throughout all YCDSB schools and buildings. All displays will feature the approved graphic, creating a **cohesive and recognizable symbol** throughout all YCDSB buildings.

- The recommended displays include **banners**, **tabletop displays** and **stickers**.
- Display locations should be **thoughtfully and respectfully determined** by school staff and administration.
- Each school's Administration will be responsible for ensuring they **receive and display these items** by the agreed upon due date.\*

*\*some schools will require a maintenance work order, be sure to allow time for this.*



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## GROWING IN OUR FAITH BANNER



### Hanging Banner:

Produce and distribute a **large eye-catching** banner that will be displayed in schools.

Description: Vinyl, hemmed with grommets (sample provided).

**Elementary Schools:** 3' x 10' Vertical Banner to be hung in a prominent place in the front lobby, atrium, library or gymnasium.

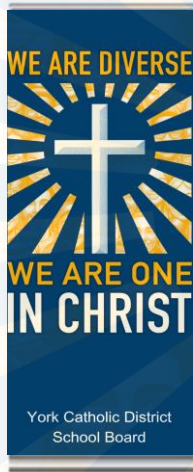
**Secondary Schools:** 5' x 15' Vertical Banner to be hung in a prominent place in the front lobby, atrium, library, cafeteria or gymnasium.

*\*School Administration may require a maintenance work order.*

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## GROWING IN OUR FAITH **ROLL UP**



### Roll Up Banner:

Produce and distribute a **portable roll up banner** that can be **displayed for a variety of occasions**.

Description: Vinyl, approximately 33.5 x 87", easy to assemble, all hardware and carrying case included. The wide base gives a high end look with more stability.

**School Uses:** Example uses for this type of display include: parent/teacher interviews, Milestone anniversary celebrations, school bbq's and concerts.

**Off-site Uses:** Off-site uses for this type of display include: conferences, trade shows or any YCDSB functions as they can be easily transported.



## PROMOTIONAL DISPLAYS COSTS

The following are detailed descriptions, price points and approximate delivery times for all of the promotional **displays** (both banner displays were quoted for 105 to include all schools, CEC and one spare):

- **Retractable Banner** with graphics, stand and carry case. ~ 33 x 80", aluminum base ~ 10 working days.

\$13,125.00

\$125.00 each

- **Hanging Banner** with grommets (3'X10'). Single side, - an innovative new alternative to traditional paper and plastic, made using 80-85% recycled stone. Square corners. ~ 5 working days. 5'X15' hanging banners would cost ~\$250 ea.

\$8,040.00

\$80.00 each

- **Tabletop Display** - Clear vinyl plastic.

\$13,125.00

\$125.00 each



## PROMOTIONAL MATERIAL COSTS

The following pages include detailed descriptions, price points and approximate delivery times for potential promotional **materials**:



**Luggage Tag:** flexible and durable, white gloss vinyl plastic. Single-sided, 2.75 x 4.5". ~ 10 working days.

5,000	10,000	50,000
\$0.00 (0.00) ea.	\$0.00 (0.00) ea.	\$29,535.00 (0.59) ea.



**Magnet:** Durable and flexible, 4.25 x 5.5", 20 Mill thickness, 4 colour. ~ 10 working days.

5,000	10,000	50,000
\$2,390.00 (0.47) ea.	\$4,640.00 (0.46) ea.	\$19,500.00 (0.39) ea.



**Magnetic Ruler:** Sticks on locker, filing cabinet or fridge. High res, 4-colour gloss back, bleed edge. ~10 working days.

5,000	10,000	50,000
\$3,150.00 (0.63) ea.	\$5,700.00 (0.57) ea.	\$21,500.00 (0.43) ea.



**Pen:** plastic, ballpoint, blue ink and blue cap. full colour wrap. ~ 5-10 working days

5,000	10,000	50,000
\$1,325.00 (0.26) ea.	\$2,630.00 (0.26) ea.	\$0.00 (0.00) ea.



**Wrist Band:** 1/2" wide, available in either 7" youth sizes or 8" adult sizes. 1 colour; 1 side. ~ 12 working days.

5,000	10,000	50,000
\$1,495.00 (0.58) ea.	\$2,895.00 (0.57) ea.	\$5,540.00 (0.55) ea.



## PROMOTIONAL BOOKMARK COSTS

The following page includes detailed descriptions, price points and approximate delivery times for the promotional **bookmarks**:

- **Cardstock Paper Bookmark** - Double-sided, 2" x 8", 120lb stock, semi-gloss paper. ~ 10 working days.
- **Stone Paper Bookmark** - Innovative alternative to traditional paper/ plastic, made using 80-85% recycled stone. Square corners. ~10 days.
- **Seed Paper Bookmark** - One side printed directly onto wildflower seeded paper. Square corners. ~ 14 days.
- **Plastic Bookmark** - White Vinyl Plastic Bookmark, UV Varnish. Rounded corners. ~ 10 days.

