



EXECUTIVE COMMITTEE

Watch the Executive Meeting
STREAM
event on our YCDSB TV
Channel:
<http://bit.ly/YCDSB-TV>

Tuesday, January 21, 2025
4:00 pm

PUBLIC MEETING

1. OPENING PRAYER / LAND ACKNOWLEDGEMENT

2. ROLL CALL

3. APPROVAL OF AGENDA

4. MINUTES FROM PREVIOUS EXECUTIVE MEETING: December 11, 2024

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5. BUSINESS ARISING FROM PREVIOUS MINUTES

6. MATTERS FOR DISCUSSION

a) Recognitions/Outside Presentations: N/A

b) Notices of Motion: N/A

c) Draft Agenda(s):

- (i) Regular Board Meeting – January 28, 2025
- (ii) Policy Review Meeting – February 3, 2025
- (ii) Corporate Services (Public) – February 11, 2025

4
6
8

d) Future Board Meeting Items/Requests: N/A

e) Future Executive Meeting Items: N/A

f) Director's Items: N/A

g) Chair's Items:

h) Trustee Requests: N/A

i) Other:

- (i) February Calendar
- (ii) List of "Notices of Motions" Outstanding to Date

10
11

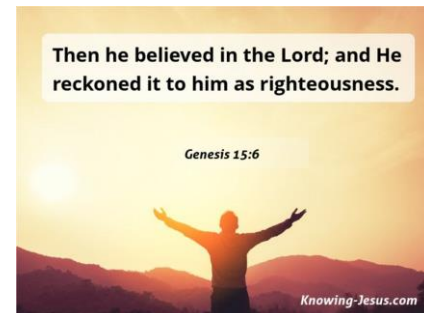
7. ADJOURNMENT

Father in Heaven,

May we come into Your
presence and hear You speak.
May we experience Your true
and living support.
Keep our hearts glad and
thankful for everything.
We entrust ourselves to You
as You keep us in Your Spirit.
Amen.

Then he believed in the Lord; and He
reckoned it to him as righteousness.

Genesis 15:6



Knowing-Jesus.com

LAND ACKNOWLEDGEMENT

*We are gathered on the ancestral
lands and waters of all Indigenous
Peoples, who have left their
footprints on Mother Earth
before us.
We respectfully acknowledge,
those who have walked on it,
those who walk on it now,
and future generations
who have yet to walk upon it.
We pray to the Creator for strength
and wisdom that all may continue
to serve as stewards of the earth.*

PUBLIC MEETING

Minutes
Executive Committee Meeting
December 11, 2024

Chair: E. Crowe

Recorder: S. Greco

Present: E. Crowe, M. Iafrate, A. Saggese, J. Wigston, J. De Faveri, J. Sarna

Guest: N/A

Absent (with notice): N/A

TOPIC	SUBSTANCE/DECISIONS
Opening Prayer	Chair Crowe opened the meeting at 3:00 pm with a prayer, followed by the Land Acknowledgement.
Roll Call	All Present
Approval of the Agenda	Add: <i>Chair's Item: Bishop Boissonneau's 50th Anniversary to Priesthood</i> <i>Director's Item: Cheque Presentation to Rose of Sharon</i> Iafrate/Saggese - CARRIED
Previous Exec Minutes	November 19, 2024 Public Executive Minutes were approved as presented. Iafrate/Saggese - CARRIED
Business Arising	N/A
Presentation	N/A
Recognitions/Outside Presentations	N/A
Notices of Motion	N/A
Regular Board Meeting Agenda	The <i>draft Board Agenda</i> for December 17, 2024 was reviewed with the following changes: <u>MOVE:</u> TRUSTEE MOTION: Audit of YCDSB Purchasing Credit Cards (PCards) from Discussion to Action <u>ADD:</u> 13b - Rose of Sharon (Recognitions / Outside Presentations) <i>Post Meeting - Technology & Skilled Trade report was moved to the January 28, 2025 Regular Board Meeting.</i>
YCPIC Agenda	The draft YCPIC Agenda for January 20, 2025 was reviewed with no changes. An invitation will be sent to all parents inviting them to join the livestream link as the Anti-Human Trafficking Presentation is on the January 20th YCPIC agenda.
Policy Review Committee Agenda	The draft Policy Review Committee Agenda for January 21, 2025 was reviewed with no changes. The Executive Committee noted that Policy 603B and Policy 803 will be asked to go out for community consultation at the January PRC meeting. Associate Director Sarna will email Trustees asking to submit questions in advance before proposed changes are incorporated into <i>Policy 616 Community Use of School</i> .
Future Board & Exec Cmte Meeting Requests	N/A

