

YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT TO: Board of Trustees
FROM: Administration
DATE: September 26, 2023
RE: **2024-2029 Long Term Accommodation Plan Outline**

Executive Summary:

This report is intended to provide the Board of Trustees with an outline of the 2024-2029 Long Term Accommodation Plan (2024 LTAP). The outline includes key sections accompanied by short descriptions. The intent of the LTAP is to outline a general direction for accommodating students throughout the next five (5) years, in accordance with Ministry of Education expectations that demonstrate the efficient and effective use of capital resources in a sustainable manner.

Background:

The Long Term Accommodation Plan (LTAP) is a comprehensive planning document illustrating the utilization of current facilities, and possible accommodation initiatives to address the changing demographics within York Region with consideration of the YCDSB's Planning Principles. The LTAP is a key piece of the Board's Multi-Year Strategic Plan and is guided by Ministry of Education legislation, directions and expectations (including LTAP being updated approximately every 5 years). The current 2019-2024 Long Term Accommodation Plan (2019 LTAP) was approved by the Board on [May 28, 2019](#).

Outline of Key Sections of the 2024-2029 Long Term Accommodation Plan:

The 2024 LTAP proposes to follow a similar format and topics as the 2019 LTAP with some new subsections and minor reorganizations reflective of updates and new information provided by the Ministry of Education. The 2024 LTAP will contain a number of key topics to outline the direction for accommodating students. Note this is not an exhaustive list of all topics or sections, but rather just the key items (titles subject to change) along with some descriptions of what each section is anticipated to contain. For enhanced clarity, Administration proposed to have two parts of the LTAP: Part 1 focuses on the macro Board wide component of the LTAP and initiatives while part 2 focuses on more micro components such as specific area profiles.

Part 1

Part 1 of the 2024 LTAP is intended to provide the background data and context (York Region demographics, development trends and enrolment projections/trends, property, etc.), opportunities of action for the Board to address accommodations, and then the proposed summary of initiatives.

The following are key topics anticipated within Part 1 of the 2024 LTAP:

Principles and Parameters

This section will contain the principles and parameters which were brought to the Board on June 7, 2023. The purpose of principles is to outline the priorities for the Board in guiding decision making with respect to accommodation initiatives. The parameters direct the development of a comprehensive plan to achieve the maximum utilization of current and future accommodation for enhancing student achievement and well-being.

The principles and parameters were as follows:

Principles:

- Ensure viable school organizations and programs
- Optimize the use of facilities
- Minimize the requirement of transportation
- Support Legislative Requirements

Parameters:

- New Schools and Additions
- Boundary Changes and/or Program Locations
- Partnerships
- Accommodation Reviews
- Excess Capacity (Mothballing)

Background Data and Information- York Region Demographics, Development Trends and Enrolment Projections/Trends and Property

This section, similar to the 2019 LTAP, will provide detailed information such as demographic census data, types of dwellings being constructed and planned growth areas in municipalities. It will also contain background information to inform and support recommended accommodation initiatives based on the following data collection and analysis:

- Regional demographics and future planned population growth;
- Development trends in York Region
- Overall enrolment
- Enrolment trends and projections;
- Facility utilizations;
- School boundaries;
- Out of Boundary enrolment;
- Parish boundaries
- Current and future property (owned, disposed, leased or retained)

Strategies

This section is intended to provide an overview of the various strategies being considered to address accommodation issues:

1. Temporary Accommodation

This section will cover two main topics: portables and portapaks and the dual and triple feeders. With the portables and portapaks, this section will include when to use them, what the current inventory is, where are they located, and rationale for Disposition or Demolition of Surplus etc. With the dual and triple feeders, it will identify the remaining dual and triple feeders and the timing to re-evaluate them.

2. Community Planning and Partnerships

This section will cover topics such as the Ministry of Education's Criteria and YCDSB Policy 704 which encourages facility partnerships and community hubs. This is the requirement to circulate an annual list of schools which may be locations for potential partnership opportunities.