5,000	10,000	50,000
\$1,125.00 (0.21) ea.	\$1,975.00 (0.19) ea.	\$5,075.00 (0.10) ea.

5,000	10,000	50,000
\$2,275.00 (0.44) ea.	\$4,275.00 (0.42) ea.	\$16,075.00 (0.32) ea.

5,000	10,000	50,000
\$3,375.00 (0.66) ea.	\$6,175.00 (0.61) ea.	\$2,8076.00 (0.56) ea.

5,000	10,000	50,000
\$1,860.00 (0.36) ea.	\$2,860.00 (0.28) ea.	\$13,060.00 (0.26) ea.



## GROWING IN OUR FAITH MATERIALS

### Front



### Back

*"Dear young people, do not be afraid of making decisive choices in life. Have faith; the Lord will not abandon you!" "From my point of view, God is the light that illuminates the darkness, even if it does not dissolve it, and a spark of divine light is within each of us."*  
-Pope Francis

### Bookmarks:

Produce and distribute a sturdy and attractive bookmark.

Options Include: **Cardstock paper**, **Stone paper**, **Seed paper** or **Plastic** bookmarks.

- All Students in the **Second Grade: Sacramental Year (Reconciliation and First Communion)**.
- Distributed to **remind and encourage** families about First Communion and Reconciliations that will take place during the year.
- Distributed by **Elementary School** or **Local Trustee**.

Recommended dimensions include 2 x 8" (or 2 x 6" for seed paper), different materials, square or rounded corners, no fringe. 1 sided or **2-sided** with quote or teen commandments printed on the back

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## GROWING IN OUR FAITH MATERIALS



### Magnets:

Produce and distribute a magnetic accessory that students can use to **decorate lockers, filing cabinets, fridges** at home or other metal surfaces.

- All Students in the **Seventh Grade: Sacramental Year (Confirmation)**.
- Distributed by **Parish, School** or **Local Trustee**.

Recommended dimensions include 4.25 x 5.5", 20 mill thickness (sample provided).

20



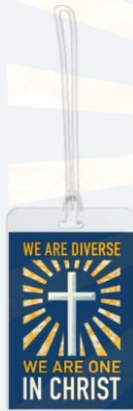
## GROWING IN OUR FAITH MATERIALS

### Luggage Tags:

Produce and distribute a luggage tag accessory that students can attach to their **backpacks, luggage or other bags**.

- Students and Families in the **Eighth Grade: Graduation Year**.
- Distributed by **Elementary School, Elected Student Trustees or Local Trustee**.

Recommended dimensions include 2.75 x 4.5", 0.2" thickness, 6" loop (sample provided).



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## GROWING IN OUR FAITH MATERIALS

### Silicone Wristbands

Produce and distribute fun and trendy silicone wristband accessories that students can proudly wear.

- Students and Families in the **Seventh or Eighth Grade: Confirmation Year or Graduation Year**.
- Distributed by **Elementary School, Elected Student Trustees or Local Trustee**.

Recommended dimensions, 8" adult size, blue with white print.



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## Feedback From Administrators

- At the request of the Board of Trustees, the Communications Department asked administrators for their feedback
- 61 administrators responded
- 47 from elementary, one from 7-12, 12 from secondary and one did not identify

23



## What Banner Would Work Best?

### Size

- 39% preferred 3'X10'
- 29% preferred 33"X80" retractable
- 22% preferred 5'X10'
- 10% self-selected other sizes

### Orientation

- 80% preferred portrait
- 20% preferred landscape

24





## Where Should a Banner Be Placed?

- 62.1% preferred the atrium/foyer
- 6.6% preferred a hallway
- 6.6% preferred the library
- 4.9% preferred the gym
- 3.3% preferred the cafeteria
- 3.3% preferred the main office
- 13.2% did not know or had other suggestions

25



## What Other Items Would Students Like?

- 20% preferred bag tags
- 16.7% preferred wristbands
- 15% preferred a pen
- 15% preferred a pencil
- 10% preferred a biodegradable bookmark
- 8.4% preferred the magnet
- 10.2% said do not produce any of these
- 4.7% did not know or had other suggestions

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## GROWING IN OUR FAITH - DIGITAL

The *Growing in our Faith* Plan will be further enhanced through a **digital content** strategy, **sharing achievements of students and schools** as well as highlighting the profound benefits of a Gospel-Centred educational journey.

