

YORK CATHOLIC DISTRICT SCHOOL BOARD

AGENDA
CORPORATE SERVICES

Regular Session
October 24, 2023
6:30 p.m. – 8:00 p.m.

Watch the Corporate Services Meeting STREAM
event on our YCDSB TV Channel:

<http://bit.ly/YCDSB-TV>

*We are gathered on the ancestral lands and waters of all Indigenous Peoples, who have left their footprints on Mother Earth before us.
We respectfully acknowledge those who have walked on it, those who walk on it now, and future generations who have yet to walk upon it.
We pray to the Creator for strength and wisdom that all may continue to serve as stewards of the Earth.*

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1. OPENING PRAYER	J. Wigston	
2. LAND ACKNOWLEDGEMENT	C. McNeil	
3. ROLL CALL	C. McNeil	
4. APPROVAL OF NEW MATERIAL	J. Wigston	
5. APPROVAL OF THE AGENDA	J. Wigston	
6. DECLARATION OF CONFLICT OF INTEREST	J. Wigston	
7. APPROVAL OF THE PREVIOUS MINUTES	J. Wigston	2-7
8. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING:		
9. OUTSIDE PRESENTATION(S):		
a) Education Development Charges By-Law Renewal	Watson & Associates Economists Ltd. Jack Ammendolia	8-25
10. STAFF PRESENTATIONS: Nil		
11. ACTION ITEM(S): Nil		
12. SUB-COMMITTEE REPORT(S): Nil		
13. DISCUSSION ITEM(S): Nil		
14. INFORMATION ITEM(S):		
a) Purchasing Bid Activity Report	C. McNeil	26-35
b) OSBIE Insurance Report: Property Claims	C. McNeil	36-37
15. NOTICES OF MOTION: Nil		
16. FUTURE ITEM(S): Nil		
ADJOURNMENT		

Creator God,
As we journey through this world,
give us the grace to allow your Holy Spirit to work through us.
Help us to speak, think and work with honesty, and compassion,
to celebrate all that is life-giving,
to restore hope where it has been lost,
and to bring about change where it is needed.
We ask this in the name of Jesus Christ, our companion.
Amen

York Catholic District School Board
MINUTES
CORPORATE SERVICES COMMITTEE
(Public Session)

The meeting of the regular session of the Corporate Services Committee was held in the Boardroom at 320 Bloomington Road West and via Google Meet, on Wednesday, June 7, 2023, commencing at 5:37 p.m.

PRESENT:

Committee Members: F. Alexander, M. Barbieri, C. Cotton, E. Crowe [5:39], J. DiMeo, A. Grella*, M. Iafrate [5:37], T. McNicol*, A. Saggese, J. Wigston

Administration: D. Scuglia, J. Sarna, C. McNeil, T. Pechkovsky, J. Tsui, A. McDonald, K. Elgharbawy*, M. Gray*, T. Laliberte, L. Paonessa*

Absent with Notice: Student Trustees A. Peta-Dragos and J. James

Recording: K. Errett

Presiding: J. Wigston, Committee Chair

*[*Denotes attendance via Google Meets]*

1. CALL TO ORDER AND PRAYER

Committee Chair, J. Wigston, called the meeting to order at 5:37 p.m., led the Committee in the Opening Prayer. C. McNeil recited the York Catholic District School Board Land Acknowledgement and provided Roll Call.

2. APPROVAL OF NEW MATERIAL:

Motion: Iafrate/Barbieri

THAT the new agenda material, pertaining to revised pages, be approved as provided.

— MOTION CARRIED —

3. APPROVAL OF THE AGENDA

Motion: Iafrate/Saggese

THAT the Agenda be approved as presented.

— MOTION CARRIED —

4. DECLARATION OF CONFLICT OF INTEREST: Nil

5. APPROVAL OF THE MINUTES

Motion: DiMeo/Saggese

THAT the Minutes of the February 7, 2023 Corporate Services Committee meeting be approved as presented.

— MOTION CARRIED —

6. FUTURE MEETING DATES

The next meeting of the Corporate Services Committee is scheduled tentatively for October 24, 2023.

7. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING: Nil

8. OUTSIDE PRESENTATION(S): Nil

9. STAFF PRESENTATIONS: Nil

10. ACTION ITEM(S):**a) Dual and Triple Feeder Schools Review**

T. Pechkovsky, Coordinating Manager, Planning & Operations, and Joachim Tsui, Manager, Planning services, presented the final report required by the 2018 Long-Term Accommodation Plan, and explained the rationale for the removal of the remaining dual and triple feeder areas A, B, D, E and G (Areas C and F were addressed at the February 7, 2023 Board Meeting), as outlined in the report *Dual and Triple Feeder Secondary Schools*. The review methodology was consistent with that of the Maple study review, which took into consideration program and enrolment counts, projected enrolment, availability of public transit, program offering at York Region District School Board, Student Transportation Services' (STS) Non-Transportation Zones (NTZ) ridership information and costs. A lengthy discussion was held before addressing the recommendations in the report.

There was no mover for the recommendation for Area A:

- 1) THAT** the motions of 2008 and 2010 (see below for motions) designating Area A as a dual and triple feeder be rescinded as of September 1, 2026 (implementation Scenario 2). Students from the St. Andrew CES, St. Padre Pio CES, St. Stephen CES catchment area are directed to St. Jean de Brebeuf (home school) with all transportation to Holy Cross CHS and Father Bressani CHS ending June 30, 2029.

