

AGENDA

ACCOMMODATION AND BUSINESS AFFAIRS COMMITTEE

Board Room, Catholic Education Centre

Tuesday, November 1, 2016

7:00 P.M. – 10:00 P.M.

1. OPENING PRAYER	F. Bagley	Page #
2. ROLL CALL		
3. APPROVAL OF THE AGENDA		
4. APPROVAL OF THE PREVIOUS MINUTES		1-6
a) PROPOSED FUTURE MEETING DATES - March 7, 2017		
5. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING		
6. DECLARATION OF CONFLICT OF INTEREST:		
7. OUTSIDE PRESENTATION(S): Nil		
8. STAFF PRESENTATIONS: Nil		
9. ACTION ITEM(S):		
a) Disposition of Surplus Property	T. Pechkovsky	
a. Nobleton Junior Public School, 5885 King Road, Township of King		7-10
b. King City Public School, Township of King (Remnant Parcel)		11-14
10. SUB-COMMITTEE REPORT(S):		
Nil		
11. DISCUSSION ITEM(S):		
a) LTAP Review and Update	D. McCowell	15-17
12. INFORMATION ITEM(S):		
a) Design and Construction Update	D. McCowell	18-20
b) Mothballing Initiative Update	J. McLoughlin	21-22
c) 2016-2017 Enrolment Reports	J. Porter	23
d) August 31, 2016 Year-End Financial Reports		
i) Preliminary 2015-2016 Financial Results	A. Chan	24-29
ii) General School Budgets	J. Porter	30-38
iii) School Generated Funds Year-End Report	J. Porter	39-51
iv) Catholic School Council Financial Records – Separate Bank Account	J. Porter	52
v) Registered Charity	J. Porter	53-58
vi) Miscellaneous Grants	J. Porter	59-63
vii) Continuing Education Year-End Report	J. Porter	64-65
viii) 2015-2016 Investment Report	A. Chan/L. Giambattista	66-68
ix) 2015-2016 Year-End Capital Report	A. Chan	69-78
e) Procurement Activity Update	A. Chan	79-94
f) Development and Submission of Revised Estimates	J. Porter	95-97
g) Property Insurance Claims Tracking Chart	J. Porter	98
h) 2016-2017 Capital Projects	J. McLoughlin	99-105
13. NOTICES OF MOTION:		
Nil		
14. FUTURE ITEM(S):		

ADJOURNMENT

*Lord Jesus,
May our attitudes and all that we think and do
always be based on a spirit of love and care,
so that we may make a difference
in our own part of the world
by treating people as individuals.*

Amen



York Catholic District School Board

MINUTES

ACCOMMODATION and BUSINESS AFFAIRS COMMITTEE (Public Session)

A meeting of the regular session of the Accommodation and Business Affairs Committee was held in the Board Room of the Catholic Education Centre, 320 Bloomington Road West, Aurora, Ontario, on Tuesday, April 12, 2016, commencing at 8:40 p.m.

PRESENT:

Committee Members: T. Ciaravella, C. Cotton, E. Crowe, A. Stong, D. Mazzotta, M. Mogado, M. Marchese, C. Ferlisi, T. McNicol [via teleconference]

Administration: P. Preston, J. Sabo, A. Chan, J. Porter, J. McLoughlin, D. McCowell, T. Pechkovsky, N. Vezina, D. Clapham, F. Bagley, C. Gastis, O. Oloya, R. Crocco, M. Battista, N. DiNardo, D. Hackett, M. Moore

Other Guests:

Absent with Notice: D. Giuliani

Recording: K. Errett

Presiding: T. Ciaravella, Committee Chair

1. CALL TO ORDER AND PRAYER

T. Ciaravella, Chair of the Committee, called the meeting to order at 8:40 p.m. and led the attendance in the opening prayer.

2. APPROVAL OF THE AGENDA

Motion: Ferlisi/Mogado

THAT the agenda be approved as presented.

— MOTION CARRIED —

3. APPROVAL OF THE MINUTES

Motion: Crowe/Marchese

THAT the Minutes of the February 2, 2015 Accommodation and Business Affairs Meeting be approved as presented.

— MOTION CARRIED —

4. FUTURE MEETING DATES

The date of the next meeting date is TBD.

5. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING:

a) Cashless Schools Update

Trustee E. Crowe requested that, as noted in the Minutes of February 2, 2016, an update on Halton CDSB findings regarding the cashless schools be provided at a future next meeting.

6. DECLARATION OF CONFLICT OF INTEREST

- PREVIOUS MEETINGS:

Nil

7. OUTSIDE PRESENTATION:

Nil

8. STAFF PRESENTATIONS:

Nil

9. ACTION ITEM(S):**a) Site Designation – Block 27 Vaughan**

T. Pechkovsky, Manager of Planning Services, provided an overview of the designation of two elementary school sites in Block 27 in the Maple, City of Vaughan, an area that is expected to yield approximately 1,255 elementary students as well as approximately 693 secondary students. Consideration is being given to the development of a community hub which would include two elementary schools, library, community centre and park. Administration has been working with the City of Vaughan to ensure that the YCDSB sites are included in the City's November 2016 Secondary Plan Circulation.

The Planning Department will continue to seek a site further west in Vaughan for the location of a secondary school to serve communities north of St. Jean de Brebeuf CHS which will be receiving students due to growth in Kleinberg and Nobleton. Although approximately half the land is deemed environmental, Trustee Crowe requested staff to follow-up on the Motions put forward by Trustee D. Giuliani and that staff continue to look for a suitable, available site.

Motion: Crowe/Ferlisi

THAT the Board designate two (2) six-acre elementary school sites in Block 27 in the City of Vaughan.

— MOTION CARRIED —

b) Site Designation – Block 41 Vaughan

T. Pechkovsky, Manager of Planning Services, provided an overview of the designation of one secondary school site and two elementary school sites in Block 41 in northwest Vaughan, an area that is expected to yield approximately 371 secondary students 1,096 elementary students. Consideration is being given to the development of a community hub which would include two elementary schools, library, community centre and park. Administration has been working with the City of Vaughan to ensure that the YCDSB sites are included in the City's November, 2016 Secondary Plan Circulation.

Motion: Crowe/Ferlisi

a) THAT the Board designate one (1) 15-acre secondary school site in Block 41 in the City of Vaughan, and

b) THAT the Board designate two (2) six-acre elementary school sites in Block 41 in the City of Vaughan.

— MOTION CARRIED —

c) Stouffville CHS Site Designation Update

T. Pechkovsky, Manager of Planning Services, provided a brief overview of the development of a Town-wide Official Plan Amendment (OPA137) which identifies Phase 3 expansion lands. Administration has identified a requirement to designate one elementary school site and one secondary school site to accommodate a future student yield of approximately 600 elementary and 160 secondary students. Administration will be submitting a business case this spring (2016) for a 1,400 pupil place multi use facility which would include French stream (Gr. 1-6) and English (Gr. 7-12) elementary schools, a child care centre and municipal space.

Motion: Crowe/Cotton

c) THAT the Board designate one (1) 15-acre secondary school site in OPA 173 in the Town of Whitchurch Stouffville,

d) THAT the Board designate one (1) six-acre elementary school site in OPA 173 in the Town of Whitchurch Stouffville, and

e) THAT the Board designate one (1) six-acre elementary school site in the Plan of Subdivision 19T(W)-16.002 in the Town of Whitchurch-Stouffville.

— MOTION CARRIED —

10. SUB-COMMITTEE REPORTS: Nil

11. DISCUSSION ITEM(S):**a) Business Intelligence (BI) Initiative**

A. Chan, Coordinating Manager of Business Services, introduced the Business Intelligence (BI) initiative and informed the Committee of the Board's involvement and leadership of nine other boards, the Ministry and COSBO in a project to promote and implement a provincial solution for a "self-service intuitive data visualization and discovery application/tool which will consolidate data from multiple sources into a single application" and "provide finger-tip access to rich data and insightful analytics to decision makers". The initiative will bring together data from all the Board's computer systems, from Ministry and the Region's data bases.

A. Chan noted that a great deal of cost and effort will result in a large return on investment and will increase school boards' financial capacity. Funds expended will be recovered through other boards' implementations. An introductory PowerPoint presented at the CSBSA Symposium in March 2016, regarding the Microsoft Power BI collaborative initiative was included in the agenda as additional information. It was added that the project is closely linked to the Board's Strategic Plan. It will be an excellent tool for initiatives (e.g. PARs) that requires extensive data mining.

It was noted that the project, which is progressing extremely well, will be demonstrated to Trustees at a future meeting of ABAC or the Board.

b) Ministry Memo 2016: SB05 – Trustee Training Module on Internal Audit and the Role of Audit Committees

Information was provided to Trustees via the Ministry Memo 2016: SB05 – Trustee Training Module on Internal Audit and the Role of Audit Committees, as part of the Good Governance for School Boards: Trustee Professional Development Program. A link was provided to access the slides and video testimonials (along with many other educational modules) through the Ontario Education Services Corporation (OESC) website. It was highlighted that the Senior Business Official testimonial on the video was provided by John Sabo, Associate Director, Corporate Services and Treasurer of the Board.

12. INFORMATION ITEMS:**a) Project Architect Design and Construction Reports**

- i. Kleinburg Nashville CES Construction Status Architect Presentation, and**
- ii. Our Lady of Good Counsel CES Design Status Architect Presentation**

An overview report was included in the agenda to provide an update on the construction status of Kleinburg Nashville CES (P. Wepler, Saccocio Wepler Architects Inc.) and design status of Our Lady of Good Counsel CES (A. Garde, Snyder & Associates Inc.). PowerPoint Reports were included separately in the agenda for information purposes.

b) Temporary Accommodation Update

A report was provided in the agenda to inform Trustees of the current status of the Temporary Accommodation Program which utilizes Ministry funding (2015-2016 funding of \$1,160,000) to address portable moves, leases and purchases.

Requirements and requests for the 2016-17 school year will be reviewed by the Superintendents, Senior Administration and Planning Services staff. As previously reported, Planning Services has requested additional funding from the Ministry of Education to address the shortfall required to complete all the requests as outlined in the Long-Term Accommodation Plan. Updates will be provided at future meetings regarding temporary accommodation work to take place over the summer break.

c) Artificial Fields Update

A report was included in the Agenda to provide update information regarding potential additional artificial field partnerships as per expressions of interest from three parties including the City of Vaughan with regard to various secondary schools including an artificial surface field at Holy Cross CHS.

It was noted that a Request for Proposal would determine the best partnership arrangement for a partnership with the Board, however, it was stated that consultative services would be required to implement an RFP at this time.

In addition, it was highlighted that a potential MPAC tax issue could arise which could potentially pose a problem for partners. The situation would be monitored for future projects.

d) Capital Planning Capacity Program Update

A report was provided in the agenda to inform the Committee of the Ministry of Education's March 4, 2016 memo "2015:B04 – Capital Planning Capacity Program 2015-16 and 2016-17" which highlights changes and establishes funding for the next two years to support "longer term hiring and planning decisions" and defines the funding allocations into two programs, i.e. Capacity Building and Data Management and Support for Joint-Use-Schools, both of which speak to development of capital plans/right-sizing, accommodation reviews, facility partnerships and acquisition of third-party services. Criteria for accessing the funding will be received from the Ministry in future.

e) Stouffville CHS Site Designation Update

The Committee agreed to move Information Item 12d) Stouffville CHS Site Designation Update to Action Item 9c). (*See Item 9c*).

f) Procurement Activity Reports

The Purchasing Bid Activity Report for the period January 20, 2016 – March 29, 2016 was provided for information purposes. There was one exception referred to for 2016-25-P Glazing Services for which there was only one bid received for a contract valued at exceeding \$100,000 annually.

g) Snow Removal Update

A report was provided in the agenda to update the Committee on the historical and current snow removal expenditure. An update report will be provided at a future ABAC meeting.

h) OSBIE Five-Year Subscription Renewal

A report was provided in the Agenda to update Trustees on the intent, consistent with past practice, to renew the OSBIE insurance subscription, however, Administration will seek a shorter (i.e. three-year) term as opposed to the standard five-year renewal. As there are a few boards that will be going to market to seek alternatives to OSBIE's offering, updates will be provided at future meeting(s).

i) Property Insurance Claims Tracking Chart

A Property Insurance Claims Tracking Chart Report as at March 31, 2016 was included in the agenda which included updates to the property report. There were no new Theft and Damage report during this period.

j) Parent Reaching Out (PRO) Grant Update

J. Porter, Coordinating Manager of Budget and Audit Services, provided an update on changes made to the Parent Reaching Out (PRO) Grant accessed annually by the Catholic School Councils. The new requirements direct School Councils to return unspent funds to the Ministry which Budget and Audit Services staff has been overseen in order to ensure that the final report and repayment to the

Ministry on March 11, 2016 was completed accurately. It was noted that there has been communication between YCPIC and CSC Chairs with regard to optimizing the PRO Grant funds.

k) Town of Richmond Hill Waste Collection Update

At the March 29, 2016 Board meeting, a report was provided regarding the Waste Collection issue with the Town of Richmond Hill and City of Vaughan. At that time the response to the Board's March 3, 2016 letter to Town of Richmond Hill had not yet been received and, as such, an update was included in the Agenda to provide a complete package along with the City of Vaughan response.

Trustee Cotton added that Trustee Giuliani has offered to meet with Regional Councillors and to provide an update at a future ABAC meeting.

l) St. Theresa of Lisieux CHS Overcrowding

Trustee Stong requested the Committees consideration of an urgent matter regarding student safety at St. Theresa of Lisieux CHS due to overcrowding.

Motion: Cotton/Mogado

THAT the issue of overcrowding at St. Theresa of Lisieux CHS be moved forward for discussion.

All in Favour.

— MOTION CARRIED —

Trustee Stong expressed a strong concern with regard to safety issues at St. Theresa of Lisieux CHS due to an extraordinary number of new registrations (560 new registrations which will result in a population of 1880 pupils for September 2016) resulting in a dangerous level of overcrowding.

In an effort to address student safety, it was suggested that a hard cap be put into effect immediately. Trustee Stong put forth the following motion intended to allow a window for Administration to assess the situation and develop a plan of action:

Motion: Stong/Mazzotta

THAT the Board immediately place a hard cap on enrolment at St. Theresa of Lisieux CHS until the next Board meeting (May 31, 2016) in order to allow sufficient time for Administration to review, assess and make recommendations related to the potential impact that the extraordinary number of student registrations will have on the school/school community for the school year beginning in September 2016.

— MOTION CARRIED —

Note: This action was addressed at a Special Board meeting which immediately followed the Accommodation and Business Affairs Committee meeting.

m) Energy Management Update

N. Vezina, Senior Manager of Environmental & Office Services provided the Annual Environmental & Office Services "Energy Management Update" which highlighted energy management results, energy management updates and E&OS current initiatives for the year ended August 31, 2015. The report identifies energy highlights for electricity and natural gas; notable points include the 44% reduction in energy intensity coupled with a cost avoidance of \$29.88 million since the year 2000, although energy costs continue to increase (2015 marking the doubling point since 2000). Both electricity and natural gas consumption decreased over the previous year's report.

The Environmental and Office Services Department continues to monitor the energy portfolio while proactively taking measures to reduce and conserve energy through various programs and management tools for all YCDSB facilities. It was important to note that York Catholic DSB was named the "Top Energy Performing School Board" in Ontario.

n) EBMAg.com Article “Energy Management for One of the Largest Asset Portfolios in North America” by Robert Smith

J. Sabo, Associate Director of Corporate Services and Treasurer of the Board included an article in EBMAg.com Article written by Robert Smith, Incentive Program Advisor, entitled “*Energy Management for One of the Largest Asset Portfolios in North America*”.

The report provides insight to the efforts and positive results realized by YCDSB’s N. Vezina, Senior Manager of Environmental and Office Services in his role as Energy Conservation Officer for the Ministry of Education along with Robert Smith who is involved with the school board sector’s energy portfolio.

o) City of Vaughan Notice Re Vellore Village Complex

Information was included in the agenda regarding the City of Vaughan providing notice of the intention to build a public library addition on the Vellore Community Centre.

13. NOTICE(S) OF MOTION

a) Nil

14. FUTURE ITEM(S)

Adjournment: 9:40 P.M.

On Motion: Mogado/Ferlisi and CARRIED

YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT TO: Accommodation and Business Affairs Committee
FROM: Administration
DATE: November 1, 2016
SUBJECT: Surplus School Lands - York Region District School Board:
Nobleton Junior Property (8.4 Acres)

In accordance with Ontario Regulation 444/98, the York Region District School Board has identified a surplus land holding, which must be offered to the YCDSB. The surplus property is a 8.4 acre elementary school site that is not required by the Board.

The site is located at 5885 King Road (Nobleton), Township of King. Long term enrolment projections do not support the need for a school site in this location.

The area is served by St. Mary CES.

A fact sheet and location map has been provided for Trustee's information.

Summary:

The property being offered is not required by the York Catholic District School Board.

RECOMMENDATION

THAT the Board authorize Administration to advise the York Region District School Board that the York Catholic District School Board has no interest in the property located at 5885 King Road, Township of King.

Prepared by: Adam McDonald, Planning Coordinator
Submitted by: Dan McCowell, Coordinating Manager of Planning and Operations
Endorsed by: Frances Bagley, Associate Director, Strategic Leadership

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EDUCATION CENTRE – AURORA

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Aurora, Ontario L4G 3H2
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905.722.3201 416.969.8131

Fax: 905.727.1931
Website: www.yrdsb.ca

October 6, 2016



Ms. Patricia Preston
Director of Education
York Catholic District School Board
320 Bloomington Road, West
Aurora, ON L4G 0M1

Dear Ms. Preston:

Re: Disposition of Surplus Property
Nobleton Junior Property,
5885 King Road, Township of King

On October 5, 2016 the York Region District School Board resolved that the Nobleton Junior property, Township of King, is not required by the Board.

In accordance with Ontario Regulation 444/98, the Board is issuing a proposal to the bodies specified in the Regulation. In order to respond to this proposal, you must express an interest in the property within 90 days after the date of this letter, with an additional 90 days to submit an offer at fair market value.

All written offers must be submitted no later than June 29, 2017 and directed to:
York Region District School Board, 60 Wellington Street West, Box 40, Aurora, Ontario L4G 3H2
Attention: Jane Ross, Senior Manager Planning & Property Development Services.

Attached for your reference are the following items:

- Disposition of Surplus Land Fact Sheet
- Location Map \ Aerial View

If further information is required, please contact the undersigned at this office, ext. 2421.

Yours truly,


Jane Ross
Senior Manager
Planning & Property Development Services

Encl.

DISPOSITION OF SURPLUS LAND Fact Sheet

PROPERTY	Nobleton Junior Property
OWNER	York Region District School Board
ADDRESS	5885 King Road, Township of King
ACREAGE	Approx. 8.4 acre
ROAD ACCESS	Yes
BUILDING SIZE	Approx. 22,392 square feet
YEAR BUILT	1936
FRONTAGE	Approx. 336 feet

Appendix B
Nobleton Junior Property
Township of King



YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT TO: Accommodation and Business Affairs Committee
FROM: Administration
DATE: November 1, 2016
SUBJECT: Surplus School Lands - York Region District School Board:
0.45 Acre Portion of King City Public School

In accordance with Ontario Regulation 444/98, the York Region District School Board has identified a surplus land holding, which must be offered to the YCDSB. The surplus property is a 0.45 acre remnant parcel that is of no use to the Board.

The site is located at 25 King Blvd, (King City) Township of King. The lands identified as surplus is a small parcel (0.45 acres) and is not suitable for any uses by the YCDSB.

The area is served by Holy Name CES.

A fact sheet and location map has been provided for Trustee's information.

Summary:

The property being offered is not required by the York Catholic District School Board.

RECOMMENDATION

THAT the Board authorize Administration to advise the York Region District School Board that the York Catholic District School Board has no interest in the property known as 25 King Blvd. (0.45 acre portion), King City Public School.

Prepared by: Adam McDonald, Planning Coordinator
Submitted by: Dan McCowell, Coordinating Manager of Planning and Operations
Endorsed by: Frances Bagley, Associate Director, Strategic Leadership

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Fax: 905.727.1931
Website: www.yrdsb.ca

October 6, 2016

Ms. Patricia Preston
Director of Education
York Catholic District School Board
320 Bloomington Road, West
Aurora, ON L4G 0M1

Dear Ms. Preston:

Re: Disposition of Surplus Property
0.45 Acre Portion of King City Public School Property,
25 King Blvd., Township of King

On October 5, 2016 the York Region District School Board resolved that a .45 acre portion of King City Public School, Township of King, is not required by the Board.

In accordance with Ontario Regulation 444/98, the Board is issuing a proposal to the bodies specified in the Regulation. In order to respond to this proposal, you must express an interest in the property within 90 days after the date of this letter, with an additional 90 days to submit an offer at fair market value.

All written offers must be submitted no later than June 29, 2017 and directed to:
York Region District School Board, 60 Wellington Street West, Box 40, Aurora, Ontario L4G 3H2
Attention: Jane Ross, Senior Manager Planning & Property Development Services.

Attached for your reference are the following items:

- Disposition of Surplus Land Fact Sheet
- Location Map \ Aerial View

If further information is required, please contact the undersigned at this office, ext. 2421.

Yours truly,

Jane Ross
Senior Manager
Planning & Property Development Services

Encl.



Copied. Dan & Joe + Frances

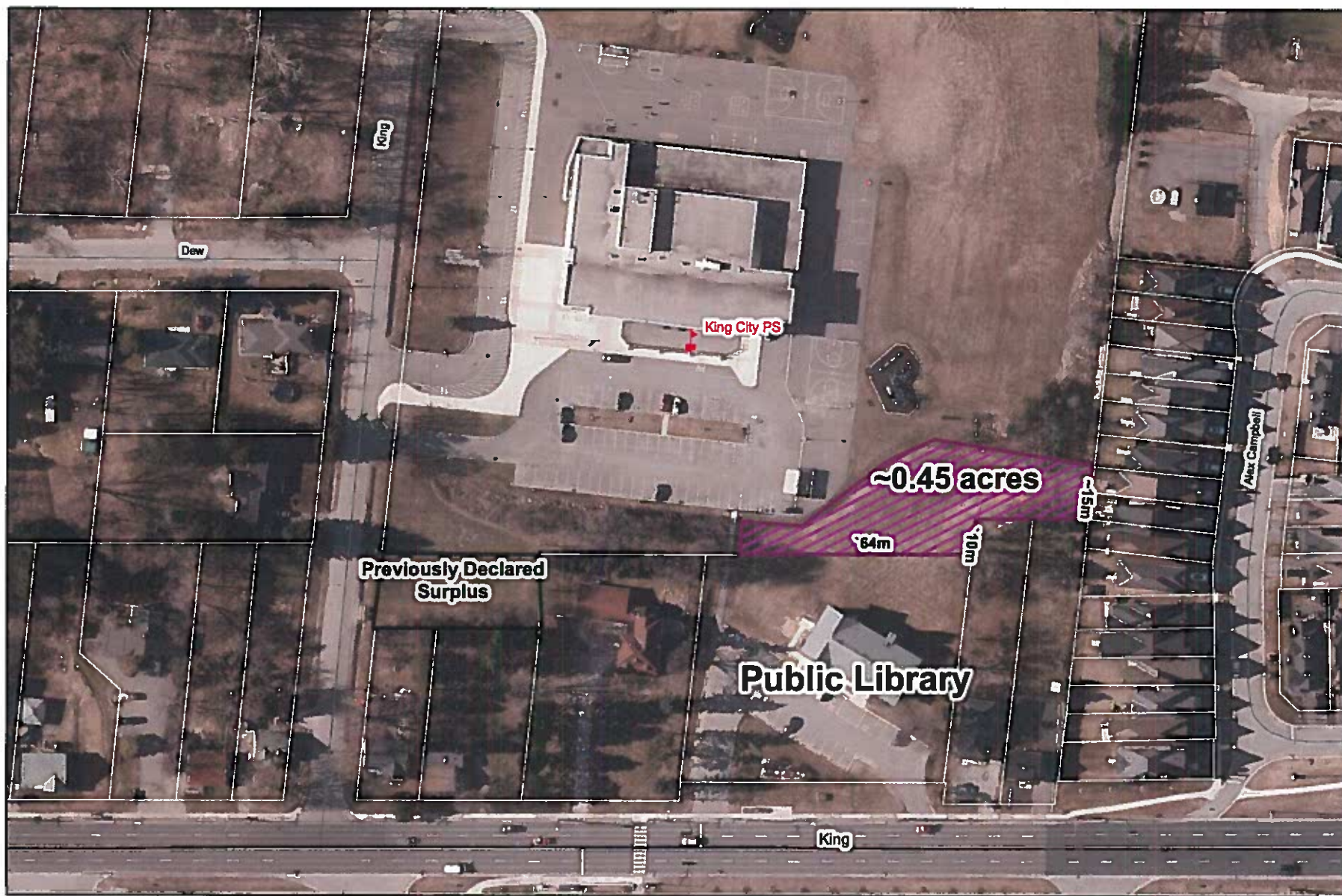
DISPOSITION OF SURPLUS LAND Fact Sheet

PROPERTY	0.45 acre Portion of King City Public School
OWNER	York Region District School Board
ADDRESS	25 King Boulevard, Township of King
ACREAGE	Approx. 0.45 acre
ROAD ACCESS	No
BUILDING SIZE	N/A
YEAR BUILT	N/A
FRONTAGE	None

Appendix A

King City Public School Surplus Lands

Township of King



YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT TO: Accommodation & Business Affairs Committee
FROM: Administration
DATE: November 1, 2016
RE: **2015-2020 LONG-TERM ACCOMMODATION PLAN UPDATE**

Executive Summary:

This report is intended to provide Trustees with an update to the *2015-2020 Long Term Accommodation Plan* (LTAP).

At the September 27, 2016 Board meeting Trustees requested an update to the Board's *Long Term Accommodation Plan* to refresh the status of the LTAP Summary of Accommodation Initiatives chart (page 8) to reflect the completion and/or commencement of various initiatives.

Appendix I is an updated version of the *LTAP Summary of Accommodation Initiatives* from page 8 of the March 2015 report. The text in RED is information updated as of October 2015. The text in GREEN is updated as of October 2016.

Background Information:

In March 2015 the Board of Trustees approved the *Long Term Accommodation Plan 2015-2020* (LTAP) which identified:

- 4 new schools and 1 addition;
- 4 program changes;
- a multi-year program retrofit roll out for Instrumental Music ;
- 4 child care centres; and,
- 9 Pupil Accommodation Reviews.

At the November 2, 2015 Accommodation and Business Affairs Committee Administration provided an update to the plan given Ministry announcements and progress made to date on the various initiatives.

The following is an update as at October 26, 2016, with respect to progress made throughout the past year.

New Schools and Additions:

There have been two rounds of Capital Priority Requests from the Ministry of Education since March 2015. Of the 2015 submissions, the Ministry approved the construction of the Our Lady of Good Counsel replacement school and child care centre. As of the drafting of this report Administration has not received approval letters from the July 2016 submissions.

Temporary Accommodation (Port-a-paks):

Submissions have been made in 2015 and 2016 to the Ministry for funding to move (relocate?) some of the existing port-a-paks. To date the Ministry has not approved or provided any funding for these requests.

Boundary Changes/ Program Moves:

Four program moves/boundary changes have been completed over the last 2 years to address overcrowding. Some additional action will be required to address overcrowding and possible under enrolled programs. These boundary changes/program moves will be developed for the more in-depth update of the LTAP plan in early 2017.

Accommodation Reviews:

Two Pupil Accommodation Reviews were conducted over the 2015-2016 school year in Vaughan Thornhill and South Woodbridge East with decisions to close two schools on June 30, 2017.

On September 27, 2016 and October 25, 2016 the Board moved to commence Pupil Accommodation Reviews for the Maple South and the Markham South communities respectively. These Pupil Accommodation Review processes include the proposal to close three schools, one in June 2017, and two additional schools in June 2018.

Summary:

The 2015-2020 *Long Term Accommodation Plan* contains a number of accommodation initiatives. Similar to Municipal 'Official Plans', the LTAP is intended to provide some overall direction related to the Board's accommodation needs. It will be a tool used to help analyze accommodation needs ensuring that York Catholic students are given the best opportunity to achieve, consistent with the Board's Mission, Vision, Core Values and Strategic Commitments.

Like all plans, the 2015-2020 *Long Term Accommodation Plan* is intended to be a 'live' document that will be monitored on an on-going basis, and amended from time to time, in order to reflect the Board's current needs based upon the most up-to-date information and available funding.

The LTAP undergoes a complete re-write every four years following trustee elections. The next re-write is currently planned for the winter of 2018. In the meantime additional annual updates are generally provided at the March Accommodation and Business Affairs Committee.

Prepared By:	Tom Pechkovsky, Manager of Planning Services
Submitted By:	Dan McCowell, Coordinating Manager of Planning & Operations and;
Endorsed By:	Frances Bagley, Associate Director, Strategic Leadership

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Summary of Accommodation Initiatives

As of October 2016

Appendix "A"

Initiative Type	2015/16	2016/17	2017/18	2018/19	2019/20
New Schools & Additions	St. Theres of Lisieux (Cafeteria Addition) (p.28) Capital Priority Request (as of July 2016)	Kleinburg (p.21) <i>(Complete)</i>	Sharon/ OLGC Replacement (p.10) <i>(Under Construction)</i>	Block 47 (p.21)	Stouffville CHS (p.28) (Capital Priority Request (as of July 2016)
Temporary Accommodation (Port A Paks)	Father Bressani (10) (Demolition) (p.31) <i>(Complete)</i>	Father Frederick McGinn (8) (p. 18)	St. James (8) (p.20) (Move)		Sir Richard W Scott (8) (p.15) (Move)
Boundary Changes/ Program Moves	St. Theresa of Lisieux/ Jean Vanier/St. Robert (p.28, 29) (Complete, Jean Vanier AP program location 2016) Markham Centre (p.14) (Complete- St. Edward) Richmond Hill South (P.19) <i>(Complete CTK SMD)</i> Stouffville (p.25) <i>(Complete- SMK SBN)</i>			Review all Secondary Dual/Triple Feeder Areas	
Program Facility Retrofits	Music Instrumental Rooms (22 per year)	Music Instrumental Rooms (22 per year)	Music Instrumental Rooms (22 per year)	Music Instrumental Rooms (22 per year)	
Facility Partnership	<i>Policy (Approved)</i> Review existing lease rate and parameters Target communication to specific potential partners (Nov 23, 2015 Meeting) Encourage Joint Build projects (Nov 23, 2015 Meeting)	Kleinburg - Child Care Centre (p.21) <i>(Capital Priority Request July 2016)</i>	Sharon/OLGC - Child Care Centre (p.10) <i>(Funding Approved) (Community Centre Removed)(Under construction)</i>	Block 47 - Child Care Centre (p.21)	Stouffville CHS - Town of Whitchurch Stouffville (p.28) (Capital Priorities July 2016)
Pupil Accommodation Reviews	<i>Policy (Approved)</i> South Woodbridge East (p.22) <i>(Cpmplete)</i> Vaughan Thornhill (p.24) Complete	Markham South (p.15) <i>(PAR initiated)</i> South Maple (p.20) (PAR Initiated)	Newmarket (p.17) South Woodbridge West (p.23)	Markham Centre (p.14) Aurora (p.9)	Richmond Hill North (p.18)

Notes:

York Catholic District School Board

REPORT TO: Accommodation and Business Affairs
FROM: Administration
DATE: November 1, 2016
SUBJECT: Design and Construction Update

Executive Summary

The purpose of this report is to provide information to Trustees regarding the status of major pupil accommodation projects as of October 25, 2016.

