



YORK CATHOLIC DISTRICT SCHOOL BOARD
CORPORATE SERVICES COMMITTEE MEETING
AGENDA

Tuesday, December 9, 2025

6:30 p.m.

Catholic Education Centre

320 Bloomington Rd. West, Aurora, ON. L4G 0M1

Watch the Corporate Services Committee Meeting STREAM event on our YCDSB TV Channel:
<http://bit.ly/YCDSB-TV>

* Indicates Addendum

	Pages
1. CALL TO ORDER	
2. OPENING PRAYER/LAND ACKNOWLEDGEMENT	
<i>Creator God, as we journey through this world, give us the grace to allow your Holy Spirit to work through us. Help us to speak, think and work with honesty, and compassion, to celebrate all that is life-giving, to restore hope where It has been lost, and to bring about change where it is needed. We ask this in the name of Jesus Christ, our companion.</i>	
<i>Amen</i>	
<i>We are gathered on the ancestral lands and waters of all Indigenous Peoples, who have left their footprints on Mother Earth before us. We respectfully acknowledge, those who have walked on it, those who walk on it now, and future generations who have yet to walk upon it. We pray to the Creator for strength and wisdom that all may continue to serve as stewards of the earth.</i>	
3. ROLL CALL	
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YORK CATHOLIC DISTRICT SCHOOL BOARD

CORPORATE SERVICES COMMITTEE STANDING COMMITTEE

TERMS OF REFERENCE

December 9, 2025

The Corporate Services Committee will support York Catholic District School Board's Effective Use of Our Resources Strategic Commitments and good governance as outlined within these terms of reference.

1. Purpose/Mandate:

- 1.1 To review and report to the Board on all relevant accommodation management and business administration issues facing the Board.
- 1.2 To review and provide input into the development of the accommodation management plan, including the Long-Term Accommodation Plan (LTAP), for elementary and secondary schools to be approved periodically by the Board.
- 1.3 To refer to the Policy Review Committee any Board policies and procedures related to accommodation management and business administration issues which, through the normal course of business, may require amendment.
- 1.4 To receive presentations related to accommodation management and business administration issues as directed by the Board.
- 1.5 To receive and review all Ministry of Education directives and communications related to accommodation management and business administration issues.
- 1.6 To make recommendations to the Board (as required) related to the accommodation management and business administration functions of the Board.
- 1.7 To review any other matters as requested by the Board or senior administration related to any accommodation management and business administration related activities of the Board.

2. Expected Outcome of the Committee's Work:

- 2.1 To ensure that the Board is apprised of the current issues of the Corporate Services departments, including the Finance Department, Plant & Accommodation Services, Planning & Operations Services and the Information Technology Department.

3. Committee Membership:

- 3.1 All Trustees

4. Resource Personnel:

- 4.1 Director of Education, Foundation Chair and Secretary of the Board (Ex-Officio)
- 4.2 Associate Director
- 4.3 Chief Financial Officer and Treasurer
- 4.4 Coordinating Manager, Planning and Operations
- 4.5 Superintendent of Plant and Accommodations
- 4.6 Chief Information Officer
- 4.7 Superintendent of Human Resources and International Education
- 4.8 Other Staff as Required

Trustee Membership: All Trustees
Chair: TBD
Vice Chair: TBD
Last Revision/Approval Date: December 9, 2025

5. Meeting Schedule:

- 5.1 The Corporate Services Committee will meet at least four (4) times per year or as required.

York Catholic District School Board
MINUTES
CORPORATE SERVICES COMMITTEE
(Public Session)

The meeting of the regular session of the Corporate Services Committee was held in the Boardroom at 320 Bloomington Road West and via Google Meet, on Tuesday, October 21, 2025, commencing at 6:30 p.m.

PRESENT:

Committee Members: F. Alexander*, C. Cotton, E. Crowe, A. Grella*, M. Iafrate, T. McNicol*, A. Saggese, J. Wigston

Administration: J. De Faveri, J. Sarna, C. McNeil, G. De Girolamo, A. McDonald, J. Tsai, K. Elgharbawy, R. Antunes*, A. Iafrate*, T. Laliberte*, S. Morrow, S. Wright

Absent with Notice: M. Barbieri, J. DiMeo, and Student Trustees S. Cuesta and A. Shenouda

Recording: K. Errett

Presiding: J. Wigston, Committee Chair

*[*Denotes attendance via Google Meets]*

1. CALL TO ORDER AND PRAYER

Committee Chair, J. Wigston, called the meeting to order at 6:30 p.m., led the Committee in the Opening Prayer and recited the York Catholic District School Board Land Acknowledgement. C. McNeil, Chief Financial Officer and Treasurer of the Board, provided Roll Call.

2. APPROVAL OF NEW MATERIAL: Nil

3. APPROVAL OF THE AGENDA

Motion: Saggese/Iafrate

THAT the Agenda be approved as presented.

— MOTION CARRIED —

4. DECLARATION OF CONFLICT OF INTEREST: Nil

5. APPROVAL OF THE MINUTES

Motion: Cotton/Saggese

THAT the Minutes of the May 6, 2025 Corporate Services Committee meeting be approved as presented.

— MOTION CARRIED —

6. FUTURE MEETING DATES

The next meeting of the Corporate Services Committee is scheduled for December 9, 2025.

7. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING:

a) St. Jean de Brebeuf – Cosmetology Classroom: Project Update

As a follow-up from the May 6, 2025 Corporate Services Committee meeting, K. Elgharbawy, Superintendent of Facilities Services and Plant, provided an explanation in response to Trustee questions regarding Bid 2025-52-T St. Jean de Brebeuf – Cosmetology Classroom Flooring Replacement, indicating that the source issue was a sub-slab moisture condition which has been corrected. Staff is monitoring for any future issues.

b) Follow-up Question Regarding Bid 2025-90-P Supply and Delivery of Chromebooks

C. McNeil, Chief Financial Officer and Treasurer of the Board, provided an explanation in response to Trustee questions regarding Bid 2025-90-P, Supply and Delivery of Chromebooks. The procurement applies to all schools but does not extend to Student Services because of the specialized nature of that equipment.

8. **OUTSIDE PRESENTATION(S):** Nil

9. **STAFF PRESENTATION(S):** Nil

10. **ACTION ITEM(S):**

a) Capital Projects Progress and 2025-2026 Renewal & Accessibility Plan

Further to the Agenda Information Item on the *Capital Project Progress and the 2025–2026 Renewal & Accessibility Plan*, K. Elgharbawy, Superintendent of Facilities Services and Plant, will include a music room for Blessed Chiara Badano CES in the 2025–26 Capital Projects Plan.

WHEREAS the Board passed a motion on April 29, 2014 related to elementary music programs, as follows: THAT effective immediately, design considerations for all new schools include an appropriately designed music room with a standard set of Orff instruments, risers and storage capability.

Motion: Crowe/Cotton

- i) **THAT a supplementary Motion be “THAT the Orff music room initiative applies to any Gr 7-12 school that delivers an elementary music program for grades 7 and 8”.**

— MOTION CARRIED —

11. **SUBCOMMITTEE REPORT(S):** Nil

12. **DISCUSSION ITEM(S):** Nil

13. **INFORMATION ITEM(S):**

a) Capital Projects Progress and 2025-2026 Renewal & Accessibility Plan

K. Elgharbawy, Superintendent of Facilities Services and Plant, provided the “*Capital Projects Progress and 2025-2026 Renewal & Accessibility Plan*” to introduce the proposed capital renewal plan for 2025-26 and to identify the access funding through the various sources/envelopes.

It was highlighted that the 2024-25 Capital Renewal included 156 projects valued at approximately \$23 million. The projection for 2025-26 includes 77 new projects valued at approximately \$21 million, including the replacement of four heat pumps at the Catholic Education Centre. In addition, the sale of two portables was highlighted as a good news story.

b) Classroom Technology Equity Committee Phase 2 Implementation

S. Wright, Superintendent of Inviting and Inclusive Schools, provided the Classroom Technology Equity Committee’s update on the distribution of funds, progress to-date and next stage of the Implementation Phase 2.

The report details that \$250,000 has been distributed to-date for investments of hardware, infrastructure updates and staff capacity building among six priority schools. The Phase 2 Implementation will continue to execute a targeted investment strategy which will be followed with a further analysis of student use of technology and impact on school communities.

c) Purchasing Bid Activity Report

C. McNeil, Chief Financial Officer and Treasurer of the Board provided the Bid Management System (BMS) Procurement Activity Report for May 1, 2025 to October 15, 2025. Two exceptions were reported for this period: fewer than the required three written submissions were obtained for competitive bids for 2025-60-P (awarded to Doane Grant Thornton LLP) and 2025-102-P (Auditory Management Services).

Three follow-up questions were asked regarding Bids 2025-127-P Classroom Paper, 2025-94-P, Before and After Childcare – 4 Locations (Thornhill) and 2026-14-P Cafeteria Equipment Service and Repairs. Answers will be provided as Business Arising at the December 9, 2025 Corporate Services Committee meeting.

d) OSBIE Insurance Report: Property Claims

C. McNeil, Chief Financial Officer and Treasurer of the Board, provided an Insurance Report update and made note of five outstanding property claims at St. Andrew CES and St. John Chrysostom CES.

14. NOTICE(S) OF MOTION: Nil

15. FUTURE ITEM(S): Nil

Adjournment: 7:02 P.M.

On Motion: Saggese/Grella and **CARRIED**



York Catholic District School Board

REPORT

Report To: Corporate Services Committee
From: Administration
Date: December 9, 2025
Report: Follow-Up Questions – Purchasing Bid Activity Report

EXECUTIVE SUMMARY:

This report is to provide Trustees with follow-up information from the October 21, 2025 Corporate Services Committee meeting regarding *Agenda Item 14 c) Purchasing Bid Activity Report (May 1, 2025 – October 15, 2025)*, as follows:

1. Bids Awarded – May 01/25 to Oct 15/25

Bid 2025-127-P, Classroom Paper, Awarded to Baldwin School Supplies

In response to Trustee Iafrate's question as to why classroom paper was awarded to Baldwin School Supply rather than Staples, it is confirmed that Baldwin School Supply was the successful proponent with the highest overall score during the evaluation process. Staples and School Start also submitted bids but were unsuccessful. Note: Bid 2025-127-P, Classroom Paper, was a joint bid with York Region DSB, with York Catholic DSB serving as the lead Board.

