



# EXECUTIVE COMMITTEE

Tuesday, March 18, 2025  
3:00 pm

## PUBLIC MEETING

Watch the Executive Meeting  
STREAM  
event on our YCDSB TV  
Channel:  
<http://bit.ly/YCDSB-TV>

1. OPENING PRAYER / LAND ACKNOWLEDGEMENT
2. ROLL CALL
3. APPROVAL OF AGENDA
4. MINUTES FROM PREVIOUS EXECUTIVE MEETING: February 19, 2025 2
5. BUSINESS ARISING FROM PREVIOUS MINUTES
6. MATTERS FOR DISCUSSION
  - a) Recognitions/Outside Presentations: N/A
  - b) Notices of Motion: N/A
  - c) Draft Agenda(s):
    - (i) Regular Board Meeting – March 25, 2025 4
    - (ii) Audit Committee – April 2, 2025 6
    - (iii) Policy Review – April 8, 2025 7
  - d) Future Board Meeting Items/Requests: N/A
  - e) Future Executive Meeting Items: N/A
  - f) Director's Items: N/A
  - g) Chair's Items:
    - (i) Purchasing - Buy Canadian
  - h) Trustee Requests: N/A
  - i) Other:
    - (i) April Calendar 9
    - (ii) List of "Notices of Motions" Outstanding to Date 10
7. ADJOURNMENT

**Almighty God,**

**You invite us deeper into  
Your world.**

**May this time be one of  
outward focus;  
seeking You in those we  
often ignore.**

**Help us live a Lent focused  
on freedom, generosity,  
and encounter.**

**Give us hearts hungry to  
serve You  
and those who need what  
we have to give.**

**Amen.**



### LAND ACKNOWLEDGEMENT

*We are gathered on the ancestral  
lands and waters of all Indigenous  
Peoples, who have left their  
footprints on Mother Earth  
before us.*

*We respectfully acknowledge,  
those who have walked on it,  
those who walk on it now,  
and future generations  
who have yet to walk upon it.*

*We pray to the Creator for strength  
and wisdom that all may continue  
to serve as stewards of the earth.*

# PUBLIC MEETING

*Minutes*  
**Executive Committee Meeting**  
 February 19, 2025

**Chair:** E. Crowe

**Recorder:** S. Greco

**Present:** M. Barbieri, E. Crowe, A. Grella (Virtual), M. Iafrate, A. Saggese, J. De Faveri, J. Sarna

**Guest:** N/A

**Absent (with notice):** N/A

TOPIC	SUBSTANCE/DECISIONS
Opening Prayer	Chair Crowe opened the meeting at 3:01 pm with a prayer, followed by the Land Acknowledgement.
Roll Call	All Present
Approval of the Agenda	Iafrate/Saggese - CARRIED
Previous Exec Minutes	January 21, 2025 - Public Executive Minutes were approved as presented. Iafrate/Saggese - CARRIED
Business Arising	N/A
Presentation	N/A
Recognitions/Outside Presentations	N/A
Notices of Motion	N/A
Regular Board Meeting Agenda	<p>The <i>draft Board Agenda</i> for <b>February 25, 2025</b> was reviewed with the following changes:</p> <p><u>ADD:</u>            Heritage Gala Fundraising Recognition (Recognitions / Outside Presentations)  <i>Post Meeting - this recognition was moved to March 25, 2025 Regular Board Meeting</i></p> <p><u>REMOVE:</u>            16b - TRUSTEE MOTION: Audit of YCDSB Purchasing Credit Cards</p> <p>Chair Crowe and Vice-Chair Iafrate stated that they would like to put their <i>TRUSTEE MOTION: Audit of YCDSB Purchasing Credit Cards</i> into abeyance.</p>
Student Success & Pathways Committee Agenda	The draft <b>Student Success &amp; Pathways Committee Agenda</b> for <b>February 24, 2025</b> was reviewed. The Executive Committee agreed that the start time will be 2:00 pm instead of 6:30 pm.
Policy Review Committee Agenda	<p>The draft <b>Policy Review Committee Agenda</b> for <b>March 18, 2025</b> was reviewed with the following changes:</p> <p><u>Remove:</u>            Policy 607 Sponsorships</p> <p>The Executive Committee asked that under "Future Items" another column be added to clearly identify <i>Last Date Reviewed</i> and <i>Scheduled Review Date</i>.</p>
Future Board & Exec Cmte Meeting Requests	N/A
Director's Items	N/A
Chair's Items	<b>Scheduling of Meta Policy Workshop</b>

