



# EXECUTIVE COMMITTEE

Tuesday, December 9, 2025

3:00 p.m.

## PUBLIC MEETING

Watch the Executive Committee Meeting STREAM event on our YCDSB TV Channel:<http://bit.ly/YCDSB-TV>

\* Indicates Addendum

Pages

1. OPENING PRAYER	Maria lafrate
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Lord our God, we seek Your face and long to find You. May we find You as Your people found You in times past. May our hearts come before You in awe and trust and draw strength from You. May many in our time receive Your comfort, for You provide strength and courage to us all. Amen.

2. LAND ACKNOWLEDGEMENT	Maria lafrate
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We are gathered on the ancestral lands and waters of all Indigenous Peoples, who have left their footprints on Mother Earth before us. We respectfully acknowledge, those who have walked on it, those who walk on it now, and future generations who have yet to walk upon it. We pray to the Creator for strength and wisdom that all may continue to serve as stewards of the earth.

3. ROLL CALL	John De Faveri
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4. APPROVAL OF AGENDA	Maria lafrate
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5. MINUTES FROM PREVIOUS EXECUTIVE MEETING	Maria lafrate
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5.a Executive Committee Minutes from November 18, 2025

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6. BUSINESS ARISING FROM PREVIOUS MINUTES	Maria lafrate
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7. MATTERS FOR DISCUSSION	Maria lafrate
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7.a Recognitions/Outside Presentations

7.b Notices of Motion

7.b.1 Audit of YCDSB Purchasing Credit Cards  
(PCards)

Elizabeth Crowe,  
Maria lafrate

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7.c Draft Agenda(s)

7.c.1 Regular Board Meeting - December 16, 2025

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7.d Future Board Meeting Items/Requests

7.e Future Executive Meeting Items

7.f Director's Items

7.g Chair's Items

7.h Trustee Requests

7.i Other

Maria lafrate

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7.i.1	January 2026 Calendar	
7.i.2	List of "Notices of Motions" Outstanding to Date	9

**8. ADJOURNMENT**

Maria lafrate

# PUBLIC MEETING

Minutes  
**Executive Committee Meeting**  
 November 18, 2025

**Chair:** M. Iafrate

**Recorder:** S. Greco

**Present:** M. Barbieri (Virtual - connected at 3:08 pm), M. Iafrate, A. Saggese, J. Wigston, J. De Faveri, J. Sarna

**Guest:** N/A

**Absent (with notice):** N/A

TOPIC	SUBSTANCE/DECISIONS
Opening Prayer	Chair Iafrate opened the meeting at 3:00 pm with a prayer, followed by the Land Acknowledgement.
Roll Call	All Present
Approval of the Agenda	Remove: <i>Elizabeth Crowe's name next to Previous Exec Minutes of October 21, 2025</i> Public Executive Agenda approved as amended. Wigston/Saggese - CARRIED
Previous Exec Minutes	October 21, 2025 - Public Executive Minutes were approved as presented. Iafrate/Saggese - CARRIED
Business Arising	Rutherford Rd and Peter Rupert Development Staff will provide a brief update at the November 25, 2025 Board Meeting and include detailed info as part of their Semi-Annual Development Report in January 2026.
Presentation	N/A
Recognitions/Outside Presentations	N/A
Notices of Motion	N/A
Regular Board Meeting Agenda	The <b>draft Board Agenda for November 25, 2025</b> was reviewed with the following changes.  Add: Recommendation/Changes to Trustee Membership on Standing Committees (Action) <ul style="list-style-type: none"> <li>- Executive Committee (Add A. Saggese)</li> <li>- Human Resources Committee (Remove M. Iafrate and Add M. Barbieri)</li> <li>- Policy Review Committee (Remove M. Iafrate and Add M. Barbieri)</li> </ul> Defer: TRUSTEE MOTION: Exploration of Mobile STREAM Centres - <i>defer to December 16, 2025</i>  Chair Iafrate stated that the Executive Committee is working to streamline Regular Board agenda items by placing them in the appropriate sections—such as discussion or information—to support a consensus agenda and help the meeting move along more efficiently.  Michaela Barbieri connected at 3:08 pm
Policy Review Committee	The <b>draft Policy Review Committee Agenda for December 1, 2025</b> was reviewed with the following changes:  Add: <i>Policy 106 Delegations to the Board</i> as Discussion - PRC will discuss this policy, including how delegations are reviewed and approved, to assess whether there is a more effective method for addressing delegations.  Add: <i>Policy 303 Field Trips &amp; Excursions</i> under Future Items.

