

York Catholic District School Board

Memo To: Audit Committee Members
cc: Other Trustees

From: Trustee Carol Cotton, Committee Chair
John Sabo, Associate Director: Corporate Services & Treasurer of the Board

Date: November 5, 2015

Re: Audit Committee Meeting November 9, 2015

The Audit Committee meeting is scheduled as follows:

Monday, November 9, 2015
Room 100
Catholic Education Centre
(light refreshments will be served)

The primary focus of the November 9, 2015 Audit Committee meeting will be to facilitate review and approval the 2014-2015 Year-End Audited Financial Statements which will then be forwarded to the Board for approval at the Special Board meeting to be held on November 10, 2015 and subsequently submitted to the Ministry of Education.

An In Camera Session and a Regular Session of the Committee has been scheduled to facilitate processing of agenda items. The proposed sequence of agenda items to process the approval of the Financial Statements, as well as to address other agenda items, as follows:

1. In Camera Session, Agenda Items 1 – 8
2. Recess into Regular Session
3. In Camera Session, complete Agenda Items 9-16

The meeting will commence with the In Camera session; the agenda consists of two presentation items, one action item and three discussion/information items (one of which is a two-part item) as well as an allocation of time for supplementary private discussions with RIAT representatives, Grant Thornton LLP, External Auditor representatives and with Administration.

The Regular Session agenda consists of one three-part Presentation item, two Action items and three discussion/information items. *Note: Supplementary reports associated with the year-end financial position have been provided in previous Committee and Board meetings.*

Should time not permit review/processing all of items on the agenda, these items will be deferred to a future meeting. Should you have any questions, please contact John Sabo or the staff member identified on the agenda.

Please inform Karen Errett (ext. 12301) should you be unable to attend.
Also, please confirm attendance to ensure quorum.



YORK CATHOLIC DISTRICT SCHOOL BOARD

Audit Committee Agenda

(Regular Session)
Monday, November 9, 2015
3:30 p.m. (Following the In Camera Session)
Boardroom, Catholic Education Centre

Page(s)

1. Call to Order	C. Cotton	
2. Roll Call	C. Cotton	
3. Approval of Agenda	C. Cotton	
4. Approval of the Minutes of the Previous Meeting	C. Cotton	1
5. Declaration of Conflict of Interest	C. Cotton	
6. Next Meeting Date: TBD, 2016		
7. Report from In Camera Session of Audit Committee	C. Cotton	verbal

Presentation Item(s):

8. 2014-15 Year-End Financial Statements Review		
a. 2014-15 Year-End Financial Report	J. Sabo/A. Chan/J. Porter	3
b. Draft Financial Statements	J. Sabo/A. Chan/J. Porter	60
c. PowerPoint "2014-15 Year-End Financial Report – November 10, 2015 – Audited Financial Statements for the Year Ended August 31, 2015"	J. Sabo/A. Chan/J. Porter	86

Action Item(s):

9. Approval of YCDSB 2014-15 Audited Financial Statements	J. Sabo/A. Chan/J. Porter	109
10. Approval of YCDSB & YRDSB EDC Financial Statements	J. Sabo/A. Chan	110

Discussion/Information Item(s):

11. Annual Audit Committee Report to the Ministry of Education	J. Porter	127
12. Whistle Blowing Policy Development Status Update	J. Porter/F. Bagley	131
13. Development of Enterprise Risk Management (ERM) Protocol	J. Sabo	verbal

Future Items:

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Adjournment

York Catholic District School Board

MINUTES AUDIT COMMITTEE (Regular Session)

A Regular session meeting of the Audit Committee was held at the Catholic Education Centre, 320 Bloomington Road West, Aurora, Ontario, on Thursday, September 3, 2015, commencing at 9:37 p.m.

PRESENT:

Committee Members:	C. Cotton, E. Crowe
Other Trustees:	D. Mazzotta
External Committee Members:	P. Laframboise
Administration:	J. Sabo, J. Porter, A. Chan, C. Logel, T. Steenhoek, L. Giambattista, J. Selvadurai
Other Guests:	S. Walker, WhistleBlower Security
Absent with Notice:	M. Mogado, M. Tedesco
Recording:	K. Errett
Presiding:	C. Cotton, Committee Chair

1. CALL TO ORDER

Trustee Cotton, Chair of the Committee, called the meeting to order at 9:37 a.m.

2. APPROVAL OF THE AGENDA

Motion: Mogado/Stong

THAT the Agenda be approved as presented.

– MOTION CARRIED –

3. APPROVAL OF THE MINUTES

Motion: Crowe/Laframboise

THAT the Minutes of the April 23, 2015 Audit Committee meeting be approved as presented.

– MOTION CARRIED –

4. DECLARATION OF CONFLICT OF INTEREST

Nil

5. BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

NIL

6. PRESENTATION ITEMS:

NIL

7. ACTION ITEMS:

NIL

8. DISCUSSION/ INFORMATION ITEM(S):**a) MINISTRY MEMO 2015: SB19 “AUDIT COMMITTEES & REGIONAL INTERNAL AUDIT UPDATES**

J. Sabo, Associate Director, Corporate Services and Treasurer of the Board, provided information regarding the Ministry Memo 2015: SB19 “Audit Committees & Regional Internal Audit Updates” noting that the communication highlights amendments to three sections of O. Reg 361/10 “Audit Committees” with regard to the sections 1) Audit Committee Chair, 2) External Audit Plan and 3) Ministry Reporting. Further the memo clarifies matters regarding administration of expenditures related to the Regional Internal Audit.

b) MINISTRY MEMO 2015: SB20 “VOLUNTEERS SOUGHT FOR INPUT ON REGIONAL INTERNAL AUDIT LEADING PRACTICE REPOSITORY”

J. Sabo, Associate Director, Corporate Services and Treasurer of the Board, informed the Committee that J. Porter, Coordinating Manager, Budgets, has volunteered to participate on the Regional Internal audit Leading Practice Repository to provide input to reporting guidelines which will ensure that all boards are reporting consistently.

c) ETHICS AND COMPLIANCE REPORTING**a. DRAFT POLICY AND PROCEDURES****b. DISCUSSION WITH THIRD-PARTY SERVICE PROVIDER**

J. Sabo, Associate Director, Corporate Services and Treasurer of the Board, welcomed S. Walker, Founder & President, WhistleBlower Security, who provided an informative background of the company and the services provided by WhistleBlower Security. S. Walker walked the Committee through examples of what a typical process would entail and provided discussion opportunity for each item in the process (whether via telephone or internet) in order to ensure that Committee members fully understand the concepts and procedures and available reporting. An overview handout was provided entitled “Whistleblower Hotline Implementation – Enhancing Integrity and Maximizing Employee Engagement”.

It was reiterated that the Ethics and Compliance Reporting Policy and Procedure is intended to be address the reporting of financial wrongdoing as opposed to personnel or performance issues which are addressed by other policies.

An opportunity was provided for discussion and to receive suggestions to be made to the draft policy and guidelines and/or to options that may be available for receiving/reporting of complaints. It was noted that any input received will be forwarded to the next scheduled Policy review committee for their input and discussion. Subject to discussion held at the next Policy Review Committee, it is hoped that a revised Policy can be brought to the next Audit Committee meeting for information.

FUTURE ITEM(S):

Nil

Adjournment: 11:00 P.M.**On Motion: Crowe/Laframboise and CARRIED**

York Catholic District School Board

Year-End REPORT

Report to: Audit Committee
From: Administration
Date: November 9, 2015
Re: 2014-15 Year-End Financial Results

EXECUTIVE SUMMARY

The intent of this report (and attachments) is to present for Committee approval the **Audited Consolidated Financial Statements for the year ending August 31, 2015 (“2014-15 Financial Statements”)** and the **Notes to the Consolidated Financial Statements (“Notes”)**, as well as, for **Committee in-camera review, the Auditors’ Report to the Audit Committee.**

Notes: Provided for the November 9, 2015 Committee meeting are:

- a) 2014-15 Year-End Financial Report which contains the Final Draft 2014-15 Financial Statements, Notes.*
- b) A PowerPoint presentation providing an overview of the 2014-15 Financial Statements will be prepared and presented at the meeting. A final more condensed version of this presentation will be provided on the Board’s website.*
- c) Auditors’ Report to the Audit Committee with recommendations (separately provided in the in-camera agenda).*

Following Board approval at the November 10, 2015 Special Board meeting, final bound and signed copies of the 2014-15 Financial Statements will be available for distribution and submission to the Ministry of Education.

In summary

1. The “Operating” fiscal objectives for 2014-15 of no “accumulated deficit” and “compliance” with Ministry enveloping have been met.
2. The “Capital” fiscal objective for 2014-15 of no “unsupported capital deficit” has been met.
3. In-year transfer from reserves (i.e. “Accumulated surplus-available for compliance” or AS-AFC) of \$1,467,490 (\$999,600 after appropriation for GSB carry-forward and provision against Other Employee Future Benefit (EFB) liabilities (i.e. WSIB & LTD Waiver)) required to cover operating shortfalls is less than targeted surplus utilization for Technology Infrastructure, 21st Century Learning and Operational Review & Strategic Planning (2014-15 actuals of \$1,957,312).
4. Per the November 3, 2015 Preliminary Year End (YE) Report to Accommodation & Business Affairs Committee, a provision of \$1.958 million (\$1 million reallocation at Revised Estimates and \$0.958 million at YE) has been allocated to set aside for Funding Stability, resulting in an YE Funding Stability AS-AFC balance of \$2.458million.

BACKGROUND

Provincial fiscal challenges and intensified reporting requirements continue to impact the financial management and reporting of financial results for all school boards in Ontario and in particular, this board due to specific targeted areas of GSN reductions and reallocations.

The 2011-12 year-end financial statements reflected the initial effects of the Provincial response (as part of their deficit reduction restraint measures) to the material fiscal effects triggered by the PSAB implementation. The 2012-13 year end bore the initial impact from the Provincial transfer of responsibility for Employee Future Benefit (EFB) liabilities to school boards. 2013-14 reflected a fiscal environment with fiscal measures and actions intended to accomplish normalizing the impact of these significant Provincial restraint measures. The 2014-15 provincial School Board Efficiencies and Modernization (SBEM) strategy and continued restraints began new significant GSN reductions for the Board, particularly in Pupil Accommodation and Special Education allocations.

Note : For the Board, reductions were intensified in the 2015-16 GSNs, reflecting the provincial direction in making “permanent changes to education funding to better align with actual student enrolment and board cost structures to drive efficiencies...”. Furthermore, to-date assessments of the 2015/16-17/18 collective bargaining impacts reveal more financial challenges ahead for the board.

With the completion of the 2014-15 audit, the primary purpose of this report is to present to Committee the proposed year-end financial results for the year ended August 31, 2015.

This report is intended to provide information that will assist the Board members in reviewing (and approving) the 2014-15 Financial Statements. It includes information related to regular operating results, capital program operating results as well as any year-end and PSAB required adjustments. As with prior years, it also provides analysis of the Board’s compliance to Ministry of Education’s reporting requirements.

Furthermore, the report provides commentary associated with the future risks and opportunities the Board will face in relation to managing its financial affairs due in large part to continued Provincial mandates and focus. With the new provincial bargaining framework, the uncertainty of the impact from recent and future Collective Bargaining will without doubt be the largest of risks.

2014-15 OVERVIEW OF OPERATING FINANCIAL POSITION

As noted above and as previously reported, the transfer of fiscal responsibility for EFB liabilities to school boards in 2012-13 has now been normalized since 2013-14:

- Retirement Gratuities EFB liabilities are amortized over Estimated Average Remaining Service Life (EARSL) plus entire in-year EFB expense;
- Retiree Benefits EFB liabilities are to be amortized up to a maximum period of 10 years plus entire in-year EFB expense (for the board, only in-year expense remains);
- Other EFB liabilities (Workers’ Safety Insurance Board (WSIB), Long Term Disability (LTD) Waiver) in-year expenses are phased in over four years (beginning with 25% for 2012-13, 50% for 2013-14, and 75% for 2014-15). The Province has not yet transferred responsibility of these residual EFB liability balances to school boards.

Since these PSAB liabilities have already been “expensed” in prior years, the EFB liabilities form part of the “deficit” components of a school board’s Accumulated Surplus/Deficit. For compliance purposes, these EFB accumulated deficits were identified as Unavailable For Compliance (UFC), i.e. part of Provincial responsibility. The transfer of fiscal responsibility effectively transfers the EFB accumulated deficits from UFC (Provincial responsibility) to Available for Compliance (AFC – Board responsibility).

As a result, the fiscal focus in the measurement of a school board’s financial health is not in-year operating surplus/deficit, but in-year compliance surplus/deficit which accounts for operating results as well as PSAB (EFB) provisions. The financial presentation of the 2014-15 financial results will continue to reflect this focus.

The following will summarize the financial results from the annual board perspective to the annual/cumulative compliance perspective and the annual/cumulative total perspective.

Annual Board Perspective:

The 2014-15 Revised Estimates submitted and filed with the Ministry of Education projected a balanced position. *Note, however, an allocation of \$2.4 million from Accumulated Surplus may be expended for Technology Infrastructure (\$1.05million), 21st Century Learning (\$0.7million) and Operational Review & Strategic Planning initiatives (\$0.63million), thereby, permitting a potential in-year deficit of \$2.4 million.*

In summary, the Board’s 2014-15 compliance position netted an operating **deficit of \$1,467,490**. This in-year deficit is actually less than the allowed \$2.4million utilization noted above for Technology Infrastructure, 21st Century Learning and Operational Review & Strategic Planning (actual \$1,957,312). Due to a drop in the provision to fund Other Employee Future Benefit (EFB) liabilities (i.e. WSIB & LTD Waiver) and after appropriation for GSB carry-forward, the in-year deficit for appropriation for board initiatives decreased to **\$999,600**.

Details of the respective impacts on AS-AFC and balances are included within the attached Financial Report. The following chart summarizes the 2014-15 actual compliance results in comparison to the revised estimates filed with the Ministry of Education, along with the resulting variances:

Note: There were three reclassifications/restatements of the 2014-15 Revised Estimates:

- (1) Regional Internal Audit revenue of \$1,122,755 is restated for 2014-15 (previously \$0);*
- (2) Other Grants of \$990,468 has been reclassified to Grants/Revenues with Expense Offsets;*
and
- (3) Children Treatment Network of \$755,158 in Other Revenues has been reclassified to Grants/Revenues with Expense Offsets.*

Annual Compliance Operating Financial Results 2014-15

	Revised Estimates	Reclassification/ Restatement	Adjusted Revised Estimates	Actuals	variance	
					Increase (Decrease)	%
ENROLMENT						
Elementary	37,304.89		37,304.89	37,287.17	(17.72)	-0.05%
Secondary	18,113.58		18,113.58	18,106.01	(7.57)	-0.04%
Total Enrolment	55,418.47	-	55,418.47	55,393.18	(25.29)	-0.05%
OPERATING REVENUE						
Grants for Student Needs	\$ 553,251,283		\$ 553,251,283	\$ 553,425,348	\$ 174,065	0.03%
Internal Audit	-	1,122,755	1,122,755	1,265,835	143,080	12.74%
Other Grants	990,468	(990,468)	-	(95,354)	(95,354)	
Other Revenues	7,611,658	(755,158)	6,856,500	7,529,375	672,875	9.81%
Continuing Education Other	7,453,935		7,453,935	7,485,718	31,783	0.43%
OPERATING REVENUE (excluding Cap/YE/PSAB impact)	\$ 569,307,344	\$ (622,871)	\$ 568,684,473	\$ 569,610,922	\$ 926,449	0.16%
OPERATING EXPENSES & PSAB (EFB) PROVISION						
Operating Expenses	\$ 567,091,126	\$ (622,871)	\$ 566,468,255	\$ 569,562,899	\$ 3,094,644	0.55%
PSAB (EFB) Provision	2,216,218		2,216,218	1,515,513	(700,705)	-31.62%
OPERATING EXPENSES & PSAB (EFB) PROVISION	\$ 569,307,344	\$ (622,871)	\$ 568,684,473	\$ 571,078,412	\$ 2,393,939	0.42%
COMPLIANCE SURPLUS / (Deficit)	\$ -	\$ -	\$ -	\$ (1,467,490)	\$ (1,467,490)	
BOARD APPROPRIATION /COMMITMENT OF IN-YEAR SURPLUS						
General School Budgets (GSB Carryforward)				\$ (180,075)	\$ (180,075)	
Unfunded EFB: Claims Fluctuation -WSIB & LTD Waiver				\$ (287,815)	\$ (287,815)	
COMPLIANCE SURPLUS after Appropriation/Commitment of In-year Surplus	\$ -	\$ -	\$ -	\$ (999,600)	\$ (999,600)	

Annual/Cumulative Compliance Perspective:

For Ministry “compliance purposes”, the in-year reported deficit is \$2,175,633. As illustrated below, two additional items were added to the Board’s in-year surplus amount of:

- (1) Additional normal draw resulting from Registered Charity consolidation - \$24,663; and
- (2) The usual annual draw of \$683,480 from Committed Sinking Fund interest earned.

Note that the details for the various components of the Board Established ASD-AFC illustrated below will be provided in the 2014-15 financial report.

Accumulated Surplus / Deficit 2014-15					
	2013-14 Accumulated Surplus / (Deficit)	In-Year Increase/Decrease Details		Total In- Year Increase / (Decrease) (Note 1)	2014-15 Accumulated Surplus / (Deficit)
<u>Board Established: - Available for Compliance ("ASD-AFC") Unappropriated</u>		Revised Estimates Reallocations	In Year (Utilization) or Increase		
Technology Infrastructure	1,500,000	(450,000)	(974,028)	(1,424,028)	75,972
21st Century Learning	1,000,000	(300,000)	(699,906)	(999,906)	94
Operational Review & Strategic Planning	934,097	(250,000)	(283,378)	(533,378)	400,719
Funding Stability	500,000	1,000,000	957,712	1,957,712	2,457,712
Board Established: Total Unappropriated	3,934,097	-	(999,600)	(999,600)	2,934,497
<u>Board Established: AS-AFC Appropriated</u>					
General School Budgets (GSB Carryforward)	1,299,102			(180,075)	1,119,027
<i>Unfunded Employee Future Benefits:</i>					
Claims Fluctuation -WSIB & LTD Waiver (2)	5,295,801			(287,815)	5,007,986
Retirement Gratuities EFB (3)	-				-
	-				-
Board Established: Total Appropriated	6,594,903			(467,890)	6,127,013
Total Board Established: ASD-AFC Before Committed S/F	10,529,000			(1,467,490)	9,061,510
Registered Charity	286,904			(24,663)	262,241
Total Board Established & Registered Charity: ASD-AFC Before Committed S/F	10,815,904			(1,492,153)	9,323,751
Committed Sinking Fund interest earned	15,856,729			(683,480)	15,173,249
Total Accumulated Surplus/(Deficit) - Available for Compliance	26,672,633			(2,175,633)	24,497,000

Ministry Compliance

Annual Compliance determination:

Compared to 1% (or \$5,553,961) of the operating allocation used in the Ministry's compliance calculation and the Board's accumulated surplus (AFC) position, the 2014-15 in-year deficit of (2,175,633) would render the Board's financial submission compliant. **The financial objectives of zero cumulative deficit and in-year deficit compliance have been achieved.**

Cumulative position:

The Board's cumulative available for compliance surplus position of \$24,497,000 comprises of several components:

- Board Established ASD-AFC Before Committed S/F and Registered Charity cumulated balance of **\$9,061,510** as at August 31, 2015 is the usual focus of the Board's operating budget. This surplus represents the remaining discretionary amount controlled by the Board. It should be noted, that if not for some extraordinary one-time items of recent years, the Board would be in a cumulative deficit position:
 - Past sinking fund excess amount of \$10.3M
 - Ministry's approved usage of Proceeds of Disposition (POD) of \$4.95M
 - PSAB WSIB EFB transition credit of \$1M

As identified, a number of in-year one-time positive measures (including unbudgeted interest revenue, WSIB EFB credit, vacation liability reduction) also contributed to the smaller in-year deficit.

2. Registered Charity Cumulative surplus of **\$262,241** is committed for expenses governed by the Registered Charity.
3. Committed Sinking Fund interest earned cumulative surplus of **\$15,173,249** is the unamortized 2010 Capital Wrap-up (CWT) determined amount of sinking fund interest (\$18,590,649) that was required to finance sinking fund debenture maturities. This entire amount was mandatorily set aside (i.e. committed) in 2010-11 within the Board's ASD-AFC to meet this obligation and is amortized over 27.2 years to offset the amortization of "Unsupported Capital" related to these sinking fund debentures. This balance is not available for Board use and the amortization will continue until year 2039.

Annual/Cumulative Total Perspective:

For the Board's external financial statements, the impact of the PSAB implementations generated a category of Accumulated Surplus/ (Deficit) – Unavailable for Compliance (ASD-UFC) cumulating to **\$187,796,416** as at August 31, 2015, utilizing in-year surplus of **\$9,826,567**. As noted above, the 2012-13 Provincial restraint measures included the transfer of EFB liability responsibility to school boards resulting in significant utilization of the Board's in-year surplus thereafter. For 2014-15:

1. Assumption of in-year expense and amortization of the Retirement Gratuity EFB over EARSL accounted for approximately \$2.1M.
2. Assumption of in-year expense of the Retiree Benefit EFB accounted for approximately \$18k. Note that in a pro-active effort to eliminate future fiscal impacts, this EFB liability was assumed in the 2012-13 financial year end due to its relatively small size, which was further endorsed by the 2013-14 settlement of the OECTA Retiree Benefits grievance.
3. Assumption of 75% (50% for 2013-14, 25% for 2012-13) of the in-year change in other EFB liabilities (WSIB and LTD Waivers) amounted to a credit of approximately (\$863k). This in-year credit, resulting from the provincial transition rules of the phased-in assumption of in-year results without assumption of the original liability, was triggered by the settlement of an outstanding arbitration case reducing \$1M in WSIB EFB liability/cost. Under the Ministry's PSAB transition of this EFB, only the in-year impacts were phased into the board's compliance position. 2014-15 is the last of the <100% part of the four year phase-in, i.e., 75% of the credit was accounted for in the board's compliance position. Note that since the Ministry has not yet addressed the opening balance of the WSIB EFB liability, this liability reversal is against an expense that was never charged against the board's compliance position. Coupled with a similar situation last year, almost \$1M in the board's year-end Accumulated Surplus – Available for Compliance (AS-AFC) stems from unintended results of the transition rule. The unknown, and therefore the board's risk, is when will the Ministry address Accumulated Deficit – Unavailable for Compliance (AD-UFC) balance. To offset this risk, the board's AS-AFC amounts have been committed against the AD-UFC (Note that by 2016, the Board will assume 100% of the in-year change).
4. The Compensated Absences (Sick Leave top-up from the 2012 MoU) EFB liability for 2014-15 added another in-year impact of \$353k. *(Note that a grant was provided for the initial setup of this EFB liability in 2012-13. All future changes are the responsibility of the board).*

The commencement of fiscal responsibilities transfers to school boards for such EFB liabilities in 2012-13 continue to generate significant fiscal impacts. For 2014-15, these totalled \$1.5M, significantly less than normal due to the \$1M credit generated by the WSIB EFB noted above.

Other items in the ASD-UFC include the normal debenture interest accrual, the school generated funds balances, revenue recognized for land net of the not permanently financed or funded amounts.

The Board's overall total Accumulated Surplus/Deficit position for 2014-15 is presented as follows:

Accumulated Surplus / Deficit 2014-15				
	2013-14 Accumulated Surplus / (Deficit)	In-Year Increase/Decrease Details	Total In- Year Increase / (Decrease) (Note 1)	2014-15 Accumulated Surplus / (Deficit)
Total Accumulated Surplus/(Deficit) - Available for Compliance	26,672,633		(2,175,633)	24,497,000
Accumulated Surplus/(Deficit) - Unavailable for Compliance ("ASD-UFC")				
Employee Future Benefits:				
Retirement Gratuities (3)	(15,028,388)		1,366,217	(13,662,171)
Retiree Benefits (4)	-			-
Other Benefits (WSIB & LTD Waivers) (2)	(5,295,801)		287,815	(5,007,986)
				-
Debenture Interest Accrual	(4,494,747)		211,888	(4,282,859)
School Generated Funds	7,017,791		449,608	7,467,399
Revenues Recognized for Land	205,312,474		8,369	205,320,843
NPF - EDC	(9,541,480)		7,502,670	(2,038,810)
Total Accumulated Surplus/(Deficit) - Unavailable for Compliance	177,969,849		9,826,567	187,796,416
Total Accumulated Surplus/(Deficit)	204,642,482		7,650,934	212,293,416

Note: Appendix C of the Financial Report also summarizes the various components that make up the Ministry of Education defined "Accumulated Surplus" for the Board which is reflected as \$212,293,416 as at August 31, 2015. This is reviewed later in this report.

AUDITED FINANCIAL STATEMENTS

The attached **2014-15 Year End Financial Report** provides, for Committee review, the Draft 2014-15 Consolidated Financial Statements, the Auditor's Report to Audit Committee (presented in-camera) as well as supplemental information supporting financial results.

The consolidated financial statements required by the Ministry to be published are:

- Management Report
- Independent Auditors' Report
- Consolidated Statement of Financial Position
- Consolidated Statement of Operations
- Consolidated Statement of Cash Flow
- Consolidated Statement of Changes in Net Debt
- Notes to the Consolidated Financial Statements

The Ministry requirement under PSAB guidelines, to consolidate school-generated funds (i.e. school bank account and school council funds) into the Financial Statements came into effect in 2004-05. Since then, ALL school bank account financial activity and ALL school council financial activity continue to be included in the Financial Statements.

2014-15 Reporting Standards: The reporting framework follows general purpose compliance presentation, enabled by the passing of Ontario Regulation 395/11 (Financial Administration Act, Accounting Policies and Practices) which gives specific direction on how to account for deferred capital contributions (DCC). Details can be found in Note 1 of the Consolidated Financial Statements.

Auditor's Report to the Audit Committee

Grant Thornton LLP, the Board's external auditors will present to the Audit Committee on November 9, 2015 in the in-camera agenda. Their report will include a review of audit responsibilities, scope, audit opinion and independence, highlights, internal control findings and other matters. The auditors' **Report to the Audit Committee – Communication of Audit Results** will be provided to the Audit Committee with the November 9, 2015 Audit Committee in-camera Agenda.

As in past years, an in-camera portion of the Audit Committee on November 9, 2015 will be scheduled to allow for discussion between Trustees and the external auditors without Administration present. This will allow an opportunity for Committee members to pursue any areas that may be of concern, including audit concerns, Administration cooperation, or other matters included within the "auditors report". This practice is recommended and represents good governance practices.

FUTURE RISKS & OPPORTUNITIES

Past financial reports to Committee identified that EFB, primarily outside of a board's compliance determination prior to 2012-13, was an escalating significant cost. After effective EFB plan curtailments by both the Board and the province, the transfer of fiscal responsibility for EFB liabilities to school boards commencing 2012-13 is now somewhat "normalized" in the Board's annual compliance (albeit this year's unusual WSIB EFB credit). With progressing provincial restraint measures and its School Board Efficiencies and Modernization (SBEM) strategies along with current provincial Collective Bargaining, the Board's ability to "control" its fiscal environment, at least in the short term, is at risk. The following are items identified that continue to be areas of future focus and/or concern for the Board and/or education sector:

1. Labour Impacts:

- Putting Students First Act-2012, the MoU, past and impending bargaining under a framework set out in Bill 122 School Boards Collective Bargaining Act, 2013 have and will have considerable consequences on school boards. Interpretations and implementations of potential new terms must continue to be a high focus and priority to ensure fiscal responsibility is applied. Financial impacts need to be monitored and acted on appropriately. Note: *Preliminary assessment of the provincially ratified Memorandum of Settlement with OECTA revealed relatively unfavourable terms for the Board.*
- Certain existing Collective Agreement clauses and practices, borne from the Board's growth era, need to be assessed, monitored and managed.
- 2014-15 sick leave/absence data revealed that this is once again an escalated area of fiscal pressure for which the Board must closely monitor.

- The Retirement Gratuity EFB liability of \$13.7 million remains a significant future liability of the Board for which no provision (pre-funding) has been made.
- The in-year credit from the WSIB EFB liability may result in provincial claw back or the addressing of the WSIB/Life Waiver liability balance (*Note: provision (AS-AFC) has been made for the WSIB & LTD Waiver in the amount of \$5 million*). Also, this event-based EFB liability often generates unpredictable and volatile in-year impacts.

2. Technological Changes:

- With fast-pace changes and increasing demands in the world of 21st Century technological advancements, it is imperative to have appropriate IT governance and a sustainable (affordable and manageable) IT strategy.
- Through its SBEM strategy, the Ministry continues its increase web-based applications to obtain board data (enrolment and teacher data via ONSIS, financial data via EFIS, capital planning and facilities data via SFIS, etc). As previously reported, this electronic data availability changes the way the Ministry will monitor school boards. It will be prudent for boards to understand the impact of this electronic age. (*Note: the Ministry rolled out the new EFIS V2.0 for school board financial data and is working on TCPS and a new SFIS system targeted to go live in 2017*).
- Financial analytics and appropriate reporting are imperative to effectively manage school boards.

3. Board Profile changes:

- Removing the effect of Full Day Kindergarten implementation, the Board is in its third year of decline and must employ appropriate strategies to manage in a non-growth environment.
- The Board has an estimated 696,000 ft² of unfunded space (based on Ministry benchmarks for 6,669 excess permanent capacity) and 999,000 ft² inclusive of portapaks (for 9,568 excess pupil places). While 2014-15 top-up funding for excess capacity was reduced, the Ministry commenced a 3-year phase out of the entire top-up funding in the 2015-16 GSN, effectively reducing \$4.5 million for the Board by 2017-18. Timely Accommodation Reviews and school consolidations are necessary fiscal measures that must reduce excess capacity.
- The recent updates by the Ministry in census and other statistical data affecting GSN have resulted in reallocations of GSN among school boards. These have negatively impacted the Board. Cumulatively, the following captures significant areas to-date and into the future:

GSN	Restrain Measures or GSN Reallocations		2017-18	2014-15	
GENERAL		Phase in Term	Cumulative In-year	In-Year Change	Cumulative In-year
Benefits Benchmark (affects various allocations)	Total phase out of Retirement Gratuity benefits over 12 years will approximate \$6M to \$7M (0.167% for 12 years to yr 2024) annually between \$500k to \$600k	2013 to 2024	(3,300,000)	(500,000)	(1,500,000)
Allocation for Operating Purposes					
Pupil Foundation	Classroom Computers reduction became permanent in 2012-13		(700,000)		(700,000)
	Staff Development (PD) elimination became permanent		(1,200,000)		(1,200,000)
	Introduction of High Credit (19.18 pupils)		(103,000)	(23,000)	(103,000)
Special Education	Reduction mainly due to board's disproportionate share of SEA in prior years.		(2,500,000)	(450,000)	(2,500,000)
	New HNA model (4 yr phase in from 2014-15)	2015 to 2018	(2,605,000)	(670,000)	(670,000)
Learning Opportunities	Demographic component 4 yr phase in ending 2013-14 and 15% decrease in Curriculum Specialists	2011-2014	(1,400,000)		(1,400,000)
Compensation Restraint Savings (new 2012)	Restraint Savings results from the Public Sector Compensation Restraint to Protect Public Services Act, 2010, a recovery of the 3% increase in salary benchmarks for non-unionized staff.		(511,000)		(511,000)
Declining Enrolment	Commencing 2015-16, Reduction in declining enrolment transition grant to encourage boards to adjust more quickly.		TBD		-
Administration and Governance	Cumulative impact of 3 year phase in reductions (2% 2010-11, 1.54% 2011-12 and 1.47% 2012-13)	2011 to 2013	(650,000)		(650,000)
School Operations	Decrease in Supplementary Area Factor (Elem from 1.089 to 1.037 and Sec from 1.141 to 1.071) and again in 2015-16 Elem from 1.037 to 1.00	2013 to 2014 2016 to 2018	(2,980,000)		(1,900,000)
	Elimination of Top-up (3 year phase in)	2016 to 2018	(4,265,000)	(1,000,000)	(1,000,000)
Total Operating Restraint Measures			(20,214,000)	(2,643,000)	(12,134,000)

4. Capital:

- The Capital Wrap-up Template (CWT) process resulted in joint efforts from two branches of the Ministry (Capital and Finance) in producing a mandated tool, Capital Analysis and Planning Template (CAPT), to ensure accountability for large capital investments across school boards and to assess the resulting impact on the Board's Capital surplus/deficit and financial position. Similarly, school boards' Plant and Finance departments need to work collaboratively to maximize the Board's capital positions. Our Board's inter-departmental collaborative efforts continue to have materialized in very positive outcomes in the capital area. These efforts need to be continued and monitored as the provincial CAPT tool and Ministry monitoring continues to be expanded.
- Capital grants (e.g. Temporary Accommodation, School Condition Improvement (SCI), Retrofitting Space for Childcares) have a changed focus (e.g. school consolidations, SCI, POD) and will be based on new variables (e.g. in TCPS tool) and criteria for eligibility and determination. The board needs to be vigilant and attentive to these new parameters to maximize outcomes and to resource appropriately.

5. Strategic Plan:

- The Board has approved a Strategic Plan which will assist in providing guidance over the next few years.
- With the implementation of the board's Strategic Plan, it will be imperative that the Board's budget and various departmental goals and initiatives be aligned with the board's strategic plan, school and board improvement plans.

