

MEMO

Memo To: Corporate Services Committee

From: E. Crowe, Chair, Corporate Services Committee
A. Falconi, Director of Education

Date: November 27, 2019

Subject: Corporate Services Committee Meeting: ~~November 27, 2019~~ December 2, 2019

REVISED

The November 27, 2019 meeting of the Corporate Services Committee has been rescheduled for December 2, 2019, as follows:

December 2, 2019

Board Room – Catholic Education Centre

Public Session – 6:30 p.m.–8:30 p.m.

Private Session – following Public Session

Should Trustees have any questions regarding any items on the agenda, please contact Ab Falconi.

Should time not permit review/processing all of items on the agenda, these items will be deferred to a future meeting.

To ensure quorum, please inform Karen Errett (ext. 12301)
or Silvana Greco (ext. 13102) should you be unable to attend.

AGENDA

CORPORATE SERVICES

REVISED

Board Room, Catholic Education Centre

~~Wednesday, November 27, 2019~~**Monday, December 2, 2019****6:30 P.M. – 8:30 P.M.**

*We are gathered on the ancestral lands and waters of all Indigenous Peoples, who have left their footprints on Mother Earth before us.
We respectfully acknowledge those who have walked on it, those who walk on it now, and future generations who have yet to walk upon it.
We pray to the Creator for strength and wisdom that all may continue to serve as stewards of the Earth.*

		<u>Page #</u>
1. OPENING PRAYER	E. Crowe	
2. ROLL CALL	E. Crowe	
3. APPROVAL OF THE AGENDA	E. Crowe	
4. DECLARATION OF CONFLICT OF INTEREST		
5. APPROVAL OF THE PREVIOUS MINUTES	E. Crowe	1-5
6. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING: Nil		
7. OUTSIDE PRESENTATION(S):		
a) Langstaff Markham Plan /Urban Schools	T. Pechkovsky/ <i>To be distributed</i> Councilor J. Jones, City of Markham	
8. STAFF PRESENTATIONS: Nil		
9. ACTION ITEM(S):		
a) Admission Procedures for St. Theresa of Lisieux and St Robert	J. Sarna/E. Pivato	6-9
10. SUB-COMMITTEE REPORT(S): Nil		
11. DISCUSSION ITEM(S): Nil		
12. INFORMATION ITEM(S):		
a) Student Parking Data - 2019/2020	J. Sarna/E. Pivato	10
b) 2018-2019 Year-End Reports		
i) General School Budgets	A. Yeung	11-17
ii) School Generated Funds	A. Yeung	18-21
iii) Continuing Education	A. Yeung	22-23
iv) Annual Investment Report	A. Yeung	24-25
v) Capital Program and Projects	A. Yeung	26-29
c) Insurance Report – Property Damage	A. Yeung	30
13. NOTICES OF MOTION: Nil		
14. FUTURE ITEM(S): Nil		

ADJOURNMENT**2019 Committee Members:** All Trustees

E. Crowe (Chair)

D. Giuliani (Vice-Chair)

Creator God,
As we journey through this world,
give us the grace to allow your Holy Spirit to work through us.
Help us to speak, think and work with honesty, and compassion,
to celebrate all that is life-giving,
to restore hope where it has been lost,
and to bring about change where it is needed.
We ask this in the name of Jesus Christ, our companion.

Amen

**NEXT REGULAR
CORPORATE SERVICES MEETING**
Wednesday, February 12, 2020**6:30 p.m.**

York Catholic District School Board

MINUTES CORPORATE SERVICES COMMITTEE (Public Session)

A meeting of the regular session of the Corporate Services Committee was held in the Board Room of the Catholic Education Centre, 320 Bloomington Road West, Aurora, Ontario, on Tuesday, October 16, 2019, commencing at 6:30 p.m.

PRESENT:

Committee Members: R. Cantisano, E. Crowe, J. Ecker, D. Giuliani *[joined at 6:44 p.m.]*, M. Iafrate, M. Marchese, D. Mazzotta, T. McNicol, J. Wigston

Administration: N. Di Nardo, A. Yeung, J. McLoughlin, T. Pechkovsky, D. Clapham, M. Gray, J. Sarna, E. Pivato

Absent with Notice: C. Cotton, M. Ho, T. Siby (Student Trustees)

Recording: K. Errett

Presiding: E. Crowe, Committee Chair

1. CALL TO ORDER AND PRAYER

Trustee Crowe, Chair of the Committee, called the meeting to order at 6:30 p.m. and led Committee in the Opening Prayer and recited the York Catholic District School Board Land Acknowledgement.

2. APPROVAL OF THE AGENDA

Motion: McNicol/Iafrate

THAT the agenda be approved as presented.

— MOTION CARRIED —

3. APPROVAL OF THE MINUTES

Motion: McNicol/Wigston

THAT the Minutes of the May 14, 2019 Corporate Services Committee meeting be approved as presented.

— MOTION CARRIED —

4. FUTURE MEETING DATES

The next meeting of the Corporate Services Committee is scheduled for November 27, 2019.

5. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING: Nil

6. DECLARATION OF CONFLICT OF INTEREST - PREVIOUS MEETINGS: Nil

7. OUTSIDE PRESENTATION(S):

a) St. Robert CHS Parent Delegation

Trustee E. Crowe, Committee Chair, introduced Y. Cheng and M. Kirkham, parent delegation from St. Robert CHS. The presentation was a follow-up to their May 28, 2019 Board meeting parent delegation at which Trustees requested the Planning and Operations staff to meet with City of Markham officials to seek options for creating a solution to the traffic congestion issue St. Robert CHS on Leslie Street. Further, at the May 28, 2019 meeting, it was suggested that assistance be sought to identify options via letter to the Minister of Infrastructure.

Ms. Cheng and Ms. Kirkham presented a PowerPoint (hard copies distributed). It was stated that the initial requests had not been enacted upon and that, in the opinion of the parent body that the Board is responsible for finding a solution to this safety issue, further appealed for assistance to find a solution to control/direct the traffic congestion in order to ensure student safety and requested immediate action via additional signage, road painting, traffic barriers, and if possible, to reopen the north driveway. It was further stated that the winter weather will pose an additional challenge and the projects should be addressed by the end of October/November.

[6:44 p.m. – Trustee D. Giuliani entered the meeting]

It was stressed that emergency vehicles would be unable to access the school in an emergency situation.

The Committee agreed unanimously to receive Agenda Information Item 12 b) St. Robert CHS Driveway Report to this point on the agenda in order to facilitate this discussion.

T. Pechkovsky, Coordinating Manager of Planning and Operations, noted that over the last five months, meetings had been held with City of Markham, the Region of York, and Infrastructure Ontario with additional pending meetings with the Ministry of Infrastructure and the Ministry of Transportation, all of whom were felt to have a shared responsibility in finding a solution to the traffic congestion issue. T. Pechkovsky credited the parent group for successfully garnering the participation of the City of Markham, who brought the Region of York, as these organizations were not actively participating before. The St. Robert report was brought to the Committee, as requested, with a number of next steps. While some of the requests will be easier to attend to (i.e. signage, painting), the bigger items require action from several provincial agencies (e.g. Infrastructure Ontario, Region of York and Ministry of Transportation) who have ownership/control of the various roads and set-backs.

Trustees suggested a meeting was required including Trustees, Region of York Chairman, Councillors of Markham, Mayor of Markham, Fire Chief, local MPP and parents in order to demonstrate/pressure the governing bodies to effect actions. Trustee Giuliani suggested to seek a temporary exemption to create an exit from the school onto Leslie Street. Trustee Crowe suggested to put a gate on the temporary exit and open it when emergency vehicles need to get through.

Motion: Mazzotta/Iafrate

THAT staff implement the five actions outlined in the St. Robert CHS – Traffic Congestion and Safety Concerns report, 1) YCDSB Administration, as soon as possible.

— MOTION CARRIED —

b) Whistleblowing Third-Party Certified Ethics Reporting Services

A. Yeung, Chief Financial Officer and Treasurer of the Board, introduced Mr. Rob Strulowitz, Whistleblower Security Inc. representative (Via telephone). A PowerPoint presentation of the process was followed by an online demo of the IntegrityCounts software that would be used, both by a whistleblower (reporter) and by the case manager (reviewer) to review, investigate and document cases and to create reports. Mr. Strulowitz stated that the software provides a powerful tool to identify trends and see where issues lie and be able to mitigate issues over time.

A discussion regarding *Policy 614 Ethics and Compliance Reporting (Whistleblowing)*, approved on December 15, 2015 was held. It was requested that further examples and supporting information be provided on the experience of other GTA school boards that have a whistleblowing policy. Vice Chair Marchese requested staff to bring forward a draft communication plan to the October 22, 2019 Executive Committee meeting for consideration at the next Policy Review Committee (PRC) meeting on November 12, 2019.

8. STAFF PRESENTATIONS:

Nil

9. ACTION ITEM(S):**a) Markham Future Urban Area Victoria Glen Secondary Plan – No Site**

T. Pechkovsky, Coordinating Manager of Planning and Operations, provided a report on the City of Markham's future urban area (FUA) of Victoria Glen. It was highlighted that while there is no Catholic school site in the Victoria Glen Secondary Plan, the area will be serviced by two elementary sites located in Berczy Glen and Angus Glen and one secondary site within the Angus Glen area.

It was noted that, based on the anticipated future student yield, a site designation in the Victoria Glen area is not required.

Motion: Marchese/Ecker

THAT the Board not designate a school site within the Victoria Glen Secondary Plan.

— MOTION CARRIED —

b) Partnership Update Re Continuing Education at St. Paul CES

T. Pechkovsky, Coordinating Manager of Planning and Operations, provided a report on the status of Facility Partnership applications and the requested the approval of one new facility partnership of the Continuing Education program at St. Paul CES in the Area Office.

Motion: McNicol/Wigston

THAT a Continuing Education program be relocated to St. Paul CES and to be accommodated in the Community Hub portion of the building.

— MOTION CARRIED —

10. SUB-COMMITTEE REPORTS: Nil**11. DISCUSSION ITEM(S):****a) Admission Procedures for Secondary Schools with High Enrolment 2020-2021 (St. Robert CHS/St. Theresa of Lisieux CHS)**

J. Sarna, Superintendent of Education (School Leadership) and E. Pivato, Superintendent of Education (School Leadership), provided information regarding the admission procedures to be followed for secondary schools with high enrolment, i.e. St. Robert CHS and St. Theresa of Lisieux CHS for the 2020-2021 school year and beyond.