Director's Items	<p>Cheque Presentation to Rose of Sharon Funds raised from the Angel Fund Bake Sale held at the CEC on Dec 4, 2024 were for Rose of Sharon. They will be invited to attend the December 17, 2024 Regular Board Meeting for an official presentation by the Board of Trustees. <i>Post Meeting - Rose of Sharon is confirmed for December 17, 2024.</i></p>
Chair's Items	<p>Scheduling of Special Board Meeting in January 2025 The Executive Committee agreed that the date will be Wednesday, January 15, 2025 as follows: 6:30 pm - Special Committee of the Whole 8:30 pm - Special Board Meeting</p> <p>Bishop Boissonneau's 50th Anniversary to Priesthood Bishop Boissonneau is the YCDSB Honorary Trustee, it is deserving that he be recognized for celebrating fifty years in priesthood. Communications will be asked to develop an official Board Motion to recognize this momentous occasion. Bishop Boissonneau will be invited to the December or January Board Meeting depending on his availability.</p>
Trustee Request	N/A
Other	<p>January Calendar – the calendar was reviewed with minor changes. List of "Notices of Motions" Outstanding to Date – the list was shared with no changes.</p>
Next Executive Date	<p>Monday, January 20, 2025 @ 3:00 pm <i>Post Meeting - Meeting was moved to Tuesday, January 21, 2025 at 4pm</i></p>
Adjournment	<p>3:20 pm – Saggese/lafrate CARRIED</p>

**YORK CATHOLIC DISTRICT SCHOOL BOARD
AGENDA
REGULAR BOARD MEETING
Tuesday, January 28, 2025
7:30 P.M.**

Watch the Board Meeting
STREAM
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LAND ACKNOWLEDGEMENT

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We pray to the Creator for strength and wisdom that all may continue to serve as stewards of the earth*

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|--|---|----------|
| 1. OPENING PRAYER / LAND ACKNOWLEDGEMENT | Faith Ambassadors | |
| 2. ROLL CALL | J. De Faveri | |
| 3. APPROVAL OF NEW MATERIAL | E. Crowe | |
| 4. APPROVAL OF THE AGENDA | E. Crowe | |
| 5. DECLARATIONS OF CONFLICT OF INTEREST FOR CURRENT MEETING | E. Crowe | |
| 6. DECLARATIONS OF CONFLICT OF INTEREST FROM PREVIOUS MEETING | E. Crowe | |
| 7. APPROVAL OF THE PREVIOUS MINUTES
a) Regular Board Meeting of December 17, 2024
b) Special Board Meeting of December 20, 2024
c) Special Board Meeting of January 21, 2025 | E. Crowe | |
| 8. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING | E. Crowe | |
| 9. CHAIR'S REPORT / UPDATE / INSPIRATIONAL MESSAGES | E. Crowe | 3 |
| 10. OCSTA BOARD OF DIRECTOR'S UPDATE | J. Wigston | |
| 11. DIRECTOR'S REPORT / UPDATE | J. De Faveri | 5 |
| 12. STUDENT TRUSTEES' REPORT | M. Galstyan. S. Cuesta | 7 |
| 13. RECOGNITIONS / OUTSIDE PRESENTATIONS
a) Ontario Council for Exceptional Children - Teacher of the Year Award | | |
| 14. DELEGATIONS | | |
| 15. JOURNEY TOWARDS OUR VISION – STAFF PRESENTATIONS
a) Black Excellence Coaches | S. Abate, J. Heinrich | |
| 16. ACTION ITEM(S) (including Committee Reports)
a) Policy 413 Attendance Support Program
b) Approval of Report No. 2025:05 Committee of the Whole (Jan 28)
c) Receipt of Report No. 2025:02 Special Education Advisory Committee (Jan 13)
d) Receipt of Report No. 2025:01 York Catholic Parent Involvement Committee (Jan 20)
e) Appointment of Supervisory Officer to SAL Committee
f) Stouffville Boundary Amendments | J. Sarna
M. Iafrate
A. Grella
E. Crowe
J. De Faveri
G. De Girolamo | |