Pope Francis (Kleinburg):

The new school opened on September 6, 2017, following substantial completed in August. The contractor is currently addressing a number of deficiencies. See attached letter from the project architect, Saccoccio Wepler, dated October 25, 2016.

Administration has made submissions to the Ministry of Education requesting funding for a child care centre at this school. The Ministry of Education recently announced the approval of 49 child care spaces at Pope Francis. The school has been designed to incorporate a future the child care into the site and building. Administration will work with the Ministry and the project architect to design and construct the project within the approved budget. Further details will be provided as they become available.

Our Lady of Good Counsel Replacement School

The design of this replacement school project of 461 pupil places was completed in the summer with the project tendered in August and awarded on August 30, 2016. The project was delayed for approximately six (6) weeks in order to seek additional Ministry approval and funding to address site related issues. In addition a post tender addendum was issued to identify additional cost savings to ensure the project comes within budget (Ministry benchmark funding).

See attached letter from the project architect Snyder dated October 24, 2016. The contractor is now on site and has commenced work on the school. Occupancy is scheduled for September 5, 2017. Snyder Architects will be invited to a future meeting to present and provide a more detailed presentation on the status of the project.

SUMMARY

All costs associated with these projects, have been funded from the capital allocations received from the Ministry for these projects. The total cost of construction meets the construction benchmark.

It is anticipated that additional new capital announcements will be made in the near future.



SACCOCCIO
WEPPLER
ARCHITECTS INC

25 October 2016

Mr. Daniel McCowell
Coordinating Manager of Planning & Operations
York Catholic District School Board
320 Bloomington Road West
Aurora, ON
L4G 0M1

Project: Pope Francis Catholic School
15 Secord Avenue
Kleinburg

Dear Mr. McCowell:

As per your request, we have prepared the following synopsis for the above mentioned project.

The two storey elementary school is 6,040 square metres (65,014 square feet) in area and contains 6 Kindergartens, a Special Education room and 20 Classrooms providing a Ministry rated capacity of 602 pupils.

The building is located on a 7 acre site and has 81 parking spaces for staff and visitors, a separate bus loading area, kiss and ride and 45m x 90m soccer field.

The project tenders were received on 21 April 2015 and the construction contract was awarded to Pre-Eng Contracting Ltd. at a cost of \$9,774,300.00 (\$150.34 per sf).

The construction commenced on site in June 2015 and was substantially completed on 29 August 2016. The school opened to students on 6 September 2016. It is anticipated that the contractor will be on site evenings and weekends until the end of this month completing minor deficiencies. Operation and maintenance manuals, record drawings and warranties have been submitted by the contractor and demonstrations of mechanical and electrical systems have been performed.

The project is enjoyed by the staff and students and our firm is very proud to have been a part of another successful project for the Board.

Yours truly,

SACCOCCIO WEPPLER ARCHITECTS INC.

Paul A. Weppler . Architect

**Our Lady of Good Counsel Catholic Elementary School
East Gwillimbury**

Project Status – Oct 24, 2016

Background:

The Our Lady of Good Counsel Catholic Elementary School is a 461 pupil place 2-storey school replacing the existing elementary school of the same name in East Gwillimbury.

The facility also includes a Childcare with 72 licensed spaces.

The design of the facility is a new design for the Board and incorporates a learning environment centred on 21st century design principles.

Current Status:

Tenders were invited from pre-qualified contractors in Aug 2016. A post tender addendum was issued to reduce the tender price to meet the budget and secure Ministry Approval to proceed to construction.

The low bidder – Aquicon Construction – was subsequently awarded the project. The pre-construction meeting was held on Oct 24, 2016 and construction has just commenced on site.

The school is slated to open in Sep 2017, as scheduled.

York Catholic District School Board

REPORT

Report To: Accommodation Committee
From: Administration
Date: November 1, 2016
Re: Update on the Mothballing of Vacant Classrooms

Executive Summary

The purpose of this report is to provide an update on the “mothballing of vacant classrooms” initiative. The term mothballing is used to describe the closing of excess classrooms, eliminating them from the daily cleaning cycle and reducing the heating set-points to appropriate levels.

In May 2016 the concept of mothballing vacant classrooms in order save operation costs was introduced. The original goal was to mothball approximately 400 classrooms throughout the system with an operational savings of approximately \$400,000. Due to a number of uses of vacant classrooms that was not originally apparent, the number of classrooms to be mothballed this year is approximately 165 rooms. This number of classrooms will yield savings of approximately \$165,000this year.

Background Information

During the budget process in the spring of 2016, the concept of mothballing vacant classrooms was considered. This process began in May 2016 and involved input and cooperation from Planning, Plant, School Superintendents and Principals.

In order to identify potentially vacant classrooms, Planning staff compared the TCH 25's for each school against the number of classrooms at each school. This yielded a list of potential vacant rooms on a school basis. This list was then reviewed with the school superintendents, who in turn, reviewed the list with each Principal.

Once feedback was received from the schools, the number of vacant classrooms at each school was reviewed with Plant staff to maximize savings by identifying the most suitable and/or appropriate classrooms to close at each school. For example, if it was possible to close eight classrooms in a portapak, this would result in greater savings than closing eight classrooms in various locations throughout a school.

Subsequent to the information being received from the schools, it became apparent that a number of uses for potentially vacant classrooms were not readily known. Some examples include mental health services (e.g. Compass), parent support services (e.g. AOK Parent-Child Program), settlement services (e.g. SEPYR), etc. As a result of these and other uses identified through this process, the original goal of 400 classrooms was not reached. Currently, approximately 165 classrooms have the potential to be mothballed.

Next Steps

As a result of the work completed on this initiative, it was decided that this will be an ongoing process. A survey is being prepared at this time for schools to complete, confirming the rooms at each school that are available for mothballing. The survey will also provide more detailed information on the use of classrooms for non-teaching purposes. The intent is that by obtaining more accurate information, it will be possible to obtain a better understanding of the uses of these rooms and possibly identify more efficient utilization to increase the number of classrooms available for mothballing.

Summary

Although the initiative has not reached its original goal of 400 classrooms, it has identified 165 rooms that can be mothballed for a savings of approximately \$165,000.

The process will also provide more detailed information on the groups using our schools. This data may be useful in lobbying the government for additional funding to support community and/or agency usage or making decisions regarding this unfunded usage in future years.

Prepared by: J. McLoughlin, Coordinating Manager of Plant and Accommodation Services
Endorsed by: F. Bagley, Associate Director: Strategic Leadership

Report

To: Accommodation and Business Affairs Committee
From: Administration
Date: October 28, 2016
Re: 2016/17 Enrolment Review

EXECUTIVE SUMMARY

This report is intended to present information regarding enrolment for 2016/17. The enrolment figures reflect the actuals as of September 30, 2016 compared to the enrolment figures used in the submission of the 2016/17 Estimates: October 31st

Note: Enrolment information will be updated once the October 31, 2016 enrolment is verified.

SUMMARY

Enrolment figures are a key piece of information that will be used in updating the 2016/17 Revised Estimates. Any change in enrolment impacts both the Revenue and Expenditure projections. The September 30th enrolment compared to the numbers used in the Estimates will assist greatly with the future base to be used in the Revised Estimates. Any changes either up or down need to be analyzed in detail to verify if the current trend is likely to continue. The Enrolment information as of October 31, 2016 is used in the Revised Estimates and this information is used to verify the assumptions used for the projected March 31, 2017 enrolment, which will be updated if required.

Listed below is the September 30, 2016 enrolment information (taken from the Admission's report Tch. 8) compared to the October 31, 2016 used in the Board approved 2016/17 Estimates submitted in June 2016, and the October 31, 2015 enrolment from the Financial Statements.

	Financial Statements	Estimates			
	October 31, 2015	October 31, 2016	September 30, 2016	Difference	Difference
	A	B	C	(C-A)	(C-B)
Elementary	36,771.16	36,297.21	36,453.62	(317.54)	156.41
Secondary	18,247.00	18,485.50	18,381.75	134.75	(103.75)
Total	55,018.16	54,782.71	54,835.37	(182.79)	52.66

The above enrolment includes the Full Time Equivalency (FTE) for pupils of the Board and Visa students. For Secondary schools the High Credit pupils are included in the overall FTE count but not specifically identified. This will be completed for the October 31, 2016 report.

The October 31st enrolment will be the count date that is used in the 2016/17 Revised Estimates. All information in the 2016/17 Revised Estimates will be updated accordingly using the October 31 enrolment. The report with the updated information will be brought to the next Accommodation and Business Affairs meeting.

Prepared by & Submitted by: Jackie Porter, Coordinating Manager of Budget and Audit Services
 Endorsed by: Anna Chan, CFO and Treasurer of the Board

York Catholic District School Board

REPORT

Report To: Accommodations and Business Affairs Committee

From: Administration

Date: November 1, 2016

Report: 2015-16 Pre-Audit Year End Financial Results/Position

EXECUTIVE SUMMARY

The intent of this report is to present information about the projected 2015-16 regular operating financial results on a preliminary "pre-audit" basis. The annual results and impact on year end accumulated surplus position is summarized as follows:

- The net operating 2015-16 in-year "deficit" reflects \$5,359,807 or 0.93% of the operating revenue (\$5,547,681 or 0.96% after Other Committed Items).

Financial Position Summary				
	2014-15	2015-16	Difference	
			#/\$	%
Operating Revenue	\$ 569,610,922	\$ 577,061,141	\$ 7,450,219	1.31%
Operating Expenses	\$ 569,562,899	\$ 581,037,226	\$ 11,474,327	2.01%
Employee Future Benefit (PSAB) Item	1,515,513	1,383,722	(131,791)	-8.70%
Net Operating (Deficit)	\$ (1,467,490)	\$ (5,359,807)	\$ (3,892,317)	265.24%
Other Compliance Items:				
Registered Charity	(24,663)	(44,935)	(20,272)	82.20%
Committed Sinking Fund Commitment	\$ (683,480)	\$ (142,939)	\$ 540,541	-79.09%
Ministry Compliance (Deficit)	\$ (2,175,633)	\$ (5,547,681)	\$ (3,372,048)	154.99%

- The Board's accumulated surplus (available for compliance) has been reduced by the corresponding \$ 5,547,681 in-year deficit:

Accumulated Surplus / (Deficit) 2015-16			
	2014-15 Accumulated Surplus / (Deficit) After SF Release	Total In- Year Increase / (Decrease)	2015-16 Accumulated Surplus / (Deficit)
Unappropriated Surplus/(Deficit)	14,934,497	(4,822,309)	10,112,188
Appropriated Surplus/(Deficit)	6,127,013	(537,498)	5,589,515
Total Surplus/(Deficit) before Committed Amounts	21,061,510	(5,359,807)	15,701,703
Registered Charity	262,241	(44,935)	217,306
Committed Sinking Fund (SF) interest	3,173,249	(142,939)	3,030,310
Total Accumulated Surplus/(Deficit) - Available for Compliance	24,497,000	(5,547,681)	18,949,319

Note: The 2015-16 Year-End Financial Statements will be presented and reviewed in detail, at the Audit Committee of the Board which is scheduled for Tuesday, November 8th. All information noted in this report has been incorporated in the 2015-16 Consolidated Financial Statements as audited by the External Auditors and reviewed at the Audit Committee meeting. A Special Board Meeting has also been scheduled on the same night to approve the Board's 2015-16 Consolidated Financial Statements subject to recommendations of the Audit Committee.

MINISTRY REPORTING REQUIREMENTS

Per Ministry memorandum 2016:SB27: 2015-16 Financial Statements, the Ministry requires school boards to:

- File audited financial statements and the Ministry's EFIS (Electronic Financial Information System) web application financial package by Tuesday, November 15, 2016. Cash flow penalties are in effect for late submissions in EFIS. It is the intent of administration to submit the EFIS package electronically by that date; and
- Submit the Capital Analysis and Planning Template (CAPT) by November 30, 2015. The CAPT continues to be used by the Ministry to track sector capital activity as well as to identify funding sources for any unsupported amounts. It allows more in-depth and detailed monitoring of major capital projects by the Ministry. It is the intent of administration to meet the deadline.

The Ministry-held training sessions in September provided direction and clarifications for the 2015-16 Financial Statement submissions.

New for 2015-16:

- **Labour enhancements and related adjustments** according to the latest central term agreements are now included in the 2015-16 Grants for student Needs (GSN). Since these labour related adjustments were not included as revenue for 2015-16 Revised Estimates and the related labour cost increases were included, the 2015-16 Revised Estimate revenues are restated to reflect related GSN increases. Labour adjustments include:
 - Qualification and experience grid movement started at the beginning of the school year and not delayed;
 - 1% lump sum compensation
 - Early payout of retirement gratuity
 - Earned leave adjustment (GSN reduction applies if absenteeism threshold used for Earned Leave Plan decreases for 2015-16)
- **New ONSIS enrolment for summer schools, continuing education and independent study** are required to be inputted into ONSIS. Although these enrolment data are not yet directly loaded into the Ministry's financial web application (EFIS), this new ONSIS requirement created another dependency and time lag in the year end process. ONSIS enrolment data refresh and cut-off, and School ID processes represent not only escalating demands from the technological system implementations by the Ministry, but the interconnectivity of Ministry data collection, monitoring, and controls.
- **School Condition Improvement (SCI)** expenditures are required to be reported in the Ministry's VFA facility, a web-based program to track all capital spending under SCI (and soon to include School Renewal Allocations). As with ONSIS, the SCI VFA facility data is used to be loaded into and to interconnect with EFIS, again, creating another dependency and time lag in the year end process.

AUDIT

Administration is currently processing and finalizing 2015-16 transactions, accruals, closing entries and commencing the preparation of the necessary schedules required by the auditors. The Board's external auditors, Grant Thornton, performed audit planning work during the week of August 29, 2016 and commenced the year-end audit of the Board's financial records and statements on October 10, 2016.

Audited Financial Statements will be brought directly to the year end Audit Committee meeting targeted for November 8, 2016. It is the intent of Administration to submit the EFIS package electronically after approval by the Audit Committee prior to the deadline of November 15, 2016 and to submit the final official Audited Consolidated Financial Statements subject to Board approval.

PRE-AUDIT OPERATING FINANCIAL RESULTS

Enrolment:

On the enrolment front, preliminary results show a slight variance of (30.77) pupils from 2015-16 Revised Estimates to 2015-16 Actuals and a decline of 444.86 pupils from 2014-15 to 2015-16 Actual Enrolment as follows:

ENROLMENTS					
	2014-15 Actual A.D.E.	2015-16 Revised Estimates A.D.E.	2015-16 Actual A.D.E.	Difference	
				2015-16 Actual vs 2015-16 Rev Estimates	2015-16 Actual vs 2014-15 Actual
PUPILS OF THE BOARD (Excludes High Credit & Visa Students)					
Elementary	37,247.67	36,763.71	36,753.44	(10.27)	(494.23)
Secondary	17,895.88	17,890.13	17,863.75	(26.38)	(32.13)
Total Enrolment	55,143.55	54,653.84	54,617.19	(36.65)	(526.36)
High Credit Over 21	16.13	15.25	16.88	1.63	0.75
	55,159.68	54,669.09	54,634.07	(35.02)	(525.61)
OTHER PUPILS (VISA)					
Elementary	39.50	50.00	50.50	0.50	11.00
Secondary	194.00	260.00	263.75	3.75	69.75
Total Enrolment	233.50	310.00	314.25	4.25	80.75
TOTAL ENROLMENT	55,393.18	54,979.09	54,948.32	(30.77)	(444.86)

In-Year Financial Results:

Preliminary indications are, that in order to balance the 2015-16 year-end, the Board will be required to utilize \$5,547,681 from its Accumulated Surplus – Available for Compliance. Administration is currently analysing the components. While some year-end information is provided to the Board under separate agenda items tonight, consistent with prior years, detailed information will be presented at the year-end Audit Committee meeting.

Based on preliminary financial data and the inclusion of the year-end accruals and adjustments, prior to external audit, the initial 2015-16 financial operating results appear below:

2015-16 Annual Compliance Operating Results							
	Revenue Revised Estimates	Adjustments Labour CA Increases (1)	2015-16 Adjusted Revenue Revised Estimates	2015-16 Revenue Actuals	Difference		
					#/\$	%	
OPERATING REVENUE (Excluding Capital/PSAB/YE)							
Grants for Student Needs (GSN)	\$ 553,393,432	\$ 7,104,015	\$ 560,497,447	\$ 559,712,551	\$ (784,896)	-0.14%	
Other Grants	-		-	164,337	164,337		
Other Revenue	8,381,613		8,381,613	9,749,440	1,367,827	16.32%	
Continuing Education Other	7,034,301		7,034,301	7,434,813	400,512	5.69%	
Operating Revenue (Excluding Capital/PSAB/YE)	\$ 568,809,346	\$ 7,104,015	\$ 575,913,361	\$ 577,061,141	\$ 1,147,780	0.20%	
OPERATING EXPENSES & EFB/PSAB ITEMS							
Operating Expenses	\$ 573,370,166		\$ 573,370,166	\$ 581,037,226	\$ 7,667,060	1.34%	
Employee Future Benefit (PSAB) Item	2,216,216		2,216,216	1,383,722	(832,494)	-37.56%	
Operating Expenses & EFB/PSAB Items	\$ 575,586,382	\$ -	\$ 575,586,382	\$ 582,420,948	\$ 6,834,566	1.19%	
NET OPERATING SURPLUS / (DEFICIT)	\$ (6,777,036)	\$ 7,104,015	\$ 326,979	\$ (5,359,807)	\$ (5,686,786)	-1739.19%	
Other Compliance Items							
Registered Charity	\$ -		\$ -	\$ (44,935)	\$ (44,935)	#DIV/0!	
Committed Sinking Fund Commitment	\$ (683,480)		\$ (683,480)	\$ (142,939)	\$ 540,541	-79.09%	
MINISTRY COMPLIANCE POSITION	\$ (7,460,516)	\$ 7,104,015	\$ (356,501)	\$ (5,547,681)	\$ (5,191,180)	1456.15%	
<i>(1) Adjustment is for the additional grants related to central Collective Agreement terms (Grid movements and 1% Lump sum payments)</i>							

PRELIMINARY ACCUMMULATED SURPLUS-AVAILABLE FOR COMPLIANCE

The Board's 2015-16 preliminary, unaudited Accumulated Surplus/Deficit position is summarized below. The summary reflects the Ministry approved \$12 Million in-year release of the Committed Sinking Fund Interest Earned balance to "Funding Stability", a "reserve" necessitated by projected future deficits. Also reflected is the elimination of the residual amounts for 21st Century, Technology Infrastructure and Strategy Planning AS-AFC balances. (Note that the \$343,198 utilized for Strategic Planning was used for Religious Education textbooks as per Board motion.) The in-year designation of the AS-AFC position continues to reflect a cautious strategy to mitigate future risks.

Accumulated Surplus / Deficit 2015-16							
	2014-15 Accumulated Surplus / (Deficit) Opening	Release of SF Commitment)	2014-15 Accumulated Surplus / (Deficit) After SF Commitment Release	In-Year Increase/Decrease Details		Total In-Year Increase / (Decrease) (Note 1)	2015-16 Accumulated Surplus / (Deficit)
Board Established: - Available for Compliance ("ASD-AFC") Unappropriated				In Year (Utilization)	In Year Increase or (Decrease)		
Technology Infrastructure	75,972		75,972	(74,887)	(1,085)	(75,972)	-
21st Century Learning	94		94		(94)	(94)	-
Strategic Planning	400,719		400,719	(343,198)	(57,521)	(400,719)	-
Funding Stability	2,457,712	12,000,000	14,457,712		(4,345,524)	(4,345,524)	10,112,188
Board Established: Total Unappropriated	2,934,497	12,000,000	14,934,497	(418,085)	(4,404,224)	(4,822,309)	10,112,188
Board Established: AS-AFC Appropriated							
General School Budgets (GSB Carryforward)	1,119,027		1,119,027	(537,498)		(537,498)	581,529
Unfunded Employee Future Benefits:	-		-			-	
Claims Fluctuation -WSIB & LTD Waiver (2)	5,007,986		5,007,986			-	5,007,986
Board Established: Total Appropriated	6,127,013	-	6,127,013	(537,498)	-	(537,498)	5,589,515
Total Board Established: ASD-AFC Before Committed S/F	9,061,510	12,000,000	21,061,510	(955,583)	(4,404,224)	(5,359,807)	15,701,703
Registered Charity	262,241		262,241	(44,935)		(44,935)	217,306
Total Board Established & Registered Charity: ASD-AFC Before Committed S/F	9,323,751	12,000,000	21,323,751	(1,000,518)	(4,404,224)	(5,404,742)	15,919,009
Committed Sinking Fund interest earned	15,173,249	(12,000,000)	3,173,249	(142,939)		(142,939)	3,030,310
Total Accumulated Surplus/(Deficit) - Available for Compliance	24,497,000	-	24,497,000	(1,143,457)	(4,404,224)	(5,547,681)	18,949,319
Accumulated Surplus/(Deficit) - Unavailable for Compliance ("ASD-UFC")							
Employee Future Benefits:							
Retirement Gratuities (3)	(13,662,171)		(13,662,171)	1,366,217	17,505	1,383,722	(12,278,449)
Other Benefits (WSB & LTD Waivers) (2)	(5,007,986)		(5,007,986)			-	(5,007,986)
Debt Interest Accrual	(4,282,859)		(4,282,859)	154,455		154,455	(4,128,404)
School Generated Funds	7,467,399		7,467,399	367,126		367,126	7,834,525
Revenues Recognized for Land	205,320,843		205,320,843	6,419,201		6,419,201	211,740,044
NPF - EDC	(2,038,810)		(2,038,810)	2,038,810		2,038,810	-
Total Accumulated Surplus/(Deficit) - Unavailable for Compliance	187,796,416	-	187,796,416	10,345,809	17,505	10,363,314	198,159,730
Total Accumulated Surplus/(Deficit)	212,293,416	-	212,293,416	9,202,352	(4,386,719)	4,815,633	217,109,049

Notes:

(1) Reflects AFC-UFC Required and/or Board endorsed in-year increase/decrease

(2) Claims Fluctuation -WSIB & LTD Waiver has been appropriated for the respective Employee Future Benefit (EFB) liability (in UFC).

(3) \$0 has been appropriated (or reserved) for the unfunded Retirement Gratuities EFB liability (in UFC). Per Ministry mandate, this liability will be amortized into AFC over EARS.

For YCDSB, the amortization of this results in annual charges of \$1,383,722 until Year 2025. Note a small change from past years due to the impact of early

Again, consistent with prior years, detailed information will be presented at the year-end Audit Committee meeting.

NEXT STEPS

Over the next week, Administration will continue to work with External Auditors to finalize the audit of the 2015-16 Financial Statements and EFIS package. At the November 8, 2016 Audit Committee meeting, the Auditor's Report, Audited Financial Statements, Notes to the Financial Statements, the Year-end Financial Report and other related data will be brought forward. Reports will be presented, as in previous years, to provide an analysis of the statements and the Board's year-end position.

As previously reported, representatives from Grant Thornton are expected to attend the November 8, 2016 Audit Committee meeting.

SUMMARY

The pre-audit financial information is presented at this time for information and discussion purposes. At the November 8, 2016 Audit Committee meeting, the Auditor's Report, Audited Financial Statement, and the Board's Year-end Financial Report will be presented for approval. Representatives from the audit firm, Grant Thornton, are expected to be in attendance and will be available to provide any further information that is required.

Prepared & Submitted by:
Endorsed by:

Anna Chan, Chief Financial Officer & Treasurer of the Board
Patricia Preston, Director of Education

Report

Report To: Accommodation and Business Affairs Committee
 From: Administration
 Date: October 28, 2016
 Subject: General School Budgets - Year End Status

Executive Summary:

This report is intended to present information on the General School Budget (GSB) status. The report states each school's budget, amount of expenditures processed throughout the year and the balance/carry forward amount.

Background Information:

Schools are allocated a budget based on a number of factors; the most significant factor is enrolment. The allocation covers the school's operating expenditures such as instructional supplies, textbooks, manipulatives, telephone, printing, replacement furniture, etc. The funds are allocated to the school and based on priorities, the school determines how the funds are distributed and spent.

School budget dollars remaining at the end of the Board's fiscal year-end are carried forward. School budgets are the only area where remaining operating budgets are brought forward from one year to the next. The amount of the GSB carry forward was significantly reduced from 2014/15 to 2015/16.

A summary of the school budget balances as of August 31, 2016 less the 2015/16 Purchase Orders issued but not yet received by year-end are listed below:

	Budget	Actual	Carry Forward As at August 31, 2016		Less 15/16 PO's Issued But Not Finalized	Year-end Carry Forward Less 15/16 PO's Issued But Not Finalized	
	(A)	(B)			(D)		
			\$(A-B)=C	%		\$(C-D)=E	%
Elementary Schools	5,040,706	4,697,416	343,290	6.81%	93,123	250,168	4.96%
Secondary Schools	3,709,408	3,471,169	238,239	6.42%	49,873	188,366	5.08%
Total	8,750,115	8,168,585	581,530	6.65%	142,996	438,533	5.01%

The *Less the 2015/16 Purchase Orders issued but not yet received by year end (D)* column is a change from previous years. In previous years the impact of spending in September was deducted from the Year-End Carry Forward. The GSB Committee agreed that purchase orders issued within the same year being reported made more sense to explain as a balance than dollars spent in the first month on the next fiscal period.

The carry forward has decreased from the previous year by \$537,496 (2014/15 carry forward was \$1,119,026).

2015/16 General School Budget – Year-End Status

Attached are the Year End reports:

- School Year End Position Including Carry Forward Less 15/16 PO's Issued But Not Received Appendix A
- Schools With Greater Than 10% Remaining Balance After the
15/16 PO's Issued But Yet Not Received Appendix B
- GSB Carry Forward – Exceeding 10% Appendix C

Appendix B also includes an explanation for schools with greater than 10% GSB carry forward after taking the 2015/16 PO's Issued But Not Received into account. If additional details/explanations are required, the School Superintendent will be advised and a report will be brought to the next meeting.

A new form, Appendix C; GSB Carry Forward – Exceeding 10%, was developed by the GSB Committee to report the carry forward balances exceeding 10% and provide a follow-up process for the School Superintendent.

