

YORK CATHOLIC DISTRICT SCHOOL BOARD
AGENDA
SPECIAL BOARD MEETING
Tuesday, June 14, 2022
7:30 pm

Watch the Special Board
Meeting STREAM
event on our YCDSB TV
Channel:
<http://bit.ly/YCDSB-TV>

LAND ACKNOWLEDGEMENT

*We are gathered on the ancestral lands and waters of all Indigenous Peoples, who have left their footprints on Mother Earth before us.
We respectfully acknowledge, those who have walked on it, those who walk on it now, and future generations who have yet to walk upon it.
We pray to the Creator for strength and wisdom that all may continue to serve as stewards of the earth.*

- | | | | |
|-----|--|--------------------------|--------|
| 1. | OPENING PRAYER | E. Crowe | |
| 2. | LAND ACKNOWLEDGEMENT | E. Crowe | |
| 3. | ROLL CALL | D. Scuglia | |
| 4. | APPROVAL OF NEW MATERIAL | | |
| 5. | APPROVAL OF THE AGENDA | E. Crowe | |
| 6. | DECLARATIONS OF CONFLICT OF INTEREST FOR CURRENT MEETING | E. Crowe | |
| 7. | DECLARATIONS OF CONFLICT OF INTEREST FROM PREVIOUS MEETING | E. Crowe | |
| 8. | APPROVAL OF THE PREVIOUS MINUTES: N/A | | |
| 9. | BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING | | |
| | a) Pope Francis CES – Response to May 31, 2022 Delegation | T. Pechkovsky | 3 |
| 10. | CHAIR'S REPORT / UPDATE / INSPIRATIONAL MESSAGES: N/A | | |
| 11. | OCSTA BOARD OF DIRECTOR'S UPDATE: N/A | | |
| 12. | DIRECTOR'S REPORT / UPDATE: N/A | | |
| 13. | STUDENT TRUSTEES' REPORT: N/A | | |
| 14. | RECOGNITIONS / OUTSIDE PRESENTATIONS: N/A | | |
| 15. | DELEGATIONS: | | |
| | a) Jeffrey Man: Special Education Advisory Committee (SEAC) | | 9 |
| 16. | JOURNEY TOWARDS OUR VISION – STAFF PRESENTATIONS | | |
| 17. | ACTION ITEM(S) (including Committee Reports): N/A | | |
| | a) 2022-23 Estimates: Proposed Investments and Savings | C. McNeil | 10 |
| | b) Catholic Education Centre HVAC Update | K. Elgharbawy, C. McNeil | 21 |
| | c) TRUSTEE MOTION: School Signage + Supplementary Report | D. Mazzotta | 22 |
| | d) TRUSTEE MOTION: Policy Writer / Advisory (included in 17a above) | M. Iafrate | 25 |
| | e) Approval of Report No. 2022:20 Special Committee of the Whole (June 13, 2022) | M. Marchese | verbal |
| | f) Approval of Report No. 2022:21 Special Committee of the Whole (June 14, 2022) | M. Marchese | verbal |
| 18. | DISCUSSION ITEM(S): N/A | | |
| 19. | INFORMATION ITEM(S) | | |
| | a) Budget Investment: In-House Legal | C. McNeil | 26 |
| | b) Budget Investment: Artificial Turf Field (Domes) Partnership | T. Pechkovsky | 29 |
| | c) Budget Savings: GSB | C. McNeil | 32 |
| | d) High Tech and Bridge Transit-Orientation Communities: Minister's Zoning Orders Update | T. Pechkovsky | 34 |
| | e) Gym Protective Padding Update | K. Elgharbawy | 37 |

- f) Orff Music Rooms Update
- g) Purchasing Bid Activity Report
- h) Insurance Reports: Property Claims
- i) Stouffville Northeast School Site Update

K. Elgharbawy	40
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C. McNeil	53
T. Pechkovsky	55

20. NOTICES OF MOTION

(Notices of Motion are to be submitted in writing and will return to the subsequent meeting as Information, the following meeting as Discussion, and finally Action at the next Board Meeting.)

21. FUTURE AGENDA ITEM(S) / REQUEST FOR INFORMATION

22. ADJOURNMENT

Lord our God,

In the grace of Jesus Christ, we pray to You that Your will may be done for us all.

Through Jesus Christ grant us faith that You love us,

and grant us faith that we may live in Your love and have peace on earth.

Keep us firm and constant, remaining in Your peace and in the inner quiet You give us.

We praise You, Almighty God, that You have sent Jesus Christ and that he has overcome the world.

We praise You that we may rejoice at all times in Your presence.

Amen.

REGULAR BOARD MEETING

Tuesday, June 21, 2022

7:30 PM

YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT

REPORT TO: Board of Trustees

FROM: Administration

DATE: June 14, 2022

RE: **Response to Delegation: Pope Francis CES Cap Exemption**

EXECUTIVE SUMMARY

The purpose of this report is to provide the Board with information regarding a request for an exemption to the Board approved boundary for Pope Francis CES.

In February 2022, the Board approved an amendment to the existing school boundary (Option 5) which imposed a cap on new registrations for all students with the exception of 90 students permitted for junior kindergarten.

BACKGROUND

Pope Francis CES opened in 2016 and is currently operating over its capacity. Consistent with the Board-approved Long-Term Accommodation Plan, Administration conducted a boundary review in January/February 2022 to look at various options to address the enrolment pressures at the school. A virtual Public Information Session was held on February 1, 2022 to present options to the community and to seek feedback. On February 22, 2022 the Board of Trustees approved Option 5, which redirected future development areas and new students (SK-8) from Pope Francis CES to St. Stephen CES. The motion also limited the number of JK registrations to 90 students/year to be selected through a lottery with priority to those students with siblings, and by geography area A, area B and area C, respectively.

DELEGATION

At the May 31, 2022 Board Meeting Trustees received a delegation from a family requesting an exemption from the cap.

The delegation submission (Appendix A) identified a number of presentation points:

1. That the purpose of Option 5 was to keep families together as captured in a number of references to the original report to admit JK Siblings of older students, however the reverse, a sibling of a new JK student was not considered.

2. The emotional stress and mental health concerns for the family with having children in different schools and trauma caused by the older sibling not being admitted to Pope Frances CES,
3. The unique circumstance of having a JK sibling admitted to the school, however not an older sibling.

In response to the delegation Board staff were directed to prepare a report outlining the implications of admitting a JK student's older sibling.

ANALYSIS

Administration was asked to provide the Board with the implications of an exemption to the February 22, 2021 Board Motion, specifically an exception to the enrolment cap for grades SK to 8. The specific situation is the admission of a grade 2 student, who is the sibling of a JK student who was selected through the lottery and is registered for the 2022/2023 school year.

The following is an excerpt from the boundary report of February 22, 2022. The highlighted sections have been added by Administration in reference to this recent request.

Option 5

Pope Francis to include Area A, Area B and Area C (Option 1 Alignment)

St. Stephen to include Area A-1 and Area D AND (Option 1 Alignment)

Implementation of an Enrolment Cap at Pope Francis to reduce future enrolment, as detailed below:

1. *Effective immediately, Pope Francis will not accept any new registrations in SK-Grade 8.*
2. *Any new students (SK-8) wishing to enroll from the Pope Francis attendance area will be redirected to St. Stephen, with transportation provided.*
 - a. *Students who attended Pope Francis for the 2020/21 school year, from within the current attendance area, and who are currently enrolled in online learning at a YCDSB designated 'hub' school, will be eligible to transfer back to Pope Francis for the 2022/23 school year.*
3. *Effective for the 2022/23 school year, new registrations (JK) at Pope Francis will be limited to 90 Junior Kindergarten students each year.*
4. *For the 2022/23 school year, a cutoff date of March 11, 2022 is established for all JK registrations to be submitted. With confirmation to families by mid-April. For future school years, the cutoff date shall be March 1.*
5. *Acceptances will be determined with the following priority and in the following order:*
 - a. *Incoming JK students with existing siblings in the school from:*
 1. *Area A; then*
 2. *Area B; then*
 3. *Area C*
 - b. *Incoming JK students without existing siblings in the school from:*
 1. *Area A; then*
 2. *Area B; then*
 3. *Area C*
6. *All JK registrations will be sorted as per the groupings in item 5 above and admitted by priority, (i.e. JK registration from Area A, who have siblings in the school, would be considered first). If there are more registrations than available places, acceptance will be determined by lottery in order of priority as outlined in #5.*
7. *When the total number of JK acceptances reaches 90, all remaining JK students will be redirected to St. Stephen CES with transportation.*

The intent of the boundary amendment overall was to **reduce enrolment pressure** at the school, the Local Boundary Review Committee (LBRC) recognized that **existing students** at Pope Francis CES, would likely have younger (pre-school) aged siblings. Recognizing a desire to **keep existing families together, priority for JK admission was given to students with an existing sibling in the school**. New families moving to the area are welcome to attend St. Stephen CES together. The LBRC did consider a cap which would allow new students in grades SK to 8 providing there was sufficient space in the class, however due to a number of factors, including the desire to provide clear and predictable admission requirements to the school for families, a hard cap was recommended and approved by the Board.

The delegation has suggested that an older sibling (Grade 2) of a JK registered for the next school year should be accommodated as the situation is unique, citing a number of reasons including the fact that the motion is splitting up their family.

ADMINISTRATION'S RESPONSE:

The communication in the Board Report, the Board Motion etc. were clear that only JK registrations were being received at Pope Francis CES. This family was made aware of the cap on SK-8 students when they chose to keep their JK eligible student in the lottery process for admission into JK.

1. The motion approved in support of the February 22, 2022 boundary amendment was clear there is no admission of students SK to Grade 8.

“Effective immediately, Pope Francis will not accept any new registrations in SK-Grade 8.”

2. The family, by choosing to keep their child in the lottery, initiated the possible outcome of having their two children split between schools. Any anxiety could have been mitigated by choosing to send both students to St. Stephen CES or exercise the TCH19 option to an alternative school where the Grade 2 sibling currently attends school.
3. The motion is specific in identifying “existing students.” The JK student in this situation is not an existing student; they are registered for September 2022/2023.
4. The alternative school, St. Stephen CES, is available to accept both students (JK and Grade 2) therefore keeping the family together and given the distance to the school, the Board would provide bussing to both students. Additionally, should the parent complete a TCH19 at the current school that the Grade 2 sibling attends, a JK spot is currently available.

Regarding the consequences of the Board granting an exception.