The report outlines measures in place that, if continued to be followed, will limit the school population at 1750 and manage the overcrowding at St. Robert CHS. Currently the school is capped by Board motion at 1800. This year, the enrolment pressure at St. Robert CHS was addressed with the addition of two portables. The student enrolment cap recommended as the largest population to be safely accommodated is 1750, 50 less than the current cap. Chair Mazzotta stressed that student safety is the highest priority and requested staff to bring back a recommendation on maximum capacity at the school while addressing the safety of students.

Discussion was held regarding the review of the TCH 19 Policy at a future Policy Review Committee (PRC) meeting to address the issue of students that demit themselves from the IB, AP and RAP programs but continue to stay at the out-of-boundary school. Discussions were held regarding the possibility of redirecting students back to their home school in these cases.

A similar process has been implemented at St. Theresa of Lisieux CHS in order to reduce the school population to 1600.

A recommendation will be made at the November 27, 2019 Corporate Services Committee meeting in order to provide input from the area Trustee, C. Cotton. The report will include recommendations on TCH19s for these schools (including those attending IB at St. Robert CHS) and the process for

admitting students once the cap has been reached. Trustees requested that a process be developed that can be consistently applied system-wide, including how to treat admissions into grades 10-12 at capped schools.

12. INFORMATION ITEMS:

[Committee Chair, Trustee Crowe, asked for questions on the following information items.]

a) Student Parking Fees

N. Di Nardo, Associate Director, provided a revised report of the current student parking fees at each of the secondary schools. The report reflected that all schools are in compliance with Policy 803 School Generated Funds and Procedures, which restricts student parking fees to \$15 per semester or \$30 per school year.

E. Pivato explained how some of the fees collected are being used, i.e. local parking enforcement and parking sticker costs. Trustees requested that a formal report be provided at the November 27, 2019 Corporate Services Committee meeting, on the use of fees, the reasons charges vary per school and the amount collected. Trustee Giuliani noted his intent to bring a motion to cancel parking fees for students.

b) St. Robert CHS Driveway Report

This item was addressed as part of Outside Presentation(s): 7a) St. Robert CHS Parent Delegation.

T. Pechkovsky, Coordinating Manager of Planning and Operations, provided a report in the agenda to outline issues and steps taken to-date to address traffic congestion and safety concerns at St. Robert CHS. The report provides information on the individual factors (enrolment, location, constrained access points, volume and issues with the building and site. Further, steps taken to-date and consultation/next steps have been outlined in the report.

c) Urban Schools

T. Pechkovsky, Coordinating Manager of Planning and Operations, provided a background on the concept of urban schools. The Provincial Growth Plan for urban areas calls for growth targets of 60% intensification (increased from the 40% goal that was set in 2017); urban schools can take a variety of forms in intensified areas and may range in site size. In some intensification areas municipalities are suggesting school sites of two to three acres, or school within a podium of a building.

The Board's current site acquisition policy provides for an immediate reduction in Elementary site size from six acres to five acres within an area of intensification. There are additional opportunities to further reduce the site size where executed agreements are in place to allow for alternative arrangements. This approach has worked well in the planning for the Vaughan Metro Centre where five acre sites have been identified in the plan, and discussions with local land owners are now occurring regarding the specifics for each project and site.

It was stated that this has been an on-going discussion with the Ministry of Education and Ministry of Municipal Affairs and Housing regarding Urban Schools and additional tools are required by school boards to support these alternative forms. The provincial funding model for capital, operating and the acquisition of sites, presents a number of barriers to accepting these alternative designs. Recently Bill 108 identifies some possible assistance, subject to the Minister's approval, however, a number of details remain outstanding.

The City of Markham has a high-density development in the Langstaff area, where they are requesting school boards to consider an alternative to the Board designating the initial five-acres school site. Administration has expressed concerns with this alternative approach. There was some discussion regarding the precedent being set with accepting alternative school sites, and that further discussion was required.

A presentation from Councillor Jim Jones, regarding this new Markham development is being scheduled for an upcoming Board or Corporate Services Meeting.

d) Procurement Activity Report

The Purchasing Bid Activity Report for the period May 6 – October 8, 2019 was provided for information purposes. The report identified one bid exception for which an explanation was included as well as one note regarding the pre-qualification for the new Stouffville Multi-Use Facility.

Trustees asked for clarification on some high-value items included on the Bid Activity Report.

Trustees requested the following information that J. McLoughlin, Controller of Plant and Accommodation Services, will email the School Enhancement Guidelines to Trustees. Change orders will be added as a future reports.

13. NOTICE(S) OF MOTION:

- Student Parking Fees (DG)

14. FUTURE ITEM(S):

Nil

Adjournment: 9:25 P.M.

On Motion: Marchese/Cantisano and CARRIED

REPORT

York Catholic District School Board

Report To: Board of Trustees

From: Administration

Date: Wednesday, November 27, 2019

Report: Admission Procedures for St. Theresa of Lisieux and St Robert

Executive Summary

This report is written to provide information to the Board of Trustees with regard to the admission procedures to be implemented at secondary schools that are high in enrolment: St. Theresa of Lisieux Catholic High School and St. Robert Catholic High School. The report details procedures to be followed in the event that the enrolment drops below the designated cap.

1. St. Theresa of Lisieux Catholic High School: Admission in Grades 10 to 12

Background Information:

St. Theresa of Lisieux admits exactly 400 grade 9 students annually. Over four years of time, this provides for a total of 1600 students which is the cap that has been set given the capacity of the school building.

At times, students leave St. Theresa to attend another school for various reasons such as when a family moves away. Currently, the following grade levels have fewer than 400 students, thereby enabling admission of a total of 17 students in grades 10 to 12 in the 2020/2021 school year:

Grade 9:	399 (1 student)
Grade 10:	390 (10 students)
Grade 11:	394 (6 students)

Note: These numbers will be reviewed in March at which time existing students will have completed their course selection and registration for the 2020/2021 school year.

Criteria Used for Grade 8 Students Entering into Grade 9:

Grade 8 students who wish to register at St. Theresa for grade nine apply online during one week in December. All applicants are sorted according to four criteria:

1. Students currently at one of our Associate Family of Schools and whose primary residence is currently within our official St. Theresa boundary; as well as students who have been identified as Gifted and whose primary residence is currently within our St. Theresa PACE/AP boundary.
2. Students whose primary residence is within our official St. Theresa of Lisieux boundary and who are currently attending a YCDSB elementary school other than those of our five Associate Family of Schools.

3. Students who have been attending one of the Associate Family of Schools, but whose primary residence is outside the St. Theresa of Lisieux CHS boundary. These students are subject to Policy 226B (TCH-19 approval required).
4. Students whose current primary residence is within the official St. Theresa of Lisieux boundary and are attending another elementary school.

Factors to Consider in Determining an Admission Process for grades 10 to 12:

Students who live within the boundary, but who do not gain admission, are directed to Jean Vanier Catholic High School as the overflow school. Currently, we have 125 students in grades 9-11 attending Jean Vanier who live within the boundary area of St. Theresa of Lisieux and an additional 87 students in grades 9-11 attending other YCDSB secondary schools who live within the boundary area of St. Theresa of Lisieux.

Summary:

The following options are considerations for filling the 17 available spaces in grades 10 to 12:

Option A:

Provide an online registration opportunity in the spring for any students living within the boundary of St. Theresa who are currently attending any other YCDSB secondary school such as Jean Vanier. We have the ability to identify these parents/students and could provide communication directly to them with respect to the process for applying. It is important to note that many of these students are the ones who previously applied but did not gain entry; they could be declined a second time simply because of the limited pupil placements available.

Option B:

Provide an online registration opportunity for any student living within the boundary of St. Theresa, regardless of where they are currently attending.

Option C:

Establish detailed criteria such as the existing criteria being used that prioritizes which students would first gain access based on the time stamped online application process currently in place. This option is wider in scope but may be impractical given the small number of pupil placements available. A higher number of students would be declined than in Option A or B.

Option D:

Increase the number of grade 8 students admitted into grade nine by 17 plus the 400. This option would allow for a slightly larger cohort to move together into grade nine rather than interjecting a limited number of students into the stream in the other three grades where the cohorts are established. Although this could result in a scenario where we surpass the 1600 cap over four years, it would remain limited to no more than 17 over the cap. To mitigate against this, a variance of one-quarter would be applied, restricting the increase to 404 grade eights per year. Option D would remove the possibility of students being declined a first or second time through the process set out in options A through C.

Note: Options A through C can be undertaken in the spring. Option D would simply require drawing from the waitlist that the school establishes in the month of January.

2. St. Robert Catholic High School: Admission in Grades 10 to 12

Background Information:

The current enrolment at St. Robert is 1757. The largest number our team believes can be accommodated safely, given the issues connected to the parking lot, the capacity of the washrooms, hallways, stairwells and cafeteria is 1750. It is also a number we feel we must adhere to in order to meet the academic needs and well-being of each and every student. Following this formula of admitting only 437 students annually to grade 9, it will take us approximately 3 years to hit our target. We have left a few pupil spaces available for any unforeseen possibility when we finally are hitting our target.

The population of 1750 can be maintained by adhering to the following practices:

1. The number of students accepted into the IB entry program will be restricted to 150-175 in the grade 9 acceptance process each year.
2. The number of VISA students granted admission to St. Robert will be limited to 30 per year.
3. All students currently attending a Catholic elementary feeder schools will be welcomed at St. Robert.
4. All students providing proof of residency that live within the boundary of St. Robert will be admitted until the cap of 437 is attained. Once the target of 437 is reached, any student seeking admission will be redirected to Jean Vanier and/or any other of our secondary schools not already capped.

If these current practices and enrolment patterns persist, the target population of 1750 should be in place until the 2022-2023 school year. See population trend table:

Grade	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
9	427	437	437	437	437
10	454	427	437	437	437
11	435	454	427	437	437
12	441	435	454	427	437
Total	1757	1753	1755	1738	1748

Summary:

If additional student placements were to become available in the various grade levels, the options for filling those placements would be:

Option A

Additional student placements could be provided in grade 9 if the school has decreases in grade 10, 11, and 12 enrollment.

Option B:

Additional student placements would be filled based upon the following criteria in this order:

1. Siblings to be accepted - a grade 9 student with an older sibling seeking entry;
2. Students seeking to transfer from another YCDSB secondary school and living in the St. Robert boundary;
3. Students seeking to transfer from another secondary school and living in the St. Robert boundary;
4. Students seeking to transfer from another YCDSB secondary school and living out of area (TCH19);
5. Students seeking to transfer from another secondary school and living out of area (TCH19);
6. Students transferring from another Catholic secondary school and living out of region (TCH19).

In order to track this data, student transfer requests would have to be filed and a waiting list maintained for the possibility of enrolment spaces available in the grade 10-12 years.