Prepared and Submitted by: Jackie Porter, Coordinating Manager of Budget and Audit Services
Endorsed by: Anna Chan, CFO and Treasurer of the Board

York Catholic District School Board
Comparison of Budget Balances, Including Carryforwards and Unprocessed Purchase Orders

				A		B	A-B	
Area	School Name	Total Budget Allocation	GSB Expenditures	Overall GSB Balance (Including carryfwd)	Overall GSB Balance % (Including carryfwd)	Less 15/16 PO's Issued but not finalized	Balance	Balance %
	Elementary Schools							
2	All Saints	76,325	74,289	2,036	2.67%	509	1,527	2.00%
2	Blessed Scalabrini	34,542	32,519	2,022	5.85%	124	1,899	5.50%
4	Blessed Trinity	84,506	84,128	378	0.45%	49	329	0.39%
1	Canadian Martyrs	63,860	61,260	2,600	4.07%	323	2,276	3.56%
4	Christ the King	76,431	70,142	6,289	8.23%	1,810	4,479	5.86%
4	Corpus Christi	43,442	39,469	3,973	9.15%	1,112	2,861	6.59%
4	Divine Mercy	63,061	61,282	1,780	2.82%	0	1,780	2.82%
4	Fr Frederick McGinn	69,776	66,867	2,909	4.17%	1,537	1,372	1.97%
4	Fr Henri Nouwen	44,686	39,010	5,676	12.70%	936	4,740	10.61%
4	Fr John Kelly	52,650	50,436	2,214	4.21%	306	1,908	3.62%
1	Good Shepherd	32,728	28,956	3,772	11.52%	667	3,105	9.49%
3	Guardian Angels	60,668	57,045	3,624	5.97%	81	3,543	5.84%
2	Holy Family	33,360	31,745	1,615	4.84%	139	1,476	4.42%
4	Holy Jubilee	97,613	96,928	685	0.70%	0	685	0.70%
1	Holy Name	64,843	64,215	628	0.97%	441	186	0.29%
1	Holy Spirit	45,165	42,372	2,793	6.18%	160	2,633	5.83%
3	Immaculate Conception	77,766	76,283	1,482	1.91%	0	1,482	1.91%
1	Light of Christ	48,137	45,720	2,417	5.02%	1,895	522	1.09%
2	Mother Teresa	35,305	31,855	3,450	9.77%	533	2,917	8.26%
1	Notre Dame	65,598	62,729	2,869	4.37%	1,543	1,326	2.02%
4	Our Lady Help Christians	58,599	54,146	4,454	7.60%	20	4,434	7.57%
3	Our Lady of Fatima	57,910	53,048	4,863	8.40%	559	4,304	7.43%
1	Our Lady of Good Counsel	43,240	39,835	3,405	7.87%	213	3,191	7.38%
1	Our Lady of Grace	42,855	41,655	1,199	2.80%	0	1,199	2.80%
4	Our Lady of Hope	106,848	93,807	13,041	12.20%	4,025	9,016	8.44%
4	Our Lady of Peace	62,669	58,931	3,738	5.96%	2,493	1,245	1.99%
4	Our Lady of the Annunciation	44,393	42,763	1,630	3.67%	1,506	124	0.28%

York Catholic District School Board
Comparison of Budget Balances, Including Carryforwards and Unprocessed Purchase Orders

Area	School Name	Total Budget Allocation	GSB Expenditures	A		B	A-B	
				Overall GSB Balance (including carryfwd)	Overall GSB Balance % (including carryfwd)	Less 15/16 PO's Issued but not finalized	Balance	Balance %
2	Our Lady of the Rosary	41,566	40,348	1,218	2.93%	0	1,218	2.93%
3	Pope Francis	5,000	4,054	946	18.92%	0	946	18.92%
1	Prince of Peace	35,885	34,279	1,605	4.47%	538	1,067	2.97%
2	San Lorenzo Ruiz	63,423	62,934	490	0.77%	199	291	0.46%
3	San Marco	60,347	48,359	11,988	19.87%	0	11,988	19.87%
2	Sir Richard W. Scott	55,315	51,286	4,029	7.28%	1,519	2,510	4.54%
3	St Agnes of Assisi	59,128	58,166	962	1.63%	168	793	1.34%
3	St Andrew	74,330	60,048	14,282	19.21%	502	13,780	18.54%
3	St Angela Merici	53,440	48,523	4,917	9.20%	0	4,917	9.20%
4	St Anne	50,207	49,056	1,151	2.29%	35	1,117	2.22%
2	St Anthony	35,583	25,835	9,748	27.39%	8,156	1,592	4.47%
2	St Benedict	34,776	33,961	816	2.35%	0	816	2.35%
1	St Bernadette	32,213	30,591	1,622	5.03%	0	1,622	5.03%
1	St Brendan	88,799	88,785	14	0.02%	8	6	0.01%
1	St Brigid	71,130	67,125	4,006	5.63%	288	3,718	5.23%
3	St Catherine of Siena	43,032	41,965	1,066	2.48%	140	926	2.15%
4	St Cecilia	86,110	84,212	1,898	2.20%	418	1,480	1.72%
4	St Charles Garnier	48,737	47,390	1,347	2.76%	427	920	1.89%
3	St Clare	51,282	49,745	1,537	3.00%	0	1,537	3.00%
3	St Clement	46,662	45,224	1,438	3.08%	20	1,418	3.04%
4	St David	57,546	56,026	1,519	2.64%	0	1,519	2.64%
2	St Edward	59,452	58,150	1,302	2.19%	1,873	(571)	-0.96%
1	St Elizabeth Seton	55,163	52,090	3,072	5.57%	337	2,735	4.96%
3	St Emily	103,618	93,247	10,371	10.01%	7,896	2,475	2.39%
3	St Francis of Assisi	44,590	39,111	5,479	12.29%	2,996	2,482	5.57%
2	St Francis Xavier	42,215	34,539	7,676	18.18%	4,339	3,338	7.91%
3	St Gabriel the Archangel	48,854	47,638	1,216	2.49%	684	531	1.09%
3	St Gregory the Great	56,837	46,019	10,817	19.03%	3,703	7,114	12.52%

York Catholic District School Board
Comparison of Budget Balances, Including Carryforwards and Unprocessed Purchase Orders

Area	School Name	Total Budget Allocation	GSB Expenditures	A	B	A-B	Balance	Balance %
				Overall GSB Balance (including carryfwd)	Overall GSB Balance % (including carryfwd)	Less 15/16 PO's issued but not finalized		
4	St James	70,309	67,532	2,777	3.95%	36	2,741	3.90%
1	St Jerome	77,648	68,227	9,421	12.13%	1,265	8,156	10.50%
3	St John Bosco	41,169	39,815	1,354	3.29%	387	967	2.35%
1	St John Chrysostom	48,084	44,746	3,338	6.94%	0	3,338	6.94%
4	St John Paul II	46,389	44,517	1,873	4.04%	177	1,695	3.65%
2	St John XXIII	29,576	28,265	1,310	4.43%	0	1,310	4.43%
1	St Joseph Aurora	54,201	46,499	7,702	14.21%	4,839	2,863	5.28%
2	St Joseph Markham	55,710	52,454	3,256	5.85%	723	2,533	4.55%
4	St Joseph Richmond Hill	51,433	49,133	2,301	4.47%	643	1,658	3.22%
2	St Joseph the Worker	34,608	32,363	2,245	6.49%	33	2,212	6.39%
2	St Julia Billiart	72,052	69,706	2,346	3.26%	1,388	958	1.33%
2	St Justin Martyr	71,097	69,366	1,731	2.43%	595	1,136	1.60%
2	St Kateri Tekakwitha	41,848	40,891	957	2.29%	513	444	1.06%
3	St Margaret Mary	51,020	50,130	890	1.74%	354	536	1.05%
4	St Marguerite d'Youville	53,795	49,894	3,901	7.25%	0	3,901	7.25%
1	St Mark	55,165	46,383	8,782	15.92%	427	8,355	15.15%
4	St Mary Immaculate	48,216	47,373	842	1.75%	0	842	1.75%
3	St Mary of the Angels	96,171	95,298	872	0.91%	515	358	0.37%
1	St Mary, Nobleton	78,417	64,736	13,681	17.45%	6,471	7,210	9.19%
2	St Matthew	26,986	26,961	25	0.09%	25	0	0.00%
2	St Michael	58,313	52,834	5,479	9.40%	239	5,239	8.98%
3	St Michael the Archangel	79,321	72,585	6,735	8.49%	127	6,608	8.33%
2	St Monica	54,905	48,398	6,507	11.85%	348	6,159	11.22%
1	St Nicholas	36,871	34,887	1,983	5.38%	25	1,959	5.31%
3	St Padre Pio	82,082	82,044	38	0.05%	0	38	0.05%
2	St Patrick, Markham	48,183	45,744	2,439	5.06%	0	2,439	5.06%
1	St Patrick, Schomberg	47,281	26,812	20,469	43.29%	15,723	4,746	10.04%
1	St Paul	32,190	28,098	4,092	12.71%	1,032	3,060	9.51%

York Catholic District School Board
Comparison of Budget Balances, Including Carryforwards and Unprocessed Purchase Orders

				A		B		A-B	
Area	School Name	Total Budget Allocation	GSB Expenditures	Overall GSB Balance (including carryfwd)	Overall GSB Balance % (including carryfwd)	Less 15/16 PO's issued but not finalized	Balance	Balance %	
3	St Peter	41,087	40,044	1,043	2.54%	26	1,017	2.47%	
4	St Raphael the Archangel	63,863	62,898	965	1.51%	0	965	1.51%	
2	St Rene Goupil/St Luke	36,579	30,382	6,197	16.94%	46	6,151	16.82%	
3	St Stephen	86,304	80,541	5,762	6.68%	926	4,837	5.60%	
1	St Thomas Aquinas	46,011	39,377	6,634	14.42%	299	6,335	13.77%	
3	St Veronica	95,115	85,339	9,776	10.28%	306	9,469	9.96%	
2	St Vincent de Paul	36,494	32,997	3,498	9.58%	409	3,089	8.46%	
	Elementary Totals	5,040,706	4,697,416	343,290	6.81%	93,123	250,168	4.96%	
SO	Secondary Schools								
RC	Cardinal Carter	250,853	246,831	4,022	1.60%	361	3,661	1.46%	
RC	Fr Bressani	224,771	194,640	30,131	13.41%	4,565	25,566	11.37%	
RC	Fr M McGivney	277,930	267,234	10,696	3.85%	0	10,696	3.85%	
RC	Holy Cross	195,433	172,471	22,962	11.75%	14	22,948	11.74%	
RC	Jean Vanier	158,895	149,230	9,665	6.08%	701	8,965	5.64%	
RC	Our Lady of the Lake	118,235	115,184	3,051	2.58%	0	3,051	2.58%	
RC	Sacred Heart	220,266	194,497	25,769	11.70%	1,081	24,688	11.21%	
RC	St Augustine	237,273	210,387	26,886	11.33%	73	26,813	11.30%	
RC	St Brother Andre	282,997	267,918	15,078	5.33%	230	14,849	5.25%	
RC	St Elizabeth CHS	327,653	302,565	25,087	7.66%	741	24,346	7.43%	
RC	St Jean de Brebeuf	245,066	218,455	26,611	10.86%	12,940	13,671	5.58%	
RC	St Joan of Arc	275,271	269,999	5,271	1.91%	720	4,551	1.65%	
RC	St Maximilian Kolbe	265,955	248,360	17,595	6.62%	15,500	2,095	0.79%	
RC	St Robert	321,602	316,452	5,150	1.60%	3,201	1,949	0.61%	
RC	St Theresa of Lisieux	307,210	296,947	10,263	3.34%	9,747	517	0.17%	
	Secondary Totals	3,709,408	3,471,169	238,239	6.42%	49,873	188,366	5.08%	
Grand Total		8,750,115	8,168,585	581,530	6.65%	142,996	438,533	5.01%	

York Catholic District School Board
General School Budget: Balances >10% Planned Expenditures

Area	School Name	Total Budget Allocation	GSB Expenditures	A		B	A-B		Planned Expenditures
				Overall GSB Balance (including carryfwd)	Overall GSB Balance % (including carryfwd)	Less 15/16 PO's issued but not finalized	Balance	Balance %	
	Elementary Schools								
4	Fr Henri Nouwen	44,686	39,010	5,676	12.70%	936	4,740	10.61%	30 iPads and 30 Chromebooks to enhance student learning and increase student achievement
3	Pope Francis	5,000	4,054	946	18.92%	0	946	18.92%	Playground equipment
3	San Marco	60,347	48,359	11,988	19.87%	0	11,988	19.87%	Guided Reading tables & resources, Library learning carpets, Science resources, school repairs, Anti-bullying activities
3	St Andrew	74,330	60,048	14,282	19.21%	502	13,780	18.54%	Brightlinks for Music Room; 10 Chromebooks; Blinds for half of the school
3	St Gregory the Great	56,837	46,019	10,817	19.03%	3,703	7,114	12.52%	Mini iPads and accessories
1	St Jerome	77,648	68,227	9,421	12.13%	1,265	8,156	10.50%	Schoolyard naturalization project
1	St Mark	55,165	46,383	8,782	15.92%	427	8,355	15.15%	Technology, portable blinds, music room soundproofing (Substantial carryforward is a result of an advance requested, but then school EFT processed)
2	St Monica	54,905	48,398	6,507	11.85%	348	6,159	11.22%	Promethean Board, projector, laptop
1	St Patrick, Schomberg	47,281	26,812	20,469	43.29%	15,723	4,746	10.04%	Chromebooks and iPads
2	St Rene Goupil/St Luke	36,579	30,382	6,197	16.94%	46	6,151	16.82%	Chromebooks, Gr 7/8 History/Geography texts, Core resource materials, Phys Ed equipment
1	St Thomas Aquinas	46,011	39,377	6,634	14.42%	299	6,335	13.77%	10 iPad packages to enhance 21st Century Learning and Library resources
SO	Secondary Schools								
RC	Fr Bressani	224,771	194,640	30,131	13.41%	4,565	25,566	11.37%	Cafeteria and gym projectors networked to broadcast centre, upgrades of classroom projectors/desktops, Library "learning commons"
RC	Holy Cross	195,433	172,471	22,962	11.75%	14	22,948	11.74%	Smartboards and LCD projectors for labs
RC	Sacred Heart	220,266	194,497	25,769	11.70%	1,081	24,688	11.21%	Update classroom computers, enhance communication technology (video cards). Painting of gymnasium, benches and perfolas. Music equipment
RC	St Augustine	237,273	210,387	26,886	11.33%	73	26,813	11.30%	Laptops totalling \$10,695 intended to be ordered prior to August 31, 2016; delay caused order to go thru in September.

York Catholic District School Board

Admin 133
August 2016

GSB Carry Forward - Exceeding 10%

School: _____

Fiscal Year Ending: _____

Principal Name: _____

Please refer to SAP Budget report for the fiscal year balance. The School Principal is to provide the specific details of forthcoming expenditures for which the carry forward amount will be used while also describing how these apply to the Board's Strategic Plan:

☐ Technology☐ Facility/Grounds Enhancements☐ Other

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Authorization Section	
School Principal:	Date:
Superintendent of Education:	Date:
Please submit a copy to Budget & Audit Services prior to SEPTEMBER 20 th	

Notes:

- 1) GSB balances are reviewed based on the full remaining total (funds 10-24 combined). Balances will be carried forward in total to fund 10; it is the Principal discretion to re-allocate to various areas within the school.
- 2) Facility/Grounds Enhancements will require consultation with the Maintenance/Facilities Departments and may constitute the processing of Admin 56/Admin 56A forms.
- 3) Superintendent of Education will follow-up with the School Principal by December 31st of the following fiscal year to ensure that plans are on track. Follow-up notes are to be recorded on reverse side of this form.

Superintendent of Education Follow-up:

Contact the School Principal who will provide the status of planned purchases and any further details.

Signature: _____ Date: _____

Report

Report To: Accommodation and Business Affairs Committee
From: Administration
Date: October 28, 2016
Subject: 2015-16 School Generated Funds

Executive Summary:

A report is prepared annually regarding the financial status of School Generated Funds. School Generated Funds include activity and status for both School and the Catholic School Councils. The information includes the Balance Forward from 2014/15, Revenue and Expenditure activity for 2015/16 and the Balance Remaining at year end, August 31, 2016.

Overview:

As a result of PSAB reporting, the Board is required to include the School Generated Funds on the Board's Financial Statements.

The School Generated Funds are subject to audit by the External Auditors. The External Auditors attend one elementary and one secondary school audit and review a number of the 2015/16 School and School Council Audit reports. The number of audits has decreased from previous years; the reduced staff complement in the Budget and Audit Services Department resulted in the inability to complete the same number of audits within the time requirements to meet the External Auditor needs.

Summarized below is the School Generated Funds Report:

	2014/2015	2015/2016	2015/2016	2015/2016
	Balance Forward	Revenue	Expenditures	Balance Remaining
School Bank Account	\$7,432,201	\$25,368,658	25,003,990	\$7,796,869
Catholic School Council	\$35,198	\$248,681	\$246,225	\$37,654
	\$7,467,399	\$25,617,339	\$25,250,215	\$7,834,523

Note: For School Council funds that are tracked through the School Bank Account, this information has been included the School Bank Account amounts. There are still six School Councils that have their own bank account. There were some reporting issues with a few of the Council year end reports. A separate report has been included in the agenda on the matter.

The following three reports have been attached:

1. Details by School (Appendix A).
2. Details of School Councils with a remaining balance over \$5,000.00 (Appendix B).
3. Historical view of Council Balance over the last three years (Appendix C).

The last two reports have been included at the Trustee's request.

Details on a specific school can be provided at the next meeting if requested.

Prepared & Submitted by: Jackie Porter, Coordinating Manager of Budget and Audit Services
 Endorsed by: Anna Chan, CFO and Treasurer of the Board

**York Catholic District School Board
2015/16 School Generated Funds
Revenue vs Expenditure Summary**

School Name	School Bank Account					Catholic School Councils					Total School Funds				Notes	
	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Bank Stmt	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Bank Stmt	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining		
All Saints	35,240	159,964	160,703	34,501	x	Included in School Bank				0	x	35,240	159,964	160,703	34,501	
Blessed Scalabrini	13,963	77,761	83,413	8,310	x	Included in School Bank				0	x	13,963	77,761	83,413	8,310	
Blessed Trinity	29,390	274,952	272,344	31,998	x	Included in School Bank				0	x	29,390	274,952	272,344	31,998	
Canadian Martyrs	49,656	147,560	151,860	45,356	x	Included in School Bank				0	x	49,656	147,560	151,860	45,356	
Christ the King	21,110	191,583	158,693	54,000	x	Included in School Bank				0	x	21,110	191,583	158,693	54,000	
Corpus Christi	27,809	112,413	111,031	29,190	x	Included in School Bank				0	x	27,809	112,413	111,031	29,190	
Divine Mercy	32,912	292,725	290,965	34,671	x	Included in School Bank				0	x	32,912	292,725	290,965	34,671	
Fr Frederick McGinn	56,783	267,866	250,265	74,385	x	Included in School Bank				0	x	56,783	267,866	250,265	74,385	
Fr H Nouwen	37,797	136,989	139,853	34,933	x	Included in School Bank				0	x	37,797	136,989	139,853	34,933	
Fr John Kelly	63,070	161,216	159,825	64,461	x	Included in School Bank				0	x	63,070	161,216	159,825	64,461	
Good Shepherd	13,167	88,715	86,259	15,623	x	Included in School Bank				0	x	13,167	88,715	86,259	15,623	
Guardian Angels	6,521	149,076	136,436	19,161	x	Included in School Bank				0	x	6,521	149,076	136,436	19,161	
Holy Family	6,519	66,387	61,024	11,882	x	Included in School Bank				0	x	6,519	66,387	61,024	11,882	
Holy Jubilee	38,248	318,793	288,616	68,425	x	Included in School Bank				0	x	38,248	318,793	288,616	68,425	
Holy Name	50,006	189,137	198,578	40,566	x	Included in School Bank				0	x	50,006	189,137	198,578	40,566	
Holy Spirit	35,891	91,076	87,420	39,546	x	Included in School Bank				0	x	35,891	91,076	87,420	39,546	
Immaculate Conception	25,359	170,335	165,888	29,806	x	Included in School Bank				0	x	25,359	170,335	165,888	29,806	
Light of Christ	26,089	120,028	123,952	22,165	x	Included in School Bank				0	x	26,089	120,028	123,952	22,165	
Mother Teresa	27,634	88,177	82,214	33,598	x	7,087	22,429	25,500	4,016	x	34,721	110,606	107,714	37,614	1	
Notre Dame	35,520	211,383	209,446	37,457	x	Included in School Bank				0	x	35,520	211,383	209,446	37,457	
Our Lady Help Christians	35,273	145,505	146,842	33,936	x	Included in School Bank				0	x	35,273	145,505	146,842	33,936	
Our Lady of Fatima	30,469	190,709	202,397	18,780	x	Included in School Bank				0	x	30,469	190,709	202,397	18,780	
Our Lady of Good Counsel	14,052	145,120	135,243	23,929	x	Included in School Bank				0	x	14,052	145,120	135,243	23,929	
Our Lady of Grace	14,823	151,353	146,951	19,225	x	Included in School Bank				0	x	14,823	151,353	146,951	19,225	
Our Lady of Hope	61,904	193,609	181,545	73,969	x	Included in School Bank				0	x	61,904	193,609	181,545	73,969	
Our Lady of Peace	38,462	193,255	190,759	40,957	x	Included in School Bank				0	x	38,462	193,255	190,759	40,957	
Our Lady of the Annunciation	22,068	148,084	129,024	41,128	x	Included in School Bank				0	x	22,068	148,084	129,024	41,128	
Our Lady of the Rosary	7,805	148,573	138,323	18,056	x	Included in School Bank				0	x	7,805	148,573	138,323	18,056	
Pope Francis	0	0	192	(192)		Included in School Bank				0		0	0	192	(192)	2
Prince of Peace	12,233	70,116	66,639	15,710	x	Included in School Bank				0	x	12,233	70,116	66,639	15,710	
San Lorenzo Ruiz	17,780	195,555	199,876	13,459	x	Included in School Bank				0	x	17,780	195,555	199,876	13,459	
San Marco	34,965	139,698	132,419	42,244	x	Included in School Bank				0	x	34,965	139,698	132,419	42,244	
Sir RW Scott	29,699	139,630	137,456	31,874	x	Included in School Bank				0	x	29,699	139,630	137,456	31,874	
St Agnes of Assisi	8,234	131,570	123,545	16,259	x	Included in School Bank				0	x	8,234	131,570	123,545	16,259	
St Andrew	32,731	244,475	241,595	35,611	x	Included in School Bank				0	x	32,731	244,475	241,595	35,611	
St Angela Merici	40,065	190,128	202,230	27,963	x	Included in School Bank				0	x	40,065	190,128	202,230	27,963	
St Anne	20,987	110,978	112,159	19,806	x	Included in School Bank				0	x	20,987	110,978	112,159	19,806	

**York Catholic District School Board
2015/16 School Generated Funds
Revenue vs Expenditure Summary**

School Name	School Bank Account					Catholic School Councils					Total School Funds					Notes
	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Bank Stmt	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Bank Stmt	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining		
St Anthony	20,600	98,123	98,936	19,787	x	Included in School Bank				0	x	20,600	98,123	98,936	19,787	
St Benedict	7,818	46,055	44,625	9,248	x	Included in School Bank				0	x	7,818	46,055	44,625	9,248	
St Bernadette	14,173	53,029	52,217	14,985	x	Included in School Bank				0	x	14,173	53,029	52,217	14,985	
St Brendan	62,774	268,487	284,015	47,247	x	Included in School Bank				0	x	62,774	268,487	284,015	47,247	
St Brigid	41,323	148,668	140,153	49,839	x	Included in School Bank				0	x	41,323	148,668	140,153	49,839	
St Catherine of Siena	47,549	125,131	124,010	48,670	x	Included in School Bank				0	x	47,549	125,131	124,010	48,670	
St Cecelia	44,611	265,700	255,283	55,028	x	Included in School Bank				0	x	44,611	265,700	255,283	55,028	
St Charles Garnier	23,708	82,794	91,631	14,871	x	5,998	41,973	39,711	8,260	x	29,706	124,767	131,342	23,131	1	
St Clare	28,364	192,100	202,120	18,344	x	Included in School Bank				0	x	28,364	192,100	202,120	18,344	
St Clement	24,560	139,874	137,755	26,679	x	Included in School Bank				0	x	24,560	139,874	137,755	26,679	
St David	27,951	171,316	175,112	24,155	x	Included in School Bank				0	x	27,951	171,316	175,112	24,155	
St Edward	28,914	148,935	160,050	17,798	x	Included in School Bank				0	x	28,914	148,935	160,050	17,798	
St Elizabeth Seton	15,716	163,130	159,020	19,826	x	Included in School Bank				0	x	15,716	163,130	159,020	19,826	
St Emily	80,511	331,358	336,791	75,078	x	Included in School Bank				0	x	80,511	331,358	336,791	75,078	
St Francis of Assisi	25,676	117,184	119,223	23,638	x	Included in School Bank				0	x	25,676	117,184	119,223	23,638	
St Francis Xavier	2,442	76,477	68,479	10,440	x	Included in School Bank				0	x	2,442	76,477	68,479	10,440	
St Gabriel the Archangel	19,489	146,993	138,811	27,671	x	Included in School Bank				0	x	19,489	146,993	138,811	27,671	
St Gregory the Great	49,590	183,706	221,868	11,428	x	5,585	59,997	59,747	5,835	x	55,175	243,703	281,615	17,263	1	
St James	55,859	161,502	174,276	43,085	x	Included in School Bank				0	x	55,859	161,502	174,276	43,085	
St Jerome	44,149	176,031	157,968	62,212	x	Included in School Bank				0	x	44,149	176,031	157,968	62,212	
St John Bosco	14,827	145,568	138,919	21,475	x	Included in School Bank				0	x	14,827	145,568	138,919	21,475	
St John Chrysostom	25,677	109,515	111,301	23,892	x	Included in School Bank				0	x	25,677	109,515	111,301	23,892	
St John Paul II	19,375	101,402	106,195	14,583	x	Included in School Bank				0	x	19,375	101,402	106,195	14,583	
St John XXIII	16,574	71,981	72,421	16,133	x	Included in School Bank				0	x	16,574	71,981	72,421	16,133	
St Joseph Aurora	17,094	164,887	147,448	34,533	x	Included in School Bank				0	x	17,094	164,887	147,448	34,533	
St Joseph Markham	26,914	163,024	149,121	40,817	x	Included in School Bank				0	x	26,914	163,024	149,121	40,817	
St Joseph Richmond Hill	32,477	59,740	62,642	29,575	x	13,689	34,683	36,097	12,275	x	46,166	94,423	98,739	41,850	1	
St Joseph the Worker	15,842	101,894	107,647	10,089	x	Included in School Bank				0	x	15,842	101,894	107,647	10,089	
St Julia Billart	34,309	186,458	206,190	14,577	x	Included in School Bank				0	x	34,309	186,458	206,190	14,577	
St Justin Martyr	26,925	209,684	197,889	38,720	x	Included in School Bank				0	x	26,925	209,684	197,889	38,720	
St Kateri Tekakwitha	9,627	174,173	150,916	32,884	x	Included in School Bank				0	x	9,627	174,173	150,916	32,884	
St Margaret Mary	21,640	343,420	322,530	42,530	x	Included in School Bank				0	x	21,640	343,420	322,530	42,530	
St Marguerite d'Youville	30,644	243,025	251,563	22,106	x	Included in School Bank				0	x	30,644	243,025	251,563	22,106	
St Mark	41,906	146,220	146,688	41,439	x	Included in School Bank				0	x	41,906	146,220	146,688	41,439	
St Mary Immaculate	24,171	166,969	167,744	23,396	x	Included in School Bank				0	x	24,171	166,969	167,744	23,396	
St Mary of the Angels	21,140	143,820	150,875	14,085	x	Included in School Bank				0	x	21,140	143,820	150,875	14,085	
St Mary, Nobleton	52,471	341,798	340,155	54,114	x	Included in School Bank				0	x	52,471	341,798	340,155	54,114	

**York Catholic District School Board
2015/16 School Generated Funds
Revenue vs Expenditure Summary**

School Name	School Bank Account					Catholic School Councils					Total School Funds				Notes	
	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Bank Stmt	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Bank Stmt	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining		
St Matthew	11,570	72,133	63,836	19,866	x	Included in School Bank				0	x	11,570	72,133	63,836	19,866	
St Michael	46,371	207,589	190,488	63,472	x	Included in School Bank				0	x	46,371	207,589	190,488	63,472	
St Michael the Archangel	51,905	278,019	281,844	48,080	x	Included in School Bank				0	x	51,905	278,019	281,844	48,080	
St Monica	77,370	165,796	184,133	59,033	x	Included in School Bank				0	x	77,370	165,796	184,133	59,033	
St Nicholas	15,238	191,486	174,304	32,420	x	Included in School Bank				0	x	15,238	191,486	174,304	32,420	
St Padre Pio	52,325	313,354	304,669	61,010	x	Included in School Bank				0	x	52,325	313,354	304,669	61,010	
St Patrick, Markham	33,701	145,887	130,615	48,973	x	Included in School Bank				0	x	33,701	145,887	130,615	48,973	
St Patrick, Schomberg	37,622	152,369	176,003	13,988	x	Included in School Bank				0	x	37,622	152,369	176,003	13,988	
St Paul	13,174	75,253	77,180	11,247	x	Included in School Bank				0	x	13,174	75,253	77,180	11,247	
St Peter	19,207	46,739	55,146	10,800	x	1,494	39,549	35,313	5,730	x	20,701	86,288	90,459	16,530	1	
St Raphael the Archangel	5,741	290,059	275,980	19,821	x	Included in School Bank				0	x	5,741	290,059	275,980	19,821	
St Rene Goupil/St Luke	23,464	74,609	75,277	22,796	x	Included in School Bank				0	x	23,464	74,609	75,277	22,796	
St Stephen	43,675	268,996	276,923	35,748	x	Included in School Bank				0	x	43,675	268,996	276,923	35,748	
St Thomas Aquinas	39,167	59,951	69,400	29,718	x	Included in School Bank				0	x	39,167	59,951	69,400	29,718	
St Veronica	44,966	343,948	345,689	43,225	x	Included in School Bank				0	x	44,966	343,948	345,689	43,225	
St Vincent de Paul	19,830	40,171	39,656	20,345	x	Included in School Bank				0	x	19,830	40,171	39,656	20,345	
Total Elementary	2,686,950	14,551,024	14,399,707	2,838,268		33,853	198,631	196,368	36,116		2,720,803	14,749,655	14,596,075	2,874,384		
Councils combined 15/16 (note 3)	0		0	0		0	0	0	0		0	0	0	0		
Adjusted Total Elementary	2,686,950	14,551,024	14,399,707	2,838,268		33,853	198,631	196,368	36,116		2,720,803	14,749,655	14,596,075	2,874,384		

**York Catholic District School Board
2015/16 School Generated Funds
Revenue vs Expenditure Summary**

School Name	School Bank Account					Catholic School Councils					Total School Funds					Notes
	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Bank Stmt	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining	Bank Stmt	Balance Forward	Total Revenue	Total Expenditures	Balance Remaining		
Secondary																
Cardinal Carter	455,844	917,076	838,243	534,677	x	Included in School Bank				0	x	455,844	917,076	838,243	534,677	
Fr Bressani	167,726	531,221	501,646	197,301	x	Included in School Bank				0	x	167,726	531,221	501,646	197,301	
Fr M McGivney	283,643	788,998	779,163	293,478	x	Included in School Bank				0	x	283,643	788,998	779,163	293,478	
Holy Cross	250,716	473,817	530,000	194,533	x	Included in School Bank				0	x	250,716	473,817	530,000	194,533	
Jean Vanier	164,298	428,067	430,072	162,292	x	Included in School Bank				0	x	164,298	428,067	430,072	162,292	
Our Lady of the Lake	66,846	226,481	244,971	48,356	x	Included in School Bank				0	x	66,846	226,481	244,971	48,356	
Sacred Heart	267,192	613,226	624,264	256,154	x	Included in School Bank				0	x	267,192	613,226	624,264	256,154	
St Augustine	432,993	579,471	493,064	519,400	x	Included in School Bank				0	x	432,993	579,471	493,064	519,400	
St Brother Andre	353,847	947,860	963,456	338,251	x	Included in School Bank				0	x	353,847	947,860	963,456	338,251	
St Elizabeth CHS	332,527	796,543	738,252	390,818	x	Included in School Bank				0	x	332,527	796,543	738,252	390,818	
St Jean de Brebeuf	401,578	662,418	635,352	428,644	x	Included in School Bank				0	x	401,578	662,418	635,352	428,644	
St Joan of Arc	433,664	466,195	612,261	287,598	x	Included in School Bank				0	x	433,664	466,195	612,261	287,598	
St Maximilian Kolbe	295,272	1,012,975	953,497	354,750	x	Included in School Bank				0	x	295,272	1,012,975	953,497	354,750	
St Robert	561,470	1,228,223	1,174,519	615,173	x	Included in School Bank				0	x	561,470	1,228,223	1,174,519	615,173	
St Theresa of Lisieux	277,633	1,145,064	1,085,520	337,176	x	1,345	50,050	49,857	1,538	x	278,978	1,195,114	1,135,377	338,714	1	
Total Secondary	4,745,251	10,817,633	10,604,283	4,958,601		1,345	50,050	49,857	1,538		4,746,596	10,867,683	10,654,140	4,960,139		