1. Administration confirms there is sufficient space in the existing Grade 2 class at Pope Francis CES to admit the additional sibling so from a space perspective the student could be admitted, however,
2. In granting this request the Board opens themselves to additional challenges, including but not limited to the following:
 - a. On what basis are there grounds for a change? What about other delegation requests to the Board for exemptions?
 - b. Are there any other families in a similar situation, who did not enter their JK in the lottery understanding their older child (sibling) would not be admitted to Pope Francis CES
 - c. There are other families who have been denied access to Pope Francis CES based on the application of the approved motions, should these situations also be reviewed?

- i. For example, there are at least two JK siblings of an existing student at Pope Francis CES who missed the deadline for submitting to the lottery. These students have not been accepted. Should that student be reconsidered?
 - ii. If additional student (s) are admitted, is the cap of 90 amended, or is the last lottery student removed?
 - iii. There are currently 9 families from Area A on the JK waitlist who are waiting for a spot should a spot become available. 7 students from Area B and 5 from Area C are also on the waitlist.
- 3. New families will continue to move into the neighborhood as a result of new residential construction and the natural turnover of existing homes. If a decision is made to also consider older siblings being admitted to Pope Francis CES, there are number of concerns:
 - a. Is the existing lottery process appropriate, or should there be a second threshold to consider older siblings.
 - b. Will the consideration of older siblings as part of a JK admission process create greater uncertainty to families and create greater anxiety as families continue to hold out hope of accessing Pope Francis CES.

SUMMARY

The Pope Francis CES Boundary Amendment was passed by the Board of Trustees on February 22, 2022 following a Local Boundary Review Process. The motions passed were developed and clearly outlined for the Board and general public and were approved without modification.

The approved boundary resulted in a cap being placed on enrolment of SK to Grade 8 students at the school with a limited number of JK enrolments permitted annually. The application of the motion in a fair and equitable manner provides for clear communication to stakeholders to minimize uncertainty and manage expectations as it pertains to enrolment to Pope Francis CES.

Administration does not support the above noted request by the delegation of May 31, 2022 regarding admission to Pope Francis CES.

Public Request to Make a Presentation or Present Petition

Inbox

Liana Howell <ycdsb.forms@ycdsb.ca>

Apr 27, 2022, 9:19 PM (12 hours ago)

to board.delegations

Name	Liana Howell
Email Address	
Home Address	
Home Telephone	
Business Telephone	
Name of Group Being Represented (if Applicable)	Anthony Howell
Name of Home School being represented	Pope Francis CES
Are you a York Catholic District School Board employee?	No
Is this request related to a Motion and/or decision of the Board?	Yes
Spokesperson 1 Name	Liana Howell
Spokesperson 1 Email Address	
Spokesperson 1 Address	
Spokesperson 1 Home Telephone	
Spokesperson 2 Name	Anthony Howell
Spokesperson 2 Email Address	
Spokesperson 2 Address	
Spokesperson 2 Home Telephone	
3) Presentation/Petition Details	
Date of Board Meeting	May 10, 2022

Summary of key presentation points:

Is your presentation in an electronic format?	No
Acknowledgement	- I am aware that my delegation presentation will be livestreamed during the Board Meeting.
Form prepared by:	Liana Howell
Date	Apr 27, 2022

Public Request to Make a Presentation or Present Petition

Inbox

Jeffrey Man <ycdsb.forms@ycdsb.ca>

Wed, Jun 1, 11:33 AM
(1 day ago)

to board.delegations

Name	Jeffrey Man
Email Address	
Home Address	
Home Telephone	
Are you a York Catholic District School Board employee?	No
Is this request related to a Motion and/or decision of the Board?	Yes
Spokesperson 1 Name	Jeffrey Man
Spokesperson 1 Email Address	
Spokesperson 1 Address	
Spokesperson 1 Home Telephone	
Spokesperson 2 Address	Canada
3) Presentation/Petition Details	
Date of Board Meeting	Jun 14, 2022
Specific Statement of Issue	The proposed deployment of special education funding and human resources will more effectively serve exceptional learners and contribute to improving student outcomes across the system. I strongly support the proposals as they currently stand.
If Applicable, your key recommendations/suggestions to address the problem/issue:	Recommendation: That trustees support and vote to approve the changes to special education program models as they are presented.
4) Electronic Presentation Details	If your presentation is in an electronic format (Powerpoint, Slides, Audio, Video) the information you provide in this form will help us support you during the presentation. Please submit the request and email a copy of the electronic presentation 48 hours in advance of the Board meeting. Email Presentation to board.delegations@ycdsb.ca
Is your presentation in an electronic format?	Yes
Type of Presentation	Presentation (Powerpoint, Google Slide, Keynote) with no audio and video embedded
Technology Requirements	I plan on using my own device (Macbook, PC or iPad)
Please indicate type of device	PC
Acknowledgement	- I am aware that my delegation presentation will be livestreamed during the Board Meeting.
Form prepared by:	Jeffrey Man
Date	Jun 01, 2022



2022-23 ESTIMATES: PROPOSED INVESTMENTS AND SAVINGS

Special Board Meeting

June 14, 2022

Prepared by: William Kwon, Senior Budget Specialist
Submitted by: Calum McNeil, Chief Financial Officer & Treasurer of the Board
Endorsed by: Domenic Scuglia, Director of Education and Secretary of the Board





Financial Overview

2021-22 Accumulated Surplus

Beginning Balance	\$17.4M
2021-22 Forecast ¹	(\$0.4M)
Projected Ending Balance	\$17.0M

2022-23 In-Year Financial Position

Preliminary Deficit (\$4.7M) ²

1) Assumes Ministry approval to use \$4.1M of proceeds of disposition (POD) to fund COVID-19 expenses

2) Compliance deficit threshold is the lower of 1% of the Board's operating allocation or the board's accumulated surplus for the preceding fiscal year. For YCDSB, this is \$5.9M.



Proposed Investments and Savings Summary

Investment / Savings		Department	Net Impact (\$000's)	Reference
Investments Excluding Legal	One Time - Administration	Plant	500	
		Central	310	
		Sub-Total	810	Slide #4
	Ongoing - Administration	Plant	30	
		Human Resources	201	
		Planning and Operations	114	
		Finance / Information Systems	25	
		Curriculum	129	
		Sub-Total	499	Slide #4
	Ongoing - Trustees	Planning and Operations	49	
		Associate Director	100	
		Sub-Total	149	Slide #5
Legal Investment	Ongoing - Trustees	Director	220	
		Sub-Total	220	Slide #6
		TOTAL INVESTMENTS	1,678	
Savings		Schools	683	
		Plant	250	
		TOTAL SAVINGS	933	Slide #7



Proposed Investments excluding Legal

Department	No.	Item	Description	FTE	(\$000's)			Reference
					Salary & Benefits	Other Expenses	Net Impact	
Plant	I1	CEC HVAC	CEC HVAC system partial project cost	-	-	500	500	Action Item: CEC HVAC Update
Central	I2	CEC Purchase	Land transfer tax and associated legal costs for CEC purchase from Canada Life	-	-	310	310	-
Sub-Total Proposed Investments - One time				-	-	810	810	
Plant	I3	Afternoon Maintenance	HVAC Maintenance Mechanic	1	30	-	30	Appendix 1
Human Resources	I4	Academic Services Specialist	Upgrade existing position to Principal to focus on elementary staffing to support OECTA labour relations issues	-	41	-	41	-
	I5	Support Services Coordinator	Support staffing, recruitment and labour relations	1	89	-	89	-
	I6	HRIS Administrator	Support staffing, sick leave and workplace accommodations transaction under the human resources information system	1	71	-	71	-
Planning and Operations	I7	Con Ed. ONSiS Administrator	Position required to support Con Ed ONSiS reporting to the Ministry of Education	1	80	-	80	-
	I8	Senior Planner	Conversion of a contract position to a permanent Senior Planner Position to support facility partnerships	-	34	-	34	-
Finance/ Information Systems	I9	Cyber Insurance	Cyber insurance policy	-	-	25	25	Appendix 2
Curriculum	I10	STREAM	Bussing, supplies and technology for fully implemented STREAM program.	-	-	129	129	Appendix 3
Sub-Total Proposed Investments - Ongoing				4	345	154	499	



Proposed Investments excluding Legal

Department	No.	Item	Description	FTE	(\$000's)			Reference
					Salary & Benefits	Other Expenses	Net Impact	
Planning and Operations	TI1	Community & 3rd Party Partnership	Oversee design, municipal approvals and construction of artificial turf fields (domed/non-domed)	-	-	49	49	Information Item: Artificial Turf Field (Domes) Partnership
Associate Director	TI2	Junior Policy Advisor	Lead the policy development and review process	1	100	-	100	Action Item: TRUSTEE MOTION: Policy Writer / Advisory
Sub-Total Trustees Proposed Investments - Ongoing				1	100	49	149	
Total Proposed Investments excluding Legal				5	445	1,013	1,458	



Proposed Investment - Legal

Department	No.	Item	Description	FTE	(\$000's)			Reference
					Salary & Benefits	Other Expenses	Net Impact	
Director	TI3	In-house legal	Provide legal support and act as the point of contact for Senior Administration, Principals and Trustees	1	220	-	220	Information Item: In-House Legal
Sub-Total Trustees Proposed Investments - Ongoing				1	220	-	220	
Total Proposed Investments including Legal				6	665	1,013	1,678	



Proposed Savings

Department	No.	Item	Description	(\$000's)			Reference
				Salary & Benefits	Other Expenses	Total	
Schools	S1	School GSB	GSB reduction of 10%	-	683	683	Information Item: GSB
Plant	S2	Budget Challenge	¹⁾ Department budget savings through efficiencies	-	250	250	-
Total Proposed Savings Initiatives				-	933	933	

1) To be identified by 2022-23 Revised Estimates



Appendices - Proposed Investments

1. Plant – Afternoon Maintenance
2. Finance/Information Systems - Cyber Insurance
3. Curriculum – STREAM Bussing and Supplies



Appendix 1: Plant – Afternoon Maintenance

13

Department	No.	Item	Description	FTE	(\$000's)		
					Salary & Benefits	Other Expenses	Net Impact
Plant	I3	Afternoon Maintenance	HVAC Maintenance Mechanic	1	30	-	30

Rationale & Outcome

- Air filtration system maintenance and filter replacement cannot be performed during school hours resulting in overtime costs for daytime staff
- Extra hours may affect staff's working performance and service delivery
- Currently no HVAC Maintenance Mechanics on staff
- Proposal to convert one of the vacant carpenter positions to an afternoon HVAC Maintenance Mechanic and hire one additional HVAC Maintenance Mechanic
- Specialized staff on an afternoon shift can complete the filter replacements, perform preventative maintenance for the air handlers, attend to emergent issues and perform small repairs that cannot be completed during the day
- Afternoon staff can be supervised by the afternoon Facilities Coordinators

Other Considerations

- Requires union approval
- Net salary and benefits costs offset by overtime not incurred



Appendix 2: Finance/Information Systems - Cyber Insurance

19

Department	No.	Item	Description	FTE	(\$000's)		
					Salary & Benefits	Other Expenses	Net Impact
Finance/ Information Systems	19	Cyber Insurance	Cyber insurance policy	-	-	25	25

Rationale & Outcome

- Provides protection and coverage for:
- Event management insurance
 - Security and privacy liability insurance
 - Regulatory action sublimit of liability
 - Media content insurance
 - Network interruption insurance
 - Cyber extortion

Other Considerations

- Adoption of new digital technologies and shift to remote learning increases the risk of a successful breach or cyber attack
- Boards can be held liable for network security incidents and the cost of these incidents can be extremely high
- Students lose instructional hours when network is unavailable
- Mitigates reputational damage from cyber attack
- YCDSB is the only board in Ontario without cyber insurance



Appendix 3: Curriculum – STREAM Bussing and Supplies

I10

Department	No.	Item	Description	FTE	(\$000's)		
					Salary & Benefits	Other Expenses	Net Impact
Curriculum	I10	STREAM	Bussing, supplies and technology for fully implemented STREAM program.	-	-	129	129

Rationale & Outcome

- Transportation will be required for the full school year (four buses a day). In addition, next year we will begin to pilot STREAM Centre offerings with groups of secondary students.
- Virtual reality equipment, software, storage and training will be procured to ensure that the STREAM Centres continue to attract the interest of the system.
- Existing materials and programming require maintenance, upkeep and replenishment (e.g., consumables, 3D printer filament, etc.).