2. Bids Closed – All

Bid 2025-94-P, Childcare (Before and After)

In response to Trustee Cotton's questions regarding the blank information on the Purchasing Activity Report regarding Bid 2025-94-P Childcare in the Thornhill Before and After programs, it was explained that the current Operator, Kids Can Doodle, will be retiring the business as of January 1, 2026. This bid was released on August 25, 2025 and has been awarded November 7th to two Operators, Fun on the Run Child Care and St. Gabriel the Archangel Child Care Centre.

3. Bids Upcoming – All

Bid 2026-14-P, Cafeteria Equipment Service and Repairs

In response to Trustee Iafrate's question as to whether it is the responsibility of the Board to repair and maintain cafeteria equipment, it was explained that all secondary school cafeteria equipment service and repairs is the responsibility of the YCDSB Maintenance Department.

Submitted by: Julia Rose, Acting Manager, Purchasing Services
Reviewed by: Calum McNeil, Chief Financial Officer and Treasurer of the Board
Endorsed by: John De Faveri, Director of Education, Foundation Chair and Secretary of the Board



York Catholic District School Board

REPORT

Report To: Corporate Services Committee
From: Administration
Date: December 9, 2025
Report: **October 31, 2025 Preliminary TCH-8 Enrolments**

EXECUTIVE SUMMARY

The following report provides an update on actual October 31, 2025 enrolments, which exceeded projections overall with elementary enrolment declining slightly less than expected while secondary enrolment is consistent with projections.

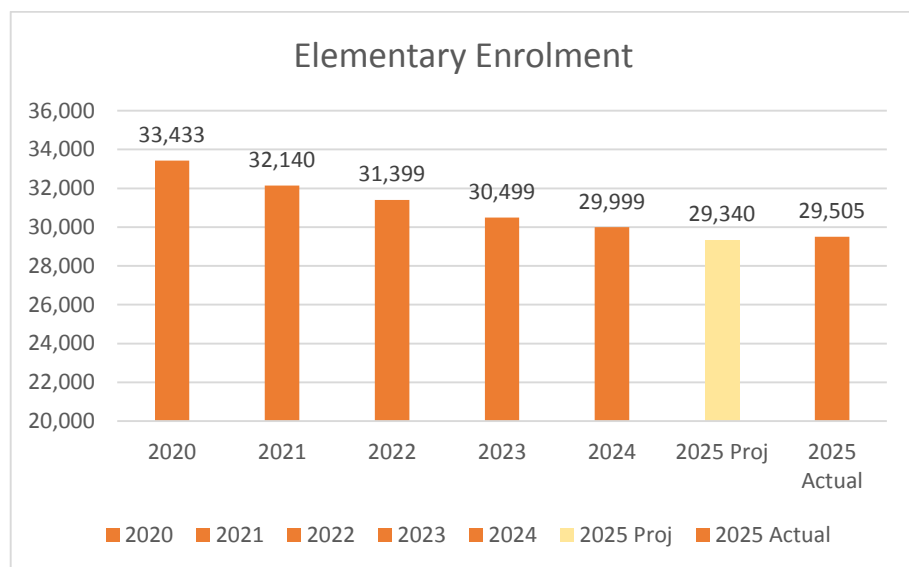
BACKGROUND

At the February 24, 2025 Regular Board Meeting, Trustees were provided a report on 10-year enrolment projections. That report provided a clear high-level overview of enrolment trends across the system and outlined the key factors that shape both short and long term projections. It summarized historical, current and anticipated patterns in elementary and secondary enrolment, highlighted the demographic and development inputs used to model future enrolment, and explained how projections inform capital planning, program planning, staffing, budgeting, and Ministry reporting.

The purpose of this report is to update Trustees on how actual enrolments have materialized at the start of the 2025-26 school year. The following section outlines the actual enrolments as of October 31, 2025 and contrasts it with the projected enrolments for the same time period.

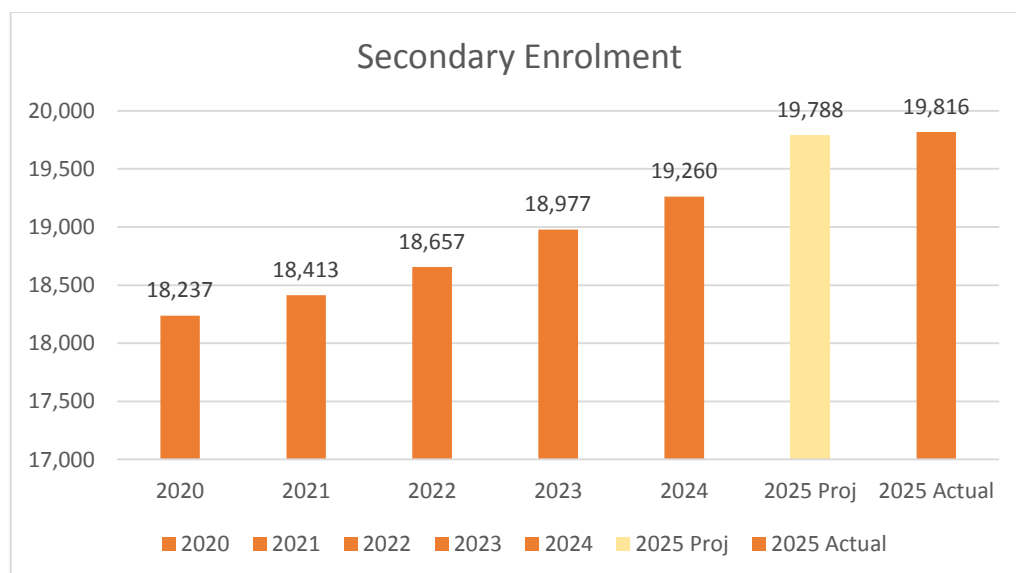
TCH-8 ENROLMENT COMPARISON

Elementary:



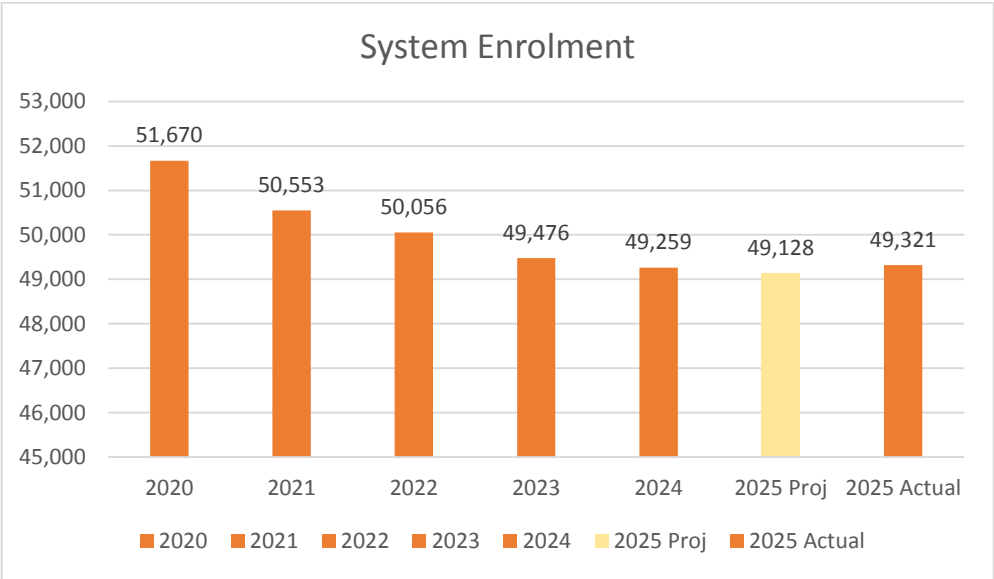
- The projected nominal enrolment for the elementary panel for October 31, 2025 was 29,340.
- The actual nominal enrolment for the elementary panel as of October 31, 2025 was 29,505.
- This is above projection by 165 nominal students (+0.56%).
- This is a decrease of 494 nominal students from October 31, 2024 (-1.64%).

Secondary:



- The projected nominal enrolment for the secondary panel for October 31, 2025 was 19,788.
- The actual nominal enrolment for the secondary panel as of October 31, 2025 was 19,816.
- This is above projection by 28 nominal students (+0.14%).
- This is an increase of 556 nominal students from October 31, 2024 (2.89%).

Board Total:



- The projected nominal enrolment for both panels for October 31, 2025 was 49,128.
- The actual nominal enrolment for the secondary panel as of October 31, 2025 was 49,321.
- This is above projection by 193 nominal students (+0.39%).
- This is an increase of 62 nominal students from October 31, 2024 (0.13%)

SUMMARY

Elementary enrolment continues to decline as projected, though the rate of decline was smaller than anticipated.

Secondary enrolment, meanwhile, is growing as expected, driven largely by increased Grade 9 intake from outside the system.

The slower decline in elementary enrolment, combined with growth at the secondary level, has resulted in overall system enrolment exceeding projections and finishing slightly higher than the previous year.

Planning staff will continue to analyze enrolment data in preparation for the upcoming enrolment projection cycle. A comprehensive 10-year enrolment projection report will be brought forward for Trustee review in February, as part of Administration's annual reporting to the Board.

Prepared by: Giovanna DeGirolamo, Coordinating Manager, Planning & Operations
Submitted by: Calum McNeil, Chief Financial Officer and Treasurer of the Board
Endorsed by: John De Faveri, Director of Education, Foundation Chair and Secretary of the Board



York Catholic District School Board

REPORT

Report To: Corporate Services Committee
From: Administration
Date: December 9, 2025
Report: Implementation of Localized School Bus Cancellations

Executive Summary

Administration is working with Student Transportation Services (STS) and the York Region District School Board (YRDSB) on a feasible model to implement Inclement Weather Service Areas without increasing transportation costs by allowing existing routes to operate across areas while enabling localized cancellation decisions.