- Launch a targeted **social media** campaign across platforms like Instagram, LinkedIn, X (formerly Twitter) and Threads. Utilize **influencers within the Catholic community** to reach a wider audience, (ie local parishes, archdiocese of Toronto, Catholic Councils).
- Implement **e-newsletters** to reach all families enrolled and employed by the YCDSB, as well as to in our local parish partners.
- A *Growing in our Faith* specific **landing page** on the YCDSB **website**.
- Create a **QR code** to be used strategically throughout all YCDSB materials to drive people to the *Growing in our Faith* landing web page.



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## YCDSB STUDENT ENROLLMENT

The following data includes the current school year **student enrollment per target grade** level as well as the grade level enrollment for the year younger:

- There are currently **2948 grade 2 students** enrolled at the YCDSB.  
2724 grade 1 students
- There are currently **3659 grade 7 students** enrolled at the YCDSB.  
3622 grade 6 students
- There are currently **3652 grade 8 students** enrolled at the YCDSB.  
3659 grade 7 students

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# GROWING IN OUR FAITH



***“For nothing will be impossible with God.”***  
**-Luke 1:37**

# REPORT

## York Catholic District School Board

**Report to:** Board of Trustees  
**From:** Administration  
**Date:** April 30, 2024  
**Report:** **2024-25 Budget Consultation Survey**

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### **EXECUTIVE SUMMARY:**

The budget consultation seeks input from students, families, staff and the broader YCDSB community regarding budget priorities to better support student achievement and well-being in a faith-filled environment. This report summarizes the results of the 2024-25 public budget survey.

### **SURVEY RESULTS:**

The survey closed on April 3, 2024. There were 1,446 respondents who participated in the 2024-25 budget survey. Compared to the previous year, this is a reduction of 1,890. Proportionately, the composition of respondents is similar to the prior year's survey results. The majority of respondents were parents/guardians/caregivers, staff, and residents of York Region.

Survey results indicate similar budget priorities as in the previous year:

- Increase spending on STREAM Achievement, supports for students with special needs, and technology devices, infrastructure and connectivity.
- Maintain spending on Catholic Faith Formation, support for English Language Learners, and Parent Engagement activities.
- Decrease spending on digital learning and supplementary resources and specialty and enrichment programs.

The results of the survey are being shared in advance of funding announcements (which were not received at the time this report was created).

Prepared by: Claire Tupchong, Senior Financial Analyst  
Submitted by: Calum McNeil, Chief Financial Officer & Treasurer of the Board  
Endorsed by: John De Faveri, Interim Director of Education & Secretary of the Board

# 2024-2025 BUDGET CONSULTATION SURVEY FEEDBACK

## YORK CATHOLIC DISTRICT SCHOOL BOARD

Interim Director of Education  
John De Faveri

Chief Financial Officer  
Calum McNeil

# Budget Development Process

- Members of the York Catholic community are invited to share feedback through the YCDSB's annual budget development process, which includes completing an online survey or making a presentation at a Board meeting.
- Feedback is used to guide and inform budget decisions in support of the achievement of the Strategic Commitments in the [Multi-Year Strategic Plan](#):
  - Catholic Faith;
  - Equity and Inclusion
  - Student Achievement;
  - Well-Being.