Other Considerations

- This year transportation was only required for three months of the school year (April-June). In addition, the focus was on launching the elementary programming, secondary was not addressed yet.
- Virtual reality equipment had to be deferred due to the health and safety restrictions associated with the pandemic.

York Catholic District School Board

Report

Report To: Corporate Services Committee
From: Administration
Date: June 14, 2022
RE: Catholic Education Centre HVAC Upgrade

EXECUTIVE SUMMARY

This report aims to seek Trustee approval for the Catholic Education Centre HVAC systems in the amount of \$700,000 in the 2021-22 budget and \$500,000 in the 2022-23 budget for a total budget of \$1,200,000.

BACKGROUND

The Consultant's feasibility study outlines the condition of the existing inground loop serving the heat pump system and associated equipment. The inground loop, original to the construction of the CEC (circa 1992), is unfeasible to repair, in very poor condition and is deteriorating rapidly, affecting the operation of the HVAC system in the building. The Consultant estimates that within six months, to a maximum of a year, due to the deterioration (failure of more circuits) of the inground loop, the performance of the HVAC system will not meet the building heating and cooling load. In order to take proactive measures and avoid total failure of the system, the consultant proposes the following recommendation to upgrade the system with the most efficient method possible to proactively prepare for when the inground loop needs to be abandoned:

- Provide a new fluid cooler
- Remove existing fluid cooler and install two new heating boilers
- Revise heat pump loop piping as required
- Provide power and connect to the existing BAS system.

Based on the feasibility report, the estimated budget for the project is \$1,200,000.

The Board hired SAB Engineering consultant to carry out the system design and prepare the tender documents.

RECOMMENDATIONS:

THAT the budget to upgrade the Catholic Education Centre HVAC systems to be approved in the amount of \$700,000 in the 2021-22 budget and \$500,000 in the 2022-23 budget for a total budget of \$1,200,000.



York Catholic District School Board

Catholic Education Centre, 320 Bloomington Road West, Aurora, Ontario L4G 0M1
Telephone (905) 713-2711, 476-2055, 830-6803, (416) 221-5050, 1-800-363-2711
Fax (905) 713-1272

April 26, 2022

NOTICE OF MOTION

SCHOOL SIGNAGE



- Whereas** this Board prides itself on promoting and preserving Catholic Education;
- Whereas** there has been a secular movement in society to undermine our Catholic identity and existence;
- Whereas** the Board needs to reiterate the true message of Jesus Christ in loving all people;

LET IT BE RESOLVED

THAT the message of “We are diverse, we are one in Christ” be erected on the primary exterior front entrances of all our school buildings and to be commenced immediately.

Respectfully submitted,

A handwritten signature in black ink, which appears to read "Dominic Mazzotta".

Dominic Mazzotta
Trustee, Richmond Hill

Reference: 2022:06:0426:DM

Dominic Mazzotta
Trustee – Richmond Hill
Telephone: (416) 221-5051 or (905) 713-2711, Voice Mail Box: 17130
dominic.mazzotta@ycdsb.ca

YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT TO: Board of Trustees
FROM: Administration
DATE: June 14, 2022
RE: School Signage Supplementary Report

EXECUTIVE SUMMARY

The purpose of this report is to provide the Board of Trustees with information about the cost of the signage similar to the front entrance of St. Agnes of Assisi.

SUMMARY

We obtained a quote to install front entrance signage similar to St. Agnes of Assisi signage as seen in the photo below.

The quote for “We are diverse, we are one in Christ” is as follows:

TYPE: CUSTOM FABRICATED, DIMENSIONAL LETTERS
SIZE: 12" HIGH, UPPER AND LOWER CASE
MATERIAL: 1/4" THICK ALUMINUM
STYLE: HELVETICA MEDIUM
FINISH: WHITE OR SATIN SILVER
INSTALLATION: VIA CONCEALED STUDS TO MASONRY WALL UP TO 15' ABG
COST : \$2,996.00 plus HST

SPECIFICATIONS:
Item: Individual Letters
Copy: As shown
Style: Helvetica medium
Size: 12" H letters
Material: 1/4" Aluminum
Finish: White or satin silver
Mounting: Via concealed studs

 **TYPICAL WS MOUNTING**
SEE DETAIL FOR MOUNTING & FASTENING



The signage is eligible to be funded under the maintenance portion of the School Renewal Program (SRA). This funding allows school boards to address maintenance requirements and prioritize expenditures to address facility condition, ventilation, health and safety and general code requirements. YCDSB's annual allocation for the maintenance requirements is \$1.8M plus any carry-forward from the previous year. The majority of this funding is annually allocated to HVAC and BAS maintenance and to accessibility projects such as braille signage, universal washrooms and speciality lifts. A portion is also allocated to school refresh projects such as painting and locally identified small projects.

Prepared Submitted By: Khaled Elgharbawy, Superintendent of Facilities Services and Plant
Endorsed By: Domenic Scuglia, Director of Education

April 26, 2022

POLICY WRITER / ADVISOR

- Whereas** Trustees have the power to draft and amend Policy under the Education Act;
- Whereas** Policies are vital for ensuring consistency in the operations of the Board;
- Whereas** Policy development requires a specific expertise and skill set;
- Whereas** Policy development is important enough that it requires a dedicated person and should not be an additional responsibility of any other job classification.

LET IT BE RESOLVED

THAT a full-time Junior Policy Advisor be hired as soon as possible, with a salary not to exceed \$100,000 (including salary and benefits) who would report to the Associate Director of Education.

Respectfully submitted,

Maria Iafrate
Trustee, Richmond Hill

Ref: 2022:04:0426:MI

York Catholic District School Board

Report To: Board of Trustees

From: Administration

Date: June 14, 2022

Report: Budget Investment: In-House Legal

Executive Summary:

This report presents background information, along with an analysis, of a Trustee proposal to hire in-house legal counsel during 2022-2023.

Background Information:

YCDSB currently does not currently have in-house legal counsel; Board Administration and the Trustees retain the services of external counsel for legal matters.

The issues that require Board Administration and Trustees to seek legal advice are wide ranging, and include, but are not limited to, Human Resources related issues (grievance and arbitration, alleged wrongful acts of employees, workplace harassment, health and safety issues, human rights, employee disciplinary matters, employment contracts, wrongful dismissals claims, etc.), student disciplinary and safe schools, acquisition of properties and contracts, Education Development Charges, lease contracts, procurement contracts, transportation, advice on Board's policies and procedures, interpretation of Education Act and other statutes.

The annual legal expenditures from 2017-2018 are listed in tables below.

(\$ 000's)	2017-18	2018-19	2019-20	2020-21	2021-22 YTD May 31	4 year Average
Total legal expenditures	554	709	494	599	553	589
Less: Capital funded	(36)	(47)	(50)	(44)	(1)	(44)
Less: EDC funded	(90)	(59)	(70)	(109)	(32)	(82)
Operating legal expenses	\$ 428	\$ 603	\$ 374	\$ 445	\$ 520	\$ 463

(\$ 000's)	2017-18	2018-19	2019-20	2020-21	2021-22 YTD May 31	4 year Average
Human Resources	182	384	145	223	128	234
Planning / Operations	62	24	8	42	50	34
Other	184	195	221	181	342	195
Operating legal expenses	\$ 428	\$ 603	\$ 374	\$ 445	\$ 520	\$ 463

- The average annual Operating Legal expenditures for four years (2017-18 to 2020-21) is approximately \$463K.
- In 2018-19, Operating Legal expenditures were higher as a results of grievances and arbitrations for Collective Bargaining (OECTA, CUPE and OSSTF).
- In 2019-20, Operating Legal expenditures were lower due to the COVID-19 shutdown.
- In 2021-22, year-to-date Operating Legal expenditures are higher mainly due to a specific issue.

Peer Review

The following table shows school boards in Ontario with in-house legal counsel, and is based on research conducted on the Provincial Government's 2021 Public Sector Salary Disclosure website.

The average salary level (before benefits) of an in-house legal counsel is approximately \$175K, and for reference.

Name of School Board	Numbers of In-House Legal Counsel	School Board Size (Revenues: \$K)
District School Board Of Niagara	1	\$516
Dufferin-Peel Catholic District School Board	1	\$985
Durham District School Board	1	\$900
Peel District School Board	1	\$1,960
Thames Valley District School Board	1	\$1,040
Toronto Catholic District School Board	4	\$1,210
Toronto District School Board	7	\$3,400
Grand Total	16	

Administration contacted several school boards to learn about their experience of using in-house counsel. The following pros and cons of in-house counsel are based on the feedback received.

Pros:

- Provides legal support and acts as the point of contact for the Senior Administration, Principals and Trustees.
- Provide professional development to staff.

Cons:

- In-house legal is only able to provide counsel on general matters. For high profile or specific issues, external legal advice is still required.
- Turnaround time can be challenging due to the competing priorities from different departments, which can lead to obtaining external legal support.

In Administration's view, it is challenging to estimate the net cost / savings from an in-house counsel, as the amount by which legal bills can be reduced is dependent on the variety, profile and complexity of legal issues. Given YCDSB's historical, normalized legal expenses are in the range of \$400-500k, the "cost neutral" point for hiring an in-house counsel would be (approximately) a 50% or greater reduction in legal fees.