Recommendations:

That the Board approve Option D for St. Theresa of Lisieux and Option A for St. Robert.

St. Theresa of Lisieux – Option D:

Increase the number of grade 8 students admitted into grade nine by 17 plus the 400. This option would allow for a slightly larger cohort to move together into grade nine rather than interjecting a limited number of students into the stream in the other three grades where the cohorts are established. Although this could result in a scenario where we surpass the 1600 cap over four years, it would remain limited to no more than 17 over the cap. To mitigate against this, a variance of one-quarter will be applied, restricting the increase to 404 grade eights per year. Option D would remove the possibility of students being declined a first or second time through the process set out in options A through C. Option D would simply require drawing from the waitlist that the school establishes in the month of January.

St. Robert – Option A:

Additional student placements could be provided in grade 9 if the school has decreases in grade 10, 11, and 12 enrolment.

Student Parking Data - 2019/2020	Cardinal Carter	Holy Cross	Jean Vanier	Sacred Heart	St. Augustine	St. Elizabeth	St. Joan of Arc	St. Robert	St. Theresa of Lisieux
Charge for parking permit: (Note: half the amount is charged for single semester permits.)	\$30	\$30	\$20	\$20	\$20	\$30	\$30	\$30	\$30
Number of full year parking permits issued to students this year:	41	13	15	20	8	29	14	17	67
Number of single semester parking permits issued to students this year:	0	0	0	12	2	0	2	3	5
Total number of student parking spaces:	57	65	77	102	no limit	117	no limit	29	72
Expenses covered with the parking fees:	signage and decals	parking authority and decals	signage (\$429) and decals	signage and decals	parking decals (\$305)	parking decals	parking decals (\$358)	parking decals	parking authority; parking decals (\$412); financial need
Do you pay a parking authority to ticket unidentified vehicles on school property? If so, how much do you pay?	no	\$33/month +\$33/visit	\$110/month service discontinued	no	no	no	no	no	\$75/visit

York Catholic District School Board

Report

Report to: Board of Trustees
From: Administration
Date: November 12, 2019
Subject: General School Budgets – Year-End Status

Executive Summary

This report is intended to present information on the General School Budget (GSB) status. The report states each school's budget, amount of expenditures processed throughout the year and the balance/carry forward amount.

Background Information:

Schools are allocated a budget based on a number of factors; the most significant factor is enrolment. The allocation is to cover their operating expenditures such as instructional supplies, textbooks, manipulatives, telephone, printing, replacement furniture, etc. The funds are allocated to the school and, based on the priorities, the school determines how the funds are distributed/spent.

Schools that have budget dollars remaining at the end of the Board's fiscal year-end are carried forward.

2018/19 General School Budget Status:

A summary of the School budget balances as of August 31, 2019 less the 2018/19 Purchase Orders issued but not finalized by year-end are listed below:

	Budget	Actual	Carry Forward As at August 31, 2019		Less 18/19 PO's Issued but Not Finalized by Year-End	Year-end Carry Forward Less 18/19 PO's Issued but Not Finalized	
	(A)	(B)	\$(A-B)=C	%	(D)	\$(C-D)=E	%
Elementary Schools	4,622,333	3,972,084	650,249	14.07%	140,055	510,194	11.04%
Secondary Schools	3,708,456	3,276,328	432,128	11.65%	58,544	373,584	10.07%
Total	8,330,789	7,248,412	1,082,377	12.99%	198,599	883,778	10.61%

2018/19 General School Budget – Year-End Status

Column D, “*Less the 2018/19 Purchase Orders issued but not yet finalized by year-end*” was introduced in 2016/17 year at the recommendation of the GSB Committee. In previous years, the impact of spending in September was deducted from the Year-end Carry Forward but it was thought that the purchase orders issued within the same year that was being reported on made more sense as a balance to explain then dollars spent in the first month on the next fiscal period.

Summary:

The 2018/19 carry-forward balance of \$1,082,377 increased from the previous year’s balance by \$237,603 (2017/18 carry forward was \$844,774).

At August 31, 2019, there were 52 schools (45 elementary and 7 secondary) with a carry forward balance greater than 10% of their 2018-19 GSB allocation.

Attached are the Year-End reports:

- School Year-End Position Including Carry Forward Less 18/19 PO’s Issued but Not Received Appendix A
- Schools with Greater Than 10% Remaining Balance After the 18/19 PO’s Issued but Not Yet Not Received Appendix B

York Catholic District School Board
Comparison of Budget Balances, Including Carryforwards and Unprocessed Purchase Orders

Appendix A

		A	B	A + B = C	D	C - D = E	E/C	F	E - F = G	G/C
Area	School	GSB carryfwd from 2017/18	GSB release 2018/19	Total Budget Available 2018/19	GSB Expenditures 2018/19	GSB carryfwd from 2018/19	GSB Balance % of Budget Available	Less 18/19 PO's issued but not finalized	2018/19 carryfwd less 18/19 PO's	GSB Balance % including 18/19 PO's
	Elementary Schools									
2	All Saints	6,598	43,272	49,871	26,643	23,228	46.58%	1,068	22,159	44.43%
2	Blessed Scalabrini	1,953	28,253	30,206	26,043	4,163	13.78%	-	4,163	13.78%
4	Blessed Trinity	7,290	84,457	91,747	88,997	2,750	3.00%	12	2,738	2.98%
1	Canadian Martyrs	13,423	62,670	76,093	74,855	1,238	1.63%	188	1,049	1.38%
4	Christ the King	8,124	68,135	76,259	58,162	18,097	23.73%	7,234	10,863	14.24%
4	Corpus Christi	131	28,744	28,875	21,386	7,489	25.94%	3,548	3,941	13.65%
4	Divine Mercy	5,474	39,536	45,010	42,313	2,697	5.99%	-	2,697	5.99%
4	Fr Frederick McGinn	9,393	59,101	68,495	54,057	14,437	21.08%	14,319	118	0.17%
4	Fr Henri Nouwen	6,497	33,608	40,106	35,693	4,413	11.00%	1,111	3,301	8.23%
4	Fr John Kelly	11,056	47,347	58,403	42,370	16,033	27.45%	72	15,961	27.33%
1	Good Shepherd	1,868	28,502	30,370	26,159	4,211	13.86%	688	3,523	11.60%
3	Guardian Angels	133	62,575	62,708	59,080	3,628	5.79%	393	3,235	5.16%
4	Holy Jubilee	13,175	63,305	76,480	54,481	21,999	28.76%	-	21,999	28.76%
1	Holy Name	0	63,125	63,125	59,432	3,693	5.85%	-	3,693	5.85%
1	Holy Spirit	326	38,627	38,953	33,961	4,992	12.81%	-	4,992	12.81%
3	Immaculate Conception	19,217	51,540	70,757	59,315	11,442	16.17%	570	10,872	15.37%
1	Light of Christ	1,770	38,130	39,900	33,173	6,727	16.86%	1,670	5,057	12.68%
1	Notre Dame	568	57,403	57,971	56,143	1,828	3.15%	96	1,732	2.99%
4	Our Lady Help Christians	9,246	45,404	54,650	35,369	19,281	35.28%	575	18,706	34.23%
3	Our Lady of Fatima	17,537	64,192	81,729	62,832	18,897	23.12%	8,030	10,866	13.30%
1	Our Lady of Good Counsel	2,378	40,910	43,288	38,479	4,809	11.11%	349	4,460	10.30%
1	Our Lady of Grace	2,185	33,542	35,727	30,257	5,470	15.31%	-	5,470	15.31%
4	Our Lady of Hope	10,507	51,103	61,610	57,323	4,287	6.96%	-	4,287	6.96%
4	Our Lady of the Annunciation	5,595	39,258	44,853	38,381	6,472	14.43%	477	5,995	13.37%
2	Our Lady of the Rosary	229	37,904	38,133	34,786	3,347	8.78%	204	3,143	8.24%
4	Pope Francis	687	66,161	66,847	59,829	7,018	10.50%	3,031	3,988	5.97%
1	Prince of Peace	1,075	33,875	34,950	33,048	1,902	5.44%	14	1,888	5.40%
2	San Lorenzo Ruiz	1,639	59,855	61,495	56,663	4,832	7.86%	2,706	2,126	3.46%
3	San Marco	6,140	38,190	44,330	36,209	8,121	18.32%	1,108	7,013	15.82%
2	Sir Richard W. Scott	2,357	40,600	42,958	38,353	4,605	10.72%	-	4,605	10.72%
3	St Agnes of Assisi	760	49,730	50,490	49,433	1,057	2.09%	-	1,057	2.09%
3	St Andrew	14,201	47,987	62,188	58,436	3,752	6.03%	-	3,752	6.03%
3	St Angela Merici	241	38,511	38,752	36,487	2,265	5.84%	1,779	485	1.25%
4	St Anne	8,773	38,364	47,137	39,621	7,516	15.94%	2,298	5,218	11.07%
2	St Anthony	10,924	37,284	48,208	30,009	18,199	37.75%	6,167	12,032	24.96%
2	St Benedict	2,359	43,314	45,674	40,803	4,871	10.66%	856	4,015	8.79%
1	St Bernadette	1,069	32,667	33,736	22,409	11,327	33.58%	-	11,327	33.58%
1	St Brendan	4,269	81,253	85,522	72,900	12,622	14.76%	7,898	4,724	5.52%
1	St Brigid	269	50,168	50,437	45,907	4,530	8.98%	375	4,155	8.24%

York Catholic District School Board
Comparison of Budget Balances, Including Carryforwards and Unprocessed Purchase Orders