Prepared by:

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Submitted and endorsed by:

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York Catholic District School Board



**2014-15 Year-end
FINANCIAL REPORT**
November 9, 2015

YORK CATHOLIC DISTRICT SCHOOL BOARD

**2014-15 Year-End
FINANCIAL REPORT
November 9, 2015**

PART A

Draft 2014-15 Consolidated Financial Statements and Notes

ATTACHMENT 1

PART B

Auditors' Report to the Audit Committee (In-camera agenda)

ATTACHMENT 2

PART C

Supplemental Financial Information

APPENDIX

Financial Report Summary.....A

- Highlights and Changes impacting fiscal 2014-15
- Supplementary Financial Information
- 2014-15 Financial Results

Year In ReviewB

Accumulated Surplus/Deficit and Deferred RevenuesC

- Accumulated Surplus/Deficit – Available for Compliance
- Accumulated Surplus/Deficit – Unavailable for Compliance
- Deferred Revenues – Ministry Required
- Notes on Accumulated Surplus-Available for Compliance
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Expenditures by Object Summary H

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Ministry of Education EFIS Financial Statement Forms K

- *Compliance Report*
- *Schedule 1* *Consolidated Statement of Financial Position*
- *Schedule 1.1* *Consolidated Statement of Operations*
- *Schedule 1.2* *Consolidated Statement of Cash Flow*
- *Schedule 1.3* *Consolidated Statement of Changes in Net Debt*
- *Schedule 5* *Details of Accumulated Surplus/(Deficit)*
- *Schedule 9* *Revenues*
- *Schedule 10* *Expenses*
- *Schedule 10ADJ* *Adjustments for Compliance Purposes*

Appendix A

FINANCIAL REPORT SUMMARY

The draft of the Independent Auditors' Report, Consolidated Financial Statements (the Statements) and Notes to the Consolidated Financial Statements (the Notes) and the in-camera Auditors' Report to the Audit Committee are provided to Committee as *Attachment 1 & 2* of the 2014-15 Year End Financial Report. Final bound and signed copies of the **2014-15 Audited Consolidated Financial Statements** that are used for publication purposes will be available for distribution after Board approval at the November 10, 2015 Special Board meeting.

Boards are required to publish consolidated financial statements and audit report as follows:

- Management Report
- Independent Auditors' Report
- Consolidated Statement of Financial Position Schedule 1 (EFIS)
- Consolidated Statement of Operations Schedule 1.1 (EFIS)
- Consolidated Statement of Cash Flow Schedule 1.2 (EFIS)
- Consolidated Statement of Changes in Net Debt Schedule 1.3 (EFIS)
- Notes to the Consolidated Financial Statements

Submissions to the Ministry will be done after the November 10, 2015 Special Board meeting. Submissions will include:

- An electronic data file ("EFIS") used to create the Financial Statements and Grants for Student Needs
- Electronic copies (changed from "Hard-copies" in prior years), signed by the Chair and Director of Education / Secretary, of the external Consolidated Financial Statements and relevant EFIS schedules

HIGHLIGHTS AND CHANGES IMPACTING FISCAL 2014-15

New for 2014-15:

1. A new PSAB standard, Liability for Contaminated Sites (PS3260) requires that:

"A liability for remediation of contaminated sites be recognized when, as at the financial reporting date:

 - a) an environmental standard exists;*
 - b) contamination exceeds the environmental standard;*
 - c) the government:*
 - a. is directly responsible; or*
 - b. accepts responsibility;*
 - d) it is expected that future economic benefits will be given up; and*
 - e) a reasonable estimate of the amount can be made."*

A disclosure note (#2 Changes in accounting policies) has been included in the Board's Financial Statements. After assessment and considerations of many factors, it is the board's position that there are no contaminated sites to report under PS3260.

Appendix A

REVISED ESTIMATES RECLASSIFICATIONS/RESTATEMENTS

There were three reclassifications/restatements of the 2014-15 Revised Estimates:

- (1) Regional Internal Audit revenue of \$1,122,755 is restated for 2014-15 (previously \$0);
- (2) Other Grants of \$990,468 has been reclassified to Grants/Revenues with Expense Offsets; and
- (3) Children Treatment Network of \$755,158 in Other Revenues has been reclassified to Grants/Revenues with Expense Offsets.

These reclassifications/restatements are reflected in the comparatives to actual 2014-15 results where applicable.

MINISTRY STATEMENTS – ITEMS OF NOTE

It should be noted that the Ministry Financial Statements and Grants for Student Needs Calculations entail 174 pages and sections. The financial statements and grant calculation package includes numerous reports both of a financial and statistical nature for financial reporting, grant calculations, envelope compliance, accountability and general data collection. The Consolidated Financial Statements to be published are noted in the previous section.

Public Sector Accounting Board (PSAB) Issues and *Independent Auditors' Report*

As presented to the Audit Committee over the past few years, the financial statements have taken on a completely new look as a result of the implementation of PSAB reporting guidelines. Under the transition to full implementation of PSAB reporting, there were a series of requirements that include the consolidation of all funds controlled by the Board i.e. school generated funds and school council generated funds. For reporting purposes, **ALL school bank account and school council financial activities are included.** Improvement has been made in the collection of school council financial information and **as a result, the Independent Auditor's Report continues NOT to contain a qualification with respect to school-generated funds.**

Comparability of Financial Results Year-to-Year

The following two charts (*one for Consolidated Statements of Financial Position and the other for Consolidated Statement of Operations*) will show the financial results of 2014-15 versus 2013-14.

Appendix A

York Catholic District School Board
Consolidated Statement of Financial Position

As at August 31,

2015

2014

Financial assets

Cash and cash equivalents	\$ 40,288,262	\$ 32,403,094
Accounts receivable	24,453,205	25,414,317
Accounts receivable - Government of Ontario (Note 3)	388,698,761	409,028,754
Other financial assets	<u>719,744</u>	<u>957,600</u>

Total financial assets

454,159,972 467,803,765

Liabilities

Accounts payable and accrued liabilities	41,784,021	38,072,965
Deferred revenue (Note 5)	19,581,442	25,684,228
Other liabilities	5,012,507	3,721,978
Deferred capital contributions (Note 6)	679,815,316	680,388,210
Retirement and other employee future benefits (Note 7)	19,692,533	21,948,721
Net long-term debt and capital lease (Note 8)	<u>376,290,143</u>	<u>394,902,592</u>

Total liabilities

1,142,175,962 1,164,718,694

Net debt

(688,015,990) (696,914,929)

Non-financial assets

Tangible capital assets (Note 12)	<u>900,309,406</u>	<u>901,557,411</u>
-----------------------------------	--------------------	--------------------

Accumulated surplus (Note 13)

\$ 212,293,416 \$ 204,642,482

Appendix A

York Catholic District School Board
Consolidated Statement of Operations

For the year ended August 31

2015

2015

2014

	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Revenues			
Provincial grants	\$ 579,200,526	\$575,019,576	\$ 541,840,755
Deferred capital contribution revenue	<u>28,545,153</u>	<u>29,362,497</u>	<u>27,728,079</u>
Provincial grants – grants for student needs	607,745,679	604,382,073	569,568,834
Provincial grants – other	10,004,581	11,797,108	36,487,307
School generated funds	24,000,000	24,356,308	24,137,289
Investment income	400,000	861,535	1,305,575
Other fees and revenues	<u>14,670,844</u>	<u>18,612,726</u>	<u>14,417,900</u>
Total revenues	<u>656,821,104</u>	<u>660,009,750</u>	<u>645,916,905</u>
Expenses (Note 11)			
Instruction	486,427,449	487,912,368	476,189,649
Administration	15,249,195	16,396,837	16,248,530
Transportation	16,069,863	16,691,829	15,993,146
Pupil accommodation	107,054,179	106,931,753	104,804,428
School generated funds	24,003,000	23,906,699	23,594,574
Other	<u>474,080</u>	<u>519,330</u>	<u>782,536</u>
Total expenses	<u>649,277,766</u>	<u>652,358,816</u>	<u>637,612,863</u>
Annual surplus	7,543,338	7,650,934	8,304,042
Accumulated surplus at beginning of year	<u>202,716,221</u>	<u>204,642,482</u>	<u>196,338,440</u>
Accumulated surplus at end of year	<u>\$ 210,259,559</u>	<u>\$ 212,293,416</u>	<u>\$ 204,642,482</u>

Appendix A

Notes to the Consolidated Financial Statements

The Board's Statements have been prepared in accordance with the Financial Administration Act, supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act. Details of the basis of accounting are described in Note 1 to the Statements.

There are new notes for 2014-15:

- Note #2: Changes in accounting policies for the new PSAB standard, Liability for Contaminated Sites (PS3260) as noted above
- Note #18: Subsequent events note regarding the ratified Ontario English Catholic Teachers' Association agreements at the central level which include a voluntary retirement gratuity early payout provision.

SUPPLEMENTARY FINANCIAL INFORMATION

As usually reported at this time, supplementary Financial Reports and analyses are included with this report to provide additional information as follows:

- **Appendix C: Accumulated Surplus/Deficit and Deferred Revenues – Ministry-Required** summaries provide details for Board established ASD-AFC and Ministry controlled/required ASD-UFC and Deferred Reserves.
- **Appendix D: Financial Statement Analysis** provides detailed explanations for financial statement items
- **Appendix E: 2014-15 Revenue Summary**
- **Appendix F - H: 2014-15 Operating Expenditures by Object and by Function**
- **Appendix I: Reconciliation of Reported Expenditures to Consolidated Financial Statements**
- **Appendix J: Not Permanently Financed (NPF) – Summary of Projects**
- **Appendix K: Copies of draft Ministry EFIS Compliance Report and statements**

Consistent with the analysis presented in prior year Budget, material is included on Appendices F to H to reflect the new Ministry account groupings. This data **excludes** Long-Term Debt interest, Pupil Accommodation (New Pupil Places/Growth/PTR/Capital Priorities/GPL/Facilities Renewal/Energy Efficient School/Green School Pilot/Temporary Accommodations/ POD) and utilization of AS-AFC in order to summarize Operating Expenditures. The Expenditures Analysis by Object has been reformatted to exclude non-operating expenditures resulting in a summary of Classroom and Non-Classroom costs (Appendix F). A reconciliation of these expenditures to the consolidated Financial Statement expenditures is provided in Appendix I.

Appendix A

2014-15 FINANCIAL RESULTS

OPERATING

In summary, the 2014-15 financial results are as follows:

- **Zero cumulative compliance deficit**
- **In-year deficit compliance**
- **Compliant with Ministry enveloping provisions (within threshold-*last year*)**

Combining the Board's 2014-15 in-year operating deficit of **\$1,467,490** together with Registered Charity and drawdown of committed surplus for sinking fund Interest compliance requirement, the Board's deficit for Ministry compliance purposes is **\$2,175,633** (refer to Appendix B & C).

The Summary of Accumulated Surplus/Deficit and Deferred Revenues- Ministry Required (Appendix C) lists the August 31, 2015 balances of Board established AS-AFC and Ministry mandated ASD-UFC and Deferred Revenues followed by explanatory information.

Annual Compliance determination:

The Board's deficit for Ministry compliance purposes is **\$2,175,633**. Compared to the 1% (or \$5,553,961) of the operating allocation used in the Ministry's deficit compliance calculation, the Board's 2014-15 financial results is compliant.

The financial objectives of zero cumulative deficit and in-year deficit compliance have been achieved.

ENVELOPING

The funding model contains enveloping provisions for Special Education, Board Administration and Governance grants/expenditures. The Board has complied with the provisions of each "envelope", however, is over in Administration and Governance but within the 15% limitation. Based on 2014-15 coding, the Board Administration variance is reflected as 6% (2013-14 reflected 12.17%).

Note: Ministry will no longer allow the 15% threshold for Board Administration compliance effective 2015-16. Overspending in Board Administration will make year-end results non-compliant. It becomes imperative that the Board Administration "overspending" be addressed.

FINANCIAL DISCLOSURE TO THE PUBLIC

Subsection 252(2) of the Education Act requires that prescribed financial data of a Board be made available to its ratepayers or supporters. It is proposed that, similar to past years, the 2014-15 Statements be posted on the Board's website.

Appendix B

2014-15: YEAR IN REVIEW

The 2014-15 Board annual surplus for 2014-15 is \$7,650,934 and the annual surplus for 2013-14 was \$8,304,042. Although the 2012 Memorandum of Understanding (MoU) plan curtailment of EFBs has normalized annual results for both years, the annual financial position presented in the Board’s financial statements does not represent the Board’s “financial health” as measured by the Ministry.

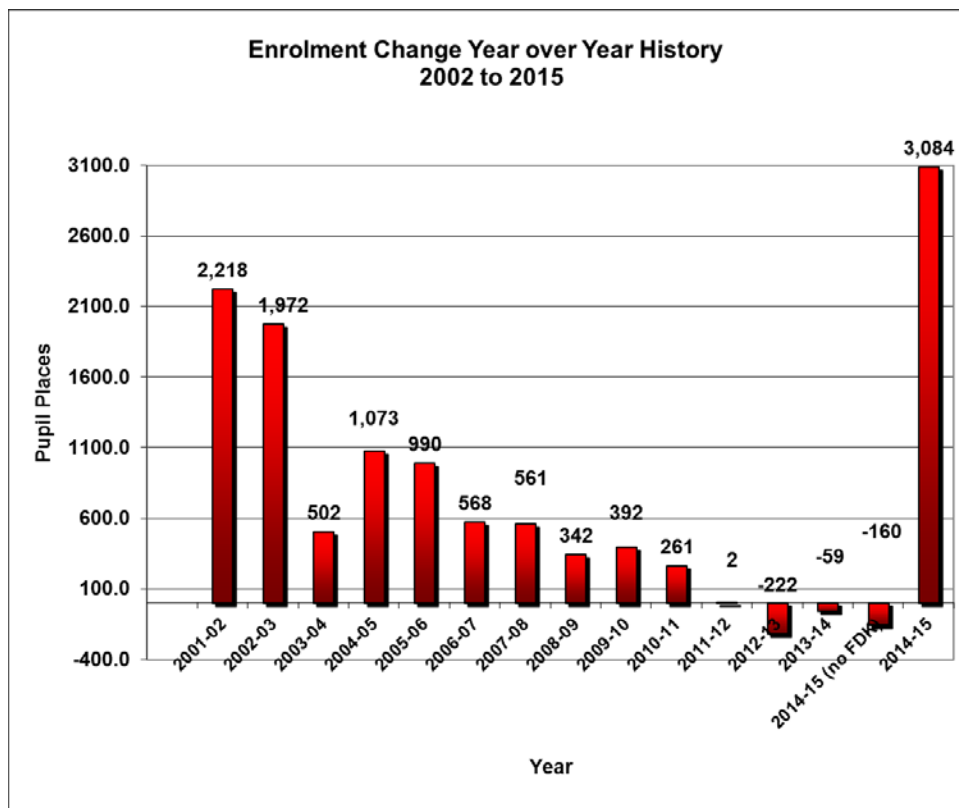
The following key elements will be used to present the financial health of the Board to August 31, 2015:

1. Enrolment
2. Annual Board operating financial results
3. Annual/Cumulative compliance financial position
4. Annual/Cumulative total financial position
5. Capital position

Enrolment:

In that over 95% of the Board’s operating revenue is generated by Provincial legislative grants and that most of the Grants for Student Needs (GSN) are enrolment-based grants, the Board’s enrolment trends is the largest indicator for the Board’s revenue generation.

After decades of phenomenal growth, but enrolment decreases in the last two years, enrolment appears to have increased significantly in 2014-15 (by 3,084). However, as illustrated below, 2014-15 actually witnessed the third year of net enrolment decline for the Board if the effects of Full Day Kindergarten (FDK) implementation are removed. The Board must employ new strategies to manage a stable and possibly declining enrolment environment.



Appendix B**Annual Board Operating Financial Results:**

In summary, the Board's 2014-15 compliance position netted an operating **deficit of \$1,467,490**. The 2014-15 Revised Estimates (*see note in Appendix A on reclassification/restatement*) submitted and filed with the Ministry of Education projected a balanced position. Note, however, an allocation of \$2.4 million may be expended against accumulated surplus for Technology Infrastructure (\$1.05million), 21st Century Learning (\$0.7million) and Operational Review & Strategic Planning initiatives (\$0.63million), thereby, permitting a potential in-year deficit of \$2.4 million. The in-year deficit of \$1,467,490, is less than the utilization of \$1,957,312 for planned expenditures out of surplus set aside for Technology Infrastructure, 21st Century Learning and Operational Review & Strategic Planning.

Due to a credit in the provision to fund (for 2014-15, a resulting credit) Other Employee Future Benefit (EFB) liabilities (i.e. WSIB & LTD Waiver) and after appropriation for GSB carry-forward, the in-year deficit for appropriation for board initiatives decreased to **\$999,600**.

The following chart illustrates the 2014-15 audited summary of the actual compliance results in comparison to the revised estimates filed with the Ministry of Education and the resulting variances:

Annual Compliance Operating Financial Results 2014-15						
	Revised Estimates	Reclassification/ Restatement	Adjusted Revised Estimates	Actuals	variance	
					Increase (Decrease)	%
ENROLMENT						
Elementary	37,304.89		37,304.89	37,287.17	(17.72)	-0.05%
Secondary	18,113.58		18,113.58	18,106.01	(7.57)	-0.04%
Total Enrolment	55,418.47	-	55,418.47	55,393.18	(25.29)	-0.05%
OPERATING REVENUE						
Grants for Student Needs	\$ 553,251,283		\$ 553,251,283	\$ 553,425,348	\$ 174,065	0.03%
Internal Audit	-	1,122,755	1,122,755	1,265,835	143,080	12.74%
Other Grants	990,468	(990,468)	-	(95,354)	(95,354)	
Other Revenues	7,611,658	(755,158)	6,856,500	7,529,375	672,875	9.81%
Continuing Education Other	7,453,935		7,453,935	7,485,718	31,783	0.43%
OPERATING REVENUE (excluding Cap/YE/PSAB impact)	\$ 569,307,344	\$ (622,871)	\$ 568,684,473	\$ 569,610,922	\$ 926,449	0.16%
OPERATING EXPENSES & PSAB (EFB) PROVISION						
Operating Expenses	\$ 567,091,126	\$ (622,871)	\$ 566,468,255	\$ 569,562,899	\$ 3,094,644	0.55%
PSAB (EFB) Provision	2,216,218		2,216,218	1,515,513	(700,705)	-31.62%
OPERATING EXPENSES & PSAB (EFB) PROVISION	\$ 569,307,344	\$ (622,871)	\$ 568,684,473	\$ 571,078,412	\$ 2,393,939	0.42%
COMPLIANCE SURPLUS / (Deficit)	\$ -	\$ -	\$ -	\$ (1,467,490)	\$ (1,467,490)	
BOARD APPROPRIATION /COMMITMENT OF IN-YEAR SURPLUS						
General School Budgets (GSB Carryforward)				\$ (180,075)	\$ (180,075)	
Unfunded EFB: Claims Fluctuation -WSIB & LTD Waiver				\$ (287,815)	\$ (287,815)	
COMPLIANCE SURPLUS after Appropriation/Commitment of In-year Surplus	\$ -	\$ -	\$ -	\$ (999,600)	\$ (999,600)	

Appendix B

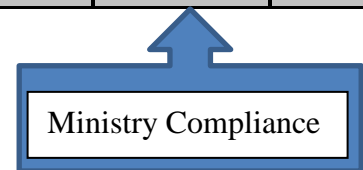
Annual/Cumulative Compliance Financial Position:

For Ministry “compliance purposes”, the in-year deficit will be higher at **\$2,175,633**. As illustrated below, two additional items were deducted from the board’s “compliance” surplus amount of **\$1,467,490**: (1) Additional normal draw resulting from Registered Charity consolidation in the amount of \$24,663; and (2) the anticipated annual draw of \$683,480 from Committed Sinking Fund interest earned.

The Board’s cumulative available for compliance surplus position is \$24,497,000.

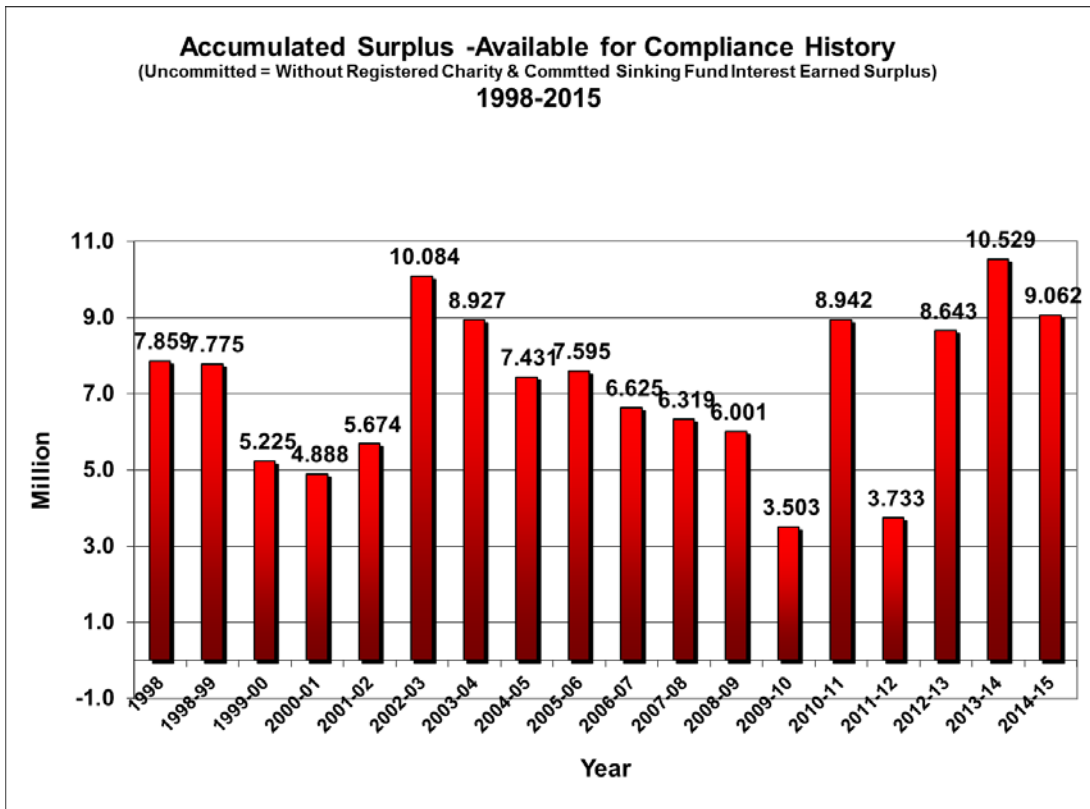
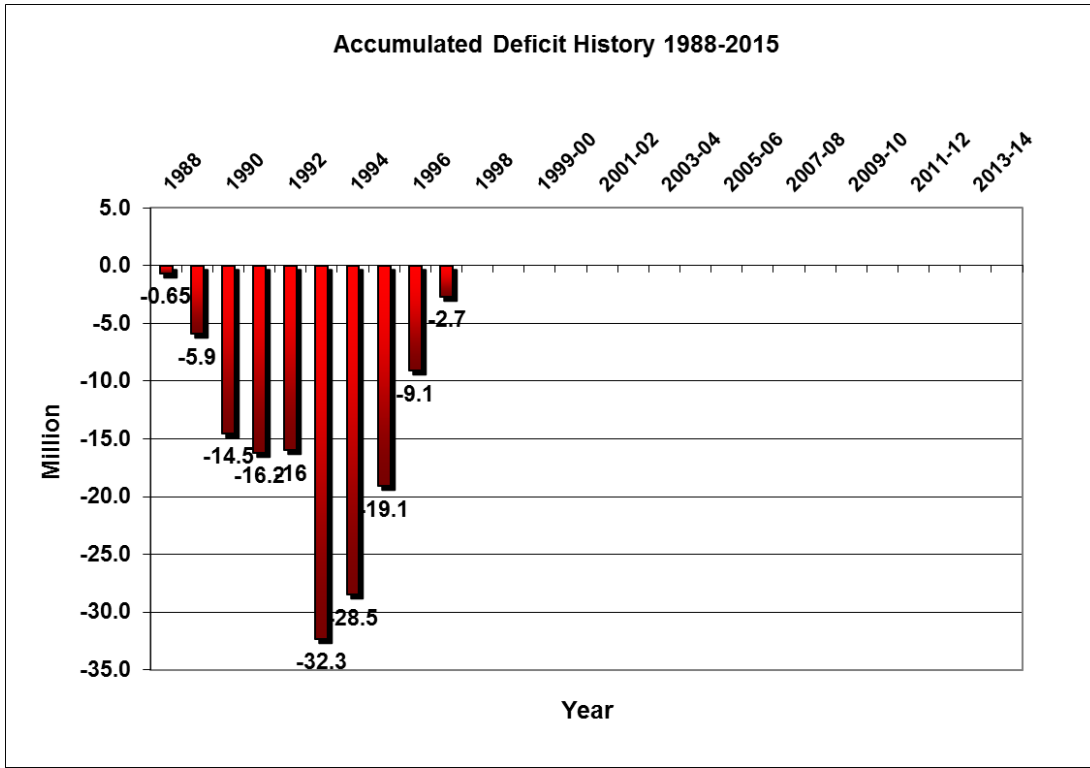
The details for various components of the ASD-AFC illustrated below are provided in Appendix C.

Accumulated Surplus / Deficit 2014-15					
	2013-14 Accumulated Surplus / (Deficit)	In-Year Increase/Decrease Details		Total In- Year Increase / (Decrease) (Note 1)	2014-15 Accumulated Surplus / (Deficit)
		Revised Estimates Reallocations	In Year (Utilization) or Increase		
<u>Board Established: - Available for Compliance ("ASD-AFC") Unappropriated</u>					
Technology Infrastructure	1,500,000	(450,000)	(974,028)	(1,424,028)	75,972
21st Century Learning	1,000,000	(300,000)	(699,906)	(999,906)	94
Operational Review & Strategic Planning	934,097	(250,000)	(283,378)	(533,378)	400,719
Funding Stability	500,000	1,000,000	957,712	1,957,712	2,457,712
Board Established: Total Unappropriated	3,934,097	-	(999,600)	(999,600)	2,934,497
<u>Board Established: AS-AFC Appropriated</u>					
General School Budgets (GSB Carryforward)	1,299,102			(180,075)	1,119,027
<i>Unfunded Employee Future Benefits:</i>					
Claims Fluctuation -WSIB & LTD Waiver (2)	5,295,801			(287,815)	5,007,986
Retirement Gratuities EFB (3)	-				-
	-				-
Board Established: Total Appropriated	6,594,903			(467,890)	6,127,013
Total Board Established: ASD-AFC Before Committed S/F	10,529,000			(1,467,490)	9,061,510
Registered Charity	286,904			(24,663)	262,241
Total Board Established & Registered Charity: ASD-AFC Before Committed S/F	10,815,904			(1,492,153)	9,323,751
Committed Sinking Fund interest earned	15,856,729			(683,480)	15,173,249
Total Accumulated Surplus/(Deficit) - Available for Compliance	26,672,633			(2,175,633)	24,497,000



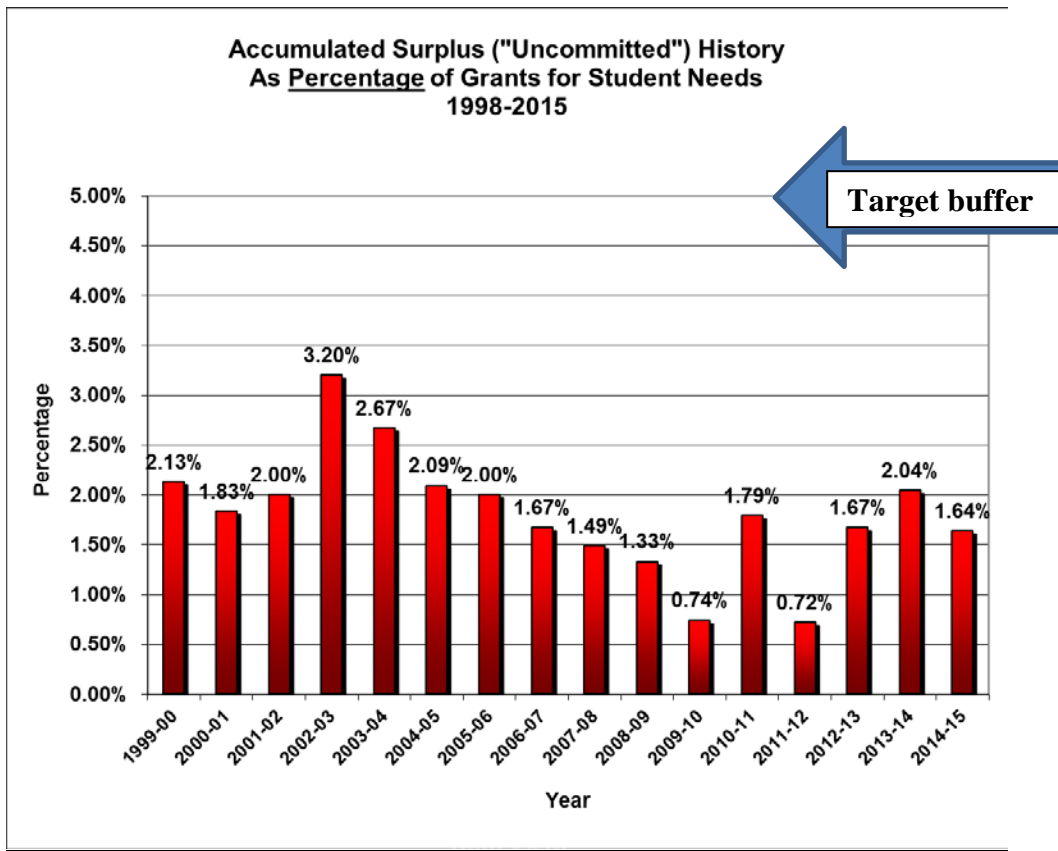
Appendix B

The following charts will illustrate the Board's history of Accumulated Surplus/(Deficit) positions:



**** Note that Sinking Fund excess surplus of \$8.9M was booked in 2010-11.**

Appendix B



**** Note that the objective is to maintain a 5% uncommitted surplus to buffer unexpected variances.**

Annual/Cumulative Total Financial Position:

For the Board’s external financial statements, the impact of the PSAB implementations generated a category of Accumulated Surplus/(Deficit) – Unavailable for Compliance (ASD-UFC) cumulating to **\$187,796,416** as at August 31, 2015, utilizing in-year amounts of **\$9,826,567**. As noted in prior year report, the 2012-13 Provincial restraint measures included the transfer of EFB liability responsibility to school boards resulting in significant utilization of the Board’s annual surplus for all future years. For 2014-15:

1. Assumption of in-year expense and amortization of the Retirement Gratuity EFB over EARSL accounted for approximately \$2.1M. \$13.7M remains unamortized and will be amortized into the Board’s compliance position over next 10 years.
2. Assumption of in-year expense of the Retiree Benefit EFB accounted for approximately \$18k. Note that in a pro-active effort to eliminate future fiscal impacts, this EFB liability was assumed in the 2012-13 financial year end due to its relatively small size, which was further endorsed by the 2013-14 settlement of the OECTA Retiree Benefits grievance.
3. Assumption of 75% (50% for 2013-14, 25% for 2012-13) of the in-year change in other EFB liabilities (WSIB and LTD Waivers) amounted to a credit of approximately (\$863k). This in-year credit, resulting from the provincial transition rules of the phased-in assumption of in-year results without assumption of the original liability, was triggered by the settlement of an

Appendix B

outstanding arbitration case reducing \$1M in WSIB EFB liability/cost. Under the Ministry's PSAB transition of this EFB, only the in-year impacts were phased into the board's compliance position. 2014-15 is the last of the <100% of the four year phase-in, i.e., 75% of the credit was accounted for in the board's compliance position. Note that since the Ministry has not yet addressed the opening balance of the WSIB EFB liability, this liability reversal is against an expense that was never charged against the board's compliance position. Coupled with a similar situation last year, almost \$1M in the board's year-end Accumulated Surplus – Available for Compliance (AS-AFC) stems from unintended results of the transition rule. The unknown, and therefore the board's risk, is when will the Ministry address Accumulated Deficit – Unavailable for Compliance (AD-UFC) balance. To offset this risk, the board's AS-AFC amounts have been committed against the AD-UFC (*Note that by 2016, the Board will assume 100% of the in-year change*).

4. Compensated Absences (Sick Leave top-up from the 2012 MoU) EFB liability for 2014-15 added another in-year impact of \$353k. (*Note that a grant was provided for the initial setup of this EFB liability in 2012-13. All future changes are the responsibility of the board*).

The significant fiscal impacts of the PSAB implementation became a major target for the Provincial restraint measures. The reduction in Employee Future Benefit plan curtailments for the Board amounted to \$71.8M in 2011-12, a contribution towards the Provincial deficit. 2012-13 witnessed the commencement of fiscal responsibilities transfers for such EFB liabilities to school boards. 2013-14 and 2014-15 are the first two year reflecting normalized annual impact of these restraints (*albeit the unusual WSIB credit*).

Other items in the ASD-UFC include the normal debenture interest accrual, the school generated funds balances, revenue recognized for land net of the not permanently financed or funded amounts.

The Board's overall total Accumulated Surplus/Deficit position for 2014-15 is presented as follows:

Accumulated Surplus / Deficit 2014-15				
	2013-14 Accumulated Surplus / (Deficit)	In-Year Increase/Decrease Details	Total In- Year Increase / (Decrease) (Note 1)	2014-15 Accumulated Surplus / (Deficit)
Total Accumulated Surplus/(Deficit) - Available for Compliance	26,672,633		(2,175,633)	24,497,000
Accumulated Surplus/(Deficit) - Unavailable for Compliance ("ASD-UFC")				
Employee Future Benefits:				
Retirement Gratuities (3)	(15,028,388)		1,366,217	(13,662,171)
Retiree Benefits (4)	-			-
Other Benefits (WSIB & LTD Waivers) (2)	(5,295,801)		287,815	(5,007,986)
				-
Debenture Interest Accrual	(4,494,747)		211,888	(4,282,859)
School Generated Funds	7,017,791		449,608	7,467,399
Revenues Recognized for Land	205,312,474		8,369	205,320,843
NPF - EDC	(9,541,480)		7,502,670	(2,038,810)
Total Accumulated Surplus/(Deficit) - Unavailable for Compliance	177,969,849		9,826,567	187,796,416
Total Accumulated Surplus/(Deficit)	204,642,482		7,650,934	212,293,416

Appendix B

While in the past the ASD-UFC did not define the Board's financial health, the 2012-13 transfer of fiscal responsibility for EFBs to school boards have redirected the Board's focus:

- \$13.7M of the Retirement Gratuity EFB liability will be amortized into the Board's compliance position over EARSLS (note: no pre-funded provision has been made for this liability as at August 31, 2015).
- Provision has been made for the \$5M EFB liability related to WSIB and LTD. The 2012-13 grant announcements (which continued into 2013-14 and beyond) address only the in-year impacts of these liabilities and therefore, the liability balance remains a risk for the Board. As such, an equal amount has been "appropriated" from the Board's Accumulated Surplus- AFC to offset this EFB liability.