Recommendation:

Increase the frequency of legal fee reporting to Trustees to a quarterly basis, in order to keep Trustees more informed and closer to the details on the ongoing legal expenses, and revisit this issue in one year.

Prepared by:
Submitted by:
Endorsed by:

Grace Liu, Manager of Purchasing Services
Calum McNeil, Chief Financial Officer and Treasurer of the Board
Domenic Scuglia, Director of Education

YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT TO: Board of Trustees

FROM: Administration

DATE: June 14, 2022

RE: Budget Investment: Artificial Turf Field (Domes) Partnerships

EXECUTIVE SUMMARY

The purpose of this report is to provide Trustees with an estimated budget to support the Board Motion regarding Artificial Turf Fields. Specifically, the contracting of facets of the project to external consultants and resources.

BACKGROUND INFORMATION

The Board passed the following motions at the [April 26, 2022](#) Board meeting.

LET IT BE RESOLVED:

THAT the YCDSB is amenable to entertaining proposals from third parties with the intent of providing artificial turf fields, either domed or not domed, at our high schools.

THAT each proposal is evaluated and negotiated to ensure a neutral /positive budgetary impact.

THAT given limited staff resources, consideration be given annually during the budgetary process to allocate funds to facilitate the hiring of contract staff and/or a consultant to deal with the complex process of design and municipal approvals and construction of artificial turf fields (domed/non-domed), as well as any associated legal expenses.

THAT a strategy be developed by Board staff and presented at an In-Camera session of the Board (no later than September 2022).

The above motion requires a budget allocation to support these external resources. To develop this estimate, Administration reviewed the time commitment involved in the recent Holy Cross Dome since December 2020, and estimated costs based on industry hourly rates. Overall the project took over 3 years to complete from initial partnership submission in April 2018 to the opening of the dome in December 2021 (The associated administrative building and all landscaping is anticipated to be completed in June 2022).

ANALYSIS

The following chart illustrates estimated costs with contracting out portions of the planning, negotiating, and construction supervision of the dome. The estimates provided are from this past year, based on staff's involvement in the processing of the Site Plan, Committee of Adjustment, Building Permit, and construction. These costs may vary by stage of the project, experience of the partners in the particular municipality, and the municipality's familiarity with these types of projects.

Summary - Estimated Contractual/ Third Party Assistance to support Holy Cross Dome

Consultant/ Role	\$/hr	Est. Hours.	Est. Annual Cost	Description:
Project Manager (Senior Planner)	\$175.00	500	\$87,500.00	Oversee all aspects of the project. Set deadlines, assign responsibilities, and monitor and summarize progress of the project. Prepare reports regarding the status of the project. Represent the Board's interest (e.g. minimize risk, ensure agreement is followed, etc.), Liaise with Board staff, negotiate/work with with proponent (and their consultants, contractors) and municipality, reviews all work from project support to ensure it is correct/accurate, process Site Plan applications, Committee of Adjustment etc.
Project Support (Planner)	\$125.00	100	\$12,500.00	Assists the project manager with planning related applications (e.g. site plan, committee of adjustment, etc.); reviews all drawings proposed by the proponent submitted to the municipality; set-up of meetings, documentation/meeting minutes, etc.

Commissioning Agent/ Construction Coordinator	\$150.00	240	\$36,000	Responsible for the supervision of the design and construction of the dome. Includes working with the various utilities, architects, our partners, and municipal staff. Site visits, scheduling, inspections, etc. The estimate is based on the experience at the Stouffville Multi Use site.
Total		840	\$136,000.00	

ADDITIONAL CONSIDERATION

Administration has proposed a modification to the current structure to Planning Services to create a Senior Planner position which would assist with the cultivation and implementation of facility partnerships including domes. This position would significantly reduce the reliance on third party contracts, build internal capacity, and generally improve efficiency in the implementation of these projects as well as other partnerships. Assuming the approval of the Senior Planner Position, the majority of the items in this proposal would be completely in house, leaving a reduced reliance on outside assistance. As such the above total of 136,000.00 can be reduced by \$87,500, resulting in a budget request of \$48,500.00 for third party consultants to assist with the implementation of a dome project.

SUMMARY:

Facility Partnerships can greatly enhance the services and facilities offered by the Board to their students. The installation of a four season sports facility provides enhanced athletic facilities which would otherwise be out of reach of the typical school.

The total cost illustrated in the table represents an estimated annual cost for external assistance. Administration's preference will be to utilize existing staff, where workloads permit, to build internal capacity, increase efficiency and to minimize duplication of efforts.

The total budget request to support this motion is \$136,000.00, however if the reorganization of the Planning Services Unit and FTE is approved, the budget request can be reduced to \$48,500.00.

Prepared by: Joachim Tsui, Manager of Planning Services
Submitted by: Tom Pechkovsky, Coordinating Manager of Planning and Operations
Endorsed by: Eugene Pivato, Associate Director

York Catholic District School Board

REPORT

Report To: Board of Trustees
From: Administration
Date: June 14, 2022
Subject: Budget Savings: GSB

EXECUTIVE SUMMARY:

This report proposes a reduction to the 2022-23 General School Budget (GSB) allocated to the elementary and secondary schools to reduce overall pressure to the 2022-23 YCDSB Budget.

BACKGROUND INFORMATION:

Schools are allocated a budget driven principally by enrollment numbers as well as other factors such as ESL, French Immersion and other specialty programs. The following table summarizes the actual GSB spent in 2020-21:

2020-21 GSB Actuals (in \$M)		Expenses
Fund		
Fund 10 - Instructional	5.5	Instructional supplies, printing, textbooks, computers, furniture/equipment
Fund 15 - Office	0.5	Telephone, office supplies, postage
Fund 23 - Library	0.3	Books, computers, equipment
Total	6.3	

The funds are allocated to the school and, based on various priorities, the school determines how the funds are spent. Budget dollars remaining at the end of the fiscal year are carried forward to the following year.

SUMMARY OF GSB POSITIONS:

Due to COVID school closures and employee turnover, the YCDSB schools have accumulated more unspent budget than in the past. Generally, the schools are recommended to keep carryforward to less than 10% and an Admin 133 form has to be filed for GSB Carryforward exceeding 10 percent.

The following table summarizes the GSB carryforward positions pre-COVID and the projected carryforward for 2021-22 as a % of total GSB (the Current Year allocation + Prior Year Carryforward):

	18-19 (Pre-Covid)		21-22 Projected	
	Cfwd (\$M)	Cfwd (as a % of total GSB)	Cfwd (\$M)	Cfwd (as a % of total GSB)
Elementary	0.7	14%	1.1	24%
Secondary	0.4	12%	1.4	33%
Total	1.1	13%	2.6	29%

The following table summarizes the 2022-23 GSB along with the impact of the 10% adjustment and the total GSB allocation after adjustment:

(in \$M)	22-23 Allocation	Proposed 10% Adjustment	Adjusted 22-23 Allocation	21-22 Projected Cfwd	Adjusted 22-23 Available
Elementary	3.6	(0.4)	3.2	1.1	4.3
Secondary	3.2	(0.3)	2.9	1.4	4.4
Total	6.8	(0.7)	6.1	2.6	8.7

With the 10% adjustment to the 2022-23 GSB, the 2022-23 GSB is \$6.1M, which, when supplemented by the \$2.6M carryforward from 2021-22, results in a total available GSB of \$8.7M.

Prepared by:	Jesua Tsai, Manager- Accounting and Financial Services
Reviewed & Submitted by:	Calum McNeil, Chief Finance Officer and Treasurer of the Board
Endorsed by:	Domenic Scuglia, Director of Education and Secretary of the Board

YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT TO: Board of Trustees

FROM: Administration

DATE: June 14, 2022

RE: High Tech and Bridge Transit Oriented Communities - Minister's Zoning Orders Update

EXECUTIVE SUMMARY:

The purpose of this report is to provide Trustees with an update to Administration's April 5, 2022 report to Corporate Services, regarding the Provincial Transit Oriented Communities (TOC) at High Tech (Richmond Hill) and Bridge (Markham) Station areas. Since the last report the province has now issued Enhanced Minister's Zoning Orders (eMZO) for both the Markham and Richmond Hill TOCs.

In these Enhanced Minister's Zoning Orders schools are identified as a permitted use **"within base buildings"** and **"only within podiums"** on specific lands in these TOCs. While schools are a permitted use, it is not a guarantee that school(s) would exist in either of these TOCs as there is no municipal use of site plan control (i.e. with no assistance from the regular planning process or Provincial *Planning Act*) within the eMZO. At this time, it is our understanding that any school site would be subject to a negotiated agreement only if the landowner and municipality agree to accommodate school(s). Planning staff have requested to be part of a provincial working group to discuss these implementation type issues, however given the lack of influence school board planning issues appear to have with the provincial government, we are uncertain if this particular issue can be addressed.

BACKGROUND:

As reported in Administration's April 5, 2022 report to Corporate Services the TOCs at High Tech (Richmond Hill) and Bridge (Markham) Station areas are planned to have approximately 42,000 residential units (up to about 90,000 people). Previous plans by the Province identified only one podium school for all school boards (English and French) between the two TOCs.

On April 14, 2022, the Minister of Municipal Affairs and Housing issued two eMZOs for the TOCs located at High Tech (Richmond Hill) and Bridge (Markham) Station areas for the Yonge North Subway Expansion.

An eMZO is a recently added tool in the *Planning Act* that allows the Minister of Municipal Affairs and Housing to support and expedite the delivery of government priorities like TOCs by streamlining the development approvals process. While similar to a Minister's Zoning Order (including no appeals), when implemented, the enhanced powers of an eMZO allow the Minister to remove municipal use of site plan control and instead require these matters to be dealt with by agreements between landowner(s) and the applicable municipality. The removal of site plan control means stakeholders such as Schools Boards and Conservation Authorities are not required

to be circulated for review and comment, and have no statutory assistance in securing school accommodation.

ANALYSIS:

Ontario Regulations (O. Reg.) 344/22 (Richmond Hill) and 345/22 (Markham) permit a range and mix of residential, commercial and institutional uses to support the development of a TOC.

O. Reg. 344/22 – High Tech (Richmond Hill)

[O. Reg 344/22](#) applies to lands located on the north-east quadrant of Yonge Street and Highway 7 (refer to Map 1), within the existing Richmond Hill Centre Secondary Plan area. The Regulation references “public school” as a permitted use within base buildings (the lower portion of a building that has both an upper tower portion and lower base building portion) and identifies specific locations within the eMZO area where schools can and cannot be built.

Section 4 Richmond Hill Centre (RHC) Zone permits public schools:

(3) In addition to the non-residential uses set out in subsection (2), public schools are permitted within base buildings located in the areas shown as RHC-1 to RHC-4 and RHC-13 on the map referred to in section 2.