THAT the Report 2008:04 of the Accommodation Committee meeting held Tuesday, November 25, 2008, be approved.

(December 9, 2008 Regular Board Meeting)

THAT secondary dual feeder area "A" no include Father Bressani Catholic High School;

(November 23, 2010, Regular Board Meeting)

— **MOTION DEFEATED** —

Motion: Crowe/Cotton

- 2) THAT** the motion of 2008 (see below for motion) designating Area B as a dual feeder be rescinded as of September 1, 2024 (implementation Scenario 1). Students from St. Marguerite d'Youville CES catchment area are directed to St. Theresa of Lisieux CHS (home school), with all transportation to Our Lady Queen of the World CHS ending June 30, 2027.

THAT St. Marguerite d'Youville students living east of Yonge Street be given dual feeder status to both St. Theresa of Lisieux CHS and Jean Vanier CHS, effective immediately.

(December 9, 2008 Regular Board Meeting)

— **MOTION CARRIED** —

Motion: McNicol/Cotton

- 3) THAT** the motion in 2008 (see below for past motion) designating Area D as a dual feeder be rescinded as of September 1, 2024 (implementation Scenario 1). Students from Notre Dame CES catchment area are directed to Sacred Heart CHS (home school), with all transportation to St. Maximilian Kolbe CHS ending June 30, 2027.

THAT the Board endorse the Boundary Option "B" as outlined and amended in the report dated January 16, 2008...

(January 22, 2008 Regular Board Meeting)

— **MOTION CARRIED** —

Motion: Crowe/Cotton

- 4) **THAT** the motion in 2010 (see below for past motion) designating Area E as a dual feeder be rescinded to discontinue the dual feeder arrangement at Area E as of September 1, 2026 (implementation Scenario 2). Students from Our Lady of Fatima CES (north of Rutherford Road) are directed to Holy Cross CHS (home school), with all transportation to Father Bressani CHS ending June 30, 2029.

THAT a new dual feeder area “E” be established for Our Lady of Fatima Catholic Elementary School boundary north of Rutherford Road, allowing students access to Father Bressani CHS in addition to Holy Cross CHS (their current home high school). (November 23, 2010 Regular Board Meeting)

— **MOTION DEFEATED** —

The Committee agreed to move to Agenda Item 11b) 2024-2029 Long-Term Accommodation Plan Principles and Parameters and to return to Recommendation 5) for Area G.

- 1) *THAT Trustees approve the 2024-2029 Long-Term Accommodation Plan – Principles.*
- 2) *THAT Trustees approve the 2024-2029 Long-Term Accommodation Plan – Parameters, amended to include Item 1) New Schools and Additions, b) Consideration should be given to establishing new schools in communities where there is no existing Catholic School.*

Following Action Item 11b) 2024-2029 Long-Term Accommodation Plan Principles and Parameters and Information Item 14 a) Education Development Charges (EDC) Update and 14 b) Non-Transportation Services Areas – Review [6:41 p.m.].

It was requested that Action Item 11a) Dual and Triple Feeder School Review, be revisited, specifically to **move Motion #1 for Area A and reconsider Motions #4 for Area E and #5 for Area G** which was still on the floor.

[6:43p.m. – 6:48 p.m. - A five-minute recess was held while the Committee referred to the Rules of Order and YCDSB By-laws].

After a lengthy discussion regarding the potential impact on enrolment and programs at St. Jean de Brebeuf CHS, Holy Cross CHS and Father Bressani CHS where the current dual/triple feeder status are to be rescinded, consideration of Motion 1 for Area A and reconsideration of Motion 4 for Area E were put on the floor:

Motion: Cotton/Barbieri

- 1) **THAT** the motions of 2008 and 2010 (see below for motions) designating Area A as a dual and triple feeder be rescinded as of September 1, 2026 (implementation Scenario 2). Students from the St. Andrew CES, St. Padre Pio CES, St. Stephen CES catchment area are directed to St. Jean de Brebeuf (home school) with all transportation to Holy Cross CHS and Father Bressani CHS ending June 30, 2029.

THAT the Report 2008:04 of the Accommodation Committee meeting held Tuesday, November 25, 2008, be approved. (December 9, 2008 Regular Board Meeting)

THAT secondary dual feeder area “A” no include Father Bressani Catholic High School; (November 23, 2010, Regular Board Meeting)

— **MOTION DEFEATED** —

Motion Barbieri/Cotton

THAT the Committee reconsider Motion #4 for Area E which was previously moved and defeated.

— MOTION DEFEATED —

There being three in favour, the motion did not have sufficient support to reconsider the motion and it continued to be defeated.

A new Motion regarding temporary bussing for the St. Cecilia CES Community to St. Joan of Arc CHS was put forth for consideration.

Motion: Saggese/Crowe

- 1) **THAT** the transportation policy exception previously approved April 26, 2022 to transport students from Area G to St. Joan of Arc CHS be extended for the 2023-24 school year, ending June 30, 2024.
- 2) **THAT** Transportation at that time shall be determined according to Board Policy #203.