17. DISCUSSION ITEM(S)

- a) TRUSTEE MOTION: Audit of YCDSB Purchasing Credit Cards

E. Crowe, M. Iafrate

18. INFORMATION ITEM(S)

- a) 2023-2024 Trustee Expenditures
b) Semi-Annual Development Report
c) Progress Report on Air Conditioning Plan for Elementary Schools
d) February 2025 Calendar

C. McNeil
G. De Girolamo
K. Elgharbawy

19. NOTICES OF MOTION

(Notices of Motion are to be submitted in writing and will return to the subsequent meeting as Information, the following meeting as Discussion, and finally Action at the next Board Meeting.)

20. FUTURE AGENDA ITEM(S) / REQUEST FOR INFORMATION

E. Crowe

21. PRAYER TO ST. MICHAEL THE ARCHANGEL

E. Crowe

St. Michael the Archangel, defend us in battle, be our protection against the wickedness and snares of the devil. May God rebuke him we humbly pray; and do thou, O Prince of the Heavenly Hosts, by the power of God, cast into hell Satan and all the evil spirits who prowl about the world seeking the ruin of souls. Amen.

22. ADJOURNMENT

E. Crowe

**NEXT
REGULAR BOARD MEETING**

**Tuesday, February 25, 2025
7:30 pm**



YORK CATHOLIC DISTRICT SCHOOL BOARD POLICY REVIEW COMMITTEE AGENDA

Catholic Education Centre, Board Room
Monday, February 3, 2025 6:30 P.M.

Prayer

Gracious God, as we come before you today to discuss important matters, we ask for your guidance and wisdom. You are the source of all knowledge and understanding; therefore, we seek your direction in our decision-making process. Help us to listen attentively to one another, with open hearts and minds.

Land Acknowledgement

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	<u>Name</u>	<u>Page</u>
1. OPENING PRAYER	A. Saggese	
2. LAND ACKNOWLEDGMENT	J. Sarna	
3. ROLL CALL	J. Sarna	
4. APPROVAL OF NEW MATERIAL	A. Saggese	
5. APPROVAL OF THE AGENDA	A. Saggese	
6. DECLARATION OF CONFLICT OF INTEREST	A. Saggese	
7. APPROVAL OF THE PREVIOUS MINUTES - December 2, 2024	A. Saggese	
8. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING	A. Saggese	
9. OUTSIDE PRESENTATION(S)	A. Saggese	
10. STAFF PRESENTATIONS	A. Saggese	
11. ACTION ITEM(S):		
a) Governance		
i) Policy 119 Electronic Communications & Social Media	J. Sarna	
ii) Policy 121 Trustee Pregnancy and Parental Leave (NEW)	J. Sarna	
b) Human Resources		
i) Policy 413 Attendance Support Program	R. Antunes	
Attendance Support Program Procedure		
ii) Policy 425 Workplace Harassment	R. Antunes	
Workplace Harassment Procedure		
iii) Policy 427 Workplace Violence	R. Antunes	
Workplace Violence Procedure		
iv) Policy 431 Principal and Vice-Principal Work Year (NEW)	R. Antunes	
c) Community		
i) Policy 603A School Fundraising	C. McNeil	
ii) Policy 603B Fundraising for External Charitable Purposes	C. McNeil	
iii) Policy 616 Community Use of Schools	K. Elgharbawy	
Community Use of Schools Procedure		
d) Finance		
i) Policy 803 School Generated Funds	C. McNeil	
School Generated Funds Procedure		
12. DISCUSSION ITEM(S) (N/A)		
13. INFORMATION ITEM(S) (N/A)		

