

YORK CATHOLIC DISTRICT SCHOOL BOARD

AGENDA

ACCOMMODATION AND BUSINESS AFFAIRS COMMITTEE

Board Room, Catholic Education Centre

Tuesday, November 3, 2015

7:00 P.M. – 10:00 P.M.

	Page #
1. OPENING PRAYER	
2. ROLL CALL	
3. APPROVAL OF THE AGENDA	
4. APPROVAL OF THE PREVIOUS MINUTES	1-7
a) SCHEDULED FUTURE MEETING DATE - February 2, 2016	
5. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING	
Nil	
6. DECLARATION OF CONFLICT OF INTEREST:	
7. OUTSIDE PRESENTATION(S):	
a) Kleinburg Nashville CES Construction Status Architect Presentation	Saccocio Weppeler Architects Inc. 9,10-23
b) Our Lady of Good Counsel CES Design Status Architect Presentation	Snyder & Associates 24-33
8. STAFF PRESENTATIONS:	
a) Community Planning & Partnerships and Pupil Accommodation Review Process Update	D. McCowell/F. Bagley 34-56
9. ACTION ITEM (S):	
a) St. Emily/ St. Agnes Assisi Boundary Change	T. Pechkovsky 57-61
b) 2015-2020 Long-Term Accommodation Plan Update	T. Pechkovsky 62-64
10. SUB-COMMITTEE REPORT(S):	
Nil	
11. DISCUSSION ITEM(S):	
a) Hygiene in Schools – High Efficiency Hand Dryer Implementation	J. McLoughlin/C. Gastis 65-67
b) 2014-2015 Capital Report for Year-End	A. Chan 68-76
c) 2015-16 Enrolment Update	J. Porter 77
d) August 31, 2015 Year-End Financial Reports	
i) Year-End Position Update	A. Chan 78-83
ii) General School Budgets (GSB) Report	J. Porter 84-91
iii) School Generated Funds Report	J. Porter 92-104
iv) Miscellaneous Grants Report	J. Porter 105-110
v) Registered Charities Report	J. Porter 111-117
vi) Investment Fund Report	A Chan 118-120
vii) Continuing Education Report	J. Porter 121-122
e) Development and Submission of Revised Estimates	J. Porter 123-129
12. INFORMATION ITEM(S)	
a) Design & Construction Update	B. Eldridge 130-131
b) Temporary Accommodations Update	B. Eldridge 132-136
c) FRP/SCI Project Status Update	B. Eldridge 137-140
d) Holy Cross CA Artificial Surface Field Proposal	B. Eldridge 141
e) Enrolment & Ministry Funding Allocation by Municipality	A. Chan 142-143
f) Procurement Activity Update	A. Chan 144-158
g) Occupant Comfort Initiative	N. Vezina 159-161
h) Solar Photovoltaic Update	N. Vezina 162-163
i) Community Hubs Report	D. McCowell 164-172
j) Property Insurance Claims Tracking Chart	J. Porter 173-174
13. NOTICES OF MOTION:	
Nil	
14. FUTURE ITEM (S):	
ADJOURNMENT	

York Catholic District School Board

MINUTES

ACCOMMODATION and BUSINESS AFFAIRS COMMITTEE

(Public Session)

A meeting of the regular session of the Accommodation and Business Affairs Committee was held in the Board Room of the Catholic Education Centre, 320 Bloomington Road West, Aurora, Ontario, on Tuesday, May 19, 2015, commencing at 7:05 p.m.

PRESENT:

Committee Members: T. Ciaravella, C. Cotton [7:15 p.m.], E. Crowe, A. Stong, D. Mazzotta, T. McNicol, M. Mogado, M. Marchese

Administration: P. Preston, J. Sabo, A. Chan, B. Eldridge, J. McLoughlin, D. McCowell, T. Pechkovsky, M. Covatta, N. Vezina, J. Porter, C. Gastis, F. Bagley, D. Clapham, D. Hackett, M. Battista, N. DiNardo, O. Oloyio, M. Nasello, R. Crocco, D. Murgaski

Other Guests: D. Corazza, OECTA Representative

Absent with Notice: D. Giuliani, C. Ferlisi

Recording: K. Errett

Presiding: T. Ciaravella, Committee Chair

1. CALL TO ORDER AND PRAYER

T. Ciaravella, Chair of the Accommodation and Business Affairs Committee, called the meeting to order at 7:05 p.m. and led the attendance in the opening prayer.

2. APPROVAL OF THE AGENDA

Motion: McNicol/Stong

THAT the revised agenda be approved as presented.

— MOTION CARRIED —

3. APPROVAL OF THE MINUTES

Motion: Ferlisi/Cotton

THAT the Minutes of the March 10, 2015 Accommodation Meeting be approved as presented.

— MOTION CARRIED —

4. FUTURE MEETING DATES

The next meeting date: Fall, 2015

5. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING: Nil

6. DECLARATION OF CONFLICT OF INTEREST

- PREVIOUS MEETINGS:

Nil

7. OUTSIDE PRESENTATION:

a) McCordic Award

J. Sabo, Associate Director of Corporate Services and Treasurer of the Board, provided a brief background on the principles of OASBO's McCordic Award and extended congratulations on behalf of the Board to Tom Pechkovsky, Manager of Planning Services, who was selected by the award committee of all of the submissions in the Province for his outstanding contribution to the Ontario education sector. J. Sabo communicated that the Board, coworkers and associates are proud to have such an individual on staff at York Catholic DSB.

8. STAFF PRESENTATIONS:**a) Long-Term Accommodation Plan Update**

D. McCowell, Senior Manager of Administrative Services, presented an update on the 2015-2020 Long-Term Accommodation Plan (LTAP) following the approval of the LTAP at the March 10, 2015 Accommodation and Business Affairs Committee (ABAC) meeting along with an overview of changes to the Pupil Accommodation Review Guidelines.

Highlights of the Ministry's newly revised Pupil Accommodation Review Guidelines (PARG) and the Community Planning and Partnership Guideline (CPPG) were provided. The Ministry expects that Boards will modify their existing policies to reflect the changes contained in the PARG and CPPG. It was noted that the review and amendment of the Board's related Policies will be the largest of the next steps to be addressed; CSBSA is well underway on the development of a generic policy and procedure that will form the basis for the updated documents.

As well, it was emphasized that the Ministry expects boards to communicate with municipalities and other potential partners from a recently expanded list of qualifying agencies, before beginning the ARC process. Further, it was noted that the Ministry's School Board Efficiencies and Modernization (SBEM) strategy provides incentives and support for boards to make more efficient use of school space.

Administration intends to provide an initial Accommodation Review report in the fall 2015.

b) CSBSA Presentation – Demographic Landscape

D. McCowell, Senior Manager of Administrative Services, and T. Pechkovsky, Manager of Planning Services, presented a PowerPoint presentation prepared by Watson & Associates for the 2015 CSBSA Networking Symposium in March 2015, which provides an outline of York Region's population to illustrate the trends in pupil generation and enrolments being experienced.

Provincial enrolment is expected to grow due to increased live births, however, for York Catholic DSB, the majority of growth is a result of migration. Stats Canada statistics reflect that new first generation immigrants are largely moving to cities (including York Region) other than Toronto. Of note is the declining proportion of "Catholic" children due to the immigration of people from non-Catholic countries of origin. However, there are

Staff is making efforts to understand the current trends in order to be well prepared for the coming changes.

c) 2015-16 Budget Modules Review

J. Sabo, Associate Director, Corporate Services and Treasurer of the Board, provided an introduction of the budget modules presentation.

Discussion was held regarding key expenditure Modules (updated as at May 11, 2015) being presented to the Committee, i.e. Revenue Module, Accommodation Module, General School Budgets Module, Student Transportation Services Module and Information Technology Module. Included with the agenda were Special Education Budgetary Presentation which was intended to be presented to SEAC on May 20, 2015 along with the Curriculum, Continuing Education and English as a second Language (ESL) budget presentations.

It was advised that further review of the modules will need to take place along with decisions regarding adjustments. Additional information expected regarding teacher qualification and experience will reflect an increase in expenditures (\$2.7 M over previous year) with no increase in funding.

It was noted that the Special Education presentation to SEAC will take place on May 20, 2015 and will then be presented to the Board on May 26, 2015. Two Board meetings have been set for public input sessions, May 26 and June 16, 2015. Finalization of the 2015-16 Estimates will take place at the Board meeting of June 16, 2015.

i. Revenue Module:

The updated 40-page Revenue Module and related 22-slide PowerPoint slideshow was presented by A. Chan, Coordinating Manager of Business Services. The presentation provided important highlights on key areas within the 2015-16 Revenue Estimates as at May 19, 2015 such as newly added line items, areas requiring further input, areas of permanent reductions in grants and areas of concern such as Administration & Governance. A recurring theme regarding the decrease in funding in many areas (i.e. temporary accommodation funding, excess capacity top-up funding, etc.) and increase in expenditures was heard. On a positive note, however, it was reiterated that York Catholic DSB continues to have no unsupported capital debt. A focus will be to identify and assess the areas of pressure and find ways to remain compliant by making adjustments to areas as permitted.

ii) Accommodation Module:

The 20-page Accommodation Module along with a 24-slide PowerPoint was presented by B. Eldridge, Superintendent of Plant, J. McLoughlin, Senior Manager of Facilities and Maintenance Services and N. Vezina, Senior Manager of Environmental and Office Services.

The Accommodation Module is broken-down by Ministry-defined categories within operating and non-operating areas and includes for expenditures totalling \$58.6 million (an increase of \$1.75 million /3.08% over the prior year); the Module excludes direct capital expenditures (i.e. new construction and major facility renewals/improvements), salaries and benefits (approved through the Labour Relations Committee) and utilities. The expenditure projections for 2015-16 for the service areas of Plant Administration, Facility, Construction and Maintenance Services, Planning, Health & Safety/Wellness, Environmental & Office Services and Property Insurance Premiums amounts to \$59.64 million. As in prior years, it was noted that the base amounts have been increased to reflect inadequate funding levels and that there is no funding for growth allocated.

Also as reported in previous years, a key theme was again highlighted is the "chronic" under-funding of this service area resulting from funding shortfalls (e.g. incurred by the "unrecognized" excess area impacting maintenance, custodial services/deferred maintenance and utilities, and decrease in top-up funding, commodity cost increases, and regulatory requirements (e.g. flushing, Cross-flow Connection By-law, TSSA inspections for lifts and elevators and Fire Department equipment/training), and in increased floor area with two new schools, technology at end of life, service contracts, insurance (e.g. policy interpretation) and funds required to address items identified in audits. Although the Ministry has announced a 3.98% increase in the School Operations funding benchmark, the increase does not address the 7.3% increase in electricity costs or 2% increase for non-staff portion of the school Operations Allocation benchmark or certain other cost increases (e.g. labour, materials, utilities and gasoline) which are not included in the budget. Cost saving initiatives, such as utilization of in-house skills, shared services, and technology are continue to be sought.

Separate from the Accommodation Budget, the Environmental & Office Services area projects an overall increase of 4.8%, consisting of an increased cost for electricity (6.9%), water (5.2%) and increased area (3%) and cooling (re new HVAC initiatives). The increased funding requirement takes into consideration the on-going efforts to conserve energy despite anomalies such as recent unusual weather patterns and implementation of best practices.

iii. General School Budgets (GSB) Module:

The General School Budgets (GSB) module was presented by J. Porter, Coordinating Manager of Budget and Audit Services. The formula, release strategy and carry-forward used for the 2015-2016 GSB is based on the model used for 2014-2015. Based on that formula, there is a 0.12% decrease in budget which is reflective of the projected enrolment for 2015-2016.

Discussion was held regarding a more equitable distribution of surplus GSB funds and with ways to reduce the amount of GSB carry-forward which equate to a surplus from a Ministry perspective while at the same time, ensuring that the formula reflects the Strategic Plan. As well, discussion was held regarding the funding of FDK students at 1 FTE vs. the current .75 FTE, which would equated to additional revenues of \$128,048 needed to support schools' consumables expenditure.

iv. Student Transportation Services Module:

D. McCowell, Senior Manager of Administrative Services, presented the Student Transportation Services budget module along with 10-slide a PowerPoint presentation which highlighted issues and of the \$15.60 million 2015-2016 budget (increase of \$447,621 (2.81%). No new or additional funding is expected.

Cost impacts continue to stem from the same issues as in previous years; new schools/additional riders, on-going-growth in the Region, program expansion (French Immersion) and the increase in special transportation. However, it was noted that despite the pressures, that staffing levels have been maintained as well as service levels for

It was noted that the shared services, i.e. salary, benefits and administration costs, are recovered by YCDSB and that a small savings was realized by a retirement replacement at a lower salary level and as well by recent savings due to the lower fuel costs.

Suggestions for other potential cost saving measures were included in the report, i.e. reducing the phase-in period for boundary changes, reduction of service for specific programs such as French Immersion siblings, review of bell times and reducing the walk-zone for all students (in conjunction with YRDSB).

It was stated that efforts made by STSYR has in the past enabled the consortium to operate below the Ministry funding envelope, however, pressures as noted, have slowly eroded away the surplus resulting in a projection that STSYR will be over the envelope within two years.

[10:00 p.m. – Due to time constraints, the Committee agreed that the Information Technology, Curriculum and Continuing Education Modules be presented at the May 26, 2015 Board Meeting.]

9. ACTION ITEM(S):
Nil

10. SUB-COMMITTEE REPORTS:
Nil

11. DISCUSSION ITEM(S):
[9:05 p.m. - Committee Chair, Trustee Ciaravella called for questions on the Discussion and Information Items.]

a) Hygiene in Schools Follow-Up Report

J. McLoughlin, Senior Manager of Facilities and Maintenance Services, provided follow-up information further to reports presented to previous Board and ABAC meetings held and based on information gathered in a follow-up survey.

It was directed that this item be deferred to a meeting in the fall 2015, at which staff will present a long-term plan for a plan based on Option 3, to be implemented in secondary schools over four years at \$20,000 per year.

12. INFORMATION ITEMS:

a) Temporary Accommodation Update

B. Eldridge, Superintendent of Plant, provided a report in the agenda regarding the initial requests for temporary accommodation. Further review of requests will be made in conjunction with the Planning Department and Superintendents of Education to verify requests and review port-a-paks.

b) Design & Construction Update and Change Order Summary Report

A report was provided in the agenda with regard to the design status of the Sharon West (OLGC replacement school) and the construction status of Kleinburg CES, Guardian Angels CES and St. Joseph CES, Markham, replacement school and the eight FDK projects at Immaculate Conception, Light of Christ, Our Lady of Peace, St. Vincent de Paul, St. John Paul II, St. Margaret Mary, St. Peter and St. Clement.

c) FRP/SCI Project Status Update

A report was provided in the agenda which provided updates to the 60 FRP/SCI projects on this year's plan.

d) Procurement Activity Reports

The Purchasing Bid Activity Report for the period February 24, 2015 – May 8, 2015 was provided for information purposes.

e) Print Management Strategy Update

A report was provided in the agenda to provide an update on the Multifunction Printers (MFP) procurement and paper reduction initiative as presented to the Accommodation and Business Affairs Committee on January 20, 2015. The report informs that the successful bidder is Xerox Canada and that the contract, through Ontario Education Collaborative Marketplace (OECM), will result in the transition to Xerox MFPs in early July 2015.

The hardware will include for paper and printing reductions through strategies undertaken using the Papercut software. Updates on the initiative will be provided at future meetings following the installation and training.

f) Energy Override Switches in Schools

An update report was provided in the agenda further to the March 10, 2015 report regarding the use and location of override switches in schools. The update included a listing of the location of override switches at each school (gym, office, library and new wing) so that school administration are able to locate the switches and control specific HVAC systems that would not normally be running when the schools is not fully occupied, e.g. evenings/weekends. Also included was a copy of the correspondence to Superintendents informing of the location and set-up of the override switches.

g) Annual Energy Management Update

A report was provided in the agenda revising the “*Energy Results and Department Current Initiatives*” Appendix “F” – School Energy Cost per student including percent utilization (alphabetical and by cost in ascending order) as requested by Trustees at the March 10, 2015 Accommodation and Business Affairs Committee.

h) Solar Information Update

A report was provided in the agenda to provide Trustee-requested information identifying schools which will have solar PV systems installed, the size of unit (kWAC) and construction status. A follow-up report will be provided in the fall.

i) April 30, 2015 Financial Report**a) April 30, 2015 Miscellaneous Grants Report**

A report was provided in the agenda which regarding interim reporting as of April 30, 2015 along with a preliminary projection for August 31, 2015 financial results. Further to the December 15, 2015 submission of the 2014-2015 Revised Estimates to the Ministry of Education, the April 30, 2015 Interim Financial Report reflects a number of variances within the Revenue (positive variance reflective of enrolment, increased elementary Visa students and insurance rebate) and Expenditure area (negative variance reflective of teacher movement, supply salaries and continuing maintenance).

The report notes that restraint measures will continue to be applied, including the holdback of a portion of the surplus/reserve funds which existed at the end of 2013-14 and which were originally ear-marked for infrastructure, 31st Century Learning and the Multi-Year Strategic Plan as well as any outstanding portion of the unreleased budget funds.

A Miscellaneous Grants report as at April 30, 2015 was provided along with a summary report of the various Miscellaneous Grants and EPO Grants received.

j) Property Insurance Claims Tracking Chart

A Property Insurance Claims Tracking Chart Report as at May 10, 2015 was included in the agenda which included updates to the property report. There were no new Theft and Damage report during this period.

k) Ministry of Education Response to St. Theresa Lisieux CHS Use of POD Funds

The Revised Agenda included a verbal update (ref. May 15, 2015 letter from the Ministry of Education to the Director of Education) on the response received on May 19, 2019 denying YCDSB’s request to apply \$750,000 in unencumbered POD to extend the cafeteria at St. Theresa of Lisieux CHS. Trustee Mazzotta put forth the following Notice of Motion which, after much discussion was agreed to be deferred to a future Board meeting to allow time for staff to clarify information which may have the impact of changing the content of the Motion.

Motion: Mazzotta/Cotton

WHEREAS the fire code capacity is being contravened at the St. Theresa of Lisieux CHS cafeteria site, and

WHEREAS the safety and security of students has been always the Board’s highest priority, and

WHEREAS the Board has received notification that the Ministry will not allow the Board to use any of its Proceeds of Disposition funds for the cafeteria at St. Theresa of Lisieux CHS, **LET IT BE RESOLVED**

THAT the Board send a letter to the Ministry of Education, with copies to the St. Theresa of Lisieux CHS Catholic School Council and to the opposition parties of the Ontario Legislature, to convey the extreme disappointment in not permitting York Catholic DSB access to its own Proceeds of Disposition (POD) funds for the requested addition to the St. Theresa of Lisieux CHS cafeteria and

THAT the Ministry of Education be put on Notice that the Board will not be liable should a fire mishap occur at this site.

- MOTION DEFERRED -

13. NOTICE(S) OF MOTION

a) Nil

14. FUTURE ITEM(S)

- *CUS Subsidy for New Parishes*
- *Construction Standards*

Adjournment: 10:35 P.M.

On Motion: Crowe/Mazzotta and CARRIED

YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT TO: Accommodation Committee
FROM: Administration
DATE: November 3, 2015
REPORT: Architect Presentations
a) Construction Status - Kleinburg Catholic Elementary School
b) Design Status - Our Lady of Good Counsel Replacement School

Executive Summary

The architects for the Kleinburg Catholic Elementary School and Our Lady of Good Counsel replacement school have been invited to the Accommodation and Business Affairs Committee to provide an update on their respective school projects.

Construction has begun on the Kleinburg project. Preliminary design meetings have been held with the project architect for the Our Lady of Good Counsel Replacement school project. The occupancy dates for Kleinburg and OLGK are September 2016 and September 2017 respectively.

Note: PowerPoint presentations have been included in the agenda as a framework for facilitating discussions.

Presentations

i) Kleinburg

Saccoccio Wepler is the project architect for Kleinburg. Paul Wepler will present the construction status for this project. This capacity of this school is a 614 pupil places. The scheduled occupancy date is September 2016. The general contractor for this project is Pre-Eng Construction.

ii) Our Lady of Good Counsel Replacement School

Doug Snyder and Avinash Garde will represent Snyder Architects Inc. The appointment of SAI to this project was approved in June. The capacity of this school is 461 pupil places. A child care centre for this school was recently approved by the Ministry of Education. The scheduled occupancy date is September 2017.

Future Presentations

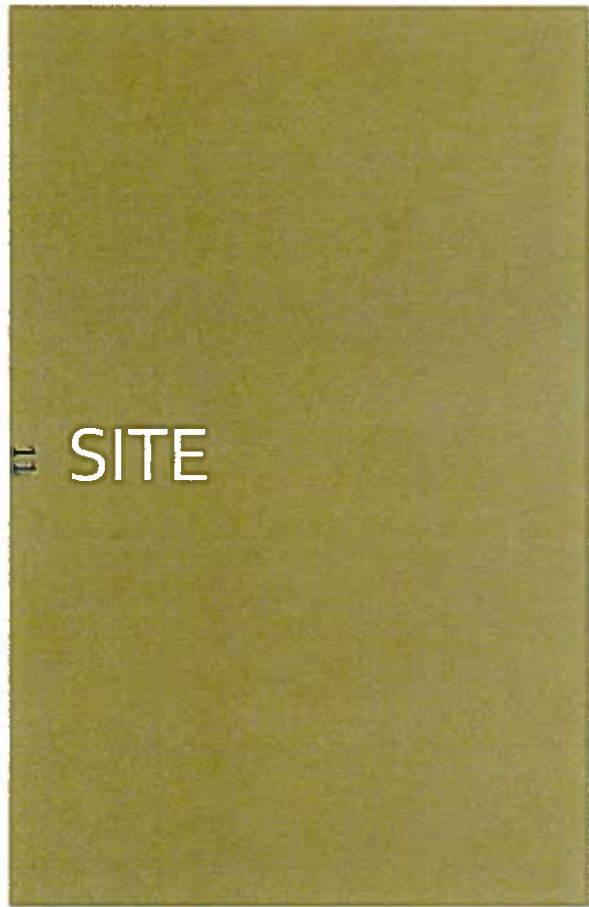
It is proposed that the project architect be invited to present an update at each and every Accommodation and Business Affairs Committee meeting scheduled prior to the final completion of projects.

Prepared and Submitted by: J. B. Eldridge, Superintendent of Construction & Facility Renewal
Endorsed by: J. A. Sabo, Associate Director - Corporate Services and Treasurer of the Board

KLEINBURG NASHVILLE CATHOLIC ELEMENTARY SCHOOL

CONSTRUCTION STATUS REPORT . NOVEMBER 2015
YORK CATHOLIC DISTRICT SCHOOL BOARD

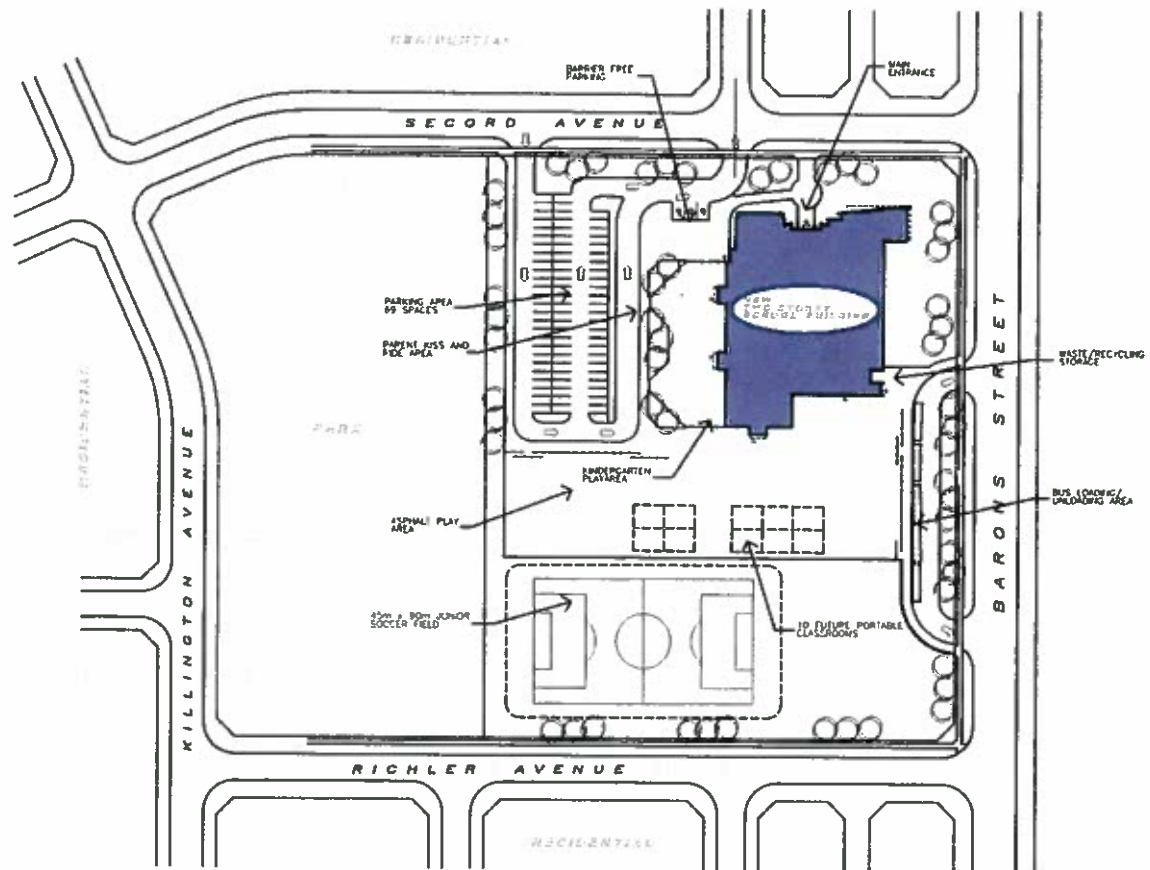




11 SITE

- 7 Acres adjacent to Neighbourhood Park
- Street frontage on 3 sides of site
- Parking for 81 cars
- Student Kiss and Ride
- Separate Bus Loading Area
- 4 Driveway Entrances to permit one way circulation on site
- Provision for 10 future portables
- 45m x 90m soccer field

SITE PLAN

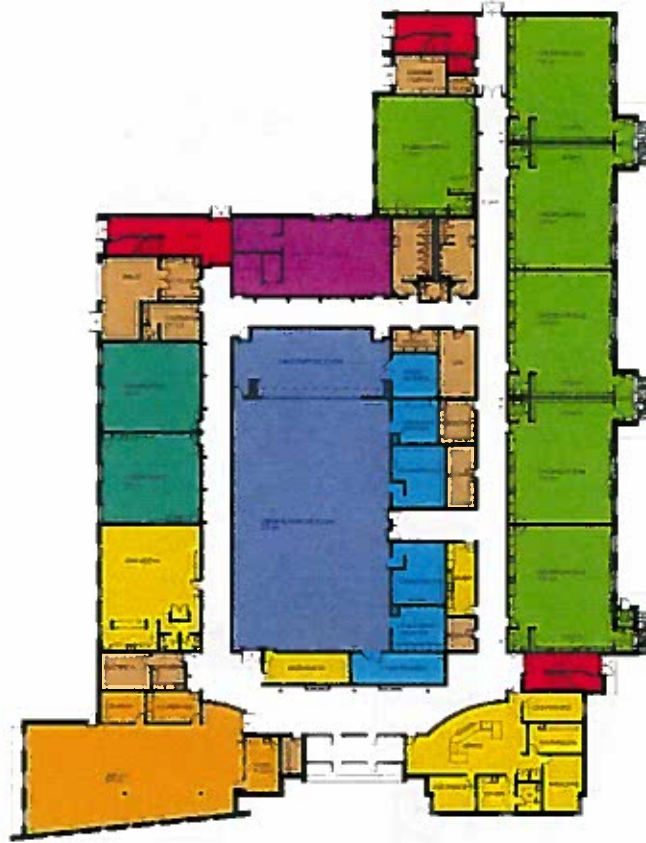


PROGRAM FEATURES

- Modified repeat design of St Julia Billiard CES, Markham
- Building area 6,040 sq m . 64,000 sq ft
- 602 Pupil Places
- 6 Kindergartens to current design standards
- 19 Classrooms
- 1 Music Room
- 1 Special Education Classroom
- Room of Reflection
- Multi Purpose Room at same level as General Purpose Room
- Portable Stage

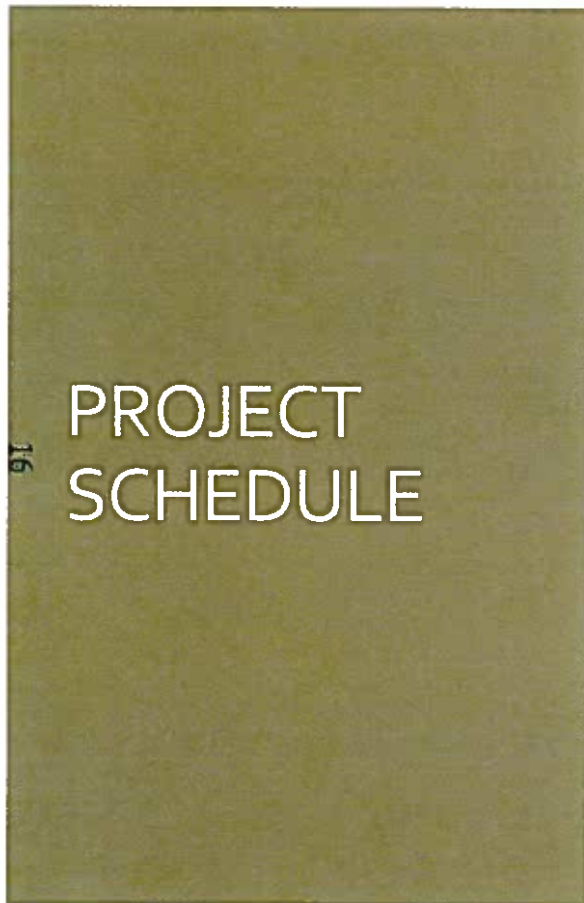
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GROUND FLOOR PLAN



SECOND FLOOR PLAN





- Project Tender April 2015
- Contract Award 10 June 2015
- Construction Start 18 June 2015
- Scheduled Completion 30 June 2016
- Occupancy September 2016

CONSTRUCTION PROGRESS

- FOUNDATIONS 100% COMPLETE
- GROUND FLOOR SLAB 100% COMPLETE
- GROUND FLOOR LOADBEARING MASONRY WALLS AND STRUCTURAL STEEL 95% COMPLETE
- SECOND FLOOR SLAB 100% COMPLETE
- SECOND FLOOR LOADBEARING MASONRY WALLS AND STRUCTURAL STEEL 10% COMPLETE
- SITE SERVICES 30% COMPLETE
- MECHANICAL ROUGHING IN 40% COMPLETE
- MECHANICAL EQUIPMENT ON SITE 80% COMPLETE
- ELECTRICAL ROUGHING IN 20% COMPLETE

18

CONSTRUCTION COSTS

- CONTRACT VALUE: \$ 9,774,300.00
- CHANGE ORDERS ISSUED TO DATE: 3
- TOTAL VALUE OF CHANGE ORDERS: \$ 25,482.71
- TOTAL CONTRACT PRICE TO DATE: \$ 9,799,782.71

19
PROGRESS
PHOTOGRAPH
NORTH EAST



20

PROGRESS
PHOTOGRAPH
NORTH WEST

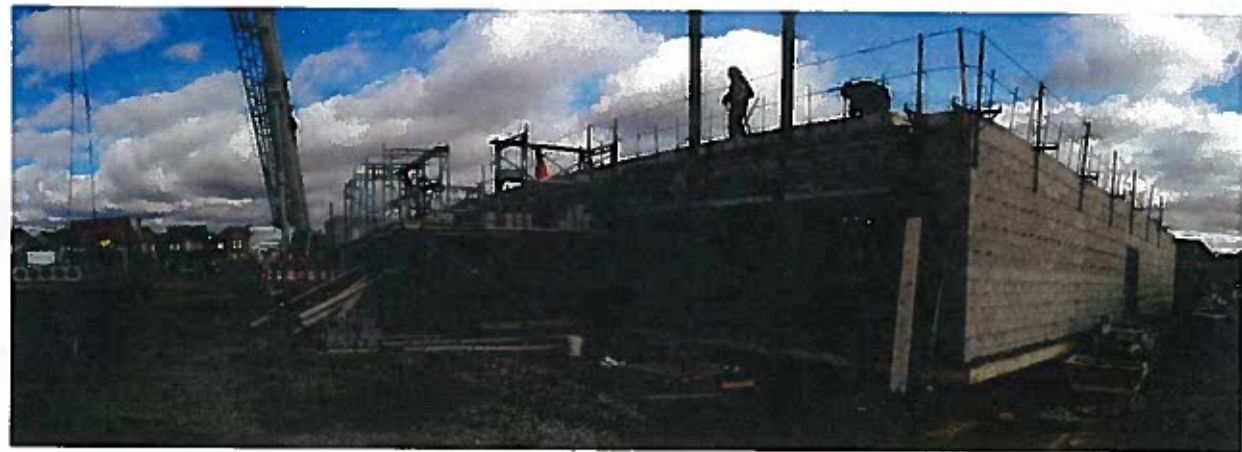


21
PROGRESS
PHOTOGRAPH
SOUTH EAST



22

PROGRESS
PHOTOGRAPH
SOUTHWEST





SACCOCCIO
WEPPLER
ARCHITECTS IN

OUR LADY OF GOOD COUNSEL CATHOLIC ELEMENTARY SCHOOL

STATUS UPDATE | November 3, 2015



A STUDENT-CENTRED 21ST CENTURY SCHOOL

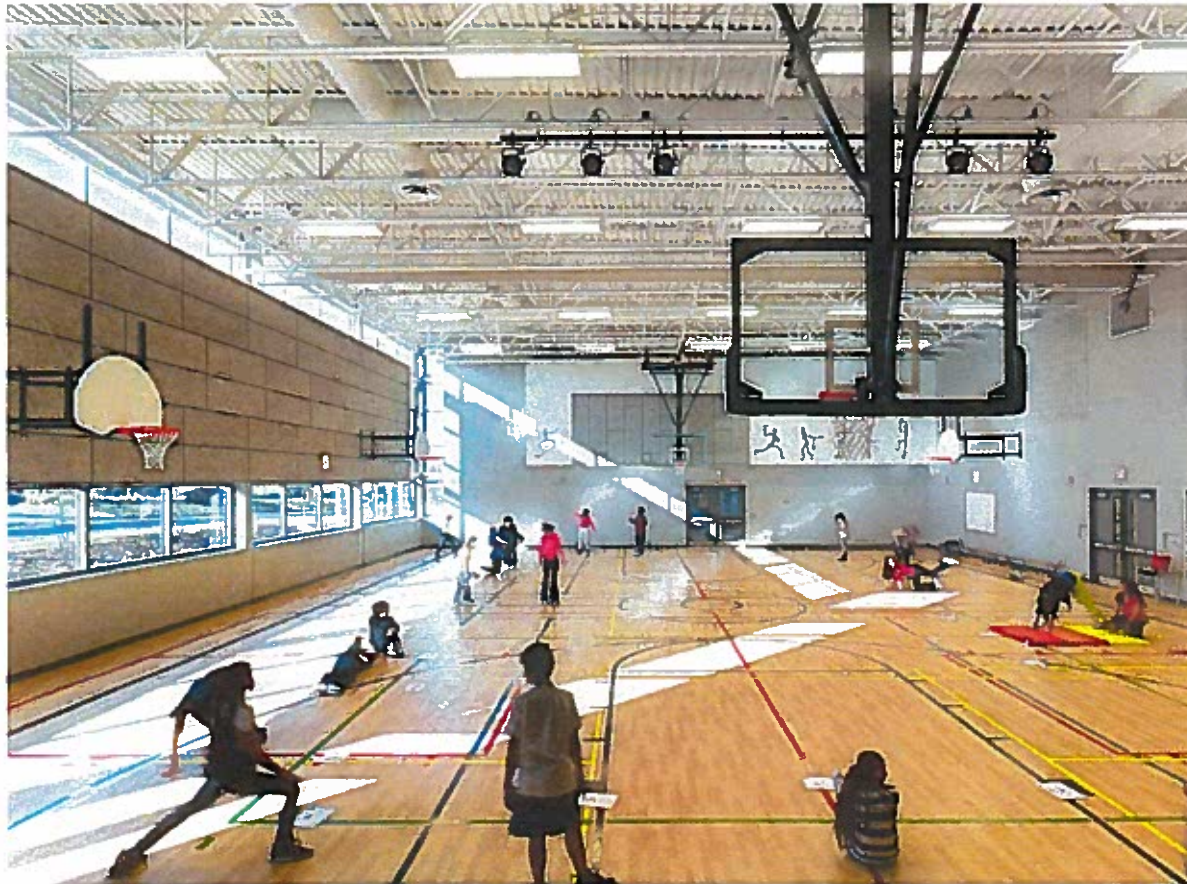
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ABUNDANT NATURAL LIGHT
VISUAL CONNECTIVITY THROUGHOUT
FLEXIBLE SPACES FOR COLLABORATIVE & INDEPENDENT LEARNING





NATURAL LIGHT IN GYM



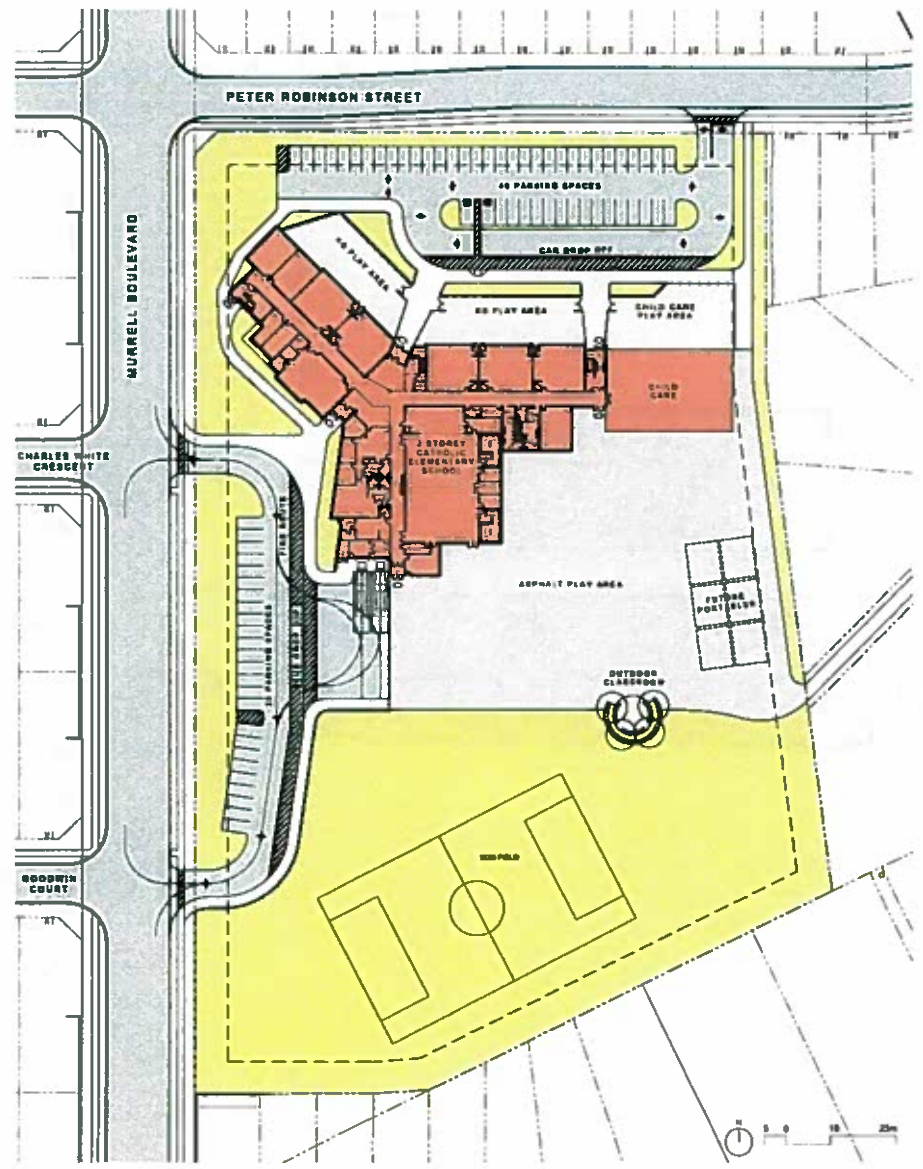


FROM LIBRARY TO LEARNING COMMONS



CREATIVE SUSTAINABLE OUTDOOR PLAY

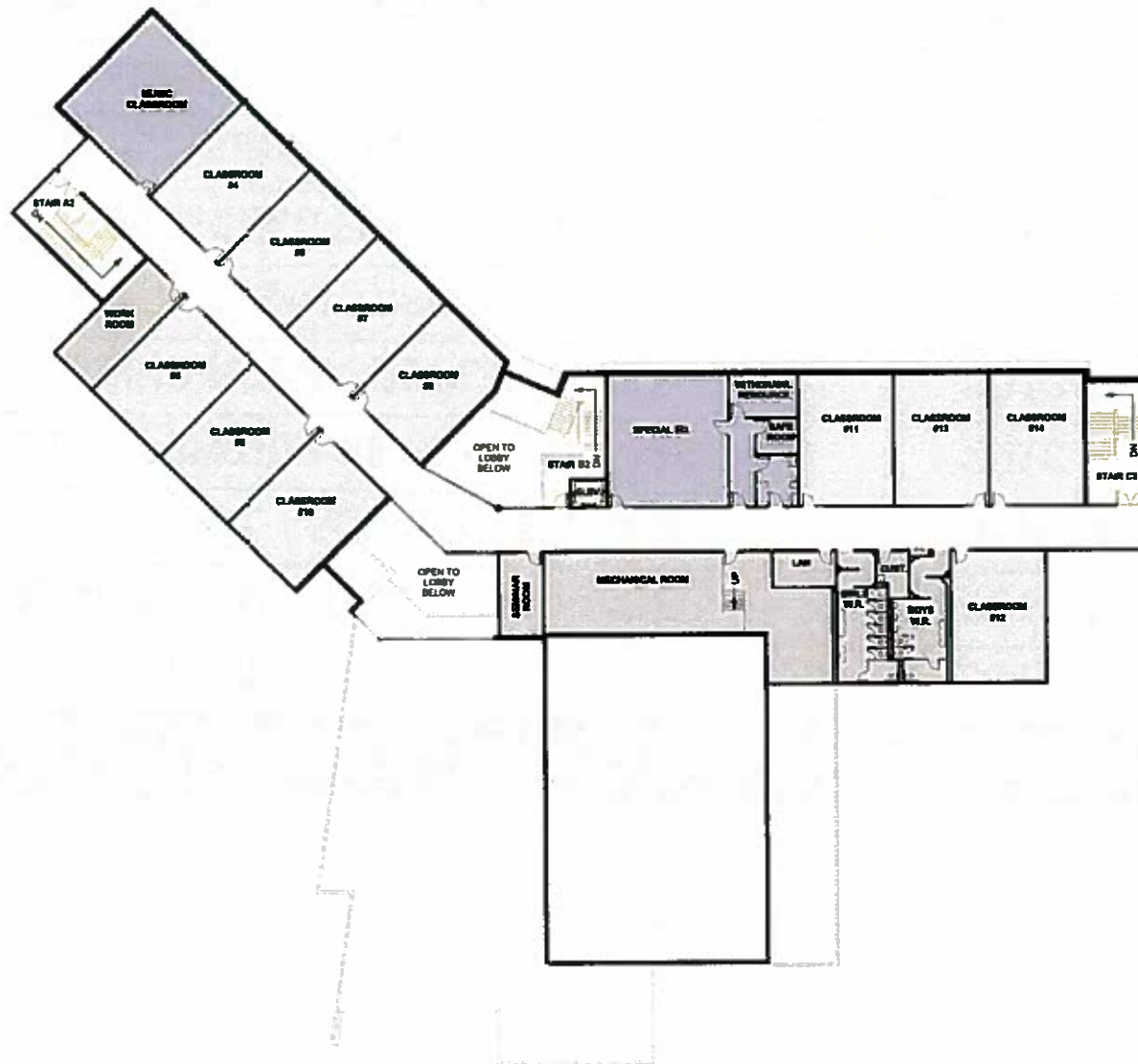




SITE PLAN



FIRST FLOOR PLAN



SECOND FLOOR PLAN

PROJECT SCHEDULE

ITEM	TARGET DATE
SPA APPLICATION	2015 NOV 30
MOE APPROVAL - SPACE TEMPLATE	2016 JAN 15
MOE APPROVAL - 50% QS ESTIMATE	2016 MAR 21
PREQUALIFICATION OF CONTRACTORS	2016 JUN 01
BUILDING PERMIT APPLICATION	2016 JUN 23
SPA & PERMIT APPROVAL	2016 JUL 31
BIDS ISSUED FOR TENDER	2016 AUG 01
BIDS CLOSE	2016 AUG 23
AWARD OF CONTRACT	2016 SEP 06
SUBSTANTIAL PERFORMANCE	2017 JULY 31
SCHOOL OPENS	2017 SEP 05

YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT TO: Accommodation & Business Affairs Committee

FROM: Administration

DATE: November 3, 2015

RE: **Community Planning & Partnerships and Pupil Accommodation Review Processes**

Executive Summary:

This report is intended to provide Trustees with a review of the Capital Planning & Partnership (CPP) and Pupil Accommodation Review (PAR) Policies. The presentation is designed to highlight the components and timelines associated with both policies and their respective processes.