— MOTION CARRIED —

At this point Motion 5 for Area G, rescinding the dual feeder status, was moved.

Motion: Saggese/Cotton

THAT the motion in 2010 designating Area G as a dual feeder be rescinded to discontinue the dual feeder arrangement at Area G as of September 1, 2024, with the final alignment of St. Cecilia to be determined by the in-process boundary review.

*THAT St. Cecilia CES, being located south of Major Mackenzie Drive, become a dual feeder to St. Joan of Arc CHS and St. Elizabeth CHS, including all Block 17 students.
(November 23, 2010 Regular Board Meeting)*

— MOTION CARRIED —

b) 2024-2029 Long-Term Accommodation Plan Principles and Parameters

T. Pechkovsky, Coordinating Manager, Planning & Operations, and Joachim Tsui, Manager, Planning Services, presented an overview of the 2024-2029 Long-Term Accommodation Plan (2024 LTAP). In accordance with the proposed timeline, staff provided the rationale for the review and approval of the 2024 LTAP Principles and Parameters.

The original recommendations, below, were to moved on block with an amendment to address the deleted phrase.

- 1) *THAT Trustees approve the 2024-2029 Long-Term Accommodation Plan – Principles, as presented in Appendix B.*
- 2) *THAT Trustees approve the 2024-2029 Long-Term Accommodation Plan – Parameters, as presented in Appendix C.*

Trustee Crowe moved the recommendation with an amendment to include the original wording in the Parameters, pertaining to the establishment of new schools in communities where there is no existing Catholic school.

Motion: Crowe/Iafrate

- 1) **THAT** Trustees approve the 2024-2029 Long-Term Accommodation Plan – Principles.
- 2) **THAT** Trustees approve the 2024-2029 Long-Term Accommodation Plan – Parameters, amended to include Item 1) New Schools and Additions, *b) Consideration should be given to establishing new schools in communities where there is no existing Catholic School.*

— MOTION CARRIED —

11. SUB-COMMITTEE REPORTS: Nil**12. DISCUSSION ITEM(S): Nil****13. INFORMATION ITEMS:****a) Education Development Charges (EDC) Update**

A. McDonald, Assistant Manager of Planning, provided information regarding the Education Development Charges (EDC) renewal process, pertinent to the July 1, 2024 expiry of the current By-law #7. It was highlighted that Administration, in conjunction with York Region DSB, has commenced the renewal process with the award of an RFP to an EDC consultant. A comprehensive project schedule will be released in the coming weeks and a number of meetings will be scheduled throughout the year according to the timeline in the legislation that governs proper notice, etc.

It was highlighted that, while the Province has eliminated some other municipal development charges, the Education Development Charge legislation has been changed but boards are still collecting EDCs, at least until June 2024 at which time YCDSB will know whether it qualifies for a successor By-law, working in conjunction with the consultant for the best chances to ensure the Board has the greatest opportunity to qualify.

Further updates will be provided throughout the EDC renewal process, as information becomes available.

b) Non-Transportation Services Areas – Review

T. Pechkovsky, Coordinating Manager of Planning and Operations, provided an update to the Committee on the change to the Non-Transportation Zones affecting Holy Cross CHS and St. Joan of Arc CHS. As per Policy 203, Student Transportation Services, bussing eligibility is determined on a number of criteria, including access to public transit. Updated YRT service availability will result in adjustments to transportation eligibility to be effective September 2024. STSYR will notify affected families.

It was noted that there are pockets in areas that do not meet the transit-served definition. T. Pechkovsky provided assurances that, as the system is unable to assess individual addresses, consideration will be given to parents that contact STSYR to have their concerns addressed.

T. Pechkovsky, Coordinating Manager of Planning and Operations highlighted to Trustees that there will be a workshop in the fall to discuss possible changes to Policy 203 Student Transportation Services, and it was encouraged that all Trustees attend.

c) Yonge North Subway Extension – Transit Corridor Lands Designation

T. Pechkovsky, Coordinating Manager of Planning and Operations, provided an update on the Yonge North subway extension, aligning directly beneath St. Anthony CES. A Metrolinx letter received on May 1, 2023, advises all property owners of a 30-metre buffer on or within the “Transit Corridor Lands” designated by the Province per the *Building Faster Transit Act*, 2020, for which a Metrolinx permit, in addition to a municipal permit, is required for any work being carried out on or under any property within the buffer zone. Any further updates will be communicated as it becomes available.

Although there has been no notification from Metrolinx of work required over the summer months, details pertaining to unanticipated activity will be communicated to the community on signage.

A Metrolinx letter received by residents will be shared with staff. The letter indicates that a wider buffer will be put in place and a temporary lien will be placed on properties while storing equipment and materials.

d) Maintenance Department Improvement Progress

K. Elgharbawy, Superintendent of Facilities Services and Plant, presented an update on the Maintenance Department improvement initiatives which were developed to improve management and operations of YCDSB facilities and to the provision of safe, functional and inviting learning environments.

e) Capital and Asset Renewal Projects Update

K. Elgharbawy, Superintendent of Facilities Services and Plant, presented an update on the 2021-22 capital projects, proposed 2022-23 capital plan and the COVID-19 Resilience Infrastructure Stream (CVRIS) projects. A total of 142 projects (41 completed and 101 in-progress) valued at approximately \$33M are expected to be substantially complete by September 1, 2023. Ministry reporting on the Board's Capital Renewal Plan will determine the release of funding for 2023-24.