# Budget Consultation Survey

Comparison to Previous Years - Participation Rates



**2024**

Number of  
Respondents  
1,446

2020

Number of  
Respondents  
862

2021

Number of  
Respondents  
2,004

2022

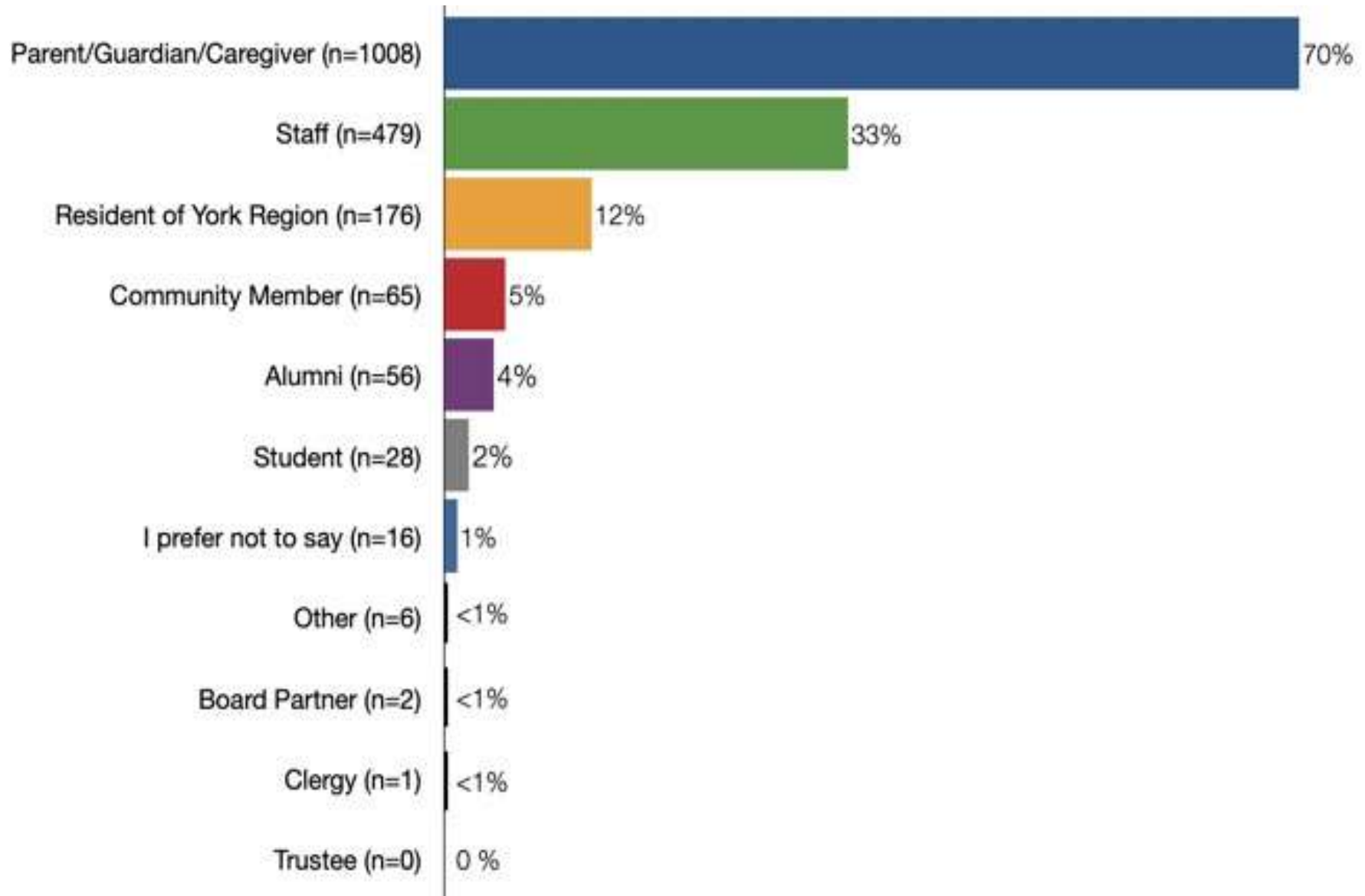
Number of  
Respondents  
2,076

2023

Number of  
Respondents  
3,336

# 2024-2025 Budget Consultation Survey

## Relationship with the Board



Total Number of Respondents: 1,446

Number of Responses: 1,442

Percentages may not add up to 100% as respondents were allowed to select multiple roles.