Grand Total	7,432,201	25,368,658	25,003,990	7,796,869	0	35,198	248,681	246,225	37,654	0	7,467,399	25,617,339	25,250,215	7,834,523		
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Notes:

- 1) Six (6) School Councils operate with separate bank accounts.
- 2) Pope Francis school bank account opened in May 2016 (no school generated funds transactions, imprest allocation available in bank)
- 3) No School Councils with separate bank accounts combined into the school in 15/16

**York Catholic District School Board
School Council 2015/16**

Appendix B

Area	School Name	Council Carry Forward	Council Revenue	Council Expenditures	Council Balance	\$5,000 - \$10,000 Balance Remaining	>\$10,000 Balance Remaining	Oct 31/15 Student Enrolment (Head Count)	Council Revenue per Student
2	All Saints	4,251	85,573	85,389	4,435	0	0	469	182.46
2	Blessed Scalabrini	6,347	35,816	38,241	3,922	0	0	230	155.72
4	Blessed Trinity	5,421	83,591	80,380	8,632	8,632	0	645	129.60
1	Canadian Martyrs	33,409	52,875	53,450	32,834	0	32,834	533	99.20
4	Christ the King	2,542	83,052	73,511	12,084	0	12,084	554	149.91
4	Corpus Christi	7,108	26,438	23,038	10,509	0	10,509	263	100.53
4	Divine Mercy	6,495	55,265	52,459	9,301	9,301	0	483	114.42
4	Fr Frederick McGinn	6,881	105,703	90,452	22,133	0	22,133	575	183.83
4	Fr Henri Nouwen	6,085	34,092	33,667	6,511	6,511	0	350	97.41
4	Fr John Kelly	21,884	64,107	66,686	19,305	0	19,305	286	224.15
1	Good Shepherd	1,596	56,253	55,933	1,916	0	0	159	353.79
3	Guardian Angels	1,654	65,757	66,117	1,294	0	0	428	153.64
2	Holy Family	2,610	24,570	22,271	4,909	0	0	192	127.97
4	Holy Jubilee	11,050	86,303	70,574	26,780	0	26,780	690	125.08
1	Holy Name	23,579	101,156	108,623	16,112	0	16,112	456	221.83
1	Holy Spirit	6,744	33,876	32,334	8,286	8,286	0	279	121.42
3	Immaculate Conception	4,403	42,239	44,871	1,771	0	0	656	64.39
1	Light of Christ	5,563	51,422	55,730	1,255	0	0	296	173.72
2	Mother Teresa	7,087	22,429	25,499	4,017	0	0	228	98.37
1	Notre Dame	14,212	75,965	82,260	7,917	7,917	0	573	132.57
4	Our Lady Help Christians	4,079	80,432	82,497	2,014	0	0	459	175.23
3	Our Lady of Fatima	8,087	84,004	89,112	2,979	0	0	456	184.22
1	Our Lady of Good Counsel	10,150	59,845	49,702	20,293	0	20,293	263	227.55
1	Our Lady of Grace	9,253	88,201	95,365	2,089	0	0	285	309.48
4	Our Lady of Hope	(1,566)	72,454	62,098	8,789	8,789	0	634	114.28
4	Our Lady of Peace	9,055	46,444	44,333	11,166	0	11,166	465	99.88
4	Our Lady of the Annunciation	5,431	61,530	53,070	13,892	0	13,892	359	171.39
2	Our Lady of the Rosary	2,245	59,065	57,980	3,329	0	0	321	184.00
3	Pope Francis	-	-	-	0	0	0	0	0.00
1	Prince of Peace	4,462	52,616	43,302	13,776	0	13,776	235	223.90
2	San Lorenzo Ruiz	6,314	88,583	88,020	6,876	6,876	0	564	157.06

**York Catholic District School Board
School Council 2015/16**

Appendix B

Area	School Name	Council Carry Forward	Council Revenue	Council Expenditures	Council Balance	\$5,000 - \$10,000 Balance Remaining	>\$10,000 Balance Remaining	Oct 31/15 Student Enrolment (Head Count)	Council Revenue per Student
3	San Marco	2,473	80,664	79,280	3,856	0	0	335	240.79
2	Sir Richard W. Scott	3,162	30,657	29,319	4,499	0	0	405	75.70
3	St Agnes of Assisi	1,113	39,892	32,949	8,056	8,056	0	487	81.91
3	St Andrew	3,271	102,658	102,883	3,046	0	0	533	192.60
3	St Angela Merici	3,237	42,470	41,564	4,144	0	0	362	117.32
4	St Anne	3,641	30,625	30,161	4,106	0	0	287	106.71
2	St Anthony	10,163	37,190	41,774	5,579	5,579	0	250	148.76
2	St Benedict	1,885	10,379	10,915	1,348	0	0	240	43.24
1	St Bernadette	4,007	12,449	13,157	3,298	0	0	159	78.29
1	St Brendan	31,959	129,356	130,900	30,415	0	30,415	756	171.11
1	St Brigid	21,599	93,516	91,495	23,619	0	23,619	415	225.34
3	St Catherine of Siena	18,054	68,044	61,741	24,356	0	24,356	282	241.29
4	St Cecilia	3,961	50,759	47,683	7,037	7,037	0	688	73.78
4	St Charles Garnier	5,997	41,973	39,712	8,259	8,259	0	302	138.98
3	St Clare	11,352	90,088	94,827	6,612	6,612	0	400	225.22
3	St Clement	8,514	78,343	80,126	6,731	6,731	0	353	221.94
4	St David	907	78,045	77,260	1,692	0	0	385	202.71
2	St Edward	19,023	61,142	66,606	13,559	0	13,559	447	136.78
1	St Elizabeth Seton	6,312	75,036	68,315	13,033	0	13,033	452	166.01
3	St Emily	18,222	79,027	83,364	13,885	0	13,885	787	100.42
3	St Francis of Assisi	4,466	49,957	39,973	14,450	0	14,450	292	171.09
2	St Francis Xavier	210	1,002	1,017	194	0	0	266	3.77
3	St Gabriel the Archangel	1,102	57,982	52,264	6,820	6,820	0	325	178.40
3	St Gregory the Great	5,585	59,997	59,747	5,835	5,835	0	460	130.43
4	St James	9,790	76,119	81,323	4,586	0	0	529	143.89
1	St Jerome	240	51,788	51,234	793	0	0	622	83.26
3	St John Bosco	1,796	36,048	34,277	3,566	0	0	277	130.14
1	St John Chrysostom	13,259	45,625	44,847	14,037	0	14,037	326	139.96
4	St John Paul II	4,426	39,332	34,029	9,730	9,730	0	325	121.02
2	St John XXIII	6,208	17,564	17,435	6,338	6,338	0	188	93.43
1	St Joseph Aurora	2,354	77,615	74,711	5,259	5,259	0	394	196.99

**York Catholic District School Board
School Council 2015/16**

Appendix B

Area	School Name	Council Carry Forward	Council Revenue	Council Expenditures	Council Balance	\$5,000 - \$10,000 Balance Remaining	>\$10,000 Balance Remaining	Oct 31/15 Student Enrolment (Head Count)	Council Revenue per Student
2	St Joseph Markham	9,557	60,399	47,349	22,606	0	22,606	443	136.34
4	St Joseph Richmond Hill	13,689	34,693	36,096	12,285	0	12,285	316	109.79
2	St Joseph the Worker	6,049	37,461	40,444	3,067	0	0	259	144.64
2	St Julia Billiard	6,458	85,803	91,042	1,219	0	0	608	141.12
2	St Justin Martyr	5,345	76,084	68,625	12,805	0	12,805	633	120.20
2	St Kateri Tekakwitha	(5,530)	77,086	61,607	9,949	9,949	0	349	220.88
3	St Margaret Mary	6,917	178,923	157,269	28,571	0	28,571	383	467.16
4	St Marguerite d'Youville	7,621	74,274	75,520	6,375	6,375	0	447	166.16
1	St Mark	5,709	74,525	76,430	3,804	0	0	374	199.26
4	St Mary Immaculate	8,093	61,158	64,386	4,865	0	0	335	182.56
3	St Mary of the Angels	11,097	57,529	56,135	12,491	0	12,491	731	78.70
1	St Mary, Nobleton	10,286	74,181	81,236	3,231	0	0	544	136.36
2	St Matthew	1,942	29,509	25,131	6,320	6,320	0	175	168.62
2	St Michael	12,907	62,347	51,671	23,583	0	23,583	390	159.86
3	St Michael the Archangel	11,164	130,737	125,631	16,270	0	16,270	730	179.09
2	St Monica	1,042	111,061	91,929	20,174	0	20,174	411	270.22
1	St Nicholas	7,656	63,064	59,236	11,484	0	11,484	251	251.25
3	St Padre Pio	549	81,876	78,291	4,134	0	0	676	121.12
2	St Patrick, Markham	5,247	47,160	48,406	4,001	0	0	332	142.05
1	St Patrick, Schomberg	16,681	70,988	84,215	3,454	0	0	340	208.79
1	St Paul	2,528	8,076	8,049	2,555	0	0	194	41.63
3	St Peter	1,494	39,549	35,313	5,730	5,730	0	298	132.71
4	St Raphael the Archangel	8,966	109,850	102,399	16,417	0	16,417	526	208.84
2	St Rene Goupil/St Luke	1,095	31,384	24,327	8,151	8,151	0	211	148.74
3	St Stephen	3,996	78,903	77,440	5,459	5,459	0	750	105.20
1	St Thomas Aquinas	10,155	10,680	14,980	5,855	5,855	0	239	44.69
3	St Veronica	4,714	54,130	45,681	13,163	0	13,163	816	66.34
2	St Vincent de Paul	4,035	12,403	11,569	4,869	0	0	162	76.56
	Elementary Totals	644,181	5,458,829	5,282,259	820,751			36,638	148.99

York Catholic District School Board
School Council 2015/16

Appendix B

Area	School Name	Council Carry Forward	Council Revenue	Council Expenditures	Council Balance	\$5,000 - \$10,000 Balance Remaining	>\$10,000 Balance Remaining	Oct 31/15 Student Enrolment (Head Count)	Council Revenue per Student
SO	Secondary Schools								
RC	Cardinal Carter	3,907	24,104	20,211	7,799	7,799	0	1,343	17.95
RC	Fr Bressani	3,014	11,069	9,004	5,080	5,080	0	1,004	11.03
RC	Fr M McGivney	139	25,062	24,860	341	0	0	1,076	23.29
RC	Holy Cross	2,912	22,180	23,647	1,445	0	0	887	25.01
RC	Jean Vanier	1,100	20,542	19,938	1,704	0	0	751	27.35
RC	Our Lady of the Lake	208	2,210	1,015	1,403	0	0	544	4.06
RC	Sacred Heart	61	22,617	20,426	2,252	0	0	985	22.96
RC	St Augustine	10,713	11,145	15,631	6,227	6,227	0	1,120	9.95
RC	St Brother Andre	1,477	35,206	34,233	2,449	0	0	1,452	24.25
RC	St Elizabeth CHS	2,753	23,133	22,862	3,023	0	0	1,704	13.58
RC	St Jean de Brebeuf	6,010	14,992	15,472	5,530	5,530	0	1,344	11.15
RC	St Joan of Arc	2,359	1,000	1,219	2,140	0	0	1,328	0.75
RC	St Maximilian Kolbe	17,863	15,839	30,787	2,915	0	0	1,488	10.64
RC	St Robert	1,166	5,037	1,656	4,547	0	0	1,610	3.13
RC	St Theresa of Lisieux	1,345	50,050	49,857	1,538	0	0	1,730	28.93
	Secondary Totals	55,027	284,186	290,819	48,393			18,366	15.47
Grand Total		699,208	5,743,015	5,573,078	869,144			55,004	104.41

Student Enrolment excludes St. Luke

York Catholic District School Board
Catholic School Council Finances - Three Year Analysis

Appendix C

Area	School Name	2013/14				2014/15				2015/16			
		Opening balance	Revenue	Expense	2013/14 Balance Remaining	Opening balance	Revenue	Expense	2014/15 Balance Remaining	Opening balance	Revenue	Expense	2015/16 Balance Remaining
2	All Saints	4,524	64,563	66,460	2,628	2,628	90,035	88,413	4,251	4,251	85,573	85,389	4,435
2	Blessed Scalabrini	5,287	24,260	25,922	3,626	3,626	32,121	29,400	6,347	6,347	35,816	38,241	3,922
4	Blessed Trinity	8,094	72,282	64,348	16,029	16,029	75,753	86,360	5,421	5,421	83,591	80,380	8,632
1	Canadian Martyrs	20,352	58,249	38,056	40,545	40,545	62,963	70,099	33,409	33,409	52,875	53,450	32,834
4	Christ the King	8,546	55,449	44,863	19,132	19,132	74,969	91,558	2,542	2,542	83,052	73,511	12,084
4	Corpus Christi	2,620	13,355	12,928	3,047	3,047	28,137	24,076	7,108	7,108	26,438	23,038	10,509
4	Divine Mercy	11,516	38,156	46,490	3,181	3,181	47,987	44,673	6,495	6,495	55,265	52,459	9,301
4	Fr Frederick McGinn	1,545	58,996	59,511	1,031	1,031	84,008	78,157	6,881	6,881	105,703	90,452	22,133
4	Fr Henri Nouwen	5,296	38,305	37,860	5,741	5,741	35,587	35,243	6,085	6,085	34,092	33,667	6,511
4	Fr John Kelly	16,183	85,508	82,883	18,808	18,808	52,800	49,725	21,884	21,884	64,107	66,686	19,305
1	Good Shepherd	1,460	75,223	74,251	2,432	2,432	49,046	49,881	1,596	1,596	56,253	55,933	1,916
3	Guardian Angels	-	-	-	-	-	40,871	39,217	1,654	1,654	65,757	66,117	1,294
2	Holy Family	3,843	14,819	14,860	3,602	3,602	15,431	16,423	2,610	2,610	24,570	22,271	4,909
4	Holy Jubilee	16,674	70,357	68,101	18,930	18,930	70,425	78,305	11,050	11,050	86,303	70,574	26,780
1	Holy Name	14,017	79,812	94,687	(858)	(858)	92,646	68,209	23,579	23,579	101,156	108,623	16,112
1	Holy Spirit	7,139	37,699	32,835	12,003	12,003	39,141	44,401	6,744	6,744	33,876	32,334	8,286
3	Immaculate Conception	5,658	100,971	102,410	4,219	4,219	110,416	110,231	4,403	4,403	42,239	44,871	1,771
1	Light of Christ	2,064	40,890	39,587	3,367	3,367	40,152	37,956	5,563	5,563	51,422	55,730	1,255
2	Mother Teresa	2,474	18,897	18,064	3,307	3,307	25,938	22,158	7,087	7,087	22,429	25,499	4,017
1	Notre Dame	20,065	93,762	96,406	17,421	17,421	94,927	98,136	14,212	14,212	75,965	82,260	7,917
4	Our Lady Help Christians	3,448	86,029	66,685	2,792	2,792	62,528	61,241	4,079	4,079	80,432	82,497	2,014
3	Our Lady of Fatima	2,472	55,504	51,431	6,544	6,544	95,996	94,454	8,087	8,087	84,004	89,112	2,979
1	Our Lady of Good Counsel	9,107	39,471	31,061	17,516	17,516	62,285	69,652	10,150	10,150	59,845	49,702	20,293
1	Our Lady of Grace	10,937	89,937	86,729	12,144	12,144	94,892	97,783	9,253	9,253	88,201	95,365	2,089
4	Our Lady of Hope	29,141	72,827	79,608	22,360	22,360	73,189	97,115	(1,566)	(1,566)	72,454	62,098	8,789
4	Our Lady of Peace	11,069	39,633	40,942	9,760	9,760	37,840	38,544	9,055	9,055	46,444	44,333	11,166
4	Our Lady of the Annunciation	5,586	43,436	46,863	2,159	2,159	43,963	40,690	5,431	5,431	61,530	53,070	13,892
2	Our Lady of the Rosary	3,171	54,483	56,138	1,516	1,516	63,933	63,205	2,245	2,245	59,065	57,980	3,329
3	Pope Francis	-	-	-	-	-	-	-	-	-	-	-	-

York Catholic District School Board
Catholic School Council Finances - Three Year Analysis

Appendix C

Area	School Name	2013/14				2014/15				2015/16			
		Opening balance	Revenue	Expense	2013/14 Balance Remaining	Opening balance	Revenue	Expense	2014/15 Balance Remaining	Opening balance	Revenue	Expense	2015/16 Balance Remaining
1	Prince of Peace	4,053	30,711	32,323	2,441	2,441	28,374	26,353	4,462	4,462	52,616	43,302	13,776
2	San Lorenzo Ruiz	2,365	43,748	41,274	4,839	4,839	71,688	70,214	6,314	6,314	88,583	88,020	6,876
3	San Marco	11,623	50,033	59,589	2,067	2,067	64,942	64,536	2,473	2,473	80,664	79,280	3,858
2	Sir Richard W. Scott	8,795	68,500	71,638	5,657	5,657	29,225	31,721	3,162	3,162	30,657	29,319	4,499
3	St Agnes of Assisi	7,889	78,907	71,550	15,246	15,246	6,622	20,754	1,113	1,113	39,892	32,949	8,056
3	St Andrew	8,012	119,628	126,002	1,638	1,638	99,907	98,274	3,271	3,271	102,658	102,883	3,046
3	St Angela Merici	6,172	47,266	52,001	1,437	1,437	49,581	47,781	3,237	3,237	42,470	41,564	4,144
4	St Anne	2,153	36,691	36,370	2,474	2,474	37,018	35,850	3,641	3,641	30,625	30,161	4,106
2	St Anthony	3,058	28,365	26,460	4,963	4,963	40,574	35,373	10,163	10,163	37,190	41,774	5,579
2	St Benedict	1,938	4,470	4,599	1,809	1,809	9,481	9,405	1,885	1,885	10,379	10,915	1,348
1	St Bernadette	2,929	13,390	15,216	1,102	1,102	16,119	13,215	4,007	4,007	12,449	13,157	3,298
1	St Brendan	15,145	103,306	100,224	18,227	18,227	105,549	91,818	31,959	31,959	129,356	130,900	30,415
1	St Brigid	10,839	77,509	76,985	11,363	11,363	96,278	86,041	21,599	21,599	93,516	91,495	23,619
3	St Catherine of Siena	18,400	46,562	54,227	10,735	10,735	62,709	55,390	18,054	18,054	68,044	61,741	24,356
4	St Cecelia	3,626	55,573	48,996	10,203	10,203	38,321	44,564	3,961	3,961	50,759	47,683	7,037
4	St Charles Garnier	2,868	56,747	57,142	2,473	2,473	80,489	56,964	5,997	5,997	41,973	39,712	8,259
3	St Clare	6,090	134,111	128,258	11,943	11,943	95,641	96,233	11,352	11,352	90,088	94,827	6,612
3	St Clement	11,791	69,019	66,733	12,077	12,077	79,709	83,272	8,514	8,514	78,343	80,126	6,731
4	St David	887	117,180	116,964	1,103	1,103	98,355	98,551	907	907	78,045	77,260	1,692
2	St Edward	14,637	59,551	49,234	24,954	24,954	70,704	76,834	19,023	19,023	61,142	66,606	13,559
1	St Elizabeth Seton	21,553	59,193	70,864	9,882	9,882	65,704	69,274	6,312	6,312	75,036	68,315	13,033
3	St Emily	10,446	94,578	98,014	7,011	7,011	83,228	72,017	18,222	18,222	79,027	83,364	13,885
3	St Francis of Assisi	5,544	36,675	39,749	2,470	2,470	37,748	35,751	4,466	4,466	49,957	39,973	14,450
2	St Francis Xavier	0	1,000	936	64	64	2,492	2,346	210	210	1,002	1,017	194
3	St Gabriel the Archangel	7,255	46,541	40,274	13,522	13,522	46,318	58,737	1,102	1,102	57,982	52,264	6,820
3	St Gregory the Great	10,218	44,943	34,751	20,410	20,410	21,127	35,953	5,585	5,585	59,997	59,747	5,835
4	St James	4,028	116,354	110,944	9,438	9,438	84,223	83,871	9,790	9,790	76,119	81,323	4,586
1	St Jerome	22,975	64,585	71,723	15,838	15,838	68,942	84,540	240	240	51,788	51,234	793
3	St John Bosco	2,230	18,776	19,833	1,173	1,173	19,254	18,631	1,796	1,796	36,048	34,277	3,566

York Catholic District School Board
Catholic School Council Finances - Three Year Analysis

Appendix C

Area	School Name	2013/14				2014/15				2015/16			
		Opening balance	Revenue	Expense	2013/14 Balance Remaining	Opening balance	Revenue	Expense	2014/15 Balance Remaining	Opening balance	Revenue	Expense	2015/16 Balance Remaining
1	St John Chrysostom	2,208	45,206	35,827	11,587	11,587	50,930	49,258	13,259	13,259	45,625	44,847	14,037
4	St John Paul II	3,601	39,687	39,989	3,299	3,299	35,265	34,138	4,426	4,426	39,332	34,029	9,730
2	St John XXIII	3,530	23,978	23,104	4,404	4,404	22,231	20,427	6,208	6,208	17,584	17,435	6,338
1	St Joseph Aurora	3,633	75,887	72,980	6,540	6,540	83,913	88,098	2,354	2,354	77,615	74,711	5,259
2	St Joseph Markham	5,989	40,578	33,778	12,769	12,769	47,569	50,781	9,557	9,557	60,399	47,349	22,606
4	St Joseph Richmond Hill	10,240	33,430	33,166	10,504	10,504	30,665	27,479	13,689	13,689	34,693	36,096	12,285
2	St Joseph the Worker	1,727	29,421	27,330	3,818	3,818	34,896	32,665	6,049	6,049	37,461	40,444	3,067
2	St Julia Billiard	2,134	71,650	67,687	6,097	6,097	84,109	83,749	6,458	6,458	85,803	91,042	1,219
2	St Justin Martyr	5,818	62,424	52,162	16,079	16,079	65,554	76,288	5,345	5,345	76,084	68,625	12,805
2	St Kateri Tekakwitha	3,549	63,117	63,940	2,727	2,727	72,716	80,973	(5,530)	(5,530)	77,086	61,607	9,949
3	St Margaret Mary	8,297	99,014	96,759	10,552	10,552	126,577	130,213	6,917	6,917	178,923	157,269	28,571
4	St Marguerite d'Youville	6,071	32,759	33,656	5,173	5,173	35,461	33,013	7,621	7,621	74,274	75,520	6,375
1	St Mark	7,196	65,339	68,128	4,408	4,408	85,282	83,981	5,709	5,709	74,525	76,430	3,804
4	St Mary Immaculate	18,448	36,568	51,562	3,454	3,454	47,727	43,088	8,093	8,093	61,158	64,386	4,865
3	St Mary of the Angels	1,086	106,342	75,156	32,272	32,272	91,019	112,194	11,097	11,097	57,529	56,135	12,491
1	St Mary, Nobleton	3,509	66,275	61,016	8,768	8,768	67,382	65,864	10,286	10,286	74,181	81,236	3,231
2	St Matthew	11,822	35,607	41,297	6,131	6,131	33,674	37,863	1,942	1,942	29,509	25,131	6,320
2	St Michael	12,988	56,448	57,865	11,571	11,571	66,858	65,522	12,907	12,907	62,347	51,671	23,583
3	St Michael the Archangel	1,285	109,348	102,393	8,239	8,239	125,709	122,784	11,164	11,164	130,737	125,631	16,270
2	St Monica	-	-	-	-	-	2,053	1,011	1,042	1,042	111,061	91,929	20,174
1	St Nicholas	277	58,954	55,386	3,845	3,845	87,285	83,475	7,656	7,656	63,064	59,236	11,484
3	St Padre Pio	7,106	68,188	74,597	697	697	51,938	52,066	549	549	81,876	78,291	4,134
2	St Patrick, Markham	1,936	37,329	35,296	3,969	3,969	36,218	34,940	5,247	5,247	47,160	48,406	4,001
1	St Patrick, Schomberg	4,395	64,283	58,375	10,303	10,303	70,215	63,838	16,681	16,681	70,988	84,215	3,454
1	St Paul	2,856	6,289	6,470	2,674	2,674	10,137	10,284	2,528	2,528	8,076	8,049	2,555
3	St Peter	9,195	44,198	52,261	1,132	1,132	43,381	43,019	1,494	1,494	39,549	35,313	5,730
4	St Raphael the Archangel	24,548	97,457	115,655	6,350	6,350	106,617	104,001	8,966	8,966	109,850	102,399	16,417
2	St Rene Goupil/St Luke	427	23,463	18,444	5,446	5,446	14,296	18,648	1,095	1,095	31,384	24,327	8,151
3	St Stephen	540	82,453	73,763	9,231	9,231	93,236	98,470	3,996	3,996	78,903	77,440	5,459

York Catholic District School Board
Catholic School Council Finances - Three Year Analysis

Appendix C

Area	School Name	2013/14				2014/15				2015/16			
		Opening balance	Revenue	Expense	2013/14 Balance Remaining	Opening balance	Revenue	Expense	2014/15 Balance Remaining	Opening balance	Revenue	Expense	2015/16 Balance Remaining
1	St Thomas Aquinas	5,785	14,440	9,941	10,284	10,284	13,621	13,750	10,155	10,155	10,680	14,980	5,855
3	St Veronica	14,407	71,265	81,409	4,263	4,263	68,311	67,859	4,714	4,714	54,130	45,681	13,163
2	St Vincent de Paul	3,662	17,054	14,292	6,424	6,424	12,565	14,954	4,035	4,035	12,403	11,569	4,869
	Elementary totals	647,849	4,905,236	4,840,530	712,555	712,555	5,085,708	5,154,082	644,181	644,181	5,458,829	5,282,259	820,748

Secondary Schools

RC	Cardinal Carter	8,641	15,976	21,324	3,293	3,293	19,382	18,768	3,907	3,907	24,104	20,211	7,799
RC	Fr Bressani	7,364	11,720	12,654	6,430	6,430	10,380	13,796	3,014	3,014	11,069	9,004	5,080
RC	Fr M McGivney	725	15,000	14,131	1,594	1,594	21,089	22,544	139	139	25,062	24,860	341
RC	Holy Cross	2,343	25,743	26,775	1,310	1,310	24,412	22,811	2,912	2,912	22,180	23,647	1,445
RC	Jean Vanier	1,525	21,990	21,133	2,382	2,382	22,285	23,567	1,100	1,100	20,542	19,938	1,704
RC	Our Lady of the Lake	1,941	3,048	2,505	2,483	2,483	1,834	4,109	208	208	2,210	1,015	1,403
RC	Sacred Heart	891	4,224	3,617	1,498	1,498	10,015	11,452	61	61	22,617	20,426	2,252
RC	St Augustine	12,036	11,618	11,464	12,190	12,190	12,549	14,026	10,713	10,713	11,145	15,631	6,227
RC	St Brother Andre	1,332	34,000	34,138	1,194	1,194	36,100	35,817	1,477	1,477	35,206	34,233	2,449
RC	St Elizabeth CHS	748	18,203	15,166	3,785	3,785	17,378	18,410	2,753	2,753	23,133	22,862	3,023
RC	St Jean de Brebeuf	1,116	2,000	2,462	654	654	12,470	7,114	6,010	6,010	14,992	15,472	5,530
RC	St Joan of Arc	1,969	16,780	17,311	1,438	1,438	15,975	15,053	2,359	2,359	1,000	1,219	2,140
RC	St Maximilian Kolbe	2,675	16,896	17,935	1,635	1,635	36,455	20,228	17,863	17,863	15,839	30,787	2,915
RC	St Robert	12,553	6,725	17,114	2,164	2,164	8,362	9,359	1,166	1,166	5,037	1,856	4,547
RC	St Theresa of Lisieux	1,569	43,880	44,044	1,405	1,405	44,500	44,560	1,345	1,345	50,050	49,857	1,538
	Secondary Totals	57,427	247,802	261,774	43,455	43,455	293,186	281,615	55,027	55,027	284,186	290,819	48,394

Grand Total	705,276	5,153,038	5,102,304	756,010	756,010	5,378,894	5,435,697	699,208	699,208	5,743,015	5,573,078	869,142
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York Catholic District School Board

Budget and Audit Services

Memo To: Accommodation and Business Affairs

From: Administration

Date: October 28, 2016

Subject: Catholic School Council Financial Records – Separate Bank Accounts

The Board of Trustees, at its Regular Board meeting of February 7, 2012 passed a resolution for School Councils who have not combined funds into the school's bank account. The motion passed that Councils who do not comply with all proper reporting requirements, as listed below, *will be required to amalgamate their funds into the school's bank account in order to uphold accurate financial reporting deadlines and confirm records storage.*

- 1) **The Annual Revenue and Expenditure Report (based on September to August) is to be accurate and submitted to the Budget & Audit Services Department by September 20th each year.**
- 2) **Copies of the August bank statement and bank reconciliation is to be accurate and submitted to the Budget & Audit Services Department by September 20th each year.**
- 3) **A copy of the Financial Plan vs. Actuals as at March 31st is to be submitted to the Budget & Audit Services Department by April 30th each year.**
- 4) **All Council financial records and copies of meeting minutes are to be stored on school premises and available for audit.**

As of September 27, 2016, two Councils who continue to have separate bank accounts (St. Peter and St. Joseph, RH) were non-compliant as per the Board's motion. The Annual Revenue and Expenditures Report and copies of August bank statement and bank reconciliation were not received until after the required due date.

Budget has been in contact with the school principals on the matter. Principals will be working with the Councils to comply with the Board motion. The process of closing the separate Council bank accounts and combining their funds into the schools' school bank accounts will begin shortly. Council transactions will be tracked by way of separate School Council sub-ledgers; processes and approvals from Council executive will be completed through the standard forms provided for this purpose.

Prepared and Submitted by:
Endorsed by:

Jackie Porter, Coordinating Manager of Budget & Audit Services
Anna Chan, CFO and Treasurer of the Board

Report

Memo To: Accommodation and Business Affairs Committee

From: Administration

Date: October 28, 2016

Subject: Registered Charity: Annual Return

Executive Summary:

This report is intended to provide information on the Registered Charity activity of the Board.

Background Information:

The Board is a registered Charitable Organization. This enables the Board to issue receipts for income tax purposes where schools are conducting activities for programs which have been established for “**the advancement in religion and education**”. This program has assisted many schools in generating funds to pay for a large variety of educational enhancements.