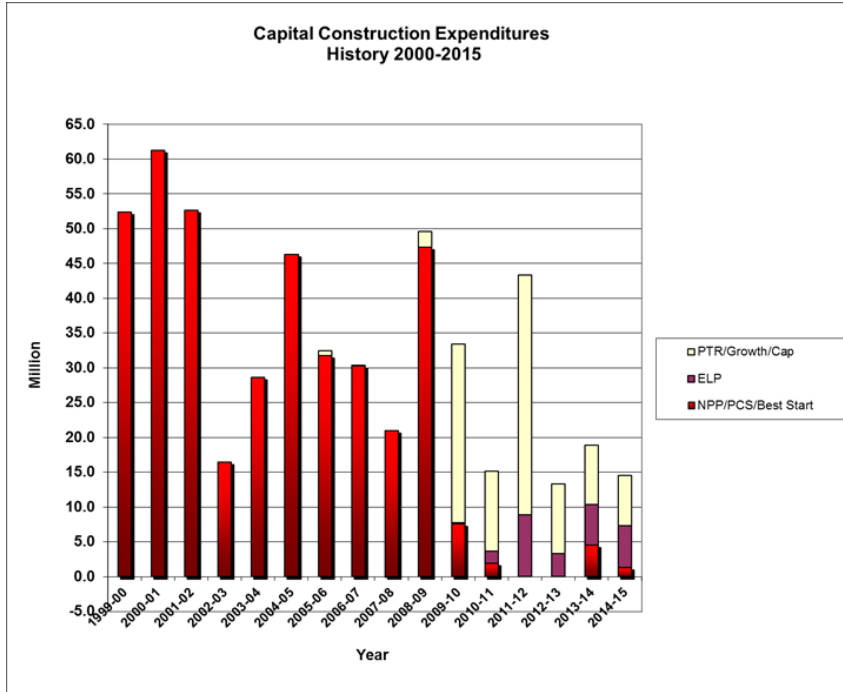
Capital Position

Ministry of Education capital funding focus has transitioned from an era centred around adding new pupil places and schools to one that primarily addresses school consolidations or right-sizing, school renewal and seamless integration with early years system. Through the Ministry's School Board Efficiency & Modernization (SBEM) initiatives, school boards have lost much of its capital autonomy and must increase its efforts to meet the tracking, reporting and approval requirements from the Ministry. Despite this, a rigorous fully-funded capital program, more focused on renewal than building, was delivered during the year.

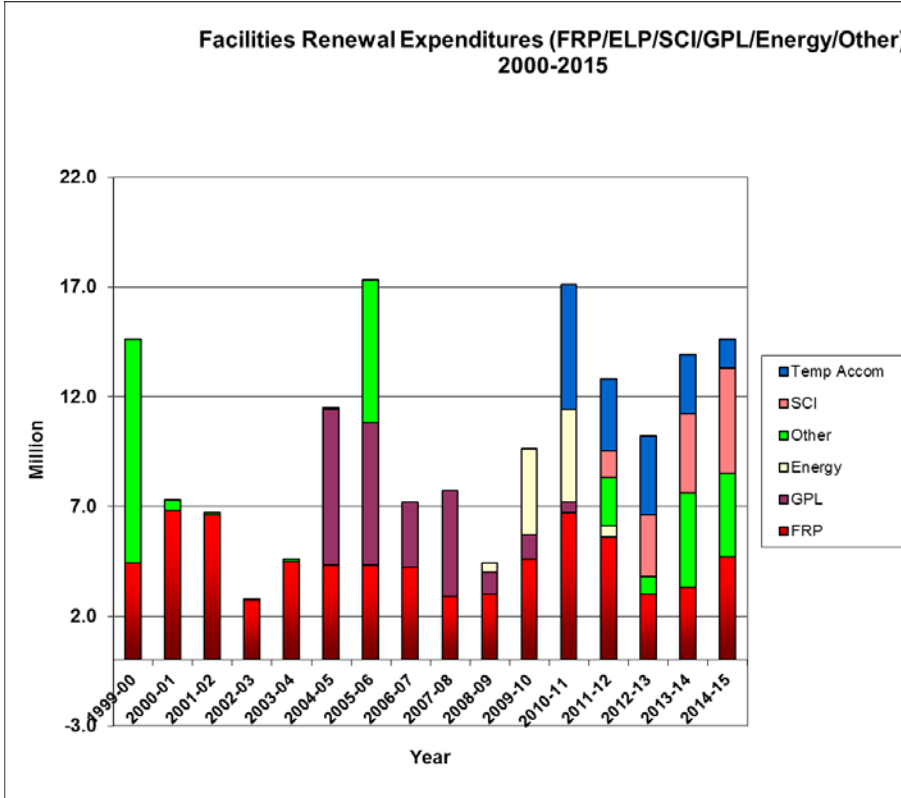
2014-15 saw the end in capital spending under the old capital funding model (NPP/Growth/PTR) and the last expected Ontario Financing Authority (OFA) loan will be executed in 2015-16. Since the days of the 1998 New Pupil Places (NPP) Capital funding model, the Board has had an extremely active and successful capital program with expenditures in three major categories:

1. **Capital construction projects** spending amounted in excess of \$528M since year 2000. These projects added both permanent and temporary pupil places capacity for the Board to accommodate students during the Board's growth period. The NPP program brought in excess of \$402M and the other transition capital programs (Growth, Prohibitive to Repair, and pre-June 2011 Capital Priorities) supported in excess of \$61M. 2014-15 saw the end in these capital spending under the old capital funding model (NPP/Growth/PTR) and the last expected Ontario Financing Authority (OFA) loan will be executed in 2015-16. The Early Learning Program (ELP) spending to-date of \$25.8M targets the accommodation needs of the Full Day Kindergarten initiative.

Appendix B

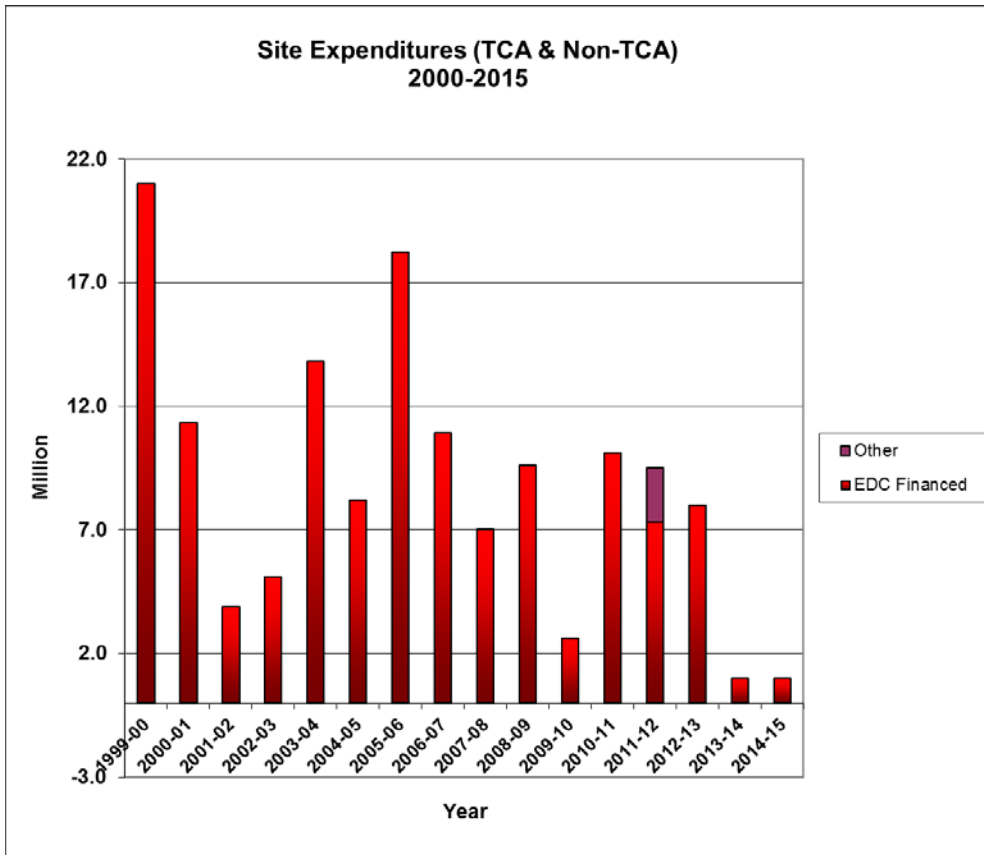


2. **The Facilities Renewal programs** totaled in excess of \$160M since year 2000. These programs covered both major and minor renewal spending. In recent years, new programs targeted at facilities renewal spending as well as temporary accommodation needs have been introduced. These programs include Temporary Accommodation (Temp Accom), School Condition Improvement (SCI), Energy, the older Good Places to Learn (GPL), Facilities Renewal (FRP), and the new Childcare Retrofit allocations.



Appendix B

- Site expenditures amounted to approximately \$138 since year 2000. The majority of the Board's site purchases or expenditures are funded through Education Development Charges (EDC) levied through municipalities against new residential and non-residential owners. There were no new site purchase made during 2014-15 and 2013-14 (none are expected in 2015-16 as well):



Appendix C

ACCUMULATED SURPLUS/DEFICIT

As detailed below, the 2014-15 Accumulated Surplus of **\$212,293,416** is comprised of **\$24,497,000** in Accumulated Surplus/(Deficit) – Available for Compliance (ASD-AFC) and **\$187,796,416** Accumulated Surplus/(Deficit) – Unavailable for Compliance (ASD-UFC):

Accumulated Surplus / Deficit 2014-15					
	2013-14 Accumulated Surplus / (Deficit)	In-Year Increase/Decrease Details		Total In- Year Increase / (Decrease) (Note 1)	2014-15 Accumulated Surplus / (Deficit)
		Revised Estimates Reallocations	In Year (Utilization) or Increase		
Board Established: - Available for Compliance ("ASD-AFC")					
Unappropriated					
Technology Infrastructure	1,500,000	(450,000)	(974,028)	(1,424,028)	75,972
21st Century Learning	1,000,000	(300,000)	(699,906)	(999,906)	94
Operational Review & Strategic Planning	934,097	(250,000)	(283,378)	(533,378)	400,719
Funding Stability	500,000	1,000,000	957,712	1,957,712	2,457,712
Board Established: Total Unappropriated	3,934,097	-	(999,600)	(999,600)	2,934,497
Board Established: AS-AFC Appropriated					
General School Budgets (GSB Carryforward)	1,299,102			(180,075)	1,119,027
<i>Unfunded Employee Future Benefits:</i>					
Claims Fluctuation -WSIB & LTD Waiver (2)	5,295,801			(287,815)	5,007,986
Retirement Gratuities EFB (3)	-			-	-
Board Established: Total Appropriated	6,594,903			(467,890)	6,127,013
Total Board Established: ASD-AFC Before Committed S/F	10,529,000			(1,467,490)	9,061,510
Registered Charity	286,904			(24,663)	262,241
Total Board Established & Registered Charity: ASD-AFC Before Committed S/F	10,815,904			(1,492,153)	9,323,751
Committed Sinking Fund interest earned	15,856,729			(683,480)	15,173,249
Total Accumulated Surplus/(Deficit) - Available for Compliance	26,672,633			(2,175,633)	24,497,000
Accumulated Surplus/(Deficit) - Unavailable for Compliance ("ASD-UFC")					
<i>Employee Future Benefits:</i>					
Retirement Gratuities (3)	(15,028,388)			1,366,217	(13,662,171)
Retiree Benefits (4)	-			-	-
Other Benefits (WSIB & LTD Waivers) (2)	(5,295,801)			287,815	(5,007,986)
Debenture Interest Accrual	(4,494,747)			211,888	(4,282,859)
School Generated Funds	7,017,791			449,608	7,467,399
Revenues Recognized for Land	205,312,474			8,369	205,320,843
NPF - EDC	(9,541,480)			7,502,670	(2,038,810)
Total Accumulated Surplus/(Deficit) - Unavailable for Compliance	177,969,849			9,826,567	187,796,416
Total Accumulated Surplus/(Deficit)	204,642,482			7,650,934	212,293,416

Board Operating Focus

Mandatory Committed

Ministry Compliance

Future Board responsibility over EARSL

Potential Future Board responsibility

Appendix C

The Ministry required Deferred Reserves, presented in Note #5 to the Financial Statements, are illustrated below. The remaining balances represent revenues received that have been set aside for specific purposes by legislation, regulation or agreement, i.e. by external restrictions.

Deferred Revenue - Ministry Required 2014-15					
	Balance as at August 31, 2013	Externally restricted revenue and investment income	Revenue recognized in the period	Transfers to deferred capital contributions (DCC)	Balance as at August 31, 2014
Special Education (inc. SEA)	915,133	71,874,338	(72,268,136)		521,335
Internal Audit	1,124,651	1,122,755			2,247,406
FDK - SEPPA	125,528	(125,528)			-
FDK - EPO	2,800,920	(2,800,920)			-
Energy Efficient Schools - Op'g	592,844		(322,313)		270,531
EPO Grants	178,250	3,142,489	(3,306,683)		14,056
Other Miscellaneous Grants	6,765	316,619	(323,384)		-
Other Prov'l Grants (MCI & Other)	377,351	228,960	(337,972)		268,339
Third Party	1,336,390		(1,265,835)		70,555
Minor Tangible Capital Asset	-	13,853,983	(11,833,318)	(2,020,665)	-
School Renewal	3,247,801	6,318,625	(1,295,369)	(3,385,934)	4,885,123
Interest on Capital	-	21,899,939	(21,899,939)		-
Temporary Accommodation	-	1,250,000	(1,236,790)	(13,210)	-
School Condition Improvement	1,081,339	4,861,903		(4,816,334)	1,126,908
Retrofitting for Childcare	4,029,370	52,900		(759,416)	3,322,854
Proceeds of Disposition	9,867,886			(3,013,551)	6,854,335
Education Development Charges	-	7,806,282	(7,806,282)		-
TOTAL	25,684,228	129,802,345	(121,896,021)	(14,009,110)	19,581,442

Note (1): "Special Education (including SEA)" balance of \$521,335 reflects the deferred revenue associated with Special Education Equipment (SEA) Per Pupil Amount for which the reporting or claim cycle (May to April) differs from the Board's fiscal cycle (September to August). The balance is not part of the normal Special Education enveloping calculation.

Note (2): Prior year "FDK" deferred revenue balances totaling \$2.9M was "repaid to the Ministry in 2014-15.

Note (3): "Internal Audit" balance of \$2,247,406 reflects GSN funding received by the Board in support of its Host Board duties associated with the Toronto Area Regional Internal Audit (RIAT) initiative. Related to the RIAT initiative is the "Third Party" residual deferred revenue balance of \$70,555 which represents the residual amount transferred from the previous Host Board (Peel DSB).

Note (4): "School Renewal" balance of \$4,885,123 and "School Condition Improvement" (SCI) balance of \$1,126,908 reflects unused "deferred" funding that will be carried forward to be allocated in 2015-16.

Appendix C

Notes to Accumulated Surplus-Available for Compliance (ASD-AFC)

NON-DESIGNATED

Non-Designated amounts **\$ 0**

Non-designated AS –AFC (formerly non-protected reserves) was depleted in prior years.

DESIGNATED

Technology Infrastructure **\$ 75,972**

This designated amount is the residual amount set aside in previous year-ends to support IT infrastructure for the Board, in particular, improving band width (WAN & LAN), replacement/upgrade of e-mail system, upgrades to the wireless capabilities at both the Secondary and Elementary panels, as well as additional IT infrastructure upgrade that is required in 2014-15 to support the 21st Century Learning initiative.

21st Century Learning **\$94**

This designated amount is the residual amount previously set aside to offset the costs of the Board's priority on 21st Century Learning initiative.

Operational Review & Strategic Planning **\$ 400,719**

This designated amount is the remaining amount previously set aside to offset the costs of the Board's priority in addressing Operational Review and Strategic Planning recommendations and action team requirements.

Funding Stability **\$2,457,712**

This designated amount is a provision set aside to provide a level of reserve against potential grant "claw backs" or adjustments for past, current or future grants. This "reserve" is necessitated by anticipated future negative expenditure variances and projected decreases in future Ministry of Education funding allocation for the Board.

General School Budgets **\$ 1,119,027**

As per Board motions the GSB reserve is established at the amount that has not been spent in the current year, amounting to \$ 1,119,027 as at August 31, 2015. (2014 - \$1,299,102)

Claims Fluctuation-WSIB & LTD Waiver **\$ 5,007,986**

The amount was unusually decreased in both 2013-14 and 2014-15, and appropriated to offset the respective Employee Future Benefit (EFB) liability (in UFC). These in-year decreases resulted from the provincial transition rules of phased-in approach to the board's assumption of in-year results without addressing the original liability.

Appendix C**\$ 0****Retirement Gratuities EFB**

\$0 has been appropriated (or reserved) for the unfunded EFB liability of \$13,662,171 (in UFC). Per Ministry mandate, this liability will be amortized into AFC over EARS (10 years of amortization remain) at an annual rate of \$1,366,217.

\$ 0**Retiree Benefits EFB**

\$0 has been nor need to be appropriated (or reserved) for the EFB liability. Due to the successful settlement of the Retiree Benefit grievance, this EFB liability has been minimized and therefore, accrued within normal operations since 2012-13.

\$ 262,241**Registered Charity**

The Registered Charity ASD-AFC is the balance left in the charity account to be used for future year expenses. The Registered Charity ASD-AFC is only presented for yearend purposes and not included in the operating financial result considerations.

\$ 15,173,249**Committed Sinking Fund Interest Earned**

The Committed Sinking Fund interest earned is the unamortized 2010 Capital Wrap-up (CWT) determined amount of sinking fund interest (\$18,590,649) that was required to finance sinking fund debenture maturities. This entire amount was mandatorily set aside (i.e. committed) in 2010-11 within the Board's ASD-AFC to meet this obligation and is amortized over 27.2 years to offset the amortization of "Unsupported Capital" related to these sinking fund debentures. This balance is not available for Board use and the amortization will continue until year 2039 with annual draws at \$683,480 to offset "unfunded" amortization expense.

Appendix C**Notes to Accumulated Surplus/(Deficit)-Unavailable for Compliance (ASD – UFC)**

For the Board's external financial statements, the impact of the PSAB implementations generated a category of Accumulated Surplus/(Deficit) – Unavailable for Compliance (ASD-UFC) cumulating to **\$187,796,416** as at August 31, 2015 with utilization of in-year amount of **\$9,826,567**.

Employee Future Benefits **(\$ 18,670,157)**

As noted, the 2014-15 Provincial restraint measures included the transfer of EFB liability responsibility to school boards resulting in significant utilization of the Board's in-year surplus:

1. Assumption of in-year expense and amortization of the Retirement Gratuity EFB over EARSL accounted for approximately \$2.1M, leaving an unamortized amount of \$13,662,171.
2. Assumption of 75% (50% for 2013-14, 25% for 2012-13) of the in-year change in other EFB liabilities (WSIB and LTD Waivers) amounted to a credit of approximately (\$863k). This in-year credit, resulting from the provincial transition rules of the phased-in assumption of in-year results without assumption of the original liability, was triggered by the settlement of an outstanding arbitration case reducing \$1M in WSIB EFB liability/cost. *(Note that by 2016, the Board will assume 100% of the in-year change).* The amount remaining in UFC is \$5,007,986.

Debenture Interest Accrual **(\$ 4,282,859)**

The debenture Interest Accrual deficit represents a fully funded timing difference between when debenture interest is paid and the August 31st year end.

School Generated Funds **\$7,467,399**

The balance of School Generated Funds at each year end is recognized as part of the Accumulated Surplus-UFC.

Non-Depreciable TCA (Land) **\$205,320,843**

Capital transfers relating to non-depreciable assets (land) is recognized as revenue once the asset is acquired and therefore, regulations were updated to include revenues received for land in Accumulated Surplus – UFC.

Not Permanently Financed (NPF) – Non-Depreciable Assets (EDC) **(\$2,038,810)**

With the adoption of PS3410 Government Transfers, the only remaining NPF (ASD-UFC) amount relates to unfunded EDC supported land costs. **Appendix I** provides a detailed analysis of all NPF amounts. *(Note that without expectation of a site purchase in 2015-16, the EDC deficit will be eliminated and EDC revenues will be deferred).*

*Appendix D***ANALYSIS OF FINANCIAL STATEMENTS****CONSOLIDATED STATEMENT OF FINANCIAL POSITION (EFIS Schedule 1.0)**

FINANCIAL ASSETS	Aug 31, 2015	Aug 31, 2014
Cash and Cash Equivalents	\$ 40,288,262	\$ 32,403,094
Temporary Borrowing	0	0

The change to the positive cash position is primarily due to \$6.1M increase in deferred revenue balances.

Accounts Receivable	\$ 24,453,205	\$ 25,414,317
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Accounts Receivable includes amounts due from the Province (operating), Municipalities (taxation) and other miscellaneous amounts (community use etc.) as at August 31, 2015.

Accounts Receivable-Govt. of Ontario-approved Capital	\$ 388,698,761	\$ 409,028,753
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This receivable from the Government is the outstanding/unpaid capital grants to-date that is supported by the existing capital programs. Note #3 to the Financial Statements provides more details.

Assets Held for Sale	\$ 0	\$1
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The are no Assets Held for Sale.

Other	\$ 719,744	\$ 957,600
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Other assets include accrued miscellaneous revenues and grants that are recognized in 2014-15, but are collected in the subsequent year (2015-16).

FINANCIAL LIABILITIES

Accounts Payable and Accrued Liabilities	\$ 41,784,021	\$ 38,072,965
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This amount includes trade accounts payables, payroll accruals, payroll deduction accounts and other year-end accruals as at August 31, 2015. The increase in 2014-15 from 2013-14 is primarily due to a \$3.9M outstanding Accounts Payable item to Ministry in the 2015 year end.

Appendix D**Aug 31, 2015****Aug 31, 2014**

Deferred Revenue **\$ 19,581,442** **\$ 25,684,228**

Deferred revenues of \$19,581,442 consists of Ministry required Deferred Revenues of \$521,335 Special Education Equipment Grant, \$2,247,406 for the Regional Internal Audit grant, \$284,587 expected for MOE Miscellaneous Grants, \$268,339 for other provincial (e.g. MCI) Grants, \$70,555 for a third party deferred revenue related to the internal audit function, \$4,885,123 in Schools Renewal Grant, \$1,126,908 in School Condition Improvement Grant, \$3,322,854 in Retrofitting space for Childcare Grant, a large portion of which will likely be clawed back and unused Proceeds of Disposition of \$6,854,335.

Deferred revenue – other **\$ 5,012,507** **\$ 3,721,978**

Deferred revenue – other includes tuition fees received for the 2014-15 school year and miscellaneous deferred revenues which will be applied in 2015-16.

Deferred Capital Contributions (DCC) **\$ 679,815,316** **\$ 680,388,210**

Under the newly adopted PSAB standard 3410 on Government Transfers, DCC amounts represent government transfers for capital that meet the definition of a liability. Amounts are recognized into revenue as the liability is amortized over the useful life of the asset.

Employee Benefits Payable **\$ 19,692,533** **\$ 21,948,721**

As reported previously to the Board, the value of Employee Future Benefits liability must be included in the financial statements, according to PSAB reporting requirements. This amount is comprised of the following:

	2015	2014	Increase
Retirement Gratuities	\$ 14,716,572	\$ 15,732,054	(1,015,482)
Retiree Benefits Premiums	585,861	710,632	(124,771)
Compensated Absences	350,442	315,119	35,323
Disability Waiver	357,241	481,756	(124,515)
	\$ 16,010,116	\$ 17,239,561	(1,229,445)
WSIB	3,682,417	4,709,160	(1,026,743)
TOTAL	\$ 19,692,533	\$ 21,948,721	(2,256,188)

These amounts have been actuarially determined, and appear as liabilities on the Consolidated Statement of Financial Position.

Appendix D

	Aug 31, 2015	Aug 31, 2014
Net Debt, Capital Loans and Leases	\$ 376,290,143	\$ 394,902,592

This item includes all outstanding debenture debt payable by the Board over the term of the debentures. To-date, the entire outstanding amount is fully supported by the Ministry. Note# 8 to the Financial Statements provides further details on debenture debt. In 2014-15, OFA debentures of \$196,179 (B/L #206) were issued for residual capital project amounts.

Appendix D**CONSOLIDATED STATEMENT OF OPERATIONS (EFIS Schedule 1.1)**

The Consolidated Statement of Operations reflects three columns of data:

- **2014-15 Budget (Unaudited)** (Col. 1)
Reflects the original budget approved by the Board in June 2014.
- **2014-15 Actual** (Col 2)
Reflects the actual financial operating results prepared in accordance with financial provision described in Note 1 to the Financial Statements.
- **2013-14 Actual** (Col 3)
Reflects previous year 2013-14 actual financial results.

CONSOLIDATED STATEMENT OF CASH FLOWS (Schedule 1.2)

The Consolidated Statement of Cash Flow for the Board reflects the net increase or decrease in the balances (Sources or Uses of funds), to arrive at an overall CHANGE IN CASH AND CASH EQUIVALENTS amount.

CONSOLIDATED STATEMENT OF CHANGE IN NET DEBT (Schedule 1.3)

The Consolidated Statement of Change in Net Debt for the Board reflects the activities that impact the Net Debt position of the Board.

ACCUMULATED SURPLUS/(DEFICIT) (Schedule 5)

This schedule provides details of the Accumulated Surplus/(Deficit) as per Appendix C. The Summary of Accumulated Surplus/Deficit (Appendix C) lists the August 31, 2015 balances of Board established ASD-AFC and Ministry mandated ASD-UFC.

REVENUES (Schedule 9)

Of note for 2014-15 Revenues is the inclusion of DCC Revenue of \$29,362,497 and EDC revenues of \$7,806,282 which is comprised of EDC collections.

EXPENSES (Schedule 10)**ADJUSTMENTS FOR COMPLIANCE PURPOSES (Schedule 10ADJ)**

These schedules detail all operating, as well as all PSAB required entries, expenses for the Board for the year ending August 31, 2015 and reflect the adoption of PSAB 3410 on Government Transfers.

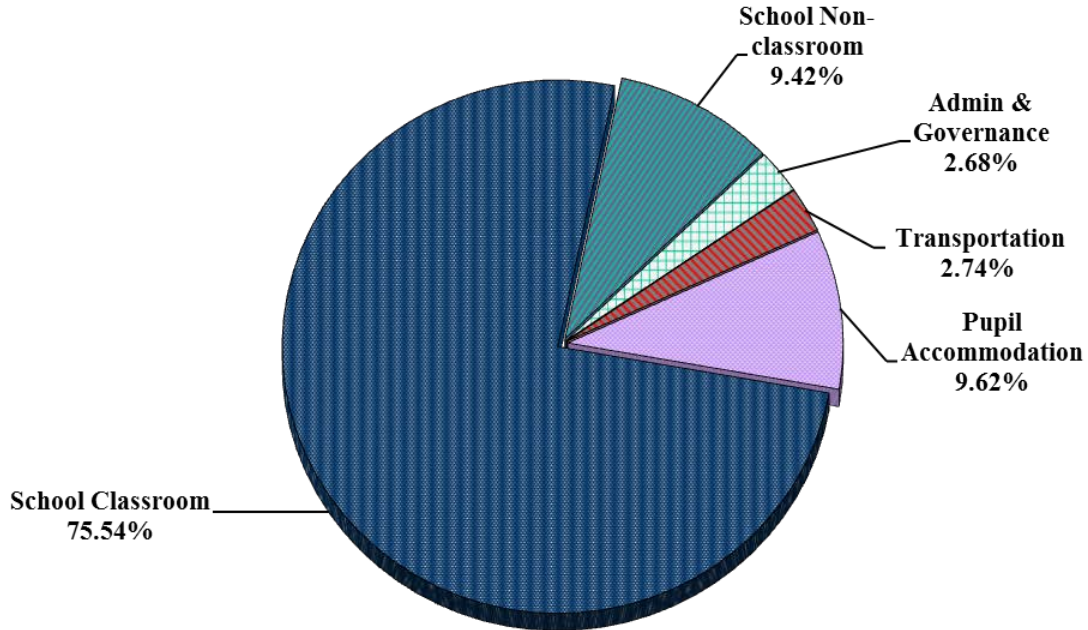
Appendix F

2014-15 Revenue Summary (Operating to FS)							
	Revenue Revised Estimates	Reclassification & Restatement (1)	Revised Estimates	Actuals	Difference		
					#/\$	%	
OPERATING REVENUE							
Grants for Student Needs (GSN)	\$ 553,251,283	\$ -	\$ 553,251,283	\$ 553,425,348	\$ 174,065	0.03%	
Internal Audit	\$ -	\$ 1,122,755	\$ 1,122,755	\$ 1,265,835	\$ 143,080	12.74%	
Other Grants	990,468	(990,468)	-	(95,354)	(95,354)		
Other Revenue	7,611,658	(755,158)	6,856,500	7,529,375	672,875	9.81%	
Continuing Education Other	7,453,935		7,453,935	7,485,718	31,783	0.43%	
	<u>\$ 16,056,061</u>	<u>\$ (622,871)</u>	<u>\$ 15,433,190</u>	<u>\$ 16,185,574</u>	<u>\$ 752,384</u>	<u>4.88%</u>	
TOTAL OPERATING REVENUE (Excl Cap/YE/PSAB impact)	\$ 569,307,344	\$ (622,871)	\$ 568,684,473	\$ 569,610,922	\$ 926,449	0.16%	
GRANTS/REVENUE WITH EXPENSE OFFSETS	\$ 4,062,386	\$ 1,745,626	\$ 5,808,012	\$ 6,802,685	\$ 994,673	17.13%	
OTHER CAPITAL REVENUE							
Capital Grant Non-TCA	\$ 24,042,985		\$ 24,042,985	\$ 23,833,952	\$ (209,033)	-0.87%	
Capital Grant Non-TCA (ST Int in Op'g Rev)			-	(219,058)	(219,058)		
Other Capital Non-TCA	250,000		250,000	295,243	45,243	18.10%	
Other Capital Non-Depreciable TCA	6,750,000		6,750,000	7,511,039	761,039	11.27%	
Capital Revenue	\$ 31,042,985	\$ -	\$ 31,042,985	\$ 31,421,176	\$ 378,191	1.22%	
TOTAL REVENUE before YE & PSAB Adjustments	\$ 604,412,715	\$ 1,122,755	\$ 605,535,470	\$ 607,834,783	\$ 2,299,313	0.38%	
OTHER YE & PSAB Adjustments							
Minor TCA to DCC	\$ (280,000)		\$ (280,000)	\$ (2,020,665)	\$ (1,740,665)	621.67%	
DCC Amortization Allocation	28,362,686		28,362,686	29,362,497	999,811	3.53%	
Registered Charity			-	476,827	476,827		
School Revenues	24,073,000		24,073,000	24,356,308	283,308	1.18%	
OTHER YE & PSAB Adjustments	\$ 52,155,686	\$ -	\$ 52,155,686	\$ 52,174,967	\$ 19,281	0.04%	
TOTAL REVENUE for Financial Statements	\$ 656,568,401	\$ 1,122,755	\$ 657,691,156	\$ 660,009,750	\$ 2,318,594	0.35%	

