

PUBLIC MEETING

Minutes Executive Committee Meeting August 21, 2024

Chair: E. Crowe

Recorder: S. Greco

Present: F. Alexander, E. Crowe, A. Grella, M. Iafrate, A. Saggese, J. De Faveri, J. Sarna

Guest: N/A

Absent (with notice): N/A

TOPIC	SUBSTANCE/DECISIONS
Opening Prayer	Chair Crowe opened the meeting at 3:00 pm with a prayer, followed by the Land Acknowledgement.
Roll Call	All Present.
Approval of the Agenda	Add: <i>Trustee Training Session (Director's Item)</i> <i>OCSTA Fall Regional Meeting (Chair's Item)</i> <i>Recycled Uniforms - M. Iafrate (Trustee Request)</i> <i>Sacred Heart of Jesus Update - A. Saggese (Trustee Request)</i> <i>Notice of Motion: Trustee Expenditures - E. Crowe</i> <i>Notice of Motion: Transportation To St. Brother Andre Catholic High School - F. Alexander</i> <i>Grella/Saggese - CARRIED</i>
Previous Exec Minutes	June 11, 2024 Public Executive Minutes were approved as presented. Iafrate/Grella - CARRIED
Business Arising	N/A
Presentation	N/A
Delegation Requests	N/A
Recognitions/Outside Presentations	N/A
Notices of Motion	Trustee Expenditures (E. Crowe) Whereas <i>expenditure limits may not be exceeded" (Policy 111 Parameter 3.3);</i> Whereas <i>it is the responsibility of each individual Trustee "to ensure that all expenses submitted are necessary, reasonable, and are in compliance with the Board's policy and all other relevant policies, procedures, guidelines and legislation." (Policy 111 Responsibility Trustees 4.4.2) and Policy 808 4.1.1 "to ensure that expenses submitted are in compliance with Policy 111";</i> Whereas <i>clause 3.3.2 of Policy 118 Trustee Code of Conduct states that Trustees shall "Uphold and abide by all Board policies, procedures, protocols and the York Catholic District School Board Trustee Code of Ethics (Appendix "A")";</i> Whereas <i>all Trustees were in-serviced on Policies 111 and 808 at the beginning of the term and both policies were reviewed and approved by the Board (March 28, 2023 and October 30, 2023 respectively);</i> Whereas <i>all claims should be submitted prior to September 15th for the fiscal year ending August 31st (Policy 808 4.4.7), so a two-year review is timely.</i> LET IT BE RESOLVED THAT RIAT be directed to audit all Trustee expenditures submitted during this Trustee term, i.e. since November 15th, 2022, and a detailed report identifying all exceptions and anomalies as well as recommendations for any additional controls and policy changes be brought to a Public Audit Committee meeting as soon as possible so as to ensure public confidence and accountability. This Motion will be an Information Item on the August 27, 2024 Regular Board Agenda.