Background Information:

The Ministry of Education recently released new guidelines for both CPP and PAR processes and requires school boards to develop policies governing both processes in accordance with the Ministry guidelines.

Now that the Board has approved revised policies for both CPP and PAR the attached PowerPoint was designed to review the changes between old and new guidelines and the resulting timelines.

Summary:

The recently approved revised policies for both CPP and PAR reflect changes in Ministry guidelines and a presentation was developed to summarize the changes. The PowerPoint is also intended to highlight the role of trustees as well as to present a draft communication strategy.

Finally the presentation reviews possible timelines for the CPP process and potential timelines for a PAR process or modified PAR process.

Prepared By: Tom Pechkovsky, Manager of Planning Services
Submitted By: Dan McCowell, Sr. Manager of Administrative Services and Frances Bagley, Coordinating Superintendent
Endorsed By: John Sabo, Associate Director of Corporate Services and Treasurer of the Board

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Ministry of Education Capital Planning & Partnership and Pupil Accommodation Reviews

Accommodation & Business Affairs Committee

November 3, 2015





ABAC Presentation

Purpose of this Presentation:

1. Review of Community Planning and Partnership (CPP)

- Ministry Guidelines
- Board Policy and Parameters
- Review of CPP Process and Timelines

2. Pupil Accommodation Review (PAR) of Schools

- Ministry Guidelines
- Board Policy and Parameters
- Review Of Pupil Accommodation Review (PAR) Process and Timelines

3. Communication

- DRAFT Communication Plan
- Communications Strategies

4. Role of Trustees

Ministry of Education Direction & Focus

Capital Strategic Framework

**School
Condition
Improvement**
\$1.25B
(3 Years)

**School
Operations &
Renewal
Grant (\$2.3B)**
(annual)

School Board Efficiency & Modernization

**Capital
Priorities**

- School renewal is a significant focus for the Ministry. All current capital initiatives impact school renewal to a varying degree.

**School
Consolidation
Capital**
\$750M (4 Years)

**School Planning
Capacity**
\$8.3M

**Pupil
Accommodation
Review Guidelines
(PARG)**

**Joint Use /
Shared Facilities**



Work Prior to Initiating Accommodation Review

- For the purpose of developing/defining an overarching direction and focus for the Board over a period of 5 years the Board has approved the following:
 - Development of the Multi-Year Strategic Plan
 - Development of Long Term Accommodation Plan



York Catholic District School Board Multi-Year Strategic Plan 2015 – 2018

Mission Statement

Guided by Gospel values and Catholic Virtues, in partnership with home and Church, we educate and inspire all students to reach their full potential in a safe and caring environment.

Vision Statement

Our students will become creative and critical thinkers who integrate Catholic Values into their daily lives, as socially responsible global citizens.

Core Values



Strategic Commitments

Integration of Our
Catholic Faith

Continuous
Improvement of
Student Achievement

Effective Use of
Our Resources

Engaging Our
Communities

Strategic Commitments

Integration of Our Catholic Faith

- Nurture the Catholic faith and spirituality of all through relevant and engaging religious education programs and experiences.
- Foster a culture in which daily interactions and practices are respectful and inclusive, and inspired by Gospel Values.
- Support members of the community on their faith journeys.

Continuous Improvement of Student Achievement

- Nurture well-being by supporting students to become resilient, optimistic and responsible.
- Promote academic excellence through programs and educational experiences that prepare students for success in the 21st century.
- Foster a culture of instructional excellence that is welcoming, engaging and inclusive.
- Provide a safe, supportive and healthy environment.

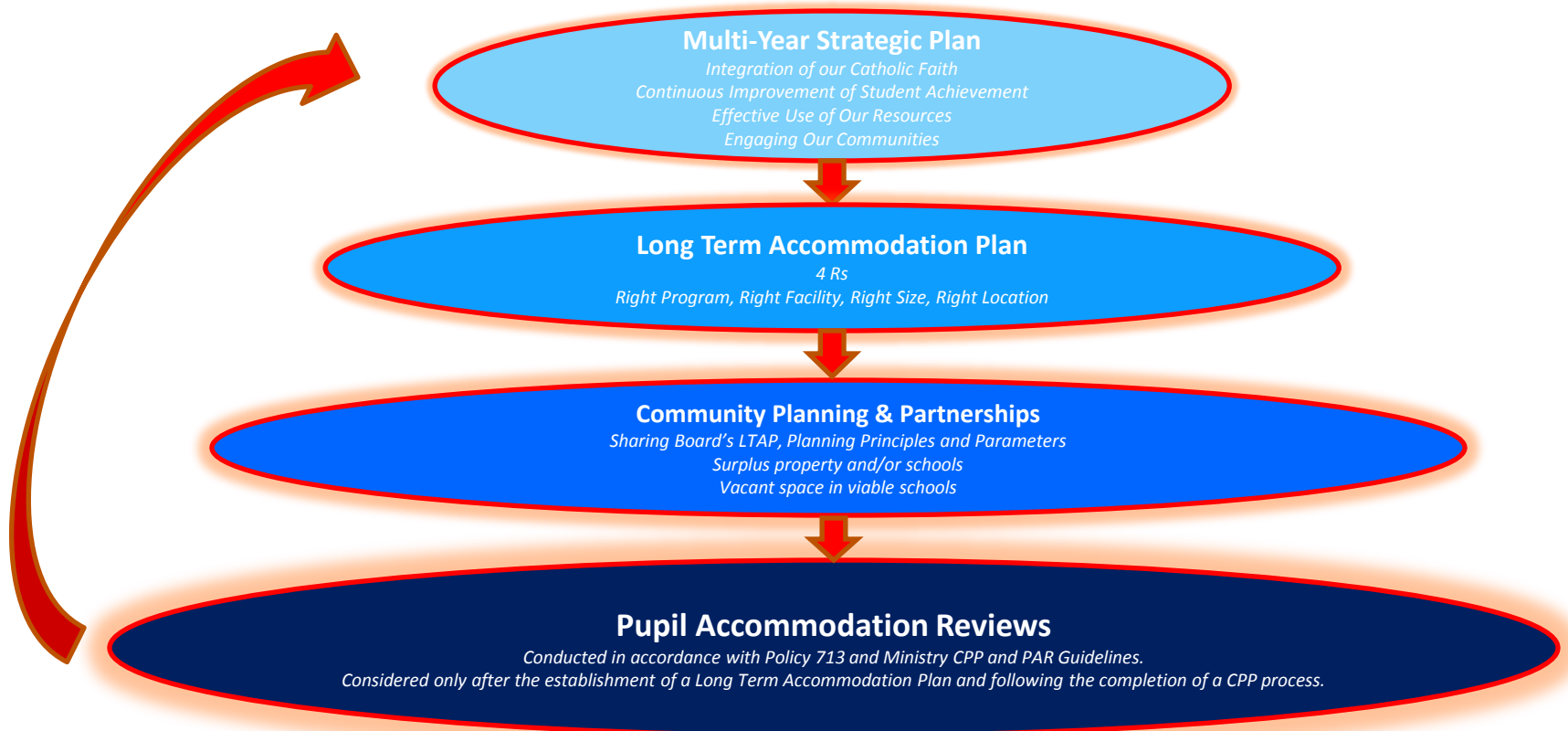
Effective Use of Our Resources

- Ensure that the budget is shaped by strategic priorities.
- Manage Board resources in a sustainable and effective manner.

Engaging Our Communities

- Provide stakeholders with opportunities to provide input and/or feedback to inform Board decision-making.
- Develop and implement communication practices and procedures that improve the quality and timeliness of Board communication.
- Establish community partnerships that assist with the achievement of the Board's strategic commitments.

Process Linkages





Long Term Accommodation Plan



Approved March 2015



York Catholic District School Board

Long Term Accommodation Plan 2015 - 2020

In compliance with the Board's strategic commitment to "effective use of resources", the LTAP will target sustainable solutions to specifically address and identify the Board's:

- Surplus space and growth needs;
- Sustainability of facility needs for "current" programs;
- Opportunities for "New Programs & Partnerships"; and,
- Opportunities to "redirect" fixed resources.

with a



Long-Term Accommodation Plan Strategies

Focus on the 4 Rs:

- **RIGHT program** (Student Success, Elementary and Secondary initiatives)
- **RIGHT facility** (physical space)
- **RIGHT size** (student placements)
- **RIGHT location** (geography)



Long-Term Accommodation Plan Strategies

Excess Unfunded Permanent Capacity

	Total Enrolment	Total Capacity	Total Capacity (Incl. Paks)
Elementary	36,779	43,448	46,347
Surplus Pupil Places		6,669	9,568
Utilization		85%	79%
Secondary	18,275	17,793	19,809
Surplus Pupil Places		-482	1,534
Utilization		103%	92%
Grand Total	55,054	61,241	66,156
Surplus Pupil Places		6,187	11,102
Utilization		90%	83%

Enrolment as of September 30, 2015 (Tch8 Report)

Note: 6,669 pp represents approximately \$6.7 million of funding NOT received to support this space.



York Catholic District School Board

Long Term Accommodation Plan 2015 - 2020

Summary of Initiatives (updated November 2015)

Initiative Type	2015/16	2016/17	2017/18	2018/19	2019/20
New Schools & Additions	St. Theresia of Lisieux (Cafeteria Addition) (p.28)	Kleinburg (p.21) <i>(Under Construction)</i>	Sharon/ OLGC Replacement (p.10) <i>(Funding Approved)</i>	Block 47 (p.21)	Stouffville CHS (p.28)
Temporary Accommodation (Port A Paks)	Father Bressani (10) (Demolition) (p.31) <i>(Complete)</i>		St. James (8) (p.20) St. Emily (12) (p.21) (Moves)		Sir Richard W Scott (8) (p.15) (Move)
Boundary Changes/ Program Moves	St. Theresa of Lisieux/ Jean Vanier/St. Robert (p.28, 29) <i>(Complete)</i> Markham Centre (p.14) Richmond Hill South (P.19) Stouffville (p.25) <i>(Complete)</i>	Sacred Heart / St. Maximilian Kolbe (Dual Feeder Boundary) (p.26)		Review all Secondary Dual/Triple Feeder Areas	
Program Facility Retrofits	Music Instrumental Rooms (22 per year)	Music Instrumental Rooms (22 per year)	Music Instrumental Rooms (22 per year)	Music Instrumental Rooms (22 per year)	
Facility Partnership	<i>Policy (Approved)</i> Review existing lease rate and parameters Target communication to specific potential partners Encourage Joint Build projects	Kleinburg - Child Care Centre (p.21)	Sharon/OLGC - Child Care Centre & Town of East Gwillimbury (p.10) <i>(Funding Approved)</i>	Block 47 - Child Care Centre (p.21)	Stouffville CHS - Town of Whitchurch Stouffville (p.28)
Pupil Accommodation Reviews	<i>Policy (Approved)</i> South Woodbridge East (p.22) Vaughan Thornhill (p.24)	Markham South (p.15) Newmarket (p.17)	Maple (p.20) South Woodbridge West (p.23)	Markham Centre (p.14) Aurora (p.9)	Richmond Hill North (p.18)



York Catholic District School Board

Community Planning & Partnership

(CPP)



Overview / Highlights

- The purpose of the Ministry of Education's *Community Planning and Partnerships (CPP) Guideline* is **to encourage** school boards to reach out to community organizations **to share planning information** on a regular basis.
- In particular, boards are encouraged to ensure that additional efforts are made to share this information with community organizations **prior to commencing a pupil accommodation review.**



Community Planning & Partnership (CPP) Guidelines

The purpose of the *Community Planning and Partnerships (CPP) Guideline*

STEPS:

1. **School Board Planning and Broader Community Objectives (LTAP)**
2. **CPP Policies**
3. **CPP Notification Process**
4. **Annual CPP Meeting**
5. **School Board Planning Prior to a Pupil Accommodation Review**
6. **Co-building with Community Partners**
7. **Sharing Unused Space in Existing Schools with Community Partners /Organizations**
8. **Partnership Agreements and Cost-Recovery**



Purpose of Guidelines

School boards' primary responsibility is to support student achievement and well-being in a safe and healthy environment.

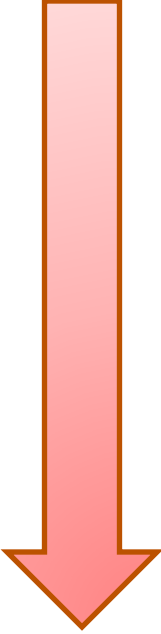
Within this context, the intent of the *Community Planning and Partnerships Guideline* is to:

1. Improve services and supports available to students;
2. Reduce facility operating costs for schools boards and government;
3. Strengthen relationships between school boards and community partners and the public;
4. Maximize the use of public infrastructure through increased flexibility and utilization;
5. Provide a foundation for improved service delivery for communities.

Timelines

Community Planning and Partnership (CPP)

Step 1: CPP Identification (Board Motion October 27, 2015)

A large, light red arrow with a dark red outline, pointing downwards, indicating the flow of the process from Step 1 to Step 4.

Board identifies list of potential locations available for community partnerships / co-build opportunities.
September – October 2015

Step 2: CPP Public Notification (Letters and Emails Distributed: October 29, 2015)

Board notifies list of community organizations about identified locations for potential community partnerships / co-build opportunities and posts date of public meeting on Board website.
Notice Posting Date: November ()

Step 3: CPP Public Meeting (Meeting: November 23, 2015)

Board holds public meeting to present and discuss potential community partnerships / co-build opportunities.
Public Meeting Date: November ()

Step 4: Initial Staff Report (Report 1)

York Catholic District School Board

Pupil Accommodation Review of Schools

(PAR)



Overview / Highlights

- This *Guideline* ensures that where a decision is taken by a school board regarding the future of a school, that decision is made with the involvement of an informed local community and is based on a broad range of criteria regarding the quality of the learning experience for students.
- Ontario's school boards are responsible for deciding the most appropriate pupil accommodation arrangements for the delivery of their elementary and secondary programs. These decisions are made by school board trustees in the context of carrying out their primary responsibilities of fostering student achievement and well-being, and ensuring effective stewardship of school board resources. In some cases, to address changing student populations, this requires school boards to consider undertaking pupil accommodation reviews that may lead to school consolidations and closures.

Purpose of Guidelines

School boards' primary responsibility is to support student achievement and well-being in a safe and healthy environment.

Within this context, the intent of the Pupil Accommodation Review of Schools (policy or guidelines) is to provide:

- A framework of minimum standards for school boards to undertake pupil accommodation reviews;
- A foundation for school board's Pupil Accommodation Review Policy; and,
- To ensure the involvement of the community through the PAR as outlined in policy and guidelines.



Initial Staff Report & Accommodation Options (Report 1)

A Report drafted by Board staff:

- Containing one or more options by staff with supporting rationale,
- With a recommended option if more than one option is presented, and
- Recommended option will include where students move, changes in existing facility, program change, new capital, information on other uses of underutilized space (see previous slide) and timelines.



Pupil Accommodation Review Committee (PARC)

Pupil Accommodation Review Committee is no longer required to:

- *To develop a report*
- *Vote on committee proposals*



Role of Pupil Accommodation Review Committee

- Act as a conduit for the information shared between the school board and the school communities;
- May comment on initial staff report (Report 1) and seek clarification through the pupil accommodation review process; and,
- May provide accommodation options or input to options presented by staff but must include supporting rationale for any such option.
- Board Resource staff required to compile feedback from the PARC and broader community for staff report.



Pupil Accommodation Review Committee Membership

- Director of Education appoints a Chair
- At a minimum parent/guardian representatives from each of the school(s) under review chosen by their community (historically has been nominated by parent council)
- Could include students or broader community

Note: *As mentioned on a previous slide, the role of the committee has changed.*

PARC is not required to vote or to come to consensus.

It's main function is to provide feedback.



Pupil Accommodation Review Committee Terms of Reference

Guidelines indicate that Terms of Reference (TOR) should:

- Define the PARC's mandate which describes the school board's goals for the improvement of student achievement and well-being as well as accommodation goals and objectives
- Outline the roles and responsibilities of the PARC
- Describe procedures of the PARC
- Provide feedback on initial staff report (Report 1)
- Outline minimum number of PARC working group meetings



School Information Profile (SIP)

1. Completed to assist with development of PAR options;
2. Completed for each school or schools considered for a PAR;
3. Focuses on 3 components:
 - **Facility Profile** - Outlines the physical qualities of the building and location information
 - **Instructional Profile** - Outlines the program offerings and services
 - **Other School Use** – Outlines non-school uses of building; and
4. Included in the Initial Staff Report.
5. PARC can request more information but not PARC's role to approve SIP.



Pupil Accommodation Review Committee & Public Meetings

- Solicit community feedback on the recommended options
- Minimum of 2 public meetings
- PARC Meeting #1 minimum components:
 - Accommodation review orientation
 - Overview of initial staff report
 - Presentation of SIPs
 - TOR indicates minimum number of working groups meeting



Pupil Accommodation Review Reports

- No PARC report required by the guidelines
- 3 staff reports - Initial Staff Report (Report 1), Final Staff Report with Community Consultation (Report 2), and Final Staff Report With Public Delegations Addendum (Report 3)
- Staff report will include Community Consultation section that contains feedback from the PARC and public meetings as well as any information obtained from municipality or community partners
- Staff may amend their proposed option(s) from initial staff report.
- Reports to include pupil accommodation plan, (i.e. students moves, program changes, new capital and timelines).



Pupil Accommodation Review Notification & Timelines

- Written notice within 5 days upon Trustee approval to conduct a pupil accommodation review to:
 - Municipality
 - Community Partners/Organizations
 - Co-terminous Boards
 - MOE
- **First public meeting** no less than 30 business days of accommodation review approval
- Minimum 40 business days between **first** and **final public meeting**
- Final staff report (report #2) must be posted no fewer than 10 business days after final public meeting
- From the posting of report, no fewer than 10 business days before **public delegations**
- No fewer than 10 days between public delegations and final **decision by Trustees**



York Catholic District School Board

New To Pupil Accommodation Review Guidelines



Consultation with Local Municipal Governments

- School boards ***must*** invite affected municipalities as well as other community partners/organizations that expressed interest prior to the pupil accommodation review to discuss and comment on the recommended option(s) in Initial Report (Report #1)

Transition Planning

- The transition of students should be carried out in consultation with parents/guardians following a decision to consolidate/close schools.

Note: This is a YCDSB practice used previously in prior pupil accommodation reviews



Modified Pupil Accommodation Review Process

- School boards can undertake a modified review – a modified process needs to be based on two or more of the following factors:
 - Distance to the nearest available accommodation is 5km or less
 - Utilization rate of facility is equal to or below 50%
 - Number of students enrolled at the school is 125 or fewer
 - Relocation of 50% or more of a school's enrolment
- Additional Factors included in YCDSB policy:
 - There are no more than three (3) schools subject to the pupil accommodation review process; or,
 - The entire student population (and boundary) of a school that is subject to a pupil accommodation review process can be accommodated in another school.

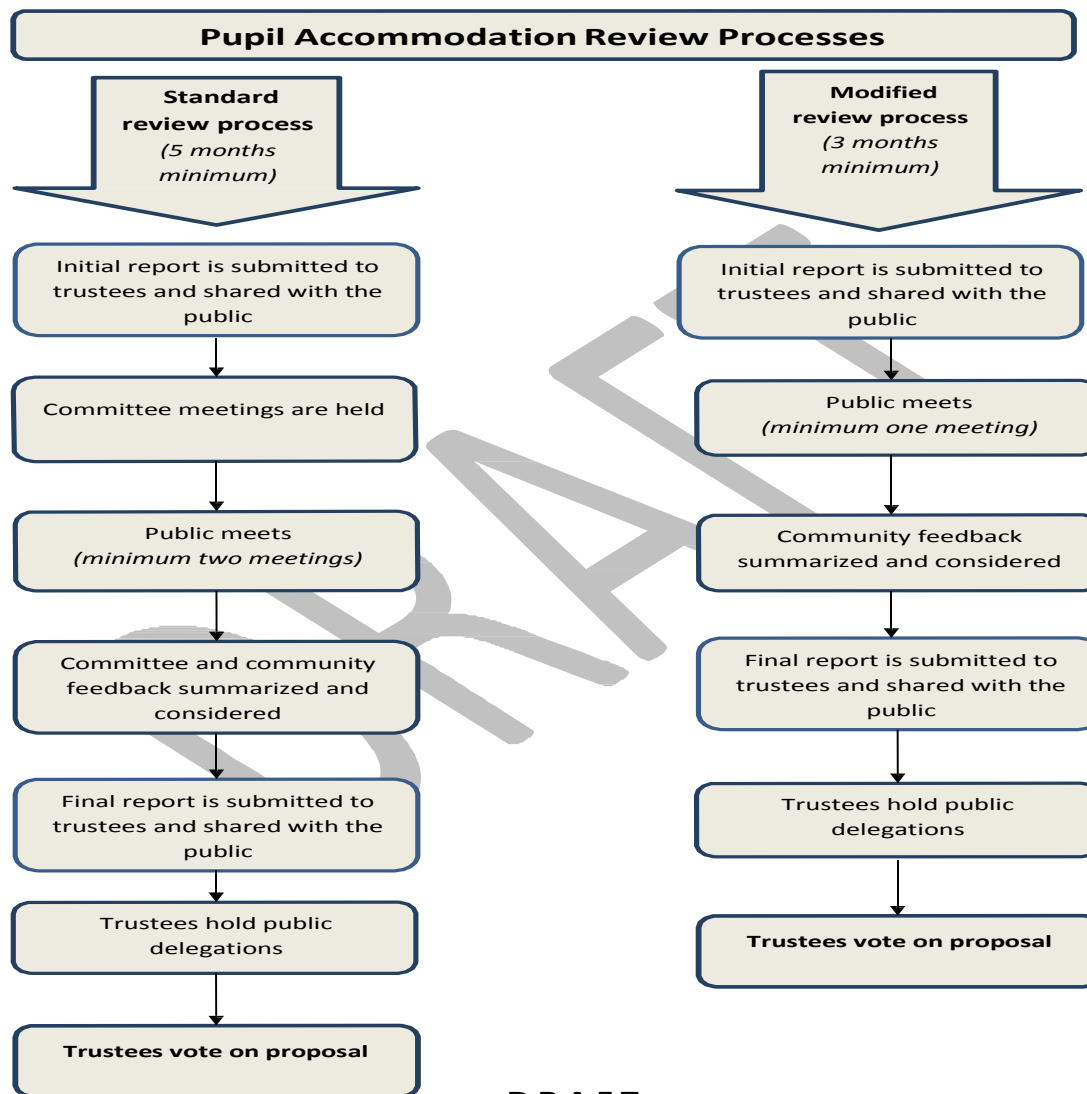


Modified Pupil Accommodation Review Process

- Review begins with same report (Initial Report) as regular accommodation review report - includes staff recommendation and SIP
- Can be completed in approximately 3 months and only one public meeting is required

Timelines

- Written notice to municipality, community partners/organizations, coterminous boards & MOE within 5 days upon initiation of pupil accommodation review
- First public meeting no less than 30 business days of pupil accommodation review approval
- Final staff report (Report 2) must be posted no fewer than 10 business days after final public meeting
- From the posting of report, no fewer than 10 business days before public delegations
- No fewer than 10 days between public delegations and final decision by Trustees



DRAFT



LTAP Closure Timelines

- Based on input from HR decision cut-off point is **Feb 28**
- Decisions made before Feb 28 would allow for a closure for Sept of the same year.
- Decisions made after March 1 would delay closure to the following school year

Examples:

- Closure Decision in June 2016 results in school closure in Sept 2017
- Closure Decision in October 2016 results in school closure in Sept 2017
- Closure Decision in Feb 2017 results in school closure in Sept 2017



York Catholic District School Board

Communication Strategy



Pupil Accommodation Review Communication Plan

Communication Goal:

***To communicate clearly, communicate early, communicate often
and be responsive.***



Communication Plan

Strategic Objectives:

- To inform and help all stakeholders understand the significance of the LTAP and its connection to the MYSP and Pupil Accommodation Reviews;
- To educate stakeholders about the PAR process and timelines and keep them informed every step of the way; and
- To reinforce that York Catholic is one of the top performing school boards in Ontario.

Target Audience

External	Internal
• Parents/Guardians • York Region ratepayers • Various levels of government (regional & municipal councilors, MPP and MP) • Municipalities & Community Partners • Parishes • Ministry of Education • Religious Education partners and other organizations • Co-terminous Boards (3) • Media	• Trustees • School Administrators • Teaching/Non Teaching Staff • Catholic School Councils • Students Employee Group Leadership: • CUPE 2331 • CUPE 1571 • OECTA York Unit • YOTBU • Principal/Vice-Principal Association



Communication Tools

- **Branded PAR webpage**
[Pupil Accommodation Review Webpage](#)
- **School website modification**
[Mock School Website](#)
- **Social Media presence - Twitter**



Communications Tools

Tools are tied to Process timelines. Multiple communication vehicles will be used to reach stakeholders throughout the PAR process:

Internal	External
• System Memo / Director's Office Memos • Director's Council • Director's Bulletin • Board / School Websites • Emails • Face-to-Face Communication / Presentations • Twitter • Collateral Communication Material (Flow Charts and Q&As)	• Parent Letters • Emails • Synrevoice (Phone / Email) • School Newsletters • Board / School Websites • Face-to-Face Communication / Presentations • Media Advertising • Twitter • Parish Bulletins • Collateral Communication Material (Flow Charts and Q&As)



York Catholic District School Board

Role of Trustees

Formal Role of Trustees

In accordance with Ministry Guidelines (2015) Trustees:

- Approve Long Term Accommodation Plan (LTAP);
- Approve Community Planning & Partnership (CPP) list of schools;
- Initiate a Pupil Accommodation Review (PAR);
- Review all 3 reports - Initial Staff Report (Report 1), Final Staff Report with Community Consultation (Report 2), Final Staff Report with Public Delegations Addendum (Report 3);
- Hear Delegations;
- Make final PAR decision.



Discussion...

Thank you.

YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT TO: Accommodation & Business Affairs Committee
FROM: Administration
DATE: November 3, 2015
RE: Elementary 'Holding' Boundary – Block 40 North/Block 47
St. Agnes of Assisi CES / St. Emily CES

Executive Summary

This report provides for Trustee's consideration recommendations to re-direct future elementary students generated from New Development blocks in Vaughan, specifically Block 40 North and Block 47, from St. Agnes of Assisi to St. Emily.

This proposed change is a pro-active amendment to re-direct future new students from St. Agnes of Assisi to St. Emily until such time a new school within the Block 40 North/Block 47 community can be constructed. This re-alignment will provide additional flexibility within St. Agnes of Assisi to accommodate future program opportunities.

Background

Within St. Agnes of Assisi there are two development blocks with the potential to yield future students. Block 40 North and Block 47 are both currently Draft Approved by the City of Vaughan, but subject to an OMB appeal. Block 40 North is bounded by Teston Road (North) and Pine Valley Drive (West). Block 47 is bounded by Teston Road (North) and Pine Valley Road (East).

For long term accommodation one (1) elementary school site has been designated in Block 47.

Although timing for a new school is undetermined, a Block 47 Elementary school was identified as a priority for 2018/2019 opening, as per the 2015-2020 Long Term Accommodation Plan.

St. Agnes of Assisi was designated to accommodate the Block 40 North/Block 47 areas in 2012, however, as development in these areas has not yet begun, there are no students from this area currently attending St. Agnes of Assisi.

Enrolment projections in Table #1 (Current Situation) illustrate the 10 year enrolment trend for St. Agnes of Assisi given the current boundary alignment, including holding areas, as of December, 2014.

Proposal / Analysis

This report proposes the redirection of the new developments from the current St. Agnes of Assisi boundary to St. Emily. Due to the proximity, size of the school, the available port-a-pak and the anticipated short duration of holding, St. Emily has been identified as the preferred holding school.

Timing of residential closings in Block 40 & 47 is currently uncertain, due to an OMB Hearing underway. Current assumptions in enrolment projections are based on a development start in 2018. The use of St. Emily as a holding school will provide the Board the most flexibility in temporary accommodation until Ministry funding can be secured for the proposed new school. The impact of this proposed boundary change is illustrated in **Table #1 - Proposed Boundary Change**.

Secondary Accommodation

This boundary amendment will have no impact on Secondary Boundaries or feeder school alignments. As per previous secondary boundary amendments this area is aligned with St. Jean de Brebeuf. Both St. Agnes of Assisi and St. Emily are feeder schools to St. Jean de Brebeuf CHS.

Transportation

Students from the subject area will require transportation regardless of whether they attend St. Agnes of Assisi or St. Emily, therefore the impact is minimal.

Summary

This report examines the impact of new development on schools based on the proposed boundaries.

As per Board practice, an abbreviated boundary review process has been used, as there are no existing pupils living in Block 40 North or Block 47 currently attending St. Agnes of Assisi.

This proposed boundary change has been reviewed with the superintendent of schools for the area. This amendment is proposed to take effect immediately so that boundaries are in place prior to the commencement of new home closings.

RECOMMENDATION:

THAT the Block 40 North and Block 47 development areas as illustrated on Map #1 be redirected from St. Agnes of Assisi to St. Emily and become effective immediately.

Prepared by: Christine Hyde, Planner
Submitted by: Dan McCowell, Senior Manager of Administrative Services

List of Attachments

Table 1: Projection Summary - Elementary

Map 1: Current Situation

Map 2: Proposed Boundary Alignment

Table #1: Projection Summary

Current Situation

Schools	Cap with Pak	Port	Pak	Actual	Projected October 31st Enrolment									
				2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
St. Agnes of Assisi CES	833	6	10	526	492	469	428	394	366	348	331	322	306	288
Block 40 North				0	0	0	0	25	57	93	130	171	212	249
Block 47				0	0	0	0	24	58	95	128	163	205	229
Total				526	492	469	428	443	481	536	589	656	723	766
% Utilization				63%	59%	56%	51%	47%	44%	42%	40%	39%	37%	35%
Students Over/Under Capacity				-307	-341	-364	-405	-439	-467	-485	-502	-511	-527	-545
St. Emily CES	1022	0	12	834	809	760	722	686	645	595	580	561	537	521
% Utilization with Pak				82%	79%	74%	71%	67%	63%	58%	57%	55%	53%	51%
Students Over/Under Capacity with Pak				-188	-213	-262	-300	-336	-377	-427	-442	-461	-485	-501
Total Enrolment	1,855	6	22	1,360	1,301	1,229	1,150	1,129	1,126	1,131	1,169	1,217	1,260	1,287
% Utilization				73%	70%	66%	62%	61%	61%	61%	63%	66%	68%	69%
Students Over/Under Capacity				-495	-554	-626	-705	-726	-729	-724	-686	-638	-595	-568

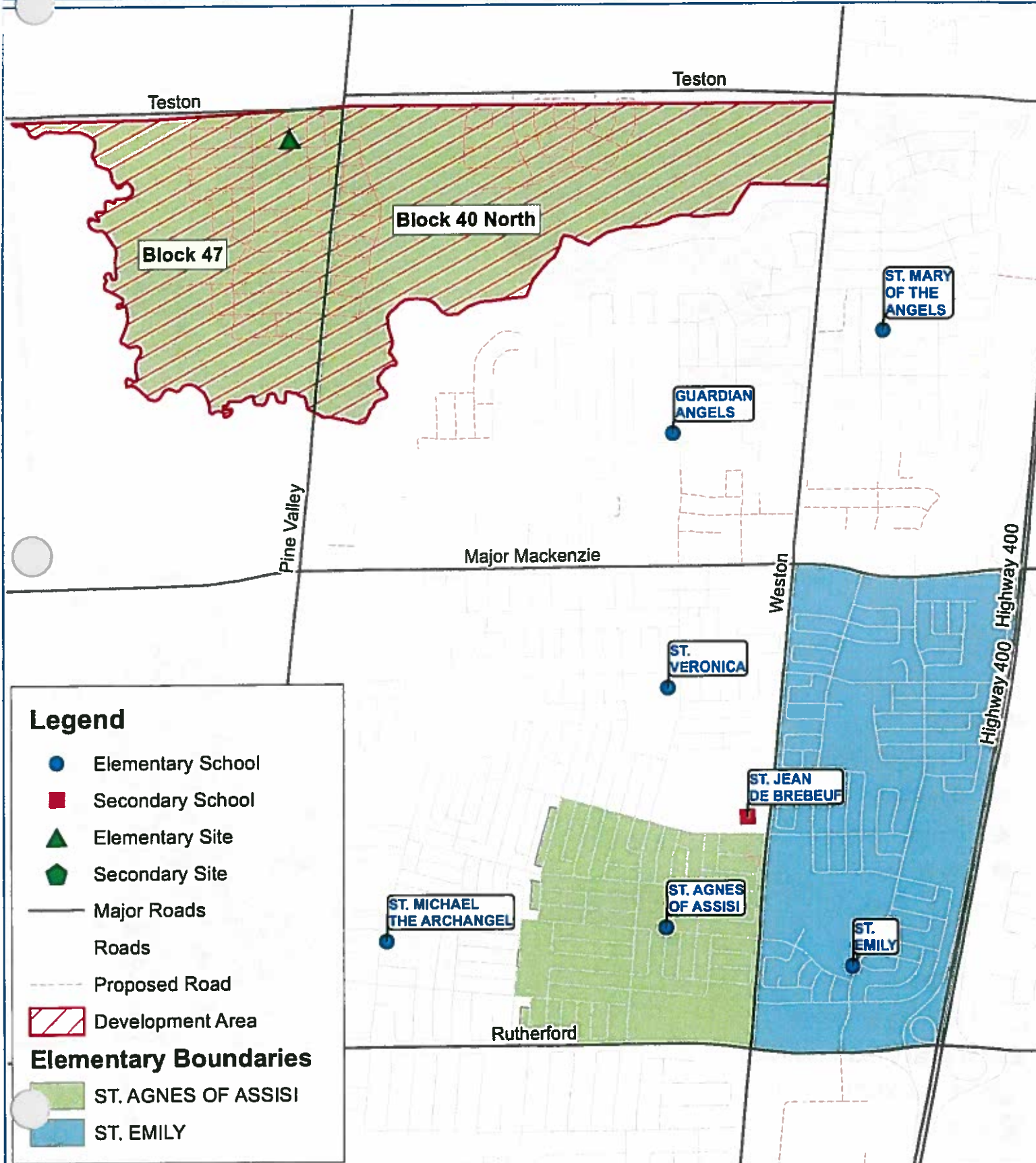
Proposed Boundary Change

Schools	FDK Cap with Pak	Port	Pak	Actual	Projected October 31st Enrolment									
				2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
St. Agnes of Assisi CES	833	6	10	526	492	469	428	394	366	348	331	322	306	288
% Utilization				63%	59%	56%	51%	47%	44%	42%	40%	39%	37%	35%
Students Over/Under Capacity				-307	-341	-364	-405	-439	-467	-485	-502	-511	-527	-545
St. Emily CES	1,022	0	12	834	809	760	722	686	645	595	580	561	537	521
Block 40 North				0	0	0	0	25	57	93	130	171	212	249
Block 47				0	0	0	0	24	58	95	128	163	205	229
Total				834	809	760	722	735	760	783	838	895	954	999
% Utilization with Pak				82%	79%	74%	71%	67%	63%	58%	57%	55%	53%	51%
Students Over/Under Capacity with Pak				-188	-213	-262	-300	-336	-377	-427	-442	-461	-485	-501
Total Enrolment	1,855	6	22	1,360	1,301	1,229	1,150	1,129	1,126	1,131	1,169	1,217	1,260	1,287
% Utilization				73%	70%	66%	62%	61%	61%	61%	63%	66%	68%	69%
Students Over/Under Capacity				-495	-554	-626	-705	-726	-729	-724	-686	-638	-595	-568



YORK CATHOLIC DISTRICT SCHOOL BOARD

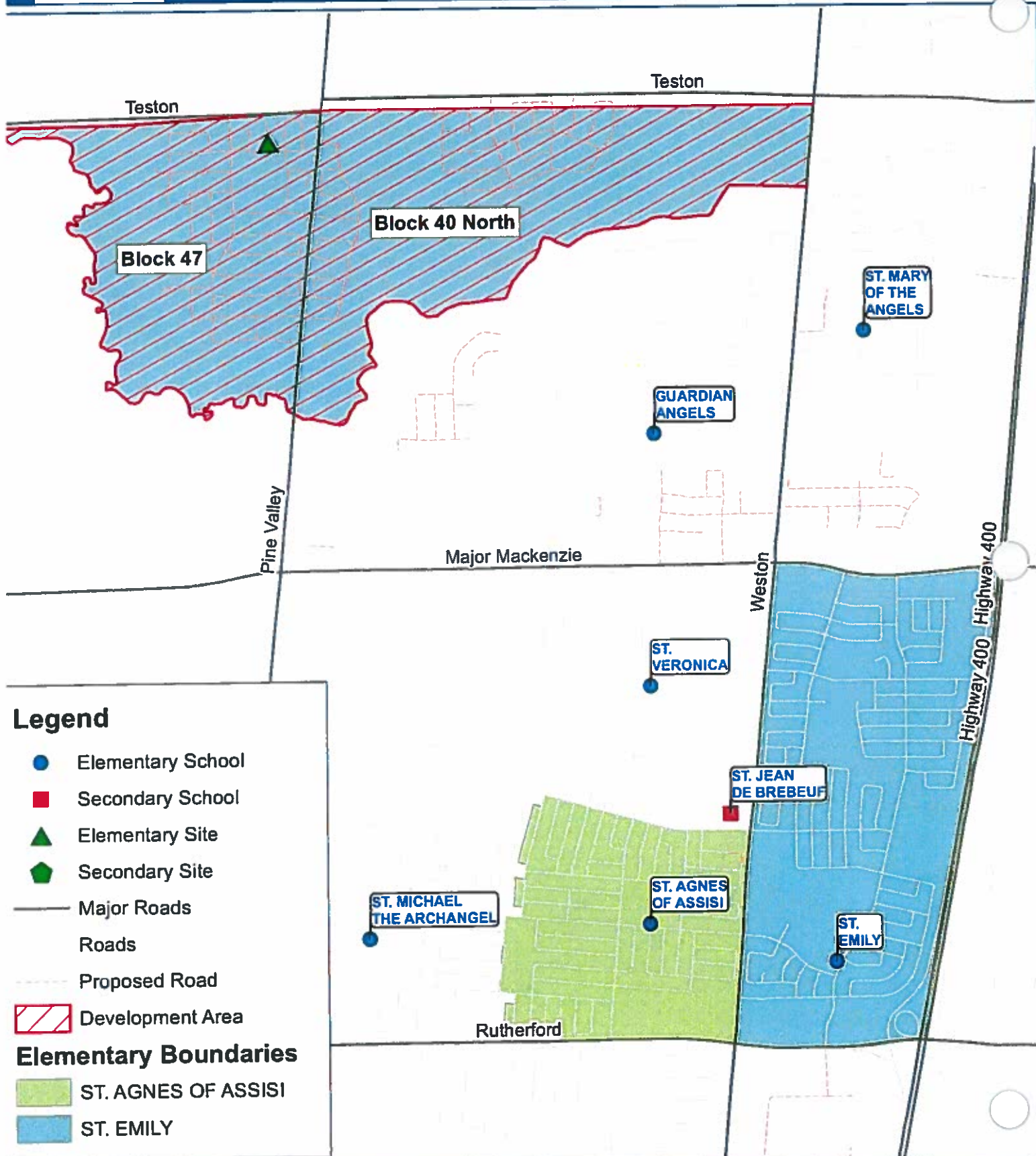
Map 1: Current Situation





YORK CATHOLIC DISTRICT SCHOOL BOARD

Map 2: Proposed Boundary Amendment



YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT TO: Accommodation & Business Affairs Committee

FROM: Administration

DATE: November 3, 2015

RE: **2015-2020 LONG TERM ACCOMMODATION PLAN UPDATE**

Executive Summary:

This report is intended to provide Trustees with an update to the *2015-2020 Long Term Accommodation Plan* (LTAP). In addition it will provide an update to related Ministry capital submissions.