Appendix F

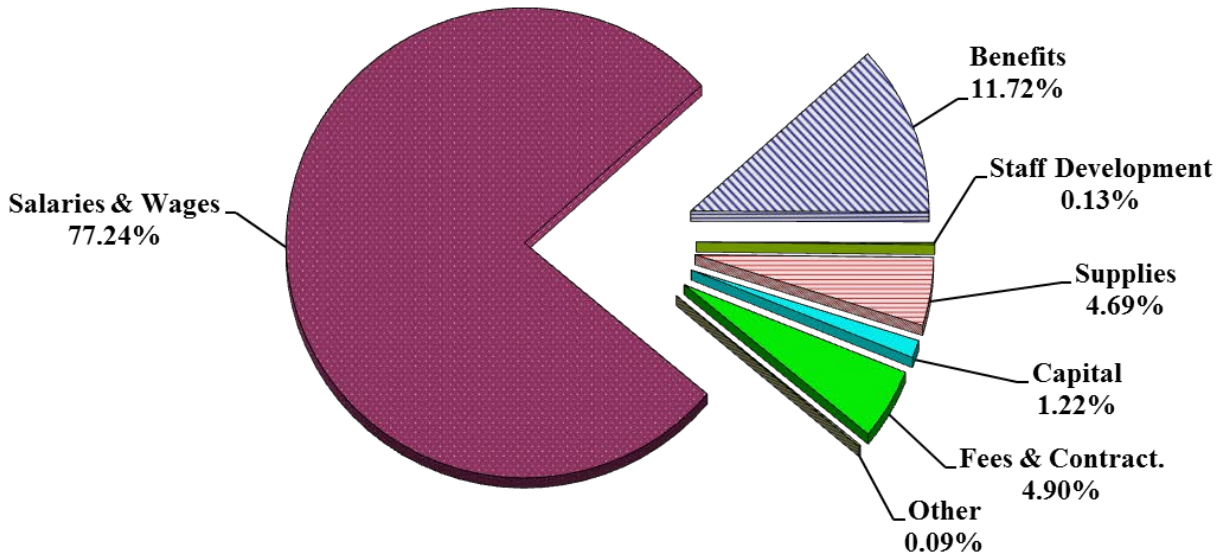
2014/15 Analysis By Object	
	Actuals August 31, 2014
<u>Salaries and Wages</u>	
CLASSROOM	360,937,053
NON-CLASSROOM	44,727,080
	405,664,133
ADMINISTRATION	9,644,857
TRANSPORTATION	567,750
PUPIL ACCOMMODATION	25,240,615
Total	441,117,355
<u>Employee Benefits</u>	
CLASSROOM	50,958,764
NON-CLASSROOM	6,810,937
	57,769,701
ADMINISTRATION	2,251,938
TRANSPORTATION	132,531
PUPIL ACCOMMODATION	6,760,083
Total	66,914,253
<u>Staff Development</u>	
CLASSROOM	427,662
NON-CLASSROOM	104,190
ADMINISTRATION	144,559
TRANSPORTATION	6,926
PUPIL ACCOMMODATION	59,800
Total	743,137
<u>Supplies and Services</u>	
CLASSROOM	7,602,011
NON-CLASSROOM	1,418,900
ADMINISTRATION	1,166,788
TRANSPORTATION	80,471
PUPIL ACCOMMODATION	16,537,729
Total	26,805,899
<u>Capital Expenditures</u>	
CLASSROOM	6,670,283
NON-CLASSROOM	83,700
ADMINISTRATION	106,233
TRANSPORTATION	202
PUPIL ACCOMMODATION	89,710
Total	6,950,128
<u>Fees and Contractual Services</u>	
CLASSROOM	4,666,374
NON-CLASSROOM	660,453
ADMINISTRATION	1,559,435
TRANSPORTATION	14,857,353
PUPIL ACCOMMODATION	6,266,520
Total	28,010,135
<u>Other Expenditures</u>	
CLASSROOM	111,032
NON-CLASSROOM	778
ADMINISTRATION	422,613
TRANSPORTATION	409
PUPIL ACCOMMODATION	2,673
Total	537,505
Total Expenditures	571,078,412

Appendix G



•	School Classroom	431,373,178	75.54%
•	School Non-classroom	53,806,038	9.42%
•	Admin & Governance	15,296,423	2.68%
•	Pupil Transportation	15,645,642	2.74%
•	Pupil Accommodation	<u>54,957,130</u>	<u>9.62%</u>
•	TOTAL	<u>571,078,411</u>	<u>100.00%</u>

Appendix H



•	Salaries & Wages	441,117,355	77.24%
•	Benefits	66,914,253	11.72%
•	Staff Development	743,137	0.13%
•	Supplies & Services	26,805,898	4.69%
•	Capital	6,950,128	1.22%
•	Fees & Contract.	28,010,135	4.90%
•	Other	537,505	0.09%
•	Total	<u>571,078,411</u>	<u>100.00%</u>

Appendix I

RECONCILIATION: OPERATING EXPENSES TO CONSOLIDATED FINANCIAL STATEMENTS	
OPERATING POSITION	571,078,412
Expense with Revenue/Grant Offsets	
Expense with Revenue/Grant Offsets	6,802,685
	<u>6,802,685</u>
DCC & TCA activities	
Minor TCA (Tsf to DCC)	(2,020,665)
Amortization TCA	30,045,977
	<u>28,025,312</u>
"Capital" funded operating items:	
Capital Fund Operating Grants	2,532,159
Debt Charges Grant	20,858,648
NPF Debt Grant	224,087
EDC Operating Costs	295,243
	<u>23,910,137</u>
PSAB items:	
Schools & Registered Charity Expenses	24,408,190
Decrease in unfunded liabilities (PSAB-Debenture interest)	(211,888)
Decrease in unfunded liabilities (PSAB-EFB)	(1,654,032)
	<u>22,542,270</u>
CONSOLIDATED EXPENSES FOR FINANCIAL STATEMENTS	<u>652,358,816</u>

Appendix J

Not Permanently Financed (NPF) - Summary of Projects As at August 31, 2015	
	Net Amount for NPF
MINISTRY FUNDED NPF	
<u>NEW PUPIL PLACES (NPP/PTR1)</u>	
St Joseph Mkm (Cornell #3)	5,700,000
	5,700,000
<u>GROWTH / CAPITAL PRIORITIES / PTR / \$120M</u>	
Pre-June 2011 approvals	
St Anthony (Tsf fr 72 - PTR Renewal)	1,742,914
Post-June 2011 approvals	
Kleinburg	328,419
Guardian Angels (Blk 40)	440,942
St Joseph Mkm (Cornell #3)	242,239
Adjustment	5
	2,754,519
TOTAL MAJOR CAPITAL NPF	8,454,519
GPL (Fund 78)	338
ELP/FDK (Fund 77)	3,953,759
TOTAL MINISTRY FUNDED NPF (in DCC and AR)	12,408,616
EDC FUNDED:	
Guardian Angels (Blk 40 North)	2,035,238
Our Lady of Good Counsel	3,576
	-
TOTAL EDC FUNDED NPF (Part of ASD-UFC)	2,038,814
NPF AMOUNT AS AT YEAR END PER F/S	14,447,430

*Appendix J***Ministry Funded NPF**

With the adoption of PS3410 Government Transfers, Ministry funded NPF of depreciable TCA of \$12,408,616 in 2014-15 is part of DCC and included in Accounts Receivable from the Province for Approved Capital.

While the pre-June 2011 approved Growth, PTR, Capital Priorities and GPL projects are to be financed via OFA upon “substantial” completion, post-June 2011 approved projects are paid via Ministry transfer payments. 2014-15 saw the end in capital spending under the old capital funding model (NPP/Growth/PTR) and the last expected Ontario Financing Authority (OFA) loan will be executed in 2015-16.

Education Development Charges: Sites

The current portion of unfinanced site purchases \$2,038,814 (2014-\$9,541,480) as well as future site purchases will be financed through future collections of Education Development Charges or Proceeds from sale of EDC sites. It is expected that the EDC deficit will be eliminated by 2015-16.

Appendix K

Compliance Report

Administration and Governance

Gross Expenses excluding Internal audit	15,440,991
Other Incomes	108,459
Net Expenses excluding Internal audit	15,332,532
Funding allocation excluding Internal audit	14,468,810
Overspending on Administration and Governance	863,722
	NON-COMPLIANT / NON-CONFORME

Is the board in a Multi-Year recovery Plan?

(If board is in multi-year recovery plan then compliance report below does not apply.)

-

Balanced Budget Determination

1.1	In-year revenues (Sch 9, line 10.0 - Sch 9, line 4.4)	635,653,442
1.1.1	In Year Revenues for Land (Schedule 5.6, Item 1.2 + Item 1.3 - Item 1.4 + Sch 5.5 Land Projects col. 5.1 + col. 6.1)	7,511,039
1.2	In-year expenses for compliance purposes (From Sch 10ADJ Page 2, line 90, Col 20)	630,318,038
1.3	In-year surplus/(deficit) for compliance purposesItem 1.1 - Item 1.1.1 - Item 1.2	-2,175,635

REQUIRES FURTHER
COMPLIANCE
CALCULATION /
REQUIERT DES
CALCULS
COMPLEMENTAIRES
AUX FINS DE
CONFORMITE

1.4 If item 1.3 is positive, board is in compliance. Otherwise, see calculation below.

Compliance Calculation Prior to Ministry Approval Amount (Education Act, 231. (1))

1.5	Operating Allocation to be used in Compliance Calculation (From section 1A, Item 1.92)	555,396,123
1.6	1% of Item 1.5	5,553,961
1.7	Prior Year Accumulated Surplus Available for Compliance (From schedule 5, Item 3, Col 1)	26,672,629
1.8	Lesser of Item 1.6 and Item 1.7	5,553,961

1.9 If the amount of deficit on at Item 1.3 is less than Item 1.8, then the board is in compliance. If the board is not in compliance, see the calculation below.

COMPLIANT /
CONFORME

Compliance Calculation After Ministry Approval Amount (Education Act, 231. (3))

1.10	Amount of Ministerial approval received allowing In-year deficit to exceed Item 1.8	-
1.11	Amount of allowable In-year deficit: Sum of Item 1.8 and Item 1.10	5,553,961

1.12 If the amount of deficit at Item 1.3 is less than Item 1.11, then the board is in compliance

COMPLIANT /
CONFORME

Appendix K

**Schedule 1 - Consolidated Statement of Financial Position
For the year ending August 31**

	2014-2015 Col 1	2013-2014 Col 2
1 FINANCIAL ASSETS		
1.1 FP - Cash and Cash Equivalents	40,288,262	32,403,094
1.2 FP - Temporary Investments	0	0
1.3 FP - Accounts Receivable	413,151,966	434,443,071
1.4 FP - Investments	-	-
1.4.1 FP - Assets Held for Sale	-	-
1.5 FP - Financial Assets - Other	719,744	957,600
1.6 TOTAL FINANCIAL ASSETS	454,159,972	467,803,765
2 LIABILITIES		
2.1 FP - Temporary Borrowing	-	-
2.2 FP - Accounts Payable and Accrued Liabilities	41,784,023	38,072,965
2.3 FP - Liabilities - Other	5,012,507	3,721,978
2.4 FP - Net Debenture Debt, Capital Loans and Leases	376,290,143	394,902,592
2.5 FP - Deferred Revenue	19,581,442	25,684,227
2.6 FP - Employee Benefits Payable	19,692,533	21,948,721
2.7 FP - Deferred Capital Contributions	679,815,314	680,388,208
2.8 TOTAL LIABILITIES	1,142,175,962	1,164,718,691
3 NET FINANCIAL ASSETS (NET DEBT)	-688,015,990	-696,914,926
4 NON-FINANCIAL ASSETS		
4.1 FP - Prepaid Expenses	-	-
4.2 FP - Inventories of Supplies	-	-
4.3 FP - Tangible Capital Assets	900,309,406	901,557,411
4.4 TOTAL NON-FINANCIAL ASSETS	900,309,406	901,557,411
5 ACCUMULATED SURPLUS/(DEFICIT)	212,293,416	204,642,485

*Appendix K***Schedule 1.1 - Consolidated Statement of Operations**

	CY Budget	CY Actual	PY1 Actual
1 REVENUES			
1.1 Provincial Legislative Grants	425,794,390	420,502,748	390,036,191
1.2 Provincial Grants - Other	10,004,581	11,797,108	36,487,307
1.3 Local Taxation	181,951,289	183,879,325	179,532,643
1.4 School Generated Funds Revenues	24,000,000	24,356,308	24,137,289
1.5 Federal Grants and Fees	-	-	-
1.6 Investment Income	400,000	861,535	1,305,575
1.7 Total Other Fees and Revenues from School Boards	-	-	-
1.8 Fees and Revenues from Other Sources	14,670,844	18,612,726	14,417,900
1.10 Total Revenue Category	656,821,104	660,009,750	645,916,905
2 EXPENSES			
2.1 Total Instruction Expenses	486,427,449	487,912,368	476,189,649
2.2 Total Administration Expenses	15,249,195	16,396,837	16,248,530
2.3 Total Transportation Expenses	16,069,863	16,691,829	15,993,146
2.4 Total Pupil Accommodation Expenses	107,054,179	106,931,753	104,804,428
2.5 Total School Generated Funds Expenses	24,003,000	23,906,699	23,594,574
2.6 Other Expenses	474,080	519,330	782,537
2.7 Total Expense Category	649,277,766	652,358,816	637,612,864
3.1 Annual Surplus (Deficit)	7,543,338	7,650,934	8,304,041
3.2 Accumulated Surplus (Deficit) at Beginning of Year	202,716,221	204,642,480	196,338,439
3.3 Accumulated Surplus (Deficit) at End of Year	210,259,559	212,293,414	204,642,480

*Appendix K***Schedule 1.2 - Consolidated Statement of Cash Flow**

	2014-2015	2013-2014
1.0 OPERATING TRANSACTIONS		
1.1 Annual surplus (deficit) for Consolidated Statement of Cash Flow	7,650,934	8,304,041
Non-cash items including:		
2.1 Amortization, write downs, (gain)loss on disposal of TCA and transfers to AHFS(Note: excluding deferred gain on disposal of restricted assets)	30,045,977	28,411,559
2.2 Deferred capital contributions revenue	-29,362,497	-27,728,079
2.3 Deferred Gain on Disposal of Restricted Assets	0	0
2.4 Decrease (Increase) in temporary investments	0	0
2.5 Decrease (Increase) in accounts receivable - other	961,111	929,707
2.6 Decrease (Increase) in other financial assets	237,856	-429,516
2.7 Decrease (Increase) in assets held for sale	-	1
2.8 Increase (Decrease) in Accounts payable & Accrued liabilities	3,711,058	-4,782,233
2.9 Increase (Decrease) in Other liabilities	1,290,529	531,024
2.10 Increase (Decrease) in deferred revenues - operating	-4,065,609	4,791,117
2.11 Increase (Decrease) employee benefits payable	-2,256,188	-1,247,236
2.12 Decrease (Increase) in prepaid expenses	-	0
2.13 Decrease (Increase) in inventories of supplies	-	0
2.14 Cash provided by (applied to) operating transactions	8,213,171	8,780,385
3.0 CAPITAL TRANSACTIONS		
3.1 Proceeds on sale of tangible capital assets	-	-
3.2 Cash used to acquire tangible capital assets	-28,797,972	-32,176,220
3.3 Cash provided by (applied to) capital transactions	-28,797,972	-32,176,220
4.0 INVESTING TRANSACTIONS		
4.1 Decrease (Increase) in long term investments	-	0
4.2 Net Increase (decrease) in cash from investing	-	0
5.0 FINANCING TRANSACTIONS		
5.1 Long term liabilities issued	196,179	26,805,894
5.2 Increase (Decrease) in temporary borrowing	-	0
5.3 Debt repaid and sinking fund contributions	-18,808,628	-31,408,951
5.4 Decrease (Increase) in accounts receivable - Gov of Ontario - Approved capital	20,329,994	9,527,673
5.5 Additions to (disposals from) deferred capital contributions	28,789,603	31,758,693
5.6 Increase (Decrease) in deferred revenues - Capital	-2,037,176	-664,722
5.7 Net Increase (decrease) in cash from financing	28,469,972	36,018,587
6.0 Change in Cash and Cash Equivalents	7,885,171	12,622,752
7.0 Opening Cash and Cash Equivalents	32,403,089	19,780,337
8.0 Closing Cash and Cash Equivalents	40,288,260	32,403,089

*Appendix K***Schedule 1.3 - Consolidated Statement of Change in Net Debt**

	2014-2015	2013-2014
1.0 Annual Surplus (Deficit) for Consolidated Statement of Change in Net Debt	7,650,934	8,304,041
2.0 TANGIBLE CAPITAL ASSET ACTIVITY		
2.1 Acquisition of tangible capital assets	-28,797,972	-32,176,220
2.2 Amortization of tangible capital assets	30,045,977	28,411,559
2.3 Loss (Gain) on sale of tangible capital assets	0	0
2.4 Proceeds on sale of tangible capital assets	-	-
2.4.1 Less: Gains on sale allocated to deferred revenue	0	0
2.5 Transfer to assets held for sale	0	0
2.6 Write-downs of tangible capital assets	-	-
2.7 Total tangible capital asset activity	1,248,005	-3,764,661
3.0 OTHER NON-FINANCIAL ASSET ACTIVITY		
3.1 Acquisition of supplies inventories	-	-
3.2 Acquisition of prepaid expenses	-	-
3.3 Consumption of supplies inventories	-	-
3.4 Use of prepaid expenses	-	-
3.5 Total other non-financial asset activity	-	-
4.0 Change in net financial assets (net debt)	8,898,940	4,539,380
4.1 Net financial assets (net debt) at beginning of year	-696,914,934	-701,454,314
4.2 Net financial assets (net debt) at end of year	-688,015,994	-696,914,934
4.3 Reconciliation Target Category	-688,015,990	-696,914,926

Appendix K

Schedule 5 - Detail of Accumulated Surplus/(Deficit)

	Accumulated Surplus (Deficit) - Balance at September 1	Transfer to Committed Capital or Committed Sinking Fund Interest Earned	Accumulated Surplus (Deficit) - In-Year Increase (Decrease)	Accumulated Surplus (Deficit) - Balance at August 31
	Col. 1	Col. 2	Col. 3	Col. 4
1 Available for Compliance - Unappropriated				
1.1 Operating Accumulated Surplus	10,528,997	-	-1,467,491	9,061,506
1.2 Available for Compliance - Unappropriated	10,528,997	-	-1,467,491	9,061,506
2 Available for Compliance - Internally Appropriated				
2.1 Retirement Gratuities	0	-	-	0
2.2 WSIB	0	-	-	0
2.3 School Renewal (previously included in pupil accommodation debt reserve)	0	-	-	0
2.3.1 Amounts previously included in pupil accommodation debt reserves that are not related to NPP or School Renewal	0	-	-	0
Other Purposes - Operating:				
2.4 Registered Charity	286,903	-	-24,663	262,240
2.5	0	-	-	0
2.6	0	-	-	0
2.7	0	-	-	0
2.8	0	-	-	0
2.8.1 Committed Sinking Fund Interest earned	15,856,729	-	-683,480	15,173,249
2.8.2 Committed Capital Projects	0	-	-	0
.....from Schedule 5.5				
Other Purposes - Capital:				
2.9	0	-	-	0
2.10	0	-	-	0
2.11	0	-	-	0
2.12	0	-	-	0
2.13	0	-	-	0
2.14 Available for Compliance - Internally Appropriated	16,143,632	-	-708,143	15,435,489
3 Total Accumulated Surplus (Deficit) Available for Compliance (Sum of lines 1.2 and 2.14)	26,672,629	-	-2,175,634	24,496,995
4 Unavailable for Compliance				
4.1 Employee Future Benefits - retirement gratuity liability	-15,028,388	-	1,366,217	-13,662,171
4.1.1 Employee Future Benefits - Early Retirement Incentive Plan	0	-	0	0
4.1.2 Employee Future Benefits - Retirement Health Dental Life Insurance Plans etc	0	-	0	0
4.1.3 Employee Future Benefits - other than retirement gratuity	-5,295,800	-	287,815	-5,007,985
4.2 Interest to be Accrued	-4,494,746	-	211,888	-4,282,858
4.4 School Generated Funds	7,017,791	-	449,609	7,467,400
4.7 Revenues recognized for land	195,770,994	-	7,511,039	203,282,033
4.8 Liability for Contaminated Sites	-	-	-	-
4.9 Total Accumulated Surplus (Deficit) Unavailable for Compliance	177,969,851	-	9,826,568	187,796,419
5 Total Accumulated Surplus (Deficit)	204,642,480	-	7,650,934	212,293,414

Appendix K

Schedule 9 - Revenues

1	PROVINCIAL GRANTS - GRANTS FOR STUDENT NEEDS		
1.1	Legislative Grants - Current Year	283,308,932	
1.2	Legislative Grants - Amounts from Deferred Revenue	107,831,319	
1.3	Provincial Grants - Grants for Student Needs		391,140,251
2	PROVINCIAL GRANTS - OTHER		
2.8	Other EDU Grants - Amounts from Deferred Revenue	3,952,380	
	Specify other grants for operating:		
2.9			
2.10			
2.11			
2.12			
2.13			
2.14			
2.15	Provincial Grants - Other EDU	3,952,380	
	Grants from Other Ministries and Other Government Reporting Entities (GRE)		
2.16	Provincial Employment Assistance Programs		
2.17	Ministry of Citizenship & Immigration - Citizenship-Adult ESL-FSL	6,335,139	
2.18	TCU Grant - Literacy and Basic Skills		
2.19	TCU Grant - OYAP		
2.20	TCU Grant - Ontario Employment Benefits and Support Measures(EB&SM), formerly LDMA		
2.21	Grants from Other Ministries - Amounts from Deferred Revenue	337,972	
	Specify other grants from other ministries:		
2.22			
2.23			
2.24	Grants from Other GRE - Amounts from Deferred Revenue	1,265,835	
	Specify other grants from other government reporting entities (GRE):		
2.25			
2.26			
2.27	Grants from Other Ministries and Other Government Reporting Entities (GRE)	7,938,046	
2.32	Grant Accrual Re. 2015 Accrued Tax Adjustment	-	
	Prior years' grant adjustments (specify):		
2.33	2013/2014	-94,218	
2.34			
2.35	Grant Adjustments	-94,218	
2.40	Provincial Grants - Other		11,797,108
3	Local Taxation		
3.1	Tax Revenue from Municipalities	182,847,126	
3.2	Tax Revenue from Unorganized Territories		
3.3	Tax Revenue Adjustment	1,032,199	
3.4	Tax Supplementary and Tax Write-offs Adjustment - Accrual Re. 2015 Amounts		
3.5	Local Taxation		183,879,325

Appendix K

Schedule 9 - Revenues

4	SCHOOL GENERATED FUNDS		
4.1	Elementary Schools Generated Funds and Other Revenues	14,105,854	
4.2	Secondary Schools Generated Funds and Other Revenues	10,250,454	
4.3	Amounts from Deferred Revenue - Schools Generated Funds	-	
4.4	School Generated Funds Revenues		24,356,308
5	FEDERAL GRANTS & FEES		
5.1	Fees - Day School	-	
5.2	Transportation Recoveries - Federal	-	
5.3	Employment Assistance	-	
5.4	Language Instruction for Newcomers to Canada (LINC)	-	
5.5	Amounts from Deferred Revenue - Federal Government	-	
	Specify other:		
5.6	-	-	
5.7	-	-	
5.8	Federal Grants and Fees		-
6	INVESTMENT INCOME		
6.1	Interest Income	861,535	
6.2	Interest on Sinking Fund Assets	-	
6.3	Investment Income		861,535
7	OTHER FEES & REVENUES FROM SCHOOL BOARDS		
7.1	Transportation Recoveries - Other School Boards	-	
7.2	Rental Revenue - Instructional Accommodation - Other School Boards	-	
7.3	Rental Revenue - Non-Instructional Accommodation - Other School Boards	-	
	Specify other:		
7.5	-	-	
7.6	-	-	
7.7	Total Other Fees and Revenues from School Boards		-
8	FEES & REVENUES FROM OTHER SOURCES		
8.1	Fees from Boards outside Ontario	-	
8.2	Fees from Individuals - Day School - Ontario Residents	-	
8.3.1	Fees from Individuals - Day School - Other - Transfer from Deferred Revenues	-	
8.3.2	Fees from Individuals - Day School - Other - Not from Deferred Revenues	3,182,574	
8.4	Fees from Individuals - Continuing Education	950,580	
8.5	Transportation Recoveries from other sources	-	
8.6	Rental Revenue - Instructional Accommodation - Other sources	1,022,863	
8.7	Rental Revenue - Non-Instructional Accommodation - Other sources	43,100	
8.8	Rental Revenue from Community Use	1,516,530	
8.9	Rental Revenue - Other	31,269	
8.10	Insurance Proceeds Other than Capital Appurtenances	291,291	
8.11	Cafeteria Income	106,670	
8.12	Board Level Donations - to be Applied to Classroom Expenses	-	
8.13	Board Level Donations - Other	200,000	

Appendix K

Schedule 9 - Revenues

8.14	Government of Ontario - Non grant payment	-
8.15	Amounts from Deferred Revenue - Other Third Party	0
8.16	Education Development Charge - Transferred to Revenues	7,806,282
8.17	Fees for Extended Day Program related to Early Learning	-
8.18	Net Gain on Disposal of Assets	0
	Other Grants - Non-GREs (specify):	
8.19		-
8.20		-
	Specify other:	
8.21	CODE INITIATIVES	871,741
8.22	CHILDREN'S TREATMENT NETWORK	748,700
8.23	DUAL CREDIT	172,381
8.24	Other Non-Ministry Grants	248,198
8.25	YCDSB Programs	606,853
8.26	SBIE HELP AUDIT	213,997
8.27	ENERGY/SOLAR REVENUE	122,870
8.28	REGISTERED CHARITY	478,827
8.29		-
8.30	Revenue Recovery on Land Disposal	-
	Schedule 5.6A, Item 1.4, Col. 3 + Sch 5.5, Col. 6.1, Total Land Projects	
8.31	Fees and Revenues from Other Sources	18,612,726
 8.31 = sum (8.1 to 8.29) - 8.30	
9.0	DEFERRED CAPITAL CONTRIBUTIONS	
9.1	Amortization of Deferred Capital Contributions	29,362,497
9.2	DCC on Disposal of Non-pooled and Unrestricted Assets	-
9.3	DCC Related to the Loss on Disposal of Restricted Assets	-
10.0	Revenue Categories	660,009,750

*Appendix K***Schedule 10 - Expenses**

	Salaries and Wages	Employee Benefits	Staff Development	Supplies and Services	Interest Charges on Capital	Rental Expense
	02	03	04	05	07	08
INSTRUCTION						
51 Classroom Teachers	292,293,373	35,004,680		108,875		244
52 Supply Teachers	8,994,000	937,979				
53.1 Teacher Assistants	23,917,979	6,173,863				
53.2 Early Childhood Educator	9,291,553	2,493,072				
55 Textbooks and Supplies				8,435,067		31,417
54 Computers				5,128,079		625
56 Professionals Paraprofessionals and Technicians	14,480,816	3,131,862		213,413		37,541
57 Library and Guidance	12,274,673	1,691,190		10,757		
58 Staff Develop.	-	-	1,718,604			
67 Department Heads	1,156,685	140,281				
61 Principals and VPs	21,417,542	2,286,011	98,963	58,653		
62 School Office	10,791,578	2,888,742	2,065	886,004		-
59 Coordinators and Consultants	5,159,751	731,339		41,282		50,481
63 Continuing Education	8,000,753	968,338	4,336	626,093		255,792
72 Instruction - Amortization and Write Downs						
72.1 Instruction - Loss on Disposal of TCA and Assets Held for Sale						
Total Instruction Expenses	407,778,702	56,448,357	1,823,968	15,508,223	-	378,100
ADMINISTRATION						
64 Trustees	153,416	5,437	32,258	16,088		
65 Directors and Supervisory Officers	2,183,115	184,156	44,245	46,204		
66 Board Administration	7,419,070	2,070,224	78,018	1,200,090	219,058	37,680
73 Admin - Amortization and Write Downs						
73.1 Admin - Loss on Disposal of TCA and Assets Held for Sale						
Total Administration Expenses	9,755,601	2,259,817	154,521	1,262,380	219,058	37,680
TRANSPORTATION						
68 Pupil Transportation	567,750	132,531	6,926	80,673		0
69 Transportation - Provincial Schools	-	-	-	-		-
74 Transportation - Amortization and Write Downs						
74.1 Transportation - Loss on Disposal of TCA and Assets Held for Sale						
Total Transportation Expenses	567,750	132,531	6,926	80,673	-	0
PUPIL ACCOMMODATION						
70 School Operations and Maintenance	25,520,013	6,788,254	62,357	16,613,814		135,665
71 School Renewal Expense						
77 Other Pupil Accommodation					20,646,760	
75 Pupil Accommodation - Amortization and Write Downs						
80.1 Pupil Accommodation - Loss on disposal of TCA and Assets Held for Sale						
Total Pupil Accommodation Expenses	25,520,013	6,788,254	62,357	16,613,814	20,646,760	135,665
OTHER						
79 School Generated Funds Expenses				23,905,599		
78 Other Non-Operating Expenses				295,243		
78 Other - Amortization and Write Downs						
78.1 Other - Loss on Disposal of TCA and Assets Held for Sale						
Other Expenses Category Total	-	-	-	24,201,942	-	-
90 Total Expenses Category	443,622,066	65,624,959	2,047,772	57,667,632	20,865,818	549,445

Appendix K

Schedule 10 - Expenses

	Fees and Contract Services	Other Expenses	Transfer to Other Boards	Amortization and Write Downs and Net Loss on Disposal	Total Expenses
	09	10	11	12	13
INSTRUCTION					
51 Classroom Teachers					327,407,171
52 Supply Teachers					9,931,979
53.1 Teacher Assistants					30,090,842
53.2 Early Childhood Educator					11,784,625
55 Textbooks and Supplies	2,449,036	120,511			11,036,031
54 Computers	114,410				5,243,114
56 Professionals Paraprofessionals and Technicians	2,315,160	204			20,178,996
57 Library and Guidance	17,417	200			13,994,237
58 Staff Develop.					1,718,604
67 Department Heads					1,296,966
61 Principals and VPs					23,861,169
62 School Office	231,860				14,800,249
59 Coordinators and Consultants		204			5,983,057
63 Continuing Education	160,630	778			10,016,729
72 Instruction - Amortization and Write Downs				568,599	568,599
72.1 Instruction - Loss on Disposal of TCA and Assets Held for Sale					-
Total Instruction Expenses	5,288,522	121,897	-	568,599	487,912,368
ADMINISTRATION					
64 Trustees					207,197
65 Directors and Supervisory Officers		16,437			2,474,157
66 Board Administration	1,528,050	167,119			12,739,309
73 Admin - Amortization and Write Downs				976,174	976,174
73.1 Admin - Loss on Disposal of TCA and Assets Held for Sale					-
Total Administration Expenses	1,528,050	203,556	-	976,174	16,396,837
TRANSPORTATION					
68 Pupil Transportation	15,820,595	409			16,608,884
69 Transportation - Provincial Schools	82,945				82,945
74 Transportation - Amortization and Write Downs					-
74.1 Transportation - Loss on Disposal of TCA and Assets Held for Sale					-
Total Transportation Expenses	15,903,540	409	-	-	16,691,829
PUPIL ACCOMMODATION					
70 School Operations and Maintenance	8,130,855	2,672			55,251,630
71 School Renewal Expense	1,295,369				1,295,369
77 Other Pupil Accommodation	1,236,790				21,883,550
75 Pupil Accommodation - Amortization and Write Downs				28,501,204	28,501,204
80.1 Pupil Accommodation - Loss on disposal of TCA and Assets Held for Sale					-
Total Pupil Accommodation Expenses	8,663,014	2,672	-	28,501,204	106,931,753
OTHER					
79 School Generated Funds Expenses					23,906,699
78 Other Non-Operating Expenses		224,087			519,330
76 Other - Amortization and Write Downs					-
76.1 Other - Loss on Disposal of TCA and Assets Held for Sale					-
Other Expenses Category Total	-	224,087	-	-	24,426,029
90 Total Expenses Category	31,383,126	552,621	-	30,045,977	652,358,816

Appendix K

Schedule 10ADJ - Adjustment for Compliance Purposes

	Less: Inc.(Dec.) Unfunded Liab. - Interest Accrued, SGF, Contaminated Sites	Plus: Amort. of Employee Future Benefits - Health, Dental, Life Insurance Sept 1 Liab. - Employee Benefits	Less: Increase(Decrease) Unfunded Liabilities	Plus: Adjustment to Unfunded Non- retirement Gratuity Related Employee Benefits
INSTRUCTION	14	15	16	17
51 Classroom Teachers	-	-	-640,917	-480,888
52 Supply Teachers	-	-	-	-
53.1 Teacher Assistants	-	-	-143,058	-107,293
53.2 Early Childhood Educator	-	-	-	-
55 Textbooks and Supplies	-	-	-	-
54 Computers	-	-	-	-
56 Professionals Paraprofessionals and Technicians	-	-	-53,499	-40,124
57 Library and Guidance	-	-	-28,441	-21,331
58 Staff Develop.	-	-	-	-
67 Department Heads	-	-	-2,516	-1,887
61 Principals and VPs	-	-	-33,993	-25,495
62 School Office	-	-	-53,546	-40,159
59 Coordinators and Consultants	-	-	-10,238	-7,678
63 Continuing Education	-	-	-16,260	-12,195
72 Instruction - Amortization and Write Downs	-	-	-	-
72.1 Instruction - Loss on Disposal of TCA and Assets Held for Sale	-	-	-	-
Total Instruction Expenses	-	-	-982,468	-736,850
ADMINISTRATION				
64 Trustees	-	-	-	-
65 Directors and Supervisory Officers	-	-	-4,873	-3,655
66 Board Administration	-	-	-39,503	-29,627
73 Admin - Amortization and Write Downs	-	-	-	-
73.1 Admin - Loss on Disposal of TCA and Assets Held for Sale	-	-	-	-
Total Administration Expenses	-	-	-44,376	-33,282
TRANSPORTATION				
68 Pupil Transportation	-	-	-2,404	-1,803
69 Transportation - Provincial Schools	-	-	-	-
74 Transportation - Amortization and Write Downs	-	-	-	-
74.1 Transportation - Loss on Disposal of TCA and Assets Held for Sale	-	-	-	-
Total Transportation Expenses	-	-	-2,404	-1,803
PUPIL ACCOMMODATION				
70 School Operations and Maintenance	-	-	-122,000	-91,507
71 School Renewal Expense	-	-	-	-
77 Other Pupil Accommodation	-211,888	-	-	-
75 Pupil Accommodation - Amortization and Write Downs	-	-	-	-
80.1 Pupil Accommodation - Loss on disposal of TCA and Assets Held for Sale	-	-	-	-
Total Pupil Accommodation Expenses	-211,888	-	-122,000	-91,507
OTHER				
79 School Generated Funds Expenses	23,906,699	-	-	-
78 Other Non-Operating Expenses	-	-	-	-
76 Other - Amortization and Write Downs	-	-	-	-
76.1 Other - Loss on Disposal of TCA and Assets Held for Sale	-	-	-	-
Other Expenses Category Total	23,906,699	-	-	-
90 Total Expenses Category	23,694,811	-	-1,151,257	-863,442
91 Reconciliation Target Category		0		-1,151,257

Appendix K

Schedule 10ADJ - Adjustment for Compliance Purposes

		Plus: Amortization of Employee Future Benefits - Retirement Gratuity Liability	Total Expenses Adjustments	Total Expenses	Total Expenses for Compliance
		18	19	12	20
INSTRUCTION					
51	Classroom Teachers	1,214,505	1,374,734	327,407,171	328,781,605
52	Supply Teachers	-	-	9,931,979	9,931,979
53.1	Teacher Assistants	-	35,785	30,090,842	30,126,607
53.2	Early Childhood Educator	-	-	11,784,625	11,784,625
55	Textbooks and Supplies	-	-	11,036,031	11,036,031
54	Computers	-	-	5,243,114	5,243,114
56	Professionals Paraprofessionals and Technicians	-	13,375	20,178,996	20,192,371
57	Library and Guidance	53,895	61,005	13,994,237	14,055,242
58	Staff Develop.	-	-	1,718,604	1,718,604
67	Department Heads	4,768	5,397	1,298,966	1,302,363
61	Principals and VPs	64,416	72,914	23,861,169	23,934,083
62	School Office	-	13,387	14,800,249	14,813,636
59	Coordinators and Consultants	19,400	21,960	5,983,057	6,005,017
63	Continuing Education	-	4,065	10,018,729	10,020,794
72	Instruction - Amortization and Write Downs	-	-	568,599	568,599
72.1	Instruction - Loss on Disposal of TCA and Assets Held for Sale	-	-	-	-
Total Instruction Expenses		1,356,984	1,602,602	487,912,388	489,514,970
ADMINISTRATION					
64	Trustees	-	-	207,197	207,197
65	Directors and Supervisory Officers	9,234	10,452	2,474,157	2,484,609
66	Board Administration	-	9,876	12,739,309	12,749,185
73	Admin - Amortization and Write Downs	-	-	976,174	976,174
73.1	Admin - Loss on Disposal of TCA and Assets Held for Sale	-	-	-	-
Total Administration Expenses		9,234	20,328	16,396,837	16,417,165
TRANSPORTATION					
68	Pupil Transportation	-	601	16,608,854	16,609,455
69	Transportation - Provincial Schools	-	-	82,945	82,945
74	Transportation - Amortization and Write Downs	-	-	-	-
74.1	Transportation - Loss on Disposal of TCA and Assets Held for Sale	-	-	-	-
Total Transportation Expenses		-	601	16,691,829	16,692,430
PUPIL ACCOMMODATION					
70	School Operations and Maintenance	-	30,500	55,251,630	55,282,132
71	School Renewal Expense	-	-	1,295,369	1,295,369
77	Other Pupil Accommodation	-	211,888	21,883,550	22,095,438
75	Pupil Accommodation - Amortization and Write Downs	-	-	28,501,204	28,501,204
80.1	Pupil Accommodation - Loss on disposal of TCA and Assets Held for Sale	-	-	-	-
Total Pupil Accommodation Expenses		-	242,390	106,931,753	107,174,143
OTHER					
79	School Generated Funds Expenses	-	-23,906,699	23,908,699	0
78	Other Non-Operating Expenses	-	-	519,330	519,330
76	Other - Amortization and Write Downs	-	-	-	-
76.1	Other - Loss on Disposal of TCA and Assets Held for Sale	-	-	-	-
Other Expenses Category Total		-	-23,906,699	24,428,029	519,330
90	Total Expenses Category	1,366,218	-22,040,778	652,358,816	630,318,038
91	Reconciliation Target Category	1,366,217	-	-	-



**York Catholic District School Board
Consolidated Financial Statements
Year ended August 31, 2015**

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Management Report

Management's Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of the York Catholic District School Board are the responsibility of the Board management and have been prepared in accordance with the Financial Administration Act, supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act, as described in Note 1 to the consolidated financial statements.