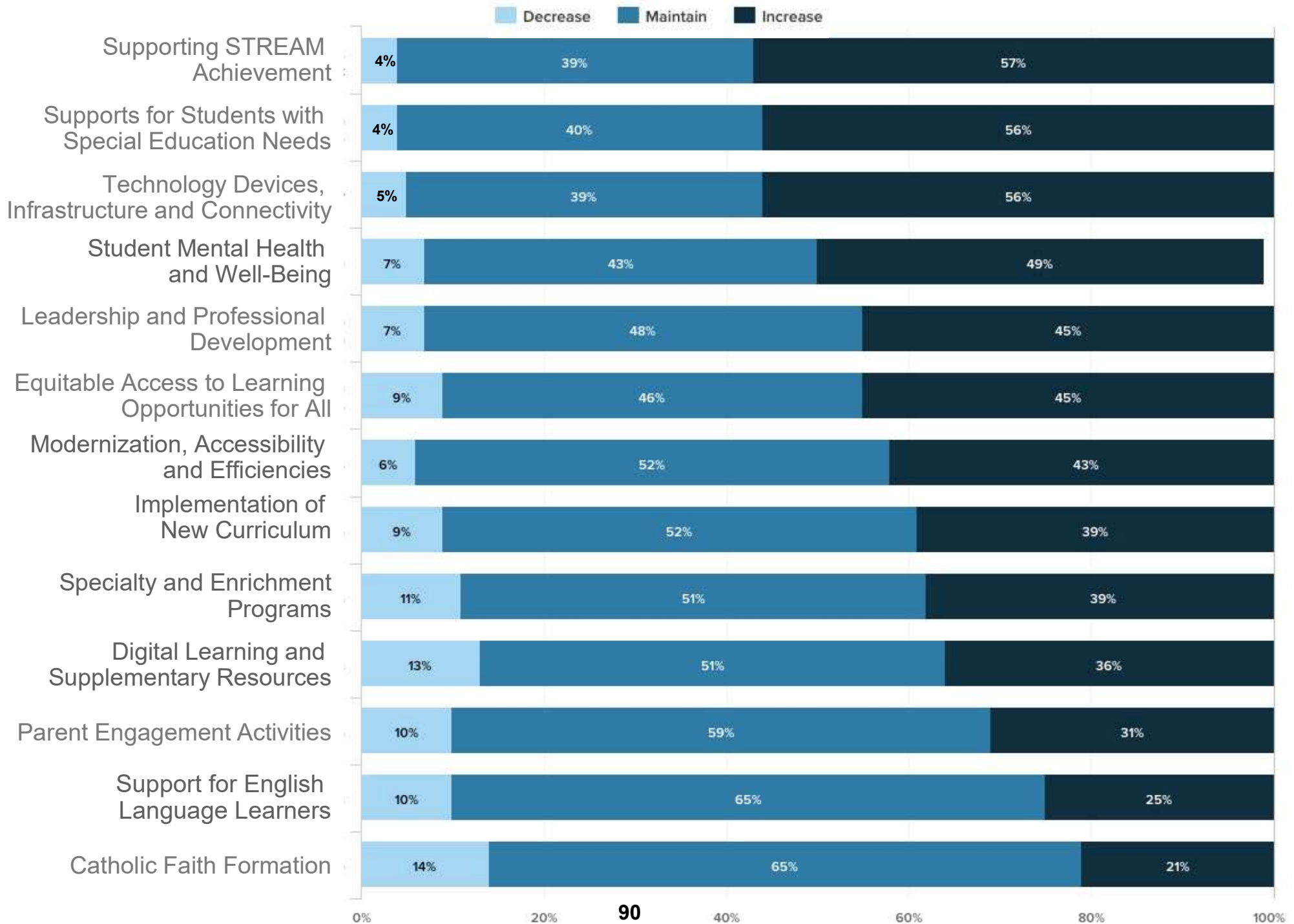


# 2024-2025 Budget Consultation Survey

To foster well-being, support equitable outcomes and experiences, and deliver quality Catholic education, should the Board decrease, maintain or increase its existing resources and supports in the following areas?

- Catholic faith formation
- Student mental health and well-being
- Equitable access to learning opportunities for all
- Implementation of new curriculum
- Supporting STREAM achievement
- Specialty and enrichment programs
- Support for students with Special Education Needs
- Support for English language learners
- Technology devices, infrastructure and connectivity
- Digital learning and supplementary resources
- Leadership and Professional development
- Modernization, accessibility and efficiencies
- Parent engagement activities

# FUNDING CONSIDERATIONS FOR BUDGET PRIORITIES





### Mission

With Jesus Christ as our model, we provide all students with a Catholic education rooted in equity, well-being and learning.

### Vision

A recognized leader in Catholic education committed to inclusion, excellence and innovation that develops socially responsible global citizens.



### Values

Catholicity



Fiscal Responsibility

Equity, Diversity & Inclusion

Integrity

Respect

Excellence



### Strategic Commitments

Catholic Faith  
Equity and Inclusion  
Student Achievement  
Well-Being



# YCDSB 2028



Scan the code to view the full plan

"We are diverse. We are one in Christ."  
York Catholic District School Board

CATHOLIC FAITH

EQUITY AND INCLUSION

STUDENT ACHIEVEMENT

WELL-BEING

# REPORT

## York Catholic District School Board

**Report To:** Board of Trustees  
**From:** Administration  
**Date:** April 30, 2024  
**Report:** **Employment Equity Audit Report for York Catholic District School Board**

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### **PURPOSE:**

The purpose of this report is to present an overview of the initial phase of the Equity Audit concentrating on employment practices within the York Catholic District School Board (YCDSB).

This audit is strategically designed to evaluate and improve our approaches to equity, diversity, and inclusion, ensuring alignment with our Strategic Plan as well as compliance with Ontario's Education Act and Human Rights Code. By identifying and addressing any disparities in our employment practices affecting staff recruitment, retention, and advancement, this audit serves as a proactive measure to mitigate legal risks and potential violations of human rights legislation. It is an essential step towards safeguarding our Board against legal challenges.

### **BACKGROUND INFORMATION:**

The YCDSB is dedicated to promoting an equitable working environment.