Background

Administration has engaged in active discussions with STS and YRDSB to determine whether it is feasible to implement a North and South Service Areas in a way that does not result in increased transportation costs.

Historically, the challenge has been that some students living in the North are transported to schools in the South, and organizing routes contained within a single zone would lead to higher costs.

After consulting with operators and various school boards, another methodology has been identified whereby existing routes are categorized to allow for localized decision making for the area north of and including Ravenshoe Road (referred to as the North Service Area) and the area south of Ravenshoe Rd (referred to as South Service Area).

Under this model, existing routes remain the same. If a service area is cancelled, any run serving a school in that area will not operate, and no stops within the cancelled area will be serviced, even if the bus normally starts elsewhere. Runs that originate outside the cancelled area may still operate, but they will skip all stops located within the cancelled zone. Families will need to know the service area for both their home and their school; if those fall into different zones, students would lose service whenever either zone is cancelled.

Staff are working on a plan and intend to roll it out as a pilot project by January 5, 2026. Clear communication would be provided to families who are bused by STS by January 5, 2026 so they will know whether their child's bus route is part of the North Service Area or South Service Area in the event of a localized school bus cancellation.

Work has also been done with our school bus operators to ensure that vehicles will be housed at bus depots in a way that allows bus drivers to access a vehicle based on where their route primarily operates. This is an important consideration as some drivers are assigned to routes that may cross the North Service Area and into the South Service Area (and vice versa), or drivers may have multiple routes for any one day and one route may be in the north and the second route may be in the south.

Table 1 identifies the schools that will be in the North area, and the percentage of current students that are transported.

Table 1- Georgina Schools & % of Student Population Transported

School Name	% of Transported Students
YCDSB	
Elementary	
OUR LADY OF THE LAKE ELEM (GR 7-8)	86%
PRINCE OF PEACE CES	67%
ST. BERNADETTE CES	79%
ST. THOMAS AQUINAS CES	71%
Secondary	
OUR LADY OF THE LAKE CHS (GR 9-12)	48%

All other YCDSB schools will be part of the South Service Area.

Five schools would be directly affected if the North Service Area were cancelled, with approximately 960 students impacted. There would also be implications for approximately 12 students who reside in Georgina but attend French Immersion and PACE programs in the South, as their bus routes would be cancelled whenever transportation in the North Service Area is suspended.

SUMMARY

Administration from various departments will continue to work on this proposal over the next week. Potential impacts on staffing, school operations and operating procedures will be carefully considered. Further details will be provided at the December 16, 2025 Board Meeting.

Prepared by: Giovanna De Girolamo, Coordinating Manager, Planning & Operations
Submitted by: Calum McNeil, Chief Financial Officer and Treasurer of the Board
Endorsed by: John De Faveri, Director of Education, Foundation Chair and Secretary of the Board



York Catholic District School Board

REPORT

Report To: Corporate Services Committee

From: Administration

Date: December 9, 2025

Report: Annual Investment Report (Year End 2024-25)

EXECUTIVE SUMMARY:

The purpose of this report is to present the annual summary on investment activities for the year ended August 31, 2025.

BACKGROUND INFORMATION:

Throughout the year, Administration monitors the Board's cash flow. Where there is an excess cash balance, investment opportunities are reviewed and when appropriate, investments are made in approved securities that generated interest rates in excess of those provided under our existing banking arrangements. Regulation 41/10 (*Board Borrowing, Investing, and Other Financial Activities*) defines the eligible investment instruments school boards may invest in.

2024-25 INVESTMENTS:

Throughout the 2024-25 fiscal year, the Board made multiple investments in GICs with various terms where yields were projected to be above the Board's banking arrangement with the excess cash reserved for the Vaughan site land purchase. The attached short term investment report (Appendix A) outlines the investments made during 2024-25.

SUMMARY:

Short term investment activities are in compliance with legislation.

Submitted by:	Jesua Tsai, Manager – Financial Reporting and School Finance
Reviewed by:	Calum McNeil, Chief Financial Officer and Treasurer of the Board
Endorsed by:	John De Faveri, Director of Education, Foundation Chair and Secretary of the Board

York Catholic District School Board
Investment Summary for September 1, 2024 to August 31, 2025

Appendix A

Trade Date	Settlement Date	Security Type	Currency Code	Issuer	Maturity Date	Withdrawal date	Par Value	Interest Rate	Interest Income/ Accrued Int
12/19/2023	12/20/2023	Redeemable GIC - 272 Days	CAD	Royal Bank of Canada	9/16/2024	9/16/2024	\$ 10,000,000	5.4000%	\$ 402,410.96
4/11/2025	4/12/2025	Non Redeemable GIC - 180 Days	CAD	Royal Bank of Canada	10/8/2025	10/8/2025	\$ 10,000,000	3.5500%	\$ 138,109.59
4/11/2025	4/12/2025	Non Redeemable GIC - 367 Days	CAD	Royal Bank of Canada	4/13/2026	4/13/2026	\$ 10,000,000	3.5500%	\$ 138,109.59
4/11/2025	4/12/2025	Non Redeemable GIC - 1 Year 180 Days	CAD	Royal Bank of Canada	10/8/2026	10/8/2026	\$ 10,000,000	3.5500%	\$ 138,109.59
4/11/2025	4/12/2025	Non Redeemable GIC - 90 Days	CAD	Royal Bank of Canada	7/10/2025	7/10/2025	\$ 2,500,000	3.6500%	\$ 22,500.00
4/11/2025	4/12/2025	Non Redeemable GIC - 180 Days	CAD	Royal Bank of Canada	10/8/2025	10/8/2025	\$ 2,500,000	3.6500%	\$ 35,500.00
4/11/2025	4/12/2025	Non Redeemable GIC - 270 Days	CAD	Royal Bank of Canada	1/6/2026	1/6/2026	\$ 2,500,000	3.6500%	\$ 35,500.00
4/11/2025	4/12/2025	Non Redeemable GIC - 367 Days	CAD	Royal Bank of Canada	4/13/2026	4/13/2026	\$ 2,500,000	3.6500%	\$ 35,500.00
Total @ Aug. 31									\$ 945,740
									</



York Catholic District School Board

REPORT

Report To: Corporate Services Committee
From: Administration
Date: December 9, 2025
Report: General School Budgets – 2024-25 Year-End Status

INTRODUCTION:

This report provides an update on the General School Budget (GSB) year-end status. The report states each school's budget, expenditures processed throughout the year and the closing balance, or carry forward amount.

BACKGROUND INFORMATION:

Schools are allocated a budget driven principally by enrolment numbers as well as other factors such as ESL, French Immersion and other specialty programs. The allocated budget is intended to cover the operating expenditures such as instructional supplies, textbooks, printing, replacement furniture, etc. The funds are allocated to the school and, based on various priorities, the school determines how the funds are spent.

Budget dollars remaining at the end of the fiscal year are carried forward to the following year.

2024-25 General School Budget Status:

Balances as of August 31, 2025, less the 2024-25 Purchase Orders issued but not finalized, are shown in the table below:

	Carryforward from 2023-24	2024-25 Budget Allocation	Total 2024-25 Budget Available	Actual Expense	Carryforward as at August 31, 2025	Less 2024-25 PO's Issued but not Finalized by Y/E	Year-end Carry Forward less 24-25 PO's Issued but not Finalized	Balance % less 24-25 issued PO's
	(A)	(B)	(A + B) = C	D	(C - D) = E	F	E-F = G	G/C
Elementary Schools *	567,289	3,281,171	3,848,460	3,032,794	815,666	206,712	608,954	16%
Secondary Schools *	832,695	3,363,851	4,196,546	3,329,913	866,633	69,744	796,889	19%
Total	1,399,984	6,645,022	8,045,006	6,362,707	1,682,299	276,456	1,405,843	17%

The 2024-25 carry-forward of \$1,682,299 has increased from the previous year by \$282,315 (2023-24 carry forward was \$1,399,984).

The attached Appendix A shows the General School Budget Balances (Including Carry Forward and Unprocessed Purchase Orders) for each school.

At August 31, 2025, there were 56 schools (46 elementary and 10 secondary) with a carry forward balance (after removing PO's Issued but not received before year end) greater than 10% of their 2024-25 GSB allocation. The school finance team collaborated with the Superintendents and followed up with schools that have a GSB available balance greater than 10% after PO and more than \$5,000 (elementary) and \$10,000 (secondary) to confirm the intended purposes of the carryforward balance. Schools indicated that the budget will be utilized on items including, but not limited to, Chromebooks, gym renovations, smartboards, wall murals, charging carts, and library enhancements.

This review reinforces the Board's commitment to responsible stewardship by ensuring that carry-forward funds are actively monitored, aligned with identified needs, and directed toward meaningful school improvements that enhance the learning environment for students.