Appendix A

		A	B	A + B = C	D	C - D = E	E/C	F	E - F = G	G/C
Area	School	GSB carryfwd from 2017/18	GSB release 2018/19	Total Budget Available 2018/19	GSB Expenditures 2018/19	GSB carryfwd from 2018/19	GSB Balance % of Budget Available	Less 18/19 PO's issued but not finalized	2018/19 carryfwd less 18/19 PO's	GSB Balance % including 18/19 PO's
3	St Catherine of Siena	6,676	38,244	44,920	36,804	8,116	18.07%	896	7,220	16.07%
4	St Cecilia	495	79,229	79,724	76,018	3,706	4.65%	-	3,706	4.65%
4	St Charles Garnier	6,167	51,118	57,285	37,185	20,100	35.09%	126	19,974	34.87%
3	St Clare	6,203	39,428	45,631	41,294	4,337	9.50%	-	4,337	9.50%
3	St Clement	10,080	44,518	54,598	45,409	9,189	16.83%	1,315	7,875	14.42%
4	St David	2,824	39,794	42,618	37,318	5,300	12.44%	16	5,284	12.40%
2	St Edward	5,564	50,291	55,856	50,212	5,644	10.10%	3,315	2,329	4.17%
1	St Elizabeth Seton	5,655	58,135	63,790	59,805	3,985	6.25%	649	3,335	5.23%
3	St Emily	17,581	71,119	88,700	66,774	21,926	24.72%	-	21,926	24.72%
2	St Francis Xavier	9,314	57,097	66,411	63,454	2,957	4.45%	1,081	1,876	2.82%
3	St Gabriel the Archangel	8,972	56,878	65,850	57,247	8,603	13.06%	6,131	2,472	3.75%
3	St Gregory the Great	4,409	46,590	50,999	45,007	5,992	11.75%	-	5,992	11.75%
4	St James	1,272	47,716	48,988	41,567	7,421	15.15%	164	7,257	14.81%
1	St Jerome	281	60,222	60,503	57,927	2,576	4.26%	739	1,837	3.04%
3	St John Bosco	2,331	49,070	51,401	47,091	4,310	8.39%	-	4,310	8.39%
1	St John Chrysostom	4,702	36,020	40,722	38,835	1,887	4.63%	-	1,887	4.63%
4	St John Paul II	4,471	35,913	40,384	39,459	925	2.29%	88	838	2.07%
2	St John XXIII	287	31,193	31,480	26,360	5,120	16.27%	156	4,964	15.77%
1	St Joseph Aurora	1,767	40,481	42,248	34,853	7,395	17.50%	95	7,300	17.28%
2	St Joseph Markham	2,327	60,964	63,291	58,772	4,519	7.14%	201	4,318	6.82%
4	St Joseph Richmond Hill	3,241	36,868	40,109	34,674	5,435	13.55%	68	5,367	13.38%
2	St Joseph the Worker	3,400	49,696	53,096	40,426	12,670	23.86%	221	12,450	23.45%
2	St Julia Billiard	1,019	64,478	65,497	45,996	19,501	29.77%	11,196	8,305	12.68%
2	St Justin Martyr	1,839	71,530	73,369	68,885	4,484	6.11%	-	4,484	6.11%
2	St Kateri Tekakwitha	298	40,756	41,054	40,462	592	1.44%	-	592	1.44%
3	St Margaret Mary	6,637	45,535	52,172	43,983	8,189	15.70%	4,040	4,149	7.95%
4	St Marguerite d'Youville	6,857	52,065	58,922	51,506	7,416	12.59%	-	7,416	12.59%
1	St Mark	3,863	53,643	57,506	54,435	3,071	5.34%	290	2,780	4.83%
4	St Mary Immaculate	181	37,486	37,667	35,347	2,320	6.16%	-	2,320	6.16%
3	St Mary of the Angels	3,369	85,271	88,640	87,589	1,051	1.19%	118	934	1.05%
1	St Mary, Nobleton	2,187	65,257	67,444	61,843	5,601	8.30%	463	5,137	7.62%
2	St Matthew	2,139	24,179	26,318	19,956	6,362	24.17%	3,258	3,103	11.79%
2	St Michael	10,111	42,397	52,508	41,932	10,576	20.14%	122	10,453	19.91%
3	St Michael the Archangel	5,707	76,148	81,855	74,774	7,081	8.65%	2,710	4,372	5.34%
2	St Monica	11,328	50,772	62,100	54,574	7,526	12.12%	208	7,318	11.78%
2	St Mother Teresa	2,020	(2,020)	0	0	0	0.00%	-	0	0.00%
1	St Nicholas	3,752	38,937	42,689	36,104	6,585	15.43%	5	6,580	15.41%
3	St Padre Pio	3,668	65,703	69,371	58,744	10,627	15.32%	2,753	7,874	11.35%
2	St Patrick, Markham	1,362	38,776	40,138	33,965	6,173	15.38%	-	6,173	15.38%
1	St Patrick, Schomberg	6,964	39,681	46,645	38,261	8,384	17.97%	6,780	1,604	3.44%

York Catholic District School Board
Comparison of Budget Balances, Including Carryforwards and Unprocessed Purchase Orders

Appendix A

		A	B	A + B = C	D	C - D = E	E/C	F	E - F = G	G/C
Area	School	GSB carryfwd from 2017/18	GSB release 2018/19	Total Budget Available 2018/19	GSB Expenditures 2018/19	GSB carryfwd from 2018/19	GSB Balance % of Budget Available	Less 18/19 PO's issued but not finalized	2018/19 carryfwd less 18/19 PO's	GSB Balance % including 18/19 PO's
1	St Paul	8,603	24,551	33,154	27,220	5,934	17.90%	1,013	4,920	14.84%
3	St Peter	10,204	38,957	49,161	43,597	5,564	11.32%	171	5,393	10.97%
4	St Raphael the Archangel	499	52,436	52,935	46,966	5,969	11.28%	72	5,898	11.14%
2	St Rene Goupil/St Luke	17,680	34,887	52,567	42,971	9,596	18.26%	1,178	8,418	16.01%
3	St Stephen	5,022	55,019	60,041	47,450	12,591	20.97%	1,921	10,670	17.77%
1	St Thomas Aquinas	6,851	36,963	43,814	36,385	7,429	16.96%	235	7,194	16.42%
3	St Veronica	19,608	80,511	100,119	72,850	27,269	27.24%	21,424	5,846	5.84%
2	St Vincent de Paul	2,605	(2,605)	0	0	0	0.00%	-	0	0.00%
	Elementary Totals	461,831	4,160,502	4,622,333	3,972,084	650,249	14.07%	140,055	510,194	11.04%
SO	Secondary Schools									
JS	Cardinal Carter	1,678	234,454	236,132	185,541	50,591	21.42%	567	50,024	21.18%
JS	Fr Bressani	31,017	188,881	219,898	179,836	40,062	18.22%	2,384	37,678	17.13%
JS	Fr M McGivney	6,082	209,567	215,649	184,705	30,944	14.35%	148	30,795	14.28%
JS	Holy Cross	23,786	162,346	186,132	170,824	15,308	8.22%	125	15,183	8.16%
JS	Jean Vanier	24,365	175,391	199,756	172,252	27,504	13.77%	1,363	26,141	13.09%
JS	Our Lady of the Lake	7,312	89,334	96,646	88,106	8,541	8.84%	-	8,541	8.84%
JS	Sacred Heart	30,947	212,258	243,205	227,048	16,157	6.64%	6,384	9,773	4.02%
JS	St Augustine	48,460	195,142	243,602	194,220	49,382	20.27%	16,623	32,759	13.45%
JS	St Brother Andre	31,294	245,478	276,772	253,309	23,463	8.48%	3,368	20,095	7.26%
JS	St Elizabeth CHS	51,654	289,412	341,066	298,948	42,118	12.35%	19,468	22,650	6.64%
JS	St Jean de Brebeuf	50,833	243,038	293,871	242,920	50,951	17.34%	1,396	49,554	16.86%
JS	St Joan of Arc	5,020	242,501	247,521	243,527	3,994	1.61%	16	3,977	1.61%
JS	St Maximilian Kolbe	31,777	224,843	256,620	238,352	18,268	7.12%	1,316	16,952	6.61%
JS	St Robert	28,828	310,120	338,948	328,137	10,810	3.19%	920	9,890	2.92%
JS	St Theresa of Lisieux	9,893	302,746	312,639	268,602	44,037	14.09%	4,465	39,572	12.66%
	Secondary Schools	382,944	3,325,512	3,708,456	3,276,328	432,128	11.65%	58,544	373,584	10.07%
	Total all schools	844,775	7,486,014	8,330,789	7,248,412	1,082,377	12.99%	198,599	883,778	10.61%

York Catholic District School Board
General School Budget: Balance >10% Planned Expenditures

Appendix B

		A	B	A + B = C	D	C - D = E	E/C	F	E - F = G	G/C
Area	School	GSB carryfwd from 2017/18	GSB release 2018/19	Total Budget Available 2018/19	GSB Expenditures 2018/19	GSB carryfwd from 2018/19	GSB Balance % of Budget Available	Less 18/19 PO's issued but not finalized	2018/19 carryfwd less 18/19 PO's	GSB Balance % including 18/19 PO's
	Elementary Schools									
2	All Saints	6,598	43,272	49,871	26,643	23,228	46.58%	1,068	22,159	44.43%
2	Blessed Scalabrini	1,953	28,253	30,206	26,043	4,163	13.78%	-	4,163	13.78%
4	Christ the King	8,124	68,135	76,259	58,162	18,097	23.73%	7,234	10,863	14.24%
4	Corpus Christi	131	28,744	28,875	21,386	7,489	25.94%	3,548	3,941	13.65%
4	Fr John Kelly	11,056	47,347	58,403	42,370	16,033	27.45%	72	15,961	27.33%
1	Good Shepherd	1,868	28,502	30,370	26,159	4,211	13.86%	688	3,523	11.60%
4	Holy Jubilee	13,175	63,305	76,480	54,481	21,999	28.76%	-	21,999	28.76%
1	Holy Spirit	326	38,627	38,953	33,961	4,992	12.81%	-	4,992	12.81%
3	Immaculate Conception	19,217	51,540	70,757	59,315	11,442	16.17%	570	10,872	15.37%
1	Light of Christ	1,770	38,130	39,900	33,173	6,727	16.86%	1,670	5,057	12.68%
4	Our Lady Help Christians	9,246	45,404	54,650	35,369	19,281	35.28%	575	18,706	34.23%
3	Our Lady of Fatima	17,537	64,192	81,729	62,832	18,897	23.12%	8,030	10,866	13.30%
1	Our Lady of Good Counsel	2,378	40,910	43,288	38,479	4,809	11.11%	349	4,460	10.30%
1	Our Lady of Grace	2,185	33,542	35,727	30,257	5,470	15.31%	-	5,470	15.31%
4	Our Lady of the Annunciation	5,595	39,258	44,853	38,381	6,472	14.43%	477	5,995	13.37%
3	San Marco	6,140	38,190	44,330	36,209	8,121	18.32%	1,108	7,013	15.82%
2	Sir Richard W. Scott	2,357	40,600	42,958	38,353	4,605	10.72%	-	4,605	10.72%
4	St Anne	8,773	38,364	47,137	39,621	7,516	15.94%	2,298	5,218	11.07%
2	St Anthony	10,924	37,284	48,208	30,009	18,199	37.75%	6,167	12,032	24.96%
1	St Bernadette	1,069	32,667	33,736	22,409	11,327	33.58%	-	11,327	33.58%
3	St Catherine of Siena	6,676	38,244	44,920	36,804	8,116	18.07%	896	7,220	16.07%
4	St Charles Garnier	6,167	51,118	57,285	37,185	20,100	35.09%	126	19,974	34.87%
3	St Clement	10,080	44,518	54,598	45,409	9,189	16.83%	1,315	7,875	14.42%
4	St David	2,824	39,794	42,618	37,318	5,300	12.44%	16	5,284	12.40%
3	St Emily	17,581	71,119	88,700	66,774	21,926	24.72%	-	21,926	24.72%
3	St Gregory the Great	4,409	46,590	50,999	45,007	5,992	11.75%	-	5,992	11.75%
4	St James	1,272	47,716	48,988	41,567	7,421	15.15%	164	7,257	14.81%
2	St John XXIII	287	31,193	31,480	26,360	5,120	16.27%	156	4,964	15.77%
1	St Joseph Aurora	1,767	40,481	42,248	34,853	7,395	17.50%	95	7,300	17.28%
4	St Joseph Richmond Hill	3,241	36,868	40,109	34,674	5,435	13.55%	68	5,367	13.38%
2	St Joseph the Worker	3,400	49,696	53,096	40,426	12,670	23.86%	221	12,450	23.45%
2	St Julia Billiard	1,019	64,478	65,497	45,996	19,501	29.77%	11,196	8,305	12.68%
4	St Marguerite d'Youville	6,857	52,065	58,922	51,506	7,416	12.59%	-	7,416	12.59%
2	St Matthew	2,139	24,179	26,318	19,956	6,362	24.17%	3,258	3,103	11.79%
2	St Michael	10,111	42,397	52,508	41,932	10,576	20.14%	122	10,453	19.91%
2	St Monica	11,328	50,772	62,100	54,574	7,526	12.12%	208	7,318	11.78%
1	St Nicholas	3,752	38,937	42,689	36,104	6,585	15.43%	5	6,580	15.41%
3	St Padre Pio	3,668	65,703	69,371	58,744	10,627	15.32%	2,753	7,874	11.35%
2	St Patrick, Markham	1,362	38,776	40,138	33,965	6,173	15.38%	-	6,173	15.38%

