

**York Catholic District School Board**

**MINUTES**

**POLICY REVIEW COMMITTEE**

June 4, 2024  
(Hybrid)

### In Attendance

**Committee Members:**     **In person:** F. Alexander, A. Grella (Vice Chair), M. Iafrate (Chair), A. Saggese  
**Virtual:**     M. Barbieri

**Absent with Notice:** J. DiMeo

**Other Trustees:** C. Cotton, E. Crowe, J. Wigston

**Administration:** **In Person:** J.Sarna, A. Arcadi, A. Battick, M. Brosens, A. Burnell-Gentile, J. Chiutsi, J. De Faveri, K. Elgawbawry, A. Iafrate, T. Laliberte, S. Morrow, L. Paonessa, T. Pechkovsky, L. Sawicky, J. Tsai, S. Wright  
**Virtual:** D. Candido, S. Wright

**Recording:** A. McMahon

**Presiding:** M. Iafrate - Chair

## 1. CALL TO ORDER/OPENING PRAYER/LAND ACKNOWLEDGEMENT

Committee Chair M. Iafrate opened the meeting at 6:30 pm with a prayer read by the Vice Chair A. Saggese. The Land Acknowledgement was read by J. Sarna.

## 2. ROLL CALL

All PRC Committee Members present with the exception of Trustee DiMeo who was absent with notice.

### 3. APPROVAL OF NEW MATERIAL

N/A

#### 4. APPROVAL OF THE AGENDA

Policy 712 was moved to the October 4, 2024 meeting.

**MOTION: Alexander/A. Saggese**  
**CARRIED**

## 5. DECLARATION OF CONFLICT OF INTEREST

N/A

## 6. APPROVAL OF THE PREVIOUS MINUTES

**THAT** the minutes of March 2024 be approved.

**MOTION: Cotton/Saggese**  
**CARRIED**

## 7. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING

N/A

## 8. OUTSIDE PRESENTATION

N/A

## 9. STAFF PRESENTATIONS

N/A

## **10. ACTION ITEMS**

**a) Policy 117 Code of Conduct**

The policy that was presented incorporates new requirements from Ministry PPM 128. Minor changes were suggested. Recommendation to move as a draft by Trustees Crowe and Cotton, then to an online consultation. Then it is to come back to the October 4, 2024 Policy Review Committee Meeting.

**MOTION:**  
**CARRIED**

**b) Policy 205 Student Government**

J. Sarna presented this policy which was up for review. It now reflects revisions to enhance the transparency and inclusivity of the Student Government process.

**MOTION: Cotton/Crowe**  
**CARRIED**

**c) Policy 208 Student Disability Accommodation**

D. Candido presented this policy which has been revised in collaboration with the Student Services Department, to reflect that YCDSB students with ADHD have access to special education support.

**MOTION: Wigston/Saggese**  
**CARRIED**

**d) Policy 307 Opening Exercises**

A. Arcadi presented this policy which was revised to reflect the consultation feedback which was requested at the previous Policy Review Committee meeting in March.

**MOTION: Wigston/Cotton**  
**CARRIED**

**e) Policy 311 Digital Discipleship**

J. Sarna presented this policy which has also been revised to incorporate the new requirements outlined in PPM 128. This policy will come back for further review and possible consultation.

**MOTION:**  
**CARRIED**

**f) Policy 402 Accommodations for Students**

D. Candido presented this policy which was last reviewed June 21, 2016. The policy now incorporates the new classification of Specialized Educational Intervenor (SEI's).

**MOTION: Crowe/Alexander**  
**CARRIED**

**g) Policy 610 Cannabis, Electronic Cigarettes, Tobacco - A Smoke Free Environment**

This policy has also been revised to incorporate the new requirements outlined in PPM 128.

**MOTION: Crowe/Alexander**  
**CARRIED**

**h) Policy 808 Travel, Meals and Expense Reimbursement**

This procedure was revised to clarify the basis of business travel reimbursement for YCDSB employees.

**MOTION: Crowe/Alexander**

**CARRIED**

**i) Independent Procedure External Organizations, Groups or Individuals Presenting and/or Distributing Material in Our Schools**

This procedure has been revised to reflect new ministry requirements in which schools are to provide detailed notice in advance to parents/guardians whenever guest speakers are invited into their schools. The procedure also now reflects current processes in relation to approvals surrounding distribution of materials in schools.

**MOTION: Saggese/Barbieri**

**CARRIED**

**11. DISCUSSION ITEM(S): N/A**

**12. INFORMATION ITEMS AND FUTURE ITEMS: N/A**

**FUTURE MEETING DATE(S):**

October 8, 2024

**ADJOURNMENT:**

**THAT** the Policy Review Committee meeting adjourned at 9:06 p.m.

**MOTION: Saggese/Barbieri**

**CARRIED**