Since the approval of the LTAP in March 2015, the Ministry of Education requested all school boards for capital priority submissions by July 15, 2015. The ministry recently contacted staff to advise verbally on the status of York Catholic requests, which included the approval of funding for a child care facility as part of the Our Lady of Good Counsel replacement school (previously approved). No other approvals were announced at this time.

This report also seek Trustee's approval for an update of the LTAP (*Summary of Accommodation Initiatives*) page 8 of the current LTAP report, to ensure the document reflects the most recent project and approval information.

Background Information:

In March 2015 the Board of Trustees approved the Long-Term Accommodation Plan 2015-2020 (LTAP). Since that time the Ministry of Education has requested the submission of Capital Priorities, as well as funding announcements for specific projects.

To ensure the integrity of the LTAP, it is important to record these changes in an update to the *Summary of Accommodation Initiatives* of the Long Term Accommodation Plan 2015-2020.

The changes to LTAP fall into two categories:

1. Updates required to align with YCDSB Capital Priorities Submission July 2015
2. Progress to date.

Capital Priority Submission – July 2015:

On June 16, 2015 Administration provided a report to the Board entitled *Ministry of Education CAPITAL PRIORITIES SUBMISSION*. The document identified 4 categories of projects that are eligible for Ministry funding consideration for the 2015 round of Capital Priority Submissions. The report identified projects to be submitted as are summarized below:

Port a Pak Moves:

- From Father Frederick McGinn (8) to Cardinal Carter
- From St. James (8) to St. Max. (4) to provide a total of 12 units.

Child Care Initiative – New Centers

- Stouffville Multi Use Facility
- Kleinburg
- Sharon/ OLOG

Progress to Date:

Since the March 2015 approval of the LTAP a number of initiatives have been completed or received funding approval from the Ministry of Education. Amendments have been made to the summary to reflect the following changes:

- | | |
|---|--------------------|
| 1. Father Bressani Port a Pak demolition | -COMPLETE |
| 2. Stouffville Boundary Change (FI) | -COMPLETE |
| 3. Sharon/OLOGC Child Care Centre Capital Funding | -MINISTRY APPROVED |

Summary:

The 2015-2020 *Long Term Accommodation Plan* contains a number of accommodation initiatives. Similar to Municipal 'Official Plans', the LTAP is intended to provide some overall direction related to the Board's accommodation needs. It will be a tool used to help analyze accommodation needs ensuring that York Catholic students are given the best opportunity to achieve, consistent with the Board's Mission, Vision and Strategic Commitments.

Like all plans, the 2015-2020 *Long Term Accommodation Plan* is intended to be a 'live' document that will be monitored on an on-going basis, and amended from time to time, in order to reflect the Board's current needs based upon the most up-to-date information and available funding.

RECOMENDATION:

That the Board endorse the amended Summary of Accommodation Initiatives Table in Appendix "A" of the current 2015-2020 Long-Term Accommodation Plan.

Prepared By:	Tom Pechkovsky, Manager of Planning Services
Submitted By:	Dan McCowell, Sr. Manager of Administrative Services and Frances Bagley, Coordinating Superintendent
Endorsed By:	John Sabo, Associate Director of Corporate Services and Treasurer of the Board

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Summary of Accommodation Initiatives

Initiative Type	2015/16	2016/17	2017/18	2018/19	2019/20
New Schools & Additions	St. Theresia of Lisieux (Cafeteria Addition) (p.28)	Kleinburg (p.21)	Sharon/ OLGC Replacement (p.10)	Block 47 (p.21)	Stouffville CHS (p.28)
Temporary Accommodation (Port A Paks)	Father Bressani (10) (Demolition) (p.31) <i>(Complete)</i>		St. James (8) (p.20) St. Emily (12) (p.21) (Moves)		Sir Richard W Scott (8) (p.15) (Move)
Boundary Studies/ Program Changes	St. Theresa of Lisieux/ Jean Vanier/St. Robert (p.28, 29) Markham Centre (p.14) Richmond Hill South (P.19) Stouffville (p.25) <i>(Complete)</i>	Sacred Heart / St. Maximilian Kolbe (Dual Feeder Boundary) (p.26)		Review all Secondary Dual/Triple Feeder Areas	
Program Facility Retrofits	Music Instrumental Rooms (22 per year)	Music Instrumental Rooms (22 per year)	Music Instrumental Rooms (22 per year)	Music Instrumental Rooms (22 per year)	
Facility Partnership	Review existing lease rate and parameters Target communication to specific potential partners Encourage Joint Build projects	Kleinburg - Child Care Centre (p.21)	Sharon/OLGC - Child Care Centre & Town of East Gwillimbury (p.10) <i>(Funding Approved)</i>	Block 47 - Child Care Centre (p.21)	Stouffville CHS - Town of Whitchurch Stouffville (p.28)
Accommodation Reviews	South Woodbridge East (p.22) Vaughan Thornhill (p.24)	Markham South (p.15) Newmarket (p.17)	Maple (p.20) South Woodbridge West (p.23)	Markham Centre (p.14) Aurora (p.9)	Richmond Hill North (p.18)

Note: Updated as of November 2015

York Catholic District School Board

Report

Report To: Accommodation and Business Affairs Committee
From: Administration
Date: October 27, 2015
Report: Hygiene in Schools – High Efficiency Hand Dryer Implementation Strategy

Executive Summary:

This report is intended as a follow-up to the discussion held and direction received at the May 19, 2015 Accommodation and Business Affairs Committee meeting in response to the Hygiene in Schools report. As per the May 19, 2015 Minutes, staff was directed to present “a long-term plan based on Option 3, to be implemented in secondary schools, over four years at \$20,000.00 per year”.

Background:

On November 25, 2014 a notice of motion pertaining to Hygiene in Schools was presented and discussion was generated. Following this discussion, the Principals were then surveyed and the findings were presented at the January 20, 2015 Accommodation and Business Affairs Committee meeting. At the regular Board meeting of February 24, 2015 a motion was approved to address issues identified, including the following item:

... A cost analysis of retrofitting every high school washroom used by students with a minimum of two to a maximum of three energy efficient hand dryers be brought to the Board for consideration.

At the May 19, 2015 Accommodation and Business Affairs Committee meeting a follow up report was tabled that provided the Board with three options for retrofitting secondary schools with hand dryers. The first option was to replace all 249 existing hand dryers with high efficiency. The second option was to provide high efficiency hand dryers based on one hand dryer per two fixtures (toilets and urinals). The third option was to provide hand dryers based on one hand dryer per two wash stations, additional units shall be high efficiency hand dryers. Further, the report provided cost estimates for supply and installation of three different types of hand dryers per option. The Board directed Administration to proceed with Option 3: One hand dryer per two wash stations, additional units shall be high efficiency hand dryers (total of 52 additional units required, approximate cost \$58,916). Implement program with spending of \$20,000.00 per year for four years.

As stated above, the May 19, 2015 update report provided cost estimates for supply and installation of three different types of hand dryers. Based on cost, vandal resistance and performance, the World Dryer Smartdri unit has been selected. This hand dryer has the lowest purchase price and the lowest operating cost of the units reviewed. This model also appears to be the least vandal prone. The Smartdri unit has the added benefit that both hands can be rubbed together while drying, which the Dyson Airblade V design does not allow for this ability.

Next Steps:

Administration will use staff electricians to install the World Dryer Smartdri units over the next four years. The schools have been selected based on need and the budget of \$20,000 per year. The preliminary annual schedule is as follows:

Year One: Father Michael McGivney CA, St Robert CHS, and St. Elizabeth CHS
Year Two: Sacred Heart CHS and St. Joan of Arc CHS
Year Three: St. Brother Andre CHS and St. Maximilian Kolbe CHS
Year Four: St. Jean de Brebeuf CHS

Note: Secondary schools not listed, do not require additional hand dryers based on the Option 3 criteria. This schedule maybe accelerated if the procurement process provides a lower price based on a bulk buy of hand dryers.

In addition, if an existing hand dryer fails or is vandalized and is beyond repair, the Maintenance Department will replace the defective units with the World Dryer Smartdri units.

Conclusion:

Direction was given to Senior Administration related to the February 24, 2015 Hygiene in Schools motion. The Hygiene in Schools Follow-up Report was discussed at the May 19, 2015 Accommodation and Business Affairs Committee meeting. At the May 19, 2015 meeting the Board directed that Option 3 be exercised by spending \$20,000.00 over four (4) years. The unit selected for installation is the World Dryer Smartdri.

Prepared by
Submitted by:
Endorsed by:

Cory Gastis, Manager of Facilities Services
Joe McLoughlin, Sr. Manager of Facilities and Maintenance Services
John Sabo, Associate Director: Corporate Services and Treasurer of the Board

Appendix A

Cost Analysis of Energy Efficient Hand Dryers based on Option 3

School	Purchase & Installation Cost of Additional High Efficiency Hand Dryers. Based on One Hand Dryer per: 2 Wash Stations			
	No. of Additional Hand Dryers Needed	Dyson Airblade db \$1950.00*	Dyson Airblade V \$1399.00*	World Dryer SMART \$1133.00*
Our Lady of the Lake CHS	0			
Sacred Heart CHS	6	\$11,700.00	\$8,394.00	\$6,798.00
Cardinal Carter CHS	0			
St. Theresa of Lisieux CHS	0			
St. Robert CHS	3	\$5,850.00	\$4,197.00	\$3,399.00
St. Elizabeth CHS	1	\$1,950.00	\$1,399.00	\$1,133.00
St. Augustine CHS	0			
St. Brother Andre CHS	1	\$1,950.00	\$1,399.00	\$1,133.00
St. Brother Andre CHS (ANNEX)	8	\$15,600.00	\$11,192.00	\$9,064.00
Father Michael McGivney CHS	12	\$23,400.00	\$16,788.00	\$13,596.00
St. Joan of Arc CHS	6	\$11,700.00	\$8,394.00	\$6,798.00
Father Bressani CHS	0			
Holy Cross CHS	0			
St. Maximilian Kolbe CHS	7	\$13,650.00	\$9,793.00	\$7,931.00
St. Jean de Brebeuf CHS	8	\$15,600.00	\$11,192.00	\$9,064.00
Jean Vanier CHS	0			
Totals	52	\$101,400.00	\$72,748.00	\$58,916.00

York Catholic District School Board

REPORT

Report To: Accommodation & Business Affairs Committee

From: Administration

Date: November 3, 2015

Subject: Capital Program and Projects 2014-15 Year End

EXECUTIVE SUMMARY

The purpose of this report is to provide information on the board's capital programs and projects for the 2014-15 year. It will also provide a brief history and current focus of Ministry capital funding.

The report will illustrate that Ministry of Education capital funding focus has transitioned from an era centred around adding new pupil places and schools to one that primarily addresses school consolidations or right-sizing, school renewal and seamless integration with early years system. Through the Ministry's School Board Efficiency & Modernization (SBEM) initiatives, school boards have lost much of its capital autonomy and must increase its efforts to meet the tracking, reporting and approval requirements from the Ministry.

The board's 2014-15 capital activities were reflective of the Ministry's shift in capital focus. A rigorous fully-funded capital program, more focused on renewal than building, was delivered during the year.

BACKGROUND

Capital funding, programs & focus:

As previously reported, Ministry Funding for Capital has changed in form and in focus from the early days of the Student-Focused Funding Formula commencing 1998 to today. The following chart (updated with *New* since last report Nov 18, 2014) is a summary of the Ministry capital funding mechanisms for the two capital streams - Capital Projects (i.e., new schools, additions) and Capital Programs over the years:

CAPITAL PROJECTS		
1998 to 2010	2008 to 2011	2012 to Present
Full Board Autonomy	Some Board Autonomy	Little Board Autonomy
No/little Ministry Approval	Some Ministry Approval	Full Ministry Approval
NPP	- NPP - Growth	- CP - CP (Land) - ELP/FDK (>\$250k) - SCC (2014-15) or ELP4
(2005 to 2010)	(2010 to 2011)	Board funding:
- Best Starts - PTR1/PTR2 - PCS	- ELP/FDK (>\$250k) - CP (Pre-June 2011) \$120M Grant (PCS Claw back)	- POD (<i>New 2015</i>– no longer targeted for Capital Projects) - Third Party (e.g. Childcare)

Abbreviations: NPP = New Pupil Places, PTR = Prohibitive To Repair, PCS = Primary Class Size, ELP/FDK = Early Learning Program/Full Day Kindergarten, CP = Capital Priorities, POD = Proceeds of Disposition, SCC = School Consolidation Capital

CAPITAL PROGRAMS		
1998 to 2004	2004 to 2011	2011/12 to Present
No reporting	Some reporting	Project by project reporting for some (e.g. SCI, POD)
- FRP - Mould	- FRP - GPL	- FRP - SCI - Temp Accom - CC retrofit - ELP/FDK (<\$250k) - POD (<i>New Sep 2015</i> – same as SCI rules – no approval required)
	(2009 to 2011)	
	Energy	

Abbreviations: FRP = Facilities/School Renewal Program, GPL = Good Places to Learn, SCI = School Conditions Improvement, Temp Accom = Temporary Accommodation, CC = Childcare, POD = Proceeds of Disposition

As noted previously, these shifts in capital focus are reflective of the Ministry's "School Board Efficiency & Modernization" (SBEM) initiative to "introduce an efficiencies and modernization savings strategy.....savings under this strategy will start in the 2014-15 school year".

GSN 2014-15 Announcement – Five Pillars of SBEM

A measured and phased approach to promote efficient use of space, which consists of the following:

1. Revising GSN grants and allocations to incent boards to make more efficient use of school space;
2. Revising the Pupil Accommodation Review Guideline (PARG);
3. \$750M investment in School Consolidation Capital;
4. \$8.3M investment in Capital Planning Capacity; and
5. Consulting with the sector on a regular basis on the GSN and efficient use of space.

Efficient use of school space remains a Ministry priority focus area for 2015-16. Furthermore in the 2015-16 Grants for Student Needs (GSN) announcements, there is a definite shift in provincial emphasis from the school building intensification era of past decades to school renewal programs, consolidations and/or right sizing projects. There is also a more recent focus on the Ministry's newer portfolio, Childcare.

Note: Attached for Committee reference is a Pupil Accommodation Funding: Operating and Capital summary which provides details (definitions, approval requirements, restrictions, asset [TCA]/non-asset [non-TCA] flexibility, reporting requirements) for the many pupil accommodation funding programs.

Capital Modernization Projects:

The Ministry continues on its intensive modernization projects, implementing technology to increase its capacity to collect, track, monitor, and interconnect board-level information at much lower details. While past projects included ONSIS (student data) and the new EFIS (financial data), capital modernization projects are continuing:

- Total Capital Planning Solution (TCPS) will be used for the condition assessment program for all education facilities and school boards are expected to maintain and update the TCPS with capital program project spending. The migration plan is targeted to be complete by early 2016.
- The School Facilities Inventory System (SFIS) will be redesigned and replaced to collect board-level information and to track projects, capital priorities, inventory maintenance, etc. to support decision making process. This new tool will also encompass the tools to satisfy accountability measures. The implementation plan is targeted to go live in 2017.

SBEM definitely has implications for school boards. In the capital area, with this technological intensification is the loss of already diminishing board autonomy in the capital decision making process. Therefore, it will be prudent for boards to understand provincial perspective and to create strategies to maximize student outcomes within the provincial framework.

CURRENT CAPITAL PROJECTS FUNDING & YEAR-END RESULTS

Capital funding for new or replacement schools, additions, retrofits or the new school right-sizing projects are requested through “Business Case” submissions to the Ministry. These submissions go through Ministry’s detail review and analysis in which the Ministry compares, ranks and prioritizes all submitted business cases before briefing and presenting projects to be approved by the ADM, DM and Minister. Even after business case approval, boards must follow a rigorous accountability process in all stages of the projects (Pre-Design, Pre-tender, Post-tender). Project variances for these projects are monitored by the Capital Monitoring Workgroup to ensure funding availability.

2014-15 saw the end in capital spending under the old capital funding model (NPP/Growth/PTR) and the last expected Ontario Financing Authority (OFA) loan will be executed in 2015-16. Capital focus, announced by the Ministry has shifted to the following funding sources:

1. **Capital Priorities (CP)** funding in which the Ministry will look favourably on joint use or shared facilities projects;
2. **New School Consolidation Capital (SCC)** funding identified as consolidation excess space through school consolidations or other right-sizing projects;
3. **New Capital Funding for New Construction of Child Care (CC)** to support the construction of new childcare spaces for children 0 to 3.8 years of age as part of the provincial vision for seamless and integrated early years system in Ontario.

Timelines for such submissions are targeted for two annual rounds: (1) October for SCC projects; (2) Winter/Spring for CP & SCC projects (includes CC).

The following is a summary of Capital Project activity for 2014-15:

	Funding			Actuals			Remaining Approval Room/(Deficit)	
	Prior Year Def Rev/ Approval Room or (Deficit)	Current Year Funding	Total Available	Non-TCA Actuals	TCA Actuals	Total Actuals	\$	%
NPP/Growth/PTR	1,804,358		1,804,358		1,804,358	1,804,358	-	
Capital Priorities	25,137,092		25,137,092		6,706,853	6,706,853	18,430,239	73%
POD	9,867,887	-	9,867,887		3,013,552	3,013,552	6,854,335	69%
EDC	(9,541,480)	7,806,282	(1,735,198)	295,243	8,369	303,612	(2,038,810)	117%
Other		315,923	315,923		315,923	315,923	-	0%
Total	27,267,857	8,122,205	35,390,062	295,243	11,849,055	12,144,298	23,245,764	66%

Notes: (1) The Ministry will no longer look to the Board's POD balance to fund new projects.

(2) ELP/FDK funding, requiring project approval (attached to a major project or is >\$250k), is reported below under capital programs.

CURRENT CAPITAL PROGRAM FUNDING & YEAR-END RESULTS

Capital program funding, a term used internally by Administration, includes all capital funding expenditures not covered under major capital project funding. Current capital programs usually involve an internal dynamic annual budgeting process to allocate funds available to a prioritized list of projects under each program. These project lists form the basis of monitoring and tracking projects from plan to procure to execute to close.

Capital program funding, for 2014-15, included the following:

1. **Facilities/School Renewal (FRP)** funding is part the annual Grants for Student Needs (GSN). Recently within this allocation, the Ministry has reduced school top-up funding (to encourage boards to address excess space). Boards, traditionally, have discretion in FRP spending, but for 2014-15, the Ministry initiated limitations on non-Tangible Capital Asset (TCA) FRP spending. *Note: for 2015-16, the phase-in of total elimination of school top-up funding was announced.*
2. **School Conditions Improvement (SCI)** funding, announced in 2011, was originally targeted only for three years, but has now been extended for another three years with intensified funding, beginning with \$250M in 2014-15 and \$500M in each of 2015-16 and 2016-17. While initial funding (now up to 2015) is allocated based on the number of schools operated by the board (with some exclusions), 2015-16 and 2016-17 SCI allocations will be based on condition assessment in TCPS. Boards must report all annual SCI spending (by project, by school) to the Ministry in the TCPS tool. *Note: for 2015-16, the board's POD can be used with same restrictions as SCI without Ministry Approval.*
3. **Temporary Accommodation** was a new allocation introduced in 2010-11 to address the estimated annual cost of temporary accommodation previously charged to boards' NPP grants. The Board has been fortunate to have received a total of \$16.55M (\$1.25M 2014-15, \$2.7M 2013-14, \$3.6M 2012-13, \$3.3M 2011-12, \$5.7M 2010-11) since the grant's inception. These grants have cumulatively supported \$8.6M in new portapaks and portables, \$4.75M in portable/portapak relocations, repairs and demolishment, \$0.7M temporary transition cost primarily for St Michael Academy, and \$2.5M Lease costs (otherwise charged to FRP). The 2015-16 Temp. Accom. Grant

entitlement has been reduced to \$1.16M.

4. **Schools-First Child Care Capital Retrofit** capital grant is targeted for investments in previously licensed child care space or space not required for instructional purposes. Eligible expenses include those incurred to meet the *Day Nurseries Act (DNA)* and/or Building Code standards as well as First-time equipping TCA expenditures. The restrictions on eligible expenditures were such that the board has only been able to use \$909k of the \$4.3M funded to-date.
5. **Early Learning Program/Full Day Kindergarten (ELP/FDK)** capital funding totaling \$34.2M supported 3 components of FDK funding: First-time equipping (\$2.5M), Year 2 to 5 capital projects (\$27M), and capital project top-up (4.7M). All projects and funding attached to a major capital project (\$10.9M) is determined and approved by the Ministry. All >\$250k ELP project must also be approved by the Ministry. Project <\$250k is at the board's discretion. It should be noted that the initial list of projects identified under the Yr2 to 5 capital funding is not the project list for FDK implementation.

Of the list of capital programs, only Temporary Accommodation funding must be used in the year of the annual allocation. Other capital programs have a carry forward or "Deferred Revenue" ability, i.e., revenues for unused amounts must be "deferred" for future use. 2014-15 year end has the following capital program deferrals:

	Funding			Actuals			Deferred Revenue	
	Prior Year Def Rev/ Approval Room or (Deficit)	Current Year Funding	Total Available	Non-TCA Actuals	TCA Actuals	Total Actuals	\$	%
Ministry Funded Capital Grants								
School Renewal (FRP)	3,247,801	6,318,625	9,566,426	1,295,369	3,385,934	4,681,303	4,885,123	51%
School Condition Improvement (SCI)	1,081,339	4,861,904	5,943,243		4,816,334	4,816,334	1,126,909	19%
Temporary Accommodation - TCA	-	1,250,000	1,250,000	1,236,790	13,210	1,250,000	-	0%
Retrofitting School Space for Child Care	4,029,370	52,900	4,082,270		759,415	759,415	3,322,855	81%
Early Learning Program (ELP) ⁽²⁾	14,280,479	54,486	14,334,965		5,953,359	5,953,359	8,381,606	58%
Total	22,638,989	12,537,915	35,176,904	2,532,159	14,928,252	17,460,411	17,716,493	50%

There are outstanding commitments and projects against the deferred amounts (\$1.7M against FRP, \$419k against SCI, \$590k against CC, \$6.1M against ELP). Due to the change in direction in use of POD for SCI projects, year-end strategies were employed to utilize the most restrictive funding source, leaving as much room as possible in the least restrictive (FRP). Plant administration will incorporate both the deferred revenues as well as the commitments carried forward to set the 2015-16 capital plans for each of the capital programs. As noted above, there is increased activity and Ministry funding focus in the capital renewal program area versus capital project area. To deliver on these programs for 2015-16, this requires a shift in administration focus.

Note: Attached for Committee reference is a Pupil Accommodation Funding: Operating and Capital summary which also provides the 2014-15 carry forward amounts and the 2015-16 allocations for the many pupil accommodation funding programs.

SITE PURCHASES (EDC FUNDED)

No sites were purchased during 2014-15. While Education Development Charges (EDC) generated \$7.8M, only \$304k was used against in year costs and the residual \$7.5M was utilized to reduce the EDC

deficit from \$9.5M to \$2M. Since no site purchase is expected for 2015-16, the EDC deficit is expected to be eliminated and an EDC Deferred Revenue balance generated by 2015-16 year-end.

CAPITAL TRACKING AND MONITORING

Capital tracking and monitoring is the responsibility of a collaborative workgroup, chaired by the Coordinating Manager, Business Services and Assistant Treasurer and made up of personnel from Plant, Planning, Purchasing and Finance. The general purpose of the Workgroup is “to provide a forum for cross functional departments to collaboratively develop strategies and solutions used to manage and to monitor capital expenditures against budget.”

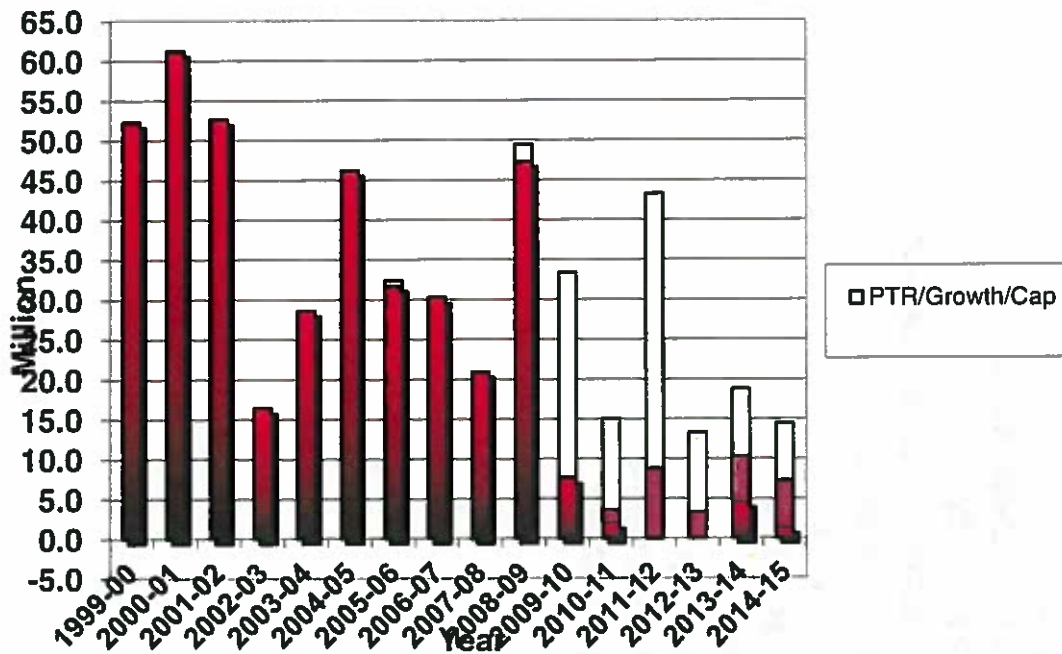
Going forward, key elements for a successful capital program include:

1. Having a Long Term Accommodation Plan that is consistent with the Board’s Multi-year Strategic Plan to guide capital decisions that meet student needs.
2. Addressing Excess Capacity in the board’s facilities inventory and engaging in Pupil Accommodation Reviews in a timely and effective manner.
3. Maximizing project approvals by:
 - Managing and making decisions on the Board’s capacity to meet student needs;
 - Well-supported business case developments based on timely enrolment projections;
 - Understanding and leveraging Ministry funding opportunities;
 - Adherence to Ministry mandates (e.g. annual Capital Analysis and Planning Template (CAPT) submission)
4. Managing projects and monitoring costs against project budgets:
 - Tracking and monitoring capital projects to manage project variances to manage, if necessary, any unsupported variances.

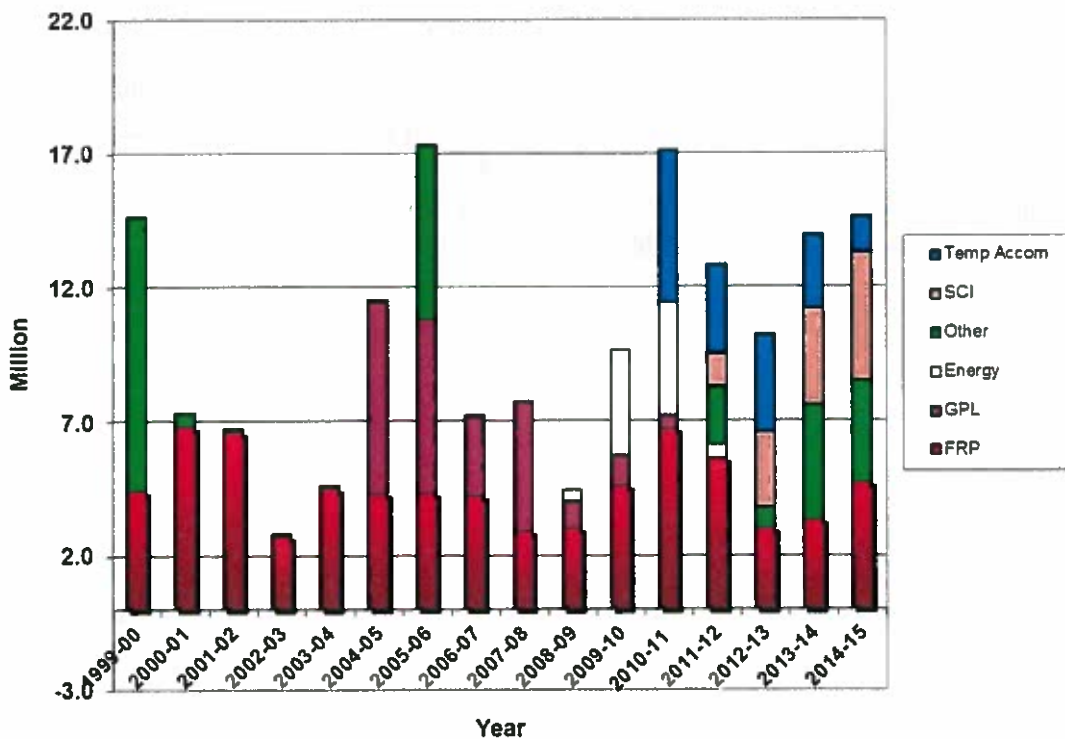
Capital projects and programs are monitored from conception, usually via business case submissions to Ministry in the case of projects or the annual program budget, to completion, ensuring that all cost overruns are managed and capital expenditures are fully funded. Year after year, the mandates for the Capital Monitoring Workgroup is updated to mitigate risks and to capitalize on opportunities. For example, to deliver on and to reduce the amount of carry forwards in capital programs, more aggressive timelines for bid initiation are set for 2015-16.

The following charts summarize Capital Project, Capital Program and Site Purchases activities through the years. These trends are reflective of the change in provincial capital mandates from build (capital projects) to maintain (capital renewal programs) as well as the board’s changed profile from a growth board to one at stable or slight decline state:

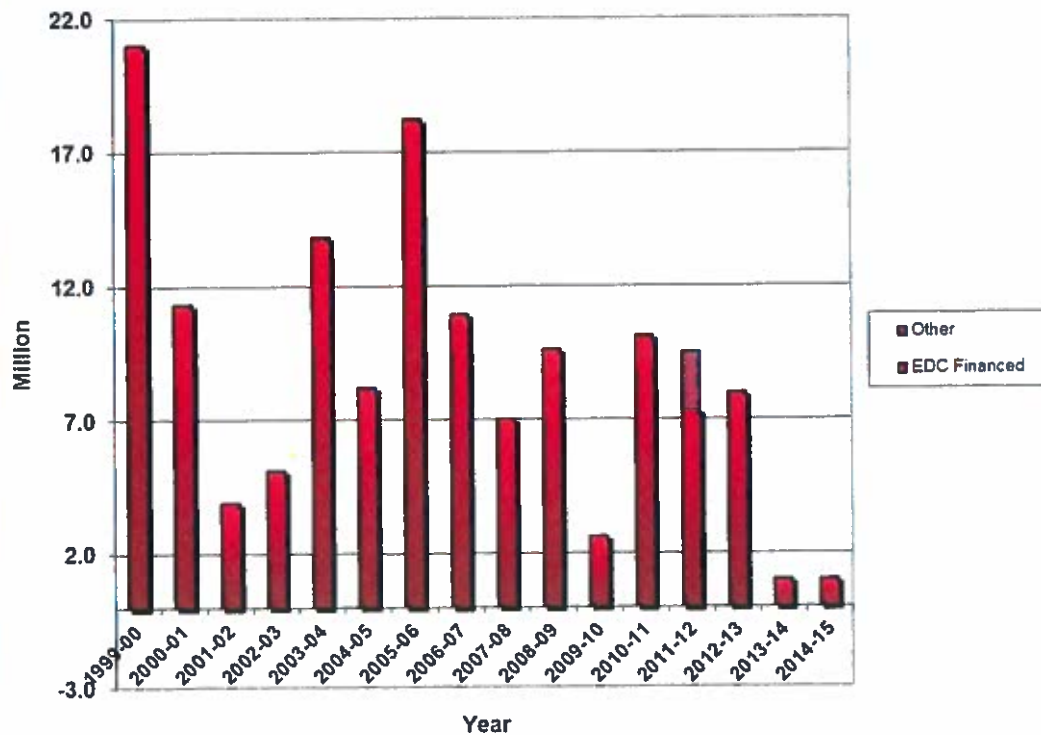
Capital Construction Expenditures History 2000-2015



Facilities Renewal Expenditures (FRP/ELP/SCI/GPL/Energy/Other) 2000-2015



**Site Expenditures (TCA & Non-TCA)
2000-2015**



SUMMARY

In summary, capital funding has gone through massive changes since the early days of the 1998 Student-Focused Funding Formula. This report will complement the Board's 2014-15 Yearend Financial Report which will be presented to the Audit Committee on November 9, 2015. The capital tracking and monitoring process adopted by Administration is a multi-faceted and multi-step collaborative process with the objective to address both Ministry and internal capital project financial management requirements.

Prepared by: Anna Chan, Coordinating Manager, Business Services & Assistant Treasurer
 Endorsed & submitted by: John Sabo, Associated Director, Corporate Services & Treasurer

**YORK CATHOLIC DISTRICT SCHOOL BOARD
PUPIL ACCOMMODATION FUNDING: OPERATING AND CAPITAL
2015-16 As at November 3, 2015**

	OPERATING		CAPITAL PROJECTS				CAPITAL PROGRAM					OTHER	
	School Operations	Capital Planning Capacity Programs	School Consolidation Capital (SCC)	Capital Priorities (CP)	Capital Funding for New Construction of Child Care (CC)	Early Learning Program (ELP) (Construction Projects)	School Renewal (FRP)	CAPITAL PROGRAMS				Proceeds of Disposition (POD)	Education Development Charges (EDC)
								School Conditions Improvement (SCI)	Temporary Accommodation Grant (TAG)	Retrofitting School Space for Child Care (RSSCC)	Early Learning Program (ELP) & F&R		
Definitions	Address costs of operating school facilities (utilities, lighting, repairs, maintaining, cleaning)	Address capacity building to develop capital plans, undertake access reviews, identify potential facility partnerships and for data management	Since 2014-15, support reduction of excess capacity (new schools, retrofits, additions)	Since 2010, address accommodation pressures, replace facilities in poor repair, consolidate underutilized facilities	Address child care spaces in schools in areas where there is high demand, limited or no space to retrofit in schools and to replace child care spaces in replacement schools resulting from school closures.	Capital program to support EDC for 4 and 6 year olds. For ELP funding linked to construction projects	Address costs of major repairs, renovating schools (generally projects >\$10,000)	Address renewal needs identified through the Condition Assessment Program	Address portable moves, leases & purchases as well as lease costs for permanent instructional space.	Repurpose school space to transition to serving children 0-18 years in licensed school-based child care.	5 year Capital program to support EDC for 4 and 6 year olds.	Without Ministry approval, some rules at SAT, otherwise, Ministry approvals required for each project/initiative that fall outside of SAT requirements (request Minister exemption or through "T" submission)	Address education land costs to acquire land & to prepare site
Business Case or Approval required			Yes	Yes	Yes	Yes				Yes (with third party)	Yes for >\$250k projects	Yes if not within SAT rules	
Restrictions		??	Ministry Benchmarks or Ministry Approved amounts		Must have support of and not result in a child care operating pressure for the corresponding CMSM/ISSAH	Ministry Approved amounts	Renewal activity that is operating in nature (non-TCA) is limited to 10% of average 100% non-TCA expenses from 2010-11, 2011-12, 2012-13. Envelope remains unchanged for 2014-15, 2015-16, 2016-17. For YCDSB, \$1.8M.	80% restricted Key building components (Substructure, Shell/ Superstructure, Services, plumbing, HVAC, fire protection & electrical). 20% for locally identified renewal needs. Must report entire program from 2011-12 to date in TCPS.	For TAG needs only	Applications must be done jointly CMSM/ISSAH (Service Managers identified by Day Nurseries Act). Per approvals and reported in detail in separate annual reports.	For EDC needs only. For >\$250k projects, require Ministry approval for negative variations.	Cannot be used to increase GFA, build over Ministry benchmarks, new schools not projects that have no renewal components. Restrictions and reporting to TCPS in accordance with SAT	Only EDC eligible expenditures to support growth in the region
Tangible Capital Asset (TCA) Restriction				TCA	TCA	TCA	TCA (except \$1.8M)	TCA		TCA	TCA (20% non-TCA allowed for portable relocations)	TCA	Mostly TCA - Land
Non-TCA or "Operating" Costs - Flexibility	Yes	Yes	No				Up to \$1.8M (1.05% of yr avg) - currently at \$1.8M	No	Some	No	Restricted to portable relocation	No	Restricted to studies & interest
Reporting Requirements	EITS		CAIT (by project) & EITS				EITS (Building Components)	TCPS (details) & EITS (Building Components)	EITS	EITS & Report	EITS & CAIT	EITS & CAIT & TCPS (details)	EITS (Approved by site) & CAIT
Funding	GSN (Sch Op) - decreasing due to Top-up Elimination & decreased Supply Factors to 1	GSN (Board Admin) (2014-15 to 2017-18)	SCC	CP	CC (\$1,20M over 3 years - New 2015)	ELP Capital (linked to construction projects)	GSN (Cap -Sch Rem)	SCL capital funding (2011-12 to 2016-17)	GSN (Cap -TAG)	RSSCC (deadline Aug 2017)	ELP Capital (2010-11 to 2014-2015)	POD	EDC
2014-15 YE Carry forward / (Deficit)	N/A	200,000		(18,430,230)		484,592	4,885,124	1,126,909		3,322,854	7,897,014	6,854,335	(2,038,010)
2015-16 Allocation or estimated Addition or Adjustment		TBD			1,453,777		6,321,608	7,090,673	1,160,000				7,090,673
Total available or approved for 2015-16		200,000	-	(18,430,230)	1,453,777	484,592	11,206,732	8,217,582	1,160,000	3,322,854	7,897,014	6,854,335	4,961,390
2014-15 YE Renamed Commitments / Project Estimate Totals	N/A	(201,000)		(18,430,230)	(1,453,777)	(484,592)	(634,296)	(268,808)		(590,114)	(5,624,843)	(4,302,481)	
2014-15 YE Deferred Projects or residual Project Funding Virements							(1,162,501)	(150,933)					
2015-16 Pre-4 Commitments							(900,000)		(450,000)				
2015-16 Board Motion reserved costs from Operating (SSCC)							(500,000)						
2015-16 Board Motion Commit Project from Operating (STP&R)							(750,000)						
2015-16 Reserve for TAG (SSO&R)							(500,000)		500,000				
Total Committed		(200,000)		(18,430,230)	1,453,777	(484,592)	(1,634,796)	(419,808)	50,000	(590,114)	(5,624,843)	(4,302,481)	
Net 2015-16 Available for New Projects or Project Virements							6,740,816	7,790,774	1,210,000	2,732,740	2,277,171	2,351,854	4,961,390

Report

To: Accommodation and Business Affairs Committee
From: Administration
Date: October 28, 2015
Re: 2015/16 Enrolment Review

EXECUTIVE SUMMARY

This report is intended to present enrolment information as at September 30, 2015 in comparison to enrolment projection information included as part of the 2015/16 Board Estimates and enrolment actuals as at October 31, 2014.

Note 1: Enrolment details by school will be compiled and distributed at the ABAC meeting.

Note 2: October 31, 2015 enrolment information will be updated once verified.