	<p>The Executive Committee agreed that the Meta Policy Workshop take place on Wednesday, April 2, 2025 at 6:00 pm.</p> <p><b>Audit Committee Meeting</b> The Executive Committee agreed that the Audit Committee meeting scheduled for March 24 be moved to April 2, 2025 with a start time of 4:00 pm.</p>
<b>Trustee Request</b>	<p><b>Posting/Summary of all Board Motions (M. lafrate)</b> The Executive Committee agreed that a summary of Motions that are Trustee generated will be posted on the Board's website (under Trustee Section). This will be updated after every Board meeting when Trustee Motions have been CARRIED.</p> <p><b>International Extended Day Update (A. Saggese)</b> Trustee Saggese asked that a donor who gave funds towards the YCDSB-ItaliaLinguaCultura Foundation be recognized at the February 25, 2025 Regular Board Meeting. (Heritage Gala Fundraising Recognition) <i>Post Meeting - this recognition was moved to March 25, 2025 Regular Board Meeting</i></p>
<b>Other</b>	<p><b>March Calendar</b> – the calendar will be revised with the new date (Audit). <b>List of “Notices of Motions” Outstanding to Date</b> – the list was shared with no changes.</p>
<b>Next Executive Date</b>	<b>Tuesday, March 18, 2025 @ 3:00 pm</b>
<b>Adjournment</b>	<p>3:37 pm – Saggese/lafrate CARRIED</p>

**YORK CATHOLIC DISTRICT SCHOOL BOARD  
AGENDA  
REGULAR BOARD MEETING  
Tuesday, March 25, 2025  
7:30 P.M.**

Watch the Board Meeting  
STREAM  
event on our YCDSB TV Channel:  
<http://bit.ly/YCDSB-TV>

**LAND ACKNOWLEDGEMENT**

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We pray to the Creator for strength and wisdom that all may continue to serve as stewards of the earth*

- |   |   |
|---|---|
| <b>1. OPENING PRAYER / LAND ACKNOWLEDGEMENT</b>   | Faith Ambassadors                                 |
| <b>2. ROLL CALL</b>   | J. De Faveri                                      |
| <b>3. APPROVAL OF NEW MATERIAL</b>  | E. Crowe  |
| <b>4. APPROVAL OF THE AGENDA</b>  | E. Crowe  |
| <b>5. DECLARATIONS OF CONFLICT OF INTEREST FOR CURRENT MEETING</b>  | E. Crowe  |
| <b>6. DECLARATIONS OF CONFLICT OF INTEREST FROM PREVIOUS MEETING</b>  | E. Crowe  |
| <b>7. APPROVAL OF THE PREVIOUS MINUTES</b><br>a) Regular Board Meeting of February 25, 2025   | E. Crowe  |
| <b>8. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING</b>   | E. Crowe  |
| <b>9. CHAIR'S REPORT / UPDATE / INSPIRATIONAL MESSAGES</b>  | E. Crowe  |
| <b>10. OCSTA BOARD OF DIRECTOR'S UPDATE</b>   | J. Wigston  |
| <b>11. DIRECTOR'S REPORT / UPDATE</b>   | J. De Faveri                                      |
| <b>12. STUDENT TRUSTEES' REPORT</b>   | M. Galstyan. S. Cuesta                            |
| <b>13. RECOGNITIONS / OUTSIDE PRESENTATIONS</b><br>a) International Language  |   |
| <b>14. DELEGATIONS</b>  |   |
| <b>15. JOURNEY TOWARDS OUR VISION – STAFF PRESENTATIONS</b><br>a) Multi-Year Strategic Plan Mid-Year Assessment   | J. Sarna  |
| <b>16. ACTION ITEM(S) (including Committee Reports)</b><br>a) Approval of Report No. 2025:10 Committee of the Whole (Mar 25)<br>b) Receipt of Report No. 2025:04 Special Education Advisory Committee (Mar 3)<br>c) Receipt of Report No. 2025:01 Joint Board (Mar 5)<br>d) Approval of Report No. 2025:03 Policy Review Committee (Mar 18) | M. Iafrate<br>A. Grella<br>E. Crowe<br>A. Saggese |
| <b>17. DISCUSSION ITEM(S)</b>   |   |
| <b>18. INFORMATION ITEM(S)</b><br>a) Stouffville Boundary Review<br>b) Inviting and Inclusive Schools Update<br>c) International Language Update<br>d) April 2025 Calendar  | G. De Girolamo<br>S. Wright<br>A. Saggese         |