The Regulation also outlines the maximum gross floor area, height and number of towers for each of these locations.

While O. Reg 344/22 requires buildings with residential dwelling units to provide a minimum amount of outdoor space dwelling unit, there isn’t a similar provision for outdoor or soft surface play area associated with schools. This means that if a school is located here, there would not be a requirement in the plan for any outdoor play area.

O. Reg. 345/22 – Bridge (Markham)

[O. Reg. 345/22](#) applies to lands located at the intersection of Yonge Street and Langstaff Road East (refer to Map 2) within the existing Markham Langstaff Gateway Secondary Plan. The Regulation identifies “public school” under its Community Amenity 4 (CA4) Exception which allows public schools to be permitted within the podiums of buildings and identifies specific locations within the eMZO area where schools can and cannot be built (Refer to Map 3).

Section 4(2), “Community Amenity 4 Exception” permits public schools:

“xxiii Public Schools, but only within podiums on the lands identified as Community Amenity Exception 6, 8, 11, 12, 16, 17, 18 and 19.”

The areas where schools are permitted in podiums of buildings are adjacent to planned municipal open space areas where “outdoor public school uses” are allowed, meaning schools would share open space with the municipality, if they agree.

NEXT STEPS

eMZO O. Reg. 344/22 (Richmond Hill) and O. Reg. 345/22 (Markham) are now in place to assist in facilitating the development of TOCs. The eMZO do not permit standalone school sites and schools are only permitted in specific parts of each TOC, at the base of a building or in podiums. Public school(s) as a permitted use does not guarantee any will exist or how many. At this point, any school(s) will be subject to the landowner and municipality agreeing to school(s).

The Cities of Richmond Hill and Markham are in the process of negotiating Agreements in Principle with the province for each eMZO, intended to support in part, inter-governmental collaboration and the planning approach that will be applied.

Administration previously met with the Ministry of Infrastructure, Ministry of Education, Infrastructure Ontario and all other York Region school boards (English and French) to convey a number of concerns including, no standalone school sites in either TOCs, no guarantees of schools (even in podiums), insufficient school accommodation needs (Province previously only identified one podium school between all school boards), lack of outdoor play space, no guarantees of capital funding, etc.

Administration will be sending a letter (potentially a joint letter with all other school boards in York Region) to the Ministry of Education, Ministry of Infrastructure, and Infrastructure Ontario expressing these concerns and restating our interest in participating in a working group which would address how school sites (accommodation) will be identified, secured, funded, operate, etc. in each TOC. Based on experience with the Province thus far, Administration does not anticipate the Board's concerns or issues to be favorably addressed.

ATTACHMENTS

Map 1: [Lands subject to O. Reg. 344/22 - High Tech \(Richmond Hill\)](#)

Map 2: [Lands subject to O. Reg. 345/22 - Bridge \(Markham\)](#)

Map 3: [Bridge \(Markham\) CA4 Exceptions that allow public schools as a permitted use in podiums](#)

Prepared by:	Karyn McAlpine-Tran, Planner and Project Analyst; and Joachim Tsui, Manager Planning Services
Submitted by:	Tom Pechkovsky, Coordinating Manager, Planning & Operations
Endorsed by:	Eugene Pivato, Associate Director

York Catholic District School Board

Report

Report To: Board of Trustees
From: Administration
Date: June 14, 2022
RE: Gym Protective Padding Projects Update

EXECUTIVE SUMMARY

This report is intended to provide Trustees with information regarding the status of the gym protective padding projects to comply with the OPHEA (Ontario Physical and Health Education Association) guidelines to install protective padding on the main court goals at all schools that were not compliant

BACKGROUND

The Ontario Physical and Health Education Association (OPHEA) provides guidelines for the protective padding required for playing basketball. The guidelines indicate that "...in situations where student athlete's follow-through could result in contact with a wall and/or stage, protective gym mats or padding must be placed beyond the "key" area, and must extend a minimum of 1.8m (6') up the wall from the baseboard (minimum width of 4.8m (16')). Protective mats or padding must have a minimum thickness of 5cm (2) ..."

The information regarding which schools require additional protective padding adjacent to basketball goals as per the Board motion is provided in the Staff report on May 14, 2019. Appendix A. provides an updated status for all the schools included in this project.

Prepared Submitted By: Khaled Elgharbawy, Superintendent of Facilities Services and Plant
Endorsed By: Domenic Scuglia, Director of Education

APPENDIX A: GYM PROTECTIVE PADDING

AREA	2018-2019	STATUS
North	Our Lady of the Lake	Complete
North	Sacred Heart	Complete
1	Holy Spirit	Complete
South	St Robert	Complete
2	St Joseph the Worker	Complete
South	St Augustine	Complete

AREA	2019-2020	STATUS
North	Cardinal Carter	Complete
North	St Theresa Lisieux	Complete
4	Corpus Christi	Complete
South	Fr M McGivney	Complete
South	St Joan of Arc	Complete
South	Fr Bressani	Complete
4	Fr John Kelly	Complete
North	St Maximilian Kobe	Complete

AREA	2020-2021	STATUS
1	Our Lady of Grace	Complete
1	St Joseph, Aurora	Complete
1	St Thomas Aquinas	Complete
1	St Bernadette	Complete
1	Holy Name	Complete
1	Notre Dame	Complete
1	Our Lady of Annunciation	Complete
1	St Patrick, Schomberg	Complete
1	St Paul	Complete
1	Our Lady of Hope	Complete
1	St John Chrysostom	Complete
1	St Jerome	Complete
1	Canadian Martyrs	Complete
1	St Elizabeth Seton	Complete
1	Light of Christ	Complete
1	Good Shepherd	Complete
1	St Nicholas	Complete
1	Prince of Peace	Complete
1	Holy Spirit	Complete
1	St Mary, Nobelton	Complete
4	St Marguerite d'Youville	Complete
4	St Mary Immaculate	Complete
2	St Anthony	Complete
2	St Michael	Complete

4	St Charles Garnier	Complete
2	Our Lady of the Rosary	Complete
2	St Rene Goupil-St Luke	Complete
2	Blessed Scalabrini	Complete
4	Fr Henri Nouwen	Complete
2	All Saints	Complete
2	St Patrick, Markham	Complete
2	San Lorenzo Ruiz	Complete
2	St Mark	Complete
2	St John XXIII	Complete
2	St Kateri Tekakwitha	Complete
2	St Matthew	Complete
2	St Benedict	Complete
2	St Edward	Complete
2	St Francis Xavier	Complete
2	St Justin Martyr	Complete
2	St Brigid	Complete
2	St Brendan	Complete
3	St Stephen	Complete
3	St Padre Pio	Complete
4	St James	Complete
3	St Emily	Complete
3	St Peter	Complete
4	St David	Complete
3	Our Lady of Fatima	Complete
3	Immaculate Conception	Complete
South	Holy Cross	Complete
3	St Gabriel the Archangel	Complete
3	St Gregory the Great	Complete
4	Divine Mercy	Complete

AREA	2021-2022	STATUS
South	St Jean de Brebeuf	Complete

York Catholic District School Board

Report

Report To: Board of Trustees
From: Administration
Date: June 14, 2022
Report: Orff Music Renovations Projects Update

EXECUTIVE SUMMARY

This report is intended to provide Trustees with an update on the status of the renovations for the Orff music program.

BACKGROUND

In the 2015-2016, 2016-2017, and 2017-2018 school years, \$200,000 per annum was allocated to perform renovations to classrooms designated to be used for the Orff music program. This amount was identified in the 2018-2019 capital plan for Music room renovations and will continue to be identified every year.

The general scope of work for the Orff music room renovations is as follows:

- Selection of designated main music room (typically at the end of the hallway) and separate breakout room. Some schools only have one music room without a breakout room, and the rooms vary in size;
- Demolition and removal of chalkboards, white boards, and vinyl baseboards;
- Install and fasten Tectum soundboard panels to the block wall over top of acoustic insulation between furring strips.
- Installation of soundproofing door gaskets for doors leading to the hallway or other classrooms;
- Installation of automatic drop-down door sweeps;
- Installation of new vinyl baseboard;
- Installation and fastening to the block wall of three (3) school grade millwork shelving units for music equipment storage;
- Install and whiteboards where chalkboards were removed/demolished.

Criteria used to determine a space for a permanent music room include a larger classroom, preferably located at the end of a corridor or adjacent to a service space to minimize disruption to other classes. Once a school identifies a room, the location is reviewed by the music consultant and a Plant and Accommodations Department representative.

Normally, the renovations can be completed in the evenings with minimal impact on the school. This facilitates completing the renovations during the school year from October to May.

The list of the Orff music rooms completed since the 2016-17 until now and those identified for renovations in 2022-23, in Appendix A.

Appendix A: Orff Music Rooms			
Area	2016-2017	Cost	Status
1	Our Lady of Good Counsel	Included in original construction	Completed
2	St Michael the Archangel	Included in original construction	Completed
1	St Thomas Aquinas	11,112	Completed
2	St Joseph the Worker	13,628	Completed
4	St Cecilia	13,240	Completed
Area	2017-2018	Cost	Status
4	St Anne	15,316	Completed
2	Sir Richard Scott	31,401	Completed
3	St Peter	30,324	Completed
3	St John Bosco	13,516	Completed
4	Fr John Kelly	28,856	Completed
South	St Brother Andre	39,783	Completed
Area	2018-2019	Cost	Status
3	San Marco	21,389	Completed
2	St Justin Martyr	25,111	Completed
4	St Mary of the Angels	21,213	Completed
Area	2019-2020		Status
1	Our Lady of Hope	28,232	Completed
2	St Joseph Markham	20,018	Completed
2	St Matthew	29,006	Completed
Area	2020-2021	-	Status
1	Our Lady of Annunciation	27,551	Completed
1	St Joseph Aurora	20,852	Completed
		-	

Area	2021-2022	-	Status
4	Our Lady Help of Christians	36,488	Completed
3	St Andrew	44,793	Completed
1	St Elizabeth Seton	37,437	Completed
2	St Francis Xavier	54,280	Completed
4	St John Paul II	54,087	Completed
4	St Raphael the Archangel	29,708	Completed
Area	2022-2023	Budget	Status
2	St Patrick, M		Proposed
4	Guardian Angels		Proposed
3	Our Lady of Fatima		Proposed
3	St Emily		Proposed
4	Holy Jubilee		Proposed
4	St James		Proposed
3	St Stephen		Proposed

York Catholic District School Board

REPORT

Report To: Board of Trustees
From: Administration
Date: June 14, 2022
Report: Purchasing Bid Activity Report

PURPOSE & SCOPE

This report provides trustees with information regarding purchasing activities for the period from March 29, 2022- June 6, 2022.