York Catholic District School Board
General School Budget: Balance >10% Planned Expenditures

Appendix B

		A	B	A + B = C	D	C - D = E	E/C	F	E - F = G	G/C
Area	School	GSB carryfwd from 2017/18	GSB release 2018/19	Total Budget Available 2018/19	GSB Expenditures 2018/19	GSB carryfwd from 2018/19	GSB Balance % of Budget Available	Less 18/19 PO's issued but not finalized	2018/19 carryfwd less 18/19 PO's	GSB Balance % including 18/19 PO's
1	St Paul	8,603	24,551	33,154	27,220	5,934	17.90%	1,013	4,920	14.84%
3	St Peter	10,204	38,957	49,161	43,597	5,564	11.32%	171	5,393	10.97%
4	St Raphael the Archangel	499	52,436	52,935	46,966	5,969	11.28%	72	5,898	11.14%
2	St Rene Goupil/St Luke	17,680	34,887	52,567	42,971	9,596	18.26%	1,178	8,418	16.01%
3	St Stephen	5,022	55,019	60,041	47,450	12,591	20.97%	1,921	10,670	17.77%
1	St Thomas Aquinas	6,851	36,963	43,814	36,385	7,429	16.96%	235	7,194	16.42%
	Elementary Totals	277,222	1,963,724	2,240,945	1,787,356	453,590	20.24%	59,043	394,547	17.61%
SO	Secondary Schools									
JS	Cardinal Carter	1,678	234,454	236,132	185,541	50,591	21.42%	567	50,024	21.18%
JS	Fr Bressani	31,017	188,881	219,898	179,836	40,062	18.22%	2,384	37,678	17.13%
JS	Fr M McGivney	6,082	209,567	215,649	184,705	30,944	14.35%	148	30,795	14.28%
JS	Jean Vanier	24,365	175,391	199,756	172,252	27,504	13.77%	1,363	26,141	13.09%
JS	St Augustine	48,460	195,142	243,602	194,220	49,382	20.27%	16,623	32,759	13.45%
JS	St Jean de Brebeuf	50,833	243,038	293,871	242,920	50,951	17.34%	1,396	49,554	16.86%
JS	St Theresa of Lisieux	9,893	302,746	312,639	268,602	44,037	14.09%	4,465	39,572	12.66%
	Secondary Schools	172,327	1,549,219	1,721,546	1,428,076	293,470	17.05%	26,947	266,523	15.48%
	Total all schools	449,549	3,512,943	3,962,492	3,215,432	747,060	18.85%	85,990	661,070	16.68%

York Catholic District School Board

Report

Report to: Corporate Services Committee
From: Administration
Date: November 27, 2019
Subject: 2018-19 School Generated Funds (including Catholic School Councils)

Executive Summary:

A report is prepared annually regarding the financial status of School Generated Funds. School Generated Funds include activity and status for both School and the Catholic School Councils. The information includes the balance brought forward from 2017/18, revenue and expenditures for 2018/19 and the balance remaining at year-end, August 31, 2019.

Overview:

As a result of PSAB reporting, the Board is required to include the School Generated Funds on the Board's Financial Statements.

The School Generated Funds are subject to audit by the external auditors. For the 2018/19 year-end, the external auditors visited one secondary school and one elementary school.

The School Generated Funds Report is summarized below. Details by school are reported in Appendix A.

	2017/18 Balance Forward	2018/19 Revenue	2018/19 Expenditures	2018/19 Balance
School Bank Account	\$7,811,010	\$25,965,448	25,008,937	\$8,767,521
Catholic School Council	\$24,329	\$112,188	\$121,423	\$15,094
	\$7,835,339	\$26,077,636	\$25,130,360	\$8,782,615

Note: School Councils funds that are tracked through the School Bank Account are included in the School Bank Account amounts. The total School Bank Account Balance of \$8,767,521 includes \$854,181 from Catholic School Councils. There remain two School Councils that have their own bank account at year-end. One secondary and one elementary school, have chosen to retain the separate account.

Prepared & Submitted by: Jesua Tsai, Manager, Accounting and Financial Services
Endorsed by: Anthony Yeung, CFO and Treasurer of the Board

**York Catholic District School Board
2018/19 School Generated Funds
Revenue vs Expenditure Summary**

School Name	School Bank Account				Catholic School Councils				Total School Funds				Notes
	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	
All Saints	36,472	127,272	132,765	30,978	Included in School Bank			0	36,472	127,272	132,765	30,978	
Blessed Scalabrini	20,525	66,620	68,719	18,426	Included in School Bank			0	20,525	66,620	68,719	18,426	
Blessed Trinity	38,692	336,317	359,793	15,216	Included in School Bank			0	38,692	336,317	359,793	15,216	
Canadian Martyrs	31,957	111,018	118,716	24,259	Included in School Bank			0	31,957	111,018	118,716	24,259	
Christ the King	24,722	244,319	231,409	37,633	Included in School Bank			0	24,722	244,319	231,409	37,633	
Corpus Christi	32,258	83,281	88,044	27,495	Included in School Bank			0	32,258	83,281	88,044	27,495	
Divine Mercy	21,823	149,057	145,515	25,365	Included in School Bank			0	21,823	149,057	145,515	25,365	
Fr Frederick McGinn	100,407	285,415	303,847	81,974	Included in School Bank			0	100,407	285,415	303,847	81,974	
Fr H Nouwen	21,862	72,502	73,586	20,778	Included in School Bank			0	21,862	72,502	73,586	20,778	
Fr John Kelly	43,365	128,398	154,032	17,731	Included in School Bank			0	43,365	128,398	154,032	17,731	
Good Shepherd	24,876	82,063	87,769	19,170	Included in School Bank			0	24,876	82,063	87,769	19,170	
Guardian Angels	17,310	212,040	208,965	20,386	Included in School Bank			0	17,310	212,040	208,965	20,386	
Holy Jubilee	24,055	322,558	293,204	53,408	Included in School Bank			0	24,055	322,558	293,204	53,408	
Holy Name	37,240	243,416	255,499	25,157	Included in School Bank			0	37,240	243,416	255,499	25,157	
Holy Spirit	26,259	142,343	133,967	34,635	Included in School Bank			0	26,259	142,343	133,967	34,635	
Immaculate Conception	28,371	219,429	230,073	17,727	Included in School Bank			0	28,371	219,429	230,073	17,727	
Light of Christ	12,400	168,129	134,061	46,468	Included in School Bank			0	12,400	168,129	134,061	46,468	
Notre Dame	12,377	228,876	211,323	29,931	Included in School Bank			0	12,377	228,876	211,323	29,931	
Our Lady Help Christians	59,937	196,480	184,794	71,622	Included in School Bank			0	59,937	196,480	184,794	71,622	
Our Lady of Fatima	37,973	280,000	271,152	46,821	Included in School Bank			0	37,973	280,000	271,152	46,821	
Our Lady of Good Counsel	23,679	191,192	169,660	45,211	Included in School Bank			0	23,679	191,192	169,660	45,211	
Our Lady of Grace	37,504	133,862	133,384	37,983	Included in School Bank			0	37,504	133,862	133,384	37,983	
Our Lady of Hope	55,911	218,937	251,450	23,398	Included in School Bank			0	55,911	218,937	251,450	23,398	
Our Lady of the Annunciation	16,656	177,421	181,212	12,865	Included in School Bank			0	16,656	177,421	181,212	12,865	
Our Lady of the Rosary	8,730	113,449	103,185	18,993	Included in School Bank			0	8,730	113,449	103,185	18,993	
Pope Francis	8,574	135,773	125,390	18,956	Included in School Bank			0	8,574	135,773	125,390	18,956	
Prince of Peace	25,807	92,655	84,555	33,908	Included in School Bank			0	25,807	92,655	84,555	33,908	
San Lorenzo Ruiz	1,495	219,182	216,452	4,226	Included in School Bank			0	1,495	219,182	216,452	4,226	
San Marco	21,500	93,044	86,887	27,657	Included in School Bank			0	21,500	93,044	86,887	27,657	
Sir RW Scott	14,419	124,828	116,089	23,158	Included in School Bank			0	14,419	124,828	116,089	23,158	
St Agnes of Assisi	5,063	160,840	149,576	16,327	Included in School Bank			0	5,063	160,840	149,576	16,327	
St Andrew	30,562	202,253	201,885	30,931	Included in School Bank			0	30,562	202,253	201,885	30,931	
St Angela Merici	13,264	136,545	129,685	20,123	Included in School Bank			0	13,264	136,545	129,685	20,123	
St Anne	21,083	89,616	85,952	24,747	Included in School Bank			0	21,083	89,616	85,952	24,747	
St Anthony	19,480	131,222	116,080	34,622	Included in School Bank			0	19,480	131,222	116,080	34,622	
St Benedict	8,520	106,726	105,734	9,511	Included in School Bank			0	8,520	106,726	105,734	9,511	
St Bernadette	40,766	87,415	85,491	42,689	Included in School Bank			0	40,766	87,415	85,491	42,689	
St Brendan	21,782	347,919	321,809	47,892	Included in School Bank			0	21,782	347,919	321,809	47,892	
St Brigid	58,419	206,596	201,874	63,140	Included in School Bank			0	58,419	206,596	201,874	63,140	
St Catherine of Siena	27,369	151,299	144,581	34,088	Included in School Bank			0	27,369	151,299	144,581	34,088	
St Cecilia	26,982	276,303	276,139	27,146	Included in School Bank			0	26,982	276,303	276,139	27,146	
St Charles Garnier	6,313	99,587	83,143	22,757	12,028	74,032	72,886	13,174	18,341	173,620	156,029	35,932	1
St Clare	42,484	184,035	164,266	62,254	Included in School Bank			0	42,484	184,035	164,266	62,254	
St Clement	28,642	126,626	127,870	27,398	Included in School Bank			0	28,642	126,626	127,870	27,398	
St David	10,176	123,393	114,383	19,186	Included in School Bank			0	10,176	123,393	114,383	19,186	
St Edward	5,484	160,206	159,852	5,838	Included in School Bank			0	5,484	160,206	159,852	5,838	
St Elizabeth Seton	36,997	132,276	135,622	33,651	Included in School Bank			0	36,997	132,276	135,622	33,651	
St Emily	76,762	238,980	230,705	85,037	Included in School Bank			0	76,762	238,980	230,705	85,037	
St Francis Xavier	15,007	113,351	103,890	24,469	Included in School Bank			0	15,007	113,351	103,890	24,469	
St Gabriel the Archangel	28,114	142,355	145,011	25,459	Included in School Bank			0	28,114	142,355	145,011	25,459	