The Board is required file annually with Revenue Canada an information return (much like a income tax return), which summarizes all financial transactions, the issuance of receipts to donors and the related expenditures related to the charitable activities. The charitable organization status is very restricted and subject to many rules. Each application from the school for “charitable” activities must be scrutinized closely before it may be approved as an acceptable event which receipts can be issued to donors.

Over 70 schools took advantage of participating in the Board’s Registered Charity Program:

2014/14 Funds Collected	\$476,827
2015/16 Funds Collected	\$447,657

Funds remaining at the end of the fiscal year (\$217,306) will be carried forward to 2016/17 and available to schools where the funds were raised.

Registered Charity: Annual Return

Attached for review by the Committee, are the following reports:

Revenue and Expenditure Statement
Statement of Receipts and Disbursements

(Appendix A)
(Appendix B)

Registered Charity status reports are sent to schools three times a year, unless requested more often, so that the schools have the information to share with their School Councils. The option for making “Online Donations through Canada Helps” is significantly increasing since it was introduced. Over half of the schools participating in the Registered Charity Program collect their funds through ‘Canada Helps’.

Information regarding the Registered Charity Program and the necessary documentation is available on the Board website. This program is also discussed at the Principal, Secretarial, and School Council-Treasurer inservices. Anyone having any questions about the program requirements or details accessing the program can contact the Budget and Audit Services Department for further clarification.

Prepared and Submitted By: Jackie Porter, Coordinating Manager of Budget and Audit Services
Endorsed By: Anna Chan, CFO and Treasurer of the Board

York Catholic District School Board
Registered Charity Bank Account

2015/16 Revenue and Expenditures Statement
period ending August 31, 2016

REVENUE:

Gifts in Kind	\$18,210.80
Donations	426,024.27
Administration	3,421.90
Total Revenue	<u>\$447,656.97</u>

EXPENDITURES:

Gifts in Kind	\$18,210.80
Donations	472,594.18
Administration	1,786.79
Total Expenditures	<u>\$492,591.77</u>

Increase/Decrease	(\$44,934.80)
Opening Balance beginning of year	<u>262,240.53</u>
Closing Balance end of year	<u><u>\$217,305.73</u></u>

Note: Differences in revenue and expenditures compared to debits and credits on the sub-ledger summary report are due to exclusion of transfers and impact of voided cheques/deposits.

York Catholic District School Board - Registered Charity Programs
2015/16

SL Acct#	SL Account Name	SL Account Type	Opening Balance	Debit	Credit	Balance
50500648	Accessibility Program	Donations	680.72	0.00	0.00	680.72
50500731	Alessia Morisani Schshp STL	Donations	676.13	500.00	232.34	408.47
50500501	All Saints	Donations	5,509.32	19,915.94	16,351.62	1,945.00
50500768	All Saints - Library	Donations	1,000.00	578.73	150.00	571.27
50500705	Antonio Mazzotta Award	Donations	3,082.44	400.00	27.89	2,710.33
50500502	Bank Interest	Administration	859.75	2,930.94	3,421.89	1,350.70
50500503	Blessed Scalabrini	Donations	0.00	5,330.00	5,330.00	0.00
50500683	Canada Helps service charges	Administration	0.00	1,786.79	1,786.79	0.00
50500783	Canadian Martyrs	Donations	0.00	50.00	50.00	0.00
50500013	Christ the King	Donations	474.49	474.49	0.00	0.00
50500795	Corpus Christ - Spring	Donations	0.00	0.00	245.00	245.00
50500724	Corpus Christi	Donations	0.00	0.00	3,165.00	3,165.00
50500794	Corpus Christi - trip subsidy	Donations	0.00	0.00	425.00	425.00
50500604	Father Bressani	Donations	101.77	101.77	0.00	0.00
50500781	Father Bressani - Music	Donations	0.00	0.00	1,025.00	1,025.00
50500510	Father Bressani Scholarship	Donations	5,696.10	500.00	52.37	5,248.47
50500793	Father Bressani Team Sports	Donations	0.00	1,601.77	1,601.77	0.00
50500636	Father Frederick McGinn	Donations	1,137.00	7,616.03	8,345.00	1,865.97
50500792	Father Frederick McGinn COUNC	Donations	0.00	1,550.00	1,550.00	0.00
50500611	Father Henri Nouwen	Donations	1,634.74	12,743.59	11,710.00	601.15
50500605	Father John Kelly	Donations	913.42	913.42	0.00	0.00
50500704	Father McGivney Jamaica	Donations	82.33	82.33	0.00	0.00
50500672	Food For Learning	Donations	200.00	800.00	1,000.00	400.00
50500761	Good Shepherd Danceathon	Donations	2,812.00	3,779.94	3,682.00	2,714.06
50500511	Good Shepherd Yard Project	Donations	0.00	35.00	35.00	0.00
50500779	Guardian Angels CES	Donations	0.00	4,445.25	4,445.25	0.00
50500743	Holy Cross Student Awards	Donations	0.00	625.00	625.00	0.00
50500612	Holy Family	Donations	0.00	1,390.00	1,390.00	0.00
50500513	Holy Name	Donations	1,382.50	1,382.50	0.00	0.00
50500790	Holy Name Outdoor Classroom	Donations	0.00	6,750.00	7,950.00	1,200.00
50500739	Holy Name School Blessing	Donations	400.00	400.00	0.00	0.00
50500515	Immaculate Conception	Donations	0.00	3,350.00	3,350.00	0.00
50500670	Italy Semester Award	Donations	929.94	0.00	0.00	929.94
50500658	Jean Vanier	Donations	518.58	1,718.58	1,200.00	0.00
50500791	Jean Vanier - MUSIC	Donations	0.00	1,000.00	1,000.00	0.00
50500693	M Carnovale Award of Merit	Donations	34,754.84	4,413.60	2,752.95	33,094.19
50500520	Miscellaneous	Donations	0.00	1,000.00	1,000.00	0.00
50500787	Mother Teresa -book dedication	Donations	0.00	1,070.00	1,070.00	0.00
50500522	Notre Dame Danceathon	Donations	0.00	6,090.00	6,090.00	0.00
50500014	Notre Dame one time donation	Donations	0.00	300.00	300.00	0.00
50500751	Notre Dame School	Donations	0.00	440.00	440.00	0.00
50500726	OLL Bursary in Memory	Donations	3,137.50	3,148.01	19.23	8.72
50500523	Our Lady Help of Christians	Donations	0.00	2,450.00	2,450.00	0.00
50500524	Our Lady of Fatima	Donations	0.00	8,310.00	8,310.00	0.00
50500797	Our Lady of Fatima GIK	Gifts in Kind	0.00	507.36	507.36	0.00
50500796	Our Lady of Fatima-TF jerseys	Donations	0.00	0.00	700.00	700.00
50500525	Our Lady of Good Counsel	Donations	1,835.00	0.00	500.00	2,335.00
50500567	Our Lady of Grace	Donations	0.00	3,388.87	3,565.00	176.13
50500736	Our Lady of Hope	Donations	0.00	9,512.50	9,512.50	0.00
50500617	Our Lady of the Annunciation	Donations	0.00	5,095.00	5,095.00	0.00
50500639	Our Lady of the Lake - Awards	Donations	325.00	2,125.00	1,800.00	0.00

York Catholic District School Board - Registered Charity Programs
2015/16

SL Acct#	SL Account Name	SL Account Type	Opening Balance	Debit	Credit	Balance
50500582	Our Lady of the Lake -Vehicles	Gifts in Kind	0.00	1,950.00	1,950.00	0.00
50500700	Our Lady of the Rosary CSC	Donations	0.00	2,295.00	2,295.00	0.00
50500631	Our Lady of the Rosary Dncthn	Donations	0.00	2,115.00	2,615.00	500.00
50500692	Our Lady of the Rosary Memoria	Donations	1,750.00	0.00	0.00	1,750.00
50500527	Paul Lee Award - FMM	Donations	5,142.35	300.00	46.03	4,888.38
50500715	Prince of Peace	Donations	385.81	385.81	0.00	0.00
50500756	Prince of Peace Food for Lrng	Donations	125.00	125.00	0.00	0.00
50500654	Roseanna Mandarino Memorial	Donations	6,935.97	0.00	63.79	6,999.76
50500528	Sacred Heart	Donations	0.00	7,615.00	7,615.00	0.00
50500696	San Lorenzo Ruiz COUNCIL	Donations	0.00	5,241.00	5,241.00	0.00
50500627	San Lorenzo Ruiz DANCEATHON	Donations	935.21	9,566.70	10,757.00	2,125.51
50500664	San Marco	Donations	0.00	2,824.10	2,824.10	0.00
50500694	Sir Richard Scott Memorial	Donations	474.00	0.00	0.00	474.00
50500729	Southeast Environment Award	Donations	49,929.06	4,000.00	454.67	46,383.73
50500532	St. Anne	Donations	469.79	5,619.12	5,530.00	380.67
50500533	St. Anthony	Donations	990.90	10,000.00	10,615.00	1,605.90
50500773	St. Anthony - Bell	Donations	31.50	0.00	0.00	31.50
50500785	St. Anthony - TD Friends of En	Donations	0.00	2,501.40	3,000.00	498.60
50500534	St. Augustine	Donations	0.00	19,193.00	19,193.00	0.00
50500536	St. Augustine Uganda School	Donations	26.00	0.00	0.00	26.00
50500772	St. Brendan CES	Donations	3,195.00	2,681.71	0.00	513.29
50500688	St. Brother Andre	Donations	2,803.12	2,803.12	0.00	0.00
50500625	St. Brother Andre - Awards	Donations	0.00	500.00	500.00	0.00
50500737	St. Brother Andre ROBOTICS	Donations	5,560.83	7,060.83	1,500.00	0.00
50500609	St. Brother Andre Vehicle	Gifts in Kind	0.00	12,450.00	12,450.00	0.00
50500619	St. Catherine of Siena	Donations	1,782.00	0.00	737.01	2,519.01
50500685	St. Cecilia	Donations	0.00	12,375.00	12,375.00	0.00
50500538	St. Charles Garnier	Donations	39.82	2,859.82	2,820.00	0.00
50500755	St. Charles Garnier Spr Dance	Donations	0.00	721.00	721.00	0.00
50500602	St. Clare	Donations	0.00	9,565.00	9,565.00	0.00
50500539	St. Clement	Donations	4,695.00	4,695.00	0.00	0.00
50500575	St. Edward	Donations	738.20	12,008.20	11,270.00	0.00
50500542	St. Elizabeth CHS Council Fund	Donations	0.00	8,135.00	8,420.00	285.00
50500606	St. Elizabeth CHS GIK	Gifts in Kind	0.00	900.00	900.00	0.00
50500543	St. Elizabeth Seton	Donations	0.00	3,630.00	3,630.00	0.00
50500740	St. Elizabeth Seton Playgrnd	Donations	5,000.00	960.50	0.00	4,039.50
50500770	St. Francis of Assisi CES	Donations	400.25	400.25	0.00	0.00
50500765	St. Francis Xavier	Donations	145.13	0.00	0.00	145.13
50500735	St. Gabriel Family Fitness	Donations	218.31	0.00	0.00	218.31
50500628	St. Gabriel the Archangel	Donations	526.02	0.00	1,701.00	2,227.02
50500712	St. Gregory 25th Anniversary	Donations	26.55	26.55	0.00	0.00
50500750	St. Gregory the Great	Donations	2,400.00	2,400.00	0.00	0.00
50500720	St. Jean de Breb -Best Buddies	Donations	754.13	0.00	0.00	754.13
50500588	St. Jean de Brebeuf	Donations	304.12	0.00	200.00	504.12
50500707	St. Jean de Brebeuf Award	Donations	800.00	1,400.00	600.00	0.00
50500748	St. Jean de Brebeuf Christmas	Donations	312.97	0.00	200.00	512.97
50500601	St. Jerome	Donations	0.00	6,063.00	6,063.00	0.00
50500009	St. Joan of Arc CHS Awards	Donations	10,300.00	1,050.00	0.00	9,250.00
50500798	St. Joan of Arc Mazzocca Award	Donations	0.00	0.00	1,000.00	1,000.00
50500799	St. Joan of Arc Statue	Donations	0.00	12,500.00	14,000.00	1,500.00
50500573	St. John Bosco	Donations	0.00	1,260.00	1,260.00	0.00

York Catholic District School Board - Registered Charity Programs
2015/16

SL Acct#	SL Account Name	SL Account Type	Opening Balance	Debit	Credit	Balance
50500544	St. John Chrysostom	Donations	2,603.83	2,603.83	0.00	0.00
50500600	St. John Paul II	Donations	6,295.00	8,274.12	3,150.00	1,170.88
50500516	St. John XXIII	Donations	4,040.55	11,309.55	7,269.00	0.00
50500754	St. John XXIII Graduates	Donations	240.00	1,355.27	1,400.00	284.73
50500757	St. Joseph A, Food for Lrng	Donations	300.00	0.00	0.00	300.00
50500545	St. Joseph Aurora	Donations	626.36	0.00	0.00	626.36
50500546	St. Joseph the Worker	Donations	0.00	4,808.82	5,100.00	291.18
50500591	St. Julia	Donations	0.00	11,364.44	11,364.44	0.00
50500548	St. Justin Martyr	Donations	0.00	39,614.71	40,355.57	740.86
50500517	St. Kateri Tekakwitha	Donations	0.00	3,430.00	4,552.00	1,122.00
50500780	St. Kateri Tekakwitha - Artist	Donations	0.00	2,250.00	2,250.00	0.00
50500549	St. Margaret Mary	Donations	469.59	0.00	0.00	469.59
50500550	St. Margaret Mary - Outdoor	Donations	2.95	0.00	0.00	2.95
50500006	St. Margaret Mary TD Friends	Donations	289.79	0.00	0.00	289.79
50500642	St. Marguerite d'Youville	Donations	0.00	6,581.00	6,581.00	0.00
50500777	St. Marguerite d'Youville GIK	Gifts in Kind	0.00	415.84	415.84	0.00
50500629	St. Mark	Donations	384.06	384.06	0.00	0.00
50500551	St. Mary Immaculate	Donations	1,883.72	1,883.72	100.00	100.00
50500789	St. Mary Nobleton - Literacy	Donations	0.00	1,211.37	1,423.58	212.21
50500764	St. Mary of the Ang TD Friends	Donations	964.20	174.56	0.00	789.64
50500689	St. Mary of the Angels	Donations	0.00	2,129.02	2,450.00	320.98
50500574	St. Matthew	Donations	1,605.06	5,078.95	4,050.00	576.11
50500690	St. Maximilian Awards	Donations	7,987.59	1,000.00	0.00	6,987.59
50500668	St. Maximilian CSC Donations	Donations	530.00	0.00	0.00	530.00
50500776	St. Maximilian Holocaust Ed	Donations	0.00	0.00	300.00	300.00
50500666	St. Maximilian Koble GIK	Gifts in Kind	0.00	1,400.00	1,400.00	0.00
50500669	St. Maximilian Kolbe	Donations	880.00	0.00	0.00	880.00
50500732	St. Maximilian ROBOTICS	Donations	1,035.32	6,035.32	5,250.00	250.00
50500553	St. Michael	Donations	238.16	11,876.69	13,248.75	1,610.22
50500554	St. Monica	Donations	989.64	9,214.64	8,694.43	469.43
50500717	St. Nicholas Danceathon	Donations	102.16	2,200.00	5,040.00	2,942.16
50500555	St. Patrick Markham	Donations	1,323.08	11,062.08	9,739.00	0.00
50500603	St. Patrick Schomberg	Donations	0.00	0.00	635.00	635.00
50500745	St. Paul	Donations	1,692.62	3,992.62	2,330.00	30.00
50500557	St. Peter CES	Donations	0.00	2,705.00	2,705.00	0.00
50500558	St. Rene Goupil-StLuke COUNCIL	Donations	2,332.00	4,537.00	2,205.00	0.00
50500786	St. Rene Goupil-StLuke GIK	Gifts in Kind	0.00	587.60	587.60	0.00
50500784	St. Rene Goupil-StLuke LIBRARY	Donations	0.00	0.00	100.00	100.00
50500782	St. Rene Goupil-StLuke SCHOOL	Donations	0.00	1,144.19	1,225.00	80.81
50500559	St. Robert - CSC Donations	Donations	7,908.48	7,886.10	2,125.00	2,147.38
50500562	St. Stephen CES	Donations	0.00	1,966.00	1,966.00	0.00
50500563	St. Theresa of Lisieux	Donations	50.00	0.00	5,700.00	5,750.00
50500576	St. Theresa of Lisieux - Music	Donations	800.00	0.00	500.00	1,300.00
50500778	St. Thomas Aquinas CES	Donations	0.00	9,627.33	16,500.00	6,872.67
50500738	Susan LaRosa Lrg for All Award	Donations	16,794.82	4,953.75	1,349.35	13,190.42
50500657	Synrevoice Award	Donations	22,530.94	9,730.82	200.00	13,000.12
50500706	YCDSB Centre for the Arts	Donations	2,000.00	0.00	0.00	2,000.00
			262,240.53	503,566.92	458,632.12	217,305.73

Report

Report To: Accommodation and Business Affairs Committee
From: Administration
Date: October 28, 2016
Subject: Miscellaneous Grants/Programs for the Year Ending August 31, 2016

Executive Summary:

This report is intended to provide information on the Miscellaneous Grants/Programs that the Board receives. The report lists the different grants and initiatives that the Board is involved in and the balance as at August 31, 2016.

Background Information:

The Board is involved in and receives many grants and additional funds that are outside of the enrolment based-Grants for Student Needs. A listing of the EPO and other Miscellaneous Grants are summarized in Appendix A. EPO and Miscellaneous Grants are not included when the Operating Budget is presented.

When the Year-End Financial Statements are presented and reported, the Miscellaneous Grants are incorporated into the totals, however, the additional grants and initiatives that the Board is involved in are for specific purposes and are tracked separately. Most of the grants and initiatives are self-funding, must be spent within a given time frame and are subject to audit by the Ministry or an outside organization. The Board received an allocation for OFIP Schools in the Middle, teacher training within various areas, Mental Health Initiatives, Math literacy, Student Success, Utility Database Consumption/Energy Program, Library Staffing, Outdoor Education, French as a Second Language, plus a number of others.

EPO and Miscellaneous Grants funds are intended to be spent on specific programs, for example, to provide professional development for our teachers, develop new curriculum material, and purchase technology. The Ministry monitors the spending of these funds very closely to ensure that money given for a specific purpose is spent within a defined period of time; if there are funds remaining or the purchases were out of scope, the Ministry will request the funds be returned to them.

Attached is the year-end summary for the Miscellaneous Grants as of August 31, 2016. These grants and initiatives are overseen centrally. The report displays the Revenue received, the expenditures to date and the balance, if any, that will be carried forward to the next school year. It should be noted that some of the grants funding periods differ from the school board year-end of August 31, 2016, therefore, the remaining balances are carried forward.

The Ministry of Citizenship and Immigration also offers funding for enhancing and redesigning ESL programs. The ability for our Board to work with this funding and expand the program has shown positive results as pointed out in the Continuing Education Report included in the agenda.

The Board also has a number of self-funding programs, or other initiatives that are sponsored by outside organizations such as Children Treatment Network, CODE; Technology and Learning –Phase 5, Swim to Survive, as well as a number of other initiatives.

While each program enhances the educational value for the YCDSB, staff are required to use the minimal funds efficiently and effectively to develop a successful program within specific timelines.

The funding for each program is typically an annual allocation. It is not uncommon that the Ministry introduces an initiative with EPO funding and then after a few years either blends the funding into Grant for Student Needs or discontinues the grant. An example of this is the Outdoor Education grant which began as an EPO funded grant in 2015/16, but is now incorporated in the 2016/17 Grant for Student Needs. EPO/other funding should not be used to support additional salaries if at all possible, as it is understood that the timelines for the grant are not known or guaranteed.

Note: The intent of the report is to provide financial information only. Specifics with regards to program initiatives, educational outcomes, etc. can be brought to the Board on request.

York Catholic District School Board
2015/16 EPO and Miscellaneous Grants as at August 31, 2016

Appendix A

Grant Administrator	Name of Grant	15/16 Grant amount	Financial Reporting Deadlines	Total Revenue	Total Expenditures	Revenue vs Expenditure Balance	Notes
Ministry of Education EPO Grants:							
C. Sousa/S. Ulgiali	Aboriginal Education (FNM)	74,382.50	4-Apr-16; 12-Sep-16	59,206.00	74,082.50	(14,876.50)	1
T. D'Acunto	Autism Supports & Training (ABA Training)	83,231.00	31-Oct-16	83,231.00	83,231.00	0.00	
T. D'Acunto	AQ Courses Ministry reimbursements	16,200.00	complete	16,200.00	16,200.00	0.00	
F. Bagley/P. Preston	BLDS Mentoring School Leaders (EDU bundle#3)	99,941.08	8-Jul-16	74,970.50	99,941.08	(24,970.58)	1
D. Murgaski	CILM Collaborative Inquiry in Learning Math	135,000.00	30-Jun-16	135,000.00	135,000.00	0.00	
C. Gastis	Community Use - Outreach Co-ord	113,600.00	4-Mar-16; 7-Oct-16	113,600.00	113,600.00	0.00	
D. Murgaski	Early Learning Leads/Support	178,060.00	31-Oct-16	178,060.00	178,060.00	0.00	
N. Vezina	ECO/Inc Program Advisor (Jul 1/14 - Mar 31/19)	425,000.00	31-Mar-19	420,530.55	317,293.45	103,237.10	
C. Sousa	Education and Career/Life Planning Programs	14,318.00	16-Sep-16	14,318.00	14,318.00	0.00	
D. Murgaski/L. Rolino	Enrolment Reporting Initiative (14/15 acc exp + 15/16 grant)	38,475.00	5-Feb-16; 31-Aug-16	38,475.00	33,705.17	4,769.83	
D. Murgaski/M. WaySkinner	Equity and Inclusive Education - Lead Board	125,000.00	22-Jan-16; 15-Sept-16	125,000.00	125,000.00	0.00	3
M. Nasello	Focus on Youth (summer students)	65,000.00	1-Oct-16	45,500.00	42,847.81	2,652.19	1
D. Murgaski	French Immersion New Classroom Support	40,000.00	15-Jul-16	40,000.00	40,000.00	0.00	
D. Murgaski	FSL Initiatives	174,005.00	15-Jul-16	174,005.00	174,005.00	0.00	
M. Nasello/D. Scuglia	Healthy Eating St Maximilian (13/14 to 15/16)	7,351.66	complete	7,351.66	7,351.66	0.00	
T. D'Acunto	Learning for All K-12	22,074.00	31-Oct-16	22,074.00	22,074.00	0.00	
D. Murgaski	Library Staffing	198,185.00	11-Mar-16	198,185.00	198,185.00	0.00	
T. D'Acunto	Mental Health Professional Learning (EDU bundle#2)	30,000.00	31-Aug-16	30,000.00	30,000.00	0.00	
C. Sousa	MISA Local Capacity	53,796.00	30-Sep-16	53,796.00	53,796.00	0.00	
L. Coulter	Occasional Teacher Evaluations (13/14 grant accrued exp)	prev yr	extension	0.00	0.00	0.00	
D. Murgaski	OFIP Schools in the Middle (\$25,000 + \$252,000 + \$40,500)	317,500.00	30-Jun-16	317,500.00	317,500.00	0.00	
D. Murgaski	Outdoor Education	546,918.00	30-Jun-16	344,558.00	544,599.44	(200,041.44)	1
D. Murgaski	Pedagogical Leadership K-3 (EDU bundle#3)	5,000.00	30-Jun-16	5,000.00	5,000.00	0.00	
T. D'Acunto	Post Secondary ASD (2 year) (\$15,000 each yr for 15/16 & 16/17)	30,000.00	16-Dec-16	15,000.00	20,138.92	(5,138.92)	1
P. Preston	PRO grants (Parent Reaching Out)	79,790.00	31-Aug-16	79,790.00	79,790.00	0.00	
P. Preston	PRO Regional	15,000.00	31-Aug-16	13,500.00	15,000.00	(1,500.00)	1
J. Porter	RIAT Host Board (2 yr)	61,704.15	31-Mar-16	61,704.15	42,863.65	18,840.50	
M. Nasello	Safe Schools - Accepting/Incl Schools (EDU bundle#2)	121,077.00	31-Aug-16	121,077.00	121,077.00	0.00	
C. Sousa/S. Ulgiali	Speak-Up grants (individual schools)	12,500.00	30-Jun-16	12,500.00	12,500.00	0.00	
C. Sousa	Specialist High Skills Major (-\$13,787) (-\$5,753)	69,705.00	10-Jul-16	69,705.00	69,705.00	0.00	
C. Sousa	Student Success & Cross Panel	42,358.00	30-Oct-16	29,650.49	42,358.00	(12,707.51)	1
C. Sousa	Student Success 12/12 + Reengaged	10,668.00	31-Aug-16	10,668.00	10,668.00	0.00	
C. Sousa	Student Success CILM Middle Yrs Coll Inquiry Project	88,154.00	30-Oct-16	61,707.91	88,154.00	(26,446.09)	1
C. Sousa	Student Success Grants (EDU bundle #1)	181,790.33	30-Oct-16	181,790.33	181,790.33	0.00	
D. Murgaski	Student Work Study Teachers	120,000.00	30-Jun-16	120,000.00	120,000.00	0.00	

York Catholic District School Board
2015/16 EPO and Miscellaneous Grants as at August 31, 2016

Appendix A

Grant Administrator	Name of Grant	15/16 Grant amount	Financial Reporting Deadlines	Total Revenue	Total Expenditures	Revenue vs Expenditure Balance	Notes
J. Clarke	Summer Experience Program (Plant Dept)	2,875.00	14/15	2,875.00	2,875.00	0.00	
C. Sousa	Technology Enabled Learning and Teaching Contact	105,000.00	22-Aug-16	105,000.00	105,000.00	0.00	
D. Murgaski	TLLP Achieving Excellence 2 yr	36,069.00	28-Jul-17	27,871.50	0.00	27,871.50	1
D. Murgaski	TLLP Achieving Excellence (Imm Conc) 2 yr	27,611.62	28-Jul-17	21,336.25	10,726.31	10,609.94	1
D. Murgaski	TLLP Prov Knowledge Exchange PKE	48,666.00	30-Jun-16	48,666.00	48,666.00	0.00	
Ministry of Education EPO Grants:		3,816,005.34		3,479,402.34	3,597,102.32	(117,699.98)	
Other Ontario Ministries' Grants:							
D. Murgaski/T. Connell	MCI Adult Non-Credit Awareness	93,072.60	30-Sep-16	93,072.60	92,816.71	255.89	6
D. Murgaski/T. Connell	MCI Portfolio Based Lang Assessments (2 yr)	68,199.50	30-Sep-16	68,199.50	37,511.46	30,688.04	
D. Murgaski/T. Connell	MCI Program Redesign (3 yr)	62,996.10	30-Sep-16	62,996.10	60,990.81	2,005.29	6
D. Murgaski/T. Connell	MCI Portfolio Based Lang Assessments/Ont Curriculum Guide (2 yr)	220,000.00		220,000.00	156,622.33	63,377.67	
C. Sousa/A. Brand	OYAP	162,125.00	15-Dec-15; 29-Feb-16; 30-Nov-16	128,021.04	160,446.04	(32,425.00)	1
Subtotal Other Ontario Ministries' Grants:		606,393.20		572,289.24	508,387.35	63,901.89	
Other Non-Ministry Grants:							
T. D'Acunto	Children's Treatment Network (CTN)	833,984.00	quarterly	1,022,305.25	769,783.54	252,521.71	1/2
D. Murgaski	CODE ELL	5,374.23	27-Jun-16	5,374.23	5,374.23	0.00	
P. Preston	CODE Innovation	10,000.00	31-May-16	10,000.00	10,000.00	0.00	
J. McLoughlin	CODE Student Injury Prevention Phase 2 (14/15 grant)	prev yr	complete	0.00	0.00	0.00	
D. Murgaski	CODE Summer Learning	60,000.00	30-Nov-16	60,000.00	47,120.18	12,879.82	
C. Sousa	CODE Technology and Learning Fund/Phase 5	823,891.77	15-Jun-16	823,891.77	807,608.36	16,283.41	
A. Chan	COSBO BI Project	125,000.00		75,000.00	75,000.00	0.00	1
C. Sousa	Dual Credit Accelerated	46,629.01	Invoiced	46,629.01	46,629.01	0.00	
C. Sousa	Dual Credit Project	117,351.79	Invoiced	117,351.79	117,351.79	0.00	
C. Sousa	Dual Credit SWAC	56,844.77	Invoiced	56,844.77	56,844.77	0.00	
C. Sousa	First Robotics School Teams	4,000.00	not req'd	4,000.00	2,500.00	1,500.00	7
P. Preston	Food for Learning	26,370.00	as applied	26,370.00	26,370.00	0.00	
D. Murgaski/M. WaySkinner	Equity and Inclusive Education - Lead Board (Durham bal prev Lead brd)	38,225.40	22-Jan-16; 31-Aug-16	38,225.40	23,414.02	14,811.38	3
D. Murgaski	LSA - Math Leads	6,000.00	not req'd	6,000.00	6,000.00	0.00	
C. Sousa	MISA PNC Inquiry Process (rev from other board)	6,250.00	30-Jun-16	6,250.00	6,250.00	0.00	
L. Coulter	OISE University of Toronto Practice Teaching	12,850.00	ongoing	12,850.00	12,850.00	0.00	
C. Sousa	Promoting Skilled Trades/Tech - Humber	0.00	Invoiced	0.00	0.00	0.00	5
P. Preston	Swim to Survive	15,500.88	Invoiced	16,463.57	16,463.57	0.00	
Subtotal Other Non-Ministry Grants:		2,188,271.85		2,327,555.79	2,029,559.47	297,996.32	
YCDSB Operated Program Revenues:							
T. D'Acunto	AQ Courses	262,172.52	Estimate	262,172.52	221,597.91	40,574.61	
D. Murgaski	Artist in the School	72,156.87	Estimate	72,156.87	62,528.25	9,628.62	
D. Murgaski	Arts Camp	122,852.26	Estimate	122,852.26	105,616.53	17,235.73	

York Catholic District School Board
2015/16 EPO and Miscellaneous Grants as at August 31, 2016

Appendix A

Grant Administrator	Name of Grant	15/16 Grant amount	Financial Reporting Deadlines	Total Revenue	Total Expenditures	Revenue vs Expenditure Balance	Notes
R. Crocco	OLL Cafeteria (+2,200 budget based on 14/15 revenue)	75,100.25	Estimate	75,100.25	75,100.25	0.00	
T. D'Acunto	Special Ed Curriculum Doc	25,703.28	Estimate	25,703.28	25,703.28	0.00	
R. Crocco	St. Brother Andre Cafeteria	253,405.06	Estimate	253,405.06	241,977.25	11,427.81	
Subtotal YCDSB Operated Program Revenues:		811,390.24		811,390.24	732,523.47	78,866.77	
Grand Total		7,422,060.63		7,190,637.61	6,867,572.61	323,065.00	

Notes:

1. Funds from source to follow.
2. CTN fiscal year April 1/15 to March 31/16.
3. YCDSB is the banker/lead Board; \$38,225.40 residual balance from previous Lead Board.
4. Internal reallocations to regular budgets pending
5. PSTT program YCDSB portion cancelled for 15/16
6. MCI obligation to offset costs with bank interest accumulated.
7. First Robotics grant to be distributed to elementary schools when information obtained

Report

Report To: Accommodation and Business Affairs Committee

From: Administration

Date: October 28, 2016

Subject: 2015/2016 Continuing Education Report – (Year End)

Executive Summary:

The Continuing Education Financial Report for the year ended August 31, 2016 is attached for information purposes for the Committee. The report has been prepared in accordance with the past reporting practices and within the stipulations as required by the Ministry of Education.