Future Board & Exec Cmte Meeting Requests	N/A
Director's Items	N/A
Chair's Items	<p><b>O/S NOTICE OF MOTION: Obligations Relating to Public Funds Spending or Obligations to Protect Public Funds</b>  The Executive Committee agreed to place this item on the December 16, 2025 Regular Board Meeting agenda as a Discussion item in order to reinstate the motion and move it forward.</p> <p><b>O/S NOTICE OF MOTION: Audit of YCDSB Purchasing Credit Cards</b>  The Executive Committee agreed to add this item to the December 16, 2025 Regular Board Meeting as a Discussion item to allow staff to provide an update. <i>Post Meeting - this report was included in the November 25, 2025 Regular Board Agenda as Information.</i></p>
Trustee Request	<p><b>O/S NOTICE OF MOTION: Exploration of Mobile STREAM Centres (J. Wigston)</b>  Vice-Chair Wigston asked to defer her Motion to December 16, 2025 for Discussion.</p>
Other	<p><b>December 2025 Calendar</b> – calendar was reviewed with no changes.</p> <p><b>List of Notices of Motions Outstanding to Date</b> - No changes to the report. See above for Chair's Items and Trustee Request for 3 notations to outstanding motions.</p>
Next Executive Date	<b>Tuesday, December 9, 2025 @ 3:00 pm</b>
Adjournment	3:24 pm – Wigston/Saggese CARRIED



# York Catholic District School Board

**Catholic Education Centre**, 320 Bloomington Road West, Aurora, Ontario L4G 0M1  
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November 19, 2024

## **AUDIT OF YCDSB PURCHASING CREDIT CARDS (PCARDS)**

**Whereas** the York Catholic District School Board is in a deficit and controls need to be in place to ensure that spending is focused on the classroom while at the same time getting the best value for money;

**Whereas** spending of Trustees and the Senior Team is being reviewed by RIAT, including the use of PCards;

**Whereas** transparency and accountability is of paramount importance and an external review of all remaining PCards in the system would help to ensure proper usage and provide additional systemic recommendations for improvement, including the enforcement of spending limits.

### **LET IT BE RESOLVED**

**THAT** an outside accounting firm be hired to perform a full audit of PCards not included in the RIAT audit, including a review of any controls currently in place;

**THAT** the review include recommendations for any changes in policy and/or procedure needed to ensure transparency, accountability and compliance;

**THAT** the review include a recommendation on whether or not the number of PCards in the system should be reduced;

**THAT** once the recommendations are implemented, training for proper usage of PCards take place once a year with all holders.

Respectfully submitted,

Elizabeth Crowe  
YCDSB Chair  
Trustee, Aurora/King/Whitchurch-Stouffville

Maria Iafrate  
YCDSB Vice-Chair  
Trustee, Richmond Hill

**Ref: 2025:01:1119:EC, MI**



**YORK CATHOLIC DISTRICT SCHOOL BOARD  
REGULAR BOARD MEETING  
AGENDA**

**Tuesday, December 16, 2025**

**7:30 p.m.**

**Catholic Education Centre**

**320 Bloomington Rd. West, Aurora, ON. L4G 0M1**

Watch the Regular Board Meeting STREAM event on our YCDSB TV Channel: <http://bit.ly/YCDSB-TV>