BACKGROUND

The attached Purchasing Bid Activity Report (Appendix A), a regular report submitted for Committee information, is generated by the Bid Management System (BMS), a Purchasing Services focused database intended to capture data for every competitive bid processed through Purchasing Services. The report has multiple sections: Bids Awarded within the period covered by the report; Bids Upcoming; Bids Released and Bids Closed.

EXCEPTIONS RE: BIDS

The following explanations are provided for bids exceeding \$100,000 with less than three written vendor submissions for the period covered:

2022-01-P

As reported to and exception approved by Board on May 25, 2022, Electrical Maintenance Supplies contract was awarded to both compliant bidders, an exception to the minimum three written submissions requirement for competitive bids exceeding \$100,000.

2022-30-P

As reported to and exception approved by Board on May 25, 2022, Flameproof Testing and Treatment of Stage Draperies contract was awarded to the single compliant bidder, an exception to the minimum three written submissions requirement for competitive bids exceeding \$100,000.

PURCHASING BID ACTIVITY REPORT

For Board information, attached as Appendix A is the Purchasing Bid Activity Report covering the period March 29, 2022- June 6, 2022.

Prepared by:	Grace Liu, Manager, Purchasing Services
Submitted by:	Calum McNeil, Chief Financial Officer and Treasurer of the Board
Endorsed by:	Domenic Scuglia, Director of Education

APPENDIX A

Purchasing Bid Activity Report Tenders, RFPs, Quotations and Pre-Qualifications March 29, 2022- June 6, 2022

	Page
Bids Awarded	1
Bids Upcoming.....	4
Bids Released	5
Bids Closed.....	6

**Purchasing Bid Activity Report
Tenders, RFPs, and Quotations
As at 2022-06-06**

Bids Awarded - Mar 29/22 to Jun 06/22																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2022-135-P (OECM# 2019-341)	IT Project Based Professional Services for Energy Management	\$25k to \$75k	N/A	Awarded	9-May-22	16-May-22	31-May-22	ML	Green PI Inc	1	\$69,060	\$69,060	1-Jun-22 to 31-May-23	0	1/1/1	OECM	OECM
2022-122-Q	IBM Spectrum Protect Suite (IT)	< \$25k	N/A	Awarded	24-Mar-22	9-Apr-22	22-Apr-22	ML	Sentia Solutions	1	\$20,440	\$20,440	1-Jul-22 to 30-Jun-23	0	3/2/2	n/a	n/a
2022-118-Q	St. Theresa Theatre Lighting Update	\$25k to \$75k	N/A	Awarded	1-Feb-22	31-Mar-22	11-Apr-22	ML	Solotech	1	\$49,778	\$49,778	11-Apr-22 to 10-Jun-22	0	3/3/3	n/a	n/a
2022-115-Q	Virtual Platform for Interview Skills (Curriculum)	< \$25k	N/A	Awarded	1-Mar-22	29-Mar-22	29-Mar-22	ML	INSTAGE	1	\$12,500	\$12,500	29-Mar-22 to 28-Mar-23	0	4/4/3	n/a	n/a
2022-113-T	Fire Alarm Replacement - Divine Mercy CES	\$25k to \$75k	N/A	Awarded	12-Apr-22	2-May-22	5-May-22	ML	Tolex Enterprises Ltd	1	\$111,721	\$111,721	16-May-22 to 31-Jul-22	0	0/8/8	n/a	n/a
2022-112-T	Fire Alarm Replacement - St. Anne CES	\$25k to \$75k	N/A	Awarded	12-Apr-22	2-May-22	5-May-22	ML	Tolex Enterprises Ltd	1	\$59,823	\$59,823	16-May-22 to 31-Jul-22	0	0/8/8	n/a	n/a
2022-107-T	Accessibility - SPNE Pope Francis Reno	\$75k to \$250k	N/A	Awarded	4-Apr-22	25-Apr-22	4-May-22	KM	West Metro Contracting Inc	1	\$205,500	\$205,500	4-Jul-22 to 26-Aug-22	0	12/9/9	n/a	n/a
2022-105-Q	IBM SAN & Server Maintenance (IT)	< \$25k	N/A	Awarded	4-Mar-22	19-Mar-22	4-Apr-22	ML	Park Place Technologies Canada ULC	1	\$15,501	\$15,501	1-May-22 to 30-Apr-23	0	4/2/2	n/a	n/a
2022-100-T	Painting - Catherine of Siena, St. Edward and St. Patrick (Schomberg)	> \$250k	N/A	Awarded	11-Mar-22	28-Mar-22	7-Apr-22	KM	DASD Contracting, Direct Construction	2	\$173,569	\$173,569	4-Jul-22 to 27-Aug-22	0	13/8/8	n/a	n/a
2022-98-P	Electric Motors, Pumps & Related Supplies	\$75k to \$250k	\$25k to \$75k	Awarded	8-Feb-22	7-Mar-22	30-Mar-22	JR	Bert Thomas, Carsor Electric	2	\$150,000	\$30,000	1-Apr-22 to 31-Mar-23	4	0/4/3	York boards	YCDSB

Bids Awarded - Mar 29/22 to Jun 06/22																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2022-85-T	Boiler Replacement - St Agnes of Assisi	> \$250k	N/A	Awarded	8-Apr-22	11-May-22	16-May-22	ML	Pipe-All Plumbing & Heating Ltd	1	\$475,000	\$475,000	18-May-22 to 30-Sep-22	0	14/5/5	n/a	n/a
2022-84-T	Boiler Upgrade - Holy Jubilee CES	> \$250k	N/A	Awarded	14-Apr-22	12-May-22	16-May-22	ML	Stellar Mechanical Inc	1	\$644,340	\$644,340	6-Jun-22 to 30-Sep-22	0	13/7/7	n/a	n/a
2022-74-T	Roofing - Our Lady of Hope	> \$250k	N/A	Awarded	5-May-22	20-May-22	24-May-22	KM	Provincial Industrial Roofing & Sheet Metal Co Ltd	1	\$1.01M	\$1.01M	30-Jun-22 to 19-Aug-22	0	6/6/6	n/a	n/a
2022-73-T	Roofing - Fr. Henri Nouwen (solar)	> \$250k	N/A	Awarded	5-Apr-22	20-Apr-22	26-Apr-22	KM	Simple Gooder Roofing	1	\$990,225	\$990,225	30-Jun-22 to 19-Aug-22	0	5/5/5	n/a	n/a
2022-72-T	Roofing - Divine Mercy (solar)	> \$250k	N/A	Awarded	16-Mar-22	2-Apr-22	4-Apr-22	KM	Atlas-Apex Roofing Inc	1	\$1.29M	\$1.29M	30-Jun-22 to 19-Aug-22	0	7/7/7	n/a	n/a
2022-71-T	Roofing - Blessed Trinity (solar)	> \$250k	N/A	Awarded	17-Feb-22	9-Mar-22	29-Mar-22	KM	Atlas-Apex Roofing Inc	1	\$1.92M	\$1.92M	30-Jun-22 to 19-Aug-22	0	7/7/7	n/a	n/a
2022-69-T	Grounds Work - St. Gregory the Great	> \$250k	N/A	Awarded	9-May-22	27-May-22	31-May-22	KM	Peltar Paving & General Contracting	1	\$869,487	\$869,487	4-Jul-22 to 19-Aug-22	0	5/3/3	n/a	n/a
2022-67-T	Grounds Work - St Peter	> \$250k	N/A	Awarded	16-Mar-22	6-Apr-22	6-Apr-22	KM	IPAC	1	\$998,496	\$998,496	4-Jul-22 to 19-Aug-22	0	8/4/4	n/a	n/a
2022-63-T	Grounds Work - Blessed Scalabrini	> \$250k	N/A	Awarded	20-Apr-22	5-May-22	18-May-22	KM	Wyndale Paving	1	\$1.10M	\$1.10M	4-Jul-22 to 19-Aug-22	0	7/4/4	n/a	n/a
2022-62-T	Grounds Work - Holy Spirit	> \$250k	N/A	Awarded	1-Apr-22	20-Apr-22	22-Apr-22	KM	Ashland Constructor Group Ltd	1	\$754,118	\$754,118	4-Jul-22 to 19-Aug-22	0	6/4/4	n/a	n/a
2022-61-T	Flooring - Moisture lifting tiles, work rooms, 106 & 109 - St Theresa of Liseux	\$25k to \$75k	N/A	Awarded	5-May-22	24-May-22	7-Jun-22	KM	Joe Pace & Sons Construction	1	\$91,189	\$91,189	4-Jul-22 to 15-Aug-22	0	11/6/6	n/a	n/a

Bids Awarded - Mar 29/22 to Jun 06/22																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2022-53-Q	Actuarial Services	\$25k to \$75k	< \$25k	Awarded	1-Apr-22	8-Apr-22	8-Apr-22	SB	SBCI	1	\$23,400	\$7,800	30-Jun-22 to 1-Jul-25	0	4/2/2	n/a	n/a
2022-52-A	Pre-Qualification of Student Photography & Yearbook suppliers	N/A	N/A	Awarded	25-Jan-22	25-Feb-22	31-Mar-22	SB	AMK Mechanical Construction, Brightpics Inc., Centc Studios Inc o/a Centc Photography, Clear Images Photography Edge Imaging Toronto Inc.c, Focus Imaging Inc., Friesens Yearbooks, Hall Imaging, Herff Jones Canada, Imprimerie Le Laurentien, Jostens Canada Ltd., Lifetour Canada, Northcott Photography Inc. O// Green Apple Studio, Pegasus School Images, PhotoVision: School Photography Co.	15	\$0	\$0	31-Mar-22 to 31-Mar-24	3	0/15/15	n/a	n/a
2022-33-T	Childcare Addition - St. Rene Goupil (re-tender)	> \$250k	N/A	Awarded	20-Jan-22	18-Feb-22	6-May-22	KM	1568796 Ontario Inc. o/a RENOKREW	1	\$3.13M	\$3.13M	23-May-22 to 3-Aug-23	0	15/9/9	n/a	n/a
2022-30-P	Flameproof Testing and Treatment of Stage Draperies Services	\$75k to \$250k	\$25k to \$75k	Awarded	4-Mar-22	1-Apr-22	26-May-22	SB	On Site Drapery Cleaners	1	\$325,000	\$65,000	26-May-22 to 14-May-25	2	0/1/1	n/a	n/a
2022-21-P	Catch Basin Cleaning Services	> \$250k	\$25k to \$75k	Awarded	7-Mar-22	30-Mar-22	14-Apr-22	SB	Dambro Environmental Inc.	1	\$694,814	\$138,963	15-Apr-22 to 14-Apr-23	4	0/3/3	York boards	YCDSB
2022-15-P	Telecommunications: Public Switched Telephone Network(PSTN) Services	> \$250k	\$75k to \$250k	Awarded	26-Oct-21	30-Nov-21	22-Apr-22	ML	Bell Canada	1	\$500,000	\$100,000	27-Apr-22 to 26-Apr-25	2	0/4/4	n/a	n/a
2022-01-P	Maintenance Supplies - Electrical	> \$250k	\$75k to \$250k	Awarded	15-Mar-22	11-Apr-22	26-May-22	JR	Franklin Empire, Hill Supplies	2	\$1,000,000	\$200,000	1-Jun-22 to 31-May-23	4	0/2/2	York boards	YCDSB