Note:

1. *The attached summaries are being presented in a similar manner than in previous reports*
2. *Detailed reports by program are available if requested.*

Background Information:

The attached report summarizes the Continuing Education operations by program type:

- Ministry of Education: Credit
- Ministry of Education: Remedial
- International Language
- Ministry of Citizenship: English as a Second Language (ESL)
- Other

The underlying principle in the funding of the Continuing Education area is that the overall umbrella of programs offered will be self-funding with the potential to realize an excess of revenue over expenses on an annual basis. The actual excess of revenue over expenses for the year ending August 31, 2016 was \$1,535,880 (Appendix A). Enrolment projections have been more difficult to project in 2015/16. There is a significant change between the Revised Estimate projections to year-end results. Greater emphasis will be placed on the analysis process through the preparation of the 2016/17 Revised Estimates to assist with better aligning revenue, expenditures and enrolment projections. The Continuing Education area still demonstrates that it is self-funding.

The Continuing Education area continues to develop programs and enhance the existing portfolio. Areas such as French Immersion and general interest courses are being offered, as well as maximizing Ministry grantable programs (ie: summer school and remedial programs) where possible.

Conclusion:

Continuing Education is an area that has met its underlying principle of being self-funded, having excess revenue over expenditures of \$1,535,880. The area of Continuing Education is continuing to expand and enhance existing courses to meet the changing needs.

Prepared & Submitted by: Jackie Porter, Coordinating Manager of Budget and Audit Services
Endorsed by: Anna Chan, CFO and Treasurer of the Board

**CONTINUING EDUCATION
2015 - 2016 FINANCIAL REPORT
as at August 31, 2016
SUMMARY OF ALL PROGRAMS**

Program	Fund Centre	Revenue	Direct Expenses	Revenue Less Expenses	Notes
Ministry of Education Credit Programs:					
Credit Courses - Night School	8502	73,606	61,028	12,578	
Credit Courses - Summer	8508	1,308,007	928,786	379,221	
PLAR	8519	0	7,186	(7,186)	
Credit Summer Overseas	8540-42	300,931	251,452	49,479	
Credit Saturday (F/W)	8522	67,793	75,649	(7,856)	
Summer Learning Strategies	8528	146,751	78,337	68,414	
E-Learning	8535	37,607	25,271	12,336	
Subtotal		1,934,694	1,427,709	506,985	
Ministry of Education Remedial Programs:					
Remedial - Summer Skills Dev	8513	52,978	24,812	28,166	Note 1
Remedial - Elem F/W	8514	1,606	1,295	310	
Remedial Getting Ready for High school	8527	11,770	2,405	9,365	
Remedial Sec Skills Dev Summer	8529	125,248	67,240	58,008	
Remedial Sec After School	8530	70,167	29,408	40,759	
Remedial Elem After School	8531	35,832	23,621	12,211	
Subtotal		297,600	148,781	148,819	
International Language Programs:					
International Language - Extended Day	8510	1,499,565	1,849,228	(349,663)	Note 2
International Language - Sat AM	8511	620,371	623,702	(3,332)	
International Language - Summer	8512	207,200	184,889	22,311	
Subtotal		2,327,136	2,657,819	(330,683)	
Ministry of Citizenship Programs:					
Citizenship	8503	45,937	38,642	7,294	
ESL Day	8505	4,006,005	2,867,649	1,138,355	
ESL Saturday/Evenings	8525	1,296,148	864,338	431,811	
ESL Summer	8526	1,111,837	741,540	370,297	
Subtotal		6,459,927	4,512,169	1,947,757	
Other Programs:					
General Interest - Elementary	8504	220,822	114,863	105,959	
TESL	8506	10,150	4,397	5,753	
Driver's Education	8507	80,793	74,598	6,195	
General Interest - Adult	8515	7,044	6,523	521	
French Immersion Summer	8534	31,325	18,358	12,967	
Subtotal		350,134	218,739	131,395	
Total Excluding Overhead costs		11,369,490	8,965,217	2,404,273	
Overhead Costs	8501	17,035	885,429	(868,394)	
Total Continuing Education		11,386,525	9,850,645	1,535,880	

SUMMARY	
Total Revenues	11,386,525
Total Expenditures	9,850,645
Total Surplus	1,535,880

Notes:

1) Transportation Grant is included in Fund Centre (8513) and is reported under Learning Opportunities Grant for Ministry reporting

2) International Language Extended Day includes Centro Scuola donation in Revenues

Any funding processes through Miscellaneous Grants is not reflected in this package

Report

Report To: Accommodations and Business Affairs
From: Administration
Date: November 1, 2016
Subject: 2015-2016 Investment Report

EXECUTIVE SUMMARY

The purpose of this report is to present the annual summary on short-term investment activities for the year ended August 31, 2016. This report will demonstrate that the Board is in compliance with the Act for all short-term investment activities.

BACKGROUND

Throughout the year, the Board's cash flow is monitored closely and during those limited periods where surpluses exist, investment opportunities are reviewed and when appropriate, investments are made in approved securities that generated interest rates in excess of those provided under our existing banking arrangements. As reported for last year end, Regulation 41/10 (*Board Borrowing, Investing, and Other Financial Activities*) defines the eligible investment instruments school boards may invest in.

By leveraging Proceeds of Disposition balances, cash advances for grant transfer payments and differentiating capital activities, the operating year end results preserved a health interest revenue account for 2015-16.

2015-16 INVESTMENTS

As with the prior year, with continued favourable banking arrangements, the economic conditions yielded interest rate curves that limited the investment opportunities available, resulting in a minimal amount of investments made. Throughout the 2015-16 fiscal year, the Board has invested in mainly high interest savings accounts of Scotia McLeod, BMO Nesbit Burns –CT advisory Group–Meridian account and new this year CIBC WG.

The attached short term investment report (Appendix A) shows the investment made during 2015-16.

FUTURE INVESTMENT ACTIVITIES

The volatility in financial markets and recessionary pressures continue to impact investment activities. The bank Prime rate of 2.7% (as of August 31, 2016) and rates of return on investment both long term and short term remain low.

The cash position for the board is expected to similar for future years. Administration will continue to seek strategies to maximize operating interest revenues.

SUMMARY

Short Term investment activities are in compliance with legislation.

Prepared by:
Submitted & Endorsed by:

Lucie Giambattista, Manager, Accounting, Payroll and Benefit Services
Anna Chan, CFO and Treasurer of the Board

APPENDIX A

York Catholic District School Board								
Investment Summary for September 1, 2015 to August 31, 2016								
Trade Date	Settlement Date	Security Type	Currency Code	Issuer	Withdrawal date	Par Value	Net Proceeds	Net Interest
10/20/2015	10/21/2015	Cashable GIC after 30d. - Vancity Savings Credit Union	CAD	CIBC Wood Gundy Yorkvill	12/1/2015	28,000,000.00	28,040,101.37	40,101.37
12/15/2015	12/16/2015	Cashable GIC after 30d. - CIBC	CAD	CIBC Wood Gundy Yorkvill	2/4/2016	10,000,000.00	10,015,438.36	15,438.36
12/15/2015	12/16/2015	BMO High Interest Savings	CAD	BMO Nesbitt Burns	2/2/2016	16,000,000.00	16,025,603.49	25,603.49
3/31/2016	4/1/2016	Cashable GIC after 30d. - Vancity Savings Credit Union	CAD	CIBC Wood Gundy Yorkvill	5/12/2016	20,000,000.00	20,029,879.45	29,879.45
7/4/2016	7/5/2016	Cashable GIC after 30d. - Vancity Savings Credit Union	CAD	CIBC Wood Gundy Yorkvill	9/7/2016	20,000,000.00	20,042,027.40	42,027.40
						94,000,000.00	94,153,050.07	153,050.07
(Note #1 \$4526.63 of the net interest belongs to the 2016-17 year)								

Note 1

York Catholic District School Board

REPORT

Report To: Accommodation & Business Affairs Committee
From: Administration
Date: November 1, 2016
Subject: Capital Program and Projects 2015-16 Year End

EXECUTIVE SUMMARY

The purpose of this report is to provide information on the board's capital programs and projects for the 2015-16 year. It will also provide a brief history and current focus of Ministry capital funding.

The report will illustrate the transition of the Ministry of Education capital funding focus towards consolidations or right-sizing, school renewal and seamless integration with early years system. Through the Ministry's School Board Efficiency & Modernization (SBEM) initiatives, school boards have lost much of its capital autonomy and continues to increase its efforts to meet the tracking, reporting and approval requirements from the Ministry.

The board's 2015-16 capital activities were reflective of the Ministry's shift in capital focus. A rigorous fully-funded capital program, again more focused on renewal than building, was delivered during the year.

BACKGROUND

Capital funding, programs & focus:

As previously reported, Ministry Funding for Capital has changed in form and in focus from the early days of the Student-Focused Funding Formula commencing 1998 to today. The following chart is a summary of the Ministry capital funding mechanisms for the two capital streams - Capital Projects (i.e., new schools, additions) and Capital Programs over the years:

CAPITAL PROJECTS		
1998 to 2010	2008 to 2011	2012 to Present
Full Board Autonomy	Some Board Autonomy	Little Board Autonomy
No/little Ministry Approval	Some Ministry Approval	Full Ministry Approval
NPP	- NPP - Growth	- CP - CP (Land) - ELP/FDK (>\$250k) - SCC (2014-15) or ELP4
(2005 to 2010)	(2010 to 2011)	Board funding:
- Best Starts - PTR1/PTR2 - PCS	- ELP/FDK (>\$250k) - CP (Pre-June 2011) \$120M Grant (PCS Claw back)	- POD (Target use same as SCI; other use, Ministry exemption required) - Third Party (e.g. Childcare)

Abbreviations: NPP = New Pupil Places, PTR = Prohibitive To Repair, PCS = Primary Class Size, ELP/FDK = Early Learning Program/Full Day Kindergarten, CP = Capital Priorities, POD = Proceeds of Disposition, SCC = School Consolidation Capital

CAPITAL PROGRAMS		
1998 to 2004	2004 to 2011	2011/12 to Present
No reporting	Some reporting	Project by project reporting for some (e.g. SCI, POD)
• FRP • Mould	• FRP • GPL	• School Renewal (SRA – formerly FRP) • SCI • TAG • RSSCC • ELP/FDK (<\$250k) • POD (same as SCI rules – no approval required) • Community Hubs (<i>New 2016-17</i>)
	(2009 to 2011)	
	• Energy	

Abbreviations: SRA = School Renewal Allocation, FRP = Facilities/School Renewal Program, GPL = Good Places to Learn, SCI = School Conditions Improvement, TAG = Temporary Accommodation, RSSCC = Retrofitting School Space for Childcare, POD = Proceeds of Disposition

As noted previously, these shifts in capital focus are reflective of the Ministry’s “School Board Efficiency & Modernization” (SBEM) initiative to “introduce an efficiencies and modernization savings strategy.....savings under this strategy will start in the 2014-15 school year”.

GSN 2014-15 Announcement – Five Pillars of SBEM

A measured and phased approach to promote efficient use of space, which consists of the following:

1. Revising GSN grants and allocations to incent boards to make more efficient use of school space;
2. Revising the Pupil Accommodation Review Guideline (PARG);
3. \$750M investment in School Consolidation Capital;
4. \$8.3M investment in Capital Planning Capacity; and
5. Consulting with the sector on a regular basis on the GSN and efficient use of space.

For 2015-16, focus on Efficient Use of School Space continues through the above five pillars of SBEM. As evident in the 2015-16 Grants for Student Needs (GSN) announcements, capital priorities center around renewal programs, consolidations and/or right sizing projects, and Childcare.

Capital Modernization Projects:

As previously reported, the Ministry continues on its intensive modernization projects, implementing technology to increase its capacity to collect, track, monitor, and interconnect board-level information at much lower details. While past projects included ONSIS (student data) and the new EFIS (financial data), capital modernization projects are continuing:

- A new Capital tracking tool (VFA.facility) was implemented in 2015-16 to reflect the condition assessment program for all education facilities. School boards must maintain and update the VFA.facility with capital program project spending (SCI, SRA) to fully integrate with the Ministry’s financial web-based financial system (EFIS). School boards can no longer complete their financial cycles without accurate data from VFA.facility.

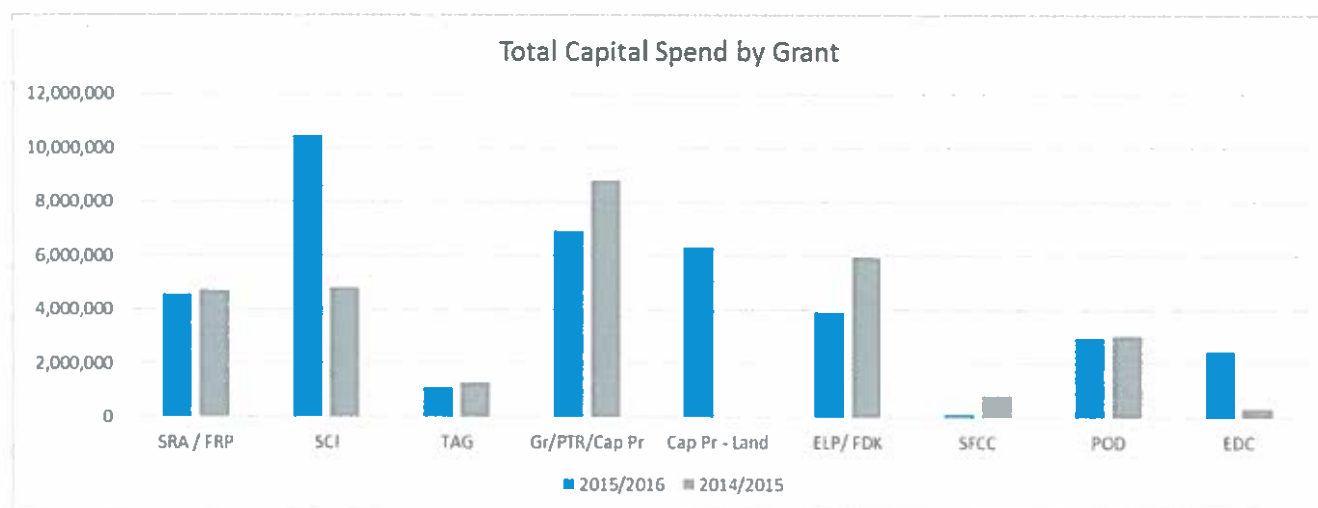
- The School Facilities Inventory System (SFIS) is being redesigned and replaced to collect board-level information and to track projects, capital priorities, inventory maintenance, etc. to support decision making process. This new tool will also encompass the tools to satisfy accountability measures. The implementation plan is targeted to go live in 2017.

SBEM definitely has implications for school boards. In the capital area, with this technological intensification is the loss of already diminishing board autonomy in the capital decision making process. As reported, it will be prudent for boards to understand provincial perspective and to create strategies to maximize student outcomes within the provincial framework.

CURRENT CAPITAL PROJECTS FUNDING & YEAR-END RESULTS

Attached for Committee reference is a Pupil Accommodation Funding: Capital vs Operating Summary which provides details (definitions, approval requirements, restrictions, asset [TCA]/non-asset [non-TCA] flexibility, reporting requirements) for the many pupil accommodation funding programs. The summary also provides available budgets for 2016-17 Capital Projects and Programs with carry-forwards from 2015-16 year end results.

Total Capital Spend by Grant for 2016-17 and 2015-16 is shown below:



Capital Projects Funding:

Capital funding for new or replacement schools, additions, retrofits or the new school right-sizing projects are requested through “Business Case” submissions to the Ministry. These submissions go through Ministry’s detail review and analysis, in which the Ministry compares, ranks and prioritizes all submitted business cases before briefing and presenting projects to be approved by the ADM, DM and Minister. Even after business case approval, boards must follow a rigorous accountability process in all stages of the projects (Pre-Design, Pre-tender, Post-tender). Project variances for these projects are monitored by the Capital Monitoring Workgroup to ensure funding availability.

2014-15 saw the end in capital spending under the old capital funding model (NPP/Growth/PTR) with the last Ontario Financing Authority (OFA) loan executed in March 2016. Capital focus, announced by the Ministry has shifted to the following funding sources:

1. **Capital Priorities (CP)** funding in which the Ministry will look favourably on joint/multi-use use or shared facilities projects;

2. **New for YCDSB Capital Priorities Land (CP-Land)** funding to address priority land purchases not funded by EDC;
3. **School Consolidation Capital (SCC)** funding identified as consolidation excess space through school consolidations or other right-sizing projects;
4. **Capital Funding for New Construction of Child Care (CC)** to support the construction of new childcare spaces for children 0 to 3.8 years of age as part of the provincial vision for seamless and integrated early years system in Ontario.

The following is a summary of Capital Project activity for 2015-16:

	Funding				Actuals			Remaining Approval Room / (Deficit)	
	Prior Year Def Rev/ Approval Room or (Deficit)	Adjustment	Current Year Funding	Total Available	Non-TCA Actuals	TCA Actuals	Total Actuals	\$	%
POD	6,854,335	(12,000,000)	8,235,477	3,089,812		2,953,997	2,953,997	135,815	4%
EDC	(2,038,810)		10,580,547	8,541,737	59,598	2,383,624	2,443,222	6,098,515	71%
NPP/Growth/PTR/Capital Priorities	18,430,239			18,430,239		8,898,940	8,898,940	11,531,299	63%
Capital Priorities - Land			6,569,849	6,569,849		6,305,895	6,305,895	263,954	4%
Child Care Capital			1,453,777	1,453,777		-	-	1,453,777	100%
Total	23,245,764	(12,000,000)	26,839,650	38,085,414	59,598	18,542,456	18,602,054	19,483,360	51%

Notes: (1) The Ministry will no longer look to the Board's POD balance to fund new projects.
(2) ELP/FDK funding, requiring project approval (attached to a major project or is >\$250k), is reported below under capital programs.

CURRENT CAPITAL PROGRAM FUNDING & YEAR-END RESULTS

Capital program funding, a term used internally by Administration, includes all capital funding expenditures not covered under major capital project funding. Current capital programs usually involve an internal dynamic annual budgeting process to allocate funds available to a prioritized list of projects under each program. These project lists form the basis of monitoring and tracking projects from plan to procure to execute to close.

Capital program funding, for 2015-16, included the following:

1. **School Renewal Allocation (SRA), formerly known as Facilities/School Renewal (FRP)** funding is part the annual Grants for Student Needs (GSN). As with School Operations funding, the school top-up funding in this component will be eliminated by 2017-18. Since 2014-15, the Ministry imposed limitations on non-Tangible Capital Asset (TCA) SRA spending.
Note: for 2015-16, Ministry announced additional SRA funding of \$880,906 for 2015-16 and \$891,519 for 2016-17.
2. **School Conditions Improvement (SCI)** funding, announced in 2011, was originally targeted only for three years, but has now been extended for another three years with intensified funding, beginning with \$250M in 2014-15 and \$500M in each of 2015-16 and 2016-17. While initial funding (now up to 2015) is allocated based on the number of schools operated by the board (with some exclusions), 2015-16 and 2016-17 SCI allocations will be based on condition assessment in the now VFA.facility application. Boards must report all annual SCI spending (by project, by school) to the Ministry in the VFA.facility tool.

Note: for 2015-16, the board's POD can be used with same restrictions as SCI without Ministry approval. Also, for 2015-16, Ministry announced additional SCI funding of \$6,501,392 for 2015-16 and \$7,561,401 for 2016-17.

3. **Proceeds of Disposition (POD)** balances, commencing 2015-16, can be used with the same restrictions as SCI without Ministry approval. Boards must apply to the Ministry for an exemption to use POD for non-SCI spending. In July 2016, the Board was granted Ministry approval under this exemption to use \$12 Million of POD to apply to pre-2010 capital spending previously supported by Sinking Fund Interest Earned.

Note: Given the impending sale of Old St Joseph Markham, POD will increase substantially in 2016-17,

4. **Temporary Accommodation** was a new allocation introduced in 2010-11 to address the estimated annual cost of temporary accommodation previously charged to boards' NPP grants. The Board has been fortunate to have received a total of \$17.71M (\$1.16M in 2015-16, \$1.25M 2014-15, \$2.7M 2013-14, \$3.6M 2012-13, \$3.3M 2011-12, \$5.7M 2010-11) since the grant's inception. Whereas in prior years, Temporary Accommodation grant must be used in the year of allocation, school boards are now able to carry forward any used amounts starting 2015-16.
5. **Schools-First Child Care Capital Retrofit** capital grant is targeted for investments in previously licensed child care space or space not required for instructional purposes. Eligible expenses include those incurred to meet the *Child Care Modernization Act, 2014* (formerly *Day Nurseries Act*) and/or Building Code standards as well as First-time equipping TCA expenditures. The restrictions on eligible expenditures were such that the board has a significant carry forward balance.
6. **Early Learning Program/Full Day Kindergarten (ELP/FDK)** capital funding totaling \$34.2M supported 3 components of FDK funding: First-time equipping (\$2.5M), Year 2 to 5 capital projects (\$27M), and capital project top-up (4.7M). All projects and funding attached to a major capital project (\$10.9M) is determined and approved by the Ministry. All >\$250k ELP project must also be approved by the Ministry. Project <\$250k is at the board's discretion. It should be noted that the initial list of projects identified under the Yr2 to 5 capital funding is not the project list for FDK implementation.

The above capital programs have a carry forward or "Deferred Revenue" ability, i.e., revenues for unused amounts must be "deferred" for future use. 2015-16 year end has the following capital program deferrals:

	Funding			Actuals			Deferred Revenue or Remaining Approval Room	
	Prior Year Def Rev/ Approval Room or (Deficit)	Current Year Funding	Total Available	Non-TCA Actuals	TCA Actuals	Total Actuals	\$	%
School Renewal	4,885,123	7,151,705	12,036,828	1,754,196	2,788,890	4,543,086	7,493,742	62%
School Condition Improvement	1,126,909	13,592,065	14,718,974		10,435,510	10,435,510	4,283,464	29%
Temporary Accommodation - TCA	-	1,160,000	1,160,000	949,832	124,903	1,074,735	85,265	7%
Retrofitting School Space for Child Care	3,322,855		3,322,855		100,441	100,441	3,222,414	97%
Early Learning Program (ELP) ⁽²⁾	8,381,606		8,381,606		3,905,978	3,905,978	4,475,628	53%
Total	17,716,493	21,903,770	39,620,263	2,704,028	17,355,722	20,059,750	19,560,513	49%

There are outstanding commitments and projects against the deferred amounts (e.g. \$430k against SRA, \$1.25M against SCI). As in past years, year-end strategies were employed to utilize the most restrictive funding source, leaving as much room as possible in the least restrictive (SRA). Plant administration will incorporate both the deferred revenues as well as the commitments carried forward to set the 2016-17 capital plans for each of the capital programs. As noted above, there is increased activity and Ministry funding focus in the capital renewal program area versus capital project area. To deliver on these programs for 2016-17, this requires a continual shift in administration focus.

SITE PURCHASES

Most of the Board's sites are funded by Education Development Charges (EDC). In 2015-16, the Board was successful in obtaining Ministry approval under Capital Priorities-Land Grant:

- For retroactive application for 62.2% of the new St Joseph Markham site (\$1,992,146)
- For 50.1% of the new Our Lady of Good Counsel site (\$4,577,703 which was subsequently increased by an additional \$516,262)

During 2015-16, the Board also sold Cornell #1, resulting in \$2.27M being recovered by the EDC account. Beginning with a \$2M EDC deficit, the EDC reserve increased with EDC Revenues of \$8.3M and sale of Cornell #1 of \$2.27M, and decrease with \$4.4M in site costs net of the retroactive recovery of \$2M for St Joseph. The residual of \$6.1M was transferred to the EDC Deferred Revenue at year-end.

CAPITAL TRACKING AND MONITORING

Capital tracking and monitoring is the responsibility of a collaborative Capital Budgeting & Monitoring Sub-Committee (formerly Capital Monitoring Workgroup), chaired by the Chief Financial Officer and Treasurer of the Board and made up of personnel from Plant, Planning, Purchasing and Finance. The general purpose of the Sub-Committee is "to provide a forum for cross functional departments to collaboratively develop strategies and solutions used to manage and to monitor capital expenditures against budget."

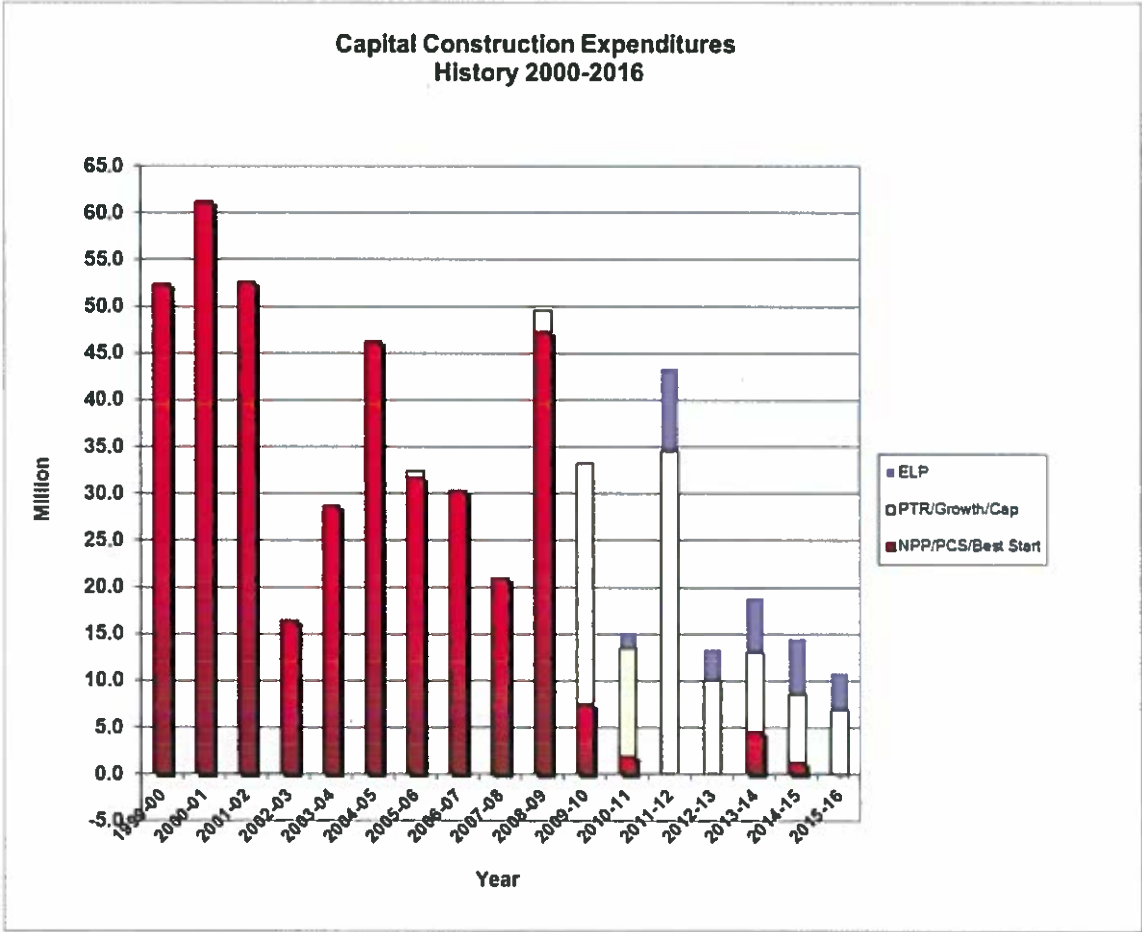
Going forward, key elements for a successful capital program continue to include:

1. Having a Long Term Accommodation Plan that is consistent with the Board's Multi-year Strategic Plan to guide capital decisions that meet student needs.
2. Addressing Excess Capacity in the board's facilities inventory and engaging in Pupil Accommodation Reviews in a timely and effective manner.
3. Maximizing project approvals by:
 - Managing and making decisions on the Board's capacity to meet student needs;
 - Well-supported business case developments based on timely enrolment projections;
 - Understanding and leveraging Ministry funding opportunities;
 - Adherence to Ministry mandates (e.g. annual Capital Analysis and Planning Template (CAPT) submission)
4. Managing projects and monitoring costs against project budgets:
 - Tracking and monitoring capital projects to manage project variances to manage, if necessary, any unsupported variances.