Submitted by:	Jesua Tsai, Manager - Financial Reporting and School Finance
Reviewed by:	Calum McNeil, Chief Financial Officer & Treasurer of the Board
Endorsed by:	John De Faveri, Director of Education, Foundation Chair and Secretary of the Board

York Catholic District School Board
General School Budget Balances (Including Carryforwards and Unprocessed Purchase Orders)

Appendix A

	A	B	A + B = C	D	C - D = E	E/C	F	E - F = G	G/C	
School	GSB carryfwd from 2023/24	GSB release 2024/25	Total Budget Available 2024/25	GSB Expenditures 2024/25	GSB carryfwd from 2024/25	GSB Balance % of Budget Available	Less 24/25 PO's issued but not finalized	2024/25 carryfwd less 24/25 PO's	GSB Balance % including 24/25 PO's	Check with SO
Elementary Schools										
All Saints	1,439	31,170	32,609	32,276	333	1%	-	333	1%	
Blessed Chiara Badano	2,596	24,224	26,820	23,152	3,668	14%	13	3,654	14%	
Blessed Trinity	13,978	56,894	70,872	64,692	6,180	9%	0	6,180	9%	
Canadian Martyrs	19,364	54,107	73,471	66,828	6,643	9%	1,577	5,066	7%	
Christ the King	3,512	61,133	64,645	48,281	16,364	25%	3,358	13,005	20%	✓
Corpus Christi	4,176	19,194	23,370	11,664	11,706	50%	3,503	8,203	35%	✓
Divine Mercy	6,223	23,361	29,584	25,692	3,892	13%	0	3,892	13%	
Fr Frederick McGinn	5,599	38,165	43,764	21,008	22,757	52%	20,853	1,903	4%	
Fr Henri Nouwen	263	25,748	26,011	23,076	2,935	11%	0	2,935	11%	
Fr John Kelly	18,478	30,070	48,548	37,854	10,694	22%	7,649	3,045	6%	
Good Shepherd	9,040	45,629	54,669	13,912	40,757	75%	7,117	33,639	62%	✓
Guardian Angels	5,344	61,203	66,547	64,982	1,565	2%	0	1,565	2%	
Holy Jubilee	18,251	33,558	51,809	41,424	10,385	20%	1,632	8,753	17%	✓
Holy Name	3,260	51,803	55,063	46,864	8,199	15%	3,328	4,871	9%	
Holy Spirit	5,112	42,496	47,608	35,798	11,810	25%	12	11,798	25%	✓
Immaculate Conception	7,321	38,073	45,394	42,188	3,206	7%	-	3,206	7%	
Light of Christ	2,551	34,018	36,569	24,519	12,050	33%	10,063	1,987	5%	
Notre Dame	605	43,049	43,654	41,501	2,153	5%	2,051	102	0%	
Our Lady Help Christians	4,665	37,796	42,461	29,410	13,051	31%	0	13,051	31%	✓
Our Lady of Fatima	2,268	45,652	47,920	32,010	15,910	33%	848	15,061	31%	✓
Our Lady of Good Counsel	10,803	56,595	67,398	62,938	4,460	7%	681	3,779	6%	
Our Lady of Grace	7,948	27,834	35,782	18,977	16,805	47%	0	16,805	47%	✓
Our Lady of Hope	2,115	31,696	33,811	32,521	1,290	4%	0	1,290	4%	
Our Lady of the Annunciation	1,819	26,309	28,128	23,425	4,703	17%	2,438	2,266	8%	
Our Lady of the Rosary	3,761	36,506	40,267	36,740	3,527	9%	693	2,834	7%	
Pope Francis	18,043	88,295	106,338	65,615	40,723	38%	5	40,718	38%	✓
Prince of Peace	12,744	33,425	46,169	36,096	10,073	22%	152	9,921	21%	✓
San Lorenzo Ruiz	17,321	40,008	57,329	23,358	33,971	59%	12,814	21,156	37%	✓
San Marco	2,929	35,102	38,031	37,338	693	2%	-	693	2%	
Sir Richard W. Scott	3,085	27,834	30,919	27,866	3,053	10%	0	3,053	10%	
St Agnes of Assisi	3,333	31,595	34,928	27,522	7,406	21%	333	7,073	20%	✓
St Andrew	420	32,511	32,931	29,408	3,523	11%	0	3,523	11%	
St Angela Merici	10,012	32,155	42,167	33,307	8,860	21%	5,581	3,279	8%	

York Catholic District School Board
General School Budget Balances (Including Carryforwards and Unprocessed Purchase Orders)

Appendix A

	A	B	A + B = C	D	C - D = E	E/C	F	E - F = G	G/C	
School	GSB carryfwd from 2023/24	GSB release 2024/25	Total Budget Available 2024/25	GSB Expenditures 2024/25	GSB carryfwd from 2024/25	GSB Balance % of Budget Available	Less 24/25 PO's issued but not finalized	2024/25 carryfwd less 24/25 PO's	GSB Balance % including 24/25 PO's	Check with SO
St Anne	9,655	35,124	44,779	37,153	7,626	17%	26	7,600	17%	✓
St Anthony	38	26,053	26,091	23,343	2,748	11%	81	2,667	10%	
St Benedict	6,679	38,165	44,844	29,343	15,501	35%	4,885	10,616	24%	✓
St Bernadette	7,480	29,562	37,042	17,509	19,533	53%	3,257	16,277	44%	✓
St Brendan	3,013	40,584	43,597	35,517	8,080	19%	0	8,080	19%	✓
St Brigid	9,848	33,650	43,498	33,361	10,137	23%	0	10,137	23%	✓
St Catherine of Siena	2,910	30,672	33,582	32,841	741	2%	26	715	2%	
St Cecilia	42,089	48,394	90,483	60,995	29,488	33%	3,234	26,254	29%	✓
St Charles Garnier	1,846	54,683	56,529	43,008	13,521	24%	8,467	5,054	9%	
St Clare	6,905	20,312	27,217	21,218	5,999	22%	0	5,999	22%	✓
St Clement	18,097	36,230	54,327	32,251	22,076	41%	274	21,803	40%	✓
St David	5,392	26,512	31,904	27,418	4,486	14%	74	4,411	14%	
St Edward	6,656	31,643	38,299	32,799	5,500	14%	0	5,500	14%	✓
St Elizabeth Seton	5,611	52,195	57,806	29,895	27,911	48%	23,841	4,070	7%	
St Emily	2,428	45,537	47,965	47,025	940	2%	1	939	2%	
St Francis Xavier	4,462	52,563	57,025	55,857	1,168	2%	1,135	33	0%	
St Gabriel the Archangel	3,880	38,349	42,229	12,578	29,651	70%	29,564	87	0%	
St GB Scalabrini	10,978	23,463	34,441	20,817	13,624	40%	71	13,553	39%	✓
St Gregory the Great	4,898	34,388	39,286	31,188	8,098	21%	14	8,084	21%	✓
St James	8,779	30,172	38,951	36,004	2,947	8%	65	2,882	7%	
St Jerome	5,459	30,985	36,444	28,207	8,237	23%	4,320	3,917	11%	
St John Bosco	2,759	32,761	35,520	35,076	444	1%	124	320	1%	
St John Chrysostom	2,358	26,919	29,277	23,872	5,405	18%	929	4,476	15%	
St John Paul II	2,930	30,070	33,000	30,140	2,860	9%	0	2,860	9%	
St John XXIII	2,598	35,506	38,104	35,632	2,472	6%	0	2,472	6%	
St Joseph Aurora	3,229	33,158	36,387	23,541	12,846	35%	3,118	9,728	27%	✓
St Joseph Markham	1,027	59,452	60,479	58,153	2,326	4%	0	2,326	4%	
St Joseph Richmond Hill	5,099	26,919	32,018	15,205	16,813	53%	0	16,813	53%	✓
St Joseph the Worker	16,055	54,314	70,369	67,319	3,050	4%	141	2,909	4%	
St Julia Billiard	6,162	36,068	42,230	19,033	23,197	55%	15,682	7,516	18%	✓
St Justin Martyr	6,397	68,597	74,994	52,357	22,637	30%	13,260	9,376	13%	✓
St Kateri Tekakwitha	5,531	33,120	38,651	34,332	4,319	11%	1,411	2,909	8%	
St Margaret Mary	1,395	35,424	36,819	36,741	78	0%	0	78	0%	
St Marguerite d'Youville	9,032	41,597	50,629	40,912	9,717	19%	0	9,717	19%	✓

York Catholic District School Board
General School Budget Balances (Including Carryforwards and Unprocessed Purchase Orders)

Appendix A

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School	GSB carryfwd from 2023/24	GSB release 2024/25	Total Budget Available 2024/25	GSB Expenditures 2024/25	GSB carryfwd from 2024/25	GSB Balance % of Budget Available	Less 24/25 PO's issued but not finalized	2024/25 carryfwd less 24/25 PO's	GSB Balance % including 24/25 PO's	Check with SO
St Mark	4,575	35,792	40,367	36,981	3,386	8%	30	3,356	8%	
St Mary Immaculate	4,086	35,032	39,118	33,204	5,914	15%	0	5,914	15%	✓
St Mary of the Angels	18,404	57,793	76,197	56,252	19,945	26%	3	19,942	26%	✓
St Mary, Nobleton	9,658	61,387	71,045	61,189	9,856	14%	34	9,822	14%	✓
St Matthew	3,173	15,534	18,707	15,893	2,814	15%	0	2,814	15%	
St Michael	12,232	31,595	43,827	35,206	8,621	20%	0	8,621	20%	✓
St Michael the Archangel	1,278	43,233	44,511	42,066	2,445	5%	120	2,325	5%	
St Monica	2,521	39,639	42,160	38,219	3,941	9%	878	3,063	7%	
St Nicholas	1,936	42,404	44,340	40,000	4,340	10%	3,658	682	2%	
St Padre Pio	5,450	36,691	42,141	27,251	14,890	35%	2,033	12,857	31%	✓
St Patrick, Markham	6,548	30,680	37,228	35,652	1,576	4%	78	1,498	4%	
St Patrick, Schomberg	8,790	37,059	45,849	42,018	3,831	8%	0	3,831	8%	
St Paul	8,949	20,820	29,769	24,785	4,984	17%	0	4,984	17%	
St Peter	1,114	34,211	35,325	30,764	4,561	13%	13	4,548	13%	
St Raphael the Archangel	11,357	27,224	38,581	21,905	16,676	43%	786	15,890	41%	✓
St Rene Goupil/St Luke	2,227	30,070	32,297	27,417	4,880	15%	362	4,518	14%	
St Stephen	382	45,629	46,011	43,021	2,990	6%	17	2,974	6%	
St Thomas Aquinas	3,163	38,925	42,088	32,287	9,801	23%	0	9,801	23%	✓
St Veronica	1,390	47,104	48,494	45,804	2,691	6%	0	2,691	6%	
Elementary Totals	567,289	3,281,171	3,848,460	3,032,794	815,666	21%	206,712	608,954	16%	
Secondary Schools										
Cardinal Carter	49,840	223,960	273,800	192,756	81,044	30%	276	80,768	29%	✓
Fr Bressani	170,069	231,501	401,569	278,763	122,806	31%	11,800	111,006	28%	✓
Fr M McGivney	66,558	205,088	271,646	237,490	34,156	13%	-	34,156	13%	✓
Holy Cross	30,975	212,006	242,980	199,727	43,253	18%	9,636	33,617	14%	✓
Our Lady Queen of the World	103,221	212,473	315,694	212,443	103,251	33%	2,724	100,527	32%	✓
Our Lady of the Lake	15,749	98,708	114,457	89,570	24,887	22%	531	24,356	21%	✓
Sacred Heart	5,183	215,697	220,880	216,428	4,452	2%	169	4,283	2%	
St Augustine	13,893	255,416	269,309	194,696	74,613	28%	423	74,190	28%	✓
St Brother Andre	20,406	213,650	234,056	209,591	24,465	10%		24,465	10%	
St Elizabeth CHS	40,043	187,232	227,275	184,288	42,987	19%	2,407	40,580	18%	✓
St Jean de Brebeuf	124,132	243,677	367,809	205,838	161,971	44%	-	161,971	44%	✓
St Joan of Arc	28,885	183,694	212,579	176,545	36,034	17%	26,562	9,472	4%	