The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Board management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management. The Board meets with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by Grant Thornton LLP, independent external auditors appointed by the Board. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Board's consolidated financial statements.

Director of Education

Chief Financial Officer

November 10, 2015

Independent Auditor's Report

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To the Board of Trustees of the York Catholic District School Board

We have audited the accompanying consolidated financial statements of York Catholic District School Board, which comprise the consolidated statement of financial position as at August 31, 2015, the consolidated statements of operations, changes in net debt and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the consolidated financial statements

Management is responsible for the preparation of these consolidated financial statements in accordance with the basis of accounting described in Note 1 to the consolidated financial statements, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements of York Catholic District School Board as at and for the year ended August 31, 2015 are prepared, in all material respects, in accordance with the basis of accounting described in Note 1 to the consolidated financial statements.

Emphasis of Matter

Without modifying our opinion, we draw attention to Note 1 to the consolidated financial statements which describes the basis of accounting used in the preparation of these consolidated financial statements and the significant differences between such basis of accounting and Canadian public sector accounting standards.

Toronto, Canada
November 10, 2015

Chartered Accountants
Licensed Public Accountants

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York Catholic District School Board
Consolidated Statement of Financial Position

As at August 31,

2015

2014

Financial assets

Cash and cash equivalents	\$ 40,288,262	\$ 32,403,094
Accounts receivable	24,453,205	25,414,317
Accounts receivable - Government of Ontario (Note 3)	388,698,761	409,028,754
Other financial assets	<u>719,744</u>	<u>957,600</u>

Total financial assets

454,159,972 467,803,765

Liabilities

Accounts payable and accrued liabilities	41,784,021	38,072,965
Deferred revenue (Note 5)	19,581,442	25,684,228
Other liabilities	5,012,507	3,721,978
Deferred capital contributions (Note 6)	679,815,316	680,388,210
Retirement and other employee future benefits (Note 7)	19,692,533	21,948,721
Net long-term debt and capital lease (Note 8)	<u>376,290,143</u>	<u>394,902,592</u>

Total liabilities

1,142,175,962 1,164,718,694

Net debt

(688,015,990) (696,914,929)

Non-financial assets

Tangible capital assets (Note 12)	<u>900,309,406</u>	<u>901,557,411</u>
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Accumulated surplus (Note 13)

\$ 212,293,416 \$ 204,642,482

Contractual obligations and contingent liabilities (Note 15)
Subsequent event (Note 18)

Signed on behalf of the Board:

Chief Executive Officer

Chair of the School Board

See accompanying notes to the consolidated financial statements.



York Catholic District School Board Consolidated Statement of Operations

For the year ended August 31

2015

2015

2014

	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Revenues			
Provincial grants	\$ 579,200,526	\$ 575,019,576	\$ 541,840,755
Deferred capital contribution revenue	<u>28,545,153</u>	<u>29,362,497</u>	<u>27,728,079</u>
Provincial grants – grants for student needs	607,745,679	604,382,073	569,568,834
Provincial grants – other	10,004,581	11,797,108	36,487,307
School generated funds	24,000,000	24,356,308	24,137,289
Investment income	400,000	861,535	1,305,575
Other fees and revenues	<u>14,670,844</u>	<u>18,612,726</u>	<u>14,417,900</u>
Total revenues	<u>656,821,104</u>	<u>660,009,750</u>	<u>645,916,905</u>
Expenses (Note 11)			
Instruction	486,427,449	487,912,368	476,189,649
Administration	15,249,195	16,396,837	16,248,530
Transportation	16,069,863	16,691,829	15,993,146
Pupil accommodation	107,054,179	106,931,753	104,804,428
School generated funds	24,003,000	23,906,699	23,594,574
Other	<u>474,080</u>	<u>519,330</u>	<u>782,536</u>
Total expenses	<u>649,277,766</u>	<u>652,358,816</u>	<u>637,612,863</u>
Annual surplus	7,543,338	7,650,934	8,304,042
Accumulated surplus at beginning of year	<u>202,716,221</u>	<u>204,642,482</u>	<u>196,338,440</u>
Accumulated surplus at end of year	<u>\$ 210,259,559</u>	<u>\$ 212,293,416</u>	<u>\$ 204,642,482</u>

See accompanying notes to the consolidated financial statements.



York Catholic District School Board
Consolidated Statement of Cash Flows

For the year ended August 31

2015

2014

Operating transactions

Annual surplus	\$ 7,650,934	\$ 8,304,042
Sources and (uses)		
Non-cash items including:		
Amortization, write downs and gain/ on disposal	30,045,977	28,411,559
Deferred capital contributions amortization (Note 6)	(29,362,497)	(27,728,079)
Decrease in retirement and other employee future benefits	(2,256,188)	(1,247,235)
Decrease in accounts receivable	961,112	929,706
Decrease in assets held for sale	-	1
Decrease (increase) in other financial assets	237,856	(429,516)
Increase (decrease) in accounts payable and accrued liabilities	3,711,056	(4,782,233)
(Decrease) increase in deferred revenue	(4,065,610)	4,791,116
Increase in other liabilities	<u>1,290,529</u>	<u>531,024</u>
Cash provided by operating transactions	<u>8,213,169</u>	<u>8,780,385</u>
Capital transactions		
Proceeds on sale of assets held for sale (Note 4)	-	2,769,218
Cash used to acquire tangible capital assets	<u>(28,797,972)</u>	<u>(32,176,220)</u>
Cash (applied to) capital transactions	<u>(28,797,972)</u>	<u>(29,407,002)</u>
Financing		
Decrease in accounts receivable – Government of Ontario	20,329,993	9,527,671
Additions to deferred capital contributions (Note 6)	28,789,603	31,758,693
Decrease in deferred revenue	(2,037,176)	(664,722)
Gain on disposal of restricted assets included in deferred revenue (Note 4)	-	(2,769,217)
Long term debt issued	196,179	26,805,894
Debt repayment and sinking fund contributions (Note 10)	<u>(18,808,628)</u>	<u>(31,408,951)</u>
Cash provided by financing transactions	<u>28,469,971</u>	<u>33,249,368</u>
Change in cash and cash equivalents	7,885,168	12,622,751
Opening cash and cash equivalents	<u>32,403,094</u>	<u>19,780,343</u>
Closing cash and cash equivalents	<u>\$ 40,288,262</u>	<u>\$ 32,403,094</u>

See accompanying notes to the consolidated financial statements.



York Catholic District School Board
Consolidated Statement of Cash Flows (continued)

For the year ended August 31

2015

2014

Cash and cash equivalents is comprised of:

Cash	\$ 40,288,262	\$ 15,403,094
Short term investments	<u>-</u>	<u>17,000,000</u>
Cash and cash equivalents	<u>\$ 40,288,262</u>	<u>\$ 32,403,094</u>

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See accompanying notes to the consolidated financial statements.



York Catholic District School Board
Consolidated Statement of Changes in Net Debt

For the year ended August 31

2015

2014

	2015	2014
Operating transactions		
Annual surplus	\$ <u>7,650,934</u>	\$ <u>8,304,042</u>
Tangible capital asset activity		
Acquisition of tangible capital assets	(28,797,972)	(32,176,220)
Amortization of tangible capital assets	<u>30,045,977</u>	<u>28,411,559</u>
Total tangible capital asset activity	<u>1,248,005</u>	<u>(3,764,661)</u>
Decrease in net debt	<u>8,898,939</u>	<u>4,539,381</u>
Net debt at beginning of year	<u>(696,914,929)</u>	<u>(701,454,310)</u>
Net debt at end of year	\$ <u>(688,015,990)</u>	\$ <u>(696,914,929)</u>

See accompanying notes to the consolidated financial statements.

York Catholic District School Board

Notes to the Consolidated Financial Statements

August 31, 2015

1. Significant accounting policies

The consolidated financial statements are prepared by management in accordance with the basis of accounting described below.

a) Basis of Accounting

The consolidated financial statements have been prepared in accordance with the Financial Administration Act supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act.

The Financial Administration Act requires that the consolidated financial statements be prepared in accordance with the accounting principles determined by the relevant Ministry of the Province of Ontario. A directive was provided by the Ontario Ministry of Education within memorandum 2004:B2 requiring school boards to adopt Canadian public sector accounting standards commencing with their year ended August 31, 2004 and that changes may be required to the application of these standards as a result of regulation.

In 2011, the government passed Ontario Regulation 395/11 of the Financial Administration Act. The Regulation requires that contributions received or receivable for the acquisition or development of depreciable tangible capital assets and contributions of depreciable tangible capital assets for use in providing services, be recorded as deferred capital contributions and be recognized as revenue in the statement of operations over the periods during which the asset is used to provide service at the same rate that amortization is recognized in respect of the related asset. The regulation further requires that if the net book value of the depreciable tangible capital asset is reduced for any reason other than depreciation, a proportionate reduction of the deferred capital contribution along with a proportionate increase in the revenue be recognized. For Ontario school boards, these contributions include government transfers, externally restricted contributions and, historically, property tax revenue.

The accounting policy requirements under Regulation 395/11 are significantly different from the requirements of Canadian public sector accounting standards which require that

- government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410;
- externally restricted contributions are recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with public sector accounting standard PS3100; and
- property taxation revenue be reported as revenue when received or receivable in accordance with public sector accounting standard PS3510.

As a result, revenue recognized in the statement of operations and certain related deferred revenues and deferred capital contributions would be recorded differently under Canadian Public Sector Accounting Standards.

York Catholic District School Board

Notes to the Consolidated Financial Statements

August 31, 2015

1. Significant accounting policies (continued)

b) Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all organizations accountable for the administration of their financial affairs and resources to the Board and which are controlled by the Board.

School generated funds, which include the assets, liabilities, revenues and expenses of various organizations that exist at the school level and which are controlled by the Board are reflected in the consolidated financial statements.

The Board's consolidated financial statements reflect the proportionate consolidation of the Student Transportation Services - York Region Consortium whereby they include the assets that the Consortium controls, the liabilities that it has incurred, and its pro-rata share of revenues and expenses.

Interdepartmental and inter-organizational transactions and balances between these organizations are eliminated.

c) Trust Funds

Trust funds and their related operations administered by the Board are not included in the consolidated financial statements as they are not controlled by the Board.

d) Cash and Cash Equivalents

Cash and cash equivalents comprise of cash on hand, demand deposits and short-term investments. Short-term investments are highly liquid, subject to insignificant risk of changes in value and have a short maturity term of less than 90 days.

e) Investments

Temporary investments consist of marketable securities which are liquid short-term investments with maturities of between three months and one year at the date of acquisition, and are carried on the Consolidated Statement of Financial Position at the lower of cost or market value.

Long-term investments consist of investments that have maturities of more than one year. Long-term investments are recorded at cost, and assessed regularly for permanent impairment.

f) Deferred Revenue

Certain amounts are received pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts are recognized as revenue in the fiscal year the related expenditures are incurred or services are performed.

York Catholic District School Board

Notes to the Consolidated Financial Statements

August 31, 2015

1. Significant accounting policies (continued)

g) Deferred Capital Contributions

Contributions received or receivable for the purpose of acquiring or developing a depreciable tangible capital asset for use in providing services, or any contributions in the form of depreciable tangible assets received or receivable for use in providing services, shall be recognized as deferred capital contribution as defined in Ontario Regulation 395/11 of the Financial Administration Act. These amounts are recognized as revenue at the same rate as the related tangible capital asset is amortized. The following items fall under this category:

- Government transfers received or receivable for capital purpose
- Other restricted contributions received or receivable for capital purpose
- Property taxation revenues which were historically used to fund capital assets

h) Retirement and Other Employee Future Benefits

The Board provides defined retirement and other future benefits to specified employee groups. These benefits include pension, life insurance, health care benefits, dental benefits, retirement gratuity, worker's compensation and long-term disability benefits. The Board has adopted the following policies with respect to accounting for these employee benefits:

- The costs of self-insured retirement and other employee future benefit plans are actuarially determined using management's best estimate of salary escalation, accumulated sick days at retirement, insurance, health care and dental costs trends, disability recovery rates, long-term inflation rates and discount rates.
- The cost of retirement gratuities are actuarially determined using the employee's salary, banked sick days and years of service as at August 31, 2012 and management's best estimate of discount rates. Any actuarial gains and losses arising from changes to the discount rate are amortized over the expected average remaining service life of the employee group.
- For self-insured retirement and other employee future benefits that vest or accumulated over the periods of service provided by employees, life insurance and health care and dental benefits for retirees, the cost is actuarially determined using the projected benefits method prorated on service. Under this method, the benefit costs are recognized over the expected average service life of the employee group.
- For those self-insured benefit obligations that arise from specific events that occur from time to time, such as obligations for worker's compensation, long-term disability and life insurance and health care and dental benefits for those on disability leave, the cost is recognized immediately in the period the events occur. Any actuarial gains and losses that are related to these benefits are recognized immediately in the period they arise.
- The costs of multi-employer defined pension plan benefits, such as the Ontario Municipal Employees Retirement System pensions, are the employer's contributions due to the plan in the period. The costs of insured benefits are the employer's portion of insurance premiums owed for coverage of employees during the period.

York Catholic District School Board

Notes to the Consolidated Financial Statements

August 31, 2015

1. Significant accounting policies (continued)

i) Tangible Capital Assets

Tangible capital assets are recorded at historical cost less accumulated amortization. Historical cost includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset, as well as interest related to financing during construction. When historical cost records were not available, other methods were used to estimate the costs and accumulated amortization.

Leases which transfer substantially all the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

Tangible capital assets, except land, are amortized on a straight line basis over their estimated useful lives as follows:

<u>Asset</u>	<u>Estimated Useful Life in Years</u>
Land improvements with finite lives	15
Buildings and building improvements	40
Portable structures	20
Other buildings	20
First-time equipping of schools	10
Furniture	10
Equipment	5-15
Computer hardware	5
Computer software	5
Vehicles	5-10
Leasehold Improvements	Over the lease term

Assets under construction and assets that relate to pre-acquisition and pre-construction costs are not amortized until the asset is available for productive use.

Land permanently removed from service and held for resale is recorded at the lower of cost and estimated net realizable value. Cost includes amounts for improvements to prepare the land for sale or servicing. Buildings permanently removed from service and held for resale cease to be amortized and are recorded at the lower of carrying value and estimated net realizable value. Tangible capital assets which meet the criteria for financial assets are reclassified as "assets held for sale" on the Consolidated Statement of Financial Position.

Works of art and cultural and historic assets are not recorded as assets in these consolidated financial statements.

York Catholic District School Board

Notes to the Consolidated Financial Statements

August 31, 2015

1. Significant accounting policies (continued)

j) Government Transfers

Government transfers, which include legislative grants, are recognized in the consolidated financial statements in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be made.

Government transfers for capital that meet the definition of a liability are referred to as deferred capital contributions (“DCC”). Amounts are recognized into revenue as the liability is extinguished over the useful life of the asset.

k) Investment Income

Investment income is reported as revenue in the period earned.

When required by the funding government or related Act, investment income earned on externally restricted funds such as pupil accommodation, education development charges and special education forms part of the respective deferred revenue balances.

l) Long-term Debt and Capital Lease

Long-term debt and capital lease is recorded net of related sinking fund asset balances.

m) Budget Figures

Budget figures have been provided for comparison purposes and have been derived from the budget approved by the Trustees. The budget approved by the Trustees is developed in accordance with the provincially mandated funding model for school boards and is used to manage program spending within the guidelines of the funding model.

n) Use of Estimates

The preparation of consolidated financial statements in conformity with the basis of accounting described in Note 1(a) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the year. Accounts subject to significant estimates include retirement and other future employee benefits and the estimated useful lives of tangible capital assets. Actual results could differ from these estimates.

o) Property Tax Revenue

Under Public Sector Accounting Standards, the entity that determines and sets the tax levy records the revenue in the financial statements, which in the case of the Board, is the Province of Ontario. As a result, property tax revenue received from the municipalities is recorded as part of Provincial Legislative Grants.

2. Change in accounting policy

The Board has implemented Public Sector Accounting Board (“PSAB”) section 3260 Liability for contaminated sites. Section 3260 requires governments to record a liability in their financial statements if they have a contaminated site that meets the requirements set out in the standard. The standard defines contamination as the introduction into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The standard generally applies to sites that are not in productive use. Sites that are in productive use are only considered contaminated if there was an unexpected event that resulted in contamination. The change had no impact since there are no contaminated sites that meet the requirement set forth in the standard.

York Catholic District School Board

Notes to the Consolidated Financial Statements

August 31, 2015

3. Accounts receivable - Government of Ontario

The Province of Ontario replaced variable capital funding with a one-time debt support grant in 2009-10. York Catholic District School Board received a one-time grant that recognizes capital debt as of August 31, 2010 that is supported by the existing capital programs. The Board receives this grant in cash over the remaining term of the existing capital debt instruments. The Board may also receive yearly capital grants to support capital programs which would be reflected in this account receivable.

The Board has an account receivable from the Province of Ontario as at August 31, 2015 of \$388,698,761 (2014 - \$409,028,754) with respect to the approved capital grant.

4. Assets held for sale

During the year ended August 31, 2015, land with a carrying value of \$Nil (2014 - \$1) was sold for net proceeds of \$Nil (2014 - \$2,769,218) resulting in a gain on disposal of \$Nil (2014 - \$2,769,217). The proceeds of disposition have been deferred in accordance with Ontario Regulation 193/10 (see Note (5)).

5. Deferred revenue

Revenues received and that have been set aside for specific purposes by legislation, regulation or agreement are included in deferred revenue and reported on the Consolidated Statement of Financial Position.

Deferred revenue set aside for specific purposes by legislation, regulation or agreement as at August 31, 2015 is comprised of:

	Balance as at August 31, 2014	Externally restricted revenue and investment income	Transfers to Deferred Capital Contributions	Revenue recognized in the period	Balance as at August 31, 2015
Legislative Grants - operating	\$ 2,039,784	\$ 73,117,093	\$ -	\$ 72,388,136	\$ 2,768,741
Other Ministry of Education	3,704,306	532,661	-	3,952,381	284,586
Third Party	1,336,390	-	-	1,265,835	70,555
Other Provincial Grants	<u>377,352</u>	<u>228,960</u>	<u>-</u>	<u>337,972</u>	<u>268,340</u>
Deferred revenue – operating	<u>7,457,832</u>	<u>73,878,714</u>	<u>-</u>	<u>77,944,324</u>	<u>3,392,222</u>
Legislative Grants – capital	8,358,510	47,427,136	10,995,559	35,455,202	9,334,885
Proceeds of disposition	9,867,886	-	3,013,551	-	6,854,335
Education development charges	-	7,806,282	-	7,806,282	-
Third party	<u>-</u>	<u>315,923</u>	<u>315,923</u>	<u>-</u>	<u>-</u>
Deferred revenue – capital	<u>18,226,396</u>	<u>55,549,341</u>	<u>14,325,033</u>	<u>43,261,484</u>	<u>16,189,220</u>
Total deferred revenue	\$ <u>25,684,228</u>	\$ <u>129,428,055</u>	\$ <u>14,325,033</u>	\$ <u>121,205,808</u>	\$ <u>19,581,442</u>

York Catholic District School Board

Notes to the Consolidated Financial Statements

August 31, 2015

6. Deferred capital contributions

Deferred capital contributions include grants and contributions received that are used for the acquisition of tangible capital assets in accordance with regulation 395/11 that have been expended by year end. The contributions are amortized into revenue over the life of the asset acquired.

	<u>2015</u>	<u>2014</u>
Opening balance	\$ 680,388,210	\$ 676,357,596
Additions to deferred capital contributions	28,789,603	31,758,693
Revenue recognized in the period	<u>(29,362,497)</u>	<u>(27,728,079)</u>
Closing balance	\$ <u>679,815,316</u>	\$ <u>680,388,210</u>

7. Retirement and other employee future benefits

Retirement and other employee future benefits liabilities and expense/(recovery) as of August 31, 2015 is comprised of:

	<u>August 31, 2015</u>		
	<u>Retirement Benefits</u>	<u>Other Employee Future Benefits</u>	<u>Total Employee Future Benefits</u>
Accrued employee future benefit obligations	\$ 15,302,433	\$ 4,390,100	\$ 19,692,533
Current year benefit cost	\$ -	\$ (140,144)	\$ (140,144)
Amortization of actuarial (gains)/losses	97,394	2,890	100,284
Interest on accrued benefit obligation	483,270	129,688	612,958
Plan amendment/curtailment	145,667	-	145,667
Employee future benefits expenses/ (recovery) ¹	\$ <u>726,331</u>	\$ <u>(7,566)</u>	\$ <u>718,765</u>

Retirement and other employee future benefits liabilities and expense / (recovery) as of August 31, 2014 is comprised of:

	<u>August 31, 2014</u>		
	<u>Retirement Benefits</u>	<u>Other Employee Future Benefits</u>	<u>Total Employee Future Benefits</u>
Accrued employee future benefit obligations	\$ 16,442,686	\$ 5,506,035	\$ 21,948,721
Current year benefit cost	\$ (20,448)	\$ 79,707	\$ 59,259
Amortization of actuarial (gains)/losses	-	138,461	138,461
Interest on accrued benefit obligation	551,321	151,214	702,535
Plan amendment/curtailment	111,767	-	111,767
Employee future benefits expenses/ (recovery) ¹	\$ <u>642,640</u>	\$ <u>369,382</u>	\$ <u>1,012,022</u>

¹ Excluding pension contributions to the Ontario Municipal Employees Retirement System, a multi-employer pension plan, described below.

York Catholic District School Board

Notes to the Consolidated Financial Statements

August 31, 2015

7. Retirement and other employee future benefits (continued)

(a) Actuarial Assumptions

The accrued benefit obligations for employee future benefit plans as at August 31, 2015 are based on actuarial assumptions of future events determined for accounting purposes as at August 31, 2015. Actuarial probabilities were determined and based on updated average daily salary and banked sick days as at August 31, 2015. The economic assumptions used in these valuations are the Board's best estimates of expected rates as follows:

	<u>2015</u>	<u>2014</u>
	%	%
Inflation		
Workplace Safety and Insurance Boards Obligation ("WSIB")	2.0	2.0
General inflation for all benefits	1.5	2.0
Wage and salary escalation		
Sick leave benefits	nil	nil
Insurance and health care and dental benefit cost escalation		
WSIB health care costs	4.0	4.0
Health care cost escalation	8.5	8.75
Dental benefit care escalation	4.5	4.75
Discount on accrued benefit obligation		
WSIB obligation	2.45	2.85
Sick leave benefits, life insurance, health care, dental and long-term disability	2.45	2.85

(b) Retirement Benefits

(i) Ontario Teachers' Pension Plan ("OTPP")

Teachers and related employee groups are eligible to be members of OTPP. Employer contributions for these employees are provided directly by the Province of Ontario. The pension costs and obligations related to this plan are a direct responsibility of the Province. Accordingly, no costs or liabilities related to this plan are included in the Board's consolidated financial statements.

York Catholic District School Board

Notes to the Consolidated Financial Statements

August 31, 2015

7. Retirement and other employee future benefits (continued)

(b) Retirement Benefits (continued)

(ii) Ontario Municipal Employees Retirement System (“OMERS”)

All non-teaching employees of the Board are eligible to be members of the OMERS, a multi-employer pension plan. The plan provides defined pension benefits to employees based on their length of service and rates of pay. The Board contributions equal the employee contributions to the plan. During the year ended August 31, 2015, the Board contributed \$8,602,655 (2014 - \$8,473,279) to the plan. As this is a multi-employer pension plan, these contributions are the Board’s pension benefit expenses. No pension liability for this type of plan is included in the Board’s consolidated financial statements.

(iii) Retirement Gratuities

The Board provides retirement gratuities to certain groups of employees hired prior to specific dates. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board’s consolidated financial statements. The amount of the gratuities payable to eligible employees at retirement is based on their salary, accumulated sick days, and years of service at August 31, 2012.

(iv) Retirement life insurance and health care and dental benefits

The Board provides life insurance, dental and health care benefits to certain employee groups after retirement until the members reach 65 years of age under the following conditions:

- For a small number of employees the premiums are based on the Board experience and retirees’ premiums are subsidized by the Board as defined by individual service contracts. The benefit costs and liabilities related to the plan are provided through an unfunded defined benefit plan and are included in the Board’s consolidated financial statements. Effective September 1, 2013, employees retiring on or after this date will no longer qualify for the Board’s subsidized premiums or contributions.
- For all other retirees (excluding a small number of employees who participated in the plan prior to September 1, 2013), full premiums are required to be paid by the retirees to participate in the Board’s group benefit plan. The premiums for such benefits are included in a separate experience pool that is self-funded.

(c) Other Employee Future Benefits

(i) Workplace Safety and Insurance Board Obligations

- a. The Board is a Schedule 2 employer under the Workplace Safety and Insurance Act and, as such, assumes responsibility for the payment of all claims to its injured workers under the Act. The Board does not fund these obligations in advance of payments made under the Act. The benefit costs and liabilities related to this plan are included in the Board’s consolidated financial statements. School boards are required to provide salary top-up to a maximum of 4 ½ years for employees receiving payments from the Workplace Safety and Insurance Board, where the collective agreement negotiated prior to 2012 included such a provision.

York Catholic District School Board

Notes to the Consolidated Financial Statements

August 31, 2015

7. Retirement and other employee future benefits (continued)

(c) Other Employee Future Benefits (continued)

- b. The Workplace Safety and Insurance Board obligations for employee future benefit plans as at August 31, 2015 are based on actuarial valuations for accounting purposes as at August 31, 2015. These actuarial valuations were based on assumptions about future events.
- (ii) Long-Term Disability Life Insurance
- a. The Board provides life waiver of life insurance premiums and continuation of medical and dental benefits coverage for certain employee groups on long-term disability leave. The Board is responsible for the payment of the insurance premiums and the costs of health care benefits under this plan. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements.
 - b. The accrued benefit obligations for long-term disability life insurance as at August 31, 2015 are based on actuarial valuations for accounting purposes as at August 31, 2015. The costs of salary compensation paid to employees on long-term disability are fully insured and not included in this plan.

(iii) Sick Leave Top-up Benefits

A maximum of eleven unused sick leave days from the current year may be carried forward into the following year only, to be used to top-up salary for illnesses paid through the short-term leave and disability plan in that year. The benefit costs expensed in the financial statements relating to this are \$350,442 (2014 – \$315,119).

For accounting purposes, the valuation of accrued benefit obligation for the sick leave top-up is based on actuarial assumptions about future events determined as at August 31, 2015 and is based on the average salary, banked sick days of employees and usage of sick days studies in 2013-14 and 2014-15.

York Catholic District School Board

Notes to the Consolidated Financial Statements

August 31, 2015

8. Net long-term debt and capital lease

Debenture debt, capital loans and obligation under capital leases reported on the Consolidated Statement of Financial Position is comprised of the following:

Debenture/Loan	Interest	Maturity	2015	2014
#179	7.200	09-Jun-25	\$ 30,513,821	\$ 32,539,700
#182	6.550	19-Oct-26	21,741,501	22,976,968
#186	5.800	07-Nov-28	17,295,686	18,121,558
#188	4.789	08-Aug-30	39,019,047	40,763,739
#189	4.560	15-Nov-31	8,091,105	8,414,143
#190	5.376	25-Jun-32	50,072,719	51,839,689
#191	4.900	03-Mar-33	15,703,862	16,246,862
#192	5.347	15-Nov-33	5,479,048	5,649,219
#193	5.062	13-Mar-34	3,321,802	3,425,467
#196	5.047	15-Nov-34	33,268,143	34,252,599
#197	5.232	13-Apr-35	62,447,621	1,117,702
#198	3.942	19-Sep-25	1,087,231	67,251,009
#199	4.833	11-Mar-36	1,352,532	1,389,573
#200	2.425	15-Nov-21	5,839,777	6,659,738
#201	3.564	09-Mar-37	16,774,092	17,275,597
#202	3.799	19-Mar-38	10,963,373	11,260,657
#203	4.037	30-Oct-28	14,049,264	14,821,774
#204	4.003	11-Mar-39	11,328,933	11,609,290
#206	2.993	09-Mar-40	196,179	-
			348,545,736	365,615,284
Capital lease	10.000	01-May-22	27,744,407	29,287,308
Balance as at August 31			\$ 376,290,143	\$ 394,902,592

Principal and interest payments relating to net debenture debt, capital loans and leases of \$376,290,143 outstanding as at August 31, 2015 are due as follows:

Year	<u>Principal</u>	<u>Capital Interest Payments</u>	<u>Lease Payments</u>	<u>Total</u>
2016	\$ 18,124,904	\$ 17,010,770	\$ 4,822,762	\$ 39,958,437
2017	19,023,848	16,111,826	5,121,096	40,256,770
2018	19,970,348	15,165,327	5,437,877	40,573,551
2019	20,967,071	14,168,603	5,774,251	40,909,926
2020	22,016,846	13,118,829	6,131,438	41,267,112
Thereafter	<u>248,442,719</u>	<u>73,691,012</u>	<u>18,846,175</u>	<u>340,979,907</u>
Total	\$ 348,545,735	\$ 149,266,367	\$ 46,133,600	\$ 543,945,703

Interest on long-term debt amounted to \$20,858,648 (2014 - \$21,600,824).

York Catholic District School Board

Notes to the Consolidated Financial Statements

August 31, 2015

9. Temporary borrowing

The Board has lines of credit available to the maximum of \$75 million revolving facility to address operating requirements to bridge capital expenditures.

Interest on the operating facilities range from the bank's prime lending rate minus 0.75%, while banker's acceptance facilities range from the banker's acceptance rate plus 0.75%. All loans are unsecured, due on demand and are in the form of bankers' acceptance notes and bank overdrafts. As at August 31, 2015, the Board had a prime based loan of \$Nil (2014 - \$Nil).

10. Debt charges and capital loans and leases interest	<u>2015</u>	<u>2014</u>
Principal payments on long-term liabilities including contributions to sinking fund	\$ 18,808,628	\$ 17,135,943
Sinking fund debenture maturities	-	18,952,130
Interest payments on long-term liabilities	17,859,735	18,493,402
Capital lease interest	<u>2,998,913</u>	<u>3,107,422</u>
Balance as at August 31	<u>\$ 39,667,276</u>	<u>\$ 57,688,897</u>

Included in debt repayment and sinking fund contributions on the Consolidated Statement of Cash Flows of \$18,808,628 (2014 - \$31,408,951) are principal payments on long-term debt of \$18,808,628 (2014 - \$17,135,943), sinking fund debenture maturities of \$Nil (2014 - \$18,952,130), sinking fund interest revenues of \$Nil (2014 - \$13,262), net of sinking fund retirements of \$Nil (2014 - \$4,692,384).