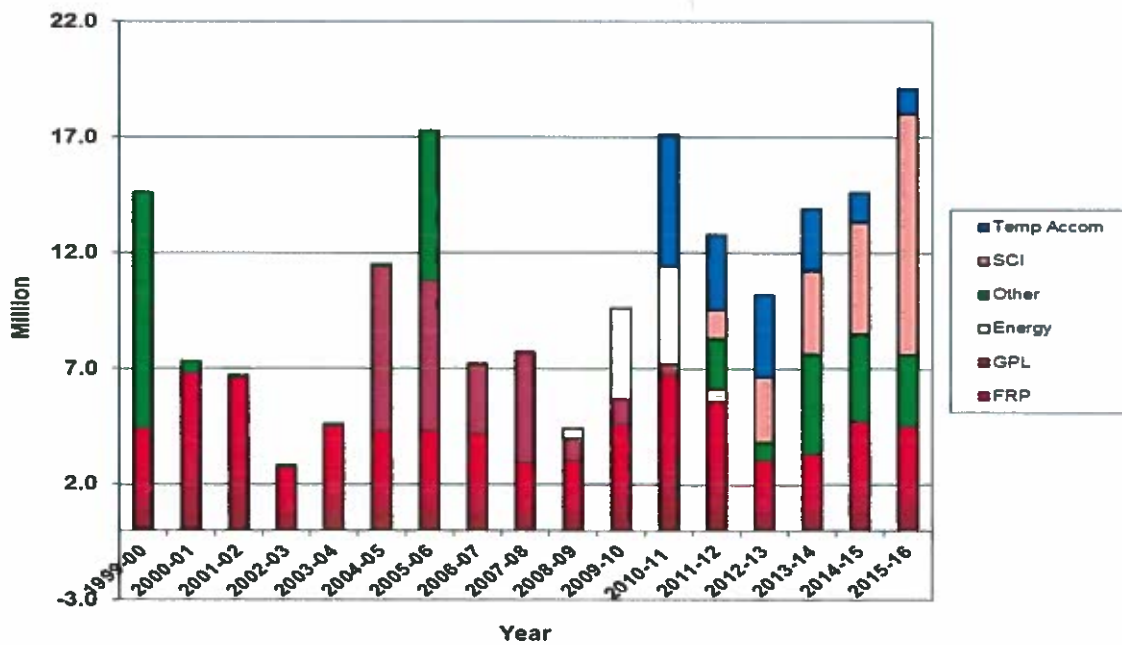
Capital projects and programs are monitored from conception, usually via business case submissions to Ministry in the case of projects or the annual program budget, to completion, ensuring that all cost overruns are managed and capital expenditures are fully funded. Year after year, the mandates for the

Capital Budgeting & Monitoring Sub-Committee is updated to mitigate risks and to capitalize on opportunities. For example, to deliver on and to reduce the amount of carry forwards in capital programs, more aggressive timelines for bid initiation will be set for 2016-17.

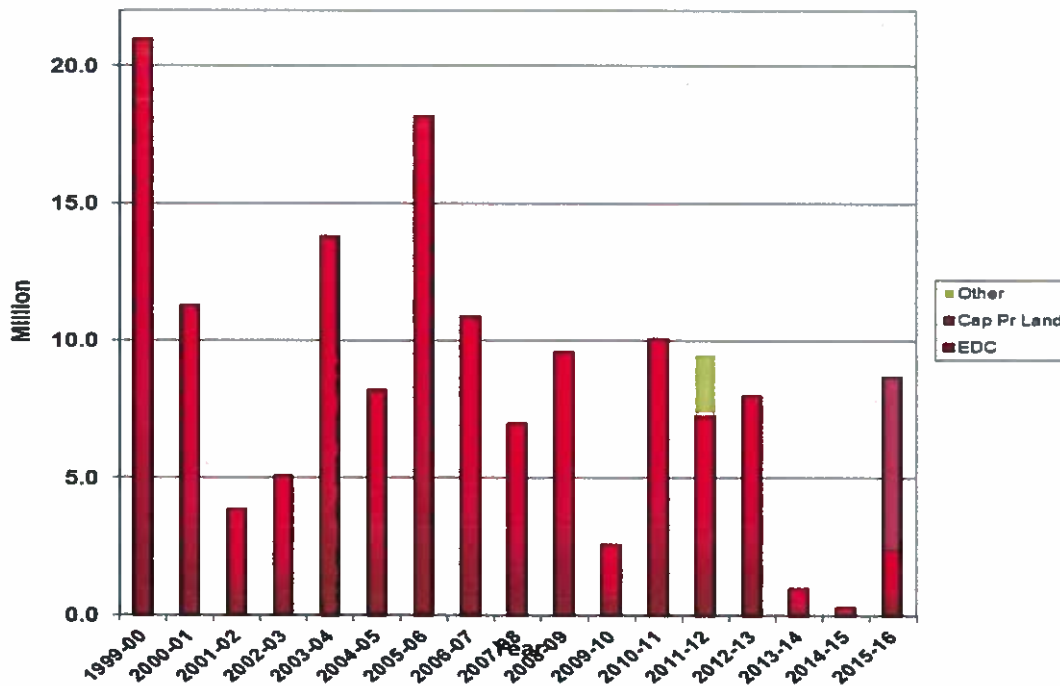
The following charts summarize Capital Project, Capital Program and Site Purchases activities through the years. These trends are reflective of the change in provincial capital mandates from build (capital projects) to maintain (capital renewal programs) as well as the board's changed profile from a growth board to a decline state:



**Facilities Renewal Expenditures (FRP/ELP/SCI/GPL/Energy/Other)
2000-2016**



**Site Expenditures (TCA & Non-TCA)
2000-2016**



SUMMARY

This report complements the Board's 2015-16 Yearend Financial Report which will be presented to the Audit Committee on November 8, 2016. The capital tracking and monitoring process adopted by Administration is a multi-faceted and multi-step collaborative process with the objective to address both Ministry and internal capital project financial management requirements.

Prepared & Submitted by:
Endorsed by:

Anna Chan, Chief Financial Officer and Treasurer of the Board
Patricia Preston, Director of Education

**YORK CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL VS OPERATING SUMMARY
2016-17 As at November 1, 2016**

	OPERATING		CAPITAL PROGRAM										OTHER			
	School Operations	Capital Planning Capacity Program	CAPITAL PROJECTS					CAPITAL PROGRAMS					Proceeds of Disposition (POD)	Education Development Charges (EDC)		
			School Consolidation on Capital (SCC)	Capital Priorities (CP)	Capital Priorities Land (CP-Land)	Capital Funding for New Construction of Child Care (CC)	Early Learning Program (ELP) (Construction Projects)	School Renewal (SRP)	School Conditions Improvement (SCI)	Temporary Accommodation Grant (TAG)	Community Hubs	Retrofitting School Space for Child Care (RSSCC)			Early Learning Program (ELP) & F&E	
Definitions	Address costs of operating school facilities (utilities, lighting, repairs, maintenance, cleaning)	Address capacity building to develop capital plans, undertake account reviews, identify potential facility partnerships and for data management	Since 2014-15, support reduction of excess capacity (new schools, retrofits, additions)	Since 2010, address accommodation pressures, replace facilities in poor repair, consolidate underutilized facilities	Address priority land purchases not funded by EDC*	Address child care spaces in schools in areas where there is high demand, limited or no space to retrofit in schools and to replace child care spaces in replacement schools resulting from school closures	Capital program to support EDC for 4 and 6 year olds. For ELP funding linked to construction projects	Address costs of major repairs, re-roofing schools (generally projects >\$10,000)	Address review of needs identified through the Conditions Assessment Program	Address portable moves, leases & purchases as well as lease costs for permanent institutional space	Funding to support expansion of community hubs to include: non-aerobics and accessibility	Re-purpose school space to transition to serving children 0 to 3 years in licensed school-based child care	5 year Capital program to support EDC for 4 and 6 year olds	Without Ministry approval, same rules as SCI, otherwise, Ministry approvals required for each project/initiative that fall outside of SCC requirements (except Ministry exemption or through CP submission)	Address education land costs to acquire land & to prepare site	
Business Case or Approval required			Yes	Yes	Yes	Yes	Yes					Yes (with third party)	Yes for >\$250k projects	Yes if not within SCI rules		
Restrictions		77	Ministry Benchmarks or Ministry Approved amounts					Renov. activity that is operating in nature (non-TCA) is limited to 105% of average ERP non-TCA expenses from 2010-11, 2011-12, 2012-13. Develop business exchange for 2014-15, 2015-16, 2016-17. For YCDSB, \$1.8M	70% restricted Key building components (Substructure, Shell/ Superstructure, Services - plumbing, HVAC) (see protection & electrical), 30% for locally identified structural needs. Must report entire program. From 2011-12 to date in VFA facility	For TAG needs only	For retrofits and accessibility only, cannot increase gross floor area, be related to child care, for a school to close within 5 years, CUS related	Applications must be done jointly CUS&YCS&SAH (Service managers identified by Day Nurseries Act). Per approvals and reported in detail in separate annual reports.	For EDC needs only. For >\$250k projects, require Ministry approval for negative variances	Cannot be used to increase CFA, build over Ministry benchmarks, new schools not projects that have no renewal components. Restrictions and reporting to TCPS in accordance with SCI	Only EDC* eligible expenditures to support growth in the region	
Tangible Capital Asset (TCA) Restrictions				TCA	TCA	TCA	TCA	TCA (except \$1.8M)	TCA		TCA	TCA	TCA (20% non-TCA allowed for portable re-construction)	TCA	Mostly TCA - Land	
Non-TCA or "Upstream" Costs - Flexibility	Yes	Yes	No					Up to \$1.8M (1.05% of yr exp) currently at \$1.8M + 80% of additional funding	No	Some	No	No	Restricted to portable re-construction	No	Restricted to schools & interest	
Reporting Requirements	EFIS		CAPT (By project) & EFIS					VFA facilities (TCA) & EFIS (Building Components)	VFA facilities (details) & updated to EFIS (Building Components)	EFIS	VFA facilities (details) & updated to EFIS (Building Components)	EFIS & Report	EFIS & CAPT	EFIS & CAPT & TCPS (details)	EFIS (App 1) by site) & CAPT	
Funding	GSN (Sch Op) - decreasing due to Top-up Elimination & decreased Supply Factors to 1	GSN (Housed Admin) (2014-15 to 2017-18)	SCC*	CP	CP Land	CC	ELP Capital (linked to construction projects)	GSN (Cap -Sch Ren)	SCI capital funding (2011-12 to 2016-17)	GSN (Cap -TAG)	New	RSSCC (deadline Aug 2017)	ELP Capital (2015-11 to 2014-2015)	POD	EDC*	
2015-16 YR Carry forward (Deficit)	N/A	161,000		11,531,299	261,954	1,453,777		7,491,742	4,281,464	85,265			3,222,414	4,479,628	115,815	6,098,515
2016-17 Allocation or estimated Addition or Adjustment		197,025			516,262			7,141,095	14,628,111	1,179,000	656,766					7,000,000
Total available or approved for 2016-17		358,025		11,531,299	778,216	1,453,777		14,632,837	18,911,595	1,264,265	656,766		3,222,414	4,479,628	135,815	13,098,515
2015-16 YR Residual Commitments (Project Estimate To-Go)	N/A			(11,531,299)	(778,216)	(1,453,777)		(430,000)	(1,365,000)				(590,114)	(6,109,435)	(4,902,401)	
2015-16 YR Defered Projects or omitted Project Funding variance																
2016-17 Pre-Commitments								(700,000)		(450,000)						
2016-17 Housed Admin related costs from Upstream								(500,000)								
2016-17 Reserve for TAG								(500,000)		500,000						
Total Committed				(11,531,299)	(778,216)	(1,453,777)		(1,410,000)	(1,365,000)	50,000			(590,114)	(6,109,435)	(4,902,401)	
Net 2016-17 Available for New Projects or Project Variance		358,025						12,222,837	17,646,595	1,314,265	656,766		2,632,300	(1,633,807)	(4,366,666)	13,098,515

York Catholic District School Board

REPORT

Report To: Accommodation & Business Affairs Committee
From: Administration
Date: October 25, 2016
Report: **Purchasing Bid Activity Report March 31, 2016 – October 21, 2016**

EXECUTIVE SUMMARY

Attached (Appendix A) is the Purchasing Bid Activity Report showing all bid activities for the period March 31, 2016 – October 20, 2016.

BACKGROUND

The attached Purchasing Bid Activity Report, a regular report submitted for Committee information, is generated by the Bid Management System (BMS), a Purchasing Services focused database intended to capture data for every competitive bid processed through Purchasing Services. The report has multiple sections: Bids awarded within the period covered by the report; Bids Upcoming; Bids Released; Bids Closed; Bids Cancelled; Bids Deferred and Bids Terminated.

EXCEPTIONS RE: BIDS

The following explanations are provided for bids exceeding \$100,000 with less than three written vendor quotes/responses for the period covered:

2016-28-P

As reported to and exception approved by Board on March 29, 2016, Portable Classroom Relocation Services, bid # 2016-28-P with an expected total contract value exceeding \$100,000, received only two bid submissions.

2016-151-P

As reported to and exception approved by Board on June 21, 2016, Student Bussing Safety Program Bid #2016-25-P with an expected total contract value exceeding \$100,000, received only two bid submissions.

2016-169-T

As reported to and exception approved by Board on June 21, 2016, Rooftop Unit Replacement project at St. Matthew Bid #2016-25-P with an expected contract value exceeding \$100,000, received only two bid submissions.

The following explanations are provided for contracts requiring extensions to contract term:

2011-16-P

As reported to and exception approved by Board on June 21, 2016, Environmental Consulting Services contract 2011-16-P required a contract extension to October 31, 2016. ***NOTE:** Due to continued constrained resources, a 2nd request for contract extension will be presented to the Board for approval on October 25, 2016, for an additional 3.5 month contract extension to February 15, 2017, to allow time to evaluate and award the new replacement contract.*

2016-125-P

As reported to and exception approved by Board on June 21, 2016, Custodial Supplies contract 2016-125-P required a contract extension to October 31, 2016. ***NOTE:** Due to the complexities associated with this co-operative bid, a 2nd request for contract extension will be presented to the Board for approval on October 25, 2016, for an additional five month contract extension to March 31, 2017, to allow time to evaluate and award the new replacement contract.*

Prepared by: Kevin Moyle, Assistant Manager, Purchasing Services
Submitted by: Carol Recine, Manager, Purchasing Services
Endorsed by: Anna Chan, Chief Financial Officer & Treasurer of the Board

APPENDIX A

**Purchasing Bid Activity Report
Tenders, RFPs and Quotations
March 30, 2016 – October 20, 2016**

	<u>Page</u>
Bids Awarded	1-7
Bids Upcoming.....	8-9
Bids Released	10
Bids Closed.....	11
Bids Cancelled.....	12
Bids Deferred.....	13

**Purchasing Bid Activity Report
Tenders, RFPs, and Quotations
As at 10/20/2016**

Bids Awarded - Mar 30/16 to Oct 20/16																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2017-57-Q	Alterations-Interior-Prince of Peace	\$25k to \$75k	\$25k to \$75k	Awarded	23-Sep-16	5-Oct-16	11-Oct-16	KM	Declaris Construction Limited	1	\$46,350	\$46,350	15-Nov-16 to 31-Jan-17	0	3/3/3	n/a	n/a
2017-25-Q	Vicon Software (CCTV)	< \$25k	< \$25k	Awarded	2-Sep-16	14-Sep-16	23-Sep-16	CH	VIA Security Brokers	1	\$10,050	\$10,050	26-Sep-16 to 23-Dec-16	0	5/3/3	n/a	n/a
2016-178-Q	Theatre Lighting - St. Elizabeth CHS Centre for the Arts	< \$25k	< \$25k	Awarded	15-Jul-16	2-Aug-16	2-Aug-16	ZS	Christie Lites	1	\$14,735	\$14,735	2-Aug-16 to 2-Sep-16	0	0/3/3	n/a	n/a
2016-177-Q	Promethean Boards - Pope Francis CES	\$25k to \$75k	\$25k to \$75k	Awarded	11-Jul-16	14-Jul-16	14-Jul-16	CH	Active Installation	1	\$28,000	\$28,000	22-Jul-16 to 31-Aug-16	0	3/3/3	n/a	n/a
2016-176-T	Alterations-Interior-St Theresa of Lisieux CHS	\$75k to \$250k	\$75k to \$250k	Awarded	8-Aug-16	16-Aug-16	18-Aug-16	KM	Silver Birch Contracting Ltd	1	\$68,784	\$68,784	19-Aug-16 to 16-Oct-16	0	8/7/7	n/a	n/a
2016-175-Q	PA System - St. Elizabeth CHS	\$25k to \$75k	\$25k to \$75k	Awarded	13-Jul-16	26-Jul-16	27-Jul-16	CH	High Tech Communications	1	\$23,318	\$23,318	12-Aug-16 to 30-Sep-16	0	4/3/3	n/a	n/a
2016-174-C	Consultant Services-Classroom Greening Projects	< \$25k	< \$25k	Awarded	1-Apr-16	TBD	27-Apr-16	KM	Evergreen	1	\$5,000	\$5,000	1-Aug-16 to 31-Jul-17	0	1/1/1	Other	Regional Municip
2016-171-T	Roofing-Repair-Immaculate Conception	< \$25k	< \$25k	Awarded	20-Jun-16	7-Jul-16	13-Jul-16	KM	Atlas-Apex Roofing Inc	1	\$24,860	\$24,860	15-Jul-16 to 26-Aug-16	0	3/3/3	n/a	n/a
2016-170-Q	Vicon Digital Video Recorders	< \$25k	< \$25k	Awarded	14-Jun-16	23-Jun-16	24-Jun-16	CH	VIA Security Brokers	1	\$19,938	\$19,938	1-Jul-16 to 1-Jan-17	0	4/1/1	n/a	n/a
2016-169-T	Mechanical-Roof Top Unit Replacement-St Matthew CES	\$75k to \$250k	\$75k to \$250k	Awarded	13-Jun-16	20-Jun-16	22-Jun-16	KM	LCD Mechanical Inc	1	\$114,500	\$114,500	4-Jul-16 to 31-Aug-16	0	4/2/2	n/a	n/a

Bids Awarded - Mar 30/16 to Oct 20/16

Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2016-166-T	Groundwork-Site Preparation-Playground Restoration-Child Care	\$75k to \$250k	\$75k to \$250k	Awarded	2-Jun-16	17-Jun-16	27-Jun-16	KM	Declantis Construction Limited	1	\$81,250	\$81,250	4-Jul-16 to 2-Sep-16	0	7/5/5	n/a	n/a
2016-165-T	Groundwork-Site Preparation-Playground Restoration-Child Care	\$75k to \$250k	\$75k to \$250k	Awarded	2-Jun-16	17-Jun-16	27-Jun-16	KM	Roadside Paving	1	\$71,270	\$71,270	4-Jul-16 to 2-Sep-16	0	7/5/5	n/a	n/a
2016-164-Q	Flooring Project-St Joan of Arc	< \$25k	N/A	Awarded	3-Jun-16	29-Jun-16	7-Jul-16	KM	P & C General Contracting Ltd.	1	\$31,930	\$31,930	11-Jul-16 to 16-Aug-16	0	6/4/4	n/a	n/a
2016-163-T	Groundwork-Holy Name	\$75k to \$250k	\$75k to \$250k	Awarded	30-May-16	14-Jun-16	17-Jun-16	KM	Bevcon Construction & Paving Ltd	1	\$118,800	\$118,800	4-Jul-16 to 19-Aug-16	0	7/6/6	n/a	n/a
2016-162-P	Playground Restoration-Supply and Installation of Playground	\$25k to \$75k	\$25k to \$75k	Awarded	31-May-16	15-Jun-16	15-Jul-16	ZS	Highland Gym	1	\$34,000	\$34,000	15-Jul-16 to 2-Sep-16	0	6/2/2	n/a	n/a
2016-161-P (OECM RFP#)	3D Printers	\$75k to \$250k	< \$25k	Awarded	30-Oct-15	26-Nov-15	5-Apr-16	CH	Javelin Technologies Inc, Objez Unlimited, Proto3000 Inc.	3	\$75,000	\$10,000	5-Apr-16 to 14-Mar-18	0	0/3/3	n/a	n/a
2016-153-P (OECM 2016-251)	Sports and Special Needs Products	> \$250k	\$25k to \$75k	Awarded	25-Feb-16	12-Apr-16	1-Jul-16	ZS	Flaghouse, T. Litzen Sports Limited	2	\$480,000	\$60,000	1-Jul-16 to 30-Jun-20	4	0/0/0	OECM	OECM
2016-151-P	STS Student Bussing Safety Program	> \$250k	\$75k to \$250k	Awarded	13-May-16	30-May-16	22-Jun-16	JR	Stock Transportation Ltd	1	\$720,000	\$144,000	1-Aug-16 to 31-Jul-18	2	3/2/2	Other	York Catholic District
2016-150-T	Alteration-Exterior-Masonry Demolition-St Mary CES	< \$25k	< \$25k	Awarded	20-May-16	2-Jun-16	16-Jun-16	KM	RJB Construction (1989) Ltd	1	\$52,440	\$52,440	20-Jun-16 to TBD	0	4/4/4	n/a	n/a
2016-149-P	Principal Laptop(s)	\$25k to \$75k	\$25k to \$75k	Awarded	13-May-16	25-May-16	27-May-16	CH	CDW Canada Inc, IBM Canada Limited	2	\$37,858	\$37,858	1-Jun-16 to 31-May-17	0	10/4/4	n/a	n/a
2016-148-T	Mechanical Work-HVAC Systems-Various Schools-Phase 2	\$75k to \$250k	\$75k to \$250k	Awarded	16-May-16	30-May-16	26-Jun-16	KM	HTS Engineering Ltd, Lenort Mechanical, Marjol Systems	3	\$32,391	\$32,391	27-Jun-16 to 31-Aug-16	0	5/5/5	n/a	n/a

Bids Awarded - Mar 30/16 to Oct 20/16

Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sen/ Recd/ Compl	Co-op Parties	Lead Agency
2016-147-T	Roofing-St Catherine of Siena	> \$250k	> \$250k	Awarded	9-May-16	30-May-16	14-Jun-16	KM	Flynn Canada Ltd	1	\$589,380	\$589,380	1-Jul-16 to 26-Aug-16	0	5/5/5	n/a	n/a
2016-146-Q	DSCVR Cardboard Headsets	< \$25k	< \$25k	Awarded	18-Apr-16	27-Apr-16	2-May-16	CH	Communtak	1	\$14,950	\$14,950	13-May-16 to 31-May-16	0	6/4/4	n/a	n/a
2016-145-T	Alterations-Centre Islands/Block Wall-FDK Work-St Mark	> \$250k	> \$250k	Awarded	3-May-16	19-May-16	9-Jun-16	KM	Rutherford Contracting Ltd.	1	\$189,856	\$189,856	4-Jul-16 to 26-Aug-16	0	7/7/7	n/a	n/a
2016-144-T	Skylight Removal - Canadian Martyrs	\$25k to \$75k	\$25k to \$75k	Awarded	17-May-16	2-Jun-16	17-Jun-16	KM	Atlas-Apex Roofing Inc	1	\$29,500	\$29,500	1-Jul-16 to 26-Aug-16	0	3/3/3	n/a	n/a
2016-142-T	Groundwork-Asphalt-Portable Sites-Various Locations	\$75k to \$250k	\$75k to \$250k	Awarded	20-May-16	7-Jun-16	17-Jun-16	KM	Bevcon Construction & Paving Ltd, Roadside Paving	2	\$100,000	\$100,000	4-Jul-16 to 19-Jul-16	0	4/4/4	n/a	n/a
2016-141-P	ICT Strategy Review - Toronto Area School Board	\$75k to \$250k	\$75k to \$250k	Awarded	5-Apr-16	22-Apr-16	12-May-16	JR	Deloitte LLP	1	\$99,500	\$99,500	10-Jun-16 to 15-Nov-16	0	4/3/3	n/a	n/a
2016-140-P (16R80)	Caretaking Equipment Supply & Repairs	> \$250k	\$75k to \$250k	Awarded	9-Mar-16	7-Apr-16	17-Jun-16	CH	Larkin Equipment Ltd., Markham Mower, MCL, Superior Solutions, Swiss Maintenance Limited	5	\$180,000	\$900,000	17-Jun-16 to 30-Apr-18	3	0/9/8	York boards	YRDSB
2016-138-T	Alterations-Exterior-Moisture in Walls-St Peter	\$75k to \$250k	\$75k to \$250k	Awarded	31-Mar-16	15-Apr-16	11-May-16	KM	RUB Construction (1989) Ltd	1	\$181,320	\$181,320	4-Jul-16 to 22-Aug-16	0	7/5/5	n/a	n/a
2016-137-P	Grounds Work, Fencing, Small \$ Projects - Time and Material Contract	> \$250k	\$75k to \$250k	Awarded	8-Mar-16	1-Apr-16	4-May-16	JR	GWF Construction Ltd	1	\$1,000,000	\$200,000	4-May-16 to 30-Apr-17	4	16/12/12	n/a	n/a
2016-135-T	Mechanical Work-HVAC Systems-Various Schools	\$75k to \$250k	\$75k to \$250k	Awarded	18-Mar-16	4-Apr-16	6-May-16	KM	HTS Engineering Ltd, MSB Mechanical Ltd	2	\$51,285	\$51,285	6-May-16 to 31-Aug-16	0	5/4/4	n/a	n/a
2016-134-T	Mechanical Upgrades-HVAC/Controls/Sheet Metal Work-St	\$75k to \$250k	\$75k to \$250k	Awarded	26-Apr-16	10-May-16	2-Jun-16	KM	MSB Mechanical Ltd	1	\$100,700	\$100,700	4-Jul-16 to 31-Aug-16	0	6/3/3	n/a	n/a

Bids Awarded - Mar 30/16 to Oct 20/16

Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2016-129-Q	Sound System - St. Clare CES	< \$25k	< \$25k	Awarded	23-Feb-16	4-Mar-16	15-Apr-16	CH	GH Grassby	1	\$15,080	\$15,080	22-Apr-16 to 29-Apr-16	0	8/3/3	n/a	n/a
2016-126-P	Playground-Equipment supply and installation-St Mary Immaculate	< \$25k	N/A	Awarded	9-Mar-16	18-Mar-16	7-Apr-16	KM	Blue Imp	1	\$12,042	\$12,042	11-Apr-16 to 22-Apr-16	0	8/4/3	n/a	n/a
2016-127-T (T-16-48)	West Nile virus Mosquito Abatement Program	\$25k to \$75k	< \$25k	Awarded	23-Feb-16	8-Mar-16	15-Apr-16	KM	Canadian Centre for Mosquito Management	1	\$25,000	\$5,000	15-Apr-16 to 31-Oct-18	2	1/1/1	YPC	Regional Municip
2016-124-T (T14-2016)	Gasoline Cards	> \$250k	\$75k to \$250k	Awarded	9-Feb-16	25-Feb-16	4-May-16	CH	Petro Canada Inc	1	\$500,000	\$100,000	1-Jun-16 to 31-May-18	3	0/2/2	CSBSA	DPCDS B
2016-120-P	Carpet Cleaning : CEC & Schools	\$75k to \$250k	< \$25k	Awarded	16-Mar-16	8-Apr-16	26-Apr-16	CH	BOCC, Dynaclean	2	\$80,654	\$16,131	1-Jul-16 to 30-Jun-18	3	0/7/7	n/a	n/a
2016-118-T	Painting-Blessed Trinity and Blessed Scalabrini	\$75k to \$250k	\$75k to \$250k	Awarded	17-Mar-16	1-Apr-16	17-Jun-16	KM	A's Decorating And Carpet Service	1	\$104,100	\$104,100	11-Jul-16 to 12-Aug-16	0	7/6/6	n/a	n/a
2016-108-T	Alterations-Exterior-FDK-Canadian Martyrs	> \$250k	> \$250k	Awarded	9-Aug-16	31-Aug-16	11-Oct-16	KM	RJB Construction (1989) Ltd	1	\$670,470	\$670,470	1-Nov-16 to 10-Mar-17	0	9/3/3	n/a	n/a
2016-104-T	Lighting Upgrade-6 schools	> \$250k	> \$250k	Awarded	19-May-16	7-Jun-16	15-Jun-16	KM	Energy Network Service Inc	1	\$349,753	\$349,753	27-Jun-16 to 31-Aug-16	0	8/4/4	n/a	n/a
2016-102-Q	Library Furniture & Shelving-New Elementary	< \$25k	< \$25k	Awarded	8-Apr-16	21-Apr-16	25-Apr-16	ID	Ven Raz Products Ltd	1	\$11,131	\$11,131	1-May-16 to 1-Dec-16	0	3/2/2	n/a	n/a
2016-98-T	Stair Replacement-Holy Spirit	\$25k to \$75k	\$25k to \$75k	Awarded	25-May-16	7-Jun-16	16-Jun-16	KM	Silver Birch Contracting Ltd	1	\$39,888	\$39,888	4-Jul-16 to 11-Aug-16	0	7/3/2	n/a	n/a
2016-97-T	Stair Replacement-St Thomas Aquinas	\$25k to \$75k	\$25k to \$75k	Awarded	25-May-16	9-Jun-16	16-Jun-16	KM	Silver Birch Contracting Ltd	1	\$39,188	\$39,188	4-Jul-16 to 11-Aug-16	0	7/2/2	n/a	n/a