14. FUTURE ITEMS:

Governance

Policy 101 Meta Policy: Policy Management and Governance

Policy 103 Communication Policy

Policy 108 School Archives

Review Date

March 2025

Sept. 2022

March 2021

Students

Policy 205 Student Government

Policy 210 Pediculosis (Head Lice)

Policy 220 Graduation Exercises in Elementary and Secondary Schools

Nov. 2018

March 2021

March 2028

Program/Curriculum

Policy 304A Research

Policy 304B Internal School Surveys

December 2020

December 2020

Community

Policy 601 Accessibility Standards in Customer Service

Policy 604 Child Care: Early Years, Extended Day, Before and After School Programs

Policy 609 Accessibility Standards for Information and Communications

Policy 615 Educational Partnerships

February 2020

March 2021

May 2019

January 2022

Facilities

Policy 704 Community Planning and Partnerships

Policy 713 Pupil Accommodation Review

NEW Policy Human Rights

October 2020

October 2020

15. FUTURE MEETING DATES: March 18, 2025, June 3, 2025

16. ADJOURNMENT

YORK CATHOLIC DISTRICT SCHOOL BOARD

AGENDA
CORPORATE SERVICES

Regular Session
February 11, 2025
6:30 p.m. – 8:00 p.m.

Watch the Corporate Services Meeting STREAM
event on our YCDSB TV Channel:

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		<u>Page #</u>
1. OPENING PRAYER (see Agenda page 2) / LAND ACKNOWLEDGEMENT	C. McNeil	
2. ROLL CALL	C. McNeil	
3. ELECTION OF CHAIR	C. McNeil	
4. ELECTION OF VICE CHAIR	C. McNeil	
5. COMMITTEE TERMS OF REFERENCE FOR 2025	TBD	3
6. APPROVAL OF NEW MATERIAL	TBD	
7. APPROVAL OF THE AGENDA	TBD	
8. DECLARATION OF CONFLICT OF INTEREST	TBD	
9. APPROVAL OF THE PREVIOUS MINUTES – October 15, 2024	TBD	4-5
10. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING: Nil		
11. OUTSIDE PRESENTATION(S): Nil		
12. STAFF PRESENTATIONS:		
a) IT Strategy	S. Morrow	##-##
b) Updated Business Continuity Plan (BCP) and Crisis Management Plan (CMP)	S. Morrow/J. Kotch	##
c) Classroom Technology Equity Committee Update	J. De Faveri/ S. Morrow/ S. Wright	#
13. ACTION ITEM(S): Nil		
14. DISCUSSION ITEM(S): Nil		
15. INFORMATION ITEM(S):		
a) Snow Removal	K. Elgharbawy	#
b) 2023-24 YCDSB Year-End Reports		
i) General School Budgets (GSB)	C. McNeil	#
ii) School Generated Funds (SGF)	C. McNeil	#
iii) Annual Investment Report	C. McNeil	#
iv) Capital Programs and Projects	K. Elgharbawy	#
c) Purchasing Bid Activity Report	C. McNeil	#
d) OSBIE Insurance Report: Property Claims	C. McNeil	#
16. NOTICE(S) OF MOTION: Nil		
17. FUTURE ITEM(S): Nil		
18. ADJOURNMENT		

**Creator God,
As we journey through this world,
give us the grace to allow your Holy Spirit to work through us.
Help us to speak, think and work with honesty, and compassion,
to celebrate all that is life-giving,
to restore hope where It has been lost,
and to bring about change where it is needed.
We ask this in the name of Jesus Christ, our companion.**