York Catholic District School Board
General School Budget Balances (Including Carryforwards and Unprocessed Purchase Orders)

Appendix A

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School	GSB carryfwd from 2023/24	GSB release 2024/25	Total Budget Available 2024/25	GSB Expenditures 2024/25	GSB carryfwd from 2024/25	GSB Balance % of Budget Available	Less 24/25 PO's issued but not finalized	2024/25 carryfwd less 24/25 PO's	GSB Balance % including 24/25 PO's	Check with SO
St Katharine Drexel	561	125,408	125,969	124,659	1,310	1%		1,310	1%	
St Maximilian Kolbe	5,733	207,283	213,016	197,671	15,345	7%	10,084	5,261	2%	
St Robert	68,303	287,370	355,673	273,693	81,980	23%	5,132	76,848	22%	✓
St Theresa of Lisieux	89,144	260,689	349,833	335,755	14,078	4%	-	14,078	4%	
Secondary Schools	832,695	3,363,851	4,196,546	3,329,913	866,633	21%	69,744	796,889	19%	✓
Total all schools	1,399,984	6,645,022	8,045,006	6,362,707	1,682,299	21%	276,456	1,405,843	17%	



York Catholic District School Board

REPORT

Report To: Corporate Services Committee
From: Administration
Date: December 9, 2025
Report: School Generated Funds (SGF) - 2024-25 Year-End Status

INTRODUCTION:

This report provides an overview of the financial status of School Generated Funds (SGF), including Catholic School Council funds, for the 2024-25 school year.

OVERVIEW:

In accordance with the PSAB accounting framework, the Board is required to incorporate School Generated Funds into its audited financial statements. These funds reflect school-level revenue and expenditures that directly support student activities, learning experiences, and community engagement.

The summary below outlines the balance carried from 2023-24, the revenue and expenditures recorded in 2024-25, and the resulting balance as of August 31, 2025.

	2023/24 Balance Forward	2024/25 Revenue	2024/25 Expenditures	2024/25 Balance Remaining
Total School Fund	\$9,074,886	\$25,960,889	\$25,221,569	\$9,814,206

Appendix A provides detailed balance and activity information for each school. Catholic School Council funds are presented on the left side of the table, while total School Generated Funds (inclusive of Catholic School Council funds) are shown on the right. All council related funds are held within school bank accounts.

Elementary school accounts typically include funds related to Catholic School Council activities (e.g., hot lunches, fundraising, parent engagement, etc.), excursions, student activities, student nutrition program and school reserves. Secondary school accounts generally include student activity fees, program enhancement fees, athletic fees, excursions, and both school reserves and student reserves.

To ensure strong financial stewardship, the school finance team worked with the Superintendents to review schools with higher reserve balances. Follow-up occurred with elementary schools with balances over \$20,000 and with secondary schools with balances over \$90,000 to confirm the intended use of these funds.

Schools reported plans to use their reserves on items including, but not limited to, Chromebooks, outdoor garden and yard improvements, supporting transportation costs, smartboards, charging carts, wall murals, gym renovations, and library enhancements.

This review supports the Board's commitment to transparent financial management and reinforces our focus on student success. Ensuring that carry-forward funds are monitored and aligned with school needs helps direct resources toward initiatives that strengthen learning environments, promote student engagement, and enrich the overall educational experience.

Submitted by:	Jesua Tsai, Manager - Financial Reporting and School Finance
Reviewed by:	Calum McNeil, Chief Financial Officer & Treasurer of the Board
Endorsed by:	John De Faveri, Director of Education, Foundation Chair and Secretary of the Board

**York Catholic District School Board
2024-25 School Generated Funds
Revenue vs Expenditure Summary (including CSC activities)**

School Name	Catholic School Councils (Part of Total School Funds)					Total School Generated Funds				Check with SO
	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining		Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	
All Saints	5,469	43,625	46,341	2,754		14,281	110,271	106,676	17,876	
Blessed Chiara Badano	3,078	48,381	43,937	7,522		6,640	91,363	83,251	14,752	
Blessed Trinity	4,678	28,708	26,838	6,548		34,785	257,408	222,554	69,639	✓
Canadian Martyrs	36,516	61,811	73,386	24,942		106,435	180,952	226,174	61,213	✓
Christ the King	25,901	163,135	156,776	32,260		57,080	276,366	254,540	78,906	✓
Corpus Christi	1,315	17,285	14,060	4,541		12,760	71,372	64,157	19,974	
Divine Mercy	2,384	3,620	5,849	155		40,796	154,901	141,391	54,306	✓
Fr Frederick McGinn	15,915	149,189	161,702	3,402		37,488	246,595	261,983	22,100	✓
Fr Henri Nouwen	12,582	75,908	67,446	21,044		30,110	144,430	136,251	38,289	✓
Fr John Kelly	11,213	142,051	138,381	14,883		13,960	203,974	187,489	30,445	✓
Good Shepherd	13,656	149,575	155,065	8,166		50,484	233,510	253,666	30,328	✓
Guardian Angels	5,077	58,448	59,158	4,367		84,622	253,042	241,044	96,620	✓
Holy Jubilee	19,377	97,371	87,463	29,285		29,424	159,221	146,929	41,716	✓
Holy Name	25,383	210,268	191,889	43,762		85,644	334,219	312,118	107,745	✓
Holy Spirit	2,667	136,302	135,241	3,728		47,684	212,099	218,058	41,725	✓
Immaculate Conception	6,316	46,930	50,642	2,605		44,503	175,788	180,829	39,463	✓
Light of Christ	1,932	61,050	61,824	1,158		22,343	113,149	103,127	32,365	✓
Notre Dame	3,772	42,302	45,606	468		19,815	108,798	116,035	12,578	
Our Lady Help Christians	4,082	109,921	109,837	4,166		29,384	178,307	180,143	27,549	✓
Our Lady of Fatima	33,990	266,870	256,700	44,160		39,293	335,395	324,128	50,560	✓
Our Lady of Good Counsel	37,211	186,291	187,622	35,881		51,572	263,627	254,266	60,933	✓
Our Lady of Grace	5,445	17,528	21,540	1,433		30,471	59,734	62,270	27,936	✓
Our Lady of Hope	2,337	119,442	102,037	19,742		28,441	149,739	131,580	46,600	✓
Our Lady of the Annunciation	9,673	77,947	82,506	5,114		20,611	128,273	136,452	12,431	
Our Lady of the Rosary	1,718	99,105	98,489	2,333		5,685	142,043	137,314	10,414	
Pope Francis	9,142	148,376	141,152	16,365		27,199	336,322	323,737	39,784	✓
Prince of Peace	15,947	32,697	31,605	17,039		42,168	162,192	166,173	38,188	✓
San Lorenzo Ruiz	11,682	101,392	121,581	(8,507)		35,607	154,310	178,459	11,458	
San Marco	4,481	86,901	84,242	7,140		17,217	134,794	125,978	26,033	✓
Sir Richard W. Scott	3,816	24,991	26,112	2,694		15,222	88,519	86,950	16,791	
St Agnes of Assisi	18,199	19,512	27,409	10,303		34,881	151,102	158,405	27,578	✓
St Andrew	9,103	48,998	56,367	1,735		3,444	192,097	193,506	2,036	
St Angela Merici	2,700	24,361	23,953	3,109		34,259	161,625	161,105	34,779	✓
St Anne	6,273	9,471	8,824	6,921		21,568	92,980	89,172	25,376	✓

York Catholic District School Board
2024-25 School Generated Funds
Revenue vs Expenditure Summary (including CSC activities)