SUMMARY

Enrolment figures are a key piece of information that will be used in updating the 2015/16 Revised Estimates. Any change in enrolment impacts both the Revenue and Expenditure projections. The September 30th enrolment compared to the numbers used in the Estimates will assist greatly with the future base to be used in the Revised Estimates. Any enrolment increase or decrease requires analysis to verify whether or not the current trend is likely to continue. The enrolment information as of October 31, 2015 is used in the Revised Estimates and this information is used to verify the assumptions used for the projected March 31, 2016 enrolment, which will be updated if required.

Listed below is the September 30, 2015 enrolment information (taken from the Admission's report TCH. 8) compared to the October 31, 2015 used in the Board approved 2015/16 Estimates submitted in June 2015, and the October 31, 2014 enrolment from the Financial Statements.

	Financial Statements	Estimates	Actuals (Unaudited)	Difference	Difference
	October 31, 2014	October 31, 2015	September 30, 2015		
	A	B	C	(C-A)	(C-B)
Elementary	37,252.11	37,059.96	36,764.11	(488.00)	(295.85)
Secondary	18,183.50	18,252.70	18,256.50	73.00	3.80
Total	55,435.61	55,312.66	55,020.61	(415.00)	(292.05)

The above enrolment includes the Full Time Equivalency (FTE) for pupils of the Board and Visa students. For Secondary schools the High Credit pupils are included in the overall FTE count but not specifically identified. This will be done for the October 31, 2015 report.

The October 31st enrolment is the count date that is used in the 2015/16 Revised Estimates. All information in the 2015/16 Revised Estimates will be updated accordingly using the October 31 enrolment. The report with the updated information will be brought to the next Accommodation and Business Affairs meeting.

Prepared by & Submitted by: Jackie Porter, Coordinating Manager of Budget and Audit Services
 Endorsed by: John Sabo, Associate Director, Corporate Services and Treasurer of the Board

York Catholic District School Board

REPORT

Report To: Accommodations and Business Affairs

From: Administration

Date: November 3, 2015

Report: 2014-15 Pre-Audit Year End Financial Results/Position - Updated

EXECUTIVE SUMMARY

The intent of this report is to present updated information about the projected 2014-15 regular operating financial results on a preliminary "pre-audit" basis. *(Note: These results have been updated from last report presented to the Board of Trustees on October 20, 2015.)*

The annual results and impact on year end accumulated surplus (i.e. reserve) position has been updated as follows:

- The net operating 2014-15 in-year "deficit" reflects \$1,467,490 or 0.26% of the operating revenue.

Operating Revenue: \$ 570,091,677

Operating Expenditures: \$ 571,078,412

In-Year Deficit: \$ (1,467,490)

- The accumulated surplus (previously labelled "reserves") has been reduced by \$1,467,490 or 13.9% of the prior year (August 31, 2014) balance:

	Aug 31, 2014 <u>Balance</u>	2014-15 <u>Utilization</u>	Aug 31, 2015 <u>Balance</u>
Unappropriated Surplus	\$ 3,934,097	\$(999,600)	\$ 2,934,497
Appropriated Surplus	<u>\$ 6,594,903</u>	<u>\$ (467,890)</u>	<u>\$ 6,127,013</u>
	<u>\$ 10,529,000</u>	<u>\$ (1,467,490)</u>	<u>\$ 9,061,510</u>

Note 1: This report was updated resulting from a software update applied to EFIS (Ministry web financial application) to correct the calculation of Declining Enrolment allocation to take into account the change in treatment of FDK enrolment from EPO to GSN. The impact is decrease of \$480,755 in GSN. This report, originally presented on October 20, 2015, has been reproduced in its entirety.

Note 2: The 2014-15 Year-End Financial Statements will be presented and reviewed in detail, at the Audit Committee of the Board which is scheduled for Monday, November 9th. All information noted in this report has been incorporated in the 2014-15 Financial Statements to be audited by the External Auditors and reviewed at the Audit Committee meeting.

MINISTRY REPORTING REQUIREMENTS

Per Ministry memorandum 2015:SB25: 2014-15 Financial Statements, the Ministry requires school boards to:

- File audited financial statements and the Ministry's EFIS (Electronic Financial Information System) web application financial package by Friday, November 13, 2015. Cash flow penalties are in effect for late submissions in EFIS. It is the intent of administration to submit the EFIS package electronically by that date; and
- Submit the Capital Analysis and Planning Template (CAPT) by November 30, 2015. It is the intent of administration to meet the deadline.

The Ministry-held training sessions in September provided direction and clarifications for the 2014-15 Financial Statement submissions.

New for 2014-15:

1. **Reporting requirement on contaminated sites** is a new Public Sector Accounting Board accounting standard (PS3260) for fiscal years commencing on or after April 1, 2014 (i.e. the 2014-15 school year). As reported previously and verified through the March year end specified accounting procedures performed by external auditors, the Board does not have any reporting requirements pursuant to this section and therefore, has no initial liability for contaminated sites to report under this new PSAB accounting standard.
2. **New ONSIS enrolment data refresh and cut-off, and School ID** processes represent not only escalating demands from the technological system implementations by the Ministry, but the interconnectivity of Ministry data collection, monitoring, and controls.
3. **CAPT**, the Capital Analysis and Planning Template, continues to allow more in-depth and detailed monitoring of major capital projects by the Ministry to track sector capital activity as well as to identify funding sources for any unsupported amounts. Even as complexities and limitations in the multitude of capital programs continue, Administration is pleased to report that the Board has capitalized on capital opportunities and continues to deliver a rigorous capital program without any "unsupported"/ unfunded amounts.

AUDIT

Administration is currently processing and finalizing 2014-15 transactions, accruals, closing entries and commencing the preparation of the necessary schedules required by the auditors. The Board's external auditors, Grant Thornton, performed audit planning work during the week of August 30, 2015 and commenced the year-end audit of the Board's financial records and statements on October 8, 2015.

Audited Financial Statements will be brought directly to the year end Audit Committee meeting targeted for November 9, 2015. It is the intent of Administration to submit the EFIS package electronically after approval by the Audit Committee prior to the deadline of November 13, 2015 and to subsequently submit the final official Audited Financial Statements after Board approval.

PRE-AUDIT OPERATING FINANCIAL RESULTS

On the enrolment front, preliminary results show a decline from 2014-15 Revised Estimates to 2014-15 Actuals as follows:

ENROLMENTS			
			Difference
	2014-15 Revised Estimates A.D.E.	2014-15 Actual A.D.E.	2014-15 Actual vs 2014-15 Rev Est
PUPILS OF THE BOARD (Excludes High Credit & Visa Students)			
Elementary	37,263.89	37,247.67	(16.22)
Secondary	17,895.58	17,895.88	0.30
Total Enrolment	55,159.47	55,143.55	(15.92)
 High Credit Over 21	 21.50	 16.13	 (5.37)
	55,180.97	55,159.68	(21.29)
OTHER PUPILS (VISA)			
Elementary	41.00	39.50	(1.50)
Secondary	196.50	194.00	(2.50)
Total Enrolment	237.50	233.50	(4.00)
TOTAL ENROLMENT	55,418.47	55,393.18	(25.29)

Preliminary indications are, that in order to balance the 2014-15 year-end, the Board will be required to utilize \$1,467,490 (or \$1,287,415 discounting General School Budget GSB carry-forward decrease) from the Board's Accumulated Surplus – Available for Compliance. There are many factors, including \$1.9 million in expenses for 21st Century, Technology infrastructure and Strategy Planning projects originally targeted against accumulated surplus. Administration is currently analysing the components. While some year-end information (e.g. Employee Benefits) is provided to the Board under separate agenda items tonight, consistent with prior years, detailed information will be presented at the year-end Audit Committee meeting.

Based on preliminary financial data and the inclusion of the year-end accruals and adjustments, prior to external audit, the initial 2014-15 financial operating results appear below:

Annual Compliance Operating Financial Results 2014-15							
	Revised Estimates	Reclassification/ Restatement	Adjusted Revised Estimates	Actuals	variance		
					Increase (Decrease)	%	
ENROLMENT							
Elementary	37,304.89		37,304.89	37,287.17	(17.72)	-0.05%	
Secondary	18,113.58		18,113.58	18,106.01	(7.57)	-0.04%	
Total Enrolment	55,418.47	-	55,418.47	55,393.18	(25.29)	-0.05%	
OPERATING REVENUE							
Grants for Student Needs	\$ 553,251,283		\$ 553,251,283	\$ 553,425,348	\$ 174,065	0.03%	
Internal Audit	-	1,122,755	1,122,755	1,265,835	143,080		
Other Grants	990,468	(990,468)	-	(95,354)	(95,354)	#DIV/0!	
Other Revenues	7,611,658	(755,158)	6,856,500	7,529,375	672,875	9.81%	
Continuing Education Other	7,453,935		7,453,935	7,485,718	31,783	0.43%	
OPERATING REVENUE (excluding Cap/VE/PSAB impact)	\$ 569,307,344	\$ (622,871)	\$ 568,684,473	\$ 569,610,922	\$ 926,449	0.16%	
OPERATING EXPENSES & PSAB (EFB) PROVISION							
Operating Expenses	\$ 567,091,126	\$ (622,871)	\$ 566,468,255	\$ 569,562,899	\$ 3,094,644	0.55%	
PSAB (EFB) Provision	2,216,218		2,216,218	1,515,513	(700,705)	-31.62%	
OPERATING EXPENSES & PSAB (EFB) PROVISION	\$ 569,307,344	\$ (622,871)	\$ 568,684,473	\$ 571,078,412	\$ 2,393,939	0.42%	
COMPLIANCE SURPLUS / (Deficit)	\$ -	\$ -	\$ -	\$ (1,467,490)	\$ (1,467,490)		
BOARD APPROPRIATION / COMMITMENT OF IN-YEAR SURPLUS							
General School Budgets (GSB Carryforward)				\$ (180,075)	\$ (180,075)		
COMPLIANCE SURPLUS after Appropriation/Commitment of In-year Surplus	\$ -	\$ -	\$ -	\$ (1,287,415)	\$ (1,287,415)		

ACCUMULATED SURPLUS-AVAILABLE FOR COMPLIANCE AND PRELIMINARY YEAR-END BALANCES

The Board's 2014-15 preliminary, unaudited Accumulated Surplus/Deficit positions is updated below. The summary reflects the in-year reallocations at 2014-15 Revised Estimates of \$1.5M of the 2013-14 Board designated Accumulated Surplus – Available for Compliance (AS-AFC) to protect funds for “Funding Stability”, a “reserve” necessitated by anticipated in-year negative expenditure variances and projected decreases in future Ministry of Education funding allocation for the Board. Also reflected is the \$1.9 million in-year utilization against the 21st Century, Technology Infrastructure and Strategy Planning AS-AFC balances. The in-year designation of the AS-AFC position continues to reflect a cautious strategy to mitigate future risks.

Accumulated Surplus / Deficit 2014-15					
	2013-14 Accumulated Surplus / (Deficit)	In-Year Increase/Decrease Details		Total In- Year Increase / (Decrease) (Note 1)	2014-15 Accumulated Surplus / (Deficit)
Board Established: - Available for Compliance ("ASD-AFC") Unappropriated		Revised Estimates Reallocation	In Year (Utilization) or Increase		
Technology Infrastructure	1,500,000	(450,000)	(974,028)	(1,424,028)	75,972
21st Century Learning	1,000,000	(300,000)	(699,906)	(999,906)	94
Operational Review & Strategic Planning	934,097	(250,000)	(283,378)	(533,378)	400,719
Funding Stability	500,000	1,000,000	957,712	1,957,712	2,457,712
Board Established: Total Unappropriated	3,934,097	-	(999,600)	(999,600)	2,934,497
Board Established: AS-AFC Appropriated					
General School Budgets (GSB Carryforward)	1,299,102			(180,075)	1,119,027
Unfunded Employee Future Benefits:					
Claims Fluctuation -WSIB & LTD Waiver (2)	5,295,801			(287,815)	5,007,986
Retirement Gratuities EFB (3)	-				-
	-				-
Board Established: Total Appropriated	6,594,903			(467,890)	6,127,013
Total Board Established: ASD-AFC Before Committed S/F	10,529,000			(1,467,490)	9,061,510
Registered Charity	286,903			(24,663)	262,240
Total Board Established & Registered Charity: ASD-AFC Before Committed S/F	10,815,903			(1,492,153)	9,323,750
Committed Sinking Fund interest earned	15,856,729			(683,480)	15,173,249
Total Accumulated Surplus/(Deficit) - Available for Compliance	26,672,632			(2,175,833)	24,496,799
Accumulated Surplus/(Deficit) - Unavailable for Compliance ("ASD- UFC")					
Employee Future Benefits:					
Retirement Gratuities (3)	(15,028,388)			1,366,217	(13,662,171)
Retiree Benefits (4)	-				-
Other Benefits (WSIB & LTD Waivers) (2)	(5,295,801)			287,815	(5,007,986)
Debenture Interest Accrual	(4,494,747)			211,888	(4,282,859)
School Generated Funds	7,017,791			449,608	7,467,399
Revenues Recognized for Land	205,312,474			8,369	205,320,843
NPF - EDC	(9,541,480)			7,502,670	(2,038,810)
Total Accumulated Surplus/(Deficit) - Unavailable for Compliance	177,989,849			9,826,567	187,796,416
Total Accumulated Surplus/(Deficit)	204,642,481			7,650,934	212,293,415

Notes:

(1) Reflects AFC-UFC Required and/or Board endorsed in-year increase/decrease

(2) Claims Fluctuation -WSIB & LTD Waiver has been appropriated for the respective Employee Future Benefit (EFB) liability (in UFC).

(3) \$0 has been appropriated (or reserved) for the unfunded Retirement Gratuities EFB liability (in UFC). Per Ministry mandate, this liability will be amortized into AFC over EARS.

For YCDSB, the amortization of this results in annual charges of \$1,366,217 until Year 2025.

(4) EFB liabilities related to Retiree Benefits have been accounted for in AFC. All in-year impacts are expensed as part of the Board's operating expenses including the cost of the 2014-15 Retiree Benefits costs.

Again, consistent with prior years, detailed information will be presented at the year-end Audit Committee meeting.

NEXT STEPS

Over the next week, Administration will continue to work with External Auditors to finalize the audit of the 2014-15 Financial Statements and EFIS package. At the November 9, 2015 Audit Committee meeting, the Auditor's Report, Audited Financial Statements, Notes to the Financial Statements, the Year-end Financial Report and other related data will be brought forward. Reports will be presented, as in previous years, to provide an analysis of the statements and the Board's year-end position.

As previously reported, representatives from Grant Thornton are expected to attend the November 9, 2015 Audit Committee meeting.

SUMMARY

The pre-audit financial information is updated at this time for information and discussion purposes. At the November 9, 2015 Audit Committee meeting, the Auditor's Report, Audited Financial Statement, and the Board's Year-end Financial Report will be presented for approval. Representatives from the audit firm, Grant Thornton, are expected to be in attendance and will be available to provide any further information that is required.

Prepared & Submitted by:
Endorsed by:

Anna Chan, Coordinating Manager Business Services/Assistant Treasurer
John Sabo, Associate Director, Corporate Services/Treasurer

Report

Report To: Accommodation and Business Affairs Committee
 From: Administration
 Date: October 27, 2015
 Subject: **General School Budgets-Year End Status**

Executive Summary

This report is intended to present information on the General School Budget (GSB) status. The report states each school's budget, amount of expenditures processed throughout the year and the balance/carry forward amount.

Background Information:

Schools are allocated a budget based on a number of factors; the most significant being enrolment. The allocation is intended to cover operating expenditures such as instructional supplies, textbooks, manipulatives, telephone, printing, replacement furniture, etc. The funds are allocated to the school and, based on the priorities of the school, determined how the funds are distributed and spent.

Schools that have budget dollars remaining at the end of the Board's fiscal year-end are carried forward. School budgets are the only area where remaining operating budgets are brought forward from one year to the next.

A summary of the School budget balances as of August 31, 2015, and the impact of September 2015 spending are listed below:

	Budget	Actual	Carry Forward As at August 31, 2015		September 2015	August Carry Forward Less September Actuals	
	(A)	(B)			(D)	Difference	
			\$(A-B)=C	%		\$(C-D)=E	%
Elementary Schools	5,286,843	4,566,671	720,172	13.62%	645,860	74,312	1.41%
Secondary Schools	3,810,806	3,411,952	398,853	10.47%	356,614	42,239	1.11%
Total	9,097,649	7,978,623	1,119,026	12.30%	1,002,474	116,551	1.28%

The carry forward has decreased from the previous year by \$180,075 (2013/14 carry forward was \$1,299,101).

2014/15 General School Budget – Year-end Status

Attached are the following Year End reports related to GSB:

- School Year End Position Including Carry Forward With September Spending Appendix A
- Schools with Greater Than 10% Remaining Balance
 With Impact of September Expenditures Appendix B

Appendix B also includes an explanation for schools with greater than 10% GSB carry forward after taking September orders into account. If additional details/explanations are required, the School Superintendent will be advised and a report brought to the next meeting.

Note: As per the Board motion, a General School Budget Committee has been formed. The Committee will be reviewing the method of allocation between panels, the amount of the allocation, the carry forward status, as well as a number of other areas. The Committee hopes to have a number of recommendations available for consideration for the 2016/17 Budget.

Prepared and Submitted by: Jackie Porter, Coordinating Manager of Budget and Audit Services
Endorsed by: John Sabo, Associate Director, Corporate Services & Treasurer of the Board

York Catholic District School Board
Comparison of Budget Balances, Including Carryforwards and September Expenditures

SO	School Name	Total Budget Allocation	GSB Expenditures	Overall GSB Balance (including carryfwd)	Overall GSB Balance % (including carryfwd)	Sept 2015 Actuals	Remaining Balance Less September Actuals	New Remaining Balance %
SO	Elementary Schools							
ND	All Saints	64,151	41,083	23,068	35.96%	5,961	17,107	26.67%
ND	Blessed Scalabrini	32,838	28,553	4,285	13.05%	3,798	487	1.48%
MB	Blessed Trinity	81,387	71,922	9,466	11.63%	6,758	2,707	3.33%
OO	Canadian Martyrs	61,701	58,051	3,651	5.92%	16,952	(13,301)	-21.56%
MB	Christ the King	75,942	61,567	14,375	18.93%	8,325	6,049	7.97%
MB	Corpus Christi	51,211	41,316	9,895	19.32%	3,097	6,798	13.27%
MB	Divine Mercy	80,923	77,214	3,709	4.58%	18,051	(14,342)	-17.72%
MB	Fr Frederick McGinn	71,018	65,331	5,687	8.01%	3,530	2,157	3.04%
MB	Fr H Nouwen	48,591	46,580	2,011	4.14%	1,982	29	0.06%
MB	Fr John Kelly	48,086	32,431	15,655	32.56%	-10,934	26,589	55.29%
OO	Good Shepherd	38,925	30,282	8,643	22.20%	831	7,812	20.07%
DH	Guardian Angels	52,721	47,207	5,514	10.46%	2,331	3,183	6.04%
ND	Holy Family	37,052	31,222	5,830	15.73%	2,549	3,281	8.86%
MB	Holy Jubilee	97,359	78,525	18,833	19.34%	17,698	1,135	1.17%
OO	Holy Name	49,940	35,752	14,188	28.41%	12,991	1,197	2.40%
OO	Holy Spirit	45,709	36,585	9,124	19.96%	15,215	(6,091)	-13.32%
DH	Immaculate Conception	79,520	74,790	4,730	5.95%	18,573	(13,844)	-17.41%
OO	Light of Christ	44,718	34,049	10,669	23.86%	-232	10,901	24.38%
ND	Mother Teresa	37,703	31,814	5,889	15.62%	2,833	3,056	8.11%
OO	Notre Dame	73,206	70,867	2,339	3.20%	5,895	(3,556)	-4.86%
MB	Our Lady Help Christians	71,205	64,912	6,292	8.84%	2,357	3,935	5.53%
DH	Our Lady of Fatima	64,348	61,110	3,238	5.03%	1	3,238	5.03%
OO	Our Lady of Good Counsel	37,867	27,120	10,747	28.38%	3,177	7,569	19.99%
OO	Our Lady of Grace	45,474	38,415	7,059	15.52%	6,551	508	1.12%
MB	Our Lady of Hope	89,473	52,187	37,287	41.67%	11,943	25,343	28.32%
MB	Our Lady of Peace	64,178	57,309	6,869	10.70%	12,530	(5,662)	-8.82%
MB	Our Lady of the Annunciation	54,413	53,254	1,159	2.13%	4,324	(3,165)	-5.82%
ND	Our Lady of the Rosary	45,136	42,176	2,961	6.56%	11,461	(8,500)	-18.83%
OO	Prince of Peace	43,861	39,075	4,787	10.91%	2,207	2,579	5.88%
ND	San Lorenzo Ruiz	76,168	75,118	1,050	1.38%	17,806	(16,756)	-22.00%

York Catholic District School Board
Comparison of Budget Balances, Including Carryforwards and September Expenditures

SO	School Name	Total Budget Allocation	GSB Expenditures	Overall GSB Balance (including carryfwd)	Overall GSB Balance % (including carryfwd)	Sept 2015 Actuals	Remaining Balance Less September Actuals	New Remaining Balance %
DH	San Marco	48,798	31,323	17,475	35.81%	16,045	1,431	2.93%
ND	Sir Richard W. Scott	61,020	51,596	9,423	15.44%	-99	9,523	15.61%
DH	St Agnes of Assisi	73,535	69,127	4,408	5.99%	11,806	(7,398)	-10.06%
DH	St Andrew	73,480	61,683	11,797	16.05%	12,945	(1,148)	-1.56%
DH	St Angela Merici	64,084	54,725	9,359	14.60%	5,184	4,175	6.51%
MB	St Anne	50,251	36,442	13,809	27.48%	1,206	12,603	25.08%
ND	St Anthony	37,132	34,054	3,078	8.29%	3,012	66	0.18%
ND	St Benedict	35,951	32,351	3,600	10.01%	7,500	(3,899)	-10.85%
OO	St Bernadette	33,126	24,414	8,713	26.30%	4,672	4,040	12.20%
OO	St Brendan	90,920	82,781	8,139	8.95%	-8,934	17,074	18.78%
OO	St Brigid	65,391	42,022	23,368	35.74%	4,694	18,674	28.56%
DH	St Catherine of Siena	48,984	43,417	5,567	11.36%	4,525	1,042	2.13%
MB	St Cecelia	79,764	71,512	8,252	10.35%	9,966	(1,714)	-2.15%
MB	St Charles Garnier	53,496	43,072	10,424	19.49%	154	10,269	19.20%
DH	St Clare	67,665	65,441	2,225	3.29%	-4,012	6,237	9.22%
DH	St Clement	47,143	44,294	2,849	6.04%	6,867	(4,018)	-8.52%
MB	St David	76,038	66,176	9,862	12.97%	13,491	(3,629)	-4.77%
ND	St Edward	62,464	54,090	8,374	13.41%	12,564	(4,190)	-6.71%
OO	St Elizabeth Seton	48,044	44,996	3,049	6.35%	14,200	(11,151)	-23.21%
DH	St Emily	128,495	108,875	19,620	15.27%	-183	19,803	15.41%
DH	St Francis of Assisi	48,425	41,357	7,069	14.60%	12,071	(5,002)	-10.33%
ND	St Francis Xavier	40,662	32,447	8,215	20.20%	582	7,634	18.77%
DH	St Gabriel the Archangel	56,600	48,366	8,234	14.55%	9,692	(1,458)	-2.58%
DH	St Gregory the Great	77,400	74,959	2,441	3.15%	16,407	(13,967)	-18.04%
MB	St James	71,367	59,938	11,430	16.02%	4,456	6,973	9.77%
OO	St Jerome	84,135	74,226	9,909	11.78%	6,728	3,181	3.78%
DH	St John Bosco	39,975	35,513	4,463	11.16%	7,365	(2,903)	-7.26%
OO	St John Chrysostom	45,578	37,468	8,110	17.79%	9,987	(1,877)	-4.12%
MB	St John Paul II	47,914	41,457	6,457	13.48%	1,635	4,822	10.06%
ND	St John XXIII	33,121	29,146	3,975	12.00%	1,391	2,584	7.80%
OO	St Joseph Aurora	50,254	41,800	8,454	16.82%	3,977	4,478	8.91%

York Catholic District School Board
Comparison of Budget Balances, Including Carryforwards and September Expenditures

SO	School Name	Total Budget Allocation	GSB Expenditures	Overall GSB Balance (including carryfwd)	Overall GSB Balance % (including carryfwd)	Sept 2015 Actuals	Remaining Balance Less September Actuals	New Remaining Balance %
ND	St Joseph Markham	66,035	60,947	5,088	7.71%	1,054	4,034	6.11%
MB	St Joseph Richmond Hill	51,109	39,259	11,850	23.19%	2,317	9,533	18.65%
ND	St Joseph the Worker	38,427	37,200	1,227	3.19%	7,833	(6,606)	-17.19%
ND	St Julia Billiard	74,526	69,455	5,071	6.80%	1,431	3,640	4.88%
ND	St Justin Martyr	70,378	69,725	653	0.93%	10,925	(10,272)	-14.60%
ND	St Kateri Tekakwitha	47,444	46,456	988	2.08%	11,311	(10,323)	-21.76%
DH	St Margaret Mary	55,488	51,522	3,966	7.15%	2,302	1,664	3.00%
MB	St Marguerite d'Youville	65,517	62,799	2,718	4.15%	9,820	(7,102)	-10.84%
OO	St Mark	55,539	43,674	11,865	21.36%	2,131	9,735	17.53%
MB	St Mary Immaculate	51,077	42,537	8,540	16.72%	9,618	(1,079)	-2.11%
DH	St Mary of the Angels	84,437	66,502	17,935	21.24%	18,483	(549)	-0.65%
OO	St Mary, Nobleton	73,515	54,472	19,044	25.90%	12,673	6,371	8.67%
ND	St Matthew	32,535	31,419	1,116	3.43%	4,524	(3,408)	-10.47%
ND	St Michael	52,565	39,306	13,259	25.22%	19,014	(5,755)	-10.95%
DH	St Michael the Archangel	100,926	99,277	1,649	1.63%	11,179	(9,531)	-9.44%
ND	St Monica	61,456	54,095	7,361	11.98%	12,177	(4,817)	-7.84%
OO	St Nicholas	43,256	39,678	3,578	8.27%	4,622	(1,044)	-2.41%
DH	St Padre Pio	82,578	76,030	6,547	7.93%	22,619	(16,072)	-19.46%
ND	St Patrick, Markham	42,315	33,844	8,471	20.02%	6,993	1,478	3.49%
OO	St Patrick, Schomberg	48,659	41,860	6,799	13.97%	2,096	4,703	9.67%
OO	St Paul	32,521	27,956	4,566	14.04%	2,162	2,404	7.39%
DH	St Peter	50,307	48,108	2,199	4.37%	11,630	(9,431)	-18.75%
MB	St Raphael the Archangel	65,033	61,992	3,041	4.68%	16,107	(13,065)	-20.09%
ND	St Rene Goupil/St Luke	36,885	28,908	7,979	21.63%	8,999	(1,019)	-2.76%
DH	St Stephen	109,511	102,787	6,724	6.14%	802	5,922	5.41%
OO	St Thomas Aquinas	51,045	36,852	14,194	27.81%	4,840	9,354	18.32%
DH	St Veronica	94,391	84,960	9,431	9.99%	29,461	(20,030)	-21.22%
ND	St Vincent de Paul	43,330	30,171	13,158	30.37%	281	12,877	29.72%
	Elementary Totals	5,286,843	4,566,671	720,172	13.62%	645,860	74,312	1.41%

York Catholic District School Board
Comparison of Budget Balances, Including Carryforwards and September Expenditures

SO	School Name	Total Budget Allocation	GSB Expenditures	Overall GSB Balance (including carryfwd)	Overall GSB Balance % (including carryfwd)	Sept 2015 Actuals	Remaining Balance Less September Actuals	New Remaining Balance %
SO	Secondary Schools							
MN	Cardinal Carter	238,692	223,093	15,599	6.54%	12,783	2,815	1.18%
RC	Fr Bressani	216,803	171,413	45,390	20.94%	41,258	4,133	1.91%
MN	Fr M McGivney	216,068	139,869	76,199	35.27%	22,250	53,949	24.97%
RC	Holy Cross	229,316	194,152	35,165	15.33%	10,735	24,430	10.65%
RC	Jean Vanier	181,950	179,043	2,906	1.60%	33,411	(30,505)	-16.77%
RC	Our Lady of the Lake	129,991	113,282	16,709	12.85%	5,939	10,770	8.28%
RC	Sacred Heart	249,772	214,887	34,885	13.97%	9,251	25,634	10.26%
MN	St Augustine	224,762	185,801	38,962	17.33%	29,131	9,831	4.37%
RC	St Brother Andre	263,443	233,762	29,681	11.27%	27,257	2,424	0.92%
RC	St Elizabeth CHS	324,368	305,425	18,943	5.84%	23,458	(4,515)	-1.39%
RC	St Jean de Brebeuf	320,859	306,847	14,012	4.37%	22,702	(8,690)	-2.71%
RC	St Joan of Arc	292,720	262,058	30,662	10.47%	28,877	1,784	0.61%
MN	St Maximilian Kolbe	297,513	288,222	9,292	3.12%	25,698	(16,406)	-5.51%
MN	St Robert	338,496	318,829	19,667	5.81%	34,981	(15,314)	-4.52%
RC	St Theresa of Lisieux	286,053	275,270	10,783	3.77%	28,884	(18,101)	-6.33%
	Secondary Totals	3,810,806	3,411,952	398,853	10.47%	356,614	42,239	1.11%
Grand Total		9,097,649	7,978,623	1,119,026	12.30%	1,002,474	116,551	1.28%

Notes:

- 1) September Actuals may include credit amounts which would include EFTs received from school generated funds for purchase orders processed in 14/15 or for 15/16 purchase orders still in commitments.
- 2) Fr John Kelly and St. Brendan part of substantial balance shown is due to timing of 15/16 purchase requisitions and offset from school funds.

York Catholic District School Board
Comparison of Budget Balances, Including Carryforwards and September Expenditures - Over 10%

SO	School Name	Total Budget Allocation	GSB Expenditures	Overall GSB Balance (Including carryfwd)	Overall GSB Balance % (Including carryfwd)	Sept 2015 Actuals	Remaining Balance Less September Actuals	New Remaining Balance %	Explanation/Spending Plan Provided by School Principal
SO	Elementary Schools								
ND	All Saints	64,151	41,083	23,068	35.96%	5,961	17,107	26.67%	Principal new to school: in process of placing purchase orders for technology & playground items
MB	Corpus Christi	51,211	41,316	9,895	19.32%	3,097	6,798	13.27%	Planned technology purchases (printer, projector, outdated computers).
MB	Fr John Kelly	48,086	32,431	15,655	32.56%	-10,934	26,589	55.29%	Part of balance shown is due to timing of 15/16 purchase requisition and offset from school funds. Planned technology purchases and Wifi improvements.
OO	Good Shepherd	38,925	30,282	8,643	22.20%	831	7,812	20.07%	Purchasing new textbooks, wireless technology & playground equipment
OO	Light of Christ	44,718	34,049	10,669	23.86%	-232	10,901	24.38%	Carryover occurred secretary ordered for Sept. start-up using 2016 funds instead of remaining funds from the 2014-2015 GSB acct. Purchases; New technology \$2,500, consumable supplies \$2,500 Many Gifts and Full Alive Textbooks \$2,000 & School Presentations \$1,000
OO	Our Lady of Good Counsel	37,867	27,120	10,747	28.38%	3,177	7,569	19.99%	Purchasing Social Studies textbooks with teachers' manual, Many Gifts - religion resources for the Gr. 4 and Grade 5 classes. In the Primary Division purchasing guided reading books and printer.
MB	Our Lady of Hope	89,473	52,187	37,287	41.67%	11,943	25,343	28.32%	Planned technology purchases (Chromebooks) and Wifi expansion. Also the purchase of Many Gifts textbooks.
ND	Sir Richard W. Scott	61,020	51,596	9,423	15.44%	-99	9,523	15.61%	Purchasing Gr 2 Many Gifts program which is just being released; upgrading Gr 7&8 Math textbooks & wanted to wait to see if there was a new version being released; whiteboards to be purchased for Gr 1-5
MB	St Anne	50,251	36,442	13,809	27.48%	1,206	12,603	25.08%	Technology purchases planned and the purchase of Many Gifts textbooks.
OO	St Bernadette	33,126	24,414	8,713	26.30%	4,672	4,040	12.20%	Need to open two new classes and expand the wireless connections, purchase new Bright-links for Gr. 1/2 class. Purchase of teacher manuals, carpet, and blinds for the first floor classrooms. Still waiting for the quote.
OO	St Brendan	90,920	82,781	8,139	8.95%	-8,934	17,074	18.78%	Substantial balance shown is due to timing of 15/16 purchase requisition and offset from school funds.
OO	St Brigid	65,391	42,022	23,368	35.74%	4,694	18,674	28.56%	Ordered text books in June that came in the fall. Remainder of funds set aside for wireless purchase and tech equip. in the portable, and completing order of text books to support social studies and science as they are released.

York Catholic District School Board
Comparison of Budget Balances, Including Carryforwards and September Expenditures - Over 10%

MB	St Charles Garnier	53,496	43,072	10,424	19.49%	154	10,269	19.20%	Purchasing textbooks for social studies, history and science.
DH	St Emily	128,495	108,875	19,620	15.27%	-183	19,803	15.41%	School was anticipating doing electronic transfers for Promethean boards, were waiting for the invoice from Active Installation, therefore the EFT was done late in fiscal year.
ND	St Francis Xavier	40,662	32,447	8,215	20.20%	582	7,634	18.77%	Interim Principal: \$1800 transferred from SO to pay for Epson Board; money deposited during summer for Summer School costs; late in placing orders for another Epson Board & related costs that should have been charged to 14-15 budget
MB	St Joseph Richmond Hill	51,109	39,259	11,850	23.19%	2,317	9,533	18.65%	Technology purchases planned and scheduled yard line painting.
OO	St Mark	55,539	43,674	11,865	21.36%	2,131	9,735	17.53%	The excess will be used for updating of technology in the school.
OO	St Thomas Aquinas	51,045	36,852	14,194	27.81%	4,840	9,354	18.32%	Enhancing technology in the school this year. All CPU's in the classroom are ancient and need to be replaced. Excess funds will be spent, proposal going to be processed this week. The CommuniTek Inc. proposal is for 12 Lenovo Thinkpad for a total of \$5,695.20.
ND	St Vincent de Paul	43,330	30,171	13,158	30.37%	281	12,877	29.72%	Many Gifts resources to be ordered when Publisher gives green light as well as Int. History & Geography resources; purchasing Brightlinks for at least one Jr. class; subsidizing classroom excursions, guest speakers & programs; \$1000 still in reserve for gym painting in March 2014
SO	Secondary Schools								
MN	Fr M McGivney	216,068	139,869	76,199	35.27%	22,250	53,949	24.97%	The purchase order for the POI equipment for our Collaborative Learning Commons, which should be included in our year end for 14/15 was finalized in 15/16.

Notes:

1) September Actuals may include credit amounts which would include EFTs received from school generated funds for purchase orders processed in 14/15 or for 15/16 purchase orders still in commitments.

York Catholic District School Board

Report

Report To: Accommodation and Business Affairs Committee

From: Administration

Date: October 27, 2015

Subject: 2014-15 School Generated Funds

Executive Summary:

A report is prepared annually regarding the financial status of School Generated Funds. School Generated Funds include activity and status for both School and the Catholic School Councils. The information includes the Balance Forward from 2013/14, Revenue and Expenditure activity for 2014/15 and the Balance Remaining at year end, August 31, 2015.

Overview:

As a result of PSAB reporting, the Board is required to include the School Generated Funds on the Board's Financial Statements.

The School Generated Funds are subject to audit by the External Auditors. The External Auditors go out to two elementary and two secondary school to audit and review a number of the 2013/14 School and School Council Audit reports.

Summarized below is the School Generated Funds Report.

	2013/2014	2014/2015	2014/2015	2014/2015
	Balance Forward	Revenue	Expenditures	Balance Remaining
School Bank Account	\$6,972,804	\$24,130,196	23,676,561	\$7,426,446
Catholic School Council	\$44,987	\$226,112	\$230,139	\$40,959
	\$7,017,792	\$24,356,308	\$23,906,700	\$7,467,399

Note: For School Councils funds that are tracked through the School Bank Account, this information has been included the School Bank Account amounts. There are still six School Councils that have their own bank account. There were some minor reporting issues with a few of the Council year end reports.

Three reports have been attached:

1. Details by school are included in Appendix A.
2. Details of School Council's with a remaining balance over \$5,000 in Appendix B.
3. Historical view of Council Balance over the last three years in Appendix C.

The last two reports have been included at the Trustee's request. Details on any specific School can be provided at the next meeting if requested.