We are engaging Turner Consulting Group to conduct a comprehensive Equity Audit to scrutinize our HR policies, practices, and systems for any potential barriers that could impede the hiring, retention, advancement, and full inclusion of equity-seeking groups, including but not limited to Indigenous Peoples, racialized people, and persons with disabilities. This initiative is crucial in ensuring that our employment practices align with the values of equity, diversity, and inclusion, which are core to our mission of providing high-quality education.

### **SUMMARY:**

The employment-focused Equity Audit will take place over several phases including the development of communication materials, collection and analysis of data through surveys, interviews, and focus groups, and culminating in a comprehensive report with actionable recommendations.

The employment-focused Equity Audit includes the following scheduled activities:

- **Project Management Meetings:** Initial meeting on April 29, 2024, to finalize project scope and methodology, followed by ongoing meetings on August 19, 2024, and August 26, 2024, to review findings and draft the final report.
- **Communications Plan:** Launching with an announcement by the Director of Education on May 1, 2024, informing all employees and directing them to the audit website for more information and participation details.
- **Data Collection:**
  - Online Surveys and Interviews: Set up by May 1, with interviews from May 21, 2024, to May 31, 2024, targeting senior leaders and other key staff members.
  - Focus Groups: Held from May 21, 2024, to May 31, 2024, for various staff groups to discuss their employment experiences. The groups are categorized by identity and job function to ensure diverse perspectives are captured.
  - Educators, Managers, and Business and Operations staff from different identity groups including Indigenous Peoples, Persons with Disabilities, 2SLGBTQ+ people, Racialized people, White women, and White men.
- **Draft and Final Reporting:** A draft report will be prepared for review on August 26, 2024, with the final comprehensive report due on September 16, 2024. This report will detail findings, identify gaps, and recommend actions to improve employment practices at YCDSB.

This structured approach will ensure comprehensive data gathering and analysis, leading to actionable insights that will help YCDSB create a more inclusive environment that supports all staff members and aligns with our broader educational goals.

Prepared and Submitted by: Alex Battick, Interim HREA  
Endorsed by: John De Faveri, Director of Education

# REPORT

## York Catholic District School Board

**Report To:** Board of Trustees  
**From:** Administration  
**Date:** April 30, 2024  
**Report:** **Establishing the Anti-Black Racism Advisory Committee**

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### **PURPOSE:**

This report outlines the establishment of the Anti-Black Racism Advisory Committee within the York Catholic District School Board. The committee is being formed in response to the recognized need to address and dismantle systemic and historic racism, particularly anti-Black racism, which affects Black students, professionals, and communities within our school system. The initiative aligns with our commitment to creating authentically safe and inclusive educational spaces, free from the barriers erected by a legacy of colonialism and systemic biases.

### **BACKGROUND INFORMATION:**

The YCDSB is committed to acknowledging and combating the biases and structural disadvantages rooted in colonialism and a historically privileged dominant culture. Recognizing the specific challenges posed by anti-Black racism is critical to foster inclusivity and equity across all levels of our educational environment.

### **SUMMARY:**

In collaboration with Senior Leadership, the newly formed Anti-Black Racism Advisory Committee will play a significant role in guiding the YCDSB's efforts to combat anti-Black racism. We seek to fill several positions within the committee, including a Chair, a Vice-Chair, six Parent Representatives from designated areas, and two Student Representatives. These positions are open to community members with either direct experience and expertise in tackling anti-Black racism or a demonstrated willingness to learn and advocate for these principles.

### Next Steps:

Members of the community interested in joining the Anti-Black Racism Advisory Committee are encouraged to apply to join by contacting the Office of the Human Rights and Equity Advisor.

Prepared and Submitted by: Alex Battick, Interim HREA  
Endorsed by: John De Faveri, Interim Director of Education

# REPORT

## York Catholic District School Board

**Report To:** Board of Trustees  
**From:** Administration  
**Date:** April 30, 2024  
**Report:** Chromebook End-of-Life

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### **EXECUTIVE SUMMARY:**

This report addresses the recent developments concerning Chromebook support and lifecycle management within YCDSB.

### **BACKGROUND INFORMATION:**

In June 2022, Google announced that Chromebooks prior to the C771 model (2017 and older) would no longer receive security updates. This prompted concern within our YCDSB community, given the significant number of these models that were acquired through school fundraising efforts.

In response, Information System shared Google's subsequent announcement in September 2023, stating that Chromebooks released from 2021 onwards would receive 10 years of security updates. For older Chromebooks already in our system, an analysis was conducted to explore options for extending security updates.