School Name	Catholic School Councils (Part of Total School Funds)					Total School Generated Funds				Check with SO
	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining		Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	
St Anthony	11,691	43,818	43,059	12,449		39,206	133,346	121,063	51,490	✓
St Benedict	7,386	59,684	58,074	8,997		19,051	115,398	118,851	15,598	
St Bernadette	30,647	66,406	73,687	23,366		64,116	111,980	119,023	57,073	✓
St Brendan	8,556	132,028	135,134	5,451		21,620	196,832	193,893	24,558	✓
St Brigid	15,857	64,158	74,182	5,832		58,891	113,063	133,032	38,922	✓
St Catherine of Siena	13,353	58,464	60,417	11,401		21,294	114,212	113,823	21,683	✓
St Cecilia	7,491	144,990	131,342	21,139		33,976	339,550	306,297	67,230	✓
St Charles Garnier	23,690	199,417	200,303	22,803		78,051	317,178	289,671	105,558	✓
St Clare	6,974	64,225	68,511	2,689		17,297	136,966	140,735	13,529	
St Clement	14,677	30,039	30,870	13,846		25,191	151,826	120,434	56,583	✓
St David	2,980	41,567	43,427	1,120		23,683	110,561	121,917	12,327	
St Edward	1,803	78,750	75,374	5,179		8,489	141,856	132,248	18,097	
St Elizabeth Seton	24,649	17,633	19,991	22,291		50,153	134,077	134,271	49,959	✓
St Emily	1,500	108,126	105,390	4,236		20,954	205,369	204,632	21,691	✓
St Francis Xavier	1,000	12,954	13,454	500		11,866	175,538	175,654	11,750	
St Gabriel the Archangel	3,745	39,380	40,999	2,126		13,941	246,425	251,329	9,037	
St Giovanni Battista Scalabrini	4,916	26,744	27,313	4,347		10,838	36,175	33,781	13,232	
St Gregory the Great	60,226	144,429	160,859	43,796		72,990	231,751	246,914	57,827	✓
St James	2,505	17,020	14,569	4,956		42,432	102,354	110,604	34,182	✓
St Jerome	7,076	75,897	79,077	3,896		18,730	129,138	119,711	28,157	✓
St John Bosco	11,341	45,013	41,302	15,052		29,670	187,675	185,157	32,188	✓
St John Chrysostom	2,652	10,379	8,811	4,220		14,715	57,815	54,459	18,071	
St John Paul II	10,912	104,023	104,557	10,378		15,649	137,814	139,415	14,047	
St John XXIII	2,931	8,150	9,469	1,611		44,182	126,552	136,704	34,030	✓
St Joseph Aurora	5,577	27,645	28,652	4,570		32,508	96,326	100,971	27,863	✓
St Joseph Markham	18,755	79,852	85,130	13,477		34,072	201,281	206,677	28,676	✓
St Joseph Richmond Hill	7,181	24,803	22,697	9,287		27,968	50,857	45,458	33,368	✓
St Joseph the Worker	6,227	85,561	87,348	4,440		29,276	182,614	191,864	20,026	✓
St Julia Billiart	11,844	78,919	82,995	7,768		25,179	173,412	165,442	33,149	✓
St Justin Martyr	38,845	149,704	158,965	29,585		78,212	339,357	347,221	70,348	✓
St Kateri Tekakwitha	13,129	96,040	98,773	10,397		38,698	174,893	175,074	38,517	✓
St Margaret Mary	10,117	136,847	142,537	4,428		16,926	222,831	203,551	36,206	✓
St Marguerite d'Youville	23,020	137,933	135,008	25,945		42,521	197,538	196,982	43,077	✓
St Mark	23,771	65,448	79,837	9,382		50,340	102,356	123,266	29,430	✓
St Mary Immaculate	12,473	166,012	162,753	15,732		22,144	216,092	209,310	28,925	✓

York Catholic District School Board
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Revenue vs Expenditure Summary (including CSC activities)

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	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining		Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	
St. Mary of the Angels	29,397	134,981	137,410	26,968		50,818	239,669	225,905	64,582	✓
St Mary, Nobelton	5,932	70,492	70,166	6,257		59,662	331,271	320,125	70,808	✓
St Matthew	5,987	22,332	22,333	5,987		13,854	47,824	47,711	13,966	
St Michael	10,662	49,383	54,369	5,676		39,738	161,407	160,940	40,205	✓
St Michael the Archangel	9,845	89,101	88,473	10,473		35,108	215,740	226,671	24,177	✓
St Monica	12,722	118,449	119,088	12,083		32,711	241,100	239,058	34,753	✓
St Nicholas	34,683	56,004	82,755	7,932		53,096	129,658	141,955	40,800	✓
St Padre Pio	9,843	124,411	126,924	7,330		63,876	211,620	219,884	55,612	✓
St Patrick, Markham	5,407	23,340	26,310	2,438		26,438	150,725	161,536	15,626	
St Patrick, Schomberg	7,716	41,527	43,075	6,168		25,955	112,986	121,070	17,872	
St Paul	6,448	7,353	6,796	7,005		26,018	68,866	73,675	21,208	✓
St Peter	4,193	82,975	77,456	9,713		10,159	122,559	107,768	24,950	✓
St Raphael the Archangel	9,619	92,880	93,458	9,041		36,942	134,164	145,411	25,695	✓
St Rene Goupil/St Luke	15,151	60,559	50,902	24,809		27,977	100,266	85,603	42,640	✓
St Stephen	10,188	138,589	141,407	7,370		73,038	208,927	227,809	54,157	✓
St Thomas Aquinas	15,592	30,086	42,465	3,213		38,387	167,339	173,633	32,092	✓
St Veronica	10,535	38,260	39,787	9,008		88,634	150,098	182,229	56,503	✓
Total Elementary	1,026,453	6,732,543	6,829,617	929,380		3,033,118	14,563,743	14,496,328	3,100,534	

York Catholic District School Board
2024-25 School Generated Funds
Revenue vs Expenditure Summary (including CSC activities)

School Name	Catholic School Councils (Part of Total School Funds)					Total School Generated Funds				Check with SO
	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining		Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	
Secondary										
Cardinal Carter	5,415	22,296	27,711	0		331,447	1,038,770	868,423	501,794	✓
Fr Bressani	3,834	12,874	11,111	5,597		388,773	792,872	648,424	533,221	✓
Fr M McGivney	116	9,666	9,782	0		360,817	668,403	677,149	352,072	✓
Holy Cross	3,463	27,935	27,488	3,910		310,221	484,565	480,395	314,392	✓
Our Lady of the Lake	2,040	7,236	7,069	2,207		51,144	217,739	204,225	64,658	
Our Lady Queen of the World	3,570	17,590	8,913	12,247		150,966	539,589	495,551	195,004	✓
Sacred Heart	1,722	4,905	5,249	1,378		234,189	647,304	618,783	262,709	✓
St Augustine	17,184	12,183	24,450	4,917		938,065	1,253,203	1,337,149	854,119	✓
St Brother Andre	4,565	6,927	8,771	2,721		346,147	626,344	636,867	335,624	✓
St Elizabeth CHS	6,996	5,836	1,922	10,910		319,275	487,150	424,628	381,797	✓
St Jean de Brebeuf	5,826	12,821	12,395	6,252		334,723	663,156	573,975	423,904	✓
St Joan of Arc	4,454	5,021	5,109	4,366		182,521	334,343	331,653	185,210	✓
St Katharine Drexel	5,668	17,776	20,478	2,966		22,691	374,689	329,541	67,839	
St Maximilian Kolbe	2,658	5,453	3,502	4,608		321,341	796,825	765,784	352,382	✓
St Robert	4,192	22,602	15,291	11,503		1,225,274	1,281,305	1,211,554	1,295,025	✓
St Theresa of Lisieux	2,854	12,643	13,052	2,444		524,175	1,190,890	1,121,141	593,923	✓
Total Secondary	74,557	203,763	202,294	76,027		6,041,767	11,397,146	10,725,242	6,713,672	
Grand Total	1,101,009	6,936,307	7,031,911	1,005,406		9,074,886	25,960,889	25,221,569	9,814,206	



York Catholic District School Board

REPORT

Report To: Corporate Services Committee

From: Administration

Date: December 9, 2025

Report: **School Improvements & Minor Capital Repairs - Differentiating Board vs. School Funding**

EXECUTIVE SUMMARY:

This report clarifies the responsibilities for funding school improvements, upgrades, and minor repairs within the York Catholic District School Board (YCDSB). Board funds are prioritized for major building system maintenance and compliance (e.g. safety, accessibility), while school funds are used for discretionary upgrades, enhancements, and non-essential facility items.

BACKGROUND INFORMATION:

The YCDSB recognizes the pride school communities take in their facilities. As buildings and grounds age, renewals and renovations are necessary.

The Plant department manages a capital renewal plan that targets specific items based on a planned renewal cycle. However, funding for operating renewal and maintenance is limited. Administration must balance:

- Urgent repairs/upgrades (especially safety concerns)
- Availability of staff resources
- Budgetary restrictions

Therefore, requests are prioritized based on actual operating needs and urgency.

ITEMS FUNDED BY BOARD (ESSENTIAL MAINTENANCE AND COMPLIANCE):

Board funding is allocated to projects that maintain the core building infrastructure, ensure safety and comply with regulations.

1. Major Upgrades, Replacements, and Repairs

Funding covers essential building systems and large-scale grounds projects:

- **Building systems:** major upgrades or repairs to lighting, heating/cooling, building envelope and fire alarm systems

- **Health and Safety:** major upgrades required for health, safety, and compliance with the Ontarians with Disabilities Act (AODA) accessibility requirements
- **Grounds Projects:** major repairs to parking lots, paving, and sidewalks
- **Aesthetic Upgrades:** Hallway painting and carpet replacement are considered in the annual maintenance plan, subject to need and available resources

2. Ongoing Maintenance and Operational Repairs

The Board funds routine maintenance requests and requirements, including:

- Building repairs and preventative maintenance
- Regulatory Inspections: Fire alarm, gym equipment, playground, portable, and elevator inspections
- Specialized Equipment: repairs to cafeteria kitchen equipment and technical program equipment.

Because Board funding for repairs is limited, urgent items are prioritized. School priorities that fall outside the current year's allocation are sometimes paid for by school funds.

3. Program Implementation Expenditures

The Board funds upgrades and expenditures incurred as a direct result of new programs or programming changes directed by the Board.

ITEMS FUNDED BY SCHOOL (DISCRETIONARY ENHANCEMENTS):

School funds are used for upgrades, updates, and enhancements that are discretionary or fall outside the Board's essential maintenance mandate.

- **Facility Items:** repairs to or replacement of furniture, blinds, and window coverings
- **Equipment:** repairs to program equipment and replacement of playground equipment
- **New Installations:** Purchase and installation of non-essential appliances (e.g., a dishwasher)
- **Outdoor Classrooms:** purchase and installation of equipment

All school enhancement projects must be submitted for approval following the Admin 56 process.