11. Expenses by object

The following is a summary of the expenses reported on the Consolidated Statement of Operations by object:

	<u>2015</u> Budget	<u>2015</u> Actual	<u>2014</u> Actual
Salary and wages	\$ 440,013,138	\$ 443,622,066	\$ 434,197,200
Employee benefits	66,986,365	65,479,292	64,865,321
Staff development	1,204,138	2,047,772	1,873,667
Supplies and services	62,157,151	57,667,032	55,176,129
Interest charges on capital	20,794,000	20,865,818	21,702,914
Rental expenses	655,684	549,445	479,392
Fees and contract services	26,962,261	31,383,126	29,838,982
Amortization and write-downs of tangible capital assets	29,228,633	30,045,977	28,411,559
Other	1,276,396	552,621	817,471
Future employee benefit plan curtailment/ amendment (Note 7)	-	145,667	111,767
Write-off of unamortized actuarial losses due to plan amendment (Note 7)	-	-	138,461
Total expenses	<u>\$ 649,277,766</u>	<u>\$ 652,358,816</u>	<u>\$ 637,612,863</u>

York Catholic District School Board
Notes to the Consolidated Financial Statements

August 31, 2015

12. Tangible capital assets

<u>Cost</u>	<u>Balance at August 31, 2014</u>	<u>Additions and Transfers</u>	<u>Disposals, write-offs, Adjustments</u>	<u>Balance August 31, 2015</u>
Land	\$ 205,312,474	\$ 8,369	\$ -	\$ 205,320,843
Land improvements	8,858,407	2,755,300	-	11,613,707
Buildings	914,956,999	34,812,136	-	949,769,135
Furniture and equipment	24,535,715	3,717,685	3,615,565	24,637,835
Construction in progress	14,597,297	(12,495,518)	-	2,101,779
Capital lease assets	<u>21,069,493</u>	<u>-</u>	<u>-</u>	<u>21,069,493</u>
Total cost	<u>\$1,189,330,385</u>	<u>\$ 28,797,972</u>	<u>\$ 3,615,565</u>	<u>\$1,214,512,792</u>

<u>Accumulated Amortization</u>	<u>Balance at August 31, 2014</u>	<u>Additions and Transfers</u>	<u>Disposals, write-offs, Adjustments</u>	<u>Balance August 31, 2015</u>
Land	\$ -	\$ -	\$ -	\$ -
Land improvements	3,371,613	820,763	-	4,192,376
Buildings	260,888,196	25,681,857	-	286,570,053
Furniture and equipment	12,188,314	3,016,620	3,615,565	11,589,369
Construction in progress	-	-	-	-
Capital lease assets	<u>11,324,851</u>	<u>526,737</u>	<u>-</u>	<u>11,851,588</u>
Total amortization	<u>\$ 287,772,974</u>	<u>\$ 30,045,977</u>	<u>\$ 3,615,565</u>	<u>\$ 314,203,386</u>

<u>Net book value</u>	<u>2015</u>	<u>2014</u>
Land	\$ 205,320,843	\$ 205,312,474
Land improvements	7,421,331	5,486,794
Buildings	663,199,082	654,068,803
Furniture and equipment	13,048,466	12,347,401
Construction in progress	2,101,779	14,597,297
Capital lease assets	<u>9,217,905</u>	<u>9,744,642</u>
Total net book value	<u>\$ 900,309,406</u>	<u>\$ 901,557,411</u>

a) Assets under construction

Assets under construction having a value of \$2,101,779 (2014 - \$14,597,297) have not been amortized. Amortization of these assets will commence when the asset is put into service.

b) Write-down of Tangible Capital Assets

For 2015 the write-down of tangible capital assets during the year was \$Nil (2014 - \$Nil).

York Catholic District School Board

Notes to the Consolidated Financial Statements

August 31, 2015

13. Accumulated surplus 2015 2014

Accumulated surplus consists of the following:

Invested in non-depreciable tangible capital assets	\$ 203,282,033	\$ 195,770,994
Employee future benefits to be covered in the future	(18,670,156)	(20,324,188)
Interest accrual	(4,282,858)	(4,494,746)
School Generated Funds	7,467,401	7,017,790
Committed sinking fund interest earned	15,173,249	15,856,729
Unrestricted	<u>9,323,747</u>	<u>10,815,903</u>

Total accumulated surplus	\$ <u>212,293,416</u>	\$ <u>204,642,482</u>
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14. Ontario School Board Insurance Exchange (OSBIE)

The School Board is a member of the Ontario School Board Insurance Exchange (OSBIE), a reciprocal insurance company licensed under the Insurance Act.

OSBIE insures general public liability, property damage and certain other risks. Liability insurance is available to a maximum of \$24,000,000 per occurrence.

The ultimate premiums over a five year period are based on the reciprocals and the Board's actual claims experience. Periodically, the Board may receive a refund or be asked to pay an additional premium based on its pro rata share of claims experience. The current five year term expires January 1, 2016.

15. Contractual obligations and contingent liabilities

Contractual obligations

The Board enters into contracts for construction and renovation of various new and existing schools. The following summarizes the Board's commitment under these contracts as at August 31, 2015.

<u>Contract value</u>	<u>Capitalized amount to date</u>	<u>Amount remaining</u>
\$ 29,392,477	\$ 21,050,676	\$ 8,341,801

Contingent liabilities

The Board is contingently liable with respect to litigation and claims, which arise from time to time in the normal course of business. In the opinion of management, the liability that may arise from such contingencies would not have a significant adverse effect on the financial statements of the Board.

York Catholic District School Board

Notes to the Consolidated Financial Statements

August 31, 2015

16. Transportation consortium

In September 2010 the Board renewed its agreement with York Region District School Board in order to provide common administration of student transportation in the Region. This agreement was executed in an effort to increase delivery efficiency and cost effectiveness of student transportation for each of the Boards. Under the agreement, decisions related to the financial and operating activities of Student Transportation Services of York Region Consortium are shared. No partner is in a position to exercise unilateral control.

This entity is proportionately consolidated in the Board's consolidated financial statements whereby the Board's pro-rata share of assets, liabilities, revenues and expenses of the consortium are included in the Board's consolidated financial statements. Inter-organizational transactions and balances have been eliminated.

The following provides condensed financial information.

	<u>2015</u> <u>Total</u>	<u>2015</u> <u>Board</u> <u>portion</u>	<u>2014</u> <u>Total</u>	<u>2014</u> <u>Board</u> <u>portion</u>
Expenses	\$ <u>1,644,505</u>	\$ <u>821,761</u>	\$ <u>1,613,152</u>	\$ <u>805,008</u>

17. Repayment of "55 school board trust" funding

On June 1, 2003, the Board received \$3,007,847 from The 55 School Board Trust for its capital related debt eligible for provincial funding support pursuant to a 30-year agreement it entered into with the trust. The 55 School Board Trust was created to refinance the outstanding not permanently financed (NPF) debt of participating boards who are beneficiaries of the trust. Under the terms of the agreement, The 55 School Board Trust repaid the Board's debt in consideration for the assignment by the Board to the trust of future provincial grants payable to the Board in respect of the NPF debt. As a result of the above agreement, the liability in respect of the NPF debt is no longer reflected in the Board's financial position.

Related to this capital debt, the Board has recorded revenues from the Province of Ontario and the corresponding interest expense of \$224,087(2014 - \$224,087).

York Catholic District School Board

Notes to the Consolidated Financial Statements

August 31, 2015

18. Subsequent event

Subsequent to August 31, 2015, Ontario English Catholic Teachers' Association ratified agreements at the central level which include a voluntary retirement gratuity early payout provision. This provision may have a future impact on the Board's employee future benefit liability. There is no impact to the 2014-15 fiscal year. To be effective, the collective agreements must be ratified at both the central and local level. At the reporting date of these financial statements, local ratification has not occurred.

The voluntary retirement gratuity early payout provision provides Ontario English Catholic Teachers' Association members the option of receiving a discounted frozen retirement gratuity benefit payment on August 31, 2016. The voluntary retirement gratuity early payout provision may result in payouts occurring earlier than anticipated and generally at a discount to August 31, 2015 financial statement carrying values. As a result, the reduction in the liability for those members who take the voluntary retirement gratuity early payout option will be accompanied by actuarial gains or losses in the Board's 2015-16 year financial statements. At this time, the change in the liability cannot be estimated since members of Ontario English Catholic Teachers' Association have until May 31, 2016 to declare their participation in the voluntary retirement gratuity early payout option.

DRAFT

**2014-15
YEAR END FINANCIAL REPORT**

November 9, 2014

**Audited Financial Statements
For Year Ended August 31, 2014**

Presented by:

John A. Sabo, Associate Director - Corporate Services & Treasurer

Anna K. Chan, Coordinating Manager, Business Services & Assistant Treasurer





AGENDA

1. 2014-15 Financial Results

- Financial Compliance Results
- Cumulative Results
- Reconciliation from Operating to Consolidated Financial Statements

2. Audited Consolidated Financial Statements

3. Auditors' Report to Audit Committee

4. Overview & Recommendations

5. Appendices

- A: Capital Trends
- B: Risks & Opportunities



2014-15 Financial Results

FINANCIAL COMPLIANCE RESULTS



2014-15 YEAR END FINANCIAL REPORT

2014-15 Financial Operating Results

OVERVIEW

- ✓ No Financial Compliance Deficit
- ✓ Compliance with Ministry Envelopes
 - ☑ *Special Education*
 - ☑ *Admin & Governance (within 15% limitation–Actual 6%)*
 - ☑ *Pupil Accommodation*
- ✓ In-year Compliance Surplus



2014-15 YEAR END FINANCIAL REPORT

2014-15 Financial Operating Results

OVERVIEW

➤ Comparative using Revised Estimates:

- Estimates used for Consolidated Financial Statements, but not true Board “budget”
- “Budget” now “audited” (“unaudited” for prior years)

➤ From Compliance to Consolidated Financial Statements

- Board perspective: focus change to in-year compliance revenues & expenses (including relevant PSAB impacts): **compliance position focus**



- Total perspective: Consolidated Financial Statements

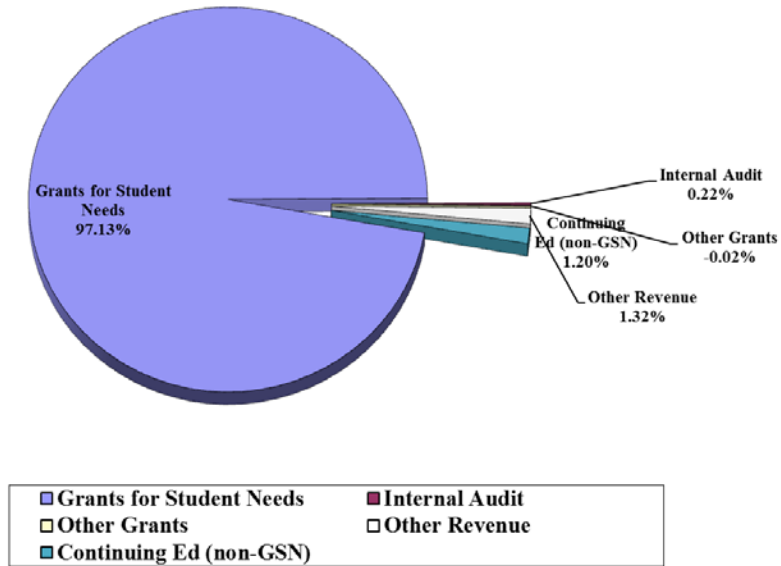


2014-15 YEAR END FINANCIAL REPORT

Annual Compliance Operating Financial Results 2014-15						
	Revised Estimates	Reclassification/ Restatement	Adjusted Revised Estimates	Actuals	Variance	
					Increase (Decrease)	%
ENROLMENT						
Elementary	37,304.89		37,304.89	37,287.17	(17.72)	-0.05%
Secondary	18,113.58		18,113.58	18,106.01	(7.57)	-0.04%
Total Enrolment	55,418.47	-	55,418.47	55,393.18	(25.29)	-0.05%
OPERATING REVENUE						
Grants for Student Needs	\$ 553,251,283		\$ 553,251,283	\$ 553,425,348	\$ 174,065	0.03%
Internal Audit	-	1,122,755	1,122,755	1,265,835	143,080	12.74%
Other Grants	990,468	(990,468)	-	(95,354)	(95,354)	
Other Revenues	7,611,658	(755,158)	6,856,500	7,529,375	672,875	9.81%
Continuing Education Other	7,453,935		7,453,935	7,485,718	31,783	0.43%
OPERATING REVENUE (excluding Cap/YE/PSAB impact)	\$ 569,307,344	\$ (622,871)	\$ 568,684,473	\$ 569,610,922	\$ 926,449	0.16%
OPERATING EXPENSES & PSAB (EFB) PROVISION						
Operating Expenses	\$ 567,091,126	\$ (622,871)	\$ 566,468,255	\$ 569,562,899	\$ 3,094,644	0.55%
PSAB (EFB) Provision	2,216,218		2,216,218	1,515,513	(700,705)	-31.62%
OPERATING EXPENSES & PSAB (EFB) PROVISION	\$ 569,307,344	\$ (622,871)	\$ 568,684,473	\$ 571,078,412	\$ 2,393,939	0.42%
COMPLIANCE SURPLUS / (Deficit)	\$ -	\$ -	\$ -	\$ (1,467,490)	\$ (1,467,490)	
BOARD APPROPRIATION / COMMITMENT OF IN-YEAR SURPLUS						
General School Budgets (GSB Carryforward)				\$ (180,075)	\$ (180,075)	
Unfunded EFB: Claims Fluctuation -WSIB & LTD Waiver				\$ (287,815)	\$ (287,815)	
COMPLIANCE SURPLUS after Appropriation/Commitment of In-year Surplus	\$ -	\$ -	\$ -	\$ (999,600)	\$ (999,600)	



Operating Revenues 2014-15 Actual

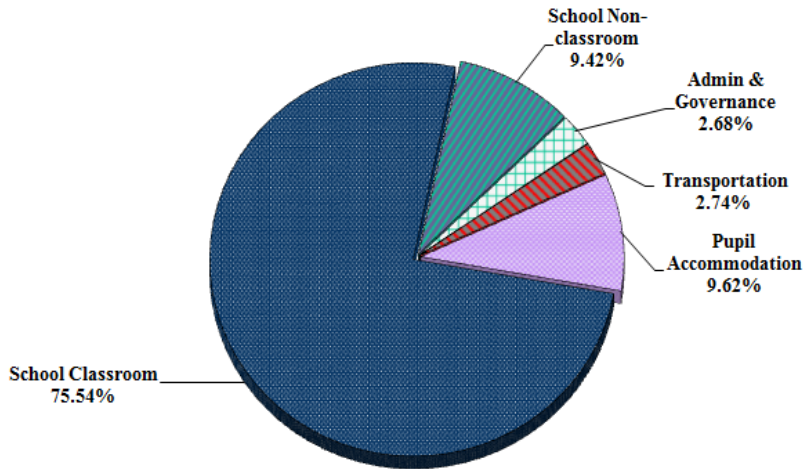


	<u>2014-15 Actuals</u>	%
OPERATING REVENUE		
Grants for Student Needs	\$ 553,425,348	97.16%
Internal Audit	1,265,835	0.22%
Other Grants	(95,354)	-0.02%
Other Revenue	7,529,375	1.32%
Continuing Ed (non-GSN)	7,485,718	1.31%
	<u>\$ 569,610,922</u>	<u>100.00%</u>



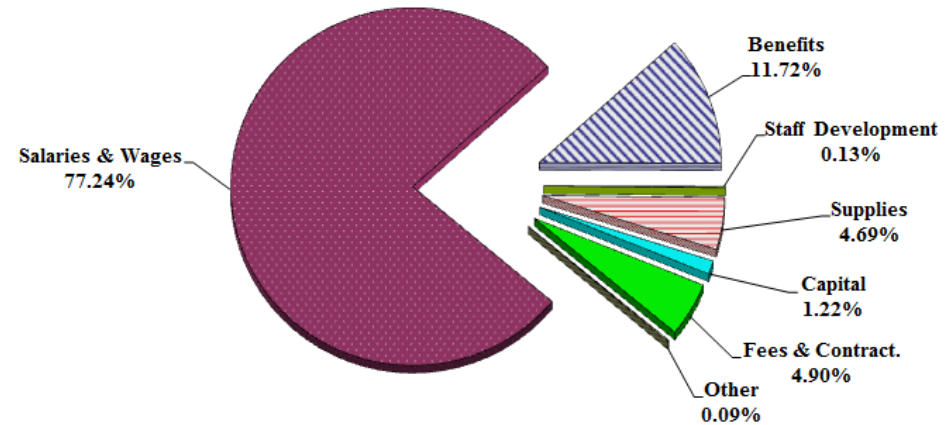
2013-14 Operating Expenses Expenses by Function & Object

BY FUNCTION



• School Classroom	431,373,178	75.54%
• School Non-classroom	53,806,038	9.42%
• Admin & Governance	15,296,423	2.68%
• Pupil Transportation	15,645,642	2.74%
• Pupil Accommodation	<u>54,957,130</u>	<u>9.62%</u>
• TOTAL	<u>571,078,411</u>	<u>100.00%</u>

BY OBJECT



• Salaries & Wages	441,117,355	77.24%
• Benefits	66,914,253	11.72%
• Staff Development	743,137	0.13%
• Supplies & Services	26,805,898	4.69%
• Capital	6,950,128	1.22%
• Fees & Contract.	28,010,135	4.90%
• Other	<u>537,505</u>	<u>0.09%</u>
• Total	<u>571,078,411</u>	<u>100.00%</u>



2014-15 YEAR END FINANCIAL REPORT

2014-15 Financial Compliance Results

Accumulated Surplus / Deficit 2014-15					
	2013-14 Accumulated Surplus / (Deficit)	In-Year Increase/Decrease Details		Total In- Year Increase / (Decrease) (Note 1)	2014-15 Accumulated Surplus / (Deficit)
<u>Board Established: - Available for Compliance ("ASD-AFC") Unappropriated</u>		Revised Estimates Reallocations	In Year (Utilization) or Increase		
Technology Infrastructure	1,500,000	(450,000)	(974,028)	(1,424,028)	75,972
21st Century Learning	1,000,000	(300,000)	(699,906)	(999,906)	94
Operational Review & Strategic Planning	934,097	(250,000)	(283,378)	(533,378)	400,719
Funding Stability	500,000	1,000,000	957,712	1,957,712	2,457,712
Board Established: Total Unappropriated	3,934,097	-	(999,600)	(999,600)	2,934,497
<u>Board Established: AS-AFC Appropriated</u>					
General School Budgets (GSB Carryforward)	1,299,102			(180,075)	1,119,027
<i>Unfunded Employee Future Benefits:</i>	-				
Claims Fluctuation -WSIB & LTD Waiver (2)	5,295,801			(287,815)	5,007,986
Retirement Gratuities EFB (3)	-				-
	-				
Board Established: Total Appropriated	6,594,903			(467,890)	6,127,013
Total Board Established: ASD-AFC Before Committed S/F	10,529,000			(1,467,490)	9,061,510



2014-15 YEAR END FINANCIAL REPORT

2014-15 Ministry Compliance Position

Accumulated Surplus / Deficit 2014-15

	2013-14 Accumulated Surplus / (Deficit)	In-Year Increase/Decrease Details		Total In- Year Increase / (Decrease) (Note 1)	2014-15 Accumulated Surplus / (Deficit)
		Revised Estimates Reallocations	In Year (Utilization) or Increase		
<u>Board Established: - Available for Compliance ("ASD-AFC") Unappropriated</u>					
Board Established: Total Unappropriated	3,934,097	-	(999,600)	(999,600)	2,934,497
<u>Board Established: AS-AFC Appropriated</u>					
Board Established: Total Appropriated	6,594,903			(467,890)	6,127,013
Total Board Established: ASD-AFC Before Committed S/F	10,529,000			(1,467,490)	9,061,510
Registered Charity	286,904			(24,663)	262,241
Total Board Established & Registered Charity: ASD-AFC Before Committed S/F	10,815,904			(1,492,153)	9,323,751
Committed Sinking Fund interest earned	15,856,729			(683,480)	15,173,249
Total Accumulated Surplus/(Deficit) - Available for Compliance	26,672,633			(2,175,633)	24,497,000



2014-15 YEAR END FINANCIAL REPORT

CUMULATIVE RESULTS



2014-15 YEAR END FINANCIAL REPORT

Cumulative Results

- **Accumulated Surplus – Total Perspective**
- **No Unsupported Capital Outlay**
- **Deferred Revenues (Ministry Required)**
- **Accumulated Surplus/Deficit – Available for Compliance (ASD-AFC)**
 - **Trends (including Enrolment trends)**
- **Accumulated Surplus/Deficit – Unavailable for Compliance (ASD-UFC)**
 - **Future Employee Benefits Payable (EFB)**



2014-15 YEAR END FINANCIAL REPORT

2014-15 Deferred Revenue (Ministry Required)

Deferred Revenue - Ministry Required 2014-15					
	Balance as at August 31, 2013	Externally restricted revenue and investment income	Revenue recognized in the period	Transfers to deferred capital contributions (DCC)	Balance as at August 31, 2014
Special Education (inc. SEA)	915,133	71,874,338	(72,268,136)		521,335
Internal Audit	1,124,651	1,122,755			2,247,406
FDK - SEPPA	125,528	(125,528)			-
FDK - EPO	2,800,920	(2,800,920)			-
Energy Efficient Schools - Op'g	592,844		(322,313)		270,531
EPO Grants	178,250	3,142,489	(3,306,683)		14,056
Other Micellaneous Grants	6,765	316,619	(323,384)		-
Other Prov'l Grants (MCI & Other)	377,351	228,960	(337,972)		268,339
Third Party	1,336,390		(1,265,835)		70,555
Minor Tangible Capital Asset	-	13,853,983	(11,833,318)	(2,020,665)	-
School Renewal	3,247,801	6,318,625	(1,295,369)	(3,385,934)	4,885,123
Interest on Capital	-	21,899,939	(21,899,939)		-
Temporary Accommodation	-	1,250,000	(1,236,790)	(13,210)	-
School Condition Improvement	1,081,339	4,861,903		(4,816,334)	1,126,908
Retrofitting for Childcare	4,029,370	52,900		(759,416)	3,322,854
Proceeds of Disposition	9,867,886			(3,013,551)	6,854,335
Education Development Charges	-	7,806,282	(7,806,282)		-
TOTAL	25,684,228	129,802,345	(121,896,021)	(14,009,110)	19,581,442



2014-15 YEAR END FINANCIAL REPORT

2014-15 Accumulated Surplus/Deficit: Total Perspective

Accumulated Surplus / Deficit 2014-15					
	2013-14 Accumulated Surplus / (Deficit)	In-Year Increase/Decrease Details		Total In-Year Increase / (Decrease) (Note 1)	2014-15 Accumulated Surplus / (Deficit)
		Revised Estimates Reallocations	In Year (Utilization) or Increase		
<u>Board Established: - Available for Compliance ("ASD-AFC") Unappropriated</u>					
Technology Infrastructure	1,500,000	(450,000)	(974,028)	(1,424,028)	75,972
21st Century Learning	1,000,000	(300,000)	(699,906)	(999,906)	94
Operational Review & Strategic Planning	934,097	(250,000)	(283,378)	(533,378)	400,719
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<u>Board Established: AS-AFC Appropriated</u>					
General School Budgets (GSB Carryforward)	1,299,102			(180,075)	1,119,027
<i>Unfunded Employee Future Benefits:</i>	-				
Claims Fluctuation -WSIB & LTD Waiver (2)	5,295,801			(287,815)	5,007,986
Retirement Gratuities EFB (3)	-				-
Board Established: Total Appropriated	6,594,903			(467,890)	6,127,013
Total Board Established: ASD-AFC Before Committed S/F	10,529,000			(1,467,490)	9,061,510
Registered Charity	286,904			(24,663)	262,241
Total Board Established & Registered Charity: ASD-AFC Before Committed S/F	10,815,904			(1,492,153)	9,323,751
Committed Sinking Fund interest earned	15,856,729			(683,480)	15,173,249
Total Accumulated Surplus/(Deficit) - Available for Compliance	26,672,633			(2,175,633)	24,497,000
<u>Accumulated Surplus/(Deficit) - Unavailable for Compliance ("ASD-UFC")</u>					
<i>Employee Future Benefits:</i>					
Retirement Gratuities (3)	(15,028,388)			1,366,217	(13,662,171)
Retiree Benefits (4)	-				-
Other Benefits (WSIB & LTD Waivers) (2)	(5,295,801)			287,815	(5,007,986)
Debt Interest Accrual	(4,494,747)			211,888	(4,282,859)
School Generated Funds	7,017,791			449,608	7,467,399
Revenues Recognized for Land	205,312,474			8,369	205,320,843
NPF - EDC	(9,541,480)			7,502,670	(2,038,810)
Total Accumulated Surplus/(Deficit) - Unavailable for Compliance	177,969,849			9,826,567	187,796,416
Total Accumulated Surplus/(Deficit)	204,642,482			7,650,934	212,293,416

Board Operating Focus

Mandatory Committed Funds

Ministry Compliance

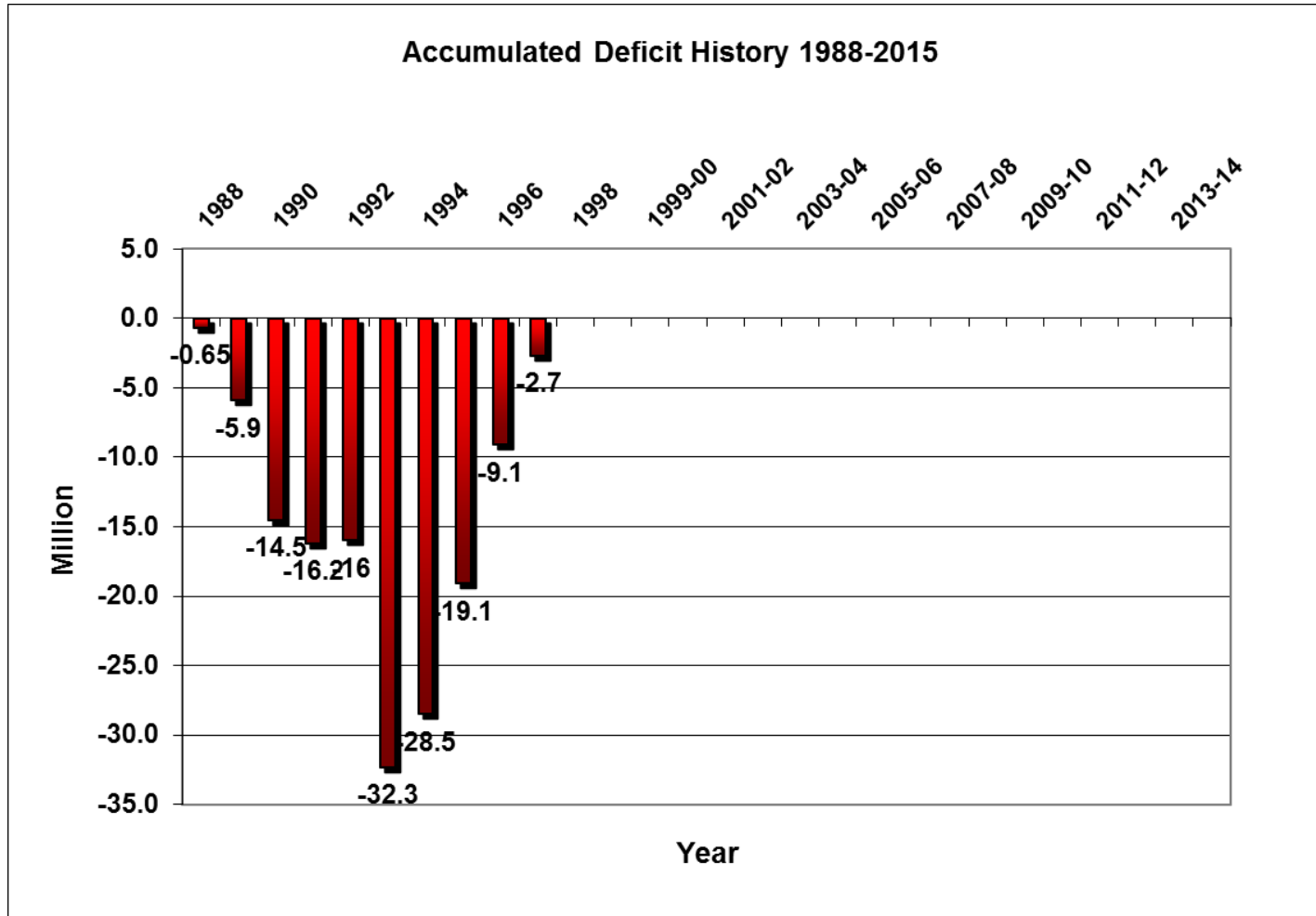
Future Board responsibility over EARSL

Potential Future Board responsibility



2014-15 YEAR END FINANCIAL REPORT

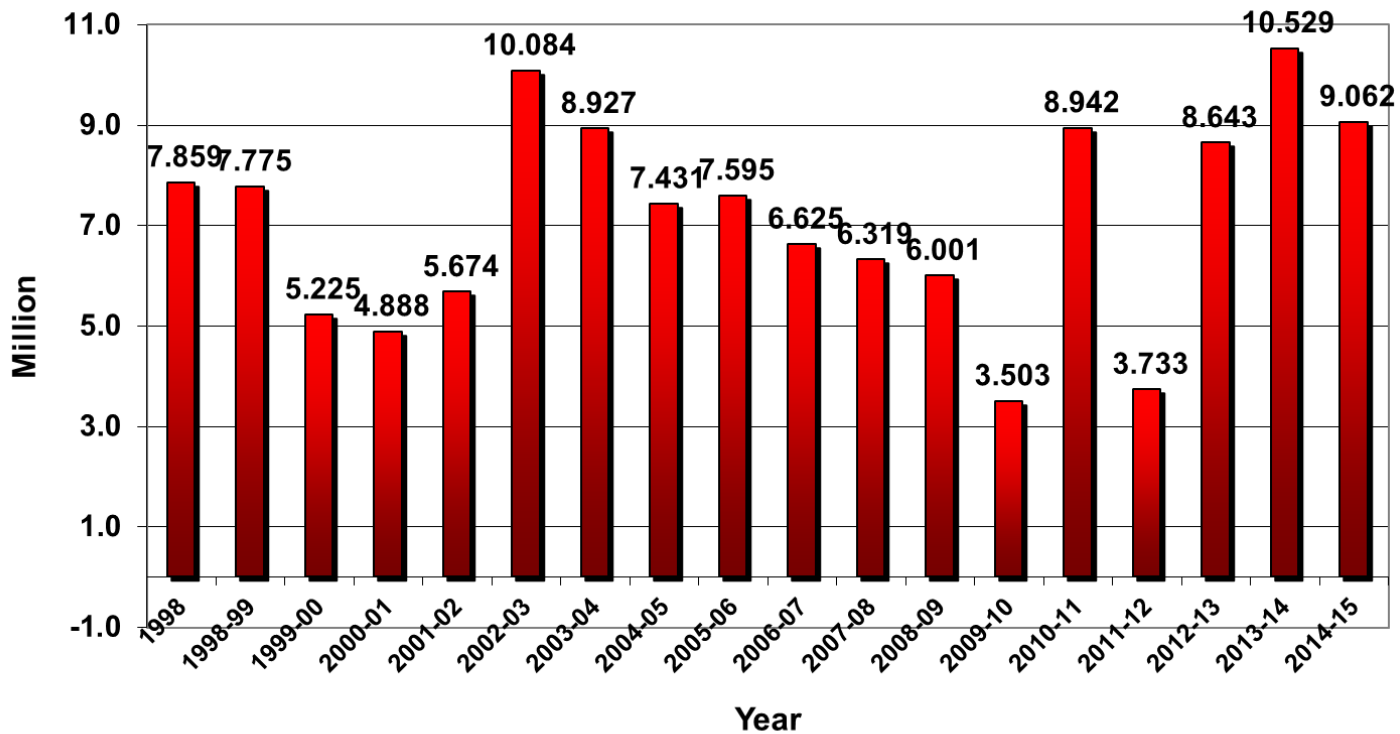
Operating Accumulated Deficit History 1988 - 2015





2014-15 YEAR END FINANCIAL REPORT

Accumulated Surplus -Available for Compliance History
(Uncommitted = Without Registered Charity & Committed Sinking Fund Interest Earned Surplus)
1998-2015