Prepared & Submitted by: Jackie Porter, Coordinating Manager of Budget and Audit Services

Endorsed by: John Sabo, Associate Director, Corporate Services and Treasurer of the Board

**York Catholic District School Board
2014/15 School Generated Funds
Revenue vs Expenditure Summary**

School Name	School Bank Account					Catholic School Councils					Total School Funds					Notes
	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Bank Stmt	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Bank Stmt	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining		
All Saints	35,965	196,646	197,371	35,240	x	Included in School Bank			0	x	35,965	196,646	197,371	35,240		
Blessed Scalabrini	8,174	72,552	66,764	13,963	x	Included in School Bank			0	x	8,174	72,552	66,764	13,963		
Blessed Trinity	43,459	260,593	274,662	29,390	x	Included in School Bank			0	x	43,459	260,593	274,662	29,390		
Canadian Martyrs	48,909	148,990	148,242	49,656	x	Included in School Bank			0	x	48,909	148,990	148,242	49,656		
Christ the King	28,575	173,518	180,984	21,110	x	Included in School Bank			0	x	28,575	173,518	180,984	21,110		
Corpus Christi	15,352	99,732	87,275	27,809	x	Included in School Bank			0	x	15,352	99,732	87,275	27,809		
Divine Mercy	41,214	374,816	383,118	32,912	x	Included in School Bank			0	x	41,214	374,816	383,118	32,912		
Fr Frederick McGinn	41,115	236,610	220,942	56,783	x	Included in School Bank			0	x	41,115	236,610	220,942	56,783		
Fr H Nouwen	19,328	163,907	145,438	37,797	x	Included in School Bank			0	x	19,328	163,907	145,438	37,797		
Fr John Kelly	66,347	233,002	236,279	63,070	x	Included in School Bank			0	x	66,347	233,002	236,279	63,070		
Good Shepherd	22,122	81,157	90,112	13,167	x	Included in School Bank			0	x	22,122	81,157	90,112	13,167		
Guardian Angels	0	69,378	62,858	6,521	x	Included in School Bank			0	x	0	69,378	62,858	6,521	3	
Holy Family	3,085	64,221	60,786	6,519	x	Included in School Bank			0	x	3,085	64,221	60,786	6,519	4	
Holy Jubilee	48,173	272,575	282,499	38,248	x	Included in School Bank			0	x	48,173	272,575	282,499	38,248		
Holy Name	14,278	179,233	143,506	50,006	x	Included in School Bank			0	x	14,278	179,233	143,506	50,006		
Holy Spirit	28,447	127,232	119,789	35,891	x	Included in School Bank			0	x	28,447	127,232	119,789	35,891		
Immaculate Conception	19,786	211,497	205,925	25,359	x	Included in School Bank			0	x	19,786	211,497	205,925	25,359		
Light of Christ	14,917	68,099	56,926	26,089	x	Included in School Bank			0	x	14,917	68,099	56,926	26,089		
Mother Teresa	23,654	53,804	49,824	27,634	x	3,307	25,938	22,158	7,087	x	26,961	79,742	71,982	34,721	1	
Notre Dame	41,565	221,308	227,353	35,520	x	Included in School Bank			0	x	41,565	221,308	227,353	35,520		
Our Lady Help Christians	32,964	151,830	149,520	35,273	x	Included in School Bank			0	x	32,964	151,830	149,520	35,273		
Our Lady of Fatima	27,668	218,868	216,067	30,469	x	Included in School Bank			0	x	27,668	218,868	216,067	30,469		
Our Lady of Good Counsel	28,734	118,695	133,378	14,052	x	Included in School Bank			0	x	28,734	118,695	133,378	14,052		
Our Lady of Grace	25,740	148,497	159,415	14,823	x	Included in School Bank			0	x	25,740	148,497	159,415	14,823		
Our Lady of Hope	66,795	200,308	205,198	61,904	x	Included in School Bank			0	x	66,795	200,308	205,198	61,904		
Our Lady of Peace	17,963	174,387	153,888	38,462	x	Included in School Bank			0	x	17,963	174,387	153,888	38,462		
Our Lady of the Annunciation	27,238	140,405	145,576	22,068	x	Included in School Bank			0	x	27,238	140,405	145,576	22,068	4	
Our Lady of the Rosary	7,943	139,640	139,778	7,805	x	Included in School Bank			0	x	7,943	139,640	139,778	7,805		
Prince of Peace	5,132	53,714	46,613	12,233	x	Included in School Bank			0	x	5,132	53,714	46,613	12,233		
San Lorenzo Ruiz	12,397	168,884	163,502	17,780	x	Included in School Bank			0	x	12,397	168,884	163,502	17,780		
San Marco	15,380	104,683	85,097	34,965	x	Included in School Bank			0	x	15,380	104,683	85,097	34,965		
Sir RW Scott	37,352	154,043	161,696	29,699	x	Included in School Bank			0	x	37,352	154,043	161,696	29,699		
St Agnes of Assisi	34,724	96,443	122,933	8,234	x	Included in School Bank			0	x	34,724	96,443	122,933	8,234		
St Andrew	22,799	226,464	216,533	32,731	x	Included in School Bank			0	x	22,799	226,464	216,533	32,731		
St Angela Merici	34,489	182,152	176,576	40,065	x	Included in School Bank			0	x	34,489	182,152	176,576	40,065		
St Anne	18,265	76,190	73,468	20,987	x	Included in School Bank			0	x	18,265	76,190	73,468	20,987		
St Anthony	15,884	85,982	81,266	20,600	x	Included in School Bank			0	x	15,884	85,982	81,266	20,600		
St Benedict	9,403	50,087	51,672	7,818	x	Included in School Bank			0	x	9,403	50,087	51,672	7,818		
St Bernadette	8,874	53,589	48,289	14,173	x	Included in School Bank			0	x	8,874	53,589	48,289	14,173		

**York Catholic District School Board
2014/15 School Generated Funds
Revenue vs Expenditure Summary**

School Name	School Bank Accounts					Catholic School Councils					Total School Funds					Notes
	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Bank Stmt	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Bank Stmt	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining		
St Brendan	27,685	223,113	188,024	62,774	x	Included in School Bank			0	x	27,685	223,113	188,024	62,774		
St Brigid	25,927	168,601	153,206	41,323	x	Included in School Bank			0	x	25,927	168,601	153,206	41,323		
St Catherine of Siena	32,816	144,595	129,862	47,549	x	Included in School Bank			0	x	32,816	144,595	129,862	47,549		
St Cecelia	63,590	244,623	263,602	44,611	x	Included in School Bank			0	x	63,590	244,623	263,602	44,611		
St Charles Garnier	28,865	103,629	108,785	23,708	x	2,474	60,489	56,964	5,998	x	31,339	164,117	165,749	29,707	1	
St Clare	24,090	209,236	204,962	28,364	x	Included in School Bank			0	x	24,090	209,236	204,962	28,364		
St Clement	21,231	174,868	171,539	24,560	x	Included in School Bank			0	x	21,231	174,868	171,539	24,560		
St David	25,057	231,798	228,905	27,951	x	Included in School Bank			0	x	25,057	231,798	228,905	27,951		
St Edward	35,608	134,578	141,273	28,914	x	Included in School Bank			0	x	35,608	134,578	141,273	28,914		
St Elizabeth Seton	19,926	118,510	122,721	15,716	x	Included in School Bank			0	x	19,926	118,510	122,721	15,716		
St Emily	46,454	307,332	273,275	80,511	x	Included in School Bank			0	x	46,454	307,332	273,275	80,511		
St Francis of Assisi	29,249	119,519	123,091	25,676	x	Included in School Bank			0	x	29,249	119,519	123,091	25,676		
St Francis Xavier	6,850	66,843	71,251	2,442	x	Included in School Bank			0	x	6,850	66,843	71,251	2,442		
St Gabriel the Archangel	29,952	129,395	139,859	19,489	x	Included in School Bank			0	x	29,952	129,395	139,859	19,489		
St Gregory the Great	60,146	221,041	231,596	49,590	x	20,410	21,127	35,953	5,585	x	80,556	242,168	267,549	55,175	1	
St James	58,542	175,282	177,966	55,859	x	Included in School Bank			0	x	58,542	175,282	177,966	55,859		
St Jerome	64,153	189,449	209,454	44,149	x	Included in School Bank			0	x	64,153	189,449	209,454	44,149		
St John Bosco	6,695	159,916	151,785	14,827	x	Included in School Bank			0	x	6,695	159,916	151,785	14,827		
St John Chrysostom	23,029	102,473	99,824	25,677	x	Included in School Bank			0	x	23,029	102,473	99,824	25,677		
St John Paul II	26,845	86,587	94,057	19,375	x	Included in School Bank			0	x	26,845	86,587	94,057	19,375		
St John XXIII	14,200	83,835	81,461	16,574	x	Included in School Bank			0	x	14,200	83,835	81,461	16,574		
St Joseph Aurora	19,515	167,453	169,874	17,094	x	Included in School Bank			0	x	19,515	167,453	169,874	17,094		
St Joseph Markham	25,265	127,780	126,131	26,914	x	Included in School Bank			0	x	25,265	127,780	126,131	26,914		
St Joseph Richmond Hill	35,628	64,319	67,471	32,477	x	10,504	30,665	27,479	13,689	x	46,132	94,984	94,950	46,166	1	
St Joseph the Worker	10,307	87,487	81,951	15,842	x	Included in School Bank			0	x	10,307	87,487	81,951	15,842		
St Julia Billiat	28,633	193,751	188,075	34,309	x	Included in School Bank			0	x	28,633	193,751	188,075	34,309		
St Justin Martyr	41,753	197,170	211,997	26,925	x	Included in School Bank			0	x	41,753	197,170	211,997	26,925		
St Kateri Tekakwitha	9,332	176,428	176,133	9,627	x	Included in School Bank			0	x	9,332	176,428	176,133	9,627		
St Margaret Mary	24,551	282,485	285,395	21,640	x	Included in School Bank			0	x	24,551	282,485	285,395	21,640		
St Marguerite d'Youville	23,988	149,205	142,549	30,644	x	Included in School Bank			0	x	23,988	149,205	142,549	30,644		
St Mark	30,854	160,841	149,789	41,906	x	Included in School Bank			0	x	30,854	160,841	149,789	41,906		
St Mary Immaculate	20,209	155,919	151,957	24,171	x	Included in School Bank			0	x	20,209	155,919	151,957	24,171		
St Mary of the Angels	55,191	161,074	195,125	21,140	x	Included in School Bank			0	x	55,191	161,074	195,125	21,140		
St Mary, Nobleton	35,966	199,989	183,484	52,471	x	Included in School Bank			0	x	35,966	199,989	183,484	52,471		
St Matthew	14,831	102,427	105,688	11,570	x	Included in School Bank			0	x	14,831	102,427	105,688	11,570		
St Michael	42,827	171,730	168,185	46,371	x	Included in School Bank			0	x	42,827	171,730	168,185	46,371		
St Michael the Archangel	36,101	267,761	251,957	51,905	x	Included in School Bank			0	x	36,101	267,761	251,957	51,905		
St Monica	51,634	144,326	118,589	77,370	x	Included in School Bank			0	x	51,634	144,326	118,589	77,370		
St Nicholas	23,352	123,202	131,316	15,238	x	Included in School Bank			0	x	23,352	123,202	131,316	15,238		

**York Catholic District School Board
2014/15 School Generated Funds
Revenue vs Expenditure Summary**

School Name	School Bank Account					Catholic School Councils					Total School Funds					Notes
	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Bank Stmt	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Bank Stmt	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining		
St Padre Pio	52,337	261,091	261,103	52,325	x	(6)	12	6	0	x	52,331	261,103	261,109	52,326	2	
St Patrick, Markham	25,494	119,981	111,774	33,701	x	Included in School Bank			0	x	25,494	119,981	111,774	33,701		
St Patrick, Schomberg	28,686	144,473	135,538	37,622	x	Included in School Bank			0	x	28,686	144,473	135,538	37,622		
St Paul	7,415	73,407	67,647	13,174	x	Included in School Bank			0	x	7,415	73,407	67,647	13,174		
St Peter	32,419	73,372	86,584	19,207	x	1,132	43,381	43,019	1,494	x	33,551	116,753	129,603	20,701	1	
St Raphael the Archangel	19,190	251,085	264,534	5,741	x	Included in School Bank			0	x	19,190	251,085	264,534	5,741		
St Rene Goupil/St Luke	22,677	59,526	58,739	23,464	x	Included in School Bank			0	x	22,677	59,526	58,739	23,464		
St Stephen	45,487	260,781	262,593	43,675	x	Included in School Bank			0	x	45,487	260,781	262,593	43,675		
St Thomas Aquinas	25,687	69,179	55,699	39,167	x	Included in School Bank			0	x	25,687	69,179	55,699	39,167		
St Veronica	31,386	376,855	363,276	44,966	x	Included in School Bank			0	x	31,386	376,855	363,276	44,966		
St Vincent de Paul	19,920	57,951	58,041	19,830	x	Included in School Bank			0	x	19,920	57,951	58,041	19,830		
Total Elementary	2,525,758	13,930,003	13,768,810	2,686,956		37,821	181,612	185,579	33,853		2,563,578	14,111,615	13,954,390	2,720,804		
Councils combined in 14/15 (note 4)	0	(5,761)	0	(5,761)		5,761	0	0	5,761		5,761	(5,761)	0	0		
Adjusted Total Elementary	2,525,758	13,924,242	13,768,810	2,681,195		43,582	181,612	185,579	39,614		2,569,340	14,105,854	13,954,390	2,720,804		

**York Catholic District School Board
2014/15 School Generated Funds
Revenue vs Expenditure Summary**

School Name	School Bank Account					Catholic School Councils					Total School Funds				Notes
	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Bank Stmt	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Bank Stmt	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	
Secondary															
Cardinal Carter	368,350	862,516	775,022	455,844	x	Included in School Bank			0	x	368,350	862,516	775,022	455,844	
Fr Bressani	211,131	507,537	550,942	167,726	x	Included in School Bank			0	x	211,131	507,537	550,942	167,726	
Fr M McGivney	301,576	694,127	712,060	283,643	x	Included in School Bank			0	x	301,576	694,127	712,060	283,643	
Holy Cross	232,431	501,403	483,118	250,716	x	Included in School Bank			0	x	232,431	501,403	483,118	250,716	
Jean Vanier	178,735	395,813	410,250	164,298	x	Included in School Bank			0	x	178,735	395,813	410,250	164,298	
Our Lady of the Lake	81,749	320,511	335,414	66,846	x	Included in School Bank			0	x	81,749	320,511	335,414	66,846	
Sacred Heart	223,166	527,502	483,476	267,192	x	Included in School Bank			0	x	223,166	527,502	483,476	267,192	
St Augustine	338,856	669,549	575,411	432,993	x	Included in School Bank			0	x	338,856	669,549	575,411	432,993	
St Brother Andre	314,843	975,910	936,905	353,847	x	Included in School Bank			0	x	314,843	975,910	936,905	353,847	
St Elizabeth CHS	332,389	759,505	759,366	332,527	x	Included in School Bank			0	x	332,389	759,505	759,366	332,527	
St Jean de Brebeuf	418,345	615,351	632,117	401,578	x	Included in School Bank			0	x	418,345	615,351	632,117	401,578	
St Joan of Arc	406,767	536,358	509,462	433,664	x	Included in School Bank			0	x	406,767	536,358	509,462	433,664	
St Maximilian Kolbe	281,531	950,614	936,873	295,272	x	Included in School Bank			0	x	281,531	950,614	936,873	295,272	
St Robert	526,109	932,430	897,069	561,470	x	Included in School Bank			0	x	526,109	932,430	897,069	561,470	
St Theresa of Lisieux	231,070	956,828	910,264	277,633	x	1,405	44,500	44,560	1,345	x	232,475	1,001,328	954,824	278,978	1
Total Secondary	4,447,047	10,205,954	9,907,751	4,745,251		1,405	44,500	44,560	1,345		4,448,452	10,250,454	9,952,311	4,746,596	
Grand Total	6,972,804	24,130,196	23,676,561	7,426,446	0	44,987	226,112	230,139	40,959	0	7,017,792	24,356,308	23,906,700	7,467,399	

Notes:

- 1) Six (6) Councils with separate bank accounts.
- 2) St. Padre Pio Council 13/14 raffle bank account closed during 14/15.
- 3) Guardian Angels school bank account opened in May 2014 (no school generated funds transactions)
- 4) Holy Family and Our Lady of the Annunciation Council closed separate bank accounts during the fiscal year 14/15

York Catholic District School Board
School Council Revenue per Student 2014/2015 and Balances over \$5,000

Appendix B

SO	School Name	Council Carry Forward	Council Revenue	Council Expenditures	Council Balance	\$5,000 - \$10,000 Balance Remaining	>\$10,000 Balance Remaining	Oct 31/14 Student Enrolment (Head Count)	Council Revenue per Student
ND	All Saints	2,628	90,035	88,413	4,251	0	0	487	184.88
ND	Blessed Scalabrini	3,626	32,121	29,400	6,347	6,347	0	226	142.13
MB	Blessed Trinity	16,029	75,753	86,360	5,421	5,421	0	673	112.56
OO	Canadian Martyrs	40,545	62,963	70,099	33,409	0	33,409	486	129.55
MB	Christ the King	19,132	74,969	91,558	2,542	0	0	481	155.86
MB	Corpus Christi	3,047	28,137	24,076	7,108	7,108	0	263	106.98
MB	Divine Mercy	3,181	47,987	44,673	6,495	6,495	0	564	85.08
MB	Fr Frederick McGinn	1,031	84,008	78,157	6,881	6,881	0	592	141.90
MB	Fr Henri Nouwen	5,741	35,587	35,243	6,085	6,085	0	392	90.78
MB	Fr John Kelly	18,808	52,800	49,725	21,884	0	21,884	316	167.09
OO	Good Shepherd	2,432	49,046	49,881	1,596	0	0	182	269.48
DH	Guardian Angels	-	40,871	39,217	1,654	0	0	318	128.52
ND	Holy Family	3,602	15,431	16,423	2,610	0	0	206	74.91
MB	Holy Jubilee	18,930	70,425	78,305	11,050	0	11,050	768	91.70
OO	Holy Name	(858)	92,646	68,209	23,579	0	23,579	396	233.95
OO	Holy Spirit	12,003	39,141	44,401	6,744	6,744	0	309	126.67
DH	Immaculate Conception	4,219	110,416	110,231	4,403	0	0	620	178.09
OO	Light of Christ	3,367	40,152	37,956	5,563	5,563	0	298	134.74
ND	Mother Teresa	3,307	25,938	22,158	7,087	7,087	0	248	104.59
OO	Notre Dame	17,421	94,927	98,136	14,212	0	14,212	607	156.39
MB	Our Lady Help Christians	2,792	62,528	61,241	4,079	0	0	477	131.09
DH	Our Lady of Fatima	6,544	95,996	94,454	8,087	8,087	0	444	216.21
OO	Our Lady of Good Counsel	17,516	62,285	69,652	10,150	0	10,150	251	248.15
OO	Our Lady of Grace	12,144	94,892	97,783	9,253	9,253	0	290	327.21
MB	Our Lady of Hope	22,360	73,189	97,115	-1,566	0	0	694	105.46
MB	Our Lady of Peace	9,760	37,840	38,544	9,055	9,055	0	462	81.91
MB	Our Lady of the Annunciation	2,159	43,963	40,690	5,431	5,431	0	389	113.01
ND	Our Lady of the Rosary	1,516	63,933	63,205	2,245	0	0	331	193.15
OO	Prince of Peace	2,441	28,374	26,353	4,462	0	0	240	118.23
ND	San Lorenzo Ruiz	4,839	71,688	70,214	6,314	6,314	0	580	123.60
DH	San Marco	2,067	64,942	64,536	2,473	0	0	311	208.82

York Catholic District School Board
School Council Revenue per Student 2014/2015 and Balances over \$5,000

Appendix B

SO	School Name	Council Carry Forward	Council Revenue	Council Expenditures	Council Balance	\$5,000 - \$10,000 Balance Remaining	>\$10,000 Balance Remaining	Oct 31/14 Student Enrolment (Head Count)	Council Revenue per Student
ND	Sir Richard W. Scott	5,657	29,225	31,721	3,162	0	0	436	67.03
DH	St Agnes of Assisi	15,246	6,622	20,754	1,113	0	0	526	12.59
DH	St Andrew	1,638	99,907	98,274	3,271	0	0	562	177.77
DH	St Angela Merici	1,437	49,581	47,781	3,237	0	0	403	123.03
MB	St Anne	2,474	37,018	35,850	3,641	0	0	281	131.74
ND	St Anthony	4,963	40,574	35,373	10,163	0	10,163	242	167.66
ND	St Benedict	1,809	9,481	9,405	1,885	0	0	241	39.34
OO	St Bernadette	1,102	16,119	13,215	4,007	0	0	148	108.91
OO	St Brendan	18,227	105,549	91,818	31,959	0	31,959	693	152.31
OO	St Brigid	11,363	96,278	86,041	21,599	0	21,599	396	243.13
DH	St Catherine of Siena	10,735	62,709	55,390	18,054	0	18,054	297	211.14
MB	St Cecelia	10,203	38,321	44,564	3,961	0	0	682	56.19
MB	St Charles Garnier	2,473	60,489	56,964	5,997	5,997	0	315	192.03
DH	St Clare	11,943	95,641	96,233	11,352	0	11,352	423	226.10
DH	St Clement	12,077	79,709	83,272	8,514	8,514	0	349	228.39
MB	St David	1,103	98,355	98,551	907	0	0	429	229.27
ND	St Edward	24,954	70,704	76,634	19,023	0	19,023	499	141.69
OO	St Elizabeth Seton	9,882	65,704	69,274	6,312	6,312	0	379	173.36
DH	St Emily	7,011	83,228	72,017	18,222	0	18,222	834	99.79
DH	St Francis of Assisi	2,470	37,748	35,751	4,466	0	0	293	128.83
ND	St Francis Xavier	64	2,492	2,346	210	0	0	259	9.62
DH	St Gabriel the Archangel	13,522	46,318	58,737	1,102	0	0	364	127.25
DH	St Gregory the Great	20,410	21,127	35,953	5,585	5,585	0	489	43.21
MB	St James	9,438	84,223	83,871	9,790	9,790	0	569	148.02
OO	St Jerome	15,838	68,942	84,540	240	0	0	656	105.09
DH	St John Bosco	1,173	19,254	18,631	1,796	0	0	299	64.39
OO	St John Chrysostom	11,587	50,930	49,258	13,259	0	13,259	346	147.20
MB	St John Paul II	3,299	35,265	34,138	4,426	0	0	315	111.95
ND	St John XXIII	4,404	22,231	20,427	6,208	6,208	0	183	121.48
OO	St Joseph Aurora	6,540	83,913	88,098	2,354	0	0	370	226.79
ND	St Joseph Markham	12,769	47,569	50,781	9,557	9,557	0	389	122.29

York Catholic District School Board
School Council Revenue per Student 2014/2015 and Balances over \$5,000

Appendix B

SO	School Name	Council Carry Forward	Council Revenue	Council Expenditures	Council Balance	\$5,000 - \$10,000 Balance Remaining	>\$10,000 Balance Remaining	Oct 31/14 Student Enrolment (Head Count)	Council Revenue per Student
MB	St Joseph Richmond Hill	10,504	30,665	27,479	13,689	0	13,689	332	92.36
ND	St Joseph the Worker	3,818	34,896	32,665	6,049	6,049	0	260	134.22
ND	St Julia Billiard	6,097	84,109	83,749	6,458	6,458	0	638	131.83
ND	St Justin Martyr	16,079	65,554	76,288	5,345	5,345	0	597	109.81
ND	St Kateri Tekakwitha	2,727	72,716	80,973	-5,530	0	0	355	204.83
DH	St Margaret Mary	10,552	126,577	130,213	6,917	6,917	0	420	301.37
MB	St Marguerite d'Youville	5,173	35,461	33,013	7,621	7,621	0	456	77.77
OO	St Mark	4,408	85,282	83,981	5,709	5,709	0	364	234.29
MB	St Mary Immaculate	3,454	47,727	43,088	8,093	8,093	0	346	137.94
DH	St Mary of the Angels	32,272	91,019	112,194	11,097	0	11,097	722	126.07
OO	St Mary, Nobelton	8,768	67,382	65,864	10,286	0	10,286	501	134.50
ND	St Matthew	6,131	33,674	37,863	1,942	0	0	191	176.30
ND	St Michael	11,571	66,858	65,522	12,907	0	12,907	389	171.87
DH	St Michael the Archangel	8,239	125,709	122,784	11,164	0	11,164	732	171.73
ND	St Monica	-	2,053	1,011	1,042	0	0	403	5.09
OO	St Nicholas	3,845	67,285	63,475	7,656	7,656	0	269	250.13
DH	St Padre Pio	697	51,938	52,086	549	0	0	697	74.52
ND	St Patrick, Markham	3,969	36,218	34,940	5,247	5,247	0	271	133.65
OO	St Patrick, Schomberg	10,303	70,215	63,838	16,681	0	16,681	347	202.35
OO	St Paul	2,674	10,137	10,284	2,528	0	0	190	53.35
DH	St Peter	1,132	43,381	43,019	1,494	0	0	318	136.42
MB	St Raphael the Archangel	6,350	106,617	104,001	8,966	8,966	0	505	211.12
ND	St Rene Goupil/St Luke	5,446	14,296	18,648	1,095	0	0	191	74.85
DH	St Stephen	9,231	93,236	98,470	3,996	0	0	791	117.87
OO	St Thomas Aquinas	10,284	13,621	13,750	10,155	0	10,155	234	58.21
DH	St Veronica	4,263	68,311	67,859	4,714	0	0	814	83.92
ND	St Vincent de Paul	6,424	12,565	14,954	4,035	0	0	194	64.77
	Elementary Totals	712,555	5,085,708	5,154,082	644,181			37,095	137.10

York Catholic District School Board
School Council Revenue per Student 2014/2015 and Balances over \$5,000

Appendix B

SO	School Name	Council Carry Forward	Council Revenue	Council Expenditures	Council Balance	\$5,000 - \$10,000 Balance Remaining	>\$10,000 Balance Remaining	Oct 31/14 Student Enrolment (Head Count)	Council Revenue per Student
SO	Secondary Schools								
MN	Cardinal Carter	3,293	19,382	18,768	3,907	0	0	1,239	15.64
RC	Fr Bressani	6,430	10,380	13,796	3,014	0	0	1,038	10.00
MN	Fr M McGivney	1,594	21,089	22,544	139	0	0	1,025	20.57
RC	Holy Cross	1,310	24,412	22,811	2,912	0	0	940	25.97
RC	Jean Vanier	2,382	22,285	23,567	1,100	0	0	788	28.28
RC	Our Lady of the Lake	2,483	1,834	4,109	208	0	0	564	3.25
RC	Sacred Heart	1,498	10,015	11,452	61	0	0	970	10.32
MN	St Augustine	12,190	12,549	14,026	10,713	0	10,713	1,157	10.85
RC	St Brother Andre	1,194	36,100	35,817	1,477	0	0	1,462	24.69
RC	St Elizabeth CHS	3,785	17,378	18,410	2,753	0	0	1,671	10.40
RC	St Jean de Brebeuf	654	12,470	7,114	6,010	6,010	0	1,452	8.59
RC	St Joan of Arc	1,438	15,975	15,053	2,359	0	0	1,439	11.10
MN	St Maximilian Kolbe	1,635	36,455	20,228	17,863	0	17,863	1,453	25.09
MN	St Robert	2,164	8,362	9,359	1,166	0	0	1,564	5.35
RC	St Theresa of Lisieux	1,405	44,500	44,560	1,345	0	0	1,568	28.38
	Secondary Totals	43,455	293,186	281,615	55,027			18,330	15.99

Grand Total	756,010	5,378,894	5,435,697	699,208			55,425	97.05
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Notes:

- 1 Council funds are combined in school's bank account
- 2 Student Enrolment excludes St. Luke

York Catholic District School Board
Catholic School Council Finances - Three Year Analysis

Appendix C

SO	School Name	2012/13				2013/14				2014/15			
		Opening balance	Revenue	Expense	2012/13 Balance Remaining	Opening balance	Revenue	Expense	2013/14 Balance Remaining	Opening balance	Revenue	Expense	2014/15 Balance Remaining
ND	All Saints	4,690	54,780	54,946	4,524	4,524	64,563	66,460	2,628	2,628	90,035	88,413	4,251
ND	Blessed Scalabrini	4,051	25,167	23,931	5,287	5,287	24,260	25,922	3,626	3,626	32,121	29,400	6,347
MB	Blessed Trinity	10,519	33,943	36,367	8,094	8,094	72,282	64,348	16,029	16,029	75,753	86,360	5,421
OO	Canadian Martyrs	16,298	71,263	67,209	20,352	20,352	58,249	38,056	40,545	40,545	62,963	70,099	33,409
MB	Christ the King	5,449	46,533	43,437	8,546	8,546	55,449	44,863	19,132	19,132	74,969	91,558	2,542
MB	Corpus Christi	1,407	14,330	13,117	2,620	2,620	13,355	12,928	3,047	3,047	28,137	24,076	7,108
MB	Divine Mercy	31,380	76,101	95,965	11,516	11,516	38,156	46,490	3,181	3,181	47,987	44,673	6,495
MB	Fr Frederick McGinn	1,554	51,624	51,633	1,545	1,545	58,996	59,511	1,031	1,031	84,008	78,157	6,881
MB	Fr Henri Nouwen	5,435	31,297	31,436	5,296	5,296	38,305	37,860	5,741	5,741	35,587	35,243	6,085
MB	Fr John Kelly	14,877	48,495	47,188	16,183	16,183	85,508	82,883	18,808	18,808	52,800	49,725	21,884
OO	Good Shepherd	1,193	66,252	65,986	1,460	1,460	75,223	74,251	2,432	2,432	49,046	49,881	1,596
DH	Guardian Angels	-	-	-	-	-	-	-	-	-	40,871	39,217	1,654
ND	Holy Family	3,311	13,318	12,985	3,643	3,643	14,819	14,860	3,602	3,602	15,431	16,423	2,610
MB	Holy Jubilee	16,000	86,409	85,735	16,674	16,674	70,357	68,101	18,930	18,930	70,425	78,305	11,050
OO	Holy Name	9,568	94,491	90,043	14,017	14,017	79,812	94,687	(858)	(858)	92,646	68,209	23,579
OO	Holy Spirit	11,745	40,188	44,794	7,139	7,139	37,699	32,835	12,003	12,003	39,141	44,401	6,744
DH	Immaculate Conception	7,444	65,519	67,305	5,658	5,658	100,971	102,410	4,219	4,219	110,416	110,231	4,403
OO	Light of Christ	4,570	35,641	38,146	2,064	2,064	40,890	39,587	3,367	3,367	40,152	37,956	5,563
ND	Mother Teresa	1,217	17,941	16,685	2,474	2,474	18,897	18,064	3,307	3,307	25,938	22,158	7,087
OO	Notre Dame	14,493	88,943	83,371	20,065	20,065	93,762	96,406	17,421	17,421	94,927	98,136	14,212
MB	Our Lady Help Christians	4,760	40,727	42,039	3,448	3,448	66,029	66,685	2,792	2,792	62,528	61,241	4,079
DH	Our Lady of Fatima	3,755	26,437	27,720	2,472	2,472	55,504	51,431	6,544	6,544	95,996	94,454	8,087
OO	Our Lady of Good Counsel	12,044	48,689	51,627	9,107	9,107	39,471	31,061	17,516	17,516	62,285	69,652	10,150
OO	Our Lady of Grace	8,919	96,427	94,409	10,937	10,937	89,937	88,729	12,144	12,144	94,892	97,783	9,253
MB	Our Lady of Hope	8,629	83,518	63,007	29,141	29,141	72,827	79,608	22,360	22,360	73,189	97,115	(1,566)
MB	Our Lady of Peace	6,313	65,135	60,379	11,069	11,069	39,633	40,942	9,760	9,760	37,840	38,544	9,055
MB	Our Lady of the Annunciation	4,739	52,705	51,859	5,586	5,586	43,436	46,863	2,159	2,159	43,963	40,690	5,431
ND	Our Lady of the Rosary	5,948	48,963	51,740	3,171	3,171	54,483	56,138	1,516	1,516	63,933	63,205	2,245
OO	Prince of Peace	9,525	30,498	35,970	4,053	4,053	30,711	32,323	2,441	2,441	28,374	26,353	4,462
ND	San Lorenzo Ruiz	853	45,079	43,567	2,365	2,365	43,748	41,274	4,839	4,839	71,688	70,214	6,314
DH	San Marco	7,338	63,522	59,238	11,623	11,623	50,033	59,589	2,067	2,067	64,942	64,536	2,473

York Catholic District School Board
Catholic School Council Finances - Three Year Analysis

Appendix C

SO	School Name	2012/13				2013/14				2014/15			
		Opening balance	Revenue	Expense	2012/13 Balance Remaining	Opening balance	Revenue	Expense	2013/14 Balance Remaining	Opening balance	Revenue	Expense	2014/15 Balance Remaining
ND	Sir Richard W. Scott	5,724	30,489	27,418	8,795	8,795	68,500	71,638	5,657	5,657	29,225	31,721	3,162
DH	St Agnes of Assisi	7,856	53,630	53,597	7,889	7,889	78,907	71,550	15,246	15,246	6,622	20,754	1,113
DH	St Andrew	2,034	95,506	89,528	8,012	8,012	119,628	126,002	1,638	1,638	99,907	98,274	3,271
DH	St Angela Merici	1,468	70,211	65,507	6,172	6,172	47,266	52,001	1,437	1,437	49,581	47,781	3,237
MB	St Anne	822	38,805	37,475	2,153	2,153	36,691	36,370	2,474	2,474	37,018	35,850	3,641
ND	St Anthony	8,027	26,489	31,458	3,058	3,058	28,365	26,460	4,963	4,963	40,574	35,373	10,163
ND	St Benedict	1,714	3,552	3,329	1,938	1,938	4,470	4,599	1,809	1,809	9,481	9,405	1,885
OO	St Bernadette	11,368	13,027	21,467	2,929	2,929	13,390	15,216	1,102	1,102	16,119	13,215	4,007
OO	St Brendan	-	42,045	26,900	15,145	15,145	103,306	100,224	18,227	18,227	105,549	91,818	31,959
OO	St Brigid	14,690	52,104	55,955	10,839	10,839	77,509	76,985	11,363	11,363	96,278	86,041	21,599
DH	St Catherine of Siena	21,635	32,240	35,474	18,400	18,400	46,582	54,227	10,735	10,735	62,709	55,390	18,054
MB	St Cecelia	2,877	26,516	25,768	3,626	3,626	55,573	48,996	10,203	10,203	38,321	44,564	3,961
MB	St Charles Garnier	1,487	66,601	65,221	2,868	2,868	56,747	57,142	2,473	2,473	60,489	56,964	5,997
DH	St Clare	11,428	173,136	178,473	6,090	6,090	134,111	128,258	11,943	11,943	95,641	96,233	11,352
DH	St Clement	2,209	62,803	53,221	11,791	11,791	69,019	68,733	12,077	12,077	79,709	83,272	8,514
MB	St David	731	82,028	81,871	887	887	117,180	116,964	1,103	1,103	98,355	98,551	907
ND	St Edward	4,990	51,569	41,922	14,637	14,637	59,551	49,234	24,954	24,954	70,704	76,634	19,023
OO	St Elizabeth Seton	17,172	78,063	73,681	21,553	21,553	59,193	70,864	9,882	9,882	65,704	69,274	6,312
DH	St Emily	8,427	114,441	112,421	10,446	10,446	94,578	98,014	7,011	7,011	83,228	72,017	18,222
DH	St Francis of Assisi	4,077	41,566	40,099	5,544	5,544	36,675	39,749	2,470	2,470	37,748	35,751	4,466
ND	St Francis Xavier	-	4,810	4,810	0	0	1,000	936	64	64	2,492	2,346	210
DH	St Gabriel the Archangel	11,679	33,043	37,467	7,255	7,255	46,541	40,274	13,522	13,522	46,318	58,737	1,102
DH	St Gregory the Great	6,211	51,640	47,634	10,218	10,218	44,943	34,751	20,410	20,410	21,127	35,953	5,585
MB	St James	15,713	106,948	118,633	4,028	4,028	116,354	110,944	9,438	9,438	84,223	83,871	9,790
OO	St Jerome	8,205	81,263	66,493	22,975	22,975	64,585	71,723	15,838	15,838	68,942	84,540	240
DH	St John Bosco	1,448	8,519	7,737	2,230	2,230	18,776	19,833	1,173	1,173	19,254	18,631	1,796
OO	St John Chrysostom	3,679	45,446	46,917	2,208	2,208	45,206	35,827	11,587	11,587	50,930	49,258	13,259
MB	St John Paul II	941	38,623	35,963	3,601	3,601	39,687	39,989	3,299	3,299	35,265	34,138	4,426
ND	St John XXIII	10,672	26,626	33,768	3,530	3,530	23,978	23,104	4,404	4,404	22,231	20,427	6,208
OO	St Joseph Aurora	13,996	93,554	103,918	3,633	3,633	75,887	72,980	6,540	6,540	83,913	88,098	2,354
ND	St Joseph Markham	10,276	33,811	38,118	5,969	5,969	40,578	33,778	12,769	12,769	47,569	50,781	9,557

York Catholic District School Board
Catholic School Council Finances - Three Year Analysis

Appendix C

SO	School Name	2012/13				2013/14				2014/15			
		Opening balance	Revenue	Expense	2012/13 Balance Remaining	Opening balance	Revenue	Expense	2013/14 Balance Remaining	Opening balance	Revenue	Expense	2014/15 Balance Remaining
MB	St Joseph Richmond Hill	6,282	30,840	26,883	10,240	10,240	33,430	33,166	10,504	10,504	30,665	27,479	13,689
ND	St Joseph the Worker	5,166	29,300	32,739	1,727	1,727	29,421	27,330	3,818	3,818	34,896	32,665	6,049
ND	St Julia Billiard	12,523	75,440	85,829	2,134	2,134	71,650	67,687	6,097	6,097	84,109	83,749	6,458
ND	St Justin Martyr	10,998	60,440	65,620	5,818	5,818	62,424	52,162	16,079	16,079	65,554	76,288	5,345
ND	St Kateri Tekakwitha	5,753	43,196	45,400	3,549	3,549	63,117	63,940	2,727	2,727	72,716	80,973	(5,530)
DH	St Margaret Mary	0	102,452	94,155	8,297	8,297	99,014	96,759	10,552	10,552	126,577	130,213	6,917
MB	St Marguerite d'Youville	5,826	35,606	35,361	6,071	6,071	32,759	33,656	5,173	5,173	35,461	33,013	7,621
OO	St Mark	12,188	26,915	31,907	7,196	7,196	65,339	68,128	4,408	4,408	85,282	83,981	5,709
MB	St Mary Immaculate	12,591	36,680	30,824	18,448	18,448	36,568	51,562	3,454	3,454	47,727	43,088	8,093
DH	St Mary of the Angels	26,584	61,017	86,515	1,086	1,086	106,342	75,156	32,272	32,272	91,019	112,194	11,097
OO	St Mary, Nobleton	1,686	47,451	45,629	3,509	3,509	66,275	61,016	8,768	8,768	67,382	65,864	10,286
ND	St Matthew	901	40,081	29,160	11,822	11,822	35,607	41,297	6,131	6,131	33,674	37,863	1,942
ND	St Michael	13,572	44,521	45,105	12,988	12,988	56,448	57,865	11,571	11,571	66,858	65,522	12,907
DH	St Michael the Archangel	-	73,282	71,997	1,285	1,285	109,348	102,393	8,239	8,239	125,709	122,784	11,164
ND	St Monica	-	-	-	-	-	-	-	-	-	2,053	1,011	1,042
OO	St Nicholas	2,823	21,882	24,428	277	277	58,954	55,386	3,845	3,845	67,285	63,475	7,656
DH	St Padre Pio	700	69,363	62,957	7,106	7,106	68,188	74,597	697	697	51,938	52,086	549
ND	St Patrick, Markham	3,881	41,908	43,853	1,936	1,936	37,329	35,296	3,969	3,969	36,218	34,940	5,247
OO	St Patrick, Schomberg	3,807	49,977	49,388	4,395	4,395	64,283	58,375	10,303	10,303	70,215	63,838	16,681
OO	St Paul	3,351	5,905	6,401	2,856	2,856	6,289	6,470	2,674	2,674	10,137	10,284	2,528
DH	St Peter	14,216	48,614	53,634	9,195	9,195	44,198	52,261	1,132	1,132	43,381	43,019	1,494
MB	St Raphael the Archangel	21,228	61,122	57,802	24,548	24,548	97,457	115,655	6,350	6,350	106,617	104,001	8,966
ND	St Rene Goupil/St Luke	396	24,325	24,294	427	427	23,463	18,444	5,446	5,446	14,296	18,648	1,095
DH	St Stephen	7,325	74,681	81,465	540	540	82,453	73,763	9,231	9,231	93,236	98,470	3,996
OO	St Thomas Aquinas	5,512	9,585	9,312	5,785	5,785	14,440	9,941	10,284	10,284	13,621	13,750	10,155
DH	St Veronica	13,652	18,281	17,526	14,407	14,407	71,265	81,409	4,263	4,263	68,311	67,859	4,714
ND	St Vincent de Paul	3,958	11,891	12,187	3,662	3,662	17,054	14,292	6,424	6,424	12,565	14,954	4,035
	Elementary totals	644,500	4,387,792	4,384,444	647,849	647,849	4,905,236	4,840,530	712,555	712,555	5,085,708	5,154,082	644,181

York Catholic District School Board
Catholic School Council Finances - Three Year Analysis

Appendix C

SO	School Name	2012/13				2013/14				2014/15			
		Opening balance	Revenue	Expense	2012/13 Balance Remaining	Opening balance	Revenue	Expense	2013/14 Balance Remaining	Opening balance	Revenue	Expense	2014/15 Balance Remaining
	Secondary Schools												
MN	Cardinal Carter	967	14,047	6,373	8,641	8,641	15,976	21,324	3,293	3,293	19,382	18,768	3,907
RC	Fr Bressani	5,645	11,000	9,281	7,364	7,364	11,720	12,654	6,430	6,430	10,380	13,796	3,014
MN	Fr M McGivney	420	7,200	6,895	725	725	15,000	14,131	1,594	1,594	21,089	22,544	139
RC	Holy Cross	7,510	23,592	28,760	2,343	2,343	25,743	26,775	1,310	1,310	24,412	22,811	2,912
RC	Jean Vanier	1,845	8,162	8,482	1,525	1,525	21,990	21,133	2,382	2,382	22,285	23,567	1,100
RC	Our Lady of the Lake	893	5,189	4,142	1,941	1,941	3,048	2,505	2,483	2,483	1,834	4,109	208
RC	Sacred Heart	494	6,097	5,700	891	891	4,224	3,617	1,498	1,498	10,015	11,452	61
MN	St Augustine	8,312	12,010	8,286	12,036	12,036	11,618	11,464	12,190	12,190	12,549	14,026	10,713
RC	St Brother Andre	2,967	35,000	36,635	1,332	1,332	34,000	34,138	1,194	1,194	36,100	35,817	1,477
RC	St Elizabeth CHS	283	18,108	17,643	748	748	18,203	15,166	3,785	3,785	17,378	18,410	2,753
RC	St Jean de Brebeuf	1,613	1,000	1,497	1,116	1,116	2,000	2,462	654	654	12,470	7,114	6,010
RC	St Joan of Arc	7,858	18,632	24,521	1,969	1,969	16,780	17,311	1,438	1,438	15,975	15,053	2,359
MN	St Maximilian Kolbe	3,834	16,747	17,906	2,675	2,675	16,896	17,935	1,635	1,635	36,455	20,228	17,863
MN	St Robert	11,458	10,835	9,740	12,553	12,553	6,725	17,114	2,164	2,164	8,362	9,359	1,166
RC	St Theresa of Lisieux	1,408	42,480	42,319	1,569	1,569	43,880	44,044	1,405	1,405	44,500	44,560	1,345
	Secondary Totals	55,508	230,100	228,180	57,427	57,427	247,802	261,774	43,455	43,455	293,186	281,615	55,027
	Grand Total	700,008	4,617,892	4,612,624	705,276	705,276	5,153,038	5,102,304	756,010	756,010	5,378,894	5,435,697	699,208

Report

Report To: Accommodation and Business Affairs Committee
From: Administration
Date: October 31, 2015
Subject: Miscellaneous Grants/Programs for the Year Ending August 31, 2015

Executive Summary:

This report is intended to provide information on the Miscellaneous Grants/Programs that the Board receives. The report lists the different grants and initiatives that the Board is involved in and the balance as at August 31, 2015.

Background Information:

The Board is involved in and receives many grants and additional funds that are outside of the enrolment based-Grants for Student Needs. A listing of the EPO and other Miscellaneous Grants are summarized in Appendix A. The attached grants are not included when the Operating Budget is presented.

When the Year-End Financial Statements are presented and reported, the Miscellaneous Grants are incorporated into the totals. These additional grants and initiatives that the Board is involved in are for specific purposes and are tracked separately. Most of the time these grants and initiatives are self-funding, must be spent within a given time frame, and are subject to audit by the Ministry or an outside organization. The Board received an allocation for OFIP Schools in the Middle, Teacher training within various areas, Mental Health Initiatives, Math literacy, Student Success, Utility Database Consumption/Energy Program, Library Staffing, Outdoor Education, French as a Second Language, plus a number of others.

The funds are used to provide professional development for our teachers, develop new curriculum material, and purchase technology, with specific results in mind. The Ministry monitors the spending of these funds very closely. If the money is given for a specific purpose, to be spent within a defined period of time, and if there is any money remaining or the purchases were out of scope, the Ministry will request the funds be returned to them.

Attached is the year end summary for the Miscellaneous Grants as of August 31, 2015. These grants and initiatives are overseen centrally. The report displays the Revenue received, the expenditures to date and the balance, if any, that will be carried forward to the next school year. It should be noted that some of the grants' funding period differ from our school board year end of August 31, 2015, therefore these remaining balances are carried forward.

The Ministry of Citizenship and Immigration also offers funding for enhancing and redesigning ESL programs. The ability for our Board to work with this funding and expand the program has shown positive results as pointed out in the Continuing Education Report included in the agenda.