Bids Awarded - Mar 30/16 to Oct 20/16																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2016-86-T	Roofing-Roof Replacement-St Joseph Richmond Hill	\$75k to \$250k	\$75k to \$250k	Awarded	3-Feb-16	19-Feb-16	25-May-16	KM	Sproute Specialty Roofing Ltd	1	\$115,110	\$115,110	1-Jul-16 to 26-Aug-16	0	6/6/6	n/a	n/a
2016-89-T	Alterations-Exterior-Curtain Wall/Fluorescence on Brickwork-CEC	> \$250k	> \$250k	Awarded	29-Apr-16	10-Jun-16	10-Jun-16	KM	J McBride and Sons	1	\$497,595	\$497,595	4-Jul-16 to 22-Aug-16	0	7/5/5	n/a	n/a
2016-88-T	Alterations-Exterior-Wall/Foundation Repairs-St Paul	\$75k to \$250k	\$75k to \$250k	Awarded	10-May-16	26-May-16	9-Jun-16	KM	J McBride and Sons	1	\$33,900	\$33,900	4-Jul-16 to 22-Aug-16	0	8/6/6	n/a	n/a
2016-80-T	Mechanical-HVAC-Boiler and Domestic Hot Water Replacement-Holy Spirit	\$75k to \$250k	N/A	Awarded	22-Mar-16	8-Apr-16	22-Apr-16	KM	MSB Mechanical Ltd	1	\$204,670	\$204,670	30-Jun-16 to 31-Aug-16	0	7/5/5	n/a	n/a
2016-77-T	Mechanical-HVAC-RTU-Library and Office-St Francis Xavier	\$75k to \$250k	\$75k to \$250k	Awarded	27-May-16	16-Jun-16	22-Jun-16	KM	Canadian Tech Air Systems Inc	1	\$79,700	\$79,700	4-Jul-16 to 26-Aug-16	0	6/4/4	n/a	n/a
2016-76-T	Groundwork-Swale Play Area-Blessed Trinity	> \$250k	> \$250k	Awarded	22-Apr-16	9-May-16	17-Jun-16	KM	Bevcon Construction & Paving Ltd	1	\$133,372	\$133,372	4-Jul-16 to 19-Aug-16	0	5/4/4	n/a	n/a
2016-75-T	Groundwork-Play Area-St Anne	> \$250k	N/A	Awarded	11-Feb-16	26-Feb-16	1-Apr-16	KM	Peltar Paving & General Contracting	1	\$186,375	\$186,375	4-Jul-16 to 19-Aug-16	0	4/4/4	n/a	n/a
2016-74-T	Groundwork-Asphalt-St Margaret Mary	> \$250k	> \$250k	Awarded	12-Apr-16	27-Apr-16	6-May-16	KM	Roadside Paving	1	\$405,552	\$405,552	4-Jul-16 to 19-Aug-16	0	6/5/5	n/a	n/a
2016-73-T	Groundwork-Hard Surface Work-Father John Kelly	> \$250k	> \$250k	Awarded	2-Jun-16	17-Jun-16	21-Jun-16	KM	Bevcon Construction & Paving Ltd	1	\$244,545	\$244,545	4-Jul-16 to 19-Aug-16	0	7/5/5	n/a	n/a
2016-72-T	Groundwork-Asphalt/Concrete Work-Cardinal Carter CHS	> \$250k	> \$250k	Awarded	9-May-16	25-May-16	17-Jun-16	KM	Peltar Paving & General Contracting	1	\$524,105	\$524,105	4-Jul-16 to 19-Aug-16	0	7/6/6	n/a	n/a
2016-71-T	Groundwork-Play Area-Our Lady of Annunciation	> \$250k	> \$250k	Awarded	7-Apr-16	22-Apr-16	6-May-16	KM	Roadside Paving	1	\$307,293	\$307,293	4-Jul-16 to 19-Aug-16	0	7/7/7	n/a	n/a

Bids Awarded - Mar 30/16 to Oct 20/16																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2016-70-T	Flooring-Music Rooms-St Robert CHS	\$25k to \$75k	\$25k to \$75k	Awarded	10-May-16	25-May-16	17-Jun-16	KM	RJB Construction (1989) Ltd	1	\$50,365	\$50,365	4-Jul-16 to 19-Aug-16	0	8/6/2	n/a	n/a
2016-69-T	Fire Alarm-Replace and Upgrade-Immaculate Conception	\$25k to \$75k	N/A	Awarded	14-Mar-16	30-Mar-16	22-Apr-16	KM	Tolex Enterprises Ltd.	1	\$68,382	\$68,382	1-Jul-16 to 26-Aug-16	0	5/3/3	n/a	n/a
2016-48-T	Electrical Services-Portable Classrooms	\$75k to \$250k	\$75k to \$250k	Awarded	28-Jun-16	13-Jul-16	25-Jul-16	KM	Kudlak-Baird (1982) Limited	1	\$155,950	\$155,950	25-Jul-16 to 26-Aug-16	0	6/3/3	n/a	n/a
2016-40-T	P A System Upgrade - St Bernadette CES	\$25k to \$75k	\$25k to \$75k	Awarded	26-Apr-16	12-May-16	9-Jun-16	KM	High Tech Communications	1	\$67,996	\$67,996	20-Jun-16 to 20-Aug-16	0	5/1/1	n/a	n/a
2016-35-P	Playground Restoration-Supply and Installation of Playground	< \$25k	< \$25k	Awarded	31-May-16	15-Jun-16	2-Aug-16	ZS	Highland Gym	1	\$23,000	\$23,000	5-Sep-16 to TBD	0	6/2/2	n/a	n/a
2016-33-T	Demolition of Portable Classrooms	N/A	\$25k to \$75k	Awarded	27-May-16	13-Jun-16	27-Jun-16	ZS	Sean Teperman Consulting Group	1	\$60,000	\$20,000	1-Jul-16 to 30-Jun-17	1	6/4/4	n/a	n/a
2016-28-P	Portable Relocation	> \$250k	\$75k to \$250k	Awarded	8-Feb-16	29-Feb-16	9-May-16	KM	Douglas Hunter Developments Ltd	1	\$800,000	\$160,000	16-May-16 to 15-May-18	3	4/2/2	York boards	YCDSB
2016-23-P	Facility Monitoring, Alarm Response & Guard Service with Option to Replace	> \$250k	\$75k to \$250k	Awarded	20-May-16	8-Jun-16	23-Jun-16	CH	API Alarm Inc.	1	\$410,000	\$65,000	24-Jun-16 to 9-Jun-19	2	7/7/7	n/a	n/a
2016-16-P	Portable Classroom Environment Consultant	\$75k to \$250k	\$25k to \$75k	Awarded	11-Mar-16	4-Apr-16	28-Apr-16	ID	Pratum Anderson Building Engineers	1	\$200,000	\$40,000	1-May-16 to 30-Apr-19	2	0/8/7	n/a	n/a
2016-14-P	General Contracting Services	> \$250k	> \$250k	Awarded	18-Dec-15	18-Jan-16	1-Apr-16	ZS	Anacond Contracting Inc., Balmain Construction Ltd, Beverley Decorating Centre Ltd, Furzon Environmental Inc., Silver Birch Contracting Ltd, West Metro Contracting Inc	6	\$2.50M	\$500,000	1-Apr-16 to 31-Mar-18	3	0/28/23	n/a	n/a

Bids Awarded - Mar 30/16 to Oct 20/16																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2016-10-P	Waste Removal Service	> \$250k	> \$250k	Awarded	27-Apr-16	25-May-16	7-Jul-16	KM	GFL Environmental Inc., Tor-Can	2	\$1.07M	\$177,600	1-Aug-16 to 31-Jul-18	4	5/5/5	York boards	YCDSB
2016-07-T	Alteration-Interior-Science Room Millwork-Holy Cross	> \$250k	> \$250k	Awarded	6-Apr-16	21-Apr-16	11-May-18	KM	West Metro Contracting Inc	1	\$982,000	\$982,000	1-Jul-16 to 31-Oct-16	0	8/8/8	n/a	n/a
2016-05-T	Alterations-Exterior Upgrades-Sacred Heart	> \$250k	> \$250k	Awarded	29-Apr-16	17-May-16	15-Jun-16	KM	Limen Group Const. Ltd.	1	\$544,400	\$544,400	26-Jun-16 to 26-Aug-16	0	7/6/6	n/a	n/a

Bids Upcoming - All

Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2017-46-Q	Classroom Greening-St Jerome	\$25k to \$75k	N/A	Upcoming	TBD	TBD	TBD	KM		0	n/a	n/a	1-Nov-16 to TBD	0	0/0/0	n/a	n/a
2017-41-P	Drivers Education	N/A	N/A	Upcoming	TBD	TBD	TBD	JR		0	n/a	n/a	1-Sep-17 to 31-Aug-19	0	0/0/0	n/a	n/a
2017-40-P	Data Cabling: Wireless Expansion	N/A	N/A	Upcoming	TBD	TBD	TBD	CH		0	n/a	n/a	1-Jul-17 to 30-Jun-22	0	0/0/0	n/a	n/a
2017-39-P	Grasscutting & Lawn Maintenance	N/A	N/A	Upcoming	TBD	TBD	TBD	CH		0	n/a	n/a	1-Apr-17 to 31-Mar-22	0	0/0/0	n/a	n/a
2017-28-T	Mechanical-Boiler Replacement-St Gabriel the Archangel	> \$250k	> \$250k	Upcoming	TBD	TBD	TBD	KM		0	n/a	n/a	31-Oct-16 to TBD	0	0/0/0	n/a	n/a
2017-24-P	Services of an Environmental Consultant	N/A	N/A	Upcoming	TBD	TBD	TBD	KM		0	n/a	n/a	1-Nov-16 to 31-Oct-17	4	0/0/0	n/a	n/a
2017-23-P	Custodial Supplies (Consumables)	N/A	N/A	Upcoming	TBD	TBD	TBD	CH		0	n/a	n/a	1-Dec-16 to TBD	0	0/0/0	n/a	n/a
2017-17-P	Services of a Building Sciences Consultant	N/A	N/A	Upcoming	TBD	TBD	TBD	ZS		0	n/a	n/a	1-Jan-17 to TBD	0	0/0/0	n/a	n/a
2017-11-P	Mechanical Service Contract for: HVAC, Boilers, Chillers, etc	> \$250k	> \$250k	Upcoming	TBD	TBD	TBD	JR		0	\$2.75M	\$550,000	1-Jan-17 to 31-Dec-17	0	0/0/0	n/a	n/a
2017-03-P (YRDSB#)	Maintenance Supplies-Electrical	> \$250k	> \$250k	Upcoming	TBD	TBD	TBD	ZS		0	n/a	n/a	1-Jun-17 to 31-May-22	0	0/0/0	York boards	YRDSB
2017-02-Q	Laminating Film-Supply & Deliver	N/A	N/A	Upcoming	TBD	TBD	TBD	JR		0	n/a	n/a	1-Dec-16 to 30-Nov-18	0	0/0/0	n/a	n/a

Bids Upcoming - All																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2017-01-P (17R18)	Main Panel Switch Gear -Annual Service	N/A	N/A	Upcoming	TBD	TBD	TBD	KM		0	n/a	n/a	1-Jan-17 to TBD	0	0/0/0	York boards	YRDSB

Bids Released - All																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2017-29-T	LED Lighting Upgrade-Seven Secondary Schools	> \$250k	> \$250k	Released	11-Oct-16	26-Oct-16	TBD	KM		0	n/a	n/a	27-Oct-16 to 31-Dec-16	0	6/0/0	n/a	n/a

Bids Closed - All																	
Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2017-38-P (16R88)	Special Education Equipment-Supply, Installation and Training	N/A	N/A	Closed	10-May-16	24-May-16	TBD	KM		0	n/a	n/a	1-Nov-16 to 30-Sep-17	4	1/1/1	PB clause	YRDSB
2017-37-P	Human Resource Strategy Review	\$75k to \$250k	\$75k to \$250k	Closed	19-Sep-16	7-Oct-16	TBD	JR		0	\$100,000	\$100,000	28-Oct-16 to 18-Nov-16	0	5/2/0	n/a	n/a
2017-22-P	Snowplow & Salting	> \$250k	> \$250k	Closed	19-Sep-16	11-Oct-16	TBD	CH		0	n/a	n/a	31-Oct-16 to 14-Oct-18	2	0/0/0	n/a	n/a
2016-173-T	Our Lady of Good Counsel - New School Construction	N/A	N/A	Closed	4-Aug-16	25-Aug-16	TBD	KM		0	n/a	n/a	1-Nov-16 to TBD	0	8/8/0	n/a	n/a
2016-155-P (16R262)	International Student Visa Insurance	N/A	< \$25k	Closed	14-Jul-16	11-Aug-16	TBD	ZS		0	n/a	n/a	31-Oct-16 to TBD	0	0/3/3	York boards	YRDSB

Bids Cancelled - All

Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2016-188-T	Video Wall Equipment & Installation	N/A	N/A	Cancelled	n/a	n/a	n/a	ZS		0	n/a	n/a	TBD to TBD	0		n/a	n/a

Bids Deferred - All

Bid #	Bid Name	Est. Contract Value	Est. Annual Contract Value	Bid Status	Release Date	Closing Date	Award Date	Pur.	Company Awarded	#	Awarded Contract Value	Awarded Annual Contract Value	Effective Dates	Option Years	Bids Sent/ Recd/ Compl	Co-op Parties	Lead Agency
2016-179-Q	Vicon Software - CCTV	< \$25k	< \$25k	Deferred	TBD	TBD	TBD	CH		0	n/a	n/a	15-Sep-16 to 31-Oct-16	0	0/0/0	n/a	n/a
2016-126-P	Snowplow & Salting	N/A	N/A	Deferred	TBD	TBD	TBD	CH		0	n/a	n/a	15-Oct-16 to TBD	0		n/a	n/a
2016-125-P	Custodial Supplies (Consumables)	N/A	N/A	Deferred	TBD	TBD	TBD	CH		0	n/a	n/a	1-Sep-16 to TBD	0		n/a	n/a
2016-123-P	Refurbished Computers Bundles SEA	N/A	N/A	Deferred	TBD	TBD	TBD	CH		0	n/a	n/a	1-Sep-16 to TBD	0		n/a	n/a
2016-32-P	Services of an Environmental Consultant	N/A	N/A	Deferred	TBD	TBD	TBD	KM		0	n/a	n/a	1-Nov-16 to 31-Oct-17	3		n/a	n/a
2016-26-P	Consulting Services-Real Estate	> \$250k	\$75k to \$250k	Deferred	TBD	TBD	TBD	ZS		0	n/a	n/a	1-Dec-16 to TBD	0		n/a	n/a
2016-24-P	Cabling for Wireless Expansion	N/A	N/A	Deferred	1-Sep-16	TBD	TBD	CH		0	n/a	n/a	TBD to TBD	0		n/a	n/a
2016-20-P	Data Cabling-Time and Material Contract	> \$250k	\$75k to \$250k	Deferred	1-May-16	TBD	TBD	CH		0	n/a	n/a	TBD to TBD	0		n/a	n/a

REPORT

To: Accommodation and Business Affairs Committee
From: Administration
Date: November 1, 2016
Re: **2015/16 REVISED ESTIMATES PROCESS**

EXECUTIVE SUMMARY

The Board is required to file the *2016/17 Revised Estimates* with the Ministry of Education by December 15, 2016. The process for filing the Revised Estimates will require the Board to review the updated modules from the information presented at the time of the approval of the 2016/17 Estimates.

OVERVIEW

Labour and enrolment are the two main factors that impact changes of information from the 2016/17 Estimates. There were many assumptions used to complete the 2016/17 Estimates. The 2015/16 Year-End Financial Statements are also in the process of being finalized. With this information becomes available, the 2016/17 Revised Estimates will be prepared using updated assumptions.

The Ministry memo for the 2016/17 Revised Estimates is expected to be received shortly, along with the Ministry forms available through EFIS for the Board to complete.

FILING OF THE 2015/16 REVISED ESTIMATES

Board Motion Approved:

The following motion from the June 29, 2016 meeting at the time of approval of the 2016/17 Financial Estimates was passed:

D. Preparation & Submission of Revised Estimates:

THAT Administration prepare for submissions of the Revised Estimates to the Ministry of Education, prior to December 15, 2016 and a summary of the material changes between the original and Revised Estimates be presented for review at the Board or its applicable Committees, including Labour Relations Committee, and the Accommodation and Business Affairs Committee of the Board.

In order to complete the 2016/17 Revised Estimates, the following areas need to be addressed:

Enrolment:

The first step in updating information for the 2016/17 Revised Estimates is updating the October 31, 2016 enrolment. Admissions Department will complete the initial analysis of the actual October 31 enrolment, the March 31, 2016 enrolment will be updated accordingly. The enrolment base used for the Revised Estimates will be reviewed by the Senior Leadership Team.

At a future meeting, the variance reports will be presented comparing the October 31 enrolment from the Estimates to the Revised Estimates, as well as the 2016/17 Revised October 31 enrolment to Actual 2015/16 October enrolment.

To assist with the enrolment overview at this point in the year, an additional report has been included in the agenda comparing the September 30, 2016 enrolment to both the 2015/16 Financial Statement-October 31 and the 2016/17 Estimates-October 31. Planning will be completing a review of the variances.

Revenue:

The key factor required to update the revenue module is the October 31, 2016 revised enrolment. Since many of our Operating grants (75%) are impacted by enrolment as of the count dates, the accuracy of this information is very important. Other revenue and grant information will be reviewed as well to see if any changes are required in this area. New information that has become available since the preparation of the 2016/17 Estimates will be incorporated.

Expenditures:

The largest area within expenditures is salaries and wages which, along with employee benefits, make up approximately 90.0% of our operating budget. Each area within salaries will be recalculated. Staffing positions currently in place will be analyzed as well as positions either not yet filled or required in future (e.g. second semester). After staffing levels have been established, FTE grids will be updated from those used in the Estimates.

Once the detailed review of Salary and Benefit projections has been completed and modules updated, the information will be discussed in detail at an upcoming Labour Relations meeting. Staffing is impacted by enrolment. The enrolment change from the original projection, will directly impact the staffing FTE. When the 2016/17 Estimates were approved, there were a number of 'targeted' positions to be reduced which will be reviewed and discussed by Senior Administration. Adjustments may need to be made if assumptions have changed.

Staff placement and grid impact will be updated, benefits will be updated if any new information is received regarding rate changes and/or based on current participation. Sick leave patterns will be reviewed to see the impact on the budget projections and information updated accordingly.

Budget Leads responsible for other expenditure areas will be consulted to see if new information has been received since the approval of the 2016/17 Estimates which require adjustment(s) to expenditure lines. With the approval of the 2016/17 Estimates, a number of significant reductions were included in the numbers submitted for the passing of the Estimates. These reductions will be reviewed and updated

if required. Any adjustment must be accompanied by a explanation. All adjustments will be reviewed and approved by Senior Leadership Team before being considered for inclusion in the 2016/17 Revised Estimates.

2016/17 REVISED ESTIMATES SUMMARY

The 2016/17 Revised Estimates will be filed with the Ministry by December 15, 2016. At the next Accommodation and Business Affairs Committee Meeting the 2016/17 Revised Estimates will be presented with information reflecting the changes between from the Estimates. The 2016/17 Revised Estimate report will include the Revenue and a Staffing module.

Administration will continue to review and analyze financial information. Any major variances throughout the year will be presented to the appropriate committee.

Prepared By:& Submitted By: Jackie Porter, Coordinating Manager of Budget and Audit Services
Endorsed By: Anna Chan, CFO and Treasurer of the Board

York Catholic District School Board

Report

Memo To: Accommodation and Business Affairs Committee

From: Administration

Date: November 1, 2016

Subject: Insurance Reports:
- Property Claims
- Theft and Damage

Executive Summary:

The report is for information purposes and intended to keep Trustees informed of the on-going property insurance matters. The report will contain information on open projects and recently closed claims.

There are no Theft and Damage situation to report at this time.

Prepared and Submitted by: Jackie Porter, Coordinating Manager of Budget and Audit Services
Endorsed by: Anna Chan, CFO and Treasurer of the Board

REPORT

Report To: Accommodation Committee
From: Administration
Date: November 1, 2016
Re: 2016-2017 Proposed Capital Projects

Executive Summary

The purpose of this report is to provide information on the Renewal Capital Projects that are planned for the 2016-2017 year. Included are capital projects that are being funded through the School Renewal Allocation (SRA) and School Condition Improvement funding (SCI). The budget for this summer's work is approximately \$30 million. The table included in the appendix lists the proposed projects. This year's plan calls for the completion of approximately 120 projects.

It is important to note the dynamic nature of the project list. The list may change if higher priority projects or emergencies arise that need to be addressed. It is also possible that some projects may need to be deferred due to staff resource constraints. The large number of projects being planned is partially due to additional SRA and SCI funding for the 2015-2016 and the 2016-2017 years that was announced last summer by the Ministry of Education. This announcement resulted in an additional \$7,382,298 and \$8,452,920 in funding for the two years respectively.

Although this is an aggressive plan, it does not allocate all of the capital funding. Capital funding is not required to be spent in the year allocated, as any unspent funds will be carried forward to future years.

Background Information

As in past years, demand for Capital Funding exceeds the funds available. Through discussions with various stakeholders including the Trustees, Superintendents, Student Services, Principals, etc. the priorities for this year were determined. A focus of the capital expenditures will be to complete projects that will result in reductions in operating expenditures. Continuing Education and the Community Use groups will be consulted in order to ensure that the work is coordinated and will minimize interruptions to their programs.

We will continue to have projects designed and tendered earlier in the new year. With the Ministry issuing an additional \$1.1 billion in capital funding for school boards over the 2015-2016 and 2016-2017 schools years, it will be important to have projects tendered and awarded early, in order to secure contractors and pricing.

This year in order to offset staff shortages, the focus will be on large projects, such as roofs and grounds. These projects require less staff supervision per dollar than projects such as painting. Over the past few years, due to funding constraints and spending rules, projects have concentrated on buildings, as a result school grounds have suffered. The recent revision to the SCI spending rules which will allow up to 30% to be spent on non-core building systems, will also allow for an increase in grounds' spending.

Another method that will be utilized to offset staffing shortages will be to complete projects, whenever feasible, during the school year, Christmas break and March Break. This will also have the benefit of realizing operational savings earlier by beginning to recognize the utility savings as soon as the conversion is complete. An example of this type of project is the conversion of school lighting to light emitting diode (LED) lighting. The procurement process for the conversion of the lighting at seven secondary schools has already closed and the work should begin shortly. The procurement for the next six secondary schools will be issued for procurement shortly. Once the secondary schools are underway, the process will be repeated to convert elementary schools. The intention is for this work to commence as soon as possible with the majority of the work being completed throughout the evenings.

Summary

This year's capital plan contains approximately 120 projects funded through a number of capital grants. As in past years, the goal is to complete these projects as economically as possible; with the least disruption to our stakeholders. To achieve this, project design will be completed early in the year, allowing for early procurement and planning. As in the past, the list of projects can change due to emergencies, costs that vary from budget estimates, and the identification of higher priority projects. Staff resource constraints may also result in projects being deferred. Any capital funds that are not spent in the current year will be carried forward to future years.

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RENEWAL CAPITAL 2016 - 2017

Category	Sch #	School Name	Project Description	Trustee
Accessibility	483	Divine Mercy	Barrier Free Washroom	Ciaravella
Accessibility	337	St. Matthew	Barrier Free Washroom	Cotton
Accessibility	Various	Yearly Budget	Braille--3 schools	
Accessibility	Various	Yearly Budget	Accessibility	
Accessibility	Various	Yearly Budget	Evac Chairs	
Accessibility	Various	Yearly Budget	Calming Room	
Asbestos		Yearly Budget	Abatement	
Asbestos		Yearly Budget	RE-survey all schools <1990	
Bldg Retro-Commissioning	499	Various		Ciaravella
Ceiling Fans	192	Holy Spirit	Install fans in gym	Crowe
Ceiling Fans	408	St. Joan of Arc CHS	Install fans in theatre, gym and workout room	Ciaravella
DHW	173	Light of Christ	Install tankless DHW	Crowe
DHW	442	St. Catherine of Siena	Install tankless DHW	Giuliani
Electrical		Yearly Budget	main switches/service	
Elevators/Lifts	5900	Catholic Education Centre	Replace main elevators	
Elevators/Lifts	173	Light of Christ	Stage Lift	Crowe
Elevators/Lifts	193	St Mary, Nobleton	Replace main elevator and Stage lift	Crowe
Eng.Metering	268	St. Elizabeth CHS	Install Carma where additional meter are used	Ferlisi/Ciaravella
Eng.Metering	143	St. Jerome	Install Carma where additional meter are used	Crowe
Eng.Metering	858	St. Maximilian Kolbe CHS	Install Carma where additional meter are used	Crowe/McNicol
Fire Alarm		Yearly Budget	Respond to Annual Maintenance	
Flooring	5900	Catholic Education Centre	Replace carpeting	

Appendix A

Flooring	272	Christ the King	Library carpet to be replaced with VCT tiles	Stong/Mazzotta
Flooring	378	Fr. Michael McGivney CHS	Replace classroom flooring with sheet flooring	Mogado
Flooring	192	Holy Spirit	Library VCT	Crowe
Flooring	227	St. Charles Garnier	2nd Floor corridor VAT replacement	Stong/Mazzotta
Flooring	193	St. Mary - Nobleton	Replace 2nd floor common areas with sheet flooring	Crowe
Grounds	301	All Saints	All sidewalks and parking	Cotton
Grounds	188	Cardinal Carter CHS	asphalt parking and driveways (1/2)	Stong/Mazzotta/Crowe/Ciaravella
Grounds	466	Fr. John Kelly	Hard Surfaces	Ciaravella
Grounds	177	Good Shepherd	All Hard surface - Parking, driveway, sidewalks, play area	McNicol
Grounds	118	Our Lady of Lake	Recondition soft surface playing field	McNicol
Grounds	436	St. David	Sidewalks and bus loop	Ciaravella
Grounds	163	St. Elizabeth Seton	Reconfigure parking and bus loop	McNicol
Grounds	257	St. Joseph The Worker	Hard surface Play Area & Parking lot & Front interlocking	Ferlisi
Grounds	212	St. Joseph, RH	All Playground + Parking	Stong/Mazzotta
Grounds	333	St. Kateri Tekakwitha	Hard Surface Play Area	Mogado
Grounds	404	St. Padre Pio	Pave over half of field	Giuliani
Grounds	234	St. Rene Goupil	All Hard Surfaces	Cotton
Grounds	307	St. Patrick, Markham	Replace Sidewalk-Front & East side (done in conjunction with FDK	Mogado
HVAC-Boilers	5900	Catholic Education Centre	Heat injection boiler ground loop and Replace atmospheric boilers	
HVAC-Boilers	282	Fr. Henri Nouwen	Replace atmospheric boilers	Stong/Mazzotta
HVAC-Boilers	450	Our Lady of Fatima	Atmospheric Boiler & 5 RTU's need to be replaced, add SAT to BAS	Giuliani
HVAC-Boilers	462	St. Gabriel the Archangel	Replace atmospheric boilers - 1987	Marchese
HVAC-Boilers	408	St. Joan of Arc CHS	Replace boilers & replace press fit piping, add chiller for interior cooling zones & add sat to zones	Ciaravella
HVAC-Boilers	185	St. Nicholas	Install boilers, fluid coolers to augment ground source heat pumps, BAS for stand alone equip.	McNicol
HVAC-Chiller	188	Cardinal Carter CHS	Cooling for interior zones	Stong/Mazzotta/Crowe/Ciaravella
HVAC-Chiller	308	St. Augustine CHS	Repipe condenser piping & add drains	Cotton

Appendix A

HVAC-Chiller	848	St. Jean de Brebeuf CHS	Replace cooling tower #1, modify piping & add VFDs on tower fans	Marchese/Giuliani
HVAC-MISC	337	St. Matthew	Replace unit ventilators	Cotton
HVAC-RTU	109	Our Lady of the Annunciation	Replace Gym RTU and ductwork	Stong/Mazzotta
HVAC-RTU	218	St. Robert CHS	Replace Elec UV's with Hydronic	Cotton/Stong/Mazzotta
HVAC-RTU	367	St. Vincent de Paul	Replace HV1 – Emergency Repairs	Mogado
Inst. Program	133	Fr. Frederick McGinn	Gym - Replace divider curtain	Stong/Mazzotta
Inst. Program	378	Fr. Michael McGivney CHS	Science Room Millwork	Mogado
Inst. Program	408	St. Joan of Arc CHS	Replace theatre room seating	Ciaravella
Inst. Program	Various	Various	ORFF Music Rooms	
Lighting	188	Cardinal Carter CHS	Replace all interior lights with LEDs	Stong/Mazzotta/Crowe/Ciaravella
Lighting	438	Fr. Bressani CHS	Replace all interior lights with LEDs	Marchese/Giuliani
Lighting	378	Fr. Michael McGivney CHS	Replace all interior lights with LEDs	Mogado
Lighting	458	Holy Cross CHS	Replace all interior lights with LEDs	Giuliani
Lighting	878	Jean Vanier CHS	Replace all interior lights with LEDs	Stong/Mazzotta
Lighting	118	Our Lady of Lake	Replace all interior lights with LEDs	McNicol
Lighting	128	Sacred Heart CHS	Replace all interior lights with LEDs	McNicol
Lighting	208	St Theresa of Lisieux CHS	Replace all interior lights with LEDs	Stong/Mazzotta
Lighting	308	St. Augustine CHS	Replace all interior lights with LEDs	Cotton
Lighting	104	St. Bernadette	Replace all interior lights with LEDs	McNicol
Lighting	348	St. Brother Andre CHS	Replace all interior lights with LEDs	Mogado/Crowe
Lighting	268	St. Elizabeth CHS	Replace all interior lights with LEDs	Ferlisi/Ciaravella
Lighting	848	St. Jean de Brebeuf CHS	Replace all interior lights with LEDs	Marchese/Giuliani
Lighting	408	St. Joan of Arc CHS	Replace all interior lights with LEDs	Ciaravella
Lighting	858	St. Maximilian Kolbe CHS	Replace all interior lights with LEDs	Crowe/McNicol
Lighting	218	St. Robert CHS	Replace all interior lights with LEDs	Cotton/Stong/Mazzotta
Lighting		Various Elementary School	Replace all interior lights with LEDs	
Maintenance		Various - 4 area	Maintenance Small Capital Items	
Masonry, Walls & Structural	378	Fr. Michael McGivney CHS	Ceramic Detail Leaking	Mogado
Masonry, Walls & Structural	229	Our Lady of the Rosary	Expansion joints caulking	Ferlisi

Mothballing		Various	Mothballing Classrooms/Portables/Portapaks	
PA Systems	483	Divine Mercy	Replace PA - Dukane system, obsolete, parts not available	Ciaravella
PA Systems	458	Holy Cross CHS	Replace PA	Giuliani
PA Systems	348	St. Brother Andre CHS	Replace PA	Mogado/Crowe
PA Systems	464	St. Clare	Replace PA	Marchese
PA Systems		Various	Replace Dukane systems, 6 per year	
PA Systems		Various	Annual Allotment	
Painting - Elementary		Area 1	Annual Program	
Painting - Elementary		Area 2	Annual Program	
Painting - Elementary		Area 3	Annual Program	
Painting - Elementary		Area 4	Annual Program	
Roof	151	Various	Replace various areas	
Security		Various	CCTV	
Security		Various	Monitoring	
Stairs	211	Our Lady Help of Christians	Replace two sets	Stong/Mazzotta
Stairs	407	St. Emily	Replace two sets	Marchese
Stairs	361	St. Justin Martyr	Replace two sets	Cotton
Stairs	218	St. Robert CHS	Replace four sets	Cotton/Stong/Mazzotta
VOIP		Various		
Water Management		Various	Real time metering infrastructure - Water	
Water Management		Various	Audits & Surveys	
Water Management		Various	Controls	
Windows, Doors & Maintenance	211	Our Lady Help of Christians	3 sets of exit doors	Stong/Mazzotta
Windows, Doors & Maintenance	227	St. Charles Garnier	Replace windows throughout the building	Stong/Mazzotta
Windows, Doors & Maintenance	201	St. Marguerite D'Youville	3 sets of exit doors	Stong/Mazzotta