The Board may occasionally assist with large, non-essential items on an ad hoc basis when resources permit. Additionally, if the need is not immediate, the Board can assist with labour for items like hanging banners or re-aiming stage lights.

Please see Appendix A for a list of typical capital expenditures and how they would be funded.

SUMMARY:

Board funding is primarily intended to maintain and repair core buildings and building systems, upgrade systems to ensure efficiency, and ultimately maintain or extend the service life of the facilities. This includes all major system repairs, compliance-related upgrades, and essential infrastructure maintenance. In contrast, discretionary upgrades, updates, enhancements, and repairs to non-essential facility and program items are generally funded by the school community.

Submitted by:	Teresa Steenhoek, Manager – Accounting and Capital Jesua Tsai, Manager – Financial Reporting and School Finance
Reviewed by:	Calum McNeil, CFO and Treasurer of the Board Khaled Elgharbawy, Superintendent of Facilities Services and Plant
Endorsed by:	John De Faveri, Director of Education, Foundation Chair and Secretary of the Board

Appendix A – Examples of Board vs. School Funded Expenditures

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Note: In general, items that are related to first-time equipping (e.g. when the schools are built), structural, large capital items and items that are performed by Plant following their renewal/maintenance cycle are funded by the Board. Subsequent upgrades/updates that do not fall under the regular renewal/ maintenance cycle and/or incidental in nature (e.g., small damages caused by students or staff) would be funded by schools.

Description (ü means being funded by Board or School)	Board	School
Bleachers	✓	
Blinds / Window Coverings / Screens (First time equipping or school wide refresh due to safety requirements)	✓	
Blinds / Window Coverings / Screens (Replacement for incidental damages that are ad hoc in nature).		✓
Bottle Filling Stations		✓
CCTV	✓	
Changes to Landscaping (e.g. outdoor classrooms)		✓
Classroom Computers / Smart Boards / Projectors installation		✓
Desks / Chairs / Office Equipment (not part of first time equipping)		✓
Dishwasher and installation		✓
Electrical Receptacles (ad hoc requests, not part of renewal projects)		✓
Elevators & Lifts (Access)	✓	
Flooring/ Carpet Replacement	✓	
HVAC	✓	
Keying whole school (replacement)	✓	
Keys (ad hoc replacements)		✓
Lighting Systems (Base Building)	✓	
Lockers		✓
New Data Drop (<i>cost shared 50-50 with Information Services</i>)	✓	✓
PA speakers (additional)		✓
Painting (painting that is part of the Board's regular maintenance cycle is funded by the Board)	✓	✓
Parking Lot / Sidewalks (renewal/repair)	✓	
Playground Painting		✓
Protective gym mats or padding as required by OPHEA (The Ontario Physical Education Safety Guidelines)	✓	
Protective gym mats or padding not required by OPHEA		✓
Roof	✓	
Sound System / Scoreboard		✓
Stage Curtains		✓
Stage Lighting		✓

REPORT

Report To: Corporate Services Committee

From: Administration

Date: December 9, 2025

Report: Capital Programs and Projects

The purpose of this report is to provide information on the Board's capital programs and projects for the 2024-25 fiscal year.

2024-25 CAPITAL SUMMARY

(\$ millions)	Opening Balance	Current Year Funding	Total Available	Actual Spend	Closing Balance	Committed Projects
Major Capital Project Funding	31.7	16.1	47.8	3.7	44.1	44.1
Other Capital Funding	80.5	7.0	87.5	34.9	52.6	0.0
Capital Program Funding	10.7	24.6	35.3	23.4	11.9	5.1
Total Capital Funding	122.9	47.7	170.6	62.0	108.6	49.2

MAJOR CAPITAL PROJECTS

(\$ millions)	Opening Balance	Current Year Funding	Total Available	Actual Spend	Closing Balance	Committed Projects
Capital Priorities (CP)	28.1	14.7	42.8	3.5	39.2	39.2
Child Care Capital (CCC)	3.6	1.4	5.0	0.1	4.9	4.9
Total Major Capital Project Funding	31.7	16.1	47.8	3.7	44.1	44.1

Capital funding for new or replacement schools, additions, and major retrofits is requested annually through business case submissions to the Ministry. These submissions undergo a detailed review and analysis, where the Ministry ranks and prioritizes proposals from all Boards. Even after receiving approval, Boards must adhere to a rigorous accountability process at all project stages.

Ministry-funded Major Capital Projects include:

- Capital Priorities (CP) Funding** – Supports urgent pupil accommodation needs, with a preference for joint/multi-use or shared facility projects. Current approvals include:
 - Stouffville
 - St. Theresa of Lisieux cafeteria addition
 - Queensville
 - Vaughan Metropolitan Centre (VMC)

2. **Child Care Capital (CCC) Funding** – Supports new childcare spaces for children aged 0 to 3.8 years, aligning with Ontario’s vision for an integrated early years system. Current approvals include:
 - St. Rene Goupil-St. Luke
 - Queensville
 - Vaughan Metropolitan Centre (VMC)

OTHER CAPITAL

(\$ millions)	Opening Balance	Current Year Funding	Total Available	Actual Spend	Closing Balance	Committed Projects
Proceeds of Disposition (POD)	44.4	0.0	44.4	17.9	26.4	0.0
Education Development Charges (EDC)	40.6	7.0	47.6	19.3	28.3	0.0
Unsupported Capital Spend (UCS)	-4.4	0.0	-4.4	-2.3	-2.2	0.0
Total Other Capital Funding	80.5	7.0	87.5	34.9	52.6	0.0

Other capital funding sources include:

1. **Proceeds of Disposition (POD)** – Generated from property sales. No properties were sold in 2024-25. POD funds can be used similarly to School Condition Improvement (SCI) funding without Ministry approval. Exemptions require Ministry approval. Current year expenditures include a Minister’s exemption of \$17.9M to offset prior year operating pressures.
 2. **Education Development Charges (EDC)** – Fees collected from new developments for acquiring school sites and related costs for growth-related pupils. The Queensville CES site was purchased in 2024-25. As of August 31, 2025, the EDC Reserve balance stands at \$28.3M.
 3. **Unsupported Capital Spend (UCS)** – Covers capital projects not eligible for Ministry funding, such as the Catholic Education Centre (CEC). In 2024-25, UCS expenditures include:
 - CEC HVAC system upgrade
 - Recovery of previous year overage costs for Stouffville new construction (approval for additional funding received)
-

CAPITAL PROGRAMS

(\$ millions)	Opening Balance	Current Year Funding	Total Available	Actual Spend	Closing Balance	Committed Projects
School Renewal Allocation (SRA)	2.0	6.7	8.7	8.1	0.6	0.6
School Condition Improvement (SCI)	7.8	12.5	20.3	14.6	5.6	3.6
Accessibility (SCI)	0.0	5.3	5.3	0.6	4.7	0.2
Temporary Accommodation Grant (TAG)	0.0	0.1	0.2	0.1	0.1	0.0
Schools-First Child Care (SFCC)	0.4	0.0	0.4	0.0	0.4	0.4
Early Learning Prog/Full Day Kindergarten (ELP/FDK)	0.4	0.0	0.4	0.0	0.4	0.4
COVID-19 Resilience Infrastructure Stream (CVRIS)	0.1	0.0	0.1	0.0	0.1	0.0
Total Capital Program Funding	10.7	24.6	35.3	23.4	11.9	5.1

Ongoing capital programs for 2024-25 include:

1. **School Renewal Allocation (SRA)** – Part of the annual Core Education Funding allocation, allowing Boards to renew and maintain schools. Unused funds can be carried forward for one year. 2024-25 Allocation: \$6.7M.
2. **School Condition Improvement (SCI)** – Based on the Ministry's School Facility Condition Assessment Program, providing funds for replacing and upgrading aged building components. Unused funds may be carried forward one year. 2024-25 Allocation: \$12.5M.
3. **Accessibility Program (SCI)** – New time-limited funding announced in August 2025 to support accessibility improvements in schools. Allocation: \$5.3M expiring on August 31, 2026.
4. **Temporary Accommodation Grant (TAG)** – Covers costs for portable moves, purchases, and leased instructional space. Unused funds may be carried forward. 2024-25 Allocation: \$124K.
5. **Schools-First Child Care Capital (SFCC) Grant** – Program targeted for investments in licensed child care spaces. The remaining funding of \$362K was allocated in 2024-25 to the Queensville project.
6. **Early Learning Program/Full-Day Kindergarten (ELP/FDK)** – Launched in 2010-11, funding full-day kindergarten capital projects. The remaining \$416K has been allocated to the Queensville project.
7. **COVID-19 Resilience Infrastructure Stream (CVRIS)** – Residual funding from a joint federal-provincial initiative supporting school projects that enhance health and safety in response to COVID-19. The program ended on December 31, 2023.

SUMMARY

The Board's capital tracking and monitoring process is a cross-functional, collaborative effort designed to meet both Ministry and internal financial management requirements. This approach ensures compliance and optimizes funding utilization.

Prepared by: Teresa Steenhoek, Manager, Accounting & Capital
Submitted by: Khaled Elgharbawy, Superintendent of Facilities Services and Plant
Calum McNeil, Chief Financial Officer & Treasurer of the Board
Endorsed by: John De Faveri, Director of Education, Foundation Chair & Secretary of the Board

York Catholic District School Board

REPORT

Report To: Corporate Services Committee
From: Administration
Date: December 9, 2025
Report: **Purchasing Bid Activity Report**

Purpose

This report provides trustees with information regarding recent purchasing activities.

Background Information

The attached Purchasing Bid Activity Report (Appendix A) is a regular report submitted for Committee information. This report is generated by the Bid Management System (BMS), a Purchasing Services database that includes data for every competitive bid processed through Purchasing Services. The report is structured into multiple sections: Bids Awarded within the period covered by the report; Bids Closed; Bids Released and Bids Upcoming.