**19. NOTICES OF MOTION**

*(Notices of Motion are to be submitted in writing and will return to the subsequent meeting as Information, the following meeting as Discussion, and finally Action at the next Board Meeting.)*

**20. FUTURE AGENDA ITEM(S) / REQUEST FOR INFORMATION**

E. Crowe

**21. PRAYER TO ST. MICHAEL THE ARCHANGEL**

E. Crowe

*St. Michael the Archangel, defend us in battle, be our protection against the wickedness and snares of the devil. May God rebuke him we humbly pray; and do thou, O Prince of the Heavenly Hosts, by the power of God, cast into hell Satan and all the evil spirits who prowl about the world seeking the ruin of souls. Amen.*

**22. ADJOURNMENT**

E. Crowe

**NEXT  
REGULAR BOARD MEETING**

**Tuesday, April 29, 2025  
7:30 pm**



## YORK CATHOLIC DISTRICT SCHOOL BOARD

# Audit Committee Agenda

### Public Session

Wednesday, April 2, 2025

4:00 p.m. – 5:00 p.m.

Watch the Audit Committee Meeting STREAM  
event on our YCDSB TV Channel:

<http://bit.ly/YCDSB-TV>

*We are gathered on the ancestral lands and waters of all Indigenous Peoples, who have left their footprints on Mother Earth before us.  
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#### Page(s)

### ***Prayer for Gratitude in Every Day Living***

Father in Heaven,  
Thank You for all the  
graces and blessings.  
You have bestowed upon  
us, spiritual and temporal,  
our faith and religious  
heritage.  
Our food and shelter, our  
health, the love we have  
for one another.  
Please grant us continued  
graces and blessing as we  
go upon our day.

**Amen**

- |     |   |                   |      |
|-----|---|-------------------|------|
| 1.  | Call to Order and Prayer/Land Acknowledgement                                 | C. McNeil         |      |
| 2.  | Roll Call   | C. McNeil         |      |
| 3.  | Election of Chair   | C. McNeil         |      |
| 4.  | Election of Vice Chair  | C. McNeil         |      |
| 5.  | Review of Terms of Reference for 2025   | Chair (TBD)       | 2-5  |
| 6.  | Approval of New Material  | Chair (TBD)       |      |
| 7.  | Approval of Agenda  | Chair (TBD)       |      |
| 8.  | Declaration of Conflict of Interest   | Chair (TBD)       |      |
| 9.  | Approval of the Minutes of the November 12, 2024 Meeting                      | Chair (TBD)       | 6-7  |
| 10. | Business Arising from the Minutes of the Previous Meeting:<br>Nil             | Chair (TBD)       |      |
|     | <b><u>Outside Presentation(s):</u></b> Nil                                    |                   |      |
| 11. |   |                   | ##   |
|     | <b><u>Staff Presentations:</u></b> Nil  |                   |      |
| 12. |   |                   | ##   |
|     | <b><u>Action Item(s):</u></b> Nil   |                   |      |
| 13. |   |                   | ##   |
|     | <b><u>Information Item(s):</u></b>  |                   |      |
| 14. | YCDSB Regional Internal Audit Team (RIAT) Update                              | P. Hatt           | 8-16 |
| 15. | RIAT Follow-up: Transportation Audit  | P. Hatt           | ##   |
| 16. | RIAT Follow-Up: Continuing Education Audit                                    | P. Hatt           | ##   |
| 17. | School Finance Audit Summary Report and<br>Administration's Follow-Up Actions | C. McNeil/J. Tsai | ##   |
| 18. | Audit Committee External Member Update  | C. McNeil         | #    |
|     | <b><u>Future Items:</u></b>   |                   |      |
| 19. | Next Meeting Date: May 21, 2025   |                   |      |