The Board also has a number of programs that are self-funding, or other initiatives that are sponsored by outside organizations such as Children Treatment Network, CODE-21st Century Research, Swim to Survive, a number of other initiatives.

Each program enhances the educational value within our system and requires staff to use the minimal funds efficiently and effectively to develop a successful program within specific timelines.

The funding for each program is usually an annual allocation. It is not uncommon that the Ministry introduces an initiative with EPO funding and then after a few years either blends the funding into Grant for Student Needs or discontinues the grant. EPO/other funding should not be used to support additional salaries if at all possible, knowing that the timelines for the grant are not known or guaranteed.

Note:

The intent of the report is to provide financial information only. Specifics with regards to program initiatives, educational outcomes, etc. can be brought to the Board on request.

Prepared & Submitted by: Jackie Porter, Coordinating Manager of Budget and Audit Services
Endorsed by: John Sabo, Associate Director, Corporate Services and Treasurer of the Board

York Catholic District School Board
2014/15 EPO and Miscellaneous Grants as at August 31, 2015
Prior to Accruals/Deferrals

Grant Administrator	Name of Grant	Grant Amount	Reporting Dates	Total Revenue	Total Expenditures	Project Balance	Notes
Ministry of Education EPO Grants:							
C. Sousa/S. Ulgiati	Aboriginal Education (FMNI)	66,564.00	6-Mar-2015; 15-Jul-2015	65,011.20	78,324.00	-13,312.80	1
T. D'Acunto	Autism Supports & Training (ABA Training)	83,295.00	30-Sep-15	83,295.00	83,295.00	0.00	
F. Bagley/P. Preston	BLDS Mentoring School Leaders	81,282.00	1-Jun-15	81,282.00	81,282.00	0.00	
C. Sousa	Career/Life Planning Programs	14,403.00	18-Sep-15	14,403.00	14,403.00	0.00	
D. Murgaski	CILM Collaborative Inquiry in Learning Math	135,000.00	15-Jul-15	135,000.00	135,000.00	0.00	
C. Gastis	Community Use - Outreach Co-ord	113,600.00	Oct-2015	113,600.00	113,600.00	0.00	
D. Murgaski	Early Learning - Kindergarten Program Doc	28,800.00	31-Aug-15	28,800.00	28,800.00	0.00	
D. Murgaski	Early Learning Leads/Support	175,160.00	31-Oct-15	341,710.08	341,710.08	0.00	
N. Vezina	ECO/Inc Program Advisor (Jul 1/14 - Mar 31/17)	979,000.00	quarterly	537,915.85	267,385.30	270,530.55	9
N. Vezina	ECO/Inc Program Advisor (previous yrs)		complete	0.00	0.00	0.00	6
D. Murgaski	EDI - Teacher Release	72,420.00	31-Oct-15	72,420.00	72,420.00	0.00	
C. Sousa	Elearning Contact Project	105,000.00	31-Aug-15	105,000.00	105,000.00	0.00	
D. Murgaski/L. Rotino	Enrolment Reporting Initiative (Cont Ed)	31,645.00	01-Dec-14; 31-Aug-15	31,645.00	23,185.82	8,459.18	8
M. Nasello	Focus on Youth (summer students)	65,000.00	9-Oct-15	55,250.00	65,000.00	-9,750.00	1
D. Murgaski	French Proposals	19,205.00	17-Jul-15	25,969.72	25,969.72	0.00	
D. Murgaski	FSL Improving Proficiencies Secondary	53,895.00	10-Sep-15	53,895.00	53,895.00	0.00	
D. Murgaski	FSL Initiatives	171,099.00	17-July-2015	171,099.00	171,099.00	0.00	
M. Nasello/D. Scuglia	Healthy Eating St Maximilian (2 yr)	25,000.00	1-Oct-15	44,343.19	41,991.53	2,351.66	9
A. Chan	Labour Framework Reforms	prev yr	complete	0.00	0.00	0.00	
T. D'Acunto	Learning for All K-12	22,077.00	30-Sep-15	22,077.00	22,077.00	0.00	
D. Murgaski	Library Staffing	196,520.00	13-Mar-15	196,520.00	196,520.00	0.00	
T. D'Acunto	Mental Health Professional Learning	28,932.00	30-Sep-15	28,932.00	28,932.00	0.00	
C. Sousa	MISA Local Capacity	53,479.00	15-Jun-15	53,479.00	53,479.00	0.00	
L. Coulter	Occasional Teacher Evaluations	prev yr	extension	24,600.49	0.00	24,600.49	8
D. Murgaski	OFIP Schools in the Middle	355,800.00	15-Jul-15	355,800.00	355,800.00	0.00	
D. Murgaski	Outdoor Education	543,808.00	1-May-15	342,599.00	543,808.00	-201,209.00	1
D. Murgaski	PANAM/PARAPAN Activities	17,800.00	30-Oct-15	17,800.00	17,800.00	0.00	
P. Preston	Parents Promoting Positive Sch Climate	prev yr	balance fwd	9,641.81	9,641.81	0.00	

York Catholic District School Board
2014/15 EPO and Miscellaneous Grants as at August 31, 2015
Prior to Accruals/Deferrals

Grant Administrator	Name of Grant	Grant Amount	Reporting Dates	Total Revenue	Total Expenditures	Project Balance	Notes
D. Murgaski	Pedagogical Leadership K-3	5,000.00	30-Oct-15	5,000.00	5,000.00	0.00	
T. D'Acunto	Post Secondary ASD (2.5 year)\$60,000 + \$30,000	30,000.00	30-Oct-15; 16-Dec-16	52,492.54	57,426.73	-4,934.19	10
P. Preston	PRO grants (Parent Reaching Out)	81,875.00	30-Jun-15	81,875.00	81,875.00	0.00	
J. Porter	RIAT Host Board (2 yr)	100,000.00	31-Mar-16	75,305.08	63,600.93	11,704.15	9
M. Nasello	Safe Schools - Accepting/Incl Schools	115,600.00	31-Oct-15	115,600.00	115,600.00	0.00	
D. Murgaski/M. WaySkinner	Speak-Up grants (individual schools)	20,998.00	25-Sep-15	20,986.05	20,986.05	0.00	
T. D'Acunto	Spec Ed SEAC committee	500.00	30-Sep-15	500.00	500.00	0.00	
C. Sousa	Specialist High Skills Major	60,945.00	10-Jul-15	60,945.00	60,945.00	0.00	
C. Sousa	Student Success & Cross Panel	61,144.15	30-Oct-15	61,144.15	61,144.15	0.00	
C. Sousa	Student Success 12/12 + Reengaged	11,248.00	31-Oct-15	11,248.00	11,248.00	0.00	
C. Sousa	Student Success CILM Middle Yrs Coll Inquiry Project	87,288.51	30-Oct-15	87,288.51	87,288.51	0.00	
C. Sousa	Student Success Coll Inquiry Inst Impact	44,954.11	30-Oct-15	44,954.11	44,954.11	0.00	
C. Sousa	Student Success Differentiated Instruction	44,954.11	30-Oct-15	44,954.11	44,954.11	0.00	
C. Sousa	Student Success Literacy	44,954.11	30-Oct-15	44,954.11	44,954.11	0.00	
C. Sousa	Student Success Math	44,954.11	30-Oct-15	44,954.11	44,954.11	0.00	
D. Murgaski	Student Work Study Teachers	120,000.00	15-Jul-15	120,000.00	120,000.00	0.00	
Central	Summer Student	2,819.96	Summer 14	2,819.96	2,819.96	0.00	
D. Murgaski	TLLP Fr Frederick McGinn (13/14)	prev yr	1-Nov-14	5,212.38	5,212.38	0.00	
D. Murgaski	TLLP Librarians 21st Century (PKE)	7,793.50	30-Jun-15	7,793.50	7,793.50	0.00	
T. D'Acunto	TLLP Prov Knowledge Exchange	prev yr	19-Dec-14	20,980.92	20,980.92	0.00	
D. Murgaski	TLLP St. Charles (13/14)	prev yr	complete	3,000.00	3,000.00	0.00	
D. Murgaski	TLLP St. Kateri Tekakwitha (14/15)	26,310.88	31-Jul-15	6,007.71	6,007.71	0.00	
D. Murgaski	TLLP St. Veronica (14/15)	45,933.73	31-Jul-15	28,799.51	28,799.51	0.00	
N. Vezina	Utility Consumption Database (3 yr)	0.00	unconfirmed	54,928.21	54,928.21	0.00	6
Subtotal Ministry of Education EPO Grants:		4,396,057.17		4,013,831.30	3,925,391.26	88,440.04	

York Catholic District School Board
2014/15 EPO and Miscellaneous Grants as at August 31, 2015
Prior to Accruals/Deferrals

Grant Administrator	Name of Grant	Grant Amount	Reporting Dates	Total Revenue	Total Expenditures	Project Balance	Notes
Other Ontario Ministries' Grants:							
D. Murgaski/L. Rotino	MCI Adult Non-Credit Awareness	186,714.37	31-Mar-16	186,714.37	93,641.77	93,072.60	2/9
D. Murgaski/L. Rotino	MCI Portfolio Based Lang Assessments (2 yr)	90,000.00	30-Apr-16	90,000.00	21,800.50	68,199.50	2/9
D. Murgaski/L. Rotino	MCI Program Redesign (3 yr)	92,565.64	30-Sep-15	92,565.64	29,569.54	62,996.10	2/9
C. Sousa/L. Cotton	OYAP	162,125.00		160,535.00	192,960.00	-32,425.00	1
Subtotal Other Ontario Ministries's Grants:		531,405.01		529,815.01	337,971.81	191,843.20	
Other Non-Ministry Grants:							
T. D'Acunto	Children's Treatment Network (CTN)	755,158.00	quarterly	959,095.34	748,700.09	210,395.25	5/9
D. Murgaski	CODE 21st Century Research	prev yr	28-Nov-14	21,258.65	21,258.65	0.00	
C. Sousa	CODE TLF 21st Century Research	672,774.89	15-Jun-15	672,774.89	672,774.89	0.00	
C. Sousa	CODE Blended Learning (did not occur)	0.00	cancel	0.00	0.00	0.00	
D. Murgaski	CODE Destination Reading	prev yr	complete	0.00	0.00	0.00	
D. Murgaski	CODE ELL	2,890.80	10-Jul-15	2,890.80	2,890.80	0.00	
J. McLoughlin	CODE Student Injury Prevention Phase 2	144,817.00	15-Sep-15	144,817.00	87,817.00	57,000.00	8
D. Murgaski	CODE Summer Learning	30,000.00	30-Nov-15	30,000.00	30,000.00	0.00	
C. Sousa	Dual Credit Accelerated	45,459.30	invoiced	45,459.30	45,459.30	0.00	
C. Sousa	Dual Credit Project	70,510.44	invoiced	70,510.44	70,510.44	0.00	
C. Sousa	Dual Credit SWAC	56,411.52	invoiced	56,411.52	56,411.52	0.00	
P. Preston	Food for Learning	29,110.00	as applied	29,110.00	29,110.00	0.00	
D. Murgaski	Leading Student Achievement Support	10,000.00	not req'd	10,000.00	10,000.00	0.00	
C. Sousa	MISA Grade 9 Applied English	5,000.00	30-Jun-15	5,000.00	5,000.00	0.00	
L. Coulter	OISE University of Toronto Practice Teaching	ongoing	stipends	18,312.50	18,312.50	0.00	
P. Preston	Parents Promoting Positive Sch Climate	prev yr	balance fwd	704.26	704.26	0.00	
C. Sousa	Promoting Skilled Trades/Tech - Humber	17,800.00	invoiced	17,800.00	17,800.00	0.00	
P. Preston	Swim to Survive	30,701.66	15-Jul-15	13,772.55	29,630.86	-15,858.31	1/8
Subtotal Other Non-Ministry Grants:		1,870,633.61		2,097,917.25	1,846,380.31	251,536.94	

York Catholic District School Board
2014/15 EPO and Miscellaneous Grants as at August 31, 2015
Prior to Accruals/Deferrals

Grant Administrator	Name of Grant	Grant Amount	Reporting Dates	Total Revenue	Total Expenditures	Project Balance	Notes
YCDSB Operated Program Revenues:							
T. D'Acunto	AQ Courses		self-funded	179,127.09	122,126.57	57,000.52	9
D. Murgaski	Artist in the School		self-funded	80,705.14	73,249.27	7,455.87	9
D. Murgaski	Arts Camp		self-funded	118,557.88	104,120.62	14,437.26	9
	MCI bank interest (9044/9087/9090)		internal trsf	7,287.32	0.00	7,287.32	9
M. Nasello	OLL Cafeteria		self-funded	72,220.15	72,220.15	0.00	
T. D'Acunto	Special Ed Curriculum Doc		self-funded	30,758.14	5,054.86	25,703.28	9
M. Nasello	St. Brother Andre Cafeteria		self-funded	256,237.15	230,081.62	26,155.53	9
Subtotal YCDSB Operated Program Revenues:				744,892.87	606,853.09	138,039.78	
Grand Total		6,798,095.79		7,386,456.43	6,716,596.47	669,859.96	

Notes:

1. Revenue from source to follow - Yearend Accrue Revenue
2. MCI grant revenues include internal bank interest reallocation shown under "YCDSB Operated Programs"
3. Reallocations to regular budgets pending
4. Deferred revenue used for licensing in 14/15.
5. CTN fiscal year agreements ends March 31st.
6. Energy grants - Ministry reconciliation approved \$404,614.24 UCD/ECO prev yr balances transferred to current ECO grant (9022)
7. Commitments shown exclude "Funds Reservations" in SAP for salaries/benefits.
8. Accrue Expenses at yearend
9. Defer Revenue at yearend
10. Defer Expenses, revenue to be received in 15/16

Report

Memo To: Accommodation and Business Affairs Committee

From: Administration

Date: October 27, 2015

Subject: Registered Charity: Annual Return

Executive Summary:

This report is intended to provide information on the Registered Charity activity of the Board.

Background Information:

York Catholic DSB is registered as a Charitable Organization which enables the Board to issue receipts for income tax purposes where schools are conducting activities for programs which have been established for “**the advancement in religion and education**”. This program has assisted many schools in generating funds to pay for a large variety of educational needs and program enhancements.

The Board is required file an annual information return with Revenue Canada (much like a income tax return), which summarizes all financial transactions, the issue of receipts to donors, and the related expenditures on the charitable activities. The charitable organization status is very restricted and subject to many rules. Each application from the school for “charitable” activities must be scrutinized closely before it may be approved as an acceptable event which receipts can be issued to donors.

Over 80 schools took advantage of participating in the Board’s Registered Charity Program:

2013/14 Funds Collected	\$485,579
2014/15 Funds Collected	\$476,827

Any funds remaining at the end of a fiscal year (2014/15 = \$262,241) are carried forward to and available to schools where the funds were raised.

Registered Charity: Annual Return

Attached for review by the Committee, are the following reports:

Revenue and Expenditure Statement
Statement of Receipts and Disbursements

(Appendix A)
(Appendix B)

Registered Charity status reports are sent to schools three times a year, unless requested more often, so that the schools have the information to share with their School Councils. As well, the option for making “Online Donations through Canada Helps” is significantly increasing since it was introduced with over half of the schools participating in the Registered Charity Program collecting their funds through ‘Canada Helps’.

Information regarding the Registered Charity Program and the necessary documentation is available on the Board Website. This program is also discussed at the Principal, Secretarial, and School Council inservices. Anyone having any questions about the program requirements or details accessing the program can contact the Budget and Audit Services Department for further clarification.

Prepared and Submitted By: Jackie Porter, Coordinating Manager of Budget and Audit Services
Endorsed By: John Sabo, Associate Director, Corporate Services and Treasurer of the Board

York Catholic District School Board
Registered Charity Bank Account

2014/15 Revenue and Expenditures Statement
period ending August 31, 2015

REVENUE:

Gifts in Kind	\$2,720.00
Donations	469,546.01
Administration	4,561.29
Total Revenue	<u>\$476,827.30</u>

EXPENDITURES:

Gifts in Kind	\$2,720.00
Donations	496,967.60
Administration	1,802.73
Total Expenditures	<u>\$501,490.33</u>

Increase/Decrease	(\$24,663.03)
Opening Balance beginning of year	<u>286,903.56</u>
Closing Balance end of year	<u><u>\$262,240.53</u></u>

Note: Differences in revenue and expenditures compared to debits and credits on the sub-ledger summary report are due to exclusion of transfers and impact of voided cheques/deposits.

**York Catholic District School Board - Registered Charity Programs
2014/15**

SL Acct#	SL Account Name	SL Account Type	Opening Balance	Debit	Credit	Balance
50500648	Accessibility Program	Donations	680.72	30.00	30.00	680.7
50500731	Alessia Morisani Schshp STL	Donations	796.33	500.00	379.80	676.1
50500501	All Saints	Donations	289.15	8,777.50	13,997.67	5,509.3
50500768	All Saints - Library	Donations	0.00	0.00	1,000.00	1,000.00
50500705	Antonio Mazzotta Award	Donations	3,443.33	400.00	39.11	3,082.4
50500502	Bank Interest	Administration	-369.34	3,332.20	4,561.29	859.7
50500503	Blessed Scalabrini	Donations	0.00	3,680.00	3,680.00	0.00
50500683	Canada Helps service charges	Administration	0.00	1,802.73	1,802.73	0.00
50500013	Christ the King	Donations	0.00	7,647.51	8,122.00	474.49
50500724	Corpus Christi	Donations	0.00	3,135.00	3,135.00	0.00
50500509	Divine Mercy	Donations	0.00	2,246.00	2,246.00	0.00
50500604	Father Bressani	Donations	101.77	0.00	0.00	101.77
50500510	Father Bressani Scholarship	Donations	6,624.97	1,000.00	71.13	5,696.10
50500611	Father Henri Nouwen	Donations	700.14	16,706.40	17,641.00	1,634.74
50500605	Father John Kelly	Donations	913.42	0.00	0.00	913.42
50500704	Father McGivney Jamaica	Donations	82.33	0.00	0.00	82.33
50500672	Food For Learning	Donations	0.00	1,325.00	1,525.00	200.00
50500636	Fr Frederick McGinn	Donations	1,474.80	9,829.80	9,492.00	1,137.00
50500761	Good Shepherd Danceathon	Donations	0.00	0.00	2,812.00	2,812.00
50500760	Holy Cross CHS Altar	Donations	0.00	850.00	850.00	0.00
50500743	Holy Cross Student Awards	Donations	2,405.00	2,880.00	475.00	0.00
50500612	Holy Family	Donations	1,453.80	2,493.80	1,040.00	0.00
50500513	Holy Name	Donations	1,282.50	0.00	100.00	1,382.50
50500739	Holy Name School Blessing	Donations	400.00	0.00	0.00	400.00
50500515	Immaculate Conception	Donations	1,418.93	12,059.26	10,640.33	0.00
50500670	Italy Semester Award	Donations	929.94	0.00	0.00	929.94
50500658	Jean Vanier	Donations	518.58	0.00	0.00	518.58
50500767	Jean Vanier ROBOTICS	Donations	0.00	50.00	50.00	0.00
50500693	M Carnovale Award of Merit	Donations	33,695.49	3,962.75	5,022.10	34,754.84
50500520	Miscellaneous	Donations	0.00	96.10	96.10	0.00
50500014	Notre Dame CES	Donations	0.00	1,220.00	1,220.00	0.00
50500522	Notre Dame Council	Donations	0.00	8,062.00	8,062.00	0.00
50500726	OLL Bursary in Memory	Donations	3,018.23	217.15	336.42	3,137.50
50500523	Our Lady Help of Christians	Donations	300.92	300.92	0.00	0.00
50500524	Our Lady of Fatima	Donations	474.79	974.79	500.00	0.00
50500758	Our Lady of Fatima Outdoor D	Donations	500.00	500.00	0.00	0.00
50500525	Our Lady of Good Counsel	Donations	500.00	0.00	1,335.00	1,835.00
50500567	Our Lady of Grace	Donations	4,665.00	9,204.00	4,539.00	0.00
50500736	Our Lady of Hope	Donations	0.00	9,751.75	9,751.75	0.00
50500649	Our Lady of Peace	Donations	0.00	2,500.00	2,500.00	0.00
50500617	Our Lady of the Annunciation	Donations	201.85	2,325.35	2,123.50	0.00
50500639	Our Lady of the Lake - Award	Donations	875.00	2,125.00	1,575.00	325.00
50500631	Our Lady of the Rosary	Donations	0.00	2,420.50	2,420.50	0.00
50500700	Our Lady of the Rosary CSC	Donations	0.00	2,805.00	2,805.00	0.00
50500692	Our Lady of the Rosary Memor	Donations	1,000.00	0.00	750.00	1,750.00

**York Catholic District School Board - Registered Charity Programs
2014/15**

Acct#	SL Account Name	SL Account Type	Opening Balance	Debit	Credit	Balance
500527	Paul Lee Award - FMM	Donations	5,382.46	300.00	59.89	5,142.35
500715	Prince of Peace	Donations	845.53	459.72	0.00	385.81
500756	Prince of Peace Food for Lrn	Donations	50.00	0.00	75.00	125.00
500654	Roseanna Mandarino Memorial	Donations	7,351.55	500.00	84.42	6,935.97
500528	Sacred Heart	Donations	500.00	500.00	0.00	0.00
500734	Sacred Heart Basketball Team	Donations	32.72	32.72	0.00	0.00
500696	San Lorenzo Council	Donations	5,292.00	11,467.00	6,175.00	0.00
500627	San Lorenzo Ruiz Danceathon	Donations	1,170.33	9,692.12	9,457.00	935.21
500664	San Marco	Donations	0.00	3,332.00	3,332.00	0.00
500694	Sir Richard Scott Memorial	Donations	474.00	0.00	0.00	474.00
500729	Southeast Environment Award	Donations	53,320.46	4,000.00	608.60	49,929.06
500532	St. Anne	Donations	718.97	5,633.18	5,384.00	469.79
500533	St. Anthony	Donations	0.00	8,339.10	9,330.00	990.90
500773	St. Anthony - Bell	Donations	0.00	2,468.50	2,500.00	31.50
500534	St. Augustine	Donations	15,509.37	40,353.25	24,843.88	0.00
500536	St. Augustine Uganda School	Donations	26.00	0.00	0.00	26.00
500659	St. Benedict	Donations	0.00	4,878.25	4,878.25	0.00
500621	St. Bernadette - School Trip	Donations	0.00	200.00	200.00	0.00
500772	St. Brendan CES	Donations	0.00	0.00	3,195.00	3,195.00
500537	St. Brigid	Donations	90.00	90.00	0.00	0.00
500688	St. Brother Andre	Donations	2,803.12	0.00	0.00	2,803.12
500730	St. Brother Andre in Memory	Donations	1,651.47	3,051.22	1,399.75	0.00
500737	St. Brother Andre ROBOTICS	Donations	3,380.00	1,819.17	4,000.00	5,560.83
500619	St. Catherine of Siena	Donations	932.00	0.00	850.00	1,782.00
500685	St. Cecilia	Donations	0.00	10,371.00	10,371.00	0.00
500774	St. Cecilia CES TD Securitie	Donations	0.00	3,000.00	3,000.00	0.00
500538	St. Charles Garnier	Donations	0.00	3,882.18	3,922.00	39.82
500755	St. Charles Garnier Spr Danc	Donations	1,480.00	1,480.00	0.00	0.00
500602	St. Clare	Donations	0.00	13,830.00	13,830.00	0.00
500539	St. Clement	Donations	0.00	0.00	4,695.00	4,695.00
500575	St. Edward	Donations	0.00	9,426.80	10,165.00	738.20
500606	St. Elizabeth CHS	Gifts in Kind	0.00	2,150.00	2,150.00	0.00
500542	St. Elizabeth CHS Council Fu	Donations	3,281.19	12,246.19	8,965.00	0.00
500543	St. Elizabeth Seton	Donations	0.00	3,160.00	3,160.00	0.00
500740	St. Elizabeth Seton Playgrnd	Donations	5,000.00	0.00	0.00	5,000.00
500770	St. Francis of Assisi CES	Donations	0.00	3,525.75	3,926.00	400.25
500765	St. Francis Xavier	Donations	0.00	1,329.87	1,475.00	145.13
500735	St. Gabriel Family Fitness	Donations	218.31	0.00	0.00	218.31
500628	St. Gabriel the Archangel	Donations	2,005.00	3,640.98	2,162.00	526.02
500712	St. Gregory 25th Anniversary	Donations	26.55	0.00	0.00	26.55
500750	St. Gregory the Great	Donations	2,400.00	0.00	0.00	2,400.00
500720	St. Jean de Breb -Best Buddi	Donations	754.13	0.00	0.00	754.13
500588	St. Jean de Brebeuf	Donations	304.12	0.00	0.00	304.12
500707	St. Jean de Brebeuf Award	Donations	600.00	600.00	800.00	800.00
500748	St. Jean de Brebeuf Christma	Donations	312.97	0.00	0.00	312.97

York Catholic District School Board - Registered Charity Programs
2014/15

SL Acct#	SL Account Name	SL Account Type	Opening Balance	Debit	Credit	Balance
50500601	St. Jerome	Donations	609.83	6,993.83	6,384.00	0.00
50500763	St. Jerome TD Friends	Donations	0.00	8,500.00	8,500.00	0.00
50500009	St. Joan of Arc CHS Awards	Donations	11,100.00	800.00	0.00	10,300.00
50500573	St. John Bosco	Donations	0.00	2,285.00	2,285.00	0.00
50500544	St. John Chrysostom	Donations	1,862.00	1,758.17	2,500.00	2,603.83
50500600	St. John Paul II	Donations	2,390.00	0.00	3,905.00	6,295.00
50500516	St. John XXIII	Donations	4,643.40	11,402.03	10,799.18	4,040.59
50500678	St. John XXIII Event	Donations	193.64	193.64	0.00	0.00
50500754	St. John XXIII Graduates	Donations	0.00	515.00	755.00	240.00
50500757	St. Joseph A, Food for Lrng	Donations	300.00	0.00	0.00	300.00
50500545	St. Joseph Aurora	Donations	5,360.00	10,293.64	5,560.00	626.36
50500775	St. Joseph Aurora One-time	Donations	0.00	879.00	879.00	0.00
50500771	St. Joseph Mkm Sch Blessing	Donations	0.00	800.00	800.00	0.00
50500766	St. Joseph the Wkr 21st Cent	Donations	0.00	2,655.00	2,655.00	0.00
50500546	St. Joseph the Worker	Donations	0.00	5,300.00	5,300.00	0.00
50500591	St. Julia	Donations	5,855.00	15,534.00	9,679.00	0.00
50500548	St. Justin Martyr	Donations	0.00	34,413.01	34,413.01	0.00
50500517	St. Kateri Tekakwitha	Donations	0.00	3,725.00	3,725.00	0.00
50500549	St. Margaret Mary	Donations	469.59	0.00	0.00	469.59
50500550	St. Margaret Mary - Outdoor	Donations	2.95	0.00	0.00	2.95
50500006	St. Margaret Mary TD Friends	Donations	289.79	0.00	0.00	289.79
50500642	St. Marguerite d'Youville	Donations	0.00	4,078.90	4,078.90	0.00
50500629	St. Mark	Donations	384.06	0.00	0.00	384.06
50500551	St. Mary Immaculate	Donations	843.72	0.00	1,040.00	1,883.72
50500764	St. Mary of the Ang TD Frien	Donations	0.00	4,035.80	5,000.00	964.20
50500689	St. Mary of the Angels	Donations	0.00	4,581.00	4,581.00	0.00
50500574	St. Matthew	Donations	2,124.32	7,627.26	7,108.00	1,605.06
50500690	St. Maximilian Awards	Donations	9,987.59	2,250.00	250.00	7,987.59
50500668	St. Maximilian CSC Donations	Donations	0.00	0.00	530.00	530.00
50500669	St. Maximilian Kolbe	Donations	855.00	5,000.00	5,025.00	880.00
50500732	St. Maximilian ROBOTICS	Donations	5,158.82	5,828.50	1,705.00	1,035.32
50500553	St. Michael	Donations	589.02	16,487.86	16,137.00	238.16
50500615	St. Michael Computer	Gifts in Kind	0.00	320.00	320.00	0.00
50500554	St. Monica	Donations	0.00	14,355.36	15,345.00	989.64
50500717	St. Nicholas Danceathon	Donations	102.16	4,600.50	4,600.50	102.16
50500762	St. Nicholas TD Friends	Donations	0.00	4,865.00	4,865.00	0.00
50500769	St. Padre Pio CES	Donations	0.00	9,135.00	9,135.00	0.00
50500555	St. Patrick Markham	Donations	111.80	7,831.22	9,042.50	1,323.08
50500711	St. Patrick Mkm, One Time Am	Donations	2,200.00	2,200.00	0.00	0.00
50500603	St. Patrick Schomberg	Donations	3,993.82	5,993.82	2,000.00	0.00
50500745	St. Paul	Donations	400.00	352.38	1,645.00	1,692.62
50500558	St. Rene Goupil - St. Luke	Donations	2,390.00	2,864.00	2,806.00	2,332.00
50500559	St. Robert - CSC Donations	Donations	5,142.48	0.00	2,766.00	7,908.48
50500592	St. Robert CHS	Gifts in Kind	0.00	250.00	250.00	0.00
50500562	St. Stephen CES	Donations	0.00	2,791.00	2,791.00	0.00

**York Catholic District School Board - Registered Charity Programs
2014/15**

Acct#	SL Account Name	SL Account Type	Opening Balance	Debit	Credit	Balance
500563	St. Theresa of Lisieux	Donations	0.00	5,200.00	5,250.00	50.00
500576	St. Theresa of Lisieux - Mus	Donations	800.00	0.00	0.00	800.00
500738	Susan LaRosa Lrg for All Awa	Donations	19,234.77	2,956.55	516.60	16,794.82
500657	Synrevoice Award	Donations	13,819.90	14,979.37	23,690.41	22,530.94
500706	YCDSB Centre for the Arts	Donations	1,400.00	0.00	600.00	2,000.00
			286,903.56	525,600.35	500,937.32	262,240.53

Report

Report To: Accommodations and Business Affairs

From: Administration

Date: November 03, 2015

Subject: 2014-2015 Investment Report

EXECUTIVE SUMMARY

The purpose of this report is to present the annual summary on short-term external investment activities for the year ended August 31, 2015.

This report will demonstrate that the Board is in compliance with the Act for all short-term external investment activities.

BACKGROUND

Throughout the year, the Board's cash flow is monitored closely and during those limited periods where surpluses exist, investment opportunities are reviewed and when appropriate, investments are made in approved securities that generated interest rates in excess of those provided under our existing banking arrangements. As reported for last year end, Regulation 41/10 (*Board Borrowing, Investing, and Other Financial Activities*) defines the eligible investment instruments school boards may invest in.

By leveraging cash advances for grant transfer payments and differentiating capital activities, the operating year end results preserved a health interest revenue account for 2014-15

2014-15 INVESTMENTS

As with the prior year, with continued favourable banking arrangements, the economic conditions yielded interest rate curves that limited the investment opportunities available, resulting in a minimal amount of investments made. Throughout the 2014-15 fiscal year, the Board has invested in mainly high interest savings accounts of Scotia McLeod, BMO Nesbit Burns –CT advisory Group–Meridian account and new this year CIBC WG.

The attached short term investment report (Appendix A) shows the investment made during 2014-15.

FUTURE INVESTMENT ACTIVITIES

The bank Prime rate of 2.7% (as of August 31, 2015) and rates of return on investment both long term and short term remain low.

With less capital activities (e.g. EDC balance going from deficit to reserve position), the ability to differentiate capital and operating cash positions for the board is expected to decrease for future years. Administration will continue to seek strategies to maximize operating interest revenues.

SUMMARY

Short Term investment activities are in compliance with legislation.

Prepared by: Lucie Giambattista, Manager, Accounting, Payroll & Benefits
Submitted by: Anna Chan, Coordinating Manager, Business Services and Assistant Treasurer
Endorsed by: John Sabo, Associate Director, Corporate Services and Treasurer of the Board

York Catholic District School Board

Investment Summary for September 1, 2014 to August 31, 2015

Trade Date	Settlement Date	Security Type	Currency Code	Issuer	Maturity Date	Withdrawal date	Par Value	Net Int Rate	Net Proceeds	Net Interest
10/8/2014	10/9/2014	BMO HIS	CAD	BMO Nesbitt Burns	N/A	12/10/2014	25,000,000.00	1.4489%	25,062,336.55	62,336.55
10/8/2014	10/9/2014	BNS Cashable	CAD	ScotiaMcLeod	N/A	11/14/2014	15,000,000.00	1.4200%	15,021,008.22	21,008.22
12/18/2014	12/19/2014	BMO HIS	CAD	BMO Nesbitt Burns	N/A	2/4/2015	30,000,000.00	1.4489%/1.1989%	30,054,508.48	54,508.48
4/8/2015	4/9/2015	Renaissance HIS	CAD	CIBC WG-Toronto Yorkville	N/A	5/13/2015	5,000,000.00	1.2478%	5,005,730.41	5,730.41
4/8/2015	4/9/2015	CIBC HIS	CAD	CIBC WG-Toronto Yorkville	N/A	5/13/2015	10,000,000.00	1.3978%	10,012,858.08	12,858.08
4/8/2015	4/9/2015	B2B TRUST HIS	CAD	CIBC WG-Toronto Yorkville	N/A	5/13/2015	10,000,000.00	1.2478%	10,011,966.88	11,966.88
Total							95,000,000.00		95,168,408.62	168,408.62

Note: Bank Rate changed January 28, 2015

Report

Report To: Business and Finance Committee
From: Administration
Date: October 28, 2015
Subject: 2014/2015 Continuing Education Report – (Year End)

Executive Summary:

The Continuing Education Financial Report for the year ended August 31, 2015 is attached for information purposes for the Committee. The report has been prepared in accordance with the past reporting practices and within the stipulations as required by the Ministry of Education.

Notes:

- 1. The attached summaries are being presented in a similar manner than in previous reports (ie: overhead allocation and direct expenses).*
- 2. Detailed reports by program are available if requested.*

Background Information:

The attached report summarizes the Continuing Education operations by program type:

- Ministry of Education: Credit
- Ministry of Education: Remedial
- International Language
- Ministry of Citizenship: English as a Second Language (ESL)
- Other

The underlying principle in the funding of the Continuing Education area is that the overall umbrella of programs offered will be self-funding with the potential to realize an excess of revenue over expenses on an annual basis. The actual excess of revenue over expenses for the year ending August 31, 2015 was \$1,614,620 (Appendix A) which was approximately \$378,000 lower than originally projected through the Revised Estimates. Part of this negative variance was due to the challenges related to enrolment projections in 2014/15. Greater emphasis will be placed on the analysis process through the preparation of the 2015/16 Revised Estimates to assist with better aligning revenue, expenditures and enrolment projections. However, it should be noted that the Continuing Education area still demonstrates that it is self-funding albeit less than originally projected.

The Continuing Education area continues to develop programs and enhance the existing portfolio. Areas such as French Immersion and General Interest Courses are being offered, as well as maximizing Ministry grantable programs (ie: summer school and remedial programs) where possible.

Conclusion:

Continuing Education is an area that has met its underlying principle of being self-funded, having excess revenue over expenditures of \$1,614,620 and continues to expand and enhancing existing courses to meet the changing needs.

Prepared & Submitted by: Jackie Porter, Coordinating Manager of Budget and Audit Services
Endorsed by: John Sabo, Associate Director, Corporate Services and Treasurer of the Board

**CONTINUING EDUCATION
2014-2015 FINANCIAL REPORT
as at August 31, 2015
SUMMARY OF ALL PROGRAMS**

Appendix A

Program	Fund Centre	Revenue	Direct Expenses	Revenue Less Expenses	Notes
Ministry of Education Credit Programs:					
Credit Courses - Night School	8502	84,807	63,946	20,862	Note 1
Credit Courses - Summer	8508	1,202,300	1,024,110	178,190	Note 2
Credit Courses - March Break	8516	62,513	63,207	(695)	
PLAR	8519	0	12,627	(12,627)	
Credit Summer Overseas	8540-42	364,164	343,131	21,033	
Credit St Robert Int Lang	8522	70,301	66,528	3,774	
Credit Learning Strat F/W	8524	21,316	9,825	11,491	
Summer Learning Strategies	8528	139,119	77,379	61,740	
E-Learning	8535	24,645	19,861	4,784	
Subtotal		1,969,165	1,680,614	288,551	
Ministry of Education Remedial Programs:					
Remedial - Summer Skills Dev	8513	54,169	34,198	19,971	Note 3
Remedial - Elem F/W	8514	11,709	7,897	3,812	
Remedial Getting Ready for High school	8527	0	2,238	(2,238)	Note 4
Remedial Sec Skills Dev Summer	8529	90,973	0	90,973	Note 2
Remedial Sec After School	8530	48,449	20,709	27,740	
Remedial Elem After School	8531	23,964	8,898	15,067	
Subtotal		229,264	73,940	155,324	
International Language Programs:					
International Language - Extended Day	8510	1,501,581	1,788,995	(287,414)	Note 5
International Language - Sat AM	8511	707,570	645,786	61,784	
International Language - Summer	8512	250,992	296,896	(45,904)	
Subtotal		2,460,143	2,731,677	(271,533)	
Ministry of Citizenship Programs:					
Citizenship	8503	63,204	41,899	21,306	
ESL Day	8505	4,022,756	2,736,176	1,286,579	
ESL Saturday/Evenings	8525	1,272,388	790,442	481,946	
ESL Summer	8526	1,096,312	664,622	431,691	
Subtotal		6,454,660	4,233,139	2,221,521	
Other Programs:					
General Interest - Elementary	8504	158,357	99,166	59,191	
TESL	8506	2,800	2,191	609	
Driver's Education	8507	124,211	114,540	9,671	
General Interest - Adult	8515	5,418	5,031	387	
French Immersion Summer	8534	30,051	24,774	5,277	
Subtotal		320,837	245,701	75,136	
Total Excluding Overhead costs		11,434,069	8,965,070	2,468,999	
Overhead Costs	8501	10,230	864,609	(854,379)	Note 6
Total Continuing Education		11,444,299	9,829,680	1,614,620	

SUMMARY	
Total Revenues	11,444,299
Total Expenditures	9,829,680
Total Surplus	1,614,620

Notes:

- 1) Credit after school and Night school are combined
 - 2) Remedial Summer School expenses will be separated from Credit Summer School in 2016
 - 3) Transportation Grant is included in Fund Centre (8513) and is reported under Learning Opportunities Grant for Ministry reporting
 - 4) Revenue of \$9,247 is not reflected in this package as the registers were not submitted on time
 - 5) International Language Extended Day includes GSB allocation in Expenditures and the Centro Scuola donation in Revenues
 - 6) Overhead Caretaking Costs has been expensed into the appropriate Fund Centres
- Any onetime funding is not reflected in this package and is under Miscellaneous Grants

REPORT

To: Accommodation and Business Affairs Committee
From: Administration
Date: November 1, 2015
Re: **2015/16 REVISED ESTIMATES PROCESS**

EXECUTIVE SUMMARY

The Board is required to file the *2015/16 Revised Estimates* with the Ministry of Education by December 15, 2015.

Note: The December 15, 2015 deadline may be difficult to achieve due to current Provincial labour disruptions as well as a level of uncertainty with respect to recently ratified Provincial labour agreements.

OVERVIEW:

The process for filing the Revised Estimates will require revenue and expenditure projections to be recalculated to reflect new and updated information.

Labour and enrolment are the two main factors that impact changes of information from the 2015/16 Estimates. There were many assumptions used to complete the 2015/16 Estimates. The 2014/15 Year-end Financial Statements are also in the process of being finalization. With this information, available, the 2015/16 Revised Estimates will be prepared using updated assumptions.

The Ministry memo for the 2015/16 Revised Estimates, 2015:SB31, is attached for information. The Ministry forms are available through EFIS for the Board to complete. As stated in the Ministry memo, 2015-16 Revised Estimates;

As labour negotiations at the provincial level are still ongoing with some federations and unions, the Revised Estimates do not include any terms of the central agreements that have been ratified so far. However, Boards are requested to include in their expenditures compensation estimates for employee groups covered under centrally ratified agreements.

FILING OF THE 2015/16 REVISED ESTIMATES**Board Motion Approved:**

The following motion from the June 26, 2015 meeting at the time of approval of the 2015/16 Financial Estimates was passed:

D. Preparation & Submission of Revised Estimates:

That Administration prepare for submissions of the Revised Estimates to the Ministry of Education, prior to December 15, 2015 and a summary of the material changes between the original and Revised Estimates be presented for review at the Accommodation and Business Affairs Committee of the Board.

In order to complete the 2015/16 Revised Estimates, the following areas need to be addressed:

Enrolment:

The first step in updating information for the 2015/16 Revised Estimates is updating the October 31, 2015 enrolment. Admissions Department is in the process of completing the initial analysis of the actual October 31 enrolment, the March 31, 2016 enrolment will be updated accordingly. The enrolment base used for the Revised Estimates will be reviewed by the Senior Leadership Team.

At a future meeting, the variance reports will be presented comparing the October 31 enrolment from the Estimates to the Revised Estimates, as well as the 2015/16 Revised October 31 enrolment to Actual 2014/15 October enrolment.

To assist with the enrolment overview at this point in the year, an additional report has been included in the agenda comparing the September 30, 2015 enrolment to both the 2014/15 Financial Statement-October 31 and the 2015/16 Estimates-October 31. Planning will be completing a review of the variances.