<b>1. OPENING PRAYER</b>	Faith Ambassadors
<b>2. LAND ACKNOWLEDGEMENT</b>	Faith Ambassadors
<b>3. ROLL CALL</b>	John De Faveri
<b>4. APPROVAL OF NEW MATERIAL</b>	Maria Lafrate
<b>5. APPROVAL OF THE AGENDA</b>	Maria Lafrate
<b>6. DECLARATIONS OF CONFLICT OF INTEREST FOR CURRENT MEETING</b>	Maria Lafrate
<b>7. DECLARATIONS OF CONFLICT OF INTEREST FROM PREVIOUS MEETING</b>	Maria Lafrate
<b>8. APPROVAL OF PREVIOUS MINUTES</b>	Maria Lafrate
8.a Regular Board Meeting of November 25, 2025	
<b>9. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING</b>	Maria Lafrate
<b>10. CHAIR'S REPORT / UPDATE / INSPIRATIONAL MESSAGES</b>	Maria Lafrate
<b>11. OCSTA BOARD OF DIRECTOR'S UPDATE</b>	Jennifer Wigston
<b>12. DIRECTOR'S REPORT / UPDATE</b>	John De Faveri
<b>13. STUDENT TRUSTEES' REPORT</b>	Sabine Cuesta, Abby Shenouda
<b>14. RECOGNITIONS / OUTSIDE PRESENTATIONS</b>	Maria Lafrate
<b>15. DELEGATIONS</b>	Maria Lafrate
<b>16. JOURNEY TOWARDS OUR VISION – STAFF PRESENTATIONS</b>	
16.a 2024-2025 Director's Annual Report	John De Faveri
16.b Multi-Year Strategic Plan Update - Report #1	Jennifer Sarna
<b>17. ACTION ITEM(S) (including Committee Reports)</b>	
17.a TRUSTEE MOTION: Legal Costs	Theresa McNicol
17.b Policy 106 Delegations to the Board	Jennifer Sarna
17.c Approval of Report No. 2026:01 Policy Review Committee	Angela Saggese
17.d Approval of Report No. 2026:01 Corporate Services Committee	
17.e Receipt of Report No. 2026:02 Special Education Advisory Committee	Angela Grella
17.f Approval of Report No. 2026:02 Committee of the Whole	Jennifer Wigston
<b>18. DISCUSSION ITEM(S)</b>	

18.a	TRUSTEE MOTION: Legal Invoices	Theresa McNicol
18.b	TRUSTEE MOTION: Exploration of Mobile STREAM Centres	Jennifer Wigston
18.c	TRUSTEE MOTION: Obligations Relating to Public Funds Spending or Obligation to Protect Public Funds	Maria Iafrate

**19. INFORMATION ITEM(S)**

19.a	Proposed By-Law Changes to Operational By-Law No. 1	Maria Iafrate
19.b	2024-2025 E.Q.A.O. Results	Anthony Arcadi
19.c	Yonge North Subway Extension Update	Giovanna De Girolamo
19.d	YCDSB Charitable Foundation Update	John De Faveri
19.e	Canadian Cognitive Abilities Test (CCAT) Update	Jennifer Powers
19.f	MYFRP Update - Board - December 16, 2025	Calum McNeil
19.g	January 2026 Calendar	

**20. NOTICES OF MOTION**

**21. FUTURE AGENDA ITEM(S) / REQUEST FOR INFORMATION**

**22. PRAYER TO ST. MICHAEL THE ARCHANGEL**

*St. Michael the Archangel, defend us in battle, be our protection against the wickedness and snares of the devil. May God rebuke him we humbly pray; and do thou, O Prince of the Heavenly Hosts, by the power of God, cast into hell Satan and all the evil spirits who prowl about the world seeking the ruin of souls. Amen.*

**23. ADJOURNMENT**

Next Regular Board Meeting

Tuesday, January 27, 2026 at 7:30 pm



# JANUARY 2026 TRUSTEE SERVICES

## Monthly Virtue: Unity

### February 2026

Feb 3—Policy Review 6:30 pm  
 Feb 4—Director's Council  
 Feb 9—SEAC 6:30pm  
 Feb 10—Corporate Services 6:30 pm (Public)  
 Feb 10—Corporate Services 7:30 pm (Private)  
 Feb 11—Human Resources Committee 5pm  
 Feb 16—Family Day—HOLIDAY  
 Feb 17—Executive 3pm (Public)  
 Feb 17—Executive 4:00 pm (Private)  
 Feb 18—Ash Wednesday  
 Feb 23—Student Success & Pathways 6:30 pm  
 Feb 24—Committee of the Whole 6:30 pm  
 Feb 24—Regular Board 7:30 pm

### March 2026

Mar 2—SEAC 6:30 pm  
 Mar 3—Director's Council  
 Mar 11—Joint Board 4pm  
 Mar 11—Audit Committee 5:30 pm (Public)  
 Mar 11—Audit Committee 6:30 pm (Private)  
 Mar 12—Board-Wide Lenten Mass 1:15 pm  
 Mar 16-20—March Break  
 Mar 23—YCPIC 6:30 pm  
 Mar 30—Apr 3: Holy Week: No Night Meetings