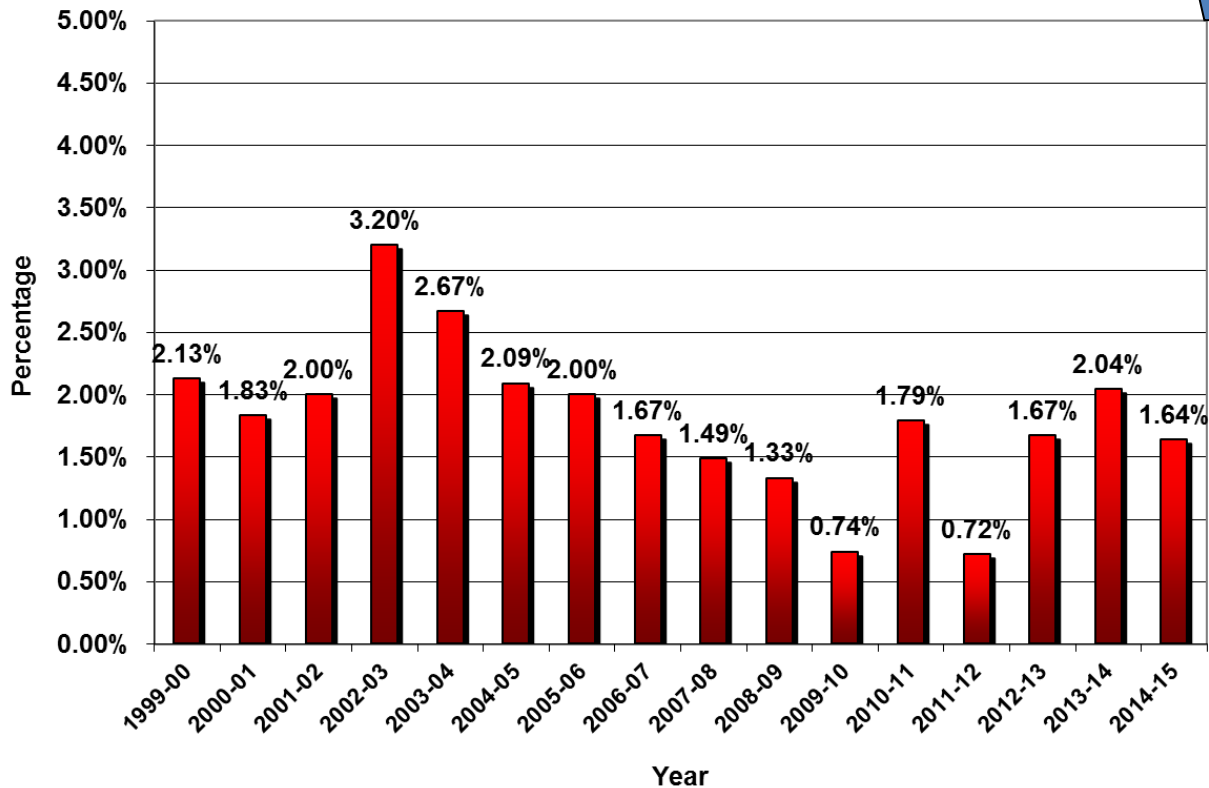


. Note: Sinking fund excess interest of \$8.9M recognized in 2010-11



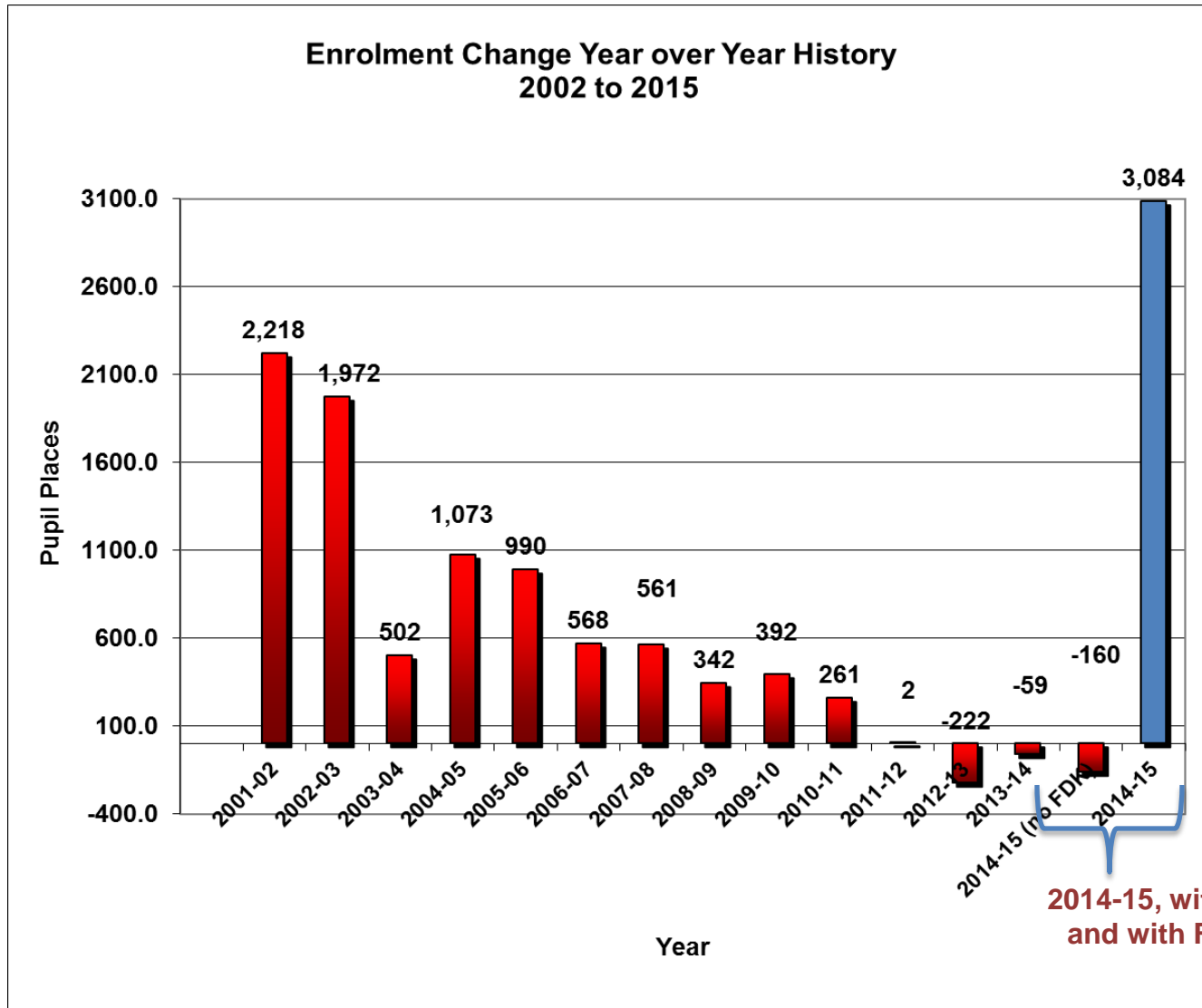
2014-15 YEAR END FINANCIAL REPORT

Accumulated Surplus ("Uncommitted") History
As Percentage of Grants for Student Needs
1998-2015





2014-15 YEAR END FINANCIAL REPORT





2014-15 YEAR END FINANCIAL REPORT

Accumulated Surplus: Unavailable for Compliance

Accumulated Surplus / Deficit 2014-15			
	2013-14 Accumulated Surplus / (Deficit)	Total In- Year Increase / (Decrease) (Note 1)	2014-15 Accumulated Surplus / (Deficit)
Total Accumulated Surplus/(Deficit) - Available for Compliance	26,672,633	(2,175,633)	24,497,000
Accumulated Surplus/(Deficit) - Unavailable for Compliance ("ASD-UFC")			
Employee Future Benefits:			
Retirement Gratuities (3)	(15,028,388)	1,366,217	(13,662,171)
Retiree Benefits (4)	-		-
Other Benefits (WSIB & LTD Waivers) (2)	(5,295,801)	287,815	(5,007,986)
			-
Debenture Interest Accrual	(4,494,747)	211,888	(4,282,859)
School Generated Funds	7,017,791	449,608	7,467,399
Revenues Recognized for Land	205,312,474	8,369	205,320,843
NPF - EDC	(9,541,480)	7,502,670	(2,038,810)
Total Accumulated Surplus/(Deficit) - Unavailable for Compliance	177,969,849	9,826,567	187,796,416
Total Accumulated Surplus/(Deficit)	204,642,482	7,650,934	212,293,416



2014-15 YEAR END FINANCIAL REPORT

Accumulated Surplus/Deficit – Unavailable for Compliance

- **Employee Future Benefits (\$18.7M)**
 - ☹ **Board responsibility commencing 2012-13**
- **Interest Accrual (\$4.3M)**
- **School Generated Funds \$7.5M**
- **Tangible Capital Asset – Non-depreciable assets only**
 - ☺ **Land in surplus of \$205.3M**
 - ☺ **Includes EDC deficit of (\$2.0)M**
 - ☺ **EDC deficit down from (\$9.5)M in in 2014**



2014-15 YEAR END FINANCIAL REPORT

Future Employee Benefits Payable (PSAB)

- Externally calculated actuarial valuations
- *Significant \$'s: Future implications*

2014-15			
FUTURE EMPLOYEE BENEFITS			
	2015	2014	Increase
Retirement Gratuities	\$ 14,716,572	\$ 15,732,054	(1,015,482)
Retiree Benefits Premiums	585,861	710,632	(124,771)
Compensated Absences	350,442	315,119	35,323
Disability Waiver	357,241	481,756	(124,515)
	\$ 16,010,116	\$ 17,239,561	(1,229,445)
WSIB	3,682,417	4,709,160	(1,026,743)
TOTAL	\$ 19,692,533	\$ 21,948,721	(2,256,188)

Refer to Note 7 of the “Notes to the Consolidated Financial Statements”



2014-15 YEAR END FINANCIAL RESULTS

RECONCILIATION: Operating Revenue & Expenses To Consolidated Revenue & Expenses



2014-15 YEAR END FINANCIAL REPORT

2014-15 Revenue Summary (Operating to FS)						
	Revenue Revised Estimates	Reclassification & Restatement (1)	Revised Estimates	Actuals	Difference	
					#/\$	%
OPERATING REVENUE						
Grants for Student Needs (GSN)	\$ 553,251,283	\$ -	\$ 553,251,283	\$ 553,425,348	\$ 174,065	0.03%
Internal Audit	\$ -	\$ 1,122,755	\$ 1,122,755	\$ 1,265,835	\$ 143,080	12.74%
Other Grants	990,468	(990,468)	-	(95,354)	(95,354)	
Other Revenue	7,611,658	(755,158)	6,856,500	7,529,375	672,875	9.81%
Continuing Education Other	7,453,935		7,453,935	7,485,718	31,783	0.43%
	<u>\$ 16,056,061</u>	<u>\$ (622,871)</u>	<u>\$ 15,433,190</u>	<u>\$ 16,185,574</u>	<u>\$ 752,384</u>	<u>4.88%</u>
TOTAL OPERATING REVENUE (Excl Cap/YE/PSAB impact)	\$ 569,307,344	\$ (622,871)	\$ 568,684,473	\$ 569,610,922	\$ 926,449	0.16%
GRANTS/REVENUE WITH EXPENSE OFFSETS	\$ 4,062,386	\$ 1,745,626	\$ 5,808,012	\$ 6,802,685	\$ 994,673	17.13%
OTHER CAPITAL REVENUE						
Capital Grant Non-TCA	\$ 24,042,985		\$ 24,042,985	\$ 23,833,952	\$ (209,033)	-0.87%
Capital Grant Non-TCA (ST Int in Op'g Rev)			-	(219,058)	(219,058)	
Other Capital Non-TCA	250,000		250,000	295,243	45,243	18.10%
Other Capital Non-Depreciable TCA	6,750,000		6,750,000	7,511,039	761,039	11.27%
Capital Revenue	\$ 31,042,985	\$ -	\$ 31,042,985	\$ 31,421,176	\$ 378,191	1.22%
TOTAL REVENUE before YE & PSAB Adjustments	\$ 604,412,715	\$ 1,122,755	\$ 605,535,470	\$ 607,834,783	\$ 2,299,313	0.38%
OTHER YE & PSAB Adjustments						
Minor TCA to DCC	\$ (280,000)		\$ (280,000)	\$ (2,020,665)	\$ (1,740,665)	621.67%
DCC Amortization Allocation	28,362,686		28,362,686	29,362,497	999,811	3.53%
Registered Charity			-	476,827	476,827	
School Revenues	24,073,000		24,073,000	24,356,308	283,308	1.18%
OTHER YE & PSAB Adjustments	\$ 52,155,686	\$ -	\$ 52,155,686	\$ 52,174,967	\$ 19,281	0.04%
TOTAL REVENUE for Financial Statements	\$ 656,568,401	\$ 1,122,755	\$ 657,691,156	\$ 660,009,750	\$ 2,318,594	0.35%



2014-15 YEAR END FINANCIAL REPORT

RECONCILIATION: OPERATING EXPENSES TO CONSOLIDATED FINANCIAL STATEMENTS

OPERATING POSITION	571,078,412
Expense with Revenue/Grant Offsets	
Expense with Revenue/Grant Offsets	6,802,685
	6,802,685
DCC & TCA activities	
Minor TCA (Tsf to DCC)	(2,020,665)
Amortization TCA	30,045,977
	28,025,312
"Capital" funded operating items:	
Capital Fund Operating Grants	2,532,159
Debt Charges Grant	20,858,648
NPF Debt Grant	224,087
EDC Operating Costs	295,243
	23,910,137
PSAB items:	
Schools & Registered Charity Expenses	24,408,190
Decrease in unfunded liabilities (PSAB-Debenture interest)	(211,888)
Decrease in unfunded liabilities (PSAB-EFB)	(1,654,032)
	22,542,270
CONOLIDATED EXPENSES FOR FINANCIAL STATEMENTS	652,358,816



2014-15 FINANCIAL RESULTS

AUDITED CONSOLIDATED FINANCIAL STATEMENTS



2014-15 YEAR END FINANCIAL REPORT

Audited Consolidated Financial Statements

- Management Report – responsibility to financials**
- Independent Auditors' Report**
- CONSOLIDATED STATEMENT OF FINANCIAL POSITION**
- CONSOLIDATED STATEMENT OF OPERATIONS**
- CONSOLIDATED STATEMENT OF CASH FLOW**
- CONSOLIDATED STATEMENT OF CHANGES IN NET DEBT**
- Notes to Consolidated Financial Statements**



2014-15 YEAR END FINANCIAL REPORT

Audited Consolidated Financial Statements

MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

- Signed by Director of Education and Chief Financial Officer (Treasurer)**
- Consolidated Financial Statements audited by Grant Thornton**

INDEPENDENT AUDITORS' REPORT

- No Changes* General Purpose**
- Not qualified re school funds**



2014-15 YEAR END FINANCIAL REPORT

Audited Financial Statements

Statement of Financial Position

- The Consolidated Statement of Financial Position shows the financial assets, liabilities, non-financial assets*

Statement of Operations

- The Consolidated Statement of Operations shows the revenues, expenses and resulting annual surplus/(deficit)*
- Budget no longer “unaudited”*



2014-15 YEAR END FINANCIAL REPORT



York Catholic District School Board Consolidated Statement of Financial Position

As at August 31,

2015

2014

Financial assets

Cash and cash equivalents	\$ 40,288,262	\$ 32,403,094
Accounts receivable	24,453,205	25,414,317
Accounts receivable - Government of Ontario (Note 3)	388,698,761	409,028,754
Other financial assets	<u>719,744</u>	<u>957,600</u>

Total financial assets

454,159,972 467,803,765

Liabilities

Accounts payable and accrued liabilities	41,784,021	38,072,965
Deferred revenue (Note 5)	19,581,442	25,684,228
Other liabilities	5,012,507	3,721,978
Deferred capital contributions (Note 6)	679,815,316	680,388,210
Retirement and other employee future benefits (Note 7)	19,692,533	21,948,721
Net long-term debt and capital lease (Note 8)	<u>376,290,143</u>	<u>394,902,592</u>

Total liabilities

1,142,175,962 1,164,718,694

Net debt

(688,015,990) (696,914,929)

Non-financial assets

Tangible capital assets (Note 12)	<u>900,309,406</u>	<u>901,557,411</u>
-----------------------------------	--------------------	--------------------

Accumulated surplus (Note 13)

\$ 212,293,416 \$ 204,642,482



2014-15 YEAR END FINANCIAL REPORT

York Catholic District School Board Consolidated Statement of Operations

For the year ended August 31	2015	2015	2014
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Revenues			
Provincial grants	\$ 579,200,526	\$575,019,576	\$ 541,840,755
Deferred capital contribution revenue	<u>28,545,153</u>	<u>29,362,497</u>	<u>27,728,079</u>
Provincial grants – grants for student needs	607,745,679	604,382,073	569,568,834
Provincial grants – other	10,004,581	11,797,108	36,487,307
School generated funds	24,000,000	24,356,308	24,137,289
Investment income	400,000	861,535	1,305,575
Other fees and revenues	<u>14,670,844</u>	<u>18,612,726</u>	<u>14,417,900</u>
Total revenues	<u>656,821,104</u>	<u>660,009,750</u>	<u>645,916,905</u>
Expenses (Note 11)			
Instruction	486,427,449	487,912,368	476,189,649
Administration	15,249,195	16,396,837	16,248,530
Transportation	16,069,863	16,691,829	15,993,146
Pupil accommodation	107,054,179	106,931,753	104,804,428
School generated funds	24,003,000	23,906,699	23,594,574
Other	<u>474,080</u>	<u>519,330</u>	<u>782,536</u>
Total expenses	<u>649,277,766</u>	<u>652,358,816</u>	<u>637,612,863</u>
Annual surplus	7,543,338	7,650,934	8,304,042
Accumulated surplus at beginning of year	<u>202,716,221</u>	<u>204,642,482</u>	<u>196,338,440</u>
Accumulated surplus at end of year	\$ 210,259,559	\$ 212,293,416	\$ 204,642,482



2014-15 YEAR END FINANCIAL REPORT

Notes for 2014-15

The Board's Statements have been prepared in accordance with the Financial Administration Act, supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act. Details of the basis of accounting are described in Note 1 to the Statements.

There are new notes for 2014-15:

- Note #2: Changes in accounting policies for the new PSAB standard, Liability for Contaminated Sites (PS3260)
- Note #18: Subsequent events note regarding the ratified Ontario English Catholic Teachers' Association agreements at the central level which include a voluntary retirement gratuity early payout provision



2014-15 FINANCIAL RESULTS

AUDITOR'S REPORT TO AUDIT COMMITTEE



2014-15 YEAR END FINANCIAL REPORT

AUDITORS' REPORT TO AUDIT COMMITTEE

- **Audit Results, Reportable Matters**
- **Technical Updates**
- **Independent Auditor's Report**
- **Management Representation Letter**
- **Internal Control Findings**



2014-15 YEAR END FINANCIAL REPORT

AUDITORS' REPORT TO AUDIT COMMITTEE

REPRESENTATION LETTER

- **Standard Management Representation**
 - ❑ **All information has been made available to the Auditors, confirmation of data being accurate and complete, no significant information has been withheld**



2014-15 FINANCIAL RESULTS

OVERVIEW & RECOMMENDATIONS



2014-15 YEAR END FINANCIAL REPORT

2014-15 Financial Cumulative Results

OVERVIEW

- ✓ **“Compliant” Deficit**
- ✓ Compliance with Ministry Envelopes
 - ☑ *Special Education*
 - ☑ *Admin & Governance* (within 15% limitation–Actual 6% - not permitted in 2015-16)
 - ☑ *Pupil Accommodation*
- ✓ Management of Accumulated Surplus-Available for Compliance & EFBs in Unavailable for Compliance



2014-15 YEAR END FINANCIAL REPORT

RECOMMENDATIONS

THAT the Board approve the 2014-15 Financial Statements of the York Catholic District School Board as audited by Grant Thornton LLP, Chartered Accountants.

THAT the Board publish a notice in local newspapers that the 2014-15 Audited Consolidated Financial Statements of the York Catholic School Board, together with the Auditor's Report, will be made available as part of the Board's regular publications and posted on the Board's website.



2014-15 FINANCIAL RESULTS

APPENDIX A: CAPITAL TRENDS



2014-15 YEAR END FINANCIAL REPORT

Capital Trends

Capital Expenditures are dependent on Ministry funding:

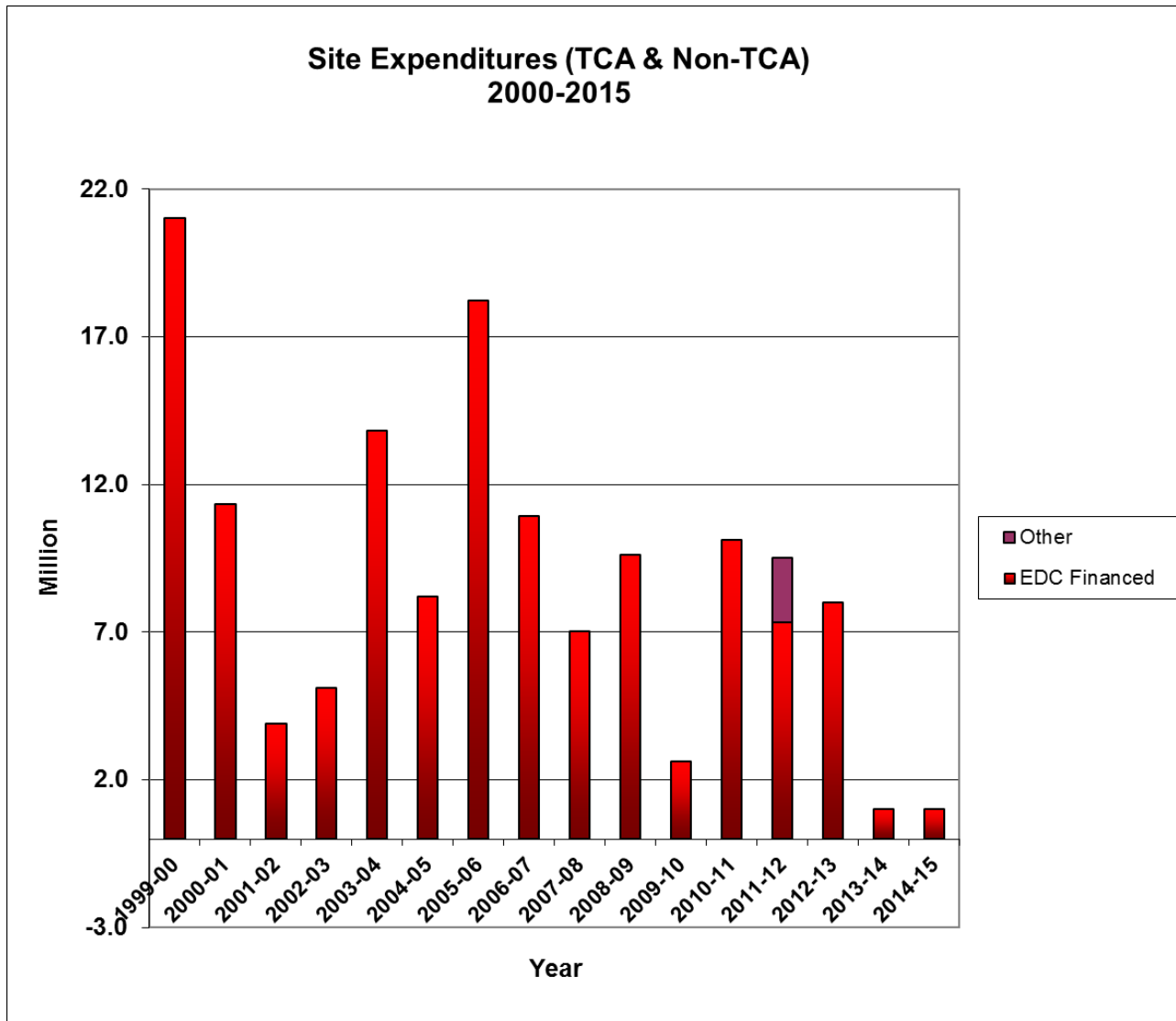
The following charts will provide some trend analysis for period 2000-2015:

- Site Expenditures financed by EDC (Year end NPF balance \$2M)**
- Capital Construction Expenditures (Year End NPF balance \$12.4M—fully funded in DCC)**
- Facilities Renewal Expenditures includes:**
 - Facilities Renewal Program (FRP) annual funding**
 - School Conditions Improvement funding**
 - Early Learning Program (ELP) funding**
 - Proceeds of Disposition**
 - Temporary Accommodation**
 - Retrofit for Childcare Spaces (\$759k)**

Also provided NPF Year end Balance Summary

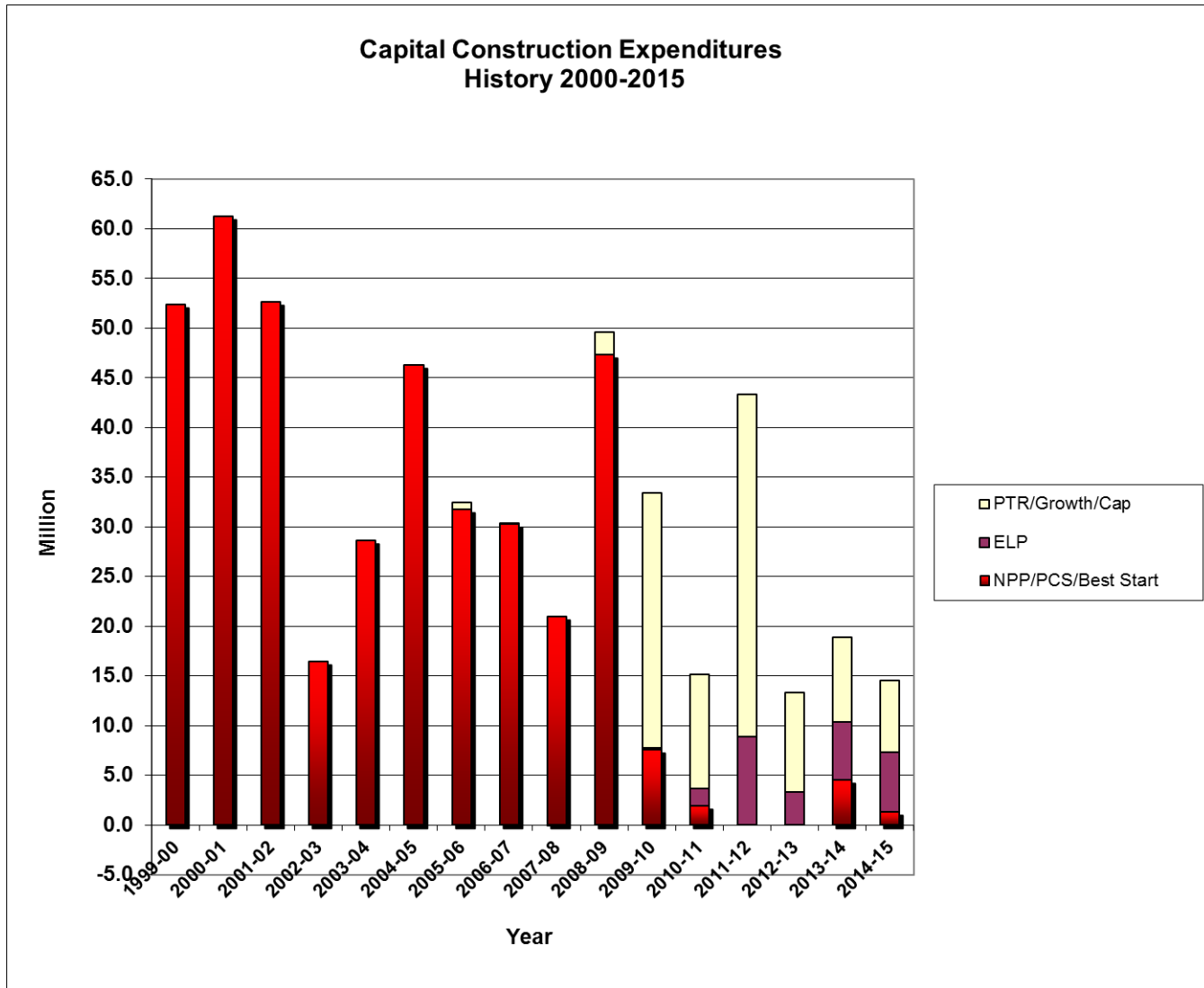


2014-15 YEAR END FINANCIAL REPORT



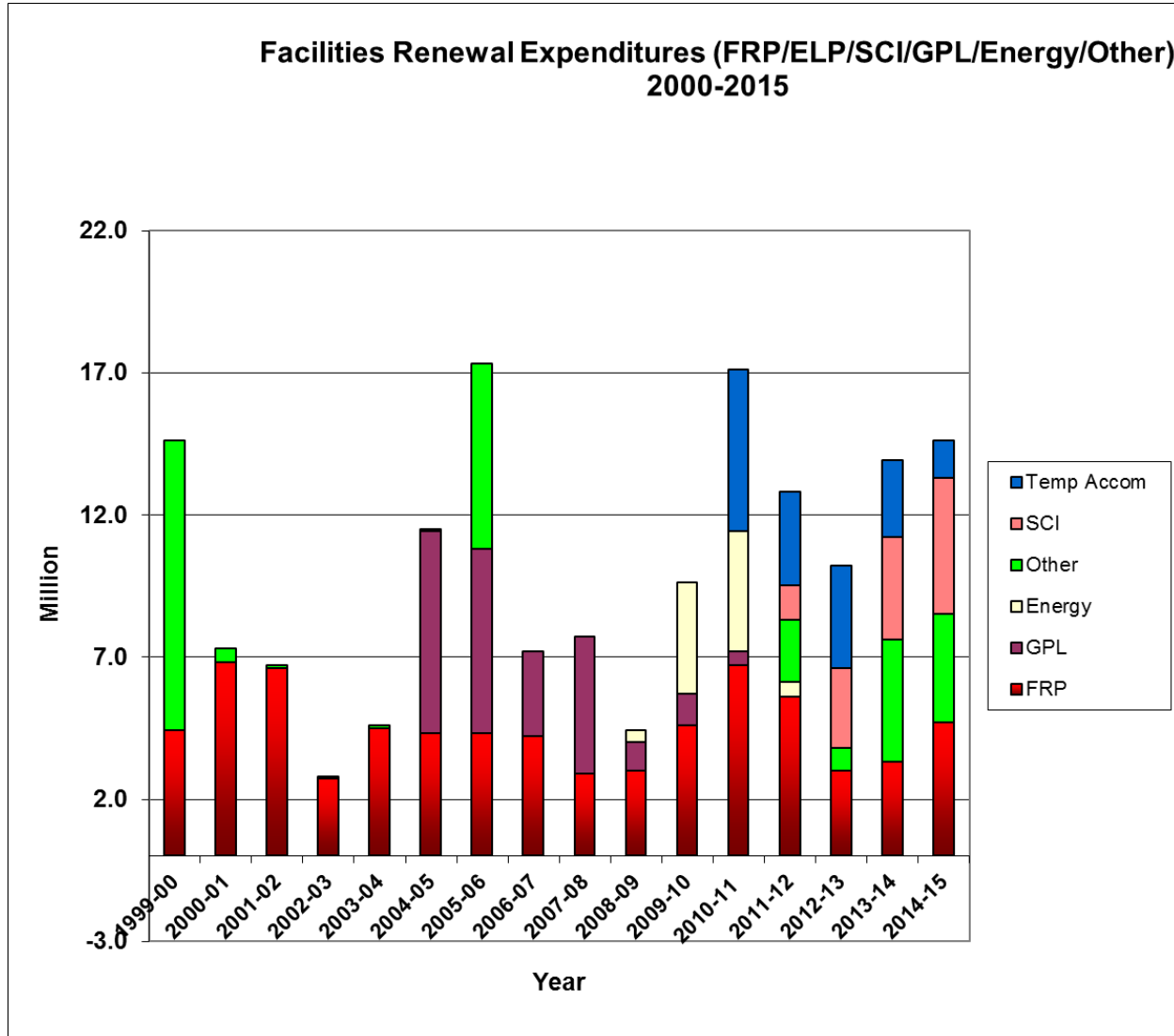


2014-15 YEAR END FINANCIAL REPORT





2014-15 YEAR END FINANCIAL REPORT





2014-15 YEAR END FINANCIAL REPORT

Not Permanently Financed (NPF) - Summary of Projects As at August 31, 2015	
	Net Amount for NPF
MINISTRY FUNDED NPF	
<u>NEW PUPIL PLACES (NPP/PTR1)</u>	
St Joseph Mkm (Cornell #3)	5,700,000
	5,700,000
<u>GROWTH / CAPITAL PRIORITIES / PTR / \$120M</u>	
Pre-June 2011 approvals	
St Anthony (Tsf fr 72 - PTR Renewal)	1,742,914
Post-June 2011 approvals	
Kleinburg	328,419
Guardian Angels (Blk 40)	440,942
St Joseph Mkm (Cornell #3)	242,239
Adjustment	5
	2,754,519
TOTAL MAJOR CAPITAL NPF	8,454,519
GPL (Fund 78)	338
ELP/FDK (Fund 77)	3,953,759
TOTAL MINISTRY FUNDED NPF (in DCC and AR)	12,408,616
EDC FUNDED:	
Guardian Angels (Blk 40 North)	2,035,238
Our Lady of Good Counsel	3,576
TOTAL EDC FUNDED NPF (Part of ASD-UFC)	2,038,814
NPF AMOUNT AS AT YEAR END PER F/S	14,447,430



2014-15 FINANCIAL RESULTS

APPENDIX B: RISKS & OPPORTUNITIES



2014-15 YEAR END FINANCIAL REPORT

Risks & Opportunities

The following highlights area of future focus and/or concern:

- **Labour Impacts:**
 - **Bill 122 School Boards Collective Bargaining Act, 2013 & uncertainties from central vs. local negotiations**
 - **Sick leave continues to be fiscal pressure**
 - **Assumption of residual EFB liabilities**
- **Technological Changes:**
 - **Fast paced changes and increasing demands of 21st Century while funding has not kept pace**
 - **Need for financial analytics and reporting to keep pace with Ministry SBEM strategy**
- **Board Profile Changes:**
 - **No longer growth board & Excess capacity**
 - **Future GSN targeted reductions/reallocations expected impacts**
- **Capital funding changing focus (Consolidations/Renewal/Childcare)**
- **Strategic Plan needs budget, departmental goals, initiatives, and board improvement plan alignments**



2014-15 YEAR END FINANCIAL REPORT



Questions

York Catholic District School Board

Report

Report To: Audit Committee
From: Administration
Date: November 10, 2015
Subject: **Approval of 2014-15 Audited Financial Statements**

EXECUTIVE SUMMARY

The purpose of this report is to present for action, the motions necessary to approve and publicize the 2014-15 Audited Financial Statements.