Administration is intending for this section to more clearly identify some of the barriers to potential partnerships (e.g. air conditioning in schools, mixing of different groups/uses, access to schools, caretaking costs, etc.) while identifying some potential resolutions, next steps and clarity to the types of partnerships preferred and permitted in schools.

3. Property

This section will cover several topics regarding property, co-location and co-building initiatives as well as strategies for vacant properties and re-developments. including property disposition, Specifically the section will highlight the requirements of Ontario Regulation 444/98.

4. Pupil Accommodation Review

The focus of this section will be to provide an overview of the process for Pupil Accommodation Reviews (PAR), which is a last resort in addressing schools with significant excess capacity. While there is currently a moratorium on PAR, this section provides recognition of the excess capacity across the Board and preparedness for the Board should the moratorium be lifted within the next 5 years.

Summary of Accommodation Initiatives

The Summary of Accommodation Initiatives section will identify proposed initiatives, summarized by category and year for the 5 year period of the 2024-2029 LTAP. The initiatives in each of the five years will consider the need for accommodation in the communities balanced with resources to conduct the initiatives. These initiatives and their respective timing should be viewed as solutions at the time of drafting and are subject to change to the needs of communities.

The key categories include:

- New schools and additions
- Temporary accommodations
- Boundary reviews (e.g. secondary and elementary)
- Facility partnerships (e.g. co-location/co-build, partnerships internal to YCDSB and externally)
- Program consolidations (e.g. French immersion, PACE, AP, etc.)
- Pupil accommodation reviews

Some of the preliminary initiatives anticipated include:

- a) Secondary school boundary review

- b) Holding schools for areas with anticipated significant development
- c) New capital projects – Vaughan Metropolitan Centre joint school, St. Robert CHS
- d) Accommodation plans (e.g. Partnerships, PARs, etc.) to address accommodation needs

Part 2

Part 2 of the report contains the specific area profiles containing detailed enrolment projections, capacities, and individual school data on a smaller geographic area as well as system level school data, and community partnership information.

Area Profiles

Similar to the 2019 LTAP, detailed area profiles of local municipalities for both elementary and secondary schools will be provided. This includes enrolment summaries, projected enrolment/utilization moving, boundaries, etc. by area and school. This provides users of the 2024 LTAP a clearer understanding of accommodations and utilizations of schools in the local area. The detailed profiles will follow a standard template and reference key issues for the specific area.

Appendix

Finally, similar to the 2019 LTAP, the 2024 LTAP will continue to provide an appendix with additional information or lists such as Community Planning and Partnership school candidates, continuing education locations, student summaries (out of boundary, secondary), parish boundary maps, boundary review process, and other relevant information.

Next Steps

As identified to the Board in June 2023 (see Table 1), the following is the proposed timeline for the development of the 2024 LTAP. The next step would be a trustee workshop in late fall 2023 which would include sharing additional preliminary information regarding each major section of the 2024 LTAP such as detailed demographic information/data and discussion of ideas/priorities.

Table 1: 2024 LTAP - Proposed Timeline

Task	Stakeholder	Projected Timing
Confirmation of 2024 LTAP Principles and Parameters	Board of Trustees and Senior Administration	Completed June 2023
Confirmation of 2024 LTAP Outline	Board of Trustees and Senior Administration	September 2023
Trustee Workshop	Board of Trustees	Late Fall 2023

Task	Stakeholder	Projected Timing
First draft of 2024 LTAP	Board of Trustees and Senior Administration	Early Winter 2024
Consultation of the first draft of 2024 LTAP	External/Public	Early Winter 2024
Final 2024 LTAP Report	Board of Trustees	March/April 2024

Summary:

The Board’s Long Term Accommodation Plan is intended to outline the timing and projects planned over the next 5 years to address the Board’s accommodation needs. The Plan is a tool to be used to help analyze accommodation needs ensuring that York Catholic students are given the best opportunity to achieve, consistent with the Board’s Mission, Vision and Strategic Commitments.

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