### **Adjournment**



## YORK CATHOLIC DISTRICT SCHOOL BOARD POLICY REVIEW COMMITTEE AGENDA

**Catholic Education Centre, Board Room**  
**Tuesday, April 8, 2025 6:30 P.M.**

### **Prayer**

*Heavenly Father, as we gather for this meeting, unite our hearts and minds in common purpose. Grant us the wisdom to work together effectively and the humility to value each person's perspective. Guide our discussions and decisions, that they may honor You and serve our shared goals.*

### **Land Acknowledgement**

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	<b><u>Name</u></b>	<b><u>Page</u></b>
<b>1. OPENING PRAYER</b>	A. Saggese	
<b>2. LAND ACKNOWLEDGMENT</b>	J. Sarna	
<b>3. ROLL CALL</b>	J. Sarna	
<b>4. APPROVAL OF NEW MATERIAL</b>	A. Saggese	
<b>5. APPROVAL OF THE AGENDA</b>	A. Saggese	
<b>6. DECLARATION OF CONFLICT OF INTEREST</b>	A. Saggese	
<b>7. APPROVAL OF THE PREVIOUS MINUTES - March 18, 2025</b>	A. Saggese	
<b>8. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING</b>	A. Saggese	
<b>9. DELEGATION (N/A)</b>		
<b>10. STAFF PRESENTATIONS (N/A)</b>		
<b>11. ACTION ITEM(S):</b>		
a) Students		
i) Policy 205 Student Government	J.Sarna	
Policy 205 Consultation Results		
ii) Policy 220 Graduation Exercises in Elementary and Secondary Schools	J.Sarna	
Policy 220 Consultation Results		
b) Program/Curriculum		
i) Policy 304 Research and Surveys (formerly Policy 304A&B)	J.Sarna	
Research and Surveys Procedure		
c) Community		
i) Policy 603A School Fundraising	C.McNeil	
ii) Policy 603B Fundraising for External Charitable Purposes	C.McNeil	
d) Finance		
i) Policy 803 School Generated Funds	C.McNeil	
School Generated Funds Procedure		
Policy 603A, 603B, and 803 Consultation Results		
<b>12. DISCUSSION ITEM(S):</b>		
i) Policy 201A Healthy Schools – Eating & Nutrition	J.Sarna	
ii) Policy Cross References Section - Direct Links	J.Sarna	
<b>13. FUTURE ITEMS:</b>		
<b><u>Governance</u></b>	<b><u>Last Approved</u></b>	<b><u>Scheduled for Review</u></b>
Policy 101 Meta Policy: Management and Governance	May 2021	May 2025
<b><u>Students</u></b>		
Policy 203 Student Transportation Services	Dec. 2024	Dec. 2028
Policy 206 Supporting Students with Prevalent Medical Conditions (Anaphylaxis, Asthma, Diabetes, and/or	June 2023	June 2027

Epilepsy) in Schools

**Human Resources**

Policy 415 Accessibility Standards for Employment

May 2022

May 2026

**Community**

Policy 601 Accessibility Standards in Customer Service

Feb. 2015

Feb. 2020

Policy 609 Accessibility Standards for Information and  
Communication

May 2014

May 2019

Policy 616 Community Use of Schools

June 2023

June 2027

**Facilities**

Policy 708 Outdoor Activity Equipment

Mar. 2022

Mar. 2026

**14. FUTURE MEETING DATES:** June 3, 2025

**15. ADJOURNMENT**





# APRIL 2025

## TRUSTEE SERVICES





**Monthly Virtue:**  
**REVERENCE**

### May 2025

May 1 to 3—OCSTA AGM  
May 4 to 9—Catholic Education Week  
May 5—PA Day: Secondary  
May 5—SEAC 7pm  
May 6—Corp Services 6:30 pm (Public)  
May 6—Corp Services 8:00 pm (Private)  
May 10—YCPIC 10am Financial Literacy  
May 12—Student Success & Pathway 6:30 pm  
May 14—Joint Board 4pm  
May 19—HOLIDAY—Victoria Day  
May 21—Executive 3pm (Public)  
May 21—Executive 4pm (Private)  
May 21—Audit (Public) 6:30 pm  
May 21—Audit (Private) 7:30 pm  
May 22—Yes, I Can Awards 4:30 pm  
May 23—S.A.L. 10am  
May 26—YCPIC 6:30 pm  
May 27—Committee of the Whole 6:30 pm  
May 27—Regular Board 7:30 pm