### **CURRENT STATUS:**

Google determines the end-of-life for each device, and the information is made public to inform consumers about the support duration for each device. To clarify, Chromebooks **do not** expire in 3 years, which is a common misconception. Google has extended the life cycle for many of their models to receive security updates for up to 10-years. However, for some models, functional updates are supported for a 6-year period. This means that while the device remains protected from malware and security threats for up to 10 years, it may not receive new features developed by Google beyond the initial 6-year period.

Based on our analysis, we determined that Chromebook models 2017 onwards will receive 10 years of security updates from Google, extending the end-of-life for the C771 model to 2027. This means that models predating 2017 are no longer supported and have been decommissioned. It's important to clarify that this decision solely affects school and board-purchased devices and does not impact Bring-Your-Own-Device (BYOD) devices. The BYOD network remains available for students whose parents/guardians have authorized them to bring their own electronic device(s) to school.

### **SUMMARY:**

Schools are encouraged to establish an evergreen purchasing plan for their technology resources. This approach ensures that devices are regularly updated, maintaining a modern and efficient learning environment for our students.

Prepared by: Alanna Peracchia, Project Manager, Information Systems Dept  
Reviewed and Submitted by: Scott Morrow, Chief Information Officer  
Endorsed by: John De Faveri, Interim Director of Education





March 19, 2024

Dear Director De Faveri,

Thank you for your email dated March 15<sup>th</sup>, 2024, in relation to York Regional Police's inquiry into the November 20<sup>th</sup>, 2023 election process for Board Chair.

York Regional Police conducted an initial inquiry into the election incident to determine if a criminal investigation was warranted. Upon speaking to Chair Elizabeth Crowe, Mark Brosens, Senior Manager, Brand and Communications and Counsel Gillian Tuck Kutarna, York Regional Police determined that the incident occurred as a result of an inadvertent calculation error. As initially outlined in our January 22<sup>nd</sup> letter to Chair Crowe, in the absence of any evidence of criminal wrongdoing, no further police action was warranted, thereby concluding York Regional Police's involvement in this matter.

Sincerely,

Russ Bellman M.Sc.  
Superintendent #715 – 1 District  
York Regional Police  
47 Don Hillock Drive  
Aurora, ON  
L4G 0S7

CC. Mark Brosens, Senior Manager, Brand and Communications, York Catholic District School Board  
Chief Jim MacSween, York Regional Police  
Deputy Chief Paulo Da Silva, York Regional Police  
Deputy Chief Kevin McCloskey, York Regional Police



The Bill Fisch Centre for Police Excellence · York Regional Police  
47 Don Hillock Drive, Aurora, Ontario L4G 0S7

Deeds Speak



## YORK CATHOLIC DISTRICT SCHOOL BOARD

**Report To:** Board of Trustees  
**From:** Administration  
**Date:** April 30, 2024  
**Report:** Implementation of French Immersion at St. Joan of Arc CHS

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### **EXECUTIVE SUMMARY**

The information presented here is intended as an overview of our progress, thus far, in moving the implementation of the French Immersion Program at St. Joan of Arc CHS as per approval of the board motion.

### **BACKGROUND INFORMATION**

A Trustee motion was approved to implement a Secondary French Immersion program at St. Joan of Arc CHS for September 2024. Currently, there are 18 students at Blessed Trinity CES who are in the French Immersion Program. Of the 18 students, Blessed Trinity CES reports that:

- 15 are registered to continue in French Immersion at Our Lady Queen of the World CA
- 1 has registered to attend Our Lady Queen of the World CA in the regular stream
- 1 is attending St. Elizabeth CHS
- 1 is leaving the system to attend Bill Crothers SS

### **SUMMARY:**

A google form was sent out via communications to all grade 8 students in French Immersion across the board to determine the level of interest in transferring from their current secondary school selection to St. Joan of Arc CHS.

The survey determined that there were 11 families interested in getting more information about the program and school culture at St. Joan of Arc CHS. On Thursday, April 18<sup>th</sup> there was an Open House for interested families intended to address any questions regarding the implementation of the new program. The whole admin team at St. Joan of Arc CHS presented, supported by a Vice Principal from St. Brother Andre CHS, who spoke specifically to the Diplôme d'études en Langue Française (DELF)

There were 34 people in attendance at the open house. Of the 34 there were 12 students in attendance. Most families were from Blessed Trinity CES, feeder school to St. Joan of Arc CHS, with only 1 family from St. Joseph the Worker CES.

Families were genuinely interested in the program, the curriculum, the teaching staff, and culture of the school. Families also wanted to know how the more practical aspects of the transfer would be managed. The team and the area Superintendent addressed these concerns, emphasizing that the Board was committed to this program at St. Joan of Arc CHS. and that we would facilitate a smooth transition of registration, course selection, and monies.

