YORK CATHOLIC DISTRICT SCHOOL BOARD

MINUTES of the Special Board Meeting

Wednesday, February 7, 2024

PRESENT: Members:	In Person: Virtual:	E. Crowe, A. Grella, M. lafrate, A. Saggese, J. Wigston F. Alexander, M. Barbieri, J. DiMeo
Administration:	In Person: Virtual:	J. Sarna N/A
Absent with Notice:	Trustee C. Co	tton
Approved Absence:	Trustee T. Mc	Nicol
Recording Officer:	S. Greco	
Presiding:	E. Crowe, Cha	air of the Board

(In his absence, Director Scuglia designated Jennifer Sarna to act as Director Designate for the Special Committee of the Whole Meeting that preceded the Special Board Meeting)

- 2024:188 CALL TO ORDER / OPENING PRAYER Chair of the Board, Elizabeth Crowe, welcomed everyone to the Special Board Meeting and led the opening prayer at 8:17 pm. The Land Acknowledgement followed.
- 2024:189 ROLL CALL: Trustee C. Cotton Absent with Notice
- 2024:190 APPROVAL OF NEW MATERIAL: NIL
- 2024:191 APPROVAL OF THE AGENDA <u>MOTION: lafrate/DiMeo</u> THAT the agenda be approved as presented. – MOTION CARRIED –
- 2024:192 DECLARATIONS OF CONFLICT OF INTEREST FOR CURRENT MEETING: NIL
- 2024:193 DECLARATIONS OF CONFLICT OF INTEREST FROM PREVIOUS MEETING: NIL
- 2024:194 APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S): NIL
- 2024:195 BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING: NIL
- 2024:196 CHAIR'S REPORT / UPDATE / INSPIRATIONAL MESSAGES: NIL
- 2024:197 OCSTA / BOARD OF DIRECTOR'S UPDATE: NIL
- 2024:198 DIRECTOR'S REPORT / UPDATE: NIL
- 2024:199 STUDENT TRUSTEES' REPORT: NIL
- 2024:200 RECOGNITIONS / OUTSIDE PRESENTATIONS: NIL
- 2024:201 DELEGATIONS: NIL

2024:202 JOURNEY TOWARDS OUR VISION: NIL

2024:203 ACTION ITEM(S) (including Committee Reports):

a) APPROVAL OF REPORT NO. 2024:09 SPECIAL COMMITTEE OF THE WHOLE

Vice-Chair Maria lafrate presented, for approval, Report No. 2024:09 of the Special Committee of the Whole private session held on February 7, 2024.

(i) DECLASSIFIED (Action Items for Approval): NIL

(ii) CLASSIFIED:

MOTION: lafrate/DiMeo

THAT the confidential action items from the Private Session held February 7, 2024, be approved as presented.

- MOTION CARRIED -

b) APPROVAL AUTHORITY SCHEDULE (AA) - TABLE 1

C. McNeil, Chief Financial Officer and Treasurer of the Board provided changes to the Approval Authority Table 1. A third name was added to allow for any two of the primary signers for processing cheque payments efficiently.

MOTION: Saggese/DiMeo

THAT Table 1 be amended as presented.

- MOTION CARRIED -

		Signatures Required	Туре	Authority (Minimum Requirement)
	< \$25,000 or Exceptions (>/= \$25,000 as outlined in Charl A)		Electronic Signatures	Any two of: 1. Director of Education & Secretary of the Board ; and 2. Associate Director 3. Chief Financial Officer & Treasurer of the Board
Cheque Signing	>/= \$25,000	2	Manual Signatures	 Any two of Primary Signers or one Primary Signer and one Secondary signer. Primary Signers: Director of Education & Secretary of the Board Associate Director Chief Financial Officer & Treasurer of the Board Secondary Signers: Manager – Accounting & Financial Services Manager – Budget

TABLE 1 - CHEQUES SIGNING, PAYMENT REGISTER AND SUMMARY, ON-LINE BANKING

2024:204 DISCUSSION ITEM(S): NIL

2024:205 INFORMATION ITEM(S): NIL

2024:206 NOTICES OF MOTION: NIL

2024:207 FUTURE AGENDA ITEM(S) / REQUEST FOR INFORMATION

2024:208 ADJOURNMENT: 8:19 PM <u>ON MOTION: DiMeo/Barbieri</u> and CARRIED

Secretary of the Board

Chair of the Board