### June 2025

June 2—YSCPC Awards  
June 3—Policy Review 6:30 pm  
June 4—Director's Council  
June 5-7—CCSTA  
June 9—PA Day—Elementary  
June 9—SEAC 7pm  
June 10—Executive 3pm (Public)  
June 10—Executive 4pm (Private)  
June 11—HRC 5pm  
June 17—Committee of the Whole 6:30 pm  
June 17—Regular Board 7:30 pm  
June 26—PA Day—Secondary  
June 26—Special Board (If Needed) 9am  
June 27—PA Day—Elem & Secondary

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
 <b>March 5 to April 17, 2025</b>		1 Director's Council	2 4pm Audit (Public) 5pm Audit (Private) 6pm Meta Policy Workshop	3	4	5 YCPIC 10am Mental Health
	6	7 7pm SEAC	8 6:30 pm Policy Review	9 <b>WEEK April 7 to 11, 2025</b>	10	11
12	13	14 <b>HOLY WEEK— April 14 to April 17, 2025</b>	15	16	17	18 
19	20 	21 <b>EASTER MONDAY</b> 	22	23 3pm Executive (Public) 4pm Executive (Private) 5pm HRC	24 SAL 10 am	25 YCPIC 10am Financial Literacy
26	27	28 6:30 pm CTW 7:30 pm Regular Board	29 Director's Council	30		

DATE / MEETING	NOTICES OF MOTION
<b>2024:04:0916:MI</b>	<b>NOTICE OF MOTION: Obligations Relating to Public Funds Spending or Obligation to Protect Public Funds (M. lafrate)</b>
	<p>THAT the practice of calculating mileage using any method other than the TRIP program stop immediately;</p> <p>THAT a report is brought to the Board of Trustees at its October 2023 Board meeting to include the following:</p> <ul style="list-style-type: none"> <li>- Background on the TRIP program including its implementation date and the process used before its implementation;</li> <li>- A list of all Trustees that have been using a process other than the TRIP, for mileage reimbursement, and how long this alternate mileage calculation has been used for those Trustees in question;</li> <li>- A detailed summary of all reimbursements made to Trustees using "an alternate mileage calculation process" other than TRIP and how long this alternate process have been used;</li> <li>- A summary of the calculation of how much the mileage reimbursement would have been had Policy 111 been followed and the TRIP program calculation been used;</li> <li>- An explanation of the process used whens taff are asked to deviate from any Board policy for the payment of expenses of any sort for staff or Trustees.</li> </ul> <p>THAT all monies in excess of the monies that would have been received by Trustees had they used the TRIP process be immediately reimbursed to ensure public confidence in the process is restored.</p>
NOTICE OF MOTION	September 26, 2023 Regular Board Meeting
INFORMATION	October 30, 2023 Regular Board Meeting
DISCUSSION	November 28, 2023 Regular Board Meeting
ACTION	<a href="#">1/30/2024 - Motion Deferred to March Board Meeting</a>
<b>2025:01:1119:EC, MI</b>	<b>NOTICE OF MOTION: Audit of YCDSB Purchasing Credit Cards (PCards) (E. Crowe, M. lafrate)</b>
	<p>THAT an outside accounting firm be hired to perform a full audit of PCards not included in the RIAT audit, including a review of any controls currently in place;</p> <p>THAT the review include recommendations for any changes in policy and/or procedure needed to ensure transparency, accountability and compliance;</p> <p>THAT the review include a recommendation on whether or not the number of PCards in the system should be reduced;</p> <p>THAT once the recommendations are implemented, training for proper usage of PCards take place once a year with all holders.</p>
NOTICE OF MOTION	November 18, 2024 - Executive Committee
INFORMATION	November 26, 2024 Regular Board Meeting
DISCUSSION	December 17, 2024 Regular Board Meeting
ACTION	Motion put into abeyance at Executive Meeting of Feb 18, 2025