Bids Upcoming - All																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2023-01-P (CRFP-2022-04)	Office Paper	N/A	N/A	Upcoming	TBD	TBD	TBD	JR		0	n/a	n/a	TBD to TBD	0	0/0/0	YPC	YCDSB
2022-132-Q	Ten (10) Maintenance Vehicle Lease	\$75k to \$250k	\$25k to \$75k	Upcoming	TBD	TBD	TBD	ML		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2022-131-A	Pre-qualification of Student Travel & Tour Providers	N/A	N/A	Upcoming	TBD	TBD	TBD	SB		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2022-130-P (OECM-201	Networking Products and Related Services (Zscaler)	> \$250k	N/A	Upcoming	TBD	TBD	TBD	ML		0	n/a	n/a	TBD to TBD	0	0/0/0	OECM	OECM
2022-106-P	Audio Visual Equipment + Installation	N/A	N/A	Upcoming	TBD	TBD	TBD	ML		0	n/a	n/a	TBD to TBD	0	0/0/0	York boards	YRDSB
2022-101-T	Painting - Divine Mercy	\$75k to \$250k	N/A	Upcoming	TBD	TBD	TBD	KM		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2022-97-P	HVAC Coil Cleaning Services	> \$250k	\$75k to \$250k	Upcoming	TBD	TBD	TBD	ML		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2022-55-T	Electrical Services for Portables	N/A	N/A	Upcoming	TBD	TBD	TBD	KM		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2022-16-P	Filtration Products - Supply and Delivery (OECM)	> \$250k	> \$250k	Upcoming	TBD	TBD	TBD	ML		0	n/a	n/a	TBD to TBD	0	0/0/0	OECM	OECM
2022-02-P	Real Estate Services	> \$250k	> \$250k	Upcoming	TBD	TBD	TBD	SB		0	n/a	n/a	TBD to TBD	0	0/0/0	York boards	YCDSB

Bids Released - All																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2022-136-T	Grounds Work - Notre Dame	> \$250k	N/A	Released	1-Jun-22	16-Jun-22	TBD	KM		0	n/a	n/a	4-Jul-22 to 19-Aug-22	0	12/0/0	n/a	n/a
2022-133-P (22R148)	Water Testing for Lead	> \$250k	\$25k to \$75k	Released	26-May-22	23-Jun-22	TBD	ML		0	n/a	n/a	1-Sep-22 to 31-Aug-25	2	0/0/0	York boards	YRDSB
2022-129-T	Calming Room - Light of Christ	\$25k to \$75k	N/A	Released	19-May-22	7-Jun-22	TBD	KM		0	n/a	n/a	4-Jul-22 to 26-Aug-22	0	11/0/0	n/a	n/a
2022-128-T	Calming Room - St. John Chrysostom	\$25k to \$75k	N/A	Released	19-May-22	7-Jun-22	TBD	KM		0	n/a	n/a	4-Jul-22 to 26-Aug-22	0	11/0/0	n/a	n/a
2022-127-T	Calming Room - Our Lady of Grace	\$25k to \$75k	N/A	Released	19-May-22	7-Jun-22	TBD	KM		0	n/a	n/a	4-Jul-22 to 26-Aug-22	0	11/0/0	n/a	n/a
2022-103-P	CCTV- Repair Services	> \$250k	\$75k to \$250k	Released	18-May-22	13-Jun-22	TBD	JR		0	n/a	n/a	15-Jun-22 to 31-May-25	3	0/0/0	n/a	n/a
2022-70-T	Grounds Work - Holy Cross	> \$250k	N/A	Released	3-Jun-22	20-Jun-22	TBD	KM		0	n/a	n/a	11-Jul-22 to 26-Aug-22	0	6/0/0	n/a	n/a
2022-43-P	Office Supplies	> \$250k	> \$250k	Released	17-May-22	13-Jun-22	TBD	SB		0	n/a	n/a	1-Sep-22 to 31-Aug-25	2	0/0/0	YPC	YCDSB

Bids Closed - All																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2022-91-T	Washrooms/Plumbing - St. Gabriel the Achange	\$75k to \$250k	N/A	Closed	12-May-22	26-May-22	TBD	KM		0	\$66,499	\$66,499	5-Jul-22 to 19-Aug-22	0	12/6/6	n/a	n/a
2022-90-T	Washrooms/Plumbing - St. Margaret Mary	\$75k to \$250k	N/A	Closed	12-May-22	26-May-22	TBD	KM		0	\$93,455	\$93,455	5-Jul-22 to 19-Aug-22	0	12/6/6	n/a	n/a
2022-89-T	Washrooms/Plumbing - St. John Bosco	\$75k to \$250k	N/A	Closed	12-May-22	26-May-22	TBD	KM		0	\$39,168	\$39,168	5-Jul-22 to 19-Aug-22	0	12/7/7	n/a	n/a
2022-83-A	Prequalification - CCTV Installation Services	N/A	N/A	Closed	6-May-22	31-May-22	TBD	JR		0	n/a	n/a	15-Jun-22 to 31-May-25	3	0/7/7	n/a	n/a
2022-78-T	IRAP Phase II and Main Office Reno - Sacred Heart	> \$250k	N/A	Closed	18-May-22	6-Jun-22	TBD	KM		0	n/a	n/a	4-Jul-22 to 19-Aug-22	0	12/4/4	n/a	n/a
2022-59-T	Specials Needs Washroom/calming room/lift - St. Mark	> \$250k	N/A	Closed	19-May-22	3-Jun-22	TBD	KM		0	n/a	n/a	2-Jul-22 to 26-Aug-22	0	12/3/3	n/a	n/a
2022-58-T	Barrier Free Washroom Calming Room -St. Kateri Tekawitha	> \$250k	N/A	Closed	19-May-22	3-Jun-22	TBD	KM		0	n/a	n/a	5-Jul-22 to 26-Aug-22	0	12/4/4	n/a	n/a
2022-40-P	Waste Removal Service	> \$250k	> \$250k	Closed	1-Apr-22	6-May-22	TBD	KM		0	n/a	n/a	1-Aug-22 to 31-Jul-25	3	3/3/3	York boards	YRDSB
2022-38-P	General Contracting Services- Time and Material contract (under	> \$250k	> \$250k	Closed	4-Jan-22	31-Jan-22	TBD	KM		0	n/a	n/a	15-Jun-22 to 31-Mar-24	3	0/12/12	n/a	n/a
2022-37-P	Student Uniforms	> \$250k	> \$250k	Closed	11-Apr-22	10-May-22	TBD	JR		0	n/a	n/a	1-Jul-23 to 30-Jun-28	3	0/2/2	n/a	n/a
2022-04-P	Employee Assistance Program (EAP)	> \$250k	\$75k to \$250k	Closed	29-Apr-22	25-May-22	TBD	JR		0	n/a	n/a	1-Sep-22 to 31-Aug-25	2	0/6/6	n/a	n/a

Bids Closed - All																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2022-03-P	Employee Wellness Program	< \$25k	\$25k to \$75k	Closed	4-May-22	30-May-22	TBD	JR		0	n/a	n/a	1-Sep-22 to 31-Aug-25	2	0/2/2	n/a	n/a

York Catholic District School Board

Report

Memo To: Board of Trustees
From: Administration
Date: June 14th, 2022
Subject: **Insurance Reports:**
Property Claims

Executive Summary:

This report is for information purposes and intended to inform Trustees of ongoing property insurance matters. There are two schools that have a property claim currently in progress.

Property Claims:

Currently, there are outstanding property claims at St. Theresa of Lisieux CHS and St Joseph the Worker CES.

Prepared by: Cindy Smith, Insurance & School Finance Coordinator
Submitted by: Calum McNeil, Chief Financial Officer and Treasurer of the Board
Endorsed by: Domenic Scuglia, Director of Education and Secretary of the Board

York Catholic District School Board

Insurance Report - PROPERTY CLAIMS
as of May 31st, 2022

School	Date of Incident	Description	Estimated Value *	Expenses To Date	Deductible	Claim Number
St Joseph the Worker	1/9/2022	The building and contents sustained water damage due to freezing of a heating coil within the duct assembly. Majority of work has been done. Some drywall still needs to be replaced.	\$25,000	\$12,491	\$10,000	29416
St Theresa Lisieux CHS	7/15/2021	Lightning struck the school's portable resulting in a fire. This claim is about 2/3 of the way complete.	\$300,000	\$222,838	\$10,000	29241

* The estimated value of each claim is anticipated by the adjuster assigned to the claim and the YCDSB controller. This will only change if something substantial is discovered during the remediating process.

YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT TO: Board of Trustees
FROM: Administration
DATE: June 14, 2022
RE: Stouffville Northeast School Site-Update

EXECUTIVE SUMMARY

This report is intended to provide the Board with information regarding the Lincolnville GO Land Use Study in the Town of Whitchurch-Stouffville, which proposes a relocation for the Stouffville Northeast Catholic elementary school site.

Included in this report are updated residential unit estimates for the study area as well as maps illustrating the revised school site location. Administration supports the revised location.

BACKGROUND

In April 2016, the Board designated the Stouffville Northeast Catholic elementary school site within the Town of Whitchurch-Stouffville's 'Phase 3 lands' as part of Official Plan Amendment No. 137 (OPA 137). The school site as provided by the Town in OPA 137 is located with frontage onto 10th Line and historically had a small manufacturing business on the premises.

OPA 137 was adopted by the Town in June 2016 and subsequently appealed to the Ontario Municipal Board, now known as the Ontario Land Tribunal (OLT).

Following the adoption of OPA 137, Metrolinx announced that it was expanding its Lincolnville (now Old Elm) GO Station to include lands south west of Bethesda Sideroad and 10th Line. In light of the new GO Station, the Town of Whitchurch-Stouffville has undertaken a subsequent land use study that proposes increased residential density targets in the vicinity of the GO Station.

LINCOLNVILLE GO STATION LAND USE STUDY

The Lincolnville GO Land Use study recognizes the potential for increased residential densities in the vicinity of the GO Station, and is now proposed as a Major Transit Station Area by York Region.

Residential Units

As detailed in Table 1, the Lincolnville GO Land Use study proposes increased densities to that which was previously planned as part of OPA 137.

