

# PUBLIC MEETING

Minutes  
**Executive Committee Meeting**  
 December 9, 2025

**Chair:** M. Iafrate

**Recorder:** S. Greco

**Present:** A. Grella (Virtual), M. Iafrate, A. Saggese, J. Wigston, J. De Faveri, J. Sarna

**Guest:** N/A

**Absent (with notice):** N/A

TOPIC	SUBSTANCE/DECISIONS
<b>Opening Prayer</b>	Chair Iafrate opened the meeting at 3:00 pm with a prayer, followed by the Land Acknowledgement.
<b>Roll Call</b>	All Present
<b>Approval of the Agenda</b>	<i>Add: Executive Terms of Reference</i> Public Executive Agenda approved as amended. Wigston/Saggese - CARRIED
<b>Previous Exec Minutes</b>	November 18, 2025 - Public Executive Minutes were approved as presented. Saggese/Wigston - CARRIED
<b>Business Arising</b>	N/A
<b>Presentation</b>	N/A
<b>Recognitions/Outside Presentations</b>	N/A
<b>Notices of Motion</b>	<p><b>Audit of YCDSB Purchasing Credit Cards (PCards) - E. Crowe, M. Iafrate</b>  <i>THAT an outside accounting firm be hired to perform a full audit of Pcards not included in the RIAT audit, including a review of any controls currently in place;</i>  <i>THAT the review include recommendations for any changes in policy and/or procedure needed to ensure transparency, accountability and compliance;</i>  <i>THAT the review include a recommendation on whether or not the number of PCards in the system should be reduced;</i>  <i>THAT once the recommendations are implemented, training for proper usage of PCards take place once a year with all holders.</i></p> <p>This Motion will be added as a Discussion Item at the December 16, 2025 Regular Board Meeting where Trustees Crowe and Iafrate may consider rescinding the Motion, since staff presented a report at the November 25th Board Meeting that addressed the Motion.</p>
<b>Notices of Motion</b>	<p><b>Support for the Holy Land Children's Educational Endowment Fund (M. Iafrate)</b>  <i>Whereas the Equestrian Order of the Holy Sepulchre of Jerusalem has established the Holy Land Children's Educational Endowment Fund – Ensuring the Future to provide urgently needed support to safeguard and sustain schools in the Holy Land, ensuring that children can learn in safe and stable classrooms;</i>  <i>Whereas the Lieutenancies of North America, in partnership with the Lieutenancy of Toronto, have launched the Ensuring the Future Capital Campaign to raise both immediate and long-term funds necessary to maintain accessible Christian education in the Holy Land;</i>  <i>Whereas the Order seeks "to finance our schools, our Christian schools and universities in the Holy Land... to form a new generation that is formed with our principles," as stated by Leonardo Visconti di Modrone, Governor General of the Order.</i></p> <p><b>LET IT BE RESOLVED</b>  <i>THAT the York Catholic District School Board hold a one-day fundraiser, "Civies Day", in January 2026, inviting each student and all staff member to contribute \$2.00 (Toonie) with all proceeds directed to the N</i></p> <p><i>THAT an honorary cheque, representing the collective contribution of the YCDSB community, be formally presented to H.E. Dr. Colin Saldanha, Lieutenant, or his designate, on behalf of the Equestrian Order of the Holy Sepulchre of Jerusalem.</i></p> <p>This Motion will be added as an Information Item on the December 16, 2025 Regular Board Agenda.</p>

Regular Board Meeting Agenda	<p>The <b>draft Board Agenda for December 16, 2025</b> was reviewed with the following changes.</p> <p>Add:</p> <p>TRUSTEE MOTION: Audit of YCDSB Purchasing Credit Cards (PCards) - E. Crowe, M. Iafrate - Discussion</p> <p>TRUSTEE MOTION: Support for the Holy Land Children's Educational Endowment Fund (M. Iafrate) - Info</p> <p>Executive Terms of Reference - Action</p> <p>Legal Opinion - Process and Expectations - Information</p> <p>Trustees Meeting with Director or Sr. Staff (Process) - Information</p> <p>Lawyer Direct Call - Information</p> <p>Chair Iafrate asked Director De Faveri to invite members of the Senior Team and/or Principals to highlight some of the events referenced in his 2024-2025 Director's Annual Report.</p>
Future Board & Exec Cmte Meeting Requests	N/A
Director's Items	N/A
Chair's Items	<p><b>Legal Opinion - Process and Expectations</b> Director De Faveri will prepare an Information report regarding requesting a legal opinion. This will be added to the December 16, 2025 Regular Board Meeting.</p> <p><b>Policy 801 Use of Board and School Funds for Recognition or Acknowledgement</b> Chair Iafrate requested that <i>Policy 801, Use of Board and School Funds for Recognition or Acknowledgement</i>, and <i>Policy 808, Travel, Meals &amp; Expense Reimbursement</i>, be aligned to ensure clarity around expense reimbursement for both Trustees and Staff. Trustees will be invited to email any suggestions for consideration to Associate Director Sarna. This item will be added to the February 3, 2026 Policy Review Committee agenda.</p> <p><b>Trustees Visiting Schools re Christmas Markets</b> Clarification regarding Trustee visits (including mileage reimbursement) will be incorporated into Policy 801 and/or Policy 808, as noted above.</p> <p><b>Trustees Meeting with Director or Sr. Staff (Process)</b> Director De Faveri will prepare an Information Report for the December 16, 2025 Regular Board Meeting, outlining the protocol for Trustees when meeting with the Director and/or Senior Staff.</p> <p><b>Lawyer Direct Call</b> Director De Faveri will bring back options for consideration that summarize key discussion points related to a strategy connected to the MYFRP, focusing on different approaches for when and how to engage legal counsel in order to reduce costs. Suggestion included a point person at the law firm that can take direct general calls. An Information Report will be added to December 16, 2025 Regular Board agenda.</p>
Trustee Request	N/A
Other	<p><b>January 2026 Calendar</b> – calendar was reviewed with no changes.</p> <p>Vice-Chair Wigston asked if the Board of Trustees would consider moving the January 27, 2026 Regular Board Meeting as her godson is being confirmed that same evening. Item to be considered.</p>
	<b>List of Notices of Motions Outstanding to Date</b> - No changes.
Next Executive Date	<b>Tuesday, January 20, 2026 @ 3:00 pm</b>
Adjournment	3:17pm – Saggesse/Wigston CARRIED