A report for a future Corporate Services Committee meeting was requested from the Plant Department to provide an update of the conversion of the costly school stage lighting to LED in order to assist schools to reduce the expense of operating the stage lighting which may be creating an undue burden on school GSB's.

f) Purchasing Bid Activity Report

C. McNeil, Chief Financial Officer and Treasurer of the Board, provided the Bid Management System Procurement Activity Report for January 31, 2023 to May 23, 2023. There was one exception reported for this period.

g) OSBIE Insurance Report: Property Claims

C. McNeil, Chief Financial Officer and Treasurer of the Board, provided an Insurance Report update and made note of the three outstanding property claims at Sacred Heart CHS, Pope Francis CES and St. Clement CES.

14. NOTICE(S) OF MOTION: Nil

15. FUTURE ITEM(S): Nil

Adjournment: 7:31 P.M.

On Motion: Cotton/DiMeo and CARRIED



A Review Of Education Development Charges

York Catholic District School Board

October 24, 2023

What Is An Education Development Charge



- An Education Development Charge is a development charge that is imposed under a bylaw respecting growth-related net education land costs incurred or proposed to be incurred by a School Board.
- In layman's terms this means it is a charge that is levied on new development that is paid by the developer/permit taker when the building permit is issued by the municipality.
- The revenue collected from the charge is then used by a school board to purchase land/school sites for new schools to be built upon.

The Existing Charges



- Education development charges are the primary source of funding school site acquisition needs for a school board experiencing growth in its jurisdiction.
- The YCDSB has an existing EDC bylaw that covers the Region of York. The EDC is applied uniformly across the Region and it is imposed on both residential and non-residential development. The Board will need to pass a new EDC bylaw in the Spring of 2024 before the current bylaw expires.
- The existing and in-force EDC bylaw was passed on April 23, 2019 and came into force on July 1, 2019. The EDC rate in the first year of the new bylaw was **\$1,291** per residential unit and **\$0.18** per square foot for non-residential.
- The calculated or maximum rate was **\$1,463** per residential unit and **\$0.43** per square foot for non-residential but the new rates were subject to a phase-in and maximum increase per year.

Legislative Changes – A Refresher



- In 2018, the Ministry of Education temporarily suspended approvals of EDC Background Studies.
- Between June and September 2018, the Ministry of Education approved **three** EDC Background Studies where the school boards had to agree to certain conditions. Namely:
 - Retain existing EDC rates.
 - Implement a new bylaw for up to a maximum period of 1 year while the Ministry continued to review EDCs.
- On October 12, 2018, Ontario Regulation 438/18 amended Ontario Regulation 20/98

Ontario Regulation 438/18 Summary



- Maintained EDC rates at the levels in existing by-laws as of August 31, 2018;
- Limited the ability of boards to change the areas in their by-laws that were subject to EDCs;
- *Limited or prevented policy changes (e.g. differentiation, res/non-res).*
- Restricted new boards from being eligible to pass a EDC by-law;
- Streamlined some requirements included in the required background study.

March 29, 2019 – EDC Regulation Amendment



- On March 29, 2019 the Ontario Government further amended the EDC legislation.
- Lifted EDC rate freeze but implemented phase-in of EDC rates.
 - In year 1, the existing EDC rate could only be increased by \$300 or 5% of the existing EDC rate, whichever is greater (non-residential rate by percentage increase only);
 - In the second year of the by-law and in each subsequent year, the rate could be increased by another \$300 or 5% of the previous year's EDC rate, whichever is greater (non-residential rate by percentage increase only).

Fall 2019 – Education Act/Regulation Changes



- Changes to the Education Act and the regulations governing EDCs were made in the Fall of 2019.
 - Additional legislated EDC exemptions;
 - Elimination of clause not allowing new EDC bylaws in areas where no bylaw was in-force on August 31, 2018;
 - **Phase-in for non-residential is the greater of 5% or \$0.10 (10 cents).**
 - Alternative projects
 - Local developer agreements (LEDA)

EDC Rates and Phase-In



	Year 1 Rates	Year 2 Rates	Year 3 Rates	Year 4 Rates	Year 5 Rates
	July 1, 2019 to June 30, 2020	July 1, 2020 to June 30, 2021	July 1, 2021 to June 30, 2022	July 1, 2022 to June 30, 2023	July 1, 2023 to June 30, 2024
York Region District School Board					
<i>Residential EDC Rate per Dwelling Unit</i>	\$5,716	\$6,016	\$6,317	\$6,633	\$6,964
<i>Non-residential EDC Rate per Sq. Ft. of GFA</i>	\$0.95	\$1.00	\$1.05	\$1.10	\$1.15
York Catholic District School Board					
<i>Residential EDC Rate per Dwelling Unit</i>	\$1,291	\$1,463	\$1,463	\$1,463	\$1,463
<i>Non-residential EDC Rate per Sq. Ft. of GFA</i>	\$0.18	\$0.19	\$0.20	\$0.21	\$0.22
Total Residential EDC Rates	\$7,007	\$7,479	\$7,780	\$8,096	\$8,427
Total Non-Residential EDC Rates	\$1.13	\$1.15	\$1.25	\$1.31	\$1.37

What Does A School Board Have To Do?