**York Catholic District School Board
2018/19 School Generated Funds
Revenue vs Expenditure Summary**

School Name	School Bank Account				Catholic School Councils				Total School Funds				Notes
	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	
St Gregory the Great	17,704	173,547	152,037	39,215	Included in School Bank			0	17,704	173,547	152,037	39,215	1
St James	40,801	215,723	200,661	55,863	Included in School Bank			0	40,801	215,723	200,661	55,863	
St Jerome	56,048	192,641	182,339	66,350	Included in School Bank			0	56,048	192,641	182,339	66,350	
St John Bosco	17,819	190,216	182,825	25,210	Included in School Bank			0	17,819	190,216	182,825	25,210	
St John Chrysostom	16,388	76,008	75,311	17,085	Included in School Bank			0	16,388	76,008	75,311	17,085	
St John Paul II	7,598	112,779	97,205	23,172	Included in School Bank			0	7,598	112,779	97,205	23,172	
St John XXIII	14,128	110,185	101,177	23,136	Included in School Bank			0	14,128	110,185	101,177	23,136	
St Joseph Aurora	33,845	182,943	173,198	43,590	Included in School Bank			0	33,845	182,943	173,198	43,590	
St Joseph Markham	19,875	200,102	185,368	34,610	Included in School Bank			0	19,875	200,102	185,368	34,610	
St Joseph Richmond Hill	30,508	75,478	79,114	26,871	Included in School Bank			0	30,508	75,478	79,114	26,871	
St Joseph the Worker	22,201	168,517	173,580	17,137	Included in School Bank			0	22,201	168,517	173,580	17,137	
St Julia Billiart	22,047	278,967	268,670	32,345	Included in School Bank			0	22,047	278,967	268,670	32,345	
St Justin Martyr	30,959	257,877	268,303	20,533	Included in School Bank			0	30,959	257,877	268,303	20,533	
St Kateri Tekakwitha	38,743	149,385	151,710	36,418	Included in School Bank			0	38,743	149,385	151,710	36,418	
St Margaret Mary	30,459	309,694	305,118	35,035	Included in School Bank			0	30,459	309,694	305,118	35,035	
St Marguerite d'Youville	21,347	205,440	193,380	33,407	Included in School Bank			0	21,347	205,440	193,380	33,407	
St Mark	44,678	98,759	91,298	52,139	Included in School Bank			0	44,678	98,759	91,298	52,139	
St Mary Immaculate	23,168	211,454	206,894	27,727	Included in School Bank			0	23,168	211,454	206,894	27,727	
St Mary of the Angels	36,490	260,497	249,944	47,042	Included in School Bank			0	36,490	260,497	249,944	47,042	
St Mary, Nobelton	60,837	340,224	342,433	58,629	Included in School Bank			0	60,837	340,224	342,433	58,629	
St Matthew	12,205	82,300	84,138	10,368	Included in School Bank			0	12,205	82,300	84,138	10,368	
St Michael	72,424	185,145	174,834	82,735	Included in School Bank			0	72,424	185,145	174,834	82,735	
St Michael the Archangel	41,486	268,271	255,702	54,055	Included in School Bank			0	41,486	268,271	255,702	54,055	
St Monica	34,186	244,170	235,914	42,443	Included in School Bank			0	34,186	244,170	235,914	42,443	
St Nicholas	13,943	124,197	105,127	33,012	Included in School Bank			0	13,943	124,197	105,127	33,012	
St Padre Pio	56,117	254,243	240,936	69,424	Included in School Bank			0	56,117	254,243	240,936	69,424	
St Patrick, Markham	34,724	154,200	155,931	32,993	Included in School Bank			0	34,724	154,200	155,931	32,993	
St Patrick, Schomberg	24,395	140,000	133,807	30,587	Included in School Bank			0	24,395	140,000	133,807	30,587	
St Paul	10,656	79,996	75,955	14,697	Included in School Bank			0	10,656	79,996	75,955	14,697	
St Peter	13,288	122,662	115,060	20,890	Included in School Bank				13,288	122,662	115,060	20,890	
St Raphael the Archangel	-454	280,061	244,984	34,623	Included in School Bank			0	-454	280,061	244,984	34,623	
St Rene Goupil/St Luke	36,989	138,786	144,068	31,707	Included in School Bank			0	36,989	138,786	144,068	31,707	
St Stephen	40,199	222,751	223,684	39,266	Included in School Bank			0	40,199	222,751	223,684	39,266	
St Thomas Aquinas	18,404	89,628	79,367	28,664	Included in School Bank			0	18,404	89,628	79,367	28,664	
St Veronica	17,255	259,826	252,982	24,098	Included in School Bank			0	17,255	259,826	252,982	24,098	
Total Elementary	2,401,880	14,874,098	14,442,101	2,833,877	12,028	74,032	72,886	13,174	2,413,908	14,948,130	14,514,987	2,847,051	
Councils combined 18/19 (note 1)		0	0	0	10,844	(10,844)	0	0	10,844	(10,844)	0	0	
SGF transfer from closed schools (note 2)	3,577	(3,577)	0	0				0	3,577	(3,577)	0	0	
Adjusted Total Elementary	2,405,457	14,870,521	14,442,101	2,833,877	22,872	63,188	72,886	13,174	2,428,329	14,933,709	14,514,987	2,847,051	

**York Catholic District School Board
2018/19 School Generated Funds
Revenue vs Expenditure Summary**

School Name	School Bank Account				Catholic School Councils				Total School Funds				Notes
	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	
Secondary													
Cardinal Carter	602,334	915,752	857,267	660,819	Included in School Bank			0	602,334	915,752	857,267	660,819	
Fr Bressani	259,900	603,297	587,358	275,839	Included in School Bank			0	259,900	603,297	587,358	275,839	
Fr M McGivney	479,707	819,160	701,819	597,048	Included in School Bank			0	479,707	819,160	701,819	597,048	
Holy Cross	229,580	492,035	480,388	241,227	Included in School Bank			0	229,580	492,035	480,388	241,227	
Jean Vanier	220,850	515,026	445,519	290,357	Included in School Bank			0	220,850	515,026	445,519	290,357	
Our Lady of the Lake	33,412	174,912	176,601	31,723	Included in School Bank			0	33,412	174,912	176,601	31,723	
Sacred Heart	239,815	602,873	533,032	309,656	Included in School Bank			0	239,815	602,873	533,032	309,656	
St Augustine	655,196	757,307	693,839	718,664	Included in School Bank			0	655,196	757,307	693,839	718,664	
St Brother Andre	304,801	924,366	909,210	319,957	Included in School Bank			0	304,801	924,366	909,210	319,957	
St Elizabeth CHS	355,395	777,682	772,272	360,805	Included in School Bank			0	355,395	777,682	772,272	360,805	
St Jean de Brebeuf	429,322	658,443	615,704	472,061	Included in School Bank			0	429,322	658,443	615,704	472,061	
St Joan of Arc	262,497	434,717	458,510	238,704	Included in School Bank			0	262,497	434,717	458,510	238,704	
St Maximilian Kolbe	280,909	794,170	756,128	318,951	Included in School Bank			0	280,909	794,170	756,128	318,951	
St Robert	657,659	1,467,495	1,411,805	713,349	Included in School Bank			0	657,659	1,467,495	1,411,805	713,349	
St Theresa of Lisieux	394,176	1,157,692	1,167,384	384,484	1,457	49,000	48,537	1,920	395,633	1,206,692	1,215,921	386,404	1
Total Secondary	5,405,553	11,094,927	10,566,836	5,933,644	1,457	49,000	48,537	1,920	5,407,010	11,143,927	10,615,373	5,935,564	
Grand Total	7,811,010	25,965,448	25,008,937	8,767,521	24,329	112,188	121,423	15,094	7,835,339	26,077,636	25,130,360	8,782,615	

Notes:

- 1) Three (3) School Councils operate with separate bank accounts in 2017/18. St Gregory the Great closed its account in September 2018. St Charles Garnier and St Teresa of Lisieux still operate separate accounts.
- 2) Schools closed in 2018 (St Mother Teresa and St Vincent de Paul) funds transferred to various schools

York Catholic District School Board

Report

Report to: Corporate Services Committee
From: Administration
Date: November 27, 2019
Subject: 2018-19 Continuing Education Report – (Year-End)

Executive Summary:

The Continuing Education Financial Report for the year-ended August 31, 2019 is attached for information purposes for the Trustees. The report has been prepared in accordance with the past reporting practices and within the stipulations as required by the Ministry of Education.