Exceptions Re: Bids

There were no exceptions requiring Board approvals during this period.

Purchasing Bid Activity Report

For Board information, attached as Appendix A is the Purchasing Bid Activity Report covering the period October 16, 2025 to December 2, 2025.

Prepared by: Julia Rose, Acting Manager, Purchasing Services
Submitted by: Calum McNeil, Chief Financial Officer and Treasurer of the Board
Endorsed by: John De Faveri, Director of Education, Foundation Chair and Secretary of the Board

APPENDIX A

**Purchasing Bid Activity Report
Tenders, RFPs, Quotations and Pre-Qualifications
October 16, 2025–December 2, 2025**

	Page
Bids Awarded	1
Bids Closed.....	2
Bids Released	3
Bids Upcoming.....	4

**Purchasing Bid Activity Report
Tenders, RFPs, and Quotations
As at 2025-12-02**

Bids Awarded - Oct 16/25 to Dec 02/25																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2026-86-Q	Library Supplies	\$25k to \$75k	\$25k to \$75k	Awarded	31-Oct-25	31-Oct-25	31-Oct-25	CS	Carr Mclean	1	\$64,000	\$32,000	1-Nov-25 to 31-Oct-27	0	1/1/1	n/a	n/a
2026-82-T	HVAC - Boiler Replacement - St. Joseph Aurora	\$75k to \$250k	\$75k to \$250k	Awarded	20-Oct-25	14-Nov-25	25-Nov-25	SB	Active Mechanical o/ 1246175 Ontario Limited	1	\$122,785	\$122,785	25-Nov-25 to 1-Jan-26	0	14/14/14	n/a	n/a
2026-34-T	Masonry Repairs - St. Joseph Aurora	\$75k to \$250k	\$75k to \$250k	Awarded	16-Jun-25	4-Jul-25	5-Nov-25	SB	Atlas-Apex Roofing Inc	1	\$32,875	\$32,875	1-Jul-26 to 31-Aug-26	0	1/1/1	n/a	n/a
2026-30-T	HVAC - Roof Top Units (RTU) - St. Jean de Brebeuf	\$75k to \$250k	\$75k to \$250k	Awarded	20-Oct-25	13-Nov-25	25-Nov-25	SB	Kelson Mechanical Eastern Inc.	1	\$185,000	\$185,000	1-Dec-25 to 1-Jan-26	0	12/12/12	n/a	n/a
2026-03-P Q	Grounds Work Consultant	> \$250k	> \$250k	Awarded	15-Sep-25	17-Oct-25	1-Dec-25	SB	Stantec Consulting Ltd- Markham, WSP Canada Inc.	2	n/a	n/a	1-Dec-25 to 31-Oct-28	2	0/3/3	n/a	n/a
2026-02-P Q	Mechanical Contractor Pre-Qualification	N/A	N/A	Awarded	8-Sep-25	6-Oct-25	6-Nov-25	SB	Black Creek Mechanical Ltd, Active Mechanical o/ 1246175 Ontario Limited, ANVI Services, Canadian Tech Air Systems Inc Comfort Care Inc., Dexterra Group Inc., Firenza Heating & Plumbing LTD., Gorbern Mechanical Contractors, Kelson Mechanical Eastern Inc., LCD Mechanica Inc., Mic Mechanical Inc, Pipe-All Plumbing & Heating Ltd, Vanguard Mechanical Inc	13	n/a	n/a	15-Nov-25 to 31-Oct-28	0	0/26/26	n/a	n/a
2025-94-P	Before and After Child Care - 4 Locations(Thornhill)	N/A	N/A	Awarded	18-Aug-25	15-Sep-25	7-Nov-25	KR	Fun On the Run, St. Gabriel the Archange Child Care Centre	2	n/a	n/a	1-Jan-26 to 31-Dec-30	0	3/3/3	n/a	n/a

Note: Column Bids Sent/Recd/Compl means how many prequalified vendors were invited to bid, how many bids were received and how many bids were compliant. Please note if it is an open competitive process the number of Bids Sent will be shown as zero

Bids Closed - All																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2026-81-T	CEC HVAC	> \$250k	> \$250k	Closed	23-Oct-25	27-Nov-25	TBD	SB		0	n/a	n/a	6-Jan-26 to 20-Aug-26	0	14/14/14	n/a	n/a
2026-80-P	International Student Visa Insurance	> \$250k	\$75k to \$250k	Closed	22-Oct-25	18-Nov-25	TBD	KR		0	n/a	n/a	1-Sep-26 to 31-Aug-29	2	0/6/6	York boards	YRDSB
2026-04-P Q	Building Science Consultants	N/A	N/A	Closed	17-Sep-25	20-Oct-25	TBD	SB		0	n/a	n/a	15-Nov-25 to 31-Oct-28	2	0/22/19	n/a	n/a
2025-97-P	Contract Agency Support (CYW) - External Service Providers	\$75k to \$250k	\$25k to \$75k	Closed	28-Aug-25	11-Sep-25	TBD	KR		0	n/a	n/a	1-Jan-26 to 31-Aug-28	3	0/10/10	York boards	YRDSB

Note: Column Bids Sent/Recd/Compl means how many prequalified vendors were invited to bid, how many bids were received and how many bids were compliant. Please note if it is an open competitive process the number of Bids Sent will be shown as zero

Bids Released - All																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2026-90-Q	Psychological Assessments (25/26 school year)	> \$250k	> \$250k	Released	25-Nov-25	10-Dec-25	TBD	KR		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2026-53-T	Fire Alarm Replacement - St. Benedict	\$75k to \$250k	\$75k to \$250k	Released	14-Nov-25	4-Dec-25	TBD	SB		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2026-50-T	Fire Alarm Replacement - St. Brigid	\$75k to \$250k	\$75k to \$250k	Released	14-Nov-25	2-Dec-25	TBD	SB		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2026-49-T	Fire Alarm Replacement - Sir Richard Scott	\$75k to \$250k	\$75k to \$250k	Released	14-Nov-25	3-Dec-25	TBD	SB		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2026-47-T	Window/Door Replacement - St. Brother Andre	> \$250k	> \$250k	Released	14-Nov-25	TBD	TBD	SB		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2026-45-T	Roof Replacement - St. Charles Garnier	> \$250k	> \$250k	Released	18-Nov-25	10-Dec-25	TBD	SB		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2026-44-T	Roof Replacement - San Lorenzo Ruiz	> \$250k	> \$250k	Released	18-Nov-25	9-Dec-25	TBD	SB		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2026-15-E	Third Party Private Sponsorship of St. Elizabeth CHS Theatre	N/A	N/A	Released	3-Oct-25	TBD	TBD	SB		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2026-06-P	Main Panel Switch Gear	\$75k to \$250k	\$25k to \$75k	Released	12-Nov-25	16-Dec-25	TBD	TM		0	n/a	n/a	1-Feb-26 to 31-Jan-28	3	0/0/0	York boards	YRDSB

Note: Column Bids Sent/Recd/Compl means how many prequalified vendors were invited to bid, how many bids were received and how many bids were compliant. Please note if it is an open competitive process the number of Bids Sent will be shown as zero

Bids Upcoming - All																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2026-83-P	Alarm Response, Monitoring & Guard Service	> \$250k	\$25k to \$75k	Upcoming	TBD	TBD	TBD	TM		0	n/a	n/a	1-Jul-26 to 30-Jun-29	2	0/0/0	n/a	n/a
2026-79-A	Prequalification - Taxis/ Home to school transportation services	N/A	N/A	Upcoming	TBD	TBD	TBD	KR		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2026-78-P	Office Furniture	\$75k to \$250k	\$25k to \$75k	Upcoming	TBD	TBD	TBD	KR		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2026-77-P	STS In Class Training Bussing Safety	\$75k to \$250k	> \$250k	Upcoming	TBD	TBD	TBD	KR		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2026-76-P	HVAC System Air Filter & Related Products	> \$250k	> \$250k	Upcoming	TBD	TBD	TBD	TM		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2026-75-P	Recycling Services	> \$250k	\$75k to \$250k	Upcoming	TBD	TBD	TBD	TM		0	n/a	n/a	TBD to TBD	0	0/0/0	York boards	YCDSB
2026-14-P	Cafeteria Equipment Service and Repairs	\$25k to \$75k	N/A	Upcoming	TBD	TBD	TBD	TM		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2026-07-P	Fire Equipment Inspection and Services	> \$250k	\$75k to \$250k	Upcoming	TBD	TBD	TBD	TM		0	n/a	n/a	1-Feb-26 to 31-Jan-29	2	0/0/0	n/a	n/a

Note: Column Bids Sent/Recd/Compl means how many prequalified vendors were invited to bid, how many bids were received and how many bids were compliant. Please note if it is an open competitive process the number of Bids Sent will be shown as zero



York Catholic District School Board

REPORT

Report To: Corporate Services Committee

From: Administration

Date: December 9, 2025

Report: **Insurance Reports:**
Property Claims

EXECUTIVE SUMMARY:

This report is for information purposes and intended to inform Trustees of ongoing property insurance matters.

Property Claims:

Currently, there are two outstanding property claims. The locations are St Andrew CES and St John Chrysostom CES.

Submitted by: Cindy Smith, Purchasing and Insurance Coordinator
Reviewed by: Calum McNeil, Chief Financial Officer and Treasurer of the Board
Endorsed by: John De Faveri, Director of Education, Foundation Char and Secretary of the Board

York Catholic District School Board

Insurance Report - Property Claims
as of December 1, 2025

School	Date of Incident	Description	Estimated Value *	Expenses To Date	Claim Number
St Andrew CES	6/22/2024	Elevator not working due to electrical circuit being flooded	\$70,000	\$69,619	30794
St John Chrysostom	8/1/2025	Underground wiring compromised	\$38,000	\$36,409	31104

* The estimated value of each claim is derived by the adjuster assigned to the claim in collaboration with YCDSB, but does not limit the amount ultimately paid out.

Note: A deductible of \$10,000 is applicable on all property-related claims.