**Prepare an
EDC
Background
Study**

**EDC
Background
Study Must Be
Approved By
Minister of
Education**

**Two Public
Meetings
Must Be
Held Prior
To Passing
A New EDC**

**EDC Study
Must Be
Available To
Public At
Least 2 Weeks
Before 1st Mtg.**

Notice Of Public Meetings Must Be Provided At Least 20 Days Prior To Said Meetings

Why Doesn't Every School Board Have An EDC?



There are 2 qualification “triggers”

1. Enrolment vs. Capacity (Board-wide)
 - i. Projected average 5-year enrolment must be greater than Ministry rated on-the-ground capacity on either the elementary or secondary panel
2. For a school board with an existing in-force by-law, the demonstration of an outstanding EDC financial obligation such as a deficit in the EDC reserve fund or insufficient funds to buy school sites for which agreements have been made.



In 2019, the Board qualified for a new bylaw because secondary enrolment was slightly above secondary capacity. There was ample elementary capacity and the Board had an EDC reserve fund surplus of \$20+M.

EDC Policies



- Legislation requires school boards to review its EDC policies prior to renewing their EDC bylaw.
- Policy decisions made by the Board play a key role in determining things like:
 - areas to which the bylaw applies,
 - the ability to have different charges for different types of housing developments, or
 - how much of the eventual charge is to be borne by residential or non-residential development.



Percentage Of Growth-Related Net Education Land Costs To Be Borne Through EDCs

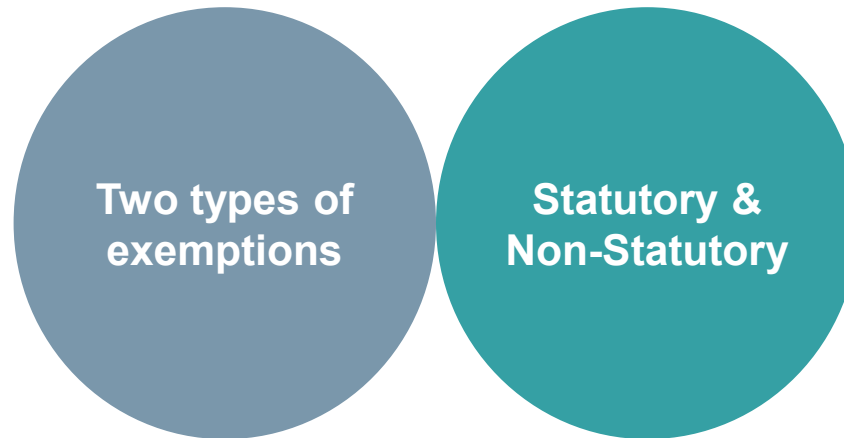
Typically
calculated to
collect 100%
of education
land costs

Exemptions
can result in
less than
100% of
collections

Many school boards with existing EDC bylaws collect less than 100% of net education land costs because they have granted some form of non-statutory exemptions through negotiations with development community interests or in response to positions by local governments or other interested stakeholders.



Exemptions



Statutory exemptions are determined through legislation and the Board does not incur a loss in EDC revenue. However, a non-statutory exemption is a 'voluntary' exemption and the Board must absorb any associated loss of revenue/EDC funds.



Jurisdiction Wide Or Area Specific Charges

**Boards can
choose what
areas they
want the EDC
to cover**

**Bylaws can be
jurisdiction-
wide or cover
only certain
areas**

The existing EDC bylaw is a jurisdiction-wide bylaw. This means that the charge is the same for all development in the Region.



Percentage Of Net Education Land Costs To Be Borne By Residential And Non-Residential Development

**Boards can
allocate up to
40% of the
EDC to non-
residential
development**

**The existing
EDC bylaw is
90%
residential
and 10% non-
residential**

EDC bylaws around the Province vary from 0% non-residential to the mid-20% range for the non-residential charge. The average around the Province is approximately 10%.

The allocation of residential/non-residential splits does not necessarily affect cost recovery. Final allocations are usually discussed with stakeholders through the public consultation process.



Uniform Charge For All Types Of Development Vs. Differentiated Charges

**Boards can
have one rate
for all types of
development
or can
differentiate**

**There are
currently no
EDC bylaws
with
differentiated
rates**

As is the case with residential/non-residential EDC rates, the determination of a uniform or differentiated rate does not necessarily impact EDC revenues.

Input is sought from the public to help staff make recommendations to determine the ideal bylaw structure for the Board.

What's Next?



1. Background Study and associated analysis is in process.
2. EDC stakeholder meetings: Early stakeholder meeting to be held on October 30 with a future meeting planned for early in 2024.
3. Draft EDC Background Study
4. First public meetings April 2024
5. New bylaw passage consideration: May 2024



QUESTIONS?

York Catholic District School Board

REPORT

Report To: Corporate Services Committee
From: Administration
Date: October 24, 2023
Report: **Purchasing Bid Activity Report**

Purpose

This report provides trustees with information regarding recent purchasing activities.