BACKGROUND

Included as part Agenda Item #8 of the Regular Session of the Audit Committee was a detailed review and presentation of the 2014-15 Year-End Financial results and associated Financial Statements.

Included as part of Agenda Item #7 of the In Camera Session of the Audit Committee was a presentation from the External Auditor on their year-end audit results. Also included as part of the In Camera agenda (Agenda Item #8) was an opportunity for the Audit Committee to meet in private with the External Auditors relating to the year-end audit process.

Based on the satisfactory review of the above, the following recommendations are presented for Audit Committee approval:

RECOMMENDATION

1. **THAT the Board approve the 2014-15 Consolidated Financial Statements of the York Catholic District School Board as audited by Grant Thornton LLP, Chartered Accountants.**
2. **THAT the Board publish a notice in local newspapers that the 2014-15 Audited Consolidated Financial Statements of the York Catholic School Board, together with the Auditors' Report, will be made available, as part of the Board's regular publications and posted on the Board's website.**

York Catholic District School Board

REPORT

Report To: Audit Committee

From: Administration

Date: November 9, 2015

Report: **Auditor's Report: EDUCATION DEVELOPMENT CHARGES**

EXECUTIVE SUMMARY

The purpose of this report is to present for action the motion to approve the 2014-15 Education Development Charges (EDC) Financial Statements for York Catholic District School Board.

BACKGROUND INFORMATION

Attached are the draft audited August 31, 2015 Financial Statements as audited by Grant Thornton LLP and summaries of Education Development Charges (EDC) for the York Catholic District School Board and for the York Region District School Board. These represent the collection and distribution of EDC's for:

- BY-LAW #5 (officially as noted in the summaries as B/L#194 for YCDSB) for the period commencing July 1, 2009 and ending June 30, 2014, and
- New BY-LAW #6 (officially as noted in the summaries as B/L#205 for YCDSB) for the period commencing July 1, 2014 and ending August 31, 2015.

Note: Due to the commencement date (July 1st) of the By-Laws (B/L), the respective Financial Statements reflect only two months for the first effective fiscal year versus 12 months for fiscal years thereafter.

EDC's are collected and distributed jointly between the Boards. Each month, EDC collections are distributed to each Board.

On July 1, 2014, a new EDC By-Law #6 came into effect. The following shows the new B/L #6 and old B/L #5 rates for Education Development Charges:

By-Law		Combined	York Catholic District School Board	York Region District School Board
#6	Residential Development per dwelling unit	\$4,340	\$991	\$3,349
#6	Non-Residential Development per square foot of GFA	\$0.75	\$0.17	\$0.58
#5	Residential Development per dwelling unit	\$2,020	\$650	\$1,370
#5	Non-Residential Development per square foot of GFA	\$0.52	\$0.17	\$0.35

HIGHLIGHTS

The following is a summary of E.D.C. collections for B/L #5 & #6 collected from July 1, 2009 to August 31, 2015 and for all By-Laws since the inception of E.D.C. in 1992 (See *Appendix A* for details):

	Total	York Catholic District School Board	York Region District School Board	French Boards
By-Law #6	\$35,653,806	\$8,135,132	\$27,518,674	n/a
By-Law #5	\$96,035,185	\$30,950,198	\$65,084,987	n/a
By-Law #1 to # 6 (1992 to 2015)	\$540,215,808	\$180,862,084	\$358,768,469	\$585,255

As reported in the previous years' Education Development Charges Report to Committee, the E.D.C. reserve has been fully exhausted.

Note: Reflected on our Board's audited 2014-15 Financial Statements under Accumulated Surplus – Not Available for Compliance is \$2 million of “not-permanently-financed” (NPF) site purchases (2013-14 - \$9.5 million).

RECOMMENDATION

THAT the Board approve the Education Development Charge Financial Statements for the York Catholic District School Board for the period ended August 31, 2015 as audited by Grant Thornton LLP.

Prepared by: Anna Chan, Coordinating Manager, Business Services & Assistant Treasurer
Submitted & Endorsed by: John A. Sabo, Associate Director, Corporate Services & Treasurer



Grant Thornton

Summary Schedule of Education Development Charges of

York Catholic District School Board

August 31, 2015

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Independent Auditor's Report

Grant Thornton LLP
11th Floor
200 King Street West, Box 11
Toronto, ON
M5H 3T4
T (416) 366-0100
F (416) 360-4949
www.GrantThornton.ca

To the Trustees of
York Catholic District School Board

We have audited the accompanying Summary Schedule of Education Development Charges (“summary schedule”) of York Catholic District School Board for the year ended August 31, 2015, and the summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial information

Management is responsible for the preparation of the Summary Schedule of Education Development Charges in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of the Summary Schedule of Education Development Charges that is free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on this Summary Schedule of Education Development Charges based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the Summary Schedule of Education Development Charges is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial information. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the Summary Schedule of Education Development Charges, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Board's preparation of the Summary Schedule of Education Development Charges in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the Summary Schedule of Education Development Charges.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the Summary Schedule of Education Development Charges of York Catholic District School Board for the year ended August 31, 2015 presents fairly, in all material respects, the revenue and distributions of Education Development Charges of York Catholic District School Board in accordance with Canadian public sector accounting standards.

Markham, Canada
November 10, 2015

Chartered Accountants
Licensed Public Accountants

DRAFT

York Catholic District School Board
By-Law # 5
Summary Schedule of Education Development Charges

Year ended August 31, 2015	2015	2014	2013	2012	2011	2010	2009	Cumulative Total
Revenue, collected								
Residential	\$ -	\$ 4,591,204	\$ 5,924,541	\$ 6,811,190	\$ 5,263,978	\$ 5,112,566	301,559	\$ 28,005,038
Non-residential	-	<u>375,539</u>	<u>538,199</u>	<u>1,083,560</u>	<u>452,464</u>	<u>492,958</u>	<u>18,288</u>	<u>2,961,008</u>
	-	4,996,743	6,462,740	7,894,750	5,716,442	5,605,524	319,847	30,966,046
Interest earned	-	1,957	2,781	3,335	3,043	1,035	-	12,151
Bank charges	-	<u>(150)</u>	<u>(136)</u>	<u>(165)</u>	<u>(150)</u>	<u>(163)</u>	-	<u>(764)</u>
	-	<u>4,968,550</u>	<u>6,465,385</u>	<u>7,897,920</u>	<u>5,719,335</u>	<u>5,606,396</u>	319,847	<u>30,977,433</u>
Distributions								
Refunds	-	650	1,744	18,279	1,725	4,837	-	27,235
York Catholic District School Board	-	<u>4,967,900</u>	<u>6,595,089</u>	<u>7,748,193</u>	<u>5,717,610</u>	<u>5,601,559</u>	<u>319,847</u>	<u>30,950,198</u>
	-	<u>4,968,550</u>	<u>6,596,833</u>	<u>7,766,472</u>	<u>5,719,335</u>	<u>5,606,396</u>	319,847	<u>30,977,433</u>
Under (over) distribution of education development charges	\$ -	\$ -	\$ (131,448)	\$ 131,448	\$ -	\$ -	\$ -	\$ -

York Catholic District School Board
By-Law # 6
Summary Schedule of Education Development Charges

Year ended August 31, 2015	2015	2014	Cumulative Total
Revenue, collected			
Residential	\$ 7,168,565	\$ 308,913	\$ 7,477,478
Non-residential	<u>641,980</u>	<u>19,938</u>	<u>661,918</u>
	<u>7,810,545</u>	328,851	8,139,396
Interest earned	5,164	-	5,164
Bank charges	<u>(106)</u>	-	<u>(106)</u>
	<u>7,815,603</u>	<u>328,851</u>	<u>8,144,454</u>
Distributions			
Refunds	9,321	-	9,321
York Catholic District School Board	<u>7,806,282</u>	<u>328,851</u>	<u>8,135,133</u>
	<u>7,815,603</u>	<u>328,851</u>	<u>8,144,454</u>
Under (over) distribution of education development charges	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>

York Catholic District School Board

Notes to the Summary Schedule of Education Development Charges

August 31, 2015

1. Nature of operations

Education Development charges are imposed by the York Catholic District School Board against residential and non-residential development, in order to recover growth-related net education land costs, as determined in compliance with the Education Act and its associated Regulations. The summary schedule represents Education Development Charges for By-Law #194, for the period July 1, 2009 to June 30, 2014; and for the current By-Law #205 for the period July 1, 2014 to August 31, 2015.

2. Summary of significant accounting policies

Basis of presentation

The summary schedule has been prepared on the accrual basis of accounting.

Use of estimates

In preparing the summary schedule, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the summary schedule and reported amounts of revenue and distributions during the period. Actual results could differ from these estimates.



Summary Schedule of Education Development Charges of

York Region District School Board

August 31, 2015

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Independent Auditor's Report

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To the Trustees of
York Region District School Board

We have audited the accompanying Summary Schedule of Education Development Charges (“summary schedule”) of York Region District School Board for the year ended August 31, 2015, and the summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial information

Management is responsible for the preparation of the Summary Schedule of Education Development Charges in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of the Summary Schedule of Education Development Charges that is free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on this Summary Schedule of Education Development Charges based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the Summary Schedule of Education Development Charges is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial information. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the Summary Schedule of Education Development Charges, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Board's preparation of the Summary Schedule of Education Development Charges in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the Summary Schedule of Education Development Charges.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the Summary Schedule of Education Development Charges of York Region District School Board for the year ended August 31, 2015 presents fairly, in all material respects, the revenue and distributions of Education Development Charges of York Region District School Board in accordance with Canadian public sector accounting standards.

Markham, Canada
December 15, 2015

Chartered Accountants
Licensed Public Accountants

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York Region District School Board
By-Law # 5
Summary Schedule of Education Development Charges

Year ended August 31, 2015	2015	2014	2013	2012	2011	2010	2009	Cumulative Total
Revenue, collected								
Residential	\$ -	\$ 9,676,056	\$ 12,486,090	\$ 14,354,720	\$ 11,093,941	\$ 10,774,835	\$ 635,542	\$ 59,021,184
Non-residential	-	<u>773,249</u>	<u>1,108,173</u>	<u>2,231,093</u>	<u>931,640</u>	<u>1,015,020</u>	<u>37,638</u>	<u>6,096,813</u>
		10,449,305	13,594,263	16,585,813	12,025,581	11,789,855	673,180	65,117,997
Interest earned	-	4,110	5,831	7,004	6,391	2,175	-	25,511
Bank charges	-	<u>(315)</u>	<u>(285)</u>	<u>(345)</u>	<u>(315)</u>	<u>(341)</u>	-	<u>(1,601)</u>
	-	<u>10,453,100</u>	<u>13,599,809</u>	<u>16,592,472</u>	<u>12,031,657</u>	<u>11,791,689</u>	<u>673,180</u>	<u>65,141,907</u>
Distributions								
Refunds	-	1,370	3,592	38,130	3,635	10,193	-	56,920
York Region District School Board	-	<u>10,451,730</u>	<u>13,872,987</u>	<u>16,277,572</u>	<u>12,028,022</u>	<u>11,781,496</u>	<u>673,180</u>	<u>65,084,987</u>
	-	<u>10,453,100</u>	<u>13,876,579</u>	<u>16,315,702</u>	<u>12,031,657</u>	<u>11,791,689</u>	<u>673,180</u>	<u>65,141,907</u>
Under (over) distribution of education development charges	\$ -	\$ -	\$ (276,770)	\$ 276,770	\$ -	\$ -	\$ -	\$ -

York Region District School Board
By-Law # 6
Summary Schedule of Education Development Charges

Year ended August 31, 2015	2015	2014	Cumulative Total
Revenue, collected			
Residential	\$ 24,231,195	\$ 1,044,187	\$ 25,275,382
Non-residential	<u>2,189,867</u>	<u>68,009</u>	<u>2,257,876</u>
	<u>26,421,062</u>	1,112,196	27,533,258
Interest earned	17,469	-	17,469
Bank charges	<u>(359)</u>	<u>-</u>	<u>(359)</u>
	<u>26,438,172</u>	<u>1,112,196</u>	<u>27,550,368</u>
Distributions			
Refunds	31,695	-	31,695
York Catholic District School Board	<u>26,406,477</u>	<u>1,112,196</u>	<u>27,518,673</u>
	<u>26,438,172</u>	<u>1,112,196</u>	<u>27,550,368</u>
Under (over) distribution of education development charges	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>

York Region District School Board

Notes to the Summary Schedule of Education Development Charges

August 31, 2015

1. Nature of operations

Education Development charges are imposed by the York Region District School Board against residential and non-residential development, in order to recover growth-related net education land costs, as determined in compliance with the Education Act and its associated Regulations. The summary schedule represents Education Development Charges for By-Law #5, for the period July 1, 2009 to June 30, 2014; and for the current By-Law #6 for the period July 1, 2014 to August 31, 2015.

2. Summary of significant accounting policies

Basis of presentation

The summary schedule has been prepared on the accrual basis of accounting.

Use of estimates

In preparing the summary schedule, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the summary schedule and reported amounts of revenue and distributions during the period. Actual results could differ from these estimates.

York Catholic District School Board

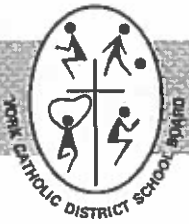
Report

Report To: Audit Committee
From: Administration
Date: November 4, 2015
Subject: Annual Audit Committee Report to the Ministry of Education

Executive Summary:

Attached is the Annual Audit Committee Report that has been submitted to the Ministry of Education as required by Regulation 361/10. The report gives a brief overview of the audit activity for the Regional Internal Audit Team, including the audits conducted in the year and status of the Risk Assessment. The report is required annually as of August 31.

Prepared by: J. Porter, Coordinating Manager of Budget & Audit Services
Endorsed by: J. A. Sabo, Associate Director, Corporate Services and Treasurer of the Board



York Catholic District School Board

Catholic Education Centre, 320 Bloomington Road West, Aurora, Ontario L4G 0M1
Tel: 905-713-2711, 416-221-5050, 1-800-363-2711, Automated Lines: 905-713-1211, 416-221-5051
Fax 905-713-1272 • www.ycdsb.ca

September 23, 2015

Fiscal Year: 2014/15

Re: Annual Audit Committee report to the Ministry of Education as per Ontario Regulation 361/10

During the 2014/15 fiscal year, the following audits were completed and presented to the Audit Committee.

Audit Type	Date	Completed	Presented
Special Education Review	February 2015	x	x
Information Technology Review	March 2015	x	x
New Construction	April 2015	x	x

Manager's comments for the

- Enrolment Audit
- Repairs and Maintenance Audit
- Broader Public Sector Procurement Compliance Review

were discussed to ensure timelines are being met.

The Enrolment Follow-up Audit initial discussion was commenced.

Based on the multi-year internal audit plan, we are not expecting any enrolment audits to be performed.

Date

Signature

Chair of Board
Elizabeth Crowe

Date

Signature

Treasurer of the Board
John Sabo

Ministry of Education

School Business Support Branch
19th Floor, Mowat Block
900 Bay Street
Toronto ON M7A 1L2

Ministère de l'Éducation

Direction du soutien aux activités
scolaires
19^e étage, Édifice Mowat
900, rue Bay
Toronto ON M7A 1L2



2015: SB30

MEMORANDUM TO: Senior Business Officials

FROM: Cheri Hayward
Director
School Business Support Branch

DATE: **October 8, 2015**

SUBJECT: **2014-15 Audit Committee Annual Report to the Ministry**

I am writing to provide you with details concerning the reporting requirements outlined in Ontario Regulation 361/10, "Audit Committees", as it applies to the 2014-15 fiscal year.

Under the Regulation, there is a requirement to report to the Ministry of Education in each fiscal year on or before a date specified by the Minister. The intent of the reporting to the Ministry of Education is twofold:

- A list of the work performed by the internal auditors in the fiscal year provides a report to the Ministry on the use of the internal audit funding allocation; and
- A list of planned enrolment audits for upcoming fiscal years allows better coordination of enrolment audits performed by the Ministry of Education and the regional internal audit teams.

A suggested template for the report to the Ministry is included in Appendix C of the [Guideline on Audit Committee Reporting](#).

The audit committee should present the report for the 2014-15 fiscal year, signed by the audit committee chair, to the Board of Trustees no later than November 30, 2015. The Board of Trustees should submit the report to the Ministry by January 15, 2016. The audit committee does not need to hold a formal meeting to develop this report.

Please submit the report to:

Paula Hatt
Senior Analyst, Audit
School Business Support Branch
19th Floor, Mowat Block
900 Bay Street
Toronto ON M7A 1L2

Given the recent change to the reporting requirements in the Regulation (see 2015: SB19), please do not send the Ministry your audit committee's Annual Report to the Board of Trustees (Appendix B of the Guideline). This report contains information that is not required by the Ministry.

For any questions relating to the audit committee annual report, please contact Paula Hatt, Senior Analyst, Audit at paula.hatt@ontario.ca or 416-326-1170.

Original signed by:

Cheri Hayward
Director
School Business Support Branch

cc: Directors of Education
Regional Internal Audit Managers
Dan Duszczyszyn, Regional Internal Audit Coordinator

York Catholic District School Board

Report

Report To: Audit Committee

From: Administration

Date: November 5, 2015

Subject: Ethics and Compliance Reporting (Whistleblowing Initiative) Update

Executive Summary:

This report is intended to provide an update on the development of a Policy and related procedures for the Ethics and Compliance Reporting (Whistleblowing Initiative).

Background Information:

Further to discussion held at the September 3, 2015 Audit Committee meeting, Administration has further refined the Draft Ethics and Compliance Policy and Procedures incorporating suggestions received from the Audit Committee members. In addition, suggestions received at the October 14, 2015 Policy Committee meeting have been incorporated.

A revised version is attached as Appendix A, for further Audit Committee review. Any additional changes will be brought to the next Policy meeting in December 2015.

Administration did a comparison the Policy and Procedures of the Toronto Catholic District School Board and Peel District School Board, Toronto District and York Region District School Board to ensure that the Board's policy is in line with the other Boards.

Note: Administration continues to emphasize that the purpose of the Ethics and Compliance Policy and Procedures is for the reporting of alleged financial wrongdoings and, as such, suitable wording has been incorporated into the policy revisions. The policy is not intended to address personnel or performance issues which are addressed in other policies.

Prepared & Submitted by: Jackie Porter, Coordinating Manager of Budget and Audit Services

Endorsed by: John Sabo, Associate Director, Corporate Services and Treasurer of the Board

YORK CATHOLIC DISTRICT SCHOOL BOARD



BOARD POLICY	
<i>Policy Section</i> Work Environment – Respectful Workplace	<i>Policy Number</i> 502614
<i>Former Policy #</i>	<i>Page</i> 1 of 5
<i>Original Approved Date:</i>	<i>Last Approval Date:</i>
xxx 2015	

POLICY TITLE: ETHICS AND COMPLIANCE REPORTING (WHISTLEBLOWING)

SECTION A

1. PURPOSE

The York Catholic District School Board is committed to the highest standards of ethical conduct, integrity and accountability. The Board is responsible for the stewardship of financial resources and the public support that enables it to pursue its Mission and Vision.

The purpose of this policy is to provide a framework for the disclosure and investigation of alleged wrongdoing as it relates to financial business at York Catholic District School Board while protecting employees from reprisal or threat of reprisal for making a disclosure.

Furthermore, this policy will provide information to ensure that all individuals are familiar with the procedures to confidentially report actual or alleged occurrences of alleged wrongdoing to through a third party certified ethics reporting service.

To this end, the York Catholic District School Board is committed to safeguarding confidence and trust in public education. All internal and external stakeholders for the York Catholic District School Board community are expected to uphold the public trust and demonstrate integrity in all of their dealings.

2. POLICY STATEMENT

York Catholic District School Board will achieve effective utilization and protection of all resources through the sound application and management of all financial systems and internal controls.

This policy will enable Trustees, employees and the general public to raise concerns about alleged wrongdoings by a Trustee or employee of the Board in respect to the business and operations of its schools, offices and facilities.

3. PARAMETERS

All individuals to whom this policy applies are expected to adhere to the parameters and procedures outlined in this policy when making a disclosure of alleged wrongdoing and during any subsequent investigation.

- 3.1 Any individual who has knowledge of an occurrence of a wrongdoing, or has reason to suspect that an alleged wrongdoing has occurred, has the right and obligation:
 - 3.1.1 To report the actual or alleged occurrence to the third party certified ethics reporting service as outlined in the procedures to this policy.
- 3.2 The third party certified ethics reporting services will assess the nature of the reported of the alleged wrongdoing and redirect it to the appropriate authority for review and investigation, as required, based on the following criteria:
 - 3.2.1 Where a Trustee/employee of the Board is alleged of the wrongdoing, the reported information will be provided to the Director of Education or designate.
 - 3.2.2 Where the Director of Education is alleged of wrongdoing, the reported information will be provided to the Chair of the Board, who will report to the Board of Trustees
 - 3.2.3 Information regarding alleged wrongdoing should be provided, in writing, and addressed in accordance with the Board Policies.
- 3.3 Any alleged act of wrongdoing that is detected or suspected as of the Original Approval date of the policy, shall be investigated in accordance with this policy as prudently and expeditiously as possible.
- 3.4 The Board shall make every effort to ensure that an individual, who in good faith makes a report under this policy, is protected from harassment, retaliation or adverse actions and/or results.
- 3.5 An individual who has reasonable grounds for believing he or she has suffered a reprisal shall be entitled to make a complaint following the process outlined in the procedures to this policy.
- 3.6 An individual who retaliates against someone who has reported in good faith is subject to discipline, up to and including termination of employment or vendor/contractor services.
- 3.7 An individual who makes an unsubstantiated report, which is knowingly false, frivolous, or made with vexatious or malicious intent, shall be subject to discipline, up to and including termination of employment or vendor/contractor services.
- 3.8 The York Catholic District School Board shall investigate any and all incidents of alleged acts of wrongdoing when a report is received by the third party certified ethics reporting service. An objective and impartial investigation will be conducted as per the procedures to this policy, regardless of the position, title, length of service, or relationship with the Board, of any party who becomes the subject of such investigation.
- 3.9 No individual shall willfully obstruct management or any others involved in an investigation of alleged wrongdoing.
- 3.10 No individual shall direct, counsel or cause in any manner any person to obstruct management or any others involved in an investigation of alleged wrongdoing.

- 3.11 No individual shall direct, counsel or cause in any manner any person to destroy, alter, falsify, or conceal a document or other thing they know or ought to know is likely relevant to an investigation of alleged wrongdoing.
- 3.12 When an alleged wrongdoing is confirmed by the investigation, appropriate disciplinary action shall be taken, up to and including termination of employment and/or contract where appropriate.
- 3.13 In the event of criminal misconduct, the Police shall be notified immediately.
- 3.14 A report of the number and classification of disclosures of information shall be provided to the Board on an annual basis.
- 3.15 Annual budget provision will be made to support compliance with the policy.

4 RESPONSIBILITIES

4.1 Board of Trustees

- 4.1.1 To provide oversight accountability with respect to ensuring that all reported allegations of wrongdoing are investigated as expeditiously as possible.

4.2 Director of Education

- 4.2.1 To oversee compliance with the Ethics and Compliance Reporting (Whistleblowing) policy and procedure.
- 4.2.2 To acquire external services as deemed necessary.
- 4.2.3 To regularly report to the Board the results of investigations and confirmed wrongdoings.
- 4.2.4 To provide the Board with annual updates from the third party certified ethics reporting service the number and types of disclosure.

4.3 Associate Director of Corporate Services

- 4.3.1 To ensure system awareness and compliance with this policy in adherence with generally accepted accounting principles, sound business practices and applicable Provincial and Federal Statutes and Regulations.
- 4.3.2 To oversee the management and maintenance of comprehensive operational procedures to guide and safeguard York Catholic District School Board assets in its day to day operations.

4.4 Superintendent of Human Resources

- 4.4.1 To work in conjunction with the Ethics and Compliance Committee to ensure that proper protocol is followed when an investigation is confirmed regarding any employee wrongdoing.
- 4.4.2 To work with all parties to ensure an effective resolution.
- 4.4.3 To review final reports and determine resolution(s), when required and in consultation with the Director of Education.

4.5 Administration

- 4.5.1 To implement and maintain operational procedures to guide and safeguard York Catholic District School Board assets in its day to day operations.

5. DEFINITIONS

5.1 Administration

For the purpose of this policy, Administration will include employees who have direct supervisory responsibility for a group of employees including, but not limited to:

- (a) Associate Director
- (b) Superintendents of Education
- (c) School Administration
- (d) Senior Managers
- (e) Managers
- (f) Supervisors

5.2 Certified Ethics Reporting Service

An objective third party service offering a secure reporting tool and management system to support the Board's mandate to implement an ethics and compliance reporting (whistleblowing), policy and procedure. The certified ethics reporting service protects individuals' identities so they are more inclined to report alleged wrongdoing.

5.3 External Stakeholders

A person, group of people or organization that holds a vested interest in the school community, including, but not limited to:

- (a) All levels of Government
- (b) Community Members
- (c) Education partners/organizations
- (d) Ministry of Education
- (e) Media
- (f) Vendor/Contractors

5.4 Internal Stakeholders

A person, group of people or organization that holds a vested interest in the school community, including, but not limited to:

- (a) Parents
- (b) Parishes
- (c) School Administrators
- (d) Senior Administrators
- (e) Staff (School, Centrally assigned and/or Contract)
- (f) Students
- (g) Trustees

5.5 Reprisal

Any measure taken against an individual or employee that adversely affects his or her employment or appointment and includes, but is not limited to:

- (a) Ending or threatening to end an individual or employee's employment or appointment;
- (b) Disciplining or suspending or threatening to discipline or suspend an individual or employee;
- (c) Imposing or threatening to impose a penalty related to employment or appointment of an individual or employee; or,
- (d) Intimidating, coercing or harassing an individual or employee in relation to his or her employment or appointment.

5.6 Whistleblower

An individual, who reports that a person or organization is, or has been, engaged in an illicit or alleged illicit activity.

5.7 Wrongdoing

A wrongdoing may be classified collectively as illegal or inappropriate conduct, i.e.: a violation of a law, rule, regulation and/or a direct threat to public interest. The list below is not exhaustive but is intended to provide guidance to individuals as to the kind of conduct which constitutes wrongdoing under this policy. Wrongdoing includes, but is not limited to:

- (a) Fraud as defined in the Criminal Code of Canada;
- (b) Misappropriation of funds, supplies, resources, or other assets;
- (c) Any computer related activity involving the alteration, destruction, forgery, manipulation of data or unauthorized access for wrongdoing purposes, in violation of Board policies and procedures as it relates to financial matters;
- (d) Irregular and/or improper accounting, internal controls, or auditing practices or conduct;
- (e) Conflicts of interest (personal or otherwise) influencing the objectives and decision-making of one's duties;
- (f) An actual or suspected violation or contravention of any federal or provincial law, regulations, Board policy or Board administrative procedure as they relate to the safeguarding of the Board's assets as well as the Board's fiduciary responsibility; or,
- (g) Knowingly directing or counseling a person to commit a wrongdoing of illegal or inappropriate conduct.

6. CROSS REFERENCES

- YCDSB Policy 423 Conflict of Interest of Employees
- YCDSB Policy 501 Respectful Workplace
- Criminal Code of Canada*
- Education Act*
- Municipal Freedom of Information and Protection of Privacy Act*
- Ontario Human Rights Code*

Approval by Board

Date

Effective Date

Date

Revision Dates

Date

Review Date

Date

York Catholic District School Board



**PROCEDURE:
ETHICS AND COMPLIANCE REPORTING
(WHISTLEBLOWING)**

**Addendum to Policy 614: Ethics and Compliance Reporting
(Whistleblowing)**

Effective: xxx 2015

POLICY TITLE: ETHICS AND COMPLIANCE REPORTING

PURPOSE

The York Catholic District School Board is committed to safeguarding the public interest and trust in public education. All internal and external stakeholders for the York Catholic District School Board Community are expected to uphold the public trust and demonstrate integrity in all of their dealings.

This operational procedure supports that commitment by providing a framework for the disclosure and investigation of alleged wrongdoing by third party certified ethics reporting services as well as protection from reprisal or threat of reprisal for those who make disclosures of such information.

RATIONALE

This operational procedure applies to all internal and external stakeholders of the YCDSB Community. This operational procedure extends to all individuals or organizations engaged in education or other activities while in facilities or representing the York Catholic District School Board.

OPERATIONAL PROCEDURES

1. Reporting an Alleged Wrongdoing

- 1.1 Any individual who has knowledge of an occurrence of a wrongdoing, or has reason to suspect that an alleged wrongdoing has occurred, must report immediately to the third party certified ethics reporting service.
- 1.2 The third party certified ethics reporting services will assess the nature of the report of the alleged wrongdoing and redirect it to the appropriate authority for review and investigation, as required, based on the following criteria:
 - 1.2.1 Where an Trustee/employee of the Board is suspected of the alleged wrongdoing, the reported information will be provided to the Director of Education or designate.
 - 1.2.2 Where the Director of Education is suspected of alleged wrongdoing, the reported information will be provided to the Chair of the Board, who will report to the Board of Trustees.
 - 1.2.3 Information regarding alleged wrongdoing should be provided, in writing, and addressed in accordance with the Board Policy.
- 1.3 Where the Director of Education is suspected of alleged wrongdoing, the investigation will be conducted by a third party investigator and reported to the Board of Trustees.
- 1.4 The individual can report their concerns to the third party certified ethics reporting services via email, fax, mail, or phone.
- 1.5 The third party certified ethics reporting service collects the information from the individual, creating a unique case file for each matter reported. The information will be assessed and forwarded as per the Board Policy.

1.5.1 Where the Director of Education is suspected of alleged wrongdoing, the information shall be reported to the Chair of the Board.

2. Investigation of Suspicions or Allegations of Wrongdoing

- 2.1 The Director of Education shall ensure that all instances of alleged wrongdoing shall be appropriately investigated and reported to the Board on an ongoing basis.
- 2.2 Investigations will be addressed in accordance with the appropriate Board policy.
- 2.3 The Director of Education, in consultation with the Board's forensic consultants and/or the Board's legal counsel, may solicit the services of internal staff and/or external resources as appropriate.
- 2.4 Employees are expected to fully cooperate with management and any others involved in the investigation and make all reasonable efforts to be available to assist during the course of the investigation.
- 2.5 In the event that the investigation was conducted in good faith yet is not to the informant's satisfaction, then he/she has the right to report the event to the appropriate legal or investigative agency. Any associated costs are the responsibility of the informant.
- 2.6 All participants in an investigation of an alleged wrongdoing, including persons who make a disclosure, witnesses, and the persons alleged to be responsible for wrongdoing, shall keep the details and results of the investigation confidential, and shall not discuss the matter with anyone other than those conducting the investigation.

3. Duty to Protect

- 3.1 York Catholic District School Board will develop and implement a process to protect the identities of all participants in an investigation of wrongdoing, including persons who make a disclosure, witnesses, and the persons alleged to be responsible for wrongdoing.
- 3.2 A person who has reasonable grounds for believing he or she has suffered a reprisal is entitled to make a complaint to the Board.
- 3.3 The Board shall develop a process for investigating complaints of reprisal.
- 3.4 An individual or employee who retaliates against someone who has reported in good faith is subject to discipline, up to and including termination of employment or vendor/contractor services.
- 3.5 In making a report, an individual or employee must be acting in good faith with reasonable grounds for believing that there is a grievous breach of a Board policy or federal or provincial law that relates to the safeguarding of the Board's assets as well as the Board's fiduciary responsibilities.

4. Duty to Report

- 4.1 Any act of wrongdoing that is detected or alleged must be reported immediately and investigated in accordance with this policy as expeditiously as possible.

5. Duty to Investigate

- 5.1 The identity of the informant shall remain confidential to those persons directly involved in applying this policy, unless the issue requires investigation by law enforcement, in which case members of the organization are subject to subpoena.

- 5.2 When a wrongdoing is confirmed by the investigation, appropriate disciplinary action shall be taken, up to and including termination of employment and/or contract where appropriate.
- 5.3 In the event of criminal misconduct, the police shall be notified immediately.
- 6. Prohibition Against Interfering with an Investigation**
- 6.1 Any person who willfully obstructs management or any others involved in an investigation of alleged wrongdoing is subject to disciplinary measures including suspension or termination.
- 6.2 No person shall destroy, alter, falsify, or conceal a document or other thing they know or ought to know is likely relevant to an investigation of alleged wrongdoing.
- 6.3 Any person, who destroys, alters, falsifies, or conceals a document or other thing they know or ought to know is likely relevant to the investigation of alleged wrongdoing is subject to disciplinary measures, including suspension or termination.
- 7. Prohibition Against Counseling Interference with an Investigation**
- 7.1 Any individual who directs, counsels or causes in any manner any individual to obstruct management or any others involved in an investigation of alleged wrongdoing is subject to disciplinary measures, including suspension or termination.
- 7.2 Any individual who directs, counsels or causes in any manner any individual to destroy, alter, falsify, or conceal a document or other thing they know or ought to know is likely relevant to an investigation of alleged wrongdoing is subject to disciplinary measures, including suspension or termination.
- 8. Reporting Of A Complaint From An Individual Who Believes That They Have Suffered Or Are Suffering From Retaliation Or Reprisal**
- 8.1 An individual who feels that they are suffering reprisal resulting from making a complaint of alleged wrongdoing should contact the Superintendent of Human Resources or Director of Education.
- 8.2 The Third Party Certified Ethics Reporting Service may also be contacted where the individual who feels that they have suffered reprisal is uncomfortable with reporting the matter through the process noted in 8.1.
- 9. Investigating A Complaint From An Individual Who Believes That They Have Suffering From Retaliation Or Reprisal**
- 9.1 The complaint will be processed as per Board policies and procedures related to the disposition of complaints.