Families were informed that a follow up email would be going out the week of April 22nd to all grade 8 students in French Immersion across the board, in order to finalize the French Immersion enrolment at St. Joan or Arc CHS.

### **CONSIDERATIONS:**

- Our Lady Queen of the World CA stands to lose 3 sections of French Immersion (Grade 9: French, Religion and Geography) if a significant number of students currently at Blessed Trinity, decide to transfer to St. Joan of Arc CHS September 2024.
- St. Joan of Arc CHS will need to be allocated at least 3 additional sections in order to support the French Immersion bundle of courses for grade 9 (French, Religion, Geography).
- St. Joan of Arc CHS will need an allocation of funding (approximately \$20,000) in order to purchase resources and teaching materials on an ongoing basis as the program builds to a four year program.
- St. Joan of Arc CHS will need to recruit at least 1 more French teacher in order to be able to deliver the curriculum.

### **NEXT STEPS:**

An email has been sent out to all Parents/Guardians of current grade 8 French Immersion students with a link to a Google form requisition confirmation of transfer from their current secondary school option to the St. Joan of Arc CHS French Immersion program. The email was sent out Tuesday, April 23, 2024 with a confirmation due date of Friday, April 26, 2024.

**Prepared and Submitted by:**  
**Reviewed by:**  
**Endorsed By:**

Lou Paonessa, Superintendent of Education: School Leadership - Area B  
Jennifer Sarna, Associate Director  
John De Faveri, Director of Education



**York Catholic District School Board**

**M E M O**

**DATE:** April 30, 2024

**Re: 2024-2025 REGULAR BOARD MEETINGS**

Below is a list of the 2024-2025 Regular Board Meeting dates. All Board Agendas and Minutes will be posted on the York Catholic District School Board website as follows:

<https://www.ycdsb.ca/trustees/board-meeting-agendas-minutes/>

**Start Times for Regular Board Meetings: 7:30 pm**

<b>AUGUST 2024</b>		<b>SEPTEMBER 2024</b>		<b>OCTOBER 2024</b>
Tuesday, August 27, 2024 6:30 pm Mass followed by Board Meeting at 7:30 pm		Tuesday, September 24, 2024		Tuesday, October 29, 2024
<b>NOVEMBER 2024</b>		<b>NOVEMBER 2024</b>		<b>DECEMBER 2024</b>
Monday, November 18, 2024 6:30 pm Mass followed by Inaugural Board Meeting at 7:30pm		Tuesday, November 26, 2024		Tuesday, December 17, 2024
<b>JANUARY 2025</b>		<b>FEBRUARY 2025</b>		<b>MARCH 2025</b>
Tuesday, January 28, 2025		Tuesday, February 25, 2025		Tuesday, March 25, 2025
<b>APRIL 2025</b>		<b>MAY 2025</b>		<b>JUNE 2025</b>
Tuesday, April 29, 2025		Tuesday, May 27, 2025		Tuesday, June 17, 2025

**JUNE 2025**

Thursday, June 26, 2025 @ 8 am  
(Special Board Meeting, if necessary)



Our Lady of the Rosary

# MAY 2024 TRUSTEE SERVICES

## Monthly Virtue: RESPONSIBILITY

### June 2024

- May 30 to June 1—CCSTA
- June 4—Policy Review 6:30 pm
- June 5—Director’s Council
- June 7—PA Day—Elementary
- June 10—YCPIC
- June 11—Executive 3pm (Public)
- June 11—Executive 4pm (Private)
- June 12—HRC 3pm
- June 17—SEAC 7pm
- June 18—Committee of the Whole 6:30 pm
- June 18—Regular Board 7:30 pm
- June 27—PA Day—Secondary
- June 27—Special Board (If Needed) 9am
- June 28—PA Day—Elem & Secondary

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
			1 Director’s Council	2	3 PA Day (S)	4
				OCSTA—AGM May 2-4, 2024		
5	6 Catholic Education: <b>We Are Called To Love</b> 7pm SEAC	7 6:30 pm Corp-Public 8pm Corp-Private	8 4 pm Joint Board	9	10	11
CATHOLIC EDUCATION WEEK: May 6 -10, 2024						
12 	13 6:30 pm Student Success & Pathways	14	15 6:30 pm Corp-Public 8pm Corp-Private	16	17 SAL 8:45 am	18
19	20 	21 3pm Executive (Public) 4pm Executive (Private) 6:30 pm EDC By-Law at YRDSB	22	23	24	25
26	27 6pm YSCPC Awards	28 6:30 pm CTW 7:30 pm Regular Board	29 4:30 pm Yes I Can Awards	30	31	
				CCSTA Conference May 30—June 1 2024		