Background Information

The attached Purchasing Bid Activity Report (Appendix A), a regular report submitted for Committee information, is generated by the Bid Management System (BMS), a Purchasing Services database which includes data for every competitive bid processed through Purchasing Services. The report has multiple sections: Bids Awarded within the period covered by the report; Bids Closed; Bids Released and Bids Upcoming.

Exceptions Re: Bids

The following explanations are provided for bids exceeding \$100,000 with less than three written vendor submissions for the period covered:

2023-37-Q

As reported to and exception approved by Board on August 29, 2023, STREAM Transportation was awarded to the single compliant bidder, an exception to the minimum three written submissions requirement for competitive bids exceeding \$100,000.

Purchasing Bid Activity Report

For Board information, attached as Appendix A is the Purchasing Bid Activity Report covering the period May 24, 2023- October 17, 2023.

Prepared by: Grace Liu, Manager, Purchasing Services
Submitted by: Calum McNeil, Chief Financial Officer and Treasurer of the Board
Endorsed by: Domenic Scuglia, Director of Education

APPENDIX A

**Purchasing Bid Activity Report
Tenders, RFPs, Quotations and Pre-Qualifications
May 24, 2023 - October 17, 2023**

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Bids Closed.....	6
Bids Released	7
Bids Upcoming.....	8

**Purchasing Bid Activity Report
Tenders, RFPs, and Quotations
As at 2023-10-17**

Bids Awarded - May 24/23 to Oct 17/23																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2024-51-Q	Music Room - St. Marguerite d'Youville	\$25k to \$75k	\$25k to \$75k	Awarded	13-Oct-23	13-Oct-23	13-Oct-23	SB	Norfield Construction	1	\$11,800	\$11,800	16-Oct-23 to 31-Dec-23	0	4/4/4	n/a	n/a
2024-50-Q	Music Room - St. Joseph Richmond Hill	\$25k to \$75k	\$25k to \$75k	Awarded	13-Oct-23	13-Oct-23	13-Oct-23	SB	RCG Contracting	1	\$16,390	\$16,390	16-Oct-23 to 31-Dec-23	0	4/4/4	n/a	n/a
2024-49-Q	Music Room -St. Charles Garnier	\$25k to \$75k	\$25k to \$75k	Awarded	13-Oct-23	13-Oct-23	13-Oct-23	SB	RCG Contracting	1	\$14,730	\$14,730	16-Oct-23 to 31-Dec-23	0	4/4/4	n/a	n/a
2024-42-Q	Music Room - St. Gregory the Great	\$25k to \$75k	\$25k to \$75k	Awarded	6-Oct-23	6-Oct-23	6-Oct-23	SB	RCG Contracting	1	\$13,904	\$13,904	6-Oct-23 to 31-Dec-23	0	4/4/4	n/a	n/a
2024-41-Q	Music Room - Guardian Angels	\$25k to \$75k	\$25k to \$75k	Awarded	6-Oct-23	6-Oct-23	6-Oct-23	SB	Joe Pace & Sons Construction	1	\$15,088	\$15,088	6-Oct-23 to 31-Dec-23	0	4/4/4	n/a	n/a
2024-40-Q	Music Room - St. Veronica	\$25k to \$75k	\$25k to \$75k	Awarded	6-Oct-23	6-Oct-23	6-Oct-23	SB	RCG Contracting	1	\$15,975	\$15,975	6-Oct-23 to 31-Dec-23	0	4/4/4	n/a	n/a
2024-39-Q	Music Room - St. Padre Pio	\$25k to \$75k	\$25k to \$75k	Awarded	6-Oct-23	6-Oct-23	6-Oct-23	SB	Joe Pace & Sons Construction	1	\$15,070	\$15,070	6-Oct-23 to 31-Dec-23	0	4/4/4	n/a	n/a
2024-38-Q	Music Room - St. Clement	\$25k to \$75k	\$25k to \$75k	Awarded	6-Oct-23	6-Oct-23	6-Oct-23	SB	RCG Contracting	1	\$18,161	\$18,161	9-Oct-23 to 31-Dec-23	0	4/4/4	n/a	n/a
2024-26-Q	Facilities - Tractor - New Stouffville mult use School	\$25k to \$75k	\$25k to \$75k	Awarded	7-Sep-23	12-Sep-23	13-Sep-23	JR	STEWARTS EQUIPMENT	1	\$32,151	\$32,151	29-Sep-23 to 29-Dec-23	0	3/2/2	n/a	n/a
2024-11-T	Grounds Work - St. Agnes of Assisi CES	> \$250k	> \$250k	Awarded	8-Sep-23	25-Sep-23	27-Sep-23	SB	Bond Paving & Construction Inc	1	\$219,470	\$219,470	9-Oct-23 to 27-Oct-23	0	8/8/8	n/a	n/a