<p>Notices of Motion</p>	<p>Transportation to St. Br. Andre CHS (F. Alexander)</p> <p>Whereas <i>In accordance with YCDSB Policy 203 Student Transportation Services, eligibility for transportation to and/or from a student's school/ program and home is a function of the eligibility requirements outlined in the policy.</i></p> <p>Whereas <i>YCDSB Policy 203 Student Transportation Services paragraph 3.6 provides for transportation for Secondary French Immersion transportation to students within the host secondary school's boundary and those students who are not "transit served".</i></p> <p>Whereas <i>Students attending the St. Francis Xavier CES French Immersion program have identified the lack of transportation as a barrier to their continued participation in the French Immersion program at the secondary level. (see attached petition)</i></p> <p>Whereas <i>Students of the Markham South Community deserve additional support and resources to overcome systemic barriers to their success.</i></p> <p>Whereas <i>Policy 203 Student Transportation Services is currently being revised with the next scheduled review being 2028.</i></p> <p>LET IT BE RESOLVED</p> <p>THAT the Board of Trustees authorizes a Transportation Policy Exception for all French Immersion students attending St. Brother Andre CHS who resides within the St. Francis Xavier CES French Immersion boundary / Father Michael McGivney CA boundary;</p> <p>THAT the provision of a transit pass for each eligible student be provided</p> <p>THAT the policy exception will remain in effect for 5 years, ending June 2029.</p> <p>This Motion (+ Report) will be an Information Item on the August 27, 2024 Regular Board Agenda.</p>
<p>Regular Board Meeting Agenda</p>	<p>The <i>draft Board Agenda</i> for August 27, 2024 was reviewed with the following changes:</p> <p><u>ADD:</u></p> <p>TRUSTEE MOTION: Trustee Expenditures (Information)</p> <p>TRUSTEE MOTION: Transportation to St. Br. Andre CHS (Information)</p> <p>To avoid confusion on similar reports entitled the same, the Action item will be renamed, <i>2024-2025 Capital Priorities Program (Ministry of Education Call for Projects)</i></p>
<p>Future Board & Exec Cmte Meeting Requests</p>	<p>N/A</p>
<p>Director's Items</p>	<p>Trustee Training Session</p> <p>J. De Faveri advised that S. Morrow was looking for a two-hour window to provide a workshop to Trustees on Kiteworks (<i>secure means of sharing files via email</i>) and SAP Upgrade. Two dates will be offered - Sept 16 or 30 from 7 to 9pm.</p> <p><i>Post Meeting: September 16 is not an option as a SEAC meeting is scheduled this evening. The training will occur on Monday, September 30, 2024 starting at 6:30 pm</i></p>
<p>Chair's Items</p>	<p>Recipients of 2024 Young Authors Awards Anthology</p> <p>The Executive Committee agreed that we need to always highlight student achievement. The names of the Young Authors Awards will be added to the Chair's Report for the August Board meeting.</p> <p>Eg, Top Scholars - it was suggested that a 2 min video with these students talking about their experiences be posted on our website. The Executive Committee asked that a communication plan be provided at a future Board meeting (Sept/Oct) of how the plans for a videographer will be put in place. Chair Crowe stated that we must be clear of the criteria being used for top scholars; it is the aggregate marks rather than the highest marks from a local secondary school. A standardization across the system is pertinent. A report on Honour Roll to be provided at some point before April 2025. The top scholars will be receiving a congratulatory letter signed by the Director.</p>

	<p>Operational By-Law Changes: Electronic Meetings and Meeting Attendance Chair Crowe provided clarification on the new legislation that came into effect in July 2024. The Operational By-Law will be changed accordingly to reflect the new changes.</p> <p>OCSTA Fall Regional Meeting - September 17, 2024 Senior Admin are working on the list of <i>Questions For Group Discussion</i> that the Chair will be presenting at the September 17, 2024 OCSTA Fall Regional Meeting. This will be shared with the Board of Trustees in advance of submitting to OCSTA.</p>
Trustee Request	<p>Recycled Uniforms (M. lafrate) Vice-Chair lafrate stated that she was contacted by a former parent from STL who ran a successful program for recycling old uniforms that was run by FLS (exceptional learners) students. A similar program was initiated at OLQW. J. Sarna advised that all secondary schools have some sort of program in place to support students who do not have funds to purchase new uniforms. J. Sarna will gather information and provide a summary to Trustees at a later date.</p> <p>AP/PACE Program (M. lafrate) It was noted that an Information report will be provided at the September Board Meeting.</p> <p>Sacred Heart of Jesus Update (A. Saggese) Trustee Saggese advised that a digital copy with inscription has been ordered and it is our hope to launch the Sacred Heart of Jesus portrait (framed) at the September 24, 2024 Board Meeting. The Knights of Columbus, who are sponsoring this effort, will be invited to attend.</p>
Other	<p>September Calendar – the calendar was reviewed with no changes.</p> <p>List of “Notices of Motions” Outstanding to Date – the list was shared with no changes.</p>
Next Executive Date	Wednesday, September 18, 2024 @ 3:00 pm
Adjournment	<p>3:52 pm – lafrate/Saggese</p> <p>CARRIED</p>