Background Information:

The attached report summarizes the Continuing Education operations by program type:

- Ministry of Education: Credit
- Ministry of Education: Remedial
- International Language
- Ministry of Citizenship: English as a Second Language (ESL)
- Other

The underlying principle in the funding of the Continuing Education area is that the overall umbrella of programs offered will be self-funded, with the potential to realize a surplus of revenue over expenses on an annual basis. The actual surplus of revenue over expenses for the year ending August 31, 2019 was \$1,624,304 (Appendix A).

The Continuing Education area continues to develop new programs to enhance the existing portfolio. Areas such as French Immersion and general interest courses are being offered, as well as utilizing Ministry grantable programs (ie: summer school and remedial programs) where possible.

Conclusion:

Continuing Education is an area that has met its underlying principle of being self-funded, having achieved a surplus of \$1,624,304. The area of Continuing Education is continuing to expand and enhancing existing courses to meet the changing needs.

Prepared by: Kim Scanlon, Budget Specialist
Reviewed and Submitted by: Lucie Giambattista, Senior Manager, Budget, Payroll and Benefit Services
Endorsed by: Anthony Yeung, CFO and Treasurer of the Board

Appendix A

CONTINUING EDUCATION 2018 - 2019 FINANCIAL REPORT as at August 31, 2019									
Program	REVISED ESTIMATES			ACTUAL			VARIANCE		
	Total Revenue	Total Expenses	Revenue Less Expenses	Total Revenue	Total Expenses	Revenue Less Expenses	Total Revenue	Total Expenses	Revenue Less Expenses
Ministry of Education Credit Programs:									
Credit Night School	109,018	107,133	1,885	116,207	95,553	20,654	7,189	(11,580)	18,768
Credit Summer	1,411,513	1,133,023	278,490	1,547,535	1,275,620	271,915	136,022	142,597	(6,575)
PLAR Program	-	14,072	(14,072)	1,650	13,767	(12,117)	1,650	(305)	1,955
Summer Credit Overseas-Italy	633,391	619,695	13,696	649,944	557,759	92,185	16,553	(61,936)	78,489
Summer Credit Overseas-Poland	24,476	19,799	4,677	38,212	19,759	18,452	13,735	(40)	13,775
Credit Saturday	91,835	118,620	(26,785)	93,601	92,671	930	1,766	(25,949)	27,715
Summer Learn. Strategies	114,246	72,497	41,749	114,246	82,694	31,552	-	10,197	(10,197)
E- Learning	258,958	244,888	14,070	481,045	348,354	132,691	222,087	103,466	118,621
Subtotal	2,643,438	2,329,727	313,711	3,042,440	2,486,179	556,261	399,003	156,452	242,551
Ministry of Education Remedial Programs:									
Rem. Skills Development	36,888	19,665	17,223	38,028	13,787	24,241	1,140	(5,878)	7,018
Rem Getting Ready for HS	4,789	2,365	2,424	4,789	1,032	3,757	-	(1,333)	1,333
Remedial Summer -Math/Lit	117,161	92,379	24,782	117,161	46,474	70,686	-	(45,905)	45,905
Rem Sec. After School	44,315	20,342	23,973	45,147	20,551	24,596	833	209	623
Rem Elem After School	17,874	13,016	4,858	14,772	8,249	6,523	(3,103)	(4,767)	1,665
Remedial Evening (Homework)	28,682	14,211	14,471	55,353	34,211	21,142	26,671	20,000	6,671
Subtotal	249,709	161,978	87,731	275,249	124,304	150,946	25,540	(37,674)	63,215
International Language Programs:									
Int. Lang. Ext. Day	1,658,993	1,717,435	(58,442)	1,755,965	1,744,092	11,873	96,971	26,657	70,315
Int. Lang. Saturday	601,330	666,267	(64,937)	626,989	659,173	(32,184)	25,659	(7,094)	32,753
Int. Lang. Summer	187,038	209,857	(22,819)	225,980	242,024	(16,044)	38,943	32,167	6,775
Int Lang. Evening/Afternoon	-	-	-	4,124	2,212	1,912	4,124	2,212	1,912
Subtotal	2,447,361	2,593,559	(146,199)	2,613,058	2,647,501	(34,443)	165,697	53,942	111,755
ESL:									
Citizenship	79,314	47,938	31,376	98,771	64,684	34,087	19,457	16,746	2,711
ESL Day/Evening/Saturday	5,594,652	4,522,707	1,071,945	5,782,164	4,453,707	1,328,457	187,512	(69,000)	256,512
ESL Summer School	1,195,279	823,813	371,466	1,225,653	918,915	306,738	30,374	95,102	(64,728)
Subtotal	6,869,245	5,394,458	1,474,787	7,106,588	5,437,305	1,669,283	237,343	42,847	194,496
Other Programs:									
General Interest Elem.	201,546	155,329	46,217	228,383	172,162	56,221	26,837	16,833	10,004
TESL Day	6,300	2,912	3,388	11,550	7,688	3,862	5,250	4,776	474
Driver Education	77,571	74,675	2,896	43,883	64,276	(20,393)	(33,688)	(10,399)	(23,289)
General Interest Adult	5,393	3,108	2,285	792	1,056	(264)	(4,601)	(2,052)	(2,549)
French Immersion Summer	25,080	14,608	10,472	22,673	20,544	2,129	(2,407)	5,936	(8,343)
Assistive Tech Summer Camp	-	-	-	950	759	191	950	759	191
Subtotal	315,890	250,632	65,258	308,231	266,485	41,745	(7,660)	15,853	(23,513)
Total Excluding CEC costs	12,525,642	10,730,354	1,795,288	13,345,566	10,961,774	2,383,791	819,923	231,420	588,503
Overhead Costs and Other:									
Central	11,400	796,255	(784,855)	17,456	780,259	(762,803)	6,056	(15,996)	22,052
Sirius Stars (trs Oth Grant)	-	-	-	15,613	14,211	1,402	15,613	14,211	1,402
Remedial - SK Dv (PY Residual)	-	-	-	-	(3)	3	-	(3)	3
ASD Sec Sum (PY Residual)	-	-	-	-	1,641	(1,641)	-	1,641	(1,641)
ESL Sat/Evening (PY Residual)	-	-	-	3,673	122	3,551	3,673	122	3,551
Total Continuing Education	12,537,042	11,526,609	1,010,433	13,382,308	11,758,004	1,624,304	845,265	231,395	613,871

Note 1: The enrolment data for some of the summer programs was not finalized when the Financial Statements were produced. A subsequent report will be submitted reflecting the final grant revenue when it is available.

York Catholic District School Board

Report

Report To: Corporate Services Committee
From: Administration
Date: November 27, 2019
Subject: Annual Investment Report (2018-19)

EXECUTIVE SUMMARY

The purpose of this report is to present the annual summary on short-term investment activities for the year ended August 31, 2019. This report will demonstrate that the Board is in compliance with the Education Act for all short-term investment activities.

BACKGROUND

Throughout the year, the Board's cash flow is monitored closely and during those limited periods where surpluses exist, investment opportunities are reviewed and when appropriate, investments are made in approved securities that generated interest rates in excess of those provided under our existing banking arrangements. Regulation 41/10 (*Board Borrowing, Investing, and Other Financial Activities*) defines the eligible investment instruments school boards may invest in.

By leveraging the Board's 2017-18 year-end Accumulated Surplus position, monthly cash advances for grant transfer payments, quarterly tax levy remittances, proceeds of disposition and differentiating capital activities, the operating year end results preserved a healthy interest revenue account for 2018-19.

2018-19 INVESTMENTS

The Board's current banking arrangement with RBC has mostly curtailed the necessity for outside investment. Throughout the 2018-19 fiscal year, the Board invested in mainly high interest savings accounts when yields were above the board's banking arrangement. The attached short term investment report (Appendix A) shows the investment made during 2018-19.

2019-20 MARKET OUTLOOK

The volatility in financial markets continues to impact investment activities. The bank prime rate of 3.95% (as of August 31, 2019) and rates of return on investment both long term and short term remain low. The prime rate increased 1 time during 2018-19 (from 3.70% to 3.95%) and the expectation is that there will be further decreases in 2019-20.

SUMMARY

The Board's short term investment activities are in compliance with legislation.

Prepared by:
Endorsed by:

Jesua Tsai, Manager, Accounting and Financial Services
Anthony Yeung, CFO and Treasurer of the Board

APPENDIX A

York Catholic District School Board							
Investment Summary for September 1, 2018 to August 31, 2019							
Trade Date	Settlement Date	Security Type	Currency	Issuer	Withdrawal Date	Par Value	Accrued Interest
11/29/2018	11/29/2019	CIBC One Year Flexible GIC 2.53%	CAD	CIBC Wood Gundy		25,000,000.00	476,541.10
Total interest earned on investments						25,000,000.00	476,541.10

Note 1

Note 1 - The GIC has not settled as of August 31, 2019. \$476,541.10 represents interest accrued as of August 31, 2019.

York Catholic District School Board

REPORT

Report to: Corporate Services Committee

From: Administration

Date: November 27, 2019

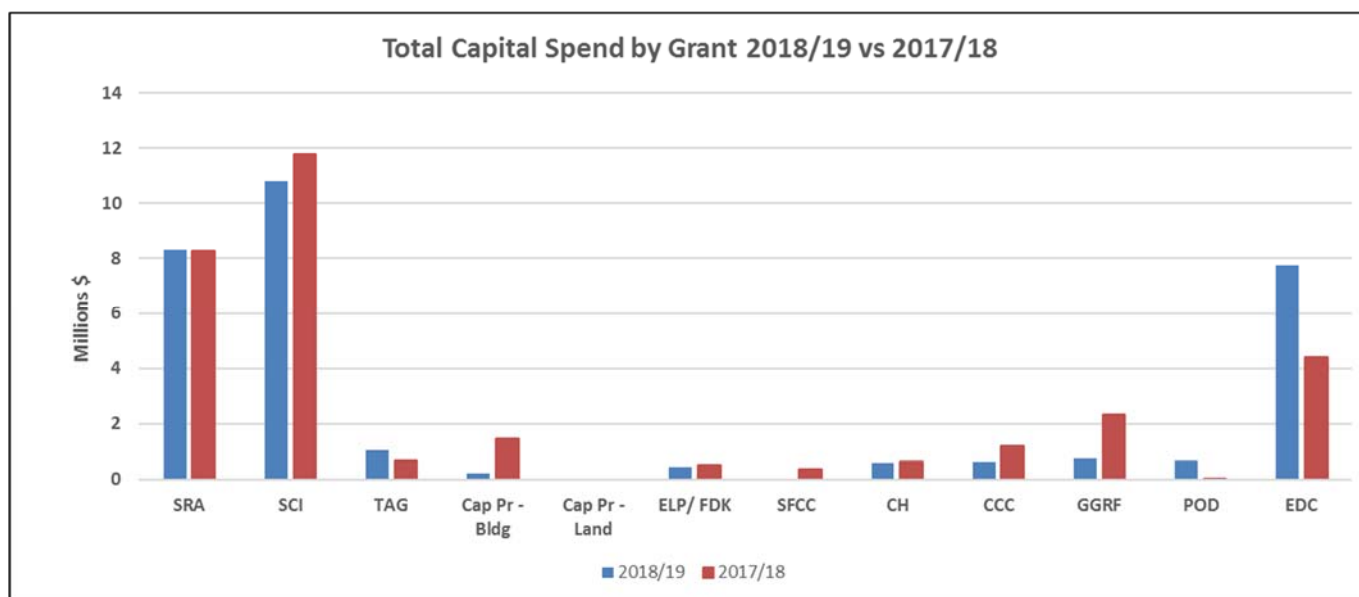
Subject: Capital Program and Projects 2018/19 Year End

EXECUTIVE SUMMARY

The purpose of this report is to provide information on the Board's capital programs and projects for the 2018/19 fiscal year.