Bids Awarded - May 24/23 to Oct 17/23																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2024-10-Q (OECM 2019-340-	Wireless Access Points License Renewal	> \$250k	\$75k to \$250k	Awarded	21-Jul-23	21-Jul-23	24-Jul-23	JR	Long View Systems	1	\$684,750	\$228,250	1-Oct-23 to 30-Sep-26	0	3/3/3	n/a	n/a
2024-08-P (OECM 2021-387-	Services of Roofing Consultants	\$75k to \$250k	\$75k to \$250k	Awarded	17-Jul-23	9-Aug-23	19-Sep-23	SB	Tri-Tech Pinnacle Group	1	\$540,000	\$90,000	20-Sep-23 to 28-Sep-26	3	8/5/5	n/a	n/a
2023-163-P	Electronic Document and Records Management Solutions	\$75k to \$250k	N/A	Awarded	9-Aug-23	21-Aug-23	28-Aug-23	JR	THINK DOX	1	\$99,988	\$99,988	1-Sep-23 to 31-Aug-24	0	2/2/2	n/a	n/a
2023-162-P	Portable Classroom (OECM 2023-415)	> \$250k	> \$250k	Awarded	28-Jun-23	28-Jun-23	30-Jun-23	SB	NRB Inc	1	\$775,598	\$775,598	30-Jun-23 to 30-Apr-28	0	1/1/1	n/a	n/a
2023-160-T	Rooftop Unit Replacement Project at St. Mary Immaculate CES	> \$250k	> \$250k	Awarded	31-May-23	23-Jun-23	17-Jul-23	SB	Black Creek Mechanical Ltd	1	\$275,000	\$275,000	2-Jul-24 to 30-Aug-24	0	9/9/9	n/a	n/a
2023-159-T	Library Roof Top Unit Replacement Project at Our Lady of the Rosary	> \$250k	> \$250k	Awarded	8-Jun-23	30-Jun-23	11-Jul-23	SB	Black Creek Mechanical Ltd	1	\$206,000	\$206,000	2-Jul-24 to 30-Aug-24	0	8/8/8	n/a	n/a
2023-158-P	STS Home to School Busing - Markham and Stouffville	> \$250k	> \$250k	Awarded	12-May-23	6-Jun-23	30-Jun-23	JR	First Canada ULC, Landmark Bus Lines	2	\$120.00M	\$30.00M	1-Jul-23 to 30-Jun-24	3	4/4/4	York boards	York Region District
2023-157-Q	Integrity Commissioner Services	\$75k to \$250k	< \$25k	Awarded	21-Mar-23	TBD	6-Jun-23	GL	ADR Chambers	1	\$80,000	\$20,000	7-Jun-23 to 6-Jun-24	3	3/3/3	n/a	n/a
2023-156-P	Cardinal Carter Child Care	N/A	N/A	Awarded	10-May-23	23-May-23	30-May-23	JR	Fun On the Run	1	n/a	n/a	1-Jul-23 to 30-Jun-28	0	21/3/3	n/a	n/a
2023-153-Q	Custodial Services for Continuing Education	\$25k to \$75k	< \$25k	Awarded	26-Jun-23	13-Jul-23	3-Aug-23	KR	SQM Janitorial	1	\$28,666	\$14,333	1-Oct-23 to 30-Sep-24	1	3/3/3	n/a	n/a
2023-152-P	Child Care - All Day / B&A Blessed Chiara Badano	N/A	N/A	Awarded	5-May-23	24-May-23	16-Jun-23	JR	The Village Child Care	1	n/a	n/a	1-Sep-23 to 31-Aug-28	0	20/1/1	n/a	n/a

Bids Awarded - May 24/23 to Oct 17/23																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2023-146-P	Appraiser – Estimated Land Acquisition Costs	\$25k to \$75k	< \$25k	Awarded	9-May-23	26-May-23	21-Jun-23	JR	GSI Real Estate	1	\$70,000	\$14,000	30-Jun-23 to 1-Jul-24	0	2/2/2	n/a	n/a
2023-124-T	Chiller Replacement - St Joan of Arc	> \$250k	> \$250k	Awarded	26-Jun-23	20-Jul-23	25-Jul-23	SB	Bomben Plumbing and Heating Ltd	1	\$1.70M	\$1.70M	15-Oct-23 to 15-Mar-24	0	12/12/12	n/a	n/a
2023-55-T	Replace condenser Pipes on cooling tower -OL Queen of the World	\$75k to \$250k	\$75k to \$250k	Awarded	31-Jul-23	23-Aug-23	26-Sep-23	SB	Black Creek Mechanical Ltd	1	\$279,700	\$279,700	15-Oct-23 to 18-Mar-24	0	13/13/13	n/a	n/a
2023-39-P	Chromebook RFP for Student Services	> \$250k	> \$250k	Awarded	29-Mar-23	25-Apr-23	21-Jun-23	JR	CommunitEK	1	\$2.25M	\$450,000	1-Sep-23 to 31-Aug-24	4	0/7/7	n/a	n/a
2023-37-Q	STREAM Transportation	> \$250k	\$75k to \$250k	Awarded	14-Jun-23	11-Jul-23	8-Sep-23	JR	Wheel Chair Accessible	1	\$250,000	\$50,000	1-Oct-23 to 30-Sep-25	3	0/1/1	n/a	n/a
2023-20-T	Supply and Delivery of Library Supplies	\$75k to \$250k	< \$25k	Awarded	24-May-23	12-Jun-23	1-Jul-23	KR	Brodart Co.	1	\$90,000	\$18,000	1-Jul-23 to 30-Jun-25	3	4/2/2	n/a	n/a