Revenue:

The key factor required to update the revenue module is the October 31, 2015 revised enrolment. Since many of our Operating grants are impacted by enrolment as of the count dates, the accuracy of this information is very important. Other revenue and grant information will be reviewed as well to see if any changes are required in this area. New information that has become available since the preparation of the 2015/16 Estimates will be incorporated.

Expenditures:

The largest area within expenditures is salaries and wages. This area along with employee benefits make up approximately 90.0% of our operating budget. Each area within salaries will be recalculated and include the Ministry direction to include the areas that have been 'centrally ratified'. Staffing positions currently in place will be analyzed as well as positions either not yet filled or needed in the future (eg: second semester). After

staffing levels have been established, FTE grids will be updated from those used in the Estimates. Once the detailed review has been completed on the Salary and Benefit projections and the modules updated, this information, in detail, will be discussed at an upcoming Labour Relations meeting. Staffing is impacted by enrolment. The enrolment change from what was originally projected, will directly impact the staffing FTE. When the 2015/16 Estimates were approved, there were a number of directions approved at the Labour Relations Committee which impact both salary and benefits calculations. These areas will be reviewed and discussed by Senior Administration. Necessary adjustments to the Estimates will be made if major assumptions have changed.

Staff placement and grids impact will be updated, benefits will be updated if any new information is received regarding rate changes, and benefits are also update based on current participation. Sick leave patterns will be reviewed to see the impact on the budget projections and information updated accordingly.

Individuals responsible for other expenditure areas will be consulted to see if new information has been received since the approval of the 2015/16 Estimates requiring adjustments to expenditure lines. Any adjustment must be accompanied by an explanation. All adjustments will be reviewed and approved by Senior Leadership Team before they will be considered for inclusion in the 2015/16 Revised Estimates.

2015/16REVISED ESTIMATES SUMMARY

The 2015/16 Revised Estimates will be filed with the Ministry by December 15, 2015. At the next Accommodation and Business Affairs Committee Meeting the 2015/16 Revised Estimates will be presented and information showing the changes between from the Estimates is be available. The 2015/16 Revised Estimate report will include a Revenue and a Staffing module.

Administration will continue to review and analyze financial information. Any major variances throughout the year will be presented to the appropriate committee.

Prepared & Submitted By: Jackie Porter, Coordinating Manager of Budget and Audit Services
Endorsed By: John Sabo, Associate Director, Corporate Services and Treasurer of the Board

Ministry of Education

Financial Analysis and Accountability
Branch
20th Floor, Mowat Block
900 Bay Street
Toronto ON M7A 1L2

Ministère de l'Éducation

Direction de l'analyse et de la
responsabilité financières
20^e étage, Édifice Mowat
900, rue Bay
Toronto ON M7A 1L2



2015:SB31

MEMORANDUM TO: Senior Business Officials

FROM: Marie Li
Director
Financial Analysis and Accountability Branch

DATE: October 21, 2015

SUBJECT: 2015-16 Revised Estimates (District School Boards)

I am pleased to inform you that the 2015-16 Revised Estimates, related guides and instructions are now available through the Revised Estimates link on the "Reporting to the Ministry" section of the Financial Analysis and Accountability Branch (FAAB) website at <https://efis.fma.csc.gov.on.ca/faab>

Please submit your 2015-16 Revised Estimates through EFIS 2.0 at <https://efis.fma.csc.gov.on.ca/workspace/index.jsp>. Files that will assist boards in completing their Revised Estimates have been posted on the "Reporting to the Ministry" section of the FAAB website.

Labour negotiations

As the labour negotiations at the provincial level are still ongoing with some federations and unions, the Revised Estimates do not include any terms of the central agreements that have been ratified so far. However, boards are requested to include in their expenditures compensation estimates for employee groups covered under centrally ratified agreements.

The Ministry plans to update the Revised Estimates to implement the compensation provisions and the earned leave plans within the GSN once all labour negotiations have concluded and central agreements have been ratified by respective federations and unions. Further details will be communicated to the boards.

Updates to Capital allocations

The Revised Estimates include some changes to the GSN Table amounts under Capital Priorities and Full Day Kindergarten.

These changes are conditional upon the approval by the Lieutenant Governor of the amendments to the 2015-16 Grants for Student Needs regulation. The Ministry intends to seek approval of these amendments in November 2015.

Proceeds of Disposition Policy

As communicated in the memorandum 2015:B13, the Ministry has made some revisions to the Proceeds of Disposition (POD) Policy outlined in the Ontario Regulation 193/10 Restricted Purpose Revenues. The revisions are effective September 1, 2015 and reflect changes to the use of POD and its expenditures requirements. The Revised Estimates implement the revisions to the POD policy; these changes were communicated in the recent Ministry's financial reporting training sessions.

Contaminated Sites Liability

Similar to the 2014-15 Financial Statements, the Ministry continues to collect information regarding school boards' liabilities for contaminated sites in accordance with PSAB standard (PS 3260). The same schedule (Schedule 10.7) that was added recently to the 2014-15 Financial Statements has also been added to the Revised Estimates. Boards are requested to provide any updated information regarding liabilities for contaminated sites.

Ministry Approval for In-Year Deficit

Please be reminded that in accordance with section 231 of the Education Act, school boards must seek the Minister's approval for an in-year deficit that exceeds the lesser of 1) the accumulated surplus available for compliance from the preceding year or 2) one percent of the board's operating allocation. The approval from the Ministry must be obtained at any point during the fiscal year when it becomes known to the board that its projected in-year deficit will exceed the threshold set out in section 231 of the Education Act. A new Ministry approval is required if the projected in-year deficit has increased from any previously approved amounts related to the same school year.

The deficit approval process has been modified such that it is now automated in EFIS 2.0. A new deficit approval form has been added under the Input and Results folders of the task list, which is prepopulated with most of the required data elements. Boards are only required to input the explanation for the deficit.

As was mentioned in the previous section, boards are requested to include in their expenditures compensation estimates covered under the centrally ratified agreements. At the time of submission to the Ministry, the Revised Estimates forms may not be updated with new funding allocations from the labour agreements that have been reached. This will result in many boards reporting an in-year deficit exceeding the

threshold set out in section 231 of the Education Act as there is no incremental funding amount in the forms to offset the additional expenditures. The Ministry will adjust the in-year deficit upon receipt of the board submission to include an estimate of new funding allocations resulting from centrally ratified agreements at the time of submission. If a board's in-year deficit still exceeds the compliance threshold after the funding allocation is included, Ministry's finance staff will contact the board for the in-year deficit approval request.

For more details on how to submit the approval request, please refer to the detailed instructions.

Submission of Financial Reports

Revised Estimates

Please submit electronically by December 15, 2015 a copy of:

- Certificate of the Director of Education
- Compliance Report
- Schedules 9, 10 and 10ADJ
- Section 1A summary;

Only the Certificate from the Director of Education in the aforementioned documents requires the signatures from the Director of Education.

The documents should be saved in pdf file format and submitted as an attachment to the following email: revest@ontario.ca

The file name used should follow the [naming convention](#) specified on the FAAB website and boards are asked to include the following text in the subject line of the email "2015-16 Revised Estimates Supporting Documentation – DSB ##".

Late Submissions

The ministry will apply the existing policy on late submissions i.e. the board's regular cash flow will be reduced by 50% where a board has not submitted its Revised Estimates in EFIS by December 15, 2015. Upon submission of the Revised Estimates, the ministry will revert back to the normal monthly payment process and will include in the monthly payment the total amount withheld up to that point. Given the current labour situation and implication on regular activities for existing central staff, boards that will not be able to meet the submission timeline should contact their Ministry Financial Analyst to make a formal request for an extension at the earliest time possible.

Contacts

For questions on the Revised Estimates package, please contact your Ministry Financial Analyst. The complete listing of the Financial Analysts and their contact information can be found on the FAAB website under the "Contact Us" section at http://faab.edu.gov.on.ca/Contact_Us.htm

For user/navigation assistance on EFIS, contact:

Name	Phone	Email
Stevan Garic	(416) 327-0697	Stevan.Garic@ontario.ca
Emily Wells	(416) 325-2036	Emily.Wells@ontario.ca
Ruby Hou	(416) 325-2052	Ruby.KexinHou@ontario.ca
Martin Fry	(416) 327-9061	Martin.Fry@ontario.ca

For login assistance, contact:

Name	Phone	Email
EFIS Support	N/A	efis.support@ontario.ca
Mark Bonham	(416) 325-8571	Mark.Bonham@ontario.ca

Original signed by:

Marie Li
Director
Financial Analysis and Accountability Branch

cc: Directors of Education
Boards' Finance Managers

York Catholic District School Board

REPORT

REPORT TO: Accommodation and Business Affairs Committee
FROM: Administration
DATE: November 3, 2015
SUBJECT: i) Design Status
ii) Construction Status

Executive Summary

The purpose of this report is to provide information to Trustees regarding the status of major pupil accommodation projects as of October 28, 2015.

i) DESIGN STATUS

Sharon West (OLGC Replacement School)

At the June 26, 2015 Board meeting, the Board of Trustees approved the appointment of Snyder Architects Inc. as project architect for the design and construction of OLGC replacement school. Representatives from the firm will present information regarding design status at this meeting. The Ministry of Education recently announced the approval of a three-classroom child care centre for this school. Occupancy of the school is currently scheduled for September 2017. This date is subject to site acquisition being finalized in the spring of 2016.

Full Day Kindergarten

Eight Full Day Kindergarten projects have been approved for 2015-2016. The scopes of work for the respective projects are:

- St. Thomas Aquinas – 1 KG room addition
- Canadian Martyrs – Externally expand 2 existing classrooms, renovate 2 KG classrooms
- Our Lady of Fatima - Externally expand 2 existing classrooms, internally expand 1 room
- St. Vincent de Paul - Externally expand 2 existing classrooms, internally expand 1 room
- St. Joseph the Worker – Internal renovation existing KG room
- St. Anne – Internal renovation existing KG room
- St. Charles Garnier – Internal renovation existing KG room
- St. Peter (Phase 2) - Convert existing classroom/core resource room to create KG classroom

The start dates for these projects will be determined in conjunction with the school principals.

ii) CONSTRUCTION STATUS

Kleinburg CES

The project architect will attend the Accommodation and Business Affairs Committee to report regarding the status of construction for this project. The low tender price submitted by Pre-Eng Contracting Ltd. was approved at the Board meeting held on April 28, 2015. The occupancy date for the school is scheduled for September 2016.

Full Day Kindergarten

Seven Full Day Kindergarten projects were scheduled for 2014-2015. The status of each project is presented in the following information.

- **Immaculate Conception:** Internal renovation of existing KG classrooms. Complete with minor deficiencies.
- **St. John Paul II:** External expansion of two existing KG rooms. Occupancy granted on October 26, 2016. Occupancy is being discussed with school principal.
- **Light of Christ:** Internal renovation of existing KG rooms, convert existing classroom into KG room. Complete with minor deficiencies.
- **St. Margaret Mary:** Convert four existing classrooms into three KG rooms. Project is 75% complete. Expected completion date is November 30, 2015.
- **Our Lady of Peace:** Convert classroom into KG room, internal renovation of two existing KG rooms. Complete with minor deficiencies.
- **St. Peter:** Convert three classrooms to two kindergarten rooms. Complete with minor deficiencies.
- **St Clement:** Internal renovation of existing KG classrooms. Complete with minor deficiencies.

With the exception of the St John Paul II project which includes the expansion of the two existing Kindergarten classrooms, all projects are internal renovations of existing space. No classroom additions to the schools are considered in any of the projects.

Prepared and submitted by:
Endorsed by:

J. B. Eldridge, Superintendent of Construction and Facility Renewal
J. A. Sabo, Associate Director - Corporate Services & Treasurer of the Board

York Catholic District School Board

Report

REPORT TO: Accommodation and Business Affairs Committee
FROM: Administration
DATE: November 3, 2015
REPORT: 2014-15 Temporary Accommodation Program

Executive Summary

The purpose of this report is to provide information to Trustees regarding the 2014-2015 temporary accommodation program. There were 23 portable relocations, four on-site relocations and the demolition of the 10-pak at Father Bressani CHS.

Background Information

The purpose of portable relocations is to meet the enrolment needs of the schools. The portable requests, and the rationale for the requests, are reviewed with the School Superintendents and Planning Services.

Funding for portable relocations is provided through the Temporary Accommodation Grant (\$1,250,000 in 2014-2015). This funding can be used for leases and for portable/port-a-pak moves, demolitions and purchases.

2015 Temporary Accommodation Program

At the beginning of the 2014-15 school year there were 335 temporary accommodation units composed of 125 portables and 210 port-a-pak units. Eleven surplus portables at St. Agnes of Assisi were removed from the inventory in January when Guardian Angels Catholic Elementary School was opened.

There were 23 portable relocations and four on-site relocations undertaken this summer and the 10-pak at Fr Bressani CHS was demolished. There were no port-a-pak relocations this summer. There are now 314 temporary accommodation classrooms (portables/port-a-pak classroom units) as a result of the 2014-2015 temporary accommodation program. The portables and port-a-paks are distributed between the elementary and secondary panels on a total number of room basis as follows:

	<u>Portables</u>	<u>Port-a-paks</u>	<u>Total</u>
Elementary	57	128	185
Secondary	<u>57</u>	<u>72</u>	<u>129</u>
Total	<u>114</u>	<u>200</u>	<u>314</u>

The table summarizing the portable relocations this summer is attached as Appendix A and the table of the current locations of the portables and port-a-paks is attached to this report as Appendix B.

Prepared and Submitted by: J. B. Eldridge, Superintendent of Construction & Facility Renewal
Endorsed by: J. A. Sabo, Associate Director - Corporate Services and Treasurer of the Board

2015 SUMMER PORTABLE RELOCATION PROGRAM			
School Name To	Units	School Name From	Units
St. Brendan	4	St. Joseph (M)	2
		St. Brigid	2
Canadian Martyrs	2	St. Jerome	2
St. Elizabeth Seton	2	St Jerome	2
St. Theresa of Lisieux CHS	3	St. Edward	1
		Holy Cross Academy	2
Christ the King	3	Our Lady of Hope	3
St. Mary	1	St. Andrew	1
St. Michael the Archangel	1	St. Clare	1
St. Justin, Martyr	1	St Catherine of Siena	1
Immaculate Conception	1	Cardinal Carter CHS	1
St. Patrick Markham	1	Cardinal Carter CHS	1
St. Max Kolbe	2	Cardinal Carter CHS	2
St. Robert CHS	2	St. Augustine CHS	2
TOTAL	23		23

NOTES:

Father Bressani CHS: 10-pak demolition

St Theresa of Lisieux CHS: 3 on site relocations

Cardinal Carter CHS: 1 on site relocation

APPENDIX B

2015-2016 PORTABLE INVENTORY					
AREA	SCHOOL NUMBER	SCHOOL NAME	PORTABLES	PORT-A-PAK	TOTAL
1	151	Canadian Martyrs	2	0	2
	177	Good Shepherd	0	0	0
	105	Holy Name	0	0	0
	192	Holy Spirit	0	0	0
	173	Light of Christ	0	0	0
	108	Notre Dame	0	0	0
	115	Our Lady of Good Counsel	2	0	2
	101	Our Lady of Grace	0	0	0
	189	Prince of Peace	0	0	0
	104	St. Bernadette	0	0	0
	392	St. Brendan	4	8	12
	391	St. Brigid	1	0	1
	163	St. Elizabeth Seton	2	0	2
	143	St. Jerome	2	0	2
	140	St. John Chrysostom	0	0	0
	102	St. Joseph, Aurora	2	0	2
	316	St. Mark	5	0	5
	193	St. Mary	1	0	1
	185	St. Nicholas	0	0	0
	114	St. Patrick, Schomberg	0	0	0
	126	St. Paul	0	0	0
	103	St. Thomas Aquinas	0	0	0
		TOTAL AREA 1	21	8	29
2	301	All Saints	0	0	0
	239	Blessed Scalabrini	0	0	0
	271	Holy Family	0	0	0
	331	Mother Teresa	0	0	0
	229	Our Lady of the Rosary	0	0	0
	312	San Lorenzo Ruiz	0	0	0
	396	Sir Richard W. Scott	0	8	8
	221	St. Anthony	0	0	0
	349	St. Benedict	0	0	0
	353	St. Edward	3	0	3
	360	St. Francis Xavier	0	0	0
	324	St. John XXIII	0	0	0
	306	St. Joseph, Markham	0	0	0
	257	St. Joseph the Worker	0	0	0
	319	St. Julia Billiard	0	0	0
	361	St. Justin, Martyr	3	6	9
	333	St. Kateri Tekakwitha	1	0	1
	337	St. Matthew	0	0	0
	222	St. Michael Academy	1	0	1
	386	St. Monica	0	0	0
	307	St. Patrick, Markham	1	0	1
	234	St. Rene Goupil-St. Luke	0	0	0
	367	St. Vincent de Paul	0	0	0
		TOTAL AREA 2	9	14	23

APPENDIX B

2015-2016 PORTABLE INVENTORY					
AREA	SCHOOL NUMBER	SCHOOL NAME	PORTABLES	PORT-A-PAK	TOTAL
3	419	Guardian Angels	0	0	0
	452	Immaculate Conception	6	0	6
	450	Our Lady of Fatima	0	0	0
	455	San Marco	0	0	0
	445	St. Agnes of Assisi	0	10	10
	401	St. Andrew	0	0	0
	487	St. Angela Merici	0	8	8
	442	St. Catherine of Siena	1	0	1
	464	St. Clare	0	0	0
	435	St. Clement	0	0	0
	407	St. Emily	0	12	12
	432	St. Francis of Assisi	0	0	0
	462	St. Gabriel the Archangel	0	0	0
	454	St. Gregory the Great	0	0	0
	465	St. John Bosco	0	0	0
	410	St. Margaret Mary	0	0	0
	420	St. Mary of the Angels	0	10	10
	417	St. Michael the Archangel	5	0	5
	404	St. Padre Pio	0	8	8
	425	St. Peter	0	0	0
	403	St. Stephen	1	10	11
	434	St. Veronica	0	10	10
		TOTAL AREA 3	13	68	81
4	499	Blessed Trinity	0	0	0
	272	Christ the King	7	0	7
	276	Corpus Christi	0	0	0
	483	Divine Mercy	0	0	0
	133	Fr. Frederick McGinn	0	8	8
	282	Fr. Henri J. M. Nouwen	0	0	0
	466	Fr. John Kelly	0	0	0
	469	Holy Jubilee	0	10	10
	211	Our Lady Help of Christians	0	0	0
	130	Our Lady of Hope	3	6	9
	459	Our Lady of Peace	1	0	1
	109	Our Lady of the Annunciation	0	0	0
	241	St. Anne	0	0	0
	473	St. Cecilia	0	0	0
	227	St. Charles Garnier	0	0	0
	436	St. David	0	0	0
	406	St. James	0	8	8
	223	St. John Paul II	0	0	0
	212	St. Joseph, Richmond Hill	0	0	0
	201	St. Marguerite d'Youville	0	6	6
	213	St. Mary Immaculate	0	0	0
	431	St. Raphael the Archangel	3	0	3
		TOTAL AREA 4	14	38	52
TOTAL ELEMENTARY			57	128	185

APPENDIX B

2015-2016 PORTABLE INVENTORY					
AREA	SCHOOL NUMBER	SCHOOL NAME	PORTABLES	PORT-A-PAK	TOTAL
A	188	Cardinal Carter	7	0	7
	378	Fr. Michael McGivney	4	0	4
	308	St. Augustine	0	0	0
	348	St. Brother Andre	2	0	2
	268	St. Elizabeth	6	6	12
	858	St. Maximilian Kolbe	6	6	12
	218	St. Robert	9	12	21
		TOTAL AREA A	34	24	58
B	438	Fr. Bressani	0	0	0
	458	Holy Cross	1	0	1
	878	Jean Vanier	0	0	0
	118	Our Lady of the Lake	0	12	12
	128	Sacred Heart	0	4	4
	848	St. Jean de Brebeuf	6	20	26
	408	St. Joan of Arc	4	0	4
	208	St. Theresa of Lisieux	12	12	24
		TOTAL AREA B	23	48	71
TOTAL SECONDARY			57	72	129
GRAND TOTAL			114	200	314

York Catholic District School Board

REPORT

Report To: Accommodation and Business Affairs Committee
From: Administration
Date: October 28, 2015
Subject: FRP & SCI Capital Renewal Projects Update

Executive Summary

The purpose of this report is to provide information to Trustees regarding the implementation of 68 capital improvement projects that formed the 2014-2015 Capital Project program. Most projects were substantially complete on time for the school opening. For those projects that were not complete on time for school opening, the work was scheduled so as not to interfere with school operations. This program is primarily funded through the Facilities Renewal Program (FRP) and School Condition Improvement (SCI).

Note: This report does not include information pertaining to projects or ongoing repairs funded through operating, early learning program or growth funding.

Background Information

As in past years, demand for Capital Funding far exceeds the funds available. Through discussions with various stakeholders including the Superintendents, Trustees, Student Services, School Principals, etc. the priorities for this year were determined. Continuing Education and the Community Use groups were also consulted in order to ensure that the work was coordinated and to minimize disruptions to programmes.

Current Status

This past year's projects included 39 Facility Renewal Program and 22 School Condition Improvement projects. In addition, there were four projects funded from Proceeds of Disposition and three from the St. Anthony Accommodation Review process. All projects were substantially complete in time for school opening. There are projects for which the contractors are addressing deficiencies. The list of projects is attached as Appendix A.

Summary

The 68 projects undertaken this year were a challenge to complete, especially with extensive use of the schools in the summer months and work being done by other departments. The majority of the projects were completed for school opening.

Prepared & Submitted by: J. B. Eldridge, Superintendent of Construction and Facility Renewal
Endorsed by: J. A. Sabo, Associate Director: Corporate Services & Treasurer of the Board

Category	School	Description of project	Funding Source	Trustee
Accessibility	Cardinal Carter CHS	Servery access	F	Stong/Mazzotta/Crowe
Accessibility	St Brigid	Barrier Free Washroom	F	Crowe
Accessibility	St Anthony	Barrier Free Lifts	A	Cotton
Accessibility	St Anthony	Barrier Free Washroom	A	Cotton
Accessibility	Our Lady of the Rosary	Barrier Free Washrooms	F	Ferlisi
Accessibility	St Margaret Mary	Barrier Free Washroom	F	Giuliani
Accessibility	St Patrick (S)	Barrier Free Washrooms	F	Crowe
Accessibility	St Jean de Brebeuf	Calming Room	F	Marchese/Giuliani
Accessibility	St Robert CHS	Barrier Free Access – West Gym	F	Cotton/Mazzotta/Stong
Asbestos	Immaculate Conception	Asbestos Entrance Soffits	F	Marchese
Asbestos	St Matthew	Asbestos Entrance Soffits	F	Cotton
Asbestos	St Edward	Asbestos Entrance Soffits	F	Mogado
Asbestos	Various-Re-survey	RE-survey all schools <1990	F	
Energy Management	Various	Environmental Services	F	
Fire Alarm	St Mark	Replace and Upgrade	S	Crowe
Fire Alarm	St Margaret Mary	Replace and Upgrade	S	Giuliani
Flooring	St Brother Andre	Library floor replace	F	Cotton/Mazzotta/Stong
Flooring	CEC	Cafeteria floor repair	F	
Flooring	St Angela Merici	Replace gym floor	S	Giuliani
Flooring	St James	Replace gym/staff room floor tile	S	Ciaravella
Grounds	Light of Christ	Retaining wall	S	Crowe
Grounds	St Patrick(M)	Field restoration	F	Mogado
Grounds	Prince of Peace	Playground	S	McNichol
Grounds	St Anne	Sidewalks and bus loop	S	Mazzotta/Stong
Grounds	St Maximilian Kolbe CHS	Bleachers & Fence	F	Crowe/McNichol
Grounds	St Joan of Arc CHS	Driveway/Parking	S	Ciaravella
Grounds	St. Clement	repave portion of play area	F	Giuliani

Category	School	Description of project	Funding Source	Trustee
Grounds	St Joseph (RH)	Resurface paved area near Child Care	F	Mazzotta/Stong
Grounds	CEC	Re-grade Back patio	F	
HVAC	St Mark	RTUs and boiler replacement	S	Crowe
HVAC	St John Bosco	Boiler replacement	S	Carnovale
HVAC	St Catherine of Siena	Replace library roof top unit	S	Giuliani
HVAC	St Charles Garnier	Boiler replacement	S	Mazzotta/Stong
HVAC	Our Lady of the Rosary	Boiler replacement	S	Ferlisi
HVAC	Our Lady of the Rosary	Cooling Centres	P	Ferlisi
HVAC	Immaculate Conception	Cooling Centres	P	Carnovale
Inst. Program	FMMCA	Lecture Hall	F	Mogado
Inst. Program	Various	Annual allotment	F	
Maintenance		Maintenance Small Capital Items	F	
Masonry/Walls /Structural	Mother Teresa	Effluorescence on outside walls	F	Mogado
Masonry/Walls /Structural	St Joan of Arc CHS	Metal siding/ masonry/window caulking	F	Ciaravella
Masonry/Walls /Structural	St John Chrysostom	EIFS Replacement	F	McNichol
Masonry/Walls /Structural	Blessed Trinity	EIFS Replacement	F	Ciaravella
Masonry/Walls /Structural	St Nicholas	Soffits and Fascia	F	McNichol
Masonry/Walls /Structural	CEC	Curtain wall/effluorescence	F	
PA Systems	Immaculate Conception	Replace PA	F	Giuliani
Roof	Father John Kelly	Replace	S	Ciaravella
Roof	Fr Michael McGivney CA	Gym Roof	S	Mogado
Roof	St Rene Goupil-St Luke	Replace failed roof sections	S	Cotton
Roof	St Matthew	Replace failed roof sections	S	Cotton

Category	School	Description of project	Funding Source	Trustee
Painting - Elementary	Kateri Tekakwitha	Annual Program	F	Mogado
Painting - Elementary	Our Lady of Grace	Annual Program	F	Crowe
Painting - Elementary	St Angela Merici	Annual Program	F	Giuliani
Painting - Elementary	St Mary Immaculate	Annual Program	F	Mazzotta/Stong
Painting - Secondary	Sacred Heart CHS	2 nd /3 rd floors – 3 storey wing	F	Crowe/McNichol
Security		CCTV	P	
Security		Security Monitoring	P	
Stairs	St. Bernadette	Replace one set	S	McNichol
Stairs	Divine Mercy	Replace two sets	S	Ciaravella
Stairs	Our Lady of the Rosary	Replace two set	S	Ferlisi
Stairs	Fr Henri Nouwen	Replace one set	S	Mazzotta/Stong
Stairs	St Angela Merici	Replace one set	S	Giuliani
VOIP	Various	Environmental Services	F	
Windows/Doors/Maintenance	St Matthew	Replace skylight	F	Cotton
Windows/Doors/Maintenance	St Clement	Re-caulk exterior windows	F	Giuliani
Windows/Doors/Maintenance	St Cecilia	Operable vents	F	Ferlisi
Windows/Doors/Maintenance	Christ the King	Replace Windows	F	Mazzotta/Stong
Windows/Doors/Maintenance	St Anthony	Replace exterior windows	A	Cotton

F = Facility Renewal Program

S = School Condition Improvement

P = Proceeds of Disposition

A – Accommodation Review

YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT TO: Accommodation & Business Affairs Committee
FROM: Administration
DATE: November 3, 2015
REPORT: Holy Cross Artificial Surface Field Proposal

Executive Summary

The purpose of this report is to provide information to Trustees regarding expressions of interest that have been received with respect to partnering with the Board to develop an artificial surface field at Holy Cross Catholic Academy. Two private companies and the City of Vaughan have expressed interest in jointly developing a facility at Holy Cross. Administration is proposing that, in order to determine the best partnership arrangement for the Board, a Request for Proposal process is implemented.

Background Information

YCDSB has entered into partnerships on four occasions for the development of artificial surface fields on Board properties. The City of Markham and the Town of Aurora are partners at St Robert CHS and St Maximilian Kolbe CHS respectively. In conjunction with private partners, artificial surfaced fields have been developed at St Joan of Arc CHS and Fr Michael McGivney Catholic Academy. The Fr McGivney and St Robert facilities include a dome.

Current Status

Three parties have expressed an interest in developing an artificial field at Holy Cross. The City of Vaughan and two private companies have expressed interest in entering into a partnership with the Board. Corporate information has been received from the two private firms.

Next Steps

In the previous partnerships to jointly develop an artificial field, the Board has negotiated with one party only. As there are three interested parties interested in Holy Cross, a formal Request for Proposal process is recommended in order to enable a formal review and analysis of the proposals. Proponents would be requested to provide information based on the criteria included in the Board's Capital Improvement and Shared Use Agreement.

Prepared and Submitted by: J. B. Eldridge, Superintendent of Construction & Facility Renewal
Endorsed by: J. A. Sabo, Associate Director - Corporate Services & Treasurer of the Board

Report

Report To: Accommodations and Business Affairs
From: Administration
Date: November 03, 2015
Subject: Enrolment & Ministry Funding Allocation by Municipality

EXECUTIVE SUMMARY

The purpose of this report is intended to provide requested information (as per September 29th Board motion) related to enrolment and Ministry funding allocation, sorted by municipality.

Background Information

At the September 29, 2015 Board meeting, the following Board motion was passed:

THAT Board Staff shall provide a report indicating the number of students residing by Municipality and the Ministry allocation per student funding at the November 24th, 2015 Board Meeting.

Municipality Information

In preparing information by municipality, the following methodology was followed:

1. For number of students by municipality, this report used enrolment data that is already available: the 2014-15 Average Daily Enrolment (ADE) for schools within a municipality. *Note: this data would be slightly different from students actually residing in a municipality.*
2. For Ministry allocation per student funding, this report has used the estimated Enrolment Based (i.e. per pupil) GSN benchmarks (rounded to nearest \$100) as identified in the Revenue Module prepared for the 2015-16 Estimates. *Note: this excludes Block or Non-pupil based funding allocations.* The elementary benchmark at \$8,400 was developed using the Board weighted benchmark for JK/SK, Primary and Intermediate/Junior. The estimated secondary per pupil benchmark is \$8,700.

Other supplementary information by municipality is also provided in the Appendix:

1. Electoral Group % by municipality: the electoral quotient is the electoral population by municipality as a percentage of the board's total electoral population.
2. Tax Levy % by municipality: the tax levy collected in 2014-15 by municipality as a percentage of all tax levies collected by the board.

Attached as Appendix A is a summary of "Enrolment & GSN Benchmark Funding By Municipality".

SUMMARY

This report was intended to provides information requested. Should the information provided not be as intended, administration will make every effort to provide additional information

Prepared & Submitted by: Anna Chan, Senior Manager, Business Services and Assistant Treasurer
Endorsed by: John Sabo, Associate Director, Corporate Services and Treasurer of the Board

APPENDIX A

YORK CATHOLIC DISTRICT SCHOOL BOARD Enrolment & GSN Benchmark Funding By Municipality 2014-15 Actual Enrolment (ADE) & Estimated Per Pupil GSN Benchmark										
Municipality	ADE (By School Municipality*)				Per Pupil GSN Benchmark (By School Municipality*)				Other	
	Elementary ADE (2014-15)	Secondary ADE (2014-15)	Total ADE	ADE %	Elementary @ Average \$8,400 Per Pupil GSN Benchmark	Secondary @ Average \$8,700 Per Pupil GSN Benchmark	Total Funding	Funding %	Electoral Group % (2014)	Tax Levy % (2014)
Aurora	1,923.30	2,672.50	4,595.80	8.33%	\$ 16,155,720	\$ 23,250,750	\$ 39,406,470	8.41%	4.50%	3.87%
East Gwillimbury	430.00	-	430.00	0.78%	\$ 3,612,000	\$ -	\$ 3,612,000	0.77%	1.30%	1.20%
Georgina	799.05	389.25	1,188.30	2.15%	\$ 6,712,020	\$ 3,386,475	\$ 10,098,495	2.15%	2.10%	1.18%
King	1,248.83	-	1,248.83	2.26%	\$ 10,490,172	\$ -	\$ 10,490,172	2.24%	2.50%	1.56%
Markham	6,766.58	5,127.88	11,894.46	21.56%	\$ 56,839,272	\$ 44,612,556	\$ 101,451,828	21.64%	20.52%	24.30%
Newmarket	2,277.92	953.50	3,231.42	5.86%	\$ 19,134,528	\$ 8,295,450	\$ 27,429,978	5.85%	6.11%	5.31%
Richmond Hill	5,316.03	2,302.75	7,618.78	13.81%	\$ 44,654,652	\$ 20,033,925	\$ 64,688,577	13.80%	14.41%	13.34%
Vaughan	17,037.06	6,466.13	23,503.19	42.61%	\$ 143,111,304	\$ 56,255,331	\$ 199,366,635	42.53%	45.65%	46.87%
Whitchurch-Stouffville	1,448.91	-	1,448.91	2.63%	\$ 12,170,844	\$ -	\$ 12,170,844	2.60%	2.90%	2.36%
Total	37,247.68	17,912.01	55,159.69	100%	\$ 312,880,512	\$ 155,834,487	\$ 468,714,999	100%	100%	100%

* Note that the ADE (& therefore the per pupil funding) is based on by school municipality, not by pupil residence.

York Catholic District School Board

REPORT

Report To: Accommodation & Business Affairs Committee
From: Administration
Date: November 3, 2015
Report: Purchasing Bid Activity Report May 8, 2015 – October 27, 2015

EXECUTIVE SUMMARY

Attached (Appendix A) is the Purchasing Bid Activity Report showing all bid activities for the period May 8, 2015 – October 27, 2015.

BACKGROUND

The attached Purchasing Bid Activity Report, a regular report submitted for Committee information, is generated by the Bid Management System (BMS), a Purchasing Services focused database intended to capture data for every competitive bid processed through Purchasing Services. The report has multiple sections: Bids awarded within the period covered by the report; Bids Upcoming; Bids Released; Bids Closed; Bids Cancelled; Bids Deferred and Bids Terminated.

EXCEPTIONS RE BIDS

The following explanations are provided for bids exceeding \$100,000 with less than three written vendor quotes/responses for the period covered:

- One Purchase Reference Guide (PRG) exception was presented to Board on September 29, 2015 and Administration was directed to re-tender. Therefore, there is no approved exception to report for this period.

SUMMARY

For Committee information, attached as Appendix A is the Purchasing Bid Activity Report covering the period May 8, 2015 – October 27, 2015.

Prepared by: Steve Mills, Manager, Purchasing Services
Submitted by: Anna Chan, Coordinating Manager, Business Services and Assistant Treasurer
Endorsed by: John Sabo, Associate Director, Corporate Services and Treasurer

APPENDIX A

**Purchasing Bid Activity Report
Tenders, RFPs and Quotations
May 8, 2015 – October 27, 2015**

	<u>Page</u>
Bids Awarded	1-5
Bids Upcoming	6
Bids Released	7
Bids Closed.....	8
Bids Cancelled.....	9
Bids Deferred.....	10-12
Bids Terminated	13

**Purchasing Bid Activity Report
Tenders, RFPs, and Quotations
As at 10/27/2015**

Bids Awarded - May 08/15 to Oct 27/15																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2016-38-A (14P34)	Architectural Services	N/A	N/A	Awarded	3-Jul-15	30-Jul-14	1-Sep-15	KM	BJC Architects Inc, Etude Architects, Hassack and Associates Architects Inc, MC Architects, Moffel & Duncan Architects Inc, NGA Architects, Susan Friedrich Architect Inc, Svedas Architects Inc	8	n/a	n/a	1-Sep-15 to 31-Dec-15	0	8/8/8	PB clause	YRDSB
2015-178-C	Consultant for Classroom Greening Projects	< \$25k	< \$25k	Awarded	15-Jul-15	TBD	23-Jun-15	KM	Evergreen	1	\$5,000	\$5,000	1-Aug-15 to 30-Jul-16	0	1/1/1	Other	Regional Municipality of York
2015-176-Q	Alterations-Exterior-Classroom Greening Project-St Brendan CES	< \$25k	< \$25k	Awarded	17-Jul-15	28-Jul-15	5-Aug-15	KM	Soummeister Landscaping Ltd.	1	\$18,795	\$18,795	31-Aug-15 to 4-Sep-15	0	5/3/3	n/a	n/a
2015-175-T	Groundwork-Fencing and New Asphalt-St Joseph (Richmond Hill)	\$25k to \$75k	\$25k to \$75k	Awarded	16-Jul-15	24-Jul-15	29-Jul-15	KM	Roadside Paving	1	\$48,561	\$48,561	4-Aug-15 to 28-Aug-15	0	8/6/6	n/a	n/a
2015-174-T	Foundation Waterproofing Replacement- St Charles Garnier CES	< \$25k	< \$25k	Awarded	13-Jul-15	23-Jul-15	29-Jul-15	KM	RJB Construction (1989) Ltd	1	\$30,420	\$30,420	4-Aug-15 to 28-Aug-15	0	5/4/4	n/a	n/a
2015-173-T	Alterations-Interior-Washrooms Renovation-Our Lady of the Rosary CES	\$75k to \$250k	\$75k to \$250k	Awarded	6-Jul-15	21-Jul-15	22-Jul-15	KM	RJB Construction (1989) Ltd	1	\$114,910	\$114,910	27-Jul-15 to 31-Aug-15	0	10/6/6	n/a	n/a
2015-172-C	Use of York Region Facilities for Recyclable Materials	N/A	N/A	Awarded	1-Jul-15	TBD	29-Jun-15	KM	Regional Municipality of York	1	\$0	\$0	1-Jul-15 to 30-Jun-20	0	0/0/0	n/a	n/a
2015-171-Q	Alteration-Interior-Guidance Office Renovation-Cardinal Carter	< \$25k	< \$25k	Awarded	13-Jul-15	22-Jul-15	29-Jul-15	KM	Silver Birch Contracting Ltd	1	\$26,800	\$26,800	4-Aug-15 to 31-Aug-15	0	5/4/4	n/a	n/a
2015-170-Q	Phase 1 Environmental Report	< \$25k	< \$25k	Awarded	16-Jun-15	6-Jul-15	16-Jul-15	ID	Exp Services Inc.	1	\$6,750	\$6,750	1-Aug-15 to 31-Dec-15	0	5/1/1	n/a	n/a

Bids Awarded - May 08/15 to Oct 27/15

Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2015-169-P (05-2015-0)	Natural Gas Management and Advisory Services	N/A	N/A	Awarded	17-Jun-15	9-Jul-15	22-Jul-15	KM	Navicomm Energy	1	\$0	\$0	1-Sep-15 to 31-Aug-18	2	6/6/6	CSBSA	SMCDS B
2015-168-T	Demolition of Portapak/Site Restoration-Father Bressani CHS	\$75k to \$250k	\$75k to \$250k	Awarded	8-Jul-15	23-Jul-15	30-Jul-15	KM	Rafal General Contracting Inc.	1	\$172,000	\$172,000	1-Aug-15 to 31-Aug-15	0	5/5/4	n/a	n/a
2015-166-T	Alterations-Interior-Wall Repairs-Sacred Heart CHS	\$75k to \$250k	\$75k to \$250k	Awarded	4-Jun-15	19-Jun-15	30-Jun-15	KM	P & C General Contracting Ltd.	1	\$133,310	\$133,310	2-Jul-15 to 31-Aug-15	0	10/6/6	n/a	n/a
2015-165-Q	Window Replacement-Installation of Operable Vanta-St Cecilia	\$25k to \$75k	\$25k to \$75k	Awarded	15-May-15	27-May-15	28-May-15	KM	Arwind Industries	1	\$29,582	\$29,582	28-Jun-15 to 31-Aug-15	0	6/2/2	n/a	n/a
2015-164-T	Alterations-Exterior Upgrades-Window Replacement-St Anthony	> \$250k	> \$250k	Awarded	6-May-15	14-May-15	20-May-15	KM	Decians Construction Limited	1	\$709,000	\$709,000	26-Jun-15 to 21-Aug-15	0	6/5/5	n/a	n/a
2015-162-Q	Flooring-VCT Removal/VCT Replacement-St Stephen	< \$25k	< \$25k	Awarded	8-May-15	20-May-15	3-Jun-15	KM	Markville Carpet	1	\$17,160	\$17,160	4-Jul-15 to 21-Aug-15	0	5/4/4	n/a	n/a
2015-161-Q	Asbestos Abatement-Immaculate Conception CES	\$25k to \$75k	\$25k to \$75k	Awarded	2-May-15	12-May-15	27-May-15	KM	RJB Construction (1989) Ltd	1	\$19,190	\$19,190	4-Jul-15 to 21-Aug-15	0	5/5/5	n/a	n/a
2015-159-T	Alterations-Interior-FDK-St Clement CES	> \$250k	> \$250k	Awarded	15-May-15	2-Jun-15	8-Jul-15	KM	Silver Birch Contracting Ltd	1	\$485,300	\$485,300	13-Jul-15 to 24-Aug-15	0	8/6/6	n/a	n/a
2015-158-T	Alterations-Exterior-EIFS Repairs-Blessed Trinity	> \$250k	> \$250k	Awarded	7-May-15	22-May-15	17-Jun-15	KM	HN Construction Limited	1	\$125,300	\$125,300	29-Jun-15 to 14-Aug-15	0	9/7/7	n/a	n/a
2015-157-Q	Sound System - Father Frederick McGinn	< \$25k	< \$25k	Awarded	27-Apr-15	11-May-15	25-May-15	CH	G.H. Grassby & Associates	1	\$23,822	\$23,822	29-May-15 to 5-Jun-15	0	9/1/1	n/a	n/a
2015-151-Q	Real Estate Appraisal Services	< \$25k	< \$25k	Awarded	9-Apr-15	28-Apr-15	20-May-15	ID	Bosley Farr Associates Ltd	1	\$3,800	\$3,800	30-May-15 to 1-Nov-15	0	5/2/2	n/a	n/a