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1 NEW YEAR'S DAY	2	3
4	5	6 Epiphany of Our Lord	7 Director's Council	8	9	10
11	12 6:30pm SEAC	13	14	15	16 P.A. Day (E) OCSTA Trustee Seminar 9 am to 4pm	17 OCSTA Trustee Seminar 9 am to 12pm
18	19 6:30 pm YCPIC	20 Executive 3pm (Public) Executive 4pm (Private)	21	22	23	24
25	26	27 6:30 pm CTW 7:30 pm Regular Board	28	29	30 PA Day (E/S)	31

NOTICES OF MOTION	
2024:04:0916:MI	<b>NOTICE OF MOTION: Obligations Relating to Public Funds Spending or Obligation to Protect Public Funds (M. Iafrate)</b> <p>THAT the practice of calculating mileage using any method other than the TRIP program stop immediately;      THAT a report is brought to the Board of Trustees at its October 2023 Board meeting to include the following:      - Background on the TRIP program including its implementation date and the process used before its implementation;      - A list of all Trustees that have been using a process other than the TRIP, for mileage reimbursement, and how long this alternate mileage calculation has been used for those Trustees in question;      - A detailed summary of all reimbursements made to Trustees using "an alternate mileage calculation process" other than TRIP and how long this alternate process have been used;      - A summary of the calculation of how much the mileage reimbursement would have been had Policy 111 been followed and the TRIP program calculation been used;      - An explanation of the process used whens taff are asked to deviate from any Board policy for the payment of expenses of any sort for staff or Trustees.      THAT all monies in excess of the monies that would have been received by Trustees had they used the TRIP process be immediately reimbursed to ensure public confidence in the process is restored.</p>
NOTICE OF MOTION	September 26, 2023 Regular Board Meeting
INFORMATION	October 30, 2023 Regular Board Meeting
DISCUSSION	November 28, 2023 Regular Board Meeting
ACTION	1/30/2024 - Motion Deferred to March Board Meeting
2025:01:1119:EC, MI	<b>NOTICE OF MOTION: Audit of YCDSB Purchasing Credit Cards (PCards) (E. Crowe, M. Iafrate)</b> <p>THAT an outside accounting firm be hired to perform a full audit of PCards not included in the RIAT audit, including a review of any controls currently in place;      THAT the review include recommendations for any changes in policy and/or procedure needed to ensure transparency, accountability and compliance;      THAT the review include a recommendation on whether or not the number of PCards in the system should be reduced;      THAT once the recommendations are implemented, training for proper usage of PCards take place once a year with all holders.</p>
NOTICE OF MOTION	November 18, 2024 - Executive Committee
INFORMATION	November 26, 2024 Regular Board Meeting
DISCUSSION	December 17, 2024 Regular Board Meeting
ACTION	A report was presented on January 28, 2025 that adequately addressed the stated objectives.

<b>2025:12:0930:TM</b>	<b>NOTICE OF MOTION: Legal Costs (T. McNicol)</b>
	THAT YCDSB release the total spent on all these investigations to be accountable to the Catholic ratepayers.
NOTICE OF MOTION	September 30, 2025 Regular Board Meeting
INFORMATION	October 28, 2025 Regular Board Meeting
DISCUSSION	November 25, 2025 Regular Board Meeting
ACTION	December 16, 2025 Regular Board Meeting
<b>2025:13:1021:JW</b>	<b>NOTICE OF MOTION: Exploration of Mobile STREAM Centres (J. Wigston)</b>
	THAT staff investigate whether there may be efficiencies in transitioning to mobile STREAM centres where teachers are itinerant and hard goods are transported to the host school; THAT the report includes recommendations on increasing access to STREAM learning for exceptional students.
NOTICE OF MOTION	October 21, 2025 Executive Meeting
INFORMATION	October 28, 2025 Regular Board Meeting
DISCUSSION	December 16, 2025 Regular Board Meeting (Deferred from November 25, 2025)
ACTION	
<b>2025:16:1028:TM</b>	<b>NOTICE OF MOTION: Legal Invoices (T. McNicol)</b>
	THAT a request be made to the Ministry to audit all legal costs put forward by Trustees in order to provide transparency to public taxpayers on how their dollars have been spent; THAT the legal cost audit be provided to all stakeholders; THAT the Trustees who voted in favour of continuing with the judicial review, against the advice of legal, be required to pay the money back to the Board so these monies can be properly directed to classrooms.
NOTICE OF MOTION	October 28, 2025 Regular Board Meeting
INFORMATION	November 25, 2025 Regular Board Meeting
DISCUSSION	December 16, 2025 Regular Board Meeting
ACTION	