Amen



FEBRUARY 2025

TRUSTEE SERVICES

Monthly Virtue: Wisdom

March 2025

Mar 3—Frost & Fire Games
 Mar 3—SEAC 7pm
 Mar 4—Director's Council
 Mar 5—Ash Wednesday
 Mar 5—Joint Board Consortium 4 pm
 Mar 10-14—March Break
 Mar 18—Executive 3pm (Public)
 Mar 18—Executive 4pm (Private)
 Mar 18—Policy Review 6:30 pm
 Mar 24—Audit 6:30 pm (Private)
 Mar 24—Audit 7:30 pm (Public)
 Mar 25—Committee of the Whole 6:30 pm
 Mar 25—Regular Board 7:30 pm
 Mar 27—Board-Wide Lenten Mass 1:15 pm
 Mar 28—SAL 10am
 Mar 31—YCPIC 6:30 pm

April 2025

Apr 1—Director's Council
 Apr 7—SEAC 7pm
 Apr 9—HRC Committee—5pm
 Apr 14—17—Holy Week (No Night Mtgs)
 Apr 18—Good Friday
 Apr 20—Easter Sunday
 Apr 21—Easter Monday
 Apr 23—Executive 3 pm (Public)
 Apr 23—Executive 4 pm (Private)
 Apr 25—SAL 10am
 Apr 28—YSCPC Elections 3:00 pm
 Apr 29—Committee of the Whole 6:30 pm
 Apr 29—Regular Board 7:30 pm

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
		BLACK HERITAGE MONTH				1
2	3 6:30 pm Policy Review	4	5 Director's Council	6	7	8
9	10 7pm SEAC	11 6:30 pm Corporate Services Public) 8:00 pm Corporate Services (Private)	12 5pm Best Buddies Dance	13	14 Happy Valentine's Day!	15
16	17 Family Day	18	19 3pm Executive (Public) 4pm Executive (Private) 5pm HRC Committee	20	21 10am SAL	22
23	24 6:30 pm Student Success & Pathways	25 6:30 pm CTW 7:30 pm Regular Board	26	27	28	

DATE / MEETING	NOTICES OF MOTION
2024:04:0916:MI	NOTICE OF MOTION: Obligations Relating to Public Funds Spending or Obligation to Protect Public Funds (M. lafrate)
	<p>THAT the practice of calculating mileage using any method other than the TRIP program stop immediately;</p> <p>THAT a report is brought to the Board of Trustees at its October 2023 Board meeting to include the following:</p> <ul style="list-style-type: none"> - Background on the TRIP program including its implementation date and the process used before its implementation; - A list of all Trustees that have been using a process other than the TRIP, for mileage reimbursement, and how long this alternate mileage calculation has been used for those Trustees in question; - A detailed summary of all reimbursements made to Trustees using "an alternate mileage calculation process" other than TRIP and how long this alternate process have been used; - A summary of the calculation of how much the mileage reimbursement would have been had Policy 111 been followed and the TRIP program calculation been used; - An explanation of the process used whens taff are asked to deviate from any Board policy for the payment of expenses of any sort for staff or Trustees. <p>THAT all monies in excess of the monies that would have been received by Trustees had they used the TRIP process be immediately reimbursed to ensure public confidence in the process is restored.</p>
NOTICE OF MOTION	September 26, 2023 Regular Board Meeting
INFORMATION	October 30, 2023 Regular Board Meeting
DISCUSSION	November 28, 2023 Regular Board Meeting
ACTION	1/30/2024 - Motion Deferred to March Board Meeting

2025:01:1119:EC, MI	NOTICE OF MOTION: Audit of YCDSB Purchasing Credit Cards (PCards) (E. Crowe, M. lafrate)
	<p>THAT an outside accounting firm be hired to perform a full audit of PCards not included in the RIAT audit, including a review of any controls currently in place;</p> <p>THAT the review include recommendations for any changes in policy and/or procedure needed to ensure transparency, accountability and compliance;</p> <p>THAT the review include a recommendation on whether or not the number of PCards in the system should be reduced;</p> <p>THAT once the recommendations are implemented, training for proper usage of PCards take place once a year with all holders.</p>
NOTICE OF MOTION	November 18, 2024 - Executive Committee
INFORMATION	November 26, 2024 Regular Board Meeting
DISCUSSION	December 17, 2024 Regular Board Meeting January 28, 2025 Regular Board Meeting
ACTION	