

# YORK CATHOLIC DISTRICT SCHOOL BOARD

## MINUTES of the Special Board Meeting

Thursday, June 26, 2025

### PRESENT:

Members: In Person: E. Crowe, M. Iafrate, A. Saggese  
Virtual: F. Alexander, C. Cotton, A. Grella, T. McNicol, J. Wigston

Administration: In Person: J. De Faveri, J. Sarna, R. Antunes, A. Arcadi, M. Brosens, J. Chiutsi,  
G. De Girolamo, K. Elgharbawy, A. Iafrate, T. Laliberte, C. McNeil,  
S. Morrow, L. Paonessa, J. Powers, S. Wright  
Virtual: L. Sawicky

Absent with Notice: M. Barbieri, J. DiMeo

Recording Officer: S. Greco

Presiding: E. Crowe, Chair of the Board

### 2025:388 CALL TO ORDER / OPENING PRAYER

Elizabeth Crowe, Chair of the Board, welcomed everyone to the Special Board Meeting and led the opening prayer at 8:42 a.m. followed by the Land Acknowledgement.

### 2025:389 ROLL CALL – Trustees M. Barbieri, J. DiMeo - Absent with Notice

### 2025:390 APPROVAL OF NEW MATERIAL: NIL

### 2025:391 APPROVAL OF THE AGENDA

#### MOTION: Iafrate/Wigston

THAT the agenda be approved as presented.

– MOTION CARRIED –

### 2025:392 DECLARATIONS OF CONFLICT OF INTEREST FOR CURRENT MEETING:

Trustee Angela Saggese declared a conflict of interest for Item #16a Special Committee of the Whole Report 2025:19 and did not take part in the consideration or discussion of, or vote on this item.

### 2025:393 DECLARATIONS OF CONFLICT OF INTEREST FROM PREVIOUS MEETING: NIL

### 2025:394 APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S): NIL

### 2025:395 BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING: NIL

### 2025:396 CHAIR'S REPORT / UPDATE / INSPIRATIONAL MESSAGES: NIL

### 2025:397 OCSTA / BOARD OF DIRECTOR'S UPDATE: NIL

### 2025:398 DIRECTOR'S REPORT / UPDATE: NIL

### 2025:399 STUDENT TRUSTEES' REPORT: NIL

### 2025:400 RECOGNITIONS / OUTSIDE PRESENTATIONS: NIL

### 2025:401 DELEGATIONS: NIL

**2025:402 JOURNEY TOWARDS OUR VISION: NIL**

**2025:403 ACTION ITEM(S) (including Committee Reports):**

**a) POLICY 206 SUPPORTING STUDENTS WITH PREVALENT MEDICAL CONDITIONS (ANAPHYLAXIS, ASTHMA, DIABETES, AND/OR EPILEPSY) IN SCHOOLS**

J. Sarna, Associate Director presented Policy 206 Supporting Students with Prevalent Medical Conditions (Anaphylaxis, Asthma, Diabetes and/or Epilepsy) in Schools for approval. *(This policy was discussed at the June 16th Policy Review Committee meeting and required a parameter explaining the level of supervision and access to medical support on school buses.)*

**MOTION: Cotton/Saggese**

**THAT** Policy 206 Supporting Students with Prevalent Medical Conditions (Anaphylaxis, Asthma, Diabetes and/or Epilepsy) in Schools, be approved.

**- MOTION CARRIED -**

Trustees expressed their gratitude to staff for updating the language regarding medical conditions to include Student Transportation Services.

**b) APPROVAL OF REPORT NO. 2025:19 SPECIAL COMMITTEE OF THE WHOLE**

Vice-Chair M. Iafrate, presented for approval, Report No. 2025:19 of the Special Committee of the Whole private session held on June 26, 2025.

**(i) DECLASSIFIED (Action Items for Approval):**

**MOTION: Iafrate/Wigston**

Ratification of Tentative Settlement for Renewal of Local Terms and Conditions of Employment for Secondary Principals and Vice-Principals

**THAT** the Board approve ratification of the tentative settlement for renewal of the Terms and Conditions of Employment for Secondary Principals and Vice-Principals.

**- MOTION CARRIED -**

*Trustee Saggese did not vote on the above item.*

**(ii) CLASSIFIED:**

**MOTION: Iafrate/Wigston**

**THAT** the confidential action items from the Private Session held June 26, 2025, be approved as presented.

**- MOTION CARRIED -**

**2025:404 DISCUSSION ITEM(S): NIL**

**2025:405 INFORMATION ITEM(S):**

**a) Capital and Asset Renewal 5-Year Capital Plan (2026-2030) Update**

K. Elgharbawy, Superintendent of Facilities Services and Plant shared a report with the Plant Department's Five-year Capital Plan covering the period 2026 to 2030. The revised plan builds upon the previously approved 2025-2029 capital framework and reflects their ongoing work to align capital planning priorities with the Board's Multi-Year Financial Recovery Strategy. The Board of Trustees expressed their gratitude for all the work being done in our schools.

**b) 2025-26 Estimates Budget Book: Operating Revenue & Expenses**

C. McNeil, Chief Financial Officer and Treasurer of the Board, provided a copy of the 2025-26 Estimates: Budget Book: Operating Revenue & Expenses. It was clarified that the hiring of staff is governed by specific clauses in each TPA agreement.

**c) 2025-26 Estimates: Salary, Benefits and FTE**

C. McNeil, Chief Financial Officer and Treasurer of the Board, provided a copy of the 2025-26 Estimates: Salary, Benefits and FTE.

Chair Crowe, on behalf of the Board of Trustees, expressed gratitude for their thorough and detailed work in preparing the budget.

**d) Procedures for Policy 206 Supporting Students with Prevalent Medical Conditions (Anaphylaxis, Asthma, Diabetes and/or Epilepsy) in Schools**

J. Sarna, Associate Director presented the Procedures for Policy 206 Supporting Students with Prevalent Medical Conditions (Anaphylaxis, Asthma, Diabetes and/or Epilepsy) in Schools.

**2025:406 NOTICES OF MOTION: NIL**

**2025:407 FUTURE AGENDA ITEM(S) / REQUEST FOR INFORMATION**

Chair Crowe advised that a Special Board Meeting needs to be scheduled between July 14 and 18, 2025, regarding the Queensville (New School) Site. Trustees were asked to email S. Greco with their daytime availability during that period.

**2025:408 PRAYER TO ST. MICHAEL THE ARCHANGEL**

**2025:409 ADJOURNMENT: 8:57 AM**  
**ON MOTION: lafrate/Saggese and CARRIED**

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Secretary of the Board

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Chair of the Board