Bids Awarded - May 08/15 to Oct 27/15

Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2015-150-Q	Planning Services for Highest & Best Use Study	< \$25k	< \$25k	Awarded	9-Apr-15	28-Apr-15	23-Jul-15	ID	Brutto Consulting	1	\$13,300	\$13,300	1-Aug-15 to 1-Nov-15	0	7/3/3	n/a	n/a
2015-149-P	Telephony Service & Support for Existing Norstar Telephone Key Systems	\$75k to \$250k	\$25k to \$75k	Awarded	8-Apr-15	30-Apr-15	22-May-15	CH	TBD Telecom By Design Inc	1	\$248,500	\$49,700	1-Jun-15 to 31-May-18	2	2/5/5	n/a	n/a
2015-148-T	Groundwork-Soft Surface-Playfield Restoration Work-St	\$75k to \$250k	\$75k to \$250k	Awarded	12-May-15	27-May-15	1-Jun-15	KM	Rutherford Contracting Ltd.	1	\$65,505	\$65,505	29-Jun-15 to 21-Aug-15	0	5/4/4	n/a	n/a
2015-139-T	Alterations-Interior-Barrier Free Washroom-St Brigid	\$75k to \$250k	\$75k to \$250k	Awarded	6-May-15	21-May-15	1-Jun-15	KM	RJB Construction (1989) Ltd	1	\$39,890	\$39,890	25-Jul-15 to 31-Aug-15	0	6/6/6	n/a	n/a
2015-138-T	Alterations-Interior-FDK-St Margaret Mary CES	> \$250k	> \$250k	Awarded	15-May-15	4-Jun-15	16-Jun-15	KM	Decanis Construction Limited	1	\$803,200	\$803,200	2-Jul-15 to 30-Nov-15	0	9/5/5	n/a	n/a
2015-137-T	Alterations-Interior-FDK-Immaculate Conception	> \$250k	> \$250k	Awarded	16-Apr-15	1-May-15	26-May-15	KM	West Metro Contracting Inc	1	\$472,600	\$472,600	30-May-15 to 24-Aug-15	0	8/6/5	n/a	n/a
2015-136-T	Alterations-Interior-FDK-St John Paul II	> \$250k	> \$250k	Awarded	28-Apr-15	14-May-15	1-Jun-15	KM	Decanis Construction Limited	1	\$479,000	\$479,000	26-Jun-15 to 29-Oct-15	0	9/4/4	n/a	n/a
2015-132-T	Groundwork-Playground and Site Preparation-Christ the King CES	\$75k to \$250k	\$75k to \$250k	Awarded	27-May-15	15-Jun-15	19-Jun-15	KM	Decanis Construction Limited	1	\$205,900	\$205,900	29-Jun-15 to 21-Aug-15	0	7/4/4	n/a	n/a
2015-131-T	Groundwork-Playground and Site Preparation-St Vincent de Paul CES	\$75k to \$250k	\$75k to \$250k	Awarded	27-May-15	12-Jun-15	19-Jun-15	KM	Peter Paving & General Contracting	1	\$145,653	\$145,653	29-Jun-15 to 21-Aug-15	0	7/5/5	n/a	n/a
2015-130-T	Groundwork-Playground and Site Preparation-St Clare	\$75k to \$250k	\$75k to \$250k	Awarded	27-May-15	11-Jun-15	8-Jul-15	KM	Hinkins Contracting	1	\$169,466	\$169,466	15-Jul-15 to 21-Aug-15	0	7/4/4	n/a	n/a
2015-116-T	Mechanical Boiler Replacement-St Charles Garnier	\$75k to \$250k	\$75k to \$250k	Awarded	11-May-15	26-May-15	10-Jun-15	KM	USB Mechanical Ltd	1	\$164,570	\$164,570	29-Jun-15 to 15-Aug-15	0	7/5/5	n/a	n/a

Bids Awarded - May 08/15 to Oct 27/15

Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2015-113-T	Mechanical-RTU & Boiler Replacement-St Mark	> \$250k	> \$250k	Awarded	21-May-15	9-Jun-15	9-Jul-15	KM	MSB Mechanical Ltd	1	\$690,000	\$690,000	15-Jul-15 to 28-Aug-15	0	11/6/6	n/a	n/a
2015-108-T	Groundwork-Retaining Wall-Light of Christ	> \$250k	> \$250k	Awarded	13-May-15	28-May-15	30-Jun-15	KM	Hawkins Contracting	1	\$342,776	\$342,776	2-Jul-15 to 21-Aug-15	0	5/3/3	n/a	n/a
2015-104-T	Alteration-Exterior Upgrades-Sealant Replacement-Christ the	> \$250k	> \$250k	Awarded	15-Jun-15	30-Jun-15	29-Jul-15	KM	Twin Contracting	1	\$42,800	\$42,800	4-Aug-15 to 28-Aug-15	0	6/6/6	n/a	n/a
2015-103-T	Alterations-Exterior Upgrades-Building Envelope Work-St Clement	\$25k to \$75k	\$25k to \$75k	Awarded	22-May-15	3-Jun-15	10-Jun-15	KM	Twin Contracting	1	\$16,770	\$16,770	29-Jun-15 to 28-Aug-15	0	5/4/4	n/a	n/a
2015-101-T	Alteration-Interior Painting Projects-Our Lady of Grace, Kateri Tekakwitha.	\$75k to \$250k	\$75k to \$250k	Awarded	15-May-15	1-Jun-15	10-Jun-15	KM	Beverley Decorating Centre Ltd, Silver Birch Contracting Ltd	2	\$204,840	\$204,840	29-Jun-15 to 31-Aug-15	0	6/5/5	n/a	n/a
2015-97-T	Alterations-Exterior Upgrades-St Joan of Arc	> \$250k	> \$250k	Awarded	1-May-15	19-May-15	16-Jun-15	KM	Decanis Construction Limited	1	\$367,400	\$367,400	29-Jun-15 to 30-Aug-15	0	11/7/7	n/a	n/a
2015-95-T	Alteration-Interior-Renovati on of Lecture Hall-Fr Michael McGivney	\$75k to \$250k	\$75k to \$250k	Awarded	31-Jul-15	13-Aug-15	20-Aug-15	KM	Decanis Construction Limited	1	\$77,800	\$77,800	20-Aug-15 to 30-Aug-15	0	8/7/7	n/a	n/a
2015-90-T	Groundwork-Re-Grade Back Patio-CEC	\$75k to \$250k	\$75k to \$250k	Awarded	13-May-15	29-May-15	30-Jun-15	KM	Hawkins Contracting	1	\$99,555	\$99,555	2-Jul-15 to 28-Aug-15	0	6/4/4	n/a	n/a
2015-86-T	Flooring-Cafeteria Floor Repair-CEC	\$75k to \$250k	\$75k to \$250k	Awarded	19-Jun-15	6-Jul-15	7-Jul-15	KM	Raffaele Castaldo General Contracting Inc	1	\$41,200	\$41,200	24-Jul-15 to 16-Aug-15	0	8/7/7	n/a	n/a
2015-85-Q	Flooring-Library Floor Replacement-Br. Andre	\$25k to \$75k	\$25k to \$75k	Awarded	28-May-15	8-Jun-15	16-Jun-15	KM	Raffaele Castaldo General Contracting Inc	1	\$19,200	\$19,200	29-Jun-15 to 31-Jul-15	0	5/4/4	n/a	n/a
2015-79-T	New School Construction-Catholic Elementary	N/A	N/A	Awarded	30-Mar-15	21-Apr-15	8-May-15	KM	Pra-Eng	1	\$9.77M	\$9.77M	18-May-15 to 31-Aug-16	0	8/8/8	n/a	n/a

Bids Awarded - May 08/15 to Oct 27/15

Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2015-59-P (15R181)	Contract Agency Support Child Youth Workers (CYW) / External Service	> \$250k	> \$250k	Awarded	23-Apr-15	12-May-15	5-Jun-15	CH	Barimacus Inc., Raymond Support Services & Associates, Crossroads, Leaps & Bounds Specialized Programming Inc., Wholistic Child & Family Services Inc., Williams Marjan Associates Inc	6	n/a	n/a	1-Sep-15 to 31-Aug-20	0	0/7/7	York boards	YRDSB
2015-39-P	Student Uniforms	> \$250k	> \$250k	Awarded	12-Mar-15	30-Mar-15	20-May-15	JR	DGN (Katers)	1	\$10.00M	\$2.00M	1-Jul-16 to 30-Jun-21	3	2/4/4	n/a	n/a
2015-31-P	Playground Equipment and Outdoor Furniture-Supply and Installation-Child Care	\$25k to \$75k	\$25k to \$75k	Awarded	8-Apr-15	27-Apr-15	26-May-15	ID	A.B.C. Recreation Ltd.	1	\$49,028	\$49,028	29-Jun-15 to 15-Aug-15	0	6/4/4	n/a	n/a
2015-30-P	Playground Equipment and Outdoor Furniture-Supply and Installation-Child Care	\$25k to \$75k	\$25k to \$75k	Awarded	14-May-15	1-Jun-15	29-Jun-15	ID	Highland Gym	1	\$36,577	\$36,577	30-Jun-15 to 1-Sep-15	0	6/3/3	n/a	n/a
2015-28-P	Playground Equipment and Outdoor Furniture-Supply and Installation-Child Care	\$25k to \$75k	\$25k to \$75k	Awarded	7-May-15	25-May-15	23-Jun-15	ID	Highland Gym	1	\$34,285	\$34,285	29-Jun-15 to 15-Aug-15	0	6/3/3	n/a	n/a
2015-14-T	Portable Electrical Work	\$75k to \$250k	\$75k to \$250k	Awarded	9-Jul-15	24-Jul-15	30-Jul-15	KM	Kudak-Baird (1982) Limited	1	\$238,675	\$238,675	4-Aug-15 to 28-Aug-15	0	6/3/3	n/a	n/a

Bids Upcoming - All

Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2016-43-Q	Highest & Best Use Planning Study	N/A	N/A	Upcoming	29-Oct-15	TBD	TBD	ID		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2016-40-T	P A System Upgrade - St Bernadette CES	\$25k to \$75k	\$25k to \$75k	Upcoming	TBD	TBD	TBD	KM		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2016-37-T	Alterations-Interior and Exterior--FDK-Our Lady of Fatima CES	> \$250k	> \$250k	Upcoming	TBD	TBD	TBD	KM		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2016-31-P	Child Care Services-Before & After School Programs	N/A	N/A	Upcoming	TBD	TBD	TBD	SM		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a
2016-28-P	Portable Relocation	N/A	N/A	Upcoming	TBD	TBD	TBD	KM		0	n/a	n/a	16-May-16 to 31-Dec-18	2	0/0/0	York boards	York Catholic District
2016-25-P	Glazing Services	> \$250k	\$25k to \$75k	Upcoming	TBD	TBD	TBD	CH		0	\$320,000	\$64,000	1-Jan-16 to 31-Dec-17	3	0/0/0	York boards	YCDSB
2016-09-T	Alterations-Interior-FDK-St Vincent de Paul CES	> \$250k	> \$250k	Upcoming	TBD	TBD	TBD	KM		0	n/a	n/a	TBD to TBD	0	0/0/0	n/a	n/a

Bids Released - All																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2016-36-P (15R01)	Fire Protection Equipment Inspection	> \$250k	\$75k to \$250k	Released	28-Sep-15	27-Oct-15	TBD	JR		0	\$500,000	\$100,000	1-Jan-16 to 31-Dec-18	2	3/0/0	York boards	YRDSB
2016-27-P	Services of a Grounds Work Consultant(s)	> \$250k	\$75k to \$250k	Released	21-Oct-15	16-Nov-15	TBD	ID		0	n/a	n/a	15-Dec-15 to 14-Dec-18	2	0/0/0	n/a	n/a
2016-02-A	Pre-Qualification of Lighting Contractors	N/A	N/A	Released	2-Oct-15	2-Nov-15	TBD	KM		0	n/a	n/a	1-Jan-16 to 31-Dec-18	2	2/0/0	n/a	n/a
2016-01-P (CRFP2015-07)	Office Paper Supply & Delivery	> \$250k	> \$250k	Released	13-Oct-15	30-Oct-15	TBD	JR		0	\$630,000	\$1.89M	1-Jan-16 to 30-Jun-16	2	4/0/0	YPC	YCDSB

Bids Closed - All

Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2016-41-T	Groundwork-FDK-Immaculate Conception	\$25k to \$75k	\$25k to \$75k	Closed	16-Oct-15	23-Oct-15	TBD	KM		0	n/a	n/a	29-Oct-15 to 20-Nov-15	0	5/4/4	n/a	n/a
2016-39-T	Supply and Installation of Automatic Voltage Stabilizers- Cardinal Carter	\$75k to \$250k	\$75k to \$250k	Closed	30-Sep-15	19-Oct-15	TBD	KM		0	n/a	n/a	26-Oct-15 to 31-Dec-15	0	8/4/4	n/a	n/a
2016-30-P	Mechanical & Electrical Consultant (Professional Services)	> \$250k	\$75k to \$250k	Closed	18-Sep-15	16-Oct-15	TBD	CH		0	n/a	n/a	15-Nov-15 to 14-Nov-16	4	20/19/11	n/a	n/a
2016-29-P	Filtration Products - Supply & Delivery	> \$250k	\$25k to \$75k	Closed	29-Sep-15	19-Oct-15	TBD	JR		0	\$288,000	\$72,000	15-Jan-16 to 14-Jan-18	3	4/3/3	n/a	n/a

Bids Cancelled - All

Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2015-179-T	Alterations-Interior-Atrium Column Refinishing-St Elizabeth CHS	\$25k to \$75k	\$25k to \$75k	Cancelled	n/a	n/a	n/a	KM		0	n/a	n/a	TBD to 5-Sep-15	0	5/0/0	n/a	n/a
2015-156-P	Electronic Drawings Standards and Template	< \$25k	< \$25k	Cancelled	n/a	n/a	n/a	KM		0	n/a	n/a	TBD to TBD	0		CSBSA	YCDSB
2015-128-A (YRDSB#)	Taxi Service Provider	> \$250k	> \$250k	Cancelled	n/a	n/a	n/a	JR		0	\$6.00M	\$6.00M	TBD to 30-Jun-16	0		York boards	YRDSB
2015-65-P	Playground Restoration-St Anthony CES	\$75k to \$250k	\$75k to \$250k	Cancelled	n/a	n/a	n/a	ID		0	n/a	n/a	TBD to 1-Jun-15	0		n/a	n/a
2015-54-Q	SEA Training	\$75k to \$250k	\$25k to \$75k	Cancelled	n/a	n/a	n/a	CH		0	n/a	n/a	TBD to 31-Jan-20	0		n/a	n/a
2015-01-P	Mechanical Systems-Testing, Adjusting and Balancing	> \$250k	\$75k to \$250k	Cancelled	n/a	n/a	n/a	KM		0	n/a	n/a	TBD to 31-Oct-17	0		n/a	n/a

Bids Deferred - All

Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2015-177-P	Child Care Services-Before and After School Programs	N/A	N/A	Deferred	TBD	TBD	TBD	SM		0	n/a	n/a	TBD to TBD	0		n/a	n/a
2015-129-P	Cabling for Wireless Expansion	N/A	N/A	Deferred	TBD	TBD	TBD	CH		0	n/a	n/a	1-Sep-15 to TBD	0		n/a	n/a
2015-127-C	Telephone-E-mail Notification Service	N/A	N/A	Deferred	TBD	TBD	TBD	CH		0	n/a	n/a	1-Dec-14 to 30-Nov-15	0		n/a	n/a
2015-112-T	Mechanical-HVAC-RTU Replacement-Fr John Kelly	\$25k to \$75k	\$25k to \$75k	Deferred	TBD	TBD	TBD	KM		0	n/a	n/a	TBD to TBD	0		n/a	n/a
2015-111-T	Mechanical-Replace Press Fit-St Joan of Arc	\$75k to \$250k	\$75k to \$250k	Deferred	TBD	TBD	TBD	KM		0	n/a	n/a	TBD to TBD	0		n/a	n/a
2015-99-T	Alterations-Exterior Upgrades-Sacred Heart	\$75k to \$250k	\$75k to \$250k	Deferred	TBD	TBD	TBD	KM		0	n/a	n/a	TBD to TBD	0		n/a	n/a
2015-96-T	Alteration-Exterior Upgrades-Effluence on Outside Wall-Mother	> \$250k	> \$250k	Deferred	TBD	TBD	TBD	KM		0	n/a	n/a	TBD to TBD	0		n/a	n/a
2015-94-T	Alteration-Interior-Science Room Millwork-Holy Cross	\$75k to \$250k	\$75k to \$250k	Deferred	TBD	TBD	TBD	KM		0	n/a	n/a	TBD to TBD	0		n/a	n/a
2015-91-T	HVAC-RTU Replacement-Fr John Kelly CC	\$25k to \$75k	\$25k to \$75k	Deferred	TBD	TBD	TBD	KM		0	n/a	n/a	TBD to TBD	0		n/a	n/a
2015-77-P	Refurbished Computers	> \$250k	> \$250k	Deferred	TBD	TBD	TBD	CH		0	n/a	n/a	1-May-15 to 30-Apr-20	0		n/a	n/a
2015-75-P	Data Cabling-Time and Material Contract	> \$250k	\$75k to \$250k	Deferred	TBD	TBD	TBD	CH		0	n/a	n/a	1-Apr-15 to 31-Mar-20	0		n/a	n/a

Bids Deferred - All																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2015-74-P	Software for Maintenance Ordering System	\$25k to \$75k	\$25k to \$75k	Deferred	TBD	TBD	TBD	CH		0	n/a	n/a	1-Feb-15 to TBD	0		n/a	n/a
2015-73-P	Access Point Installation	\$75k to \$250k	\$75k to \$250k	Deferred	TBD	TBD	TBD	CH		0	n/a	n/a	1-Feb-15 to TBD	0		n/a	n/a
2015-71-P	Playground Restoration-Child Care Facility-St Padre Pio CES	\$25k to \$75k	\$25k to \$75k	Deferred	TBD	TBD	TBD	KM		0	n/a	n/a	1-Jul-15 to 31-Aug-15	0		n/a	n/a
2015-63-P	Consulting Services-Real Estate	> \$250k	\$75k to \$250k	Deferred	TBD	TBD	TBD	ID		0	n/a	n/a	1-Dec-15 to 30-Nov-20	0		York boards	YRDSB
2015-60-P	Facility Monitoring / Guard Response	> \$250k	\$75k to \$250k	Deferred	TBD	TBD	TBD	CH		0	n/a	n/a	1-Mar-15 to 31-Dec-19	0		n/a	n/a
2015-52-T	Alterations-Interior-FDK-St Vincent de Paul CES	> \$250k	> \$250k	Deferred	TBD	TBD	TBD	KM		0	n/a	n/a	TBD to TBD	0		n/a	n/a
2015-22-P	Waste Removal Service	> \$250k	> \$250k	Deferred	TBD	TBD	TBD	KM		0	n/a	n/a	TBD to TBD	0		York boards	YCDSB
2015-20-P	General Contracting Services	> \$250k	> \$250k	Deferred	TBD	TBD	TBD	JR		0	n/a	n/a	1-Apr-15 to 31-Mar-20	0		n/a	n/a
2015-19-P	Ongoing Paving and Fencing Services	> \$250k	> \$250k	Deferred	TBD	TBD	TBD	JR		0	n/a	n/a	1-Apr-15 to 31-Mar-20	0		n/a	n/a
2015-18-P	Glazing Services	> \$250k	\$25k to \$75k	Deferred	TBD	TBD	TBD	CH		0	n/a	n/a	1-Sep-15 to TBD	0		York boards	YCDSB
2015-17-P	Portable Classroom Environment Consultant	> \$250k	\$25k to \$75k	Deferred	TBD	TBD	TBD	JR		0	n/a	n/a	1-Mar-15 to 31-Dec-19	0		n/a	n/a

Bids Deferred - All

Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2015-16-P	Architectural Services-Renewal Work	N/A	N/A	Deferred	TBD	TBD	TBD	KM		0	n/a	n/a	TBD to TBD	0		n/a	n/a
2015-13-T	HVAC-RTU Replacement-St Robert	\$75k to \$250k	\$75k to \$250k	Deferred	TBD	TBD	TBD	KM		0	n/a	n/a	TBD to TBD	0		n/a	n/a
2015-12-T	HVAC-RTU Installation-Holy Cross	\$25k to \$75k	\$25k to \$75k	Deferred	TBD	TBD	TBD	KM		0	n/a	n/a	TBD to TBD	0		n/a	n/a
2014-115-P	Multifunctional Copiers	> \$250k	> \$250k	Deferred	TBD	TBD	TBD	ID		0	\$6.00M	\$1,000,000	TBD to TBD	1		York boards	York Region Board

Bids Terminated - All																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2015-167-T	Supply and Installation of Automatic Voltage Stabilizers- Cardinal Carter	\$75k to \$250k	\$75k to \$250k	Terminated	9-Jun-15	24-Jun-15	TBD	KM		0	n/a	n/a	1-Oct-15 to 31-Dec-15	0	2/1/1	n/a	n/a

YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT TO: Accommodation and Business Affairs Committee
FROM: Administration
DATE: November 3, 2015
SUBJECT: Occupant Comfort Initiative

Executive Summary

This report is intended to provide information on the Occupant Comfort Initiative for remediation of defined concerns related to temperature settings in schools.

Background Information

At the June 16, 2015 regular Board Meeting, trustees agreed to set aside a budget of \$750,000 of Facility Renewal Program funding to address comfort issues in schools in response to previous discussions held associated with temperature settings in schools.

School Temperature Settings Survey Results

As reported on May 26, 2015, the Temperature Settings in Schools survey, completed in late winter 2015, was used to identify schools with the most pressing Temperature Settings issues. The following 19 schools were listed in the report as the ones with the most temperature inconsistencies;

- | | |
|------------------------------------|------------------------------|
| 1. St. Mark CES | 11. St. Anne CES |
| 2. St. Joseph CES, Aurora | 12. St. Cecilia CES |
| 3. Immaculate Conception CES | 13. Holy Cross CHS |
| 4. St. Peter CES | 14. Jean Vanier CHS |
| 5. Blessed Trinity CES | 15. Our Lady of the Lake CHS |
| 6. San Lorenzo Ruiz CES | 16. Sacred Heart CHS |
| 7. St. Matthew CES | 17. St. Augustine CHS |
| 8. St. Agnes of Assisi CES | 18. St. Joan of Arc CHS |
| 9. Our Lady Help of Christians CES | 19. St. Robert CHS |
| 10. Our Lady of Peace CES | |

The survey results showed that many Principals acknowledged and noted that the inconsistency of temperatures may be caused by the:

- need for windows, window sills and doors to be re-caulked or replaced due to the age of the building,
- doors needing new weather stripping,
- type and age of the HVAC system,
- inconsistent air flow depending on the type of HVAC system,
- number of windows in the effected space and/or the geographical location (exposure) of the effected space,
- insulation needing to be upgraded, and,
- temperature set-back needing to be readjusted.

Based on staff research, it was clear that a comprehensive multi-departmental plan to address the remediation of defined concerns related to comfort in schools would be beneficial for schools. This type of plan would be the most efficient and effective approach to providing a healthy and safe workplace that is comfortable and conducive to working and learning, as well as to continuing the support of environmental and energy conservation initiatives.

Methodology

Following a multi-departmental discussion, it was concluded that the Environmental & Office Services (E&OS) Department will be the lead on this initiative. The E&OS staff is currently managing a school retro-commissioning project at six schools and was in the second stage for an additional eight schools from a retro-commissioning project dated the year before.

The first step consisted of reviewing the list identified in the May 26, 2015 report. As noted above, the E&OS department was already performing retro-commissioning at fourteen schools, three of which are already on the list of schools identified in the Temperature Settings Survey. Therefore, an additional 11 schools were added to the list.

A total of 30 schools will be included in the Occupant Comfort Initiative. A list of schools is attached in Appendix "A".

The approach will include collaboration with school Principals and Head Custodians including school visits. Both in-house staff and service providers will be used to identify the root cause of the comfort issues. Viable solutions will be implemented in a timely manner. Superintendents of schools will be kept apprised of the work undertaken.

Update

By October 30th, twenty two schools had been visited by internal staff. Two more are scheduled for the first week of November and the remaining six will be scheduled shortly.

While staff has already begun to dispatch work to address existing issues, additional investigation will continue once the outdoor temperature gets low enough for the heating systems to switch on and allow identifying other problem areas. Close co-ordination with Principals and custodians will ensure maximum communication.

Summary

As previously reported, no one temperature setting can satisfy all building occupants. However, implementing comfort solutions following an investigation of school HVAC, control systems and building envelopes (where required) will help mitigate comfort issues. In addition, processes which are already in place to provide building occupants with the opportunity to report any area that does not conform to the Standard School Temperature Settings will be reinforced to school admin.

Prepared and submitted by:
Endorsed by:

Norm Vezina, Senior Manager Environmental & Office Services
J. A. Sabo, Associate Director – Corporate Services and Treasurer of the Board

Schedule “A”

Occupant Comfort Initiative School List

School Name	Initial visit completed
All Saints	Yes
Blessed Trinity CES	No
Divine Mercy	No
Fr. Henri Nouwen	Yes
Holy Cross CHS	No
Holy Spirit	Yes
Immaculate Conception CES	Yes
Jean Vanier CHS	Yes
Our Lady Help of Christians CES	No
Our Lady of Peace CES	Yes
Our Lady of the Lake CHS	No
Sacred Heart CHS	Yes
San Lorenzo Ruiz CES	Yes
St. Agnes of Assisi CES	Yes
St. Anne CES	No
St. Augustine CHS	Yes
St. Cecilia CES	Yes
St. Charles Garnier	Yes
St. David	Yes
St. Edward	Yes
St. James	Yes
St. Joan of Arc CHS	Yes
St. Joseph CES, Aurora	Yes
St. Marguerite d'Youville	Yes
St. Mark CES	Yes
St. Mary, Nobleton	Yes
St. Matthew CES	Yes
St. Peter CES	Yes
St. Raphael the Archangel	Yes
St. Robert CHS	Yes

YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT TO: Accommodation and Business Affairs Committee
FROM: Administration
DATE: November 3, 2015
SUBJECT: Solar Photovoltaic (PV) Update

Executive Summary

As reported at the May 19, 2015 Accommodation and Business Affairs Committee Meeting, the Solar PV systems construction which began in August 2014 have now been completed. Twenty four projects were complete and connected to the Ontario electricity grid.

Appendix "A" includes the list of schools which will have Solar PV systems installed, including their sizes and construction status.

As previously reported YCDSB is collecting a license fee for each site with the income allocated to general revenues and included as part of the annual revenue estimates. *Note: For 2015-16 the miscellaneous revenue portion of the operating revenue includes \$300,000 of projected revenue related to this initiative.*

An aerial photo of each of the 24 projects was taken, enlarged and framed and will be given to each of the participating schools for display in their school. Schools will be contacted by the Board's Communications Department for a media release. There will be a photo taken at each school with school admin, Potentia Solar and CEC staff. Superintendents and trustees will be invited to participate.

Note: A short video is available on the Board's website related to the Board's solar photovoltaic initiative. Time permitting and at the will of the Committee, the video can be viewed at the meeting.

Prepared and submitted by:
Endorsed by:

Norm Vezina, Senior Manager Environmental & Office Services
J. A. Sabo, Associate Director – Corporate Services and Treasurer of the Board

APPENDIX “A”

Project Name	Size (kWAC)	Construction Status
All Saints	85	Completed, connected to grid
Blessed Trinity	75	Completed, connected to grid
Divine Mercy	90	Completed, connected to grid
Father Henri Nouwen	70	Completed, connected to grid
Holy Jubilee	80	Completed, connected to grid
Holy Spirit	50	Completed, connected to grid
Mother Theresa	55	Completed, connected to grid
Notre Dame	75	Completed, connected to grid
Prince of Peace	50	Completed, connected to grid
San Lorenzo Ruiz CES	75	Completed, connected to grid
Sir Richard Scott	45	Completed, connected to grid
St. Agnes of Assisi	75	Completed, connected to grid
St. Andrew CES	75	Completed, connected to grid
St. Cecilia	65	Completed, connected to grid
St. Elizabeth CHS	185	Completed, connected to grid
St. Emily	65	Completed, connected to grid
St. James	60	Completed, connected to grid
St. Joan of Arc CHS	235	Completed, connected to grid
St. Mary of the Angels	65	Completed, connected to grid
St. Padre Pio	60	Completed, connected to grid
St. Raphael the Archangel	60	Completed, connected to grid
St. Theresa of Lisieux	210	Completed, connected to grid
St. Thomas Aquinas	55	Completed, connected to grid
St. Vincent de Paul	83	Completed, connected to grid

YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT TO: Accommodation and Business Affairs Committee

FROM: Administration

DATE: November 3, 2015

RE: **Community Hubs in Ontario:
A Strategic Framework and Action Plan**

Executive Summary

The purpose of this report is to inform Trustees of the Province of Ontario's report entitled *Community Hubs in Ontario: A Strategic Framework and Action Plan* released in August 2015. Hard copies of the report are available upon request or it can be accessed online at: <http://www.ontario.ca/page/community-hubs>.

The Government of Ontario has identified Community Hubs as an area of provincial focus. The report released in August contains a number of recommendations that will have an effect on school boards across the province. Appendix E is an extract from the report containing the recommended *Short term Strategy for School Property*. The Ministry of Education has also recently begun a sector consultation on proposed changes to Ontario Regulation 444/98, some of which are related to the Hub report suggestions.

Administration is participating in a variety of venues to provide feedback to the Ministry of Education related to both the Hub Report and Regulation 444/98 consultation. Examples include participation in the Ministry of Education's Capital Advisory Committee, Ontario Association of School Business Official Hub subcommittee, OCSTA's Ad Hoc Committee on Regulation 444/98.

It should be noted that schools are only a small part of the overall hub strategy. The initial focus seems to be placed on vacant or surplus schools; however the linkage with the Ministry Capital Planning & Partnership Guideline is also unclear at this time. Further updates will be provided as more information becomes available.

Background Information

On March 15, 2015, Premier Wynne appointed a Special Advisor on Community Hubs (Karen Pitre) to lead the Premier's Community Hubs Framework Advisory Group. On April 8, 2015, nine individuals were appointed to the Advisory Group, from a cross section of community, municipal government, health care and education sectors (but not school boards), however some school boards participated in the consultation process.

The mandate of the Advisory Group was to review provincial policies, research best practices and develop a framework for adapting existing public properties to become community hubs.

The Advisory Group's goal was to identify the provincial barriers that stand in the way of the implementation and operation of community hubs so they can be removed. The challenges that community hubs have encountered include:

- lack of government coordination within the Province and between provincial and municipal governments;
- conflicting policies; program silos;
- uncoordinated funding;
- unclear, confusing; time-consuming forms and eligibility criteria; and
- non-client-focused programs/services.

What is a “Community Hub”?

As defined in the report, “Community hubs provide a central access point for a range of needed health and social services, along with cultural, recreational, and green spaces to nourish community life. A community hub can be a school, a neighbourhood centre, an early learning centre, a library, an elderly persons centre, a community health centre, an old government building, a place of worship or another public space. Whether virtual or located in a physical building or whether located in a high-density urban neighbourhood or an isolated rural community, each hub is as unique as the community it serves and is defined by local needs, services and resources.”

The Deputy Minister of Education provided the Ministry of Education's response to the release of the Community Hub report on August 10, 2015 (copy attached). In the Deputy Minister's response the following was noted: *“It is important to note that the release of the report does not change the overall requirement for school boards to review program needs and to manage school properties to make the best use of funding to support student achievement and well-being. In fact, the advisory group's report recognizes the need for school boards to right size, given changing demographics, and to ensure educational program quality. It must be acknowledged that, in many cases, this may still result in school consolidations or closures”.*

Summary

Although a definition of hubs is provided it is more of a concept than a defined product or service. There are clearly many components and challenges to forming community hubs that will take some time to resolve in order to deliver on the hub vision. The initial focus of Schedule E is on existing surplus provincial assets, and empty surplus schools are only one example.

Schools seem like a logical starting point to enhance learning opportunities and well-being for students, in fact multi-use spaces and sharing of services is not new to school boards. However many of our existing multi-use facilities are designed with school safety and function in mind. Retro fitting spaces to accommodate alternatives uses will identify many logistical challenges that will need to be addressed.

An overarching theme is the need for better community planning and coordination at all levels of government, not just for school boards. From a school board perspective, the new Capital Planning & Partnership Policy should help in this regard.

As previously stated, the short term focus is on empty schools or property. Schedule E of the Hub Report identifies a longer circulation period in Reg. 444/98, and the consideration for the sale of property at less than Fair Market Value. The report does recognize the need to make school boards whole, however no process is identified and such a process would likely take some time to develop and implement.

Over the long term, empty space in viable schools will become a greater focus. Many of the challenges of these potential partnerships have already been identified in the CPP policy recently passed by the Board.

Administration will continue to work with the Ministry and other organizations to provide input on the hubs concept and any proposed changes to Reg. 444/98 in an attempt to protect the interests of the Board. Future updates will be brought to the Board as new information becomes available.

Prepared By: Dan McCowell, Sr. Manager of Administrative Services
Submitted By: John Sabo, Associate Director of Corporate Services and Treasurer of the Board

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Ministry of Education

Deputy Minister

Mowat Block
Queen's Park
Toronto ON M7A 1L2

Ministère de l'Éducation

Sous-ministre

Édifice Mowat
Queen's Park
Toronto ON M7A 1L2



Memorandum To:

Directors of Education

From:

George Zegarac
Deputy Minister

Date:

August 10, 2015

Subject:

Ministry of Education's Response to the Release of Community
Hubs in Ontario: *A Strategic Framework and Action Plan*

I am writing to advise you that today, the Premier's Community Hub Framework Advisory Group chaired by Karen Pitre, Special Advisor to the Premier on Community Hubs, issued its report entitled *Community Hubs in Ontario: A Strategic Framework and Action Plan*. The report can be found at: www.ontario.ca/communityhubs

The mandate of the advisory group was to review provincial policies and develop a framework for adapting existing public properties to become community hubs. The report includes a strategic framework and action plan that sets out specific recommendations on how the province can achieve this goal.

Schools can play an important role as a hub for programs and services that benefit the broader community. As such, the Ministry of Education has been working closely with the advisory group during its review to reaffirm the efforts of school boards, municipalities and community partners to develop successful community hubs in schools. For example, there are more than 2,500 licensed child care programs offered in schools across Ontario. However, there continue to be challenges associated with developing and maintaining partnerships.

The advisory group's report notes that there was overwhelming support for integrated service delivery through community hubs during its consultations. However, the report also notes that there are many systemic challenges to expanding community hubs, and that the report's strategic framework and action plan constitutes only the beginning of a sustained conversation involving communities, municipalities, local community groups, and the province.

.../2

The ministry is supportive of the recommendations of the advisory group and fully intends to work with other government ministries, school boards, municipalities and community partners to take the steps needed to implement these recommendations. The ministry also intends to leverage the considerable work that is currently underway to support the development and operation of community hubs in schools, and the communities they serve.

It is important to note that the release of the report does not change the overall requirement for school boards to review program needs and manage school properties to make the best use of funding to support student achievement and well-being. In fact, the advisory group's report recognizes the need for school boards to right size, given changing demographics, and to ensure educational program quality. It must be acknowledged that, in many cases, this may still result in school consolidations or closures.

As you are aware, in 2014-15, the ministry announced the School Board Efficiencies and Modernization (SBEM) strategy to provide incentives and supports for boards to make more efficient use of school space. The goal of promoting more efficient use of school space remains an important priority for the government. Among the key elements of the SBEM strategy recently announced by the ministry are:

- the introduction of \$750 million in funding over four years to support consolidations and rightsizing of school facilities through the School Consolidation Capital program,
- the introduction of \$8.3 million per year in funding to build planning capacity in boards where there is a need to address underutilized schools through the Capital Planning Capacity program,
- revisions to the Pupil Accommodation Review Guideline (PARG) and the release of a revised Community Planning and Partnerships Guideline (CPPG) to enhance opportunities for boards to collaborate more closely with local municipal governments and other community partners when undertaking planning to address underutilized space.

The ministry also recently announced a new investment of \$120 million over three years to support the construction of new child care spaces for children up to 3.8 years of age in new and expanded schools beginning this school year. This investment is another milestone step towards achieving the full vision of a seamless and integrated early years system in Ontario. It also represents an important component of the ministry's commitment to increase school-based community hubs across the province.

Addressing the Advisory Group's Recommendation of a Short-Term Strategy for School Property

While the advisory group noted that further consultations among various stakeholders are required to implement its vision of community hubs, it recommended an interim measure be put in place to reduce some of the barriers to the formation of community hubs. This involves amendments to Ontario Regulation 444/98, *Disposition of Surplus Real Property*, to ensure additional consideration of community and provincial interests when the sale of school property is contemplated. The advisory group also recommended that the ministry conduct further consultations and review of this regulation.

The ministry accepts this recommendation, and will be consulting on amendments to O. Reg. 444/98 as well as other potential changes to the regulation. It is expected that these consultations will begin in September. The ministry will provide more details in the near future.

The ministry recognizes the value and importance of schools as community hubs and is committed to engaging with our education partners, community partners, municipalities and other government ministries to improve community access to schools to support the communities they serve. I look forward to working with you on this important initiative.



George Zegarac
Deputy Minister

c: Council of Ontario Directors of Education

Appendix E

Short term Strategy for School Property

Community hubs are an idea that both community and policy-makers agree make sense. The government has been encouraging school boards to right-size given changing demographics and in order to ensure educational program quality. Accordingly, school boards are and should continue to diligently review their short and long term needs. In some cases, this may result in the closure of a school, which could lead to a long-term lease or the potential sale.

To reduce barriers to the formation of community hubs as this work continues, we are recommending that an interim measure be put in place to ensure additional consideration of community and provincial interests when sale of school property is contemplated.

On an expedited basis, we recommend pursuing an interim amendment to O. Reg. 444/98 to extend the 90-day circulation period of surplus property to 180 days. Further, we recommend a limited exemption to the requirement that properties be sold at Fair Market Value (FMV) as outlined below. The Ministry of Education will conduct further consultations and review of this regulation.

This interim change would operate as follows:

Step 1:

As outlined in the Ministry of Education's new Community Planning and Partnership Guideline, municipalities/LHINs/agencies/the Province and other community partners (including Aboriginal and non-profit organizations) should be determining their local space needs to feed into the decision-making process around school buildings or land, before and during any pupil accommodation review that boards undertake to determine how to reorganize schools to best serve student achievement and well-being. Should the school board determine that a school is not needed for educational purposes, the community planning process will have identified if there is a community interest.

We would recommend that the Community Hubs Secretariat work with the Ministries of Education and Municipal Affairs and Housing to monitor this new Guideline to ensure it is meeting the needs that we heard from community organizations in the preparation of this report.

Step 2:

As the school board circulates the property to public entities in accordance with O. Reg. 444/98, where:

- the school is not sold to another school board; and
- there is a viable community plan supported by a strong business case for the purchase of that property for a community hub; and
- FMV is a barrier.

Then, the School Board and community partner(s) can apply to the Province for a limited exemption to the FMV requirement. The Province will determine if it is viable, serves a public purpose, and meets all the other requirements, and will then determine an appropriate purchase price. If approved, the offset for the partial variance on the fair market price would be found by either a revenue tool or through a provincial funding mechanism, to be defined, and the school board would be made "whole." The purchase would need to be subject to a condition that the property could not subsequently be resold for profit.

Step 3:

The Province will change its internal process to more actively connect with ministries to determine if there is any provincial interest in the property. If so, the Province could purchase the site for its own requirements or to sell with a focus on meeting an identified need (e.g., sell to a municipality to provide affordable housing).

Note:

O. Reg. 444/98 currently requires circulation of surplus properties. School boards use Infrastructure Ontario's Realty Circulation Publication website to notify the Ontario government about surplus school property. Infrastructure Ontario, in turn, circulates the information about surplus property to various public entities, including other provincial ministries. This recommendation contemplates a more active process.

Step 4:

If there is no provincial interest or viable community plan, a school board would proceed to sell at FMV.

York Catholic District School Board

Report

Memo To: Accommodation and Business Affairs Committee

From: Administration

Date: October 29, 2015

Subject: Insurance Reports:
- Property Claims
- Theft and Damage

Executive Summary:

The attached report is for information purposes. The report is intended to keep Trustees informed of the on-going property insurance matters. The report contains information on open projects.

There are no Theft and Damage situation to report at this time.

Prepared and Submitted by: Jackie Porter, Coordinating Manager of Budget and Audit Services
Endorsed by: John Sabo, Associate Director, Corporate Services and Treasurer of the Board

York Catholic District School Board

Insurance Report - PROPERTY CLAIMS
as of October 24th, 2015

Property Damage

School	Date of Incident	Description	Estimated Value	Expenses To Date	Deductable	Claim Number
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OPEN CLAIMS:

Father Henri Nouwen	2/16/2015	Frozen pipes ruptured	\$125,000	\$140,240	\$10,000	26493
Divine Mercy	2/16/2015	Frozen pipes ruptured	\$200,000	\$157,421	\$10,000	26491
Father Michael McGivney	July 2014	Cart holding laptops and Ipads broken into and 35 Ipads, 3 laptops and 2 projectors were stolen	\$20,000	\$19,820	\$10,000	26230
St. Elizabeth CHS	12/29/2013	Fire	\$1,200,000	\$648,012	\$10,000	25760