BACKGROUND

YCDSB undertook \$31.3M worth of capital projects (including \$7.7M of site purchase) in 2018/19. Total capital expenditures by grant for 2018/19 and 2017/18 is shown below:



Capital projects are funded by two general funding categories:

1. **Capital Projects Funding** – includes Capital Priorities, Child Care Capital, Proceeds of Disposition (POD) and Education Development Charges (EDC).
2. **Capital Program Funding** – includes School Renewal Allocation (SRA), School Conditions Improvement (SCI), Temporary Accommodation Funding, Schools-First Child Care Capital Retrofit (SFCC), Greenhouse Gas Reduction Fund (GGRF) and Community Hub Funding.

CAPITAL PROJECTS FUNDING

Capital funding for new or replacement schools, additions, retrofits or the new school right-sizing projects are requested through “Business Case” submissions to the Ministry. These submissions go through Ministry’s detailed review and analysis in which the Ministry compares, ranks and prioritizes all submitted business cases before briefing and presenting projects to be approved. Even after business case approval, boards must follow a rigorous accountability process in all stages of the projects (Pre-Design, Pre-tender, Post-tender). Project variances for these projects are monitored by the Capital Budgeting & Monitoring Committee to ensure funding availability.

The old capital funding model (NPP/Growth/PTR) was sunset in 2014/15 along with the last Ontario Financing Authority (OFA) loan executed in March 2016. Capital focus by the Ministry has shifted to the following funding sources:

1. **Capital Priorities (CP)** – main source of capital funding to address accommodation pressures, replace facilities in poor conditions, construction of new schools / additions;
2. **Capital Priorities Land (CP-Land)** funding to address priority land purchases not funded by EDC;
3. **Child Care Capital (CCC)** to support the construction of new childcare spaces for children 0 to 3.8 years of age as part of the provincial vision for seamless and integrated early years system in Ontario.
4. **Proceeds of Disposition (POD)** balances, commencing 2015/16, can be used with the same restrictions as SCI without Ministry approval. Boards must apply to the Ministry for an exemption to use POD for non-SCI spending. In May 2018 the Board received approval to use \$700K of POD for the St. Mary Nobleton Port-a-Pak relocation.

The following is a summary of Capital Project activities for 2018/19:

Funding Source	Funding			Actuals			Deferred Revenue / Approval Room
	Prior Year Def Rev/ Approval Room or (Deficit)	Current Year Funding	Total Available	Non-TCA	TCA	Total	
Ministry Funded Capital Grants							
Capital Priorities	32,815,342	-	32,815,342		235,510	235,510	32,579,832
Capital Priorities Land	45,580		45,580		-	-	45,580
Child Care Capital	3,525,912	-	3,525,912		649,048	649,048	2,876,864
POD	16,217,693	45,515,530	61,733,224	660,221		660,221	61,073,002
EDC	21,419,962	6,599,606	28,019,568	231,796	7,537,164	7,768,960	20,250,608
Other - Third Party	-	35,025	35,025		35,025	35,025	-
Total	74,024,490	52,150,161	126,174,652	892,018	8,456,748	9,348,766	116,825,886

- Notes: (1) POD = Proceeds of Disposition, EDC = Education Development Charges, Non-TCA = Non Tangible Capital Assets and TCA = Tangible Capital Assets
 (2) POD can be used with the same restrictions as School Conditions Improvement (SCI) without Ministry approval.
 (3) Under Capital Priorities, the Board received approval of \$30M for a Kindergarten to Grade 12 combined school in Stouffville.

CAPITAL PROGRAM FUNDING

Capital program funding, a term used internally by Administration, includes all capital funding expenditures not covered under major capital project funding. Current capital programs involve an internal annual budgeting process to allocate funds available to a prioritized list of projects under each program. These project lists form the basis of monitoring and tracking projects from plan to procure to execute to completion.

Capital program funding, for 2018/19, included the following:

1. **School Renewal Allocation (SRA)** funding is part the annual Grants for Student Needs (GSN). Since 2014/15, the Ministry imposed limitations on non-Tangible Capital Asset (TCA) SRA spending. In January 2018, boards began reporting SRA spending (by component, by project, by school) in the Ministry's VFA facility application which tracks the conditions of all schools in the province.
2. **School Conditions Improvement (SCI)** funding, announced in 2011, was originally targeted only for three years, but has now been extended. SCI allocations are now based on condition assessment in the VFA facility application. Boards must report all annual SCI spending (by component, by project, by school) to the Ministry in the VFA facility application.
3. **Temporary Accommodation** is used to address the estimated annual cost of temporary accommodation. The Board received a total of \$21M since the grant's inception in 2010/11. Whereas in prior years Temporary Accommodation grant must be used in the year of allocation, starting in 2015/16 school boards are now able to carry forward any unused amounts.
4. **Schools-First Child Care Capital Retrofit** grant is targeted for investments in previously licensed child care space or space not required for instructional purposes. Eligible expenses include those incurred to meet the *Child Care Modernization Act, 2014* (formerly *Day Nurseries Act*) and/or Building Code standards as well as First-time equipping TCA expenditures. The program expired on August 31, 2017. The Ministry approved \$356K of this funding to be used for the Pope Francis Child Care Centre addition. As of August 31, 2019, \$2.5M of funding is available.
5. **Greenhouse Gas Reduction Fund** became available in April 2017 targeted at driving reductions in Greenhouse Gas emissions from facilities in the education sector. The Board received and spent \$2.9M for eligible expenditures under 2016/17 program funding and \$1.0M of 2017/18 funds allocated. The GGRF program has now been cancelled.
6. **Community Hub** funding reflects a new provincial focus in which the province is moving forward on implementing the recommendations provided in *Community Hubs Ontario: A Strategic Framework and Action Plan*. The full allocation of \$657K of 2016/17 funding was fully expended before the August 31, 2018 deadline. A further allocation of \$595K received in 2017/18 was fully expended before the funding deadline of August 31, 2019. This program has been discontinued.

The Schools-First Child Care, the Greenhouse Gas Reduction funding and the Community Hub funding were subject to spending deadlines. All other above-noted capital programs have a carry-forward or “Deferred Revenue” ability, i.e., allocations for unused amounts may be “deferred” for future use.

The following is a summary of Capital Program activities for 2018/19:

Funding Source	Funding			Actuals			Deferred Revenue / Approval Room
	Prior Year Def Rev/ Approval Room or (Deficit)	Current Year Funding	Total Available	Non-TCA	TCA	Total	
School Renewal Allocation (SRA)	5,385,982	6,907,789	12,293,771	591,891	7,688,841	8,280,732	4,013,039
School Condition Improvement (SCI)	4,829,007	9,830,850	14,659,857		10,806,242	10,806,242	3,853,615
Temporary Accommodation (TAG)	593,435	780,000	1,373,435	420,256	611,645	1,031,901	341,534
Schools-First Child Care (SFCC)	2,534,227	-	2,534,227		-	-	2,534,227
Full Day Kindergarten (FDK)	3,397,292	-	3,397,292		438,484	438,484	2,958,808
Greenhouse Gas Reduction Funding (GGRF)	755,042	-	755,042		750,134	750,134	-
Community Hub (CH)	594,982	-	594,982		594,982	594,982	-
Total	18,089,967	17,518,639	35,608,606	1,012,147	20,890,327	21,902,474	13,701,223

SITE PURCHASES

Most of the Board’s sites are funded by Education Development Charges (EDC). During 2018/19, the Board purchased a site, Greenlane CHS, in East Gwillimbury.

Any EDC collections in excess of eligible EDC costs must be deferred for future EDC costs. 2018/19 EDC collections were \$6,236,145. As at August 31, 2019, the EDC Reserves balance totals \$20,250,608, decreasing from the 2017/18 balance of \$21,419,962.

SUMMARY

This report complements the Board’s 2018/19 Year-end Financial Report that was presented to the Audit Committee on November 12, 2019. The capital tracking and monitoring process adopted by administration is a multi-faceted and multi-step collaborative process with the objective to address both Ministry and internal capital project financial management requirements.

Prepared by:	Teresa Steenhoek, Senior Financial Analyst, Capital & Finance
Reviewed & Submitted by:	Anthony Yeung, Chief Financial Officer and Treasurer of the Board
Endorsed by:	Ab Falconi, Director of Education

York Catholic District School Board

Report

Memo To: Corporate Services Committee
From: Administration
Date: November 27, 2019
Subject: **Insurance Reports:**
Property Claims
Theft and Damage

Executive Summary:

This report is for information purposes and intended to inform Trustees of on-going property insurance matters. There are five schools that have property claims currently in progress.

Property Claims:

- i) **Father Bressani CHS (July 2018)**- Roof drain pipe coupling failed. The rooms affected by flooding include 1 classroom, 2 offices, and a storage room.
Total damage is estimated to be \$23,000.
- ii) **St Margaret Mary CES (July 2018)** -There are 2 claims related to damage caused by heavy rain.
First a claim for the roof damage and second for damage in the library due to excessive water.
Total damage combined is estimated to be \$52,500 for the two claims.
- iii) **St Maximilian Kolbe CHS (July 2018)**- Defective eye wash station causing flooding damage to 6 classrooms and the dance studio which will require a new floor.
Total damage is estimated to be \$185,000.
- iv) **St. James (February 2019)**- Sprinkler head burst due to cold temperatures.
Total damage is estimated to be \$25,000.

Theft and Damage:

There are no Theft and Damage situations to report at this time.

Prepared and Submitted by: Cindy Smith, Insurance & School Finance Coordinator
Endorsed by: Anthony Yeung, CFO and Treasurer of the Board