Table 1: Stouffville North East Unit Estimates

Unit Type	OPA 137 (Northeast) October, 2013	Lincolnville GO Land Use Study Area November, 2021
Low Density	739	399
Medium Density	321	2,284
High Density	139	588+130 Retirement
Total	1,199	3401

Administration has actively participated in stakeholder sessions throughout the study and continues to advocate for the requirement of a Catholic elementary school to serve the area over the long term.

Recognizing the constraints of the current school site location on 10th Line, the Lincolnville/Old Elm GO Station Land Use Study proposes to relocate the school site to the east side of 10th Line, as shown on Appendix 2. The new location is advantageous for a number of reasons, such as its removal from fronting onto a major road (10th Line), greater separation from the future Old Elm GO Station, and a general location within a residential neighborhood with greater potential to achieve an adequate school site.

Administration supports the revised school site location.

SUMMARY

Administration will continue to monitor the Lincolnville GO Land Use Study as it proceeds through the development approval process and will report back to the Board with updates as necessary.

ATTACHMENTS


Appendix 1 - [Stouffville Northeast School Site Overview Map](#)

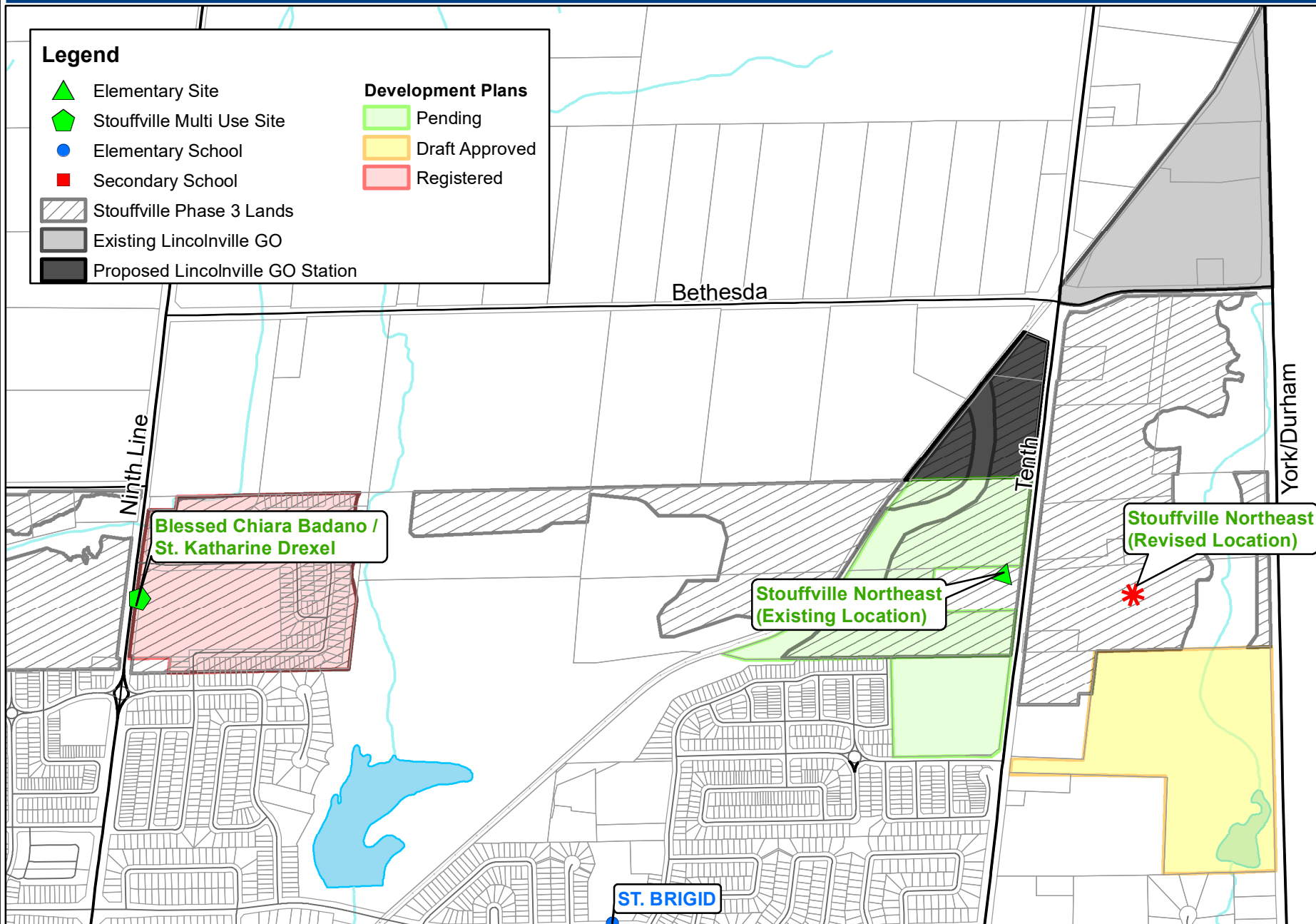
Appendix 2 - [Land Use Plan](#)

Prepared by: Adam McDonald, Assistant Manager, Planning Services
Submitted by: Tom Pechkovsky, Coordinating Manager of Planning and Operations
Endorsed by: Eugene Pivato, Associate Director

Stouffville Northeast School Site

Legend

- | | |
|---|--|
|  Elementary Site | Development Plans |
|  Stouffville Multi Use Site |  Pending |
|  Elementary School |  Draft Approved |
|  Secondary School |  Registered |
|  Stouffville Phase 3 Lands | |
|  Existing Lincolnville GO | |
|  Proposed Lincolnville GO Station | |



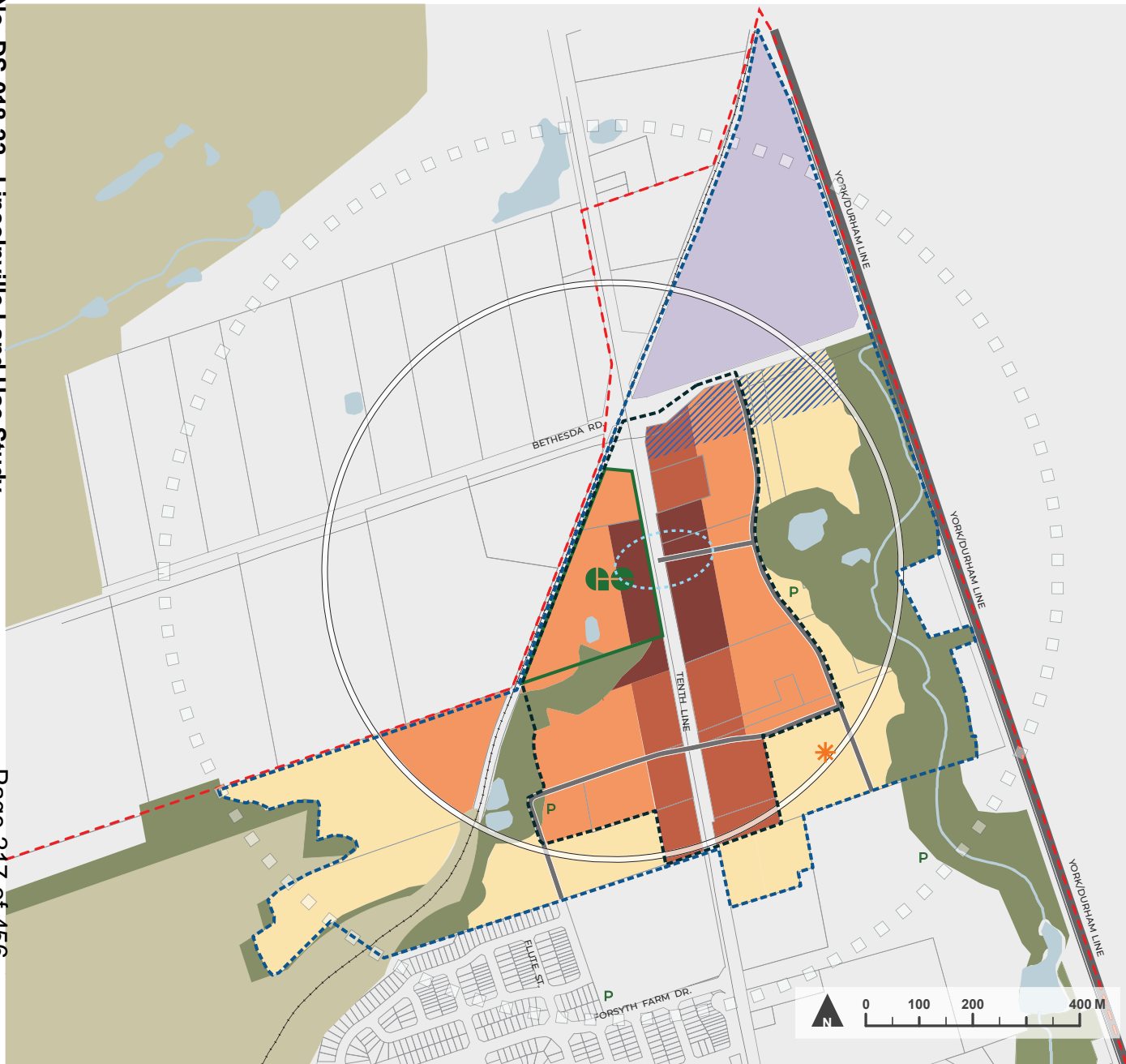
Schedule C to Official Plan Amendment 151

Old Elm GO Station Area

(Formerly Lincolnville)

Schedule F5

Land Use Plan



LEGEND

- Major Transit Station Area (I)
- Lincolnville Boundary
- Old Elm High-Density Mixed-Use
- Old Elm Medium-High Density Mixed-Use
- Old Elm Medium-High Density Residential
- Old Elm Residential
- Old Elm Utilities / Future Layover Facility
- Required Mixed-Use Frontage Area
- Special Provision 1
- Old Elm GO Station (formerly Lincolnville)
- Watercourses / Water Bodies
- Greenland Area (OPA 137) (2)
- Regional Greenlands System
- Proposed Park Space Locations (3)
- Proposed School Location (4)
- Parcels
- Conceptual Collector Road
- Stouffville Settlement Area Boundary
- Town Boundary
- 500 m Boundary (approx. 5 min. walk)
- 800 m Boundary (10 min. walk)

- (1) The Major Transit Station Area boundary will be implemented by York Region.
- (2) Greenland Area is based on OPA 137 and includes updates based on data provided to WSP. Further refinements may be considered based on updated information.
- (3) Proposed park spaces locations are conceptual and subject to confirmation.
- (4) Proposed school location is conceptual and subject to confirmation of need and/or location.

April 2022