Bids Awarded - May 24/23 to Oct 17/23																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2023-18-P	Pre-Qualification of General Contractors	N/A	N/A	Awarded	8-Feb-23	7-Mar-23	26-May-23	SB	2SC Contracting Inc., Balmair Construction Ltd, BDA Inc., Brook Restoration Ltd., Colonial Building Restoration, DASD Contracting, Deciantis Construction Limited, Duron Ontario Ltd, Furcon Environment Inc., H.N. Construction Limited, J.J. McGuire General Contractors Inc., Joe Pace & Sons Construction, K.I.B Building Restoration Inc, Limen Group Const. Ltd., M.J. Dixon Construction Limited, Maracon Construction, Martinway Contracting Ltd., Moroson's Construction Limited, Norfield Construction ONIT Construction Inc., P & C General Contracting Ltd., Pegah Construction Ltd, Phoenix Restoration Inc, Raffaele Castaldo General Contracting Inc, Rea Investments Limited o/a REA Construction, RENOKREW, Restorex Contracting Ltd., RJB Construction, RMG Contract Interiors Inc., Roma Building Restoration Ltd. , Rutherford Contracting Ltd., Silver Birch Contracting Ltd, Trinity Custom Masonry Limited, Tritan Inc., Verly Construction Group Inc	35	\$0	\$0	1-Jun-23 to 31-May-26	2	0/55/54	n/a	n/a

Bids Awarded - May 24/23 to Oct 17/23																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2023-16-P	Elevator and Lift Inspections, Maintenance and Service	> \$250k	\$75k to \$250k	Awarded	25-Apr-23	30-May-23	18-Jul-23	TM	CEE Elevator Service Ltd, Elevator One Inc	2	\$756,585	\$151,317	1-Sep-23 to 31-Aug-25	3	0/7/7	York boards	YCDSB

Bids Closed - All																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2024-29-T	St. Joan of Arc Masonry Repairs	\$75k to \$250k	\$75k to \$250k	Closed	27-Sep-23	16-Oct-23	TBD	SB		0	n/a	n/a	23-Oct-23 to 31-Dec-23	0	13/9/9	n/a	n/a

Bids Released - All																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2024-32-P	RIAT Internal Audit Service	\$75k to \$250k	\$75k to \$250k	Released	2-Oct-23	20-Oct-23	TBD	KR		0	n/a	n/a	6-Nov-23 to 30-Mar-24	0	4/0/0	n/a	n/a
2024-22-P	Outdoor Equipment and Repair	> \$250k	\$75k to \$250k	Released	29-Sep-23	24-Oct-23	TBD	JR		0	n/a	n/a	1-Nov-23 to 31-Oct-25	3	0/0/0	York boards	YRDSB
2024-02-P	Thermography Service for Electrical Equipment	\$75k to \$250k	\$25k to \$75k	Released	26-Sep-23	23-Oct-23	TBD	TM		0	n/a	n/a	1-Jan-24 to 31-Dec-25	3	0/0/0	n/a	n/a
2024-01-P	Fire Alarm Services, Repairs & Inspections	> \$250k	\$75k to \$250k	Released	5-Oct-23	30-Oct-23	TBD	TM		0	n/a	n/a	1-Jan-24 to 31-Dec-25	3	0/0/0	n/a	n/a

Bids Upcoming - All																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2024-60-P	Symbol Writing Software	< \$25k	< \$25k	Upcoming	31-Oct-23	TBD	TBD	JR		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2024-20-A	Prequalification for Bus Charters	N/A	N/A	Upcoming	TBD	TBD	TBD	JR		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2024-09-P	Caretaking Equipment & Repairs	N/A	N/A	Upcoming	TBD	TBD	TBD	JR		0	n/a	n/a	TBD to TBD	0	0/0/0	York boards	York Region District
2024-06-P	HVAC Coil Inspection and Cleaning Services	> \$250k	\$75k to \$250k	Upcoming	1-Nov-23	27-Nov-23	TBD	TM		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2024-03-P	Shop Maintenance and Safety Inspection	N/A	\$25k to \$75k	Upcoming	1-Mar-24	26-Mar-24	TBD	TM		0	n/a	n/a	1-Jun-24 to TBD	0	0/0/0	n/a	n/a

York Catholic District School Board

Report

Memo To: Corporate Services Committee

From: Administration

Date: October 24, 2023

Subject: **Insurance Reports:**
Property Claims

Executive Summary:

This report is for information purposes and intended to inform Trustees of ongoing property insurance matters. There are three schools that have a property claim currently in progress.

Property Claims:

Currently, there is one outstanding property claim at Sacred Heart CHS.

Prepared by: Cindy Smith, Insurance & School Finance Coordinator
Submitted by: Calum McNeil, Chief Financial Officer and Treasurer of the Board
Endorsed by: Domenic Scuglia, Director of Education and Secretary of the Board

York Catholic District School Board

Insurance Report - Property Claims
as of October 10, 2023

School	Date of Incident	Description	Estimated Value *	Expenses To Date	Claim Number
Sacred Heart CHS	7/10/2022	Electrical equipment shorted out and caused a power outage. Claim is almost completed.	\$300,000	\$306,628	29676

* The estimated value of each claim is derived by the adjuster assigned to the claim in collaboration with YCDSB, but does not limit the amount ultimately paid out.

Note: A deductible of \$10,000 is applicable on all property-related claims.