

YORK CATHOLIC DISTRICT SCHOOL BOARD
AGENDA
REGULAR BOARD MEETING
Tuesday, October 27, 2020
Catholic Education Centre
7:30 P.M.

REVISED AGENDA

Watch the Board Meeting
STREAM
 event on our YCDSB TV Channel:
<http://bit.ly/YCDSB-TV>

LAND ACKNOWLEDGEMENT

*We are gathered on the ancestral lands and waters of all Indigenous Peoples, who have left their footprints on Mother Earth before us.
 We respectfully acknowledge, those who have walked on it, those who walk on it now, and future generations who have yet to walk upon it.
 We pray to the Creator for strength and wisdom that all may continue to serve as stewards of the earth.*

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1. OPENING PRAYER / LAND ACKNOWLEDGEMENT	(Prayer on Reverse)	
2. ROLL CALL	M. Battista	
3. APPROVAL OF NEW MATERIAL	M. Marchese	
4. APPROVAL OF THE AGENDA	M. Marchese	
5. DECLARATIONS OF CONFLICT OF INTEREST FOR CURRENT MEETING		
6. DECLARATIONS OF CONFLICT OF INTEREST FROM PREVIOUS MEETING		
7. APPROVAL OF THE PREVIOUS MINUTES		
a) Regular Board Meeting of September 29, 2020	M. Marchese	
b) Special Board Meeting of October 20, 2020		
8. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING		
9. INSPIRATIONAL MESSAGES: N/A		
10. CHAIR'S REPORT / UPDATE:	M. Marchese	
11. OCSTA BOARD OF DIRECTOR'S UPDATE:	C. Cotton	
12. DIRECTOR'S REPORT / UPDATE:	M. Battista	
13. STUDENT TRUSTEES' REPORT:	T. Siby / A. Casbarro	
14. RECOGNITIONS / OUTSIDE PRESENTATIONS:		
a) DELEGATION: Remote Learning	Chris De Freitas / Charlene Sant-Wells	3
15. PRESENTATIONS OF INPUT RELATED TO AN ITEM ON THE AGENDA		
16. JOURNEY TOWARDS OUR VISION:		
a) Update on Hybrid Model	M. Battista	4
17. ACTION ITEM(S) (including Committee Reports):		
a) Receipt of Report No. 2020:26 Special Committee of the Whole Meeting (Oct 9)	D. Giuliani	20
b) Approval of Report No. 2020:27 Committee of the Whole Meeting (Oct 27) (Verbal)	D. Giuliani	
c) Receipt of Report No. 2020:09 Special Education Advisory Committee (Oct 19)	M. Iafrate	21
d) Receipt of Report No. 2020:04 Corporate Services Committee (Oct 20)	M. Iafrate	22
e) Receipt of Report No. 2020:03 Student Success & Pathways Committee (Oct 26) (To be distributed)	J. Ecker	
f) TRUSTEE MOTION: WE Charity	T. McNicol	23
18. DISCUSSION ITEM(S):		
a) Additional Technology Investment	D. Clapham / M. Battista	23a
b) 2020-2021 Staffing Update and Other Investments	A. Yeung D. Clapham M. Gray J. McLoughlin	24

19. INFORMATION ITEM(S):		
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b) Policy 614 Ethics and Compliance Annual Report	A. Yeung	34
c) TRUSTEE MOTION: Community Use of Schools for Weekly Sunday Masses	J. Ecker / J. Wigston	35
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20. NOTICES OF MOTION

(Notices of Motion are to be submitted in writing and will return to the subsequent meeting as Information, the following meeting as Discussion, and finally Action at the next Board Meeting.)

21. FUTURE AGENDA ITEM(S) / REQUEST FOR INFORMATION

22. ADJOURNMENT

**God of all Hope,
 Help us to deepen our understanding of
 what it means to act with justice and hopeful hearts.
 Renew our sense of hope and strengthen us for the days ahead.
 Guide our feet to walk in the ways of Jesus,
 that we may have the hope and courage
 to challenge injustice and oppression,
 so that the dignity of everyone is honoured.
 We ask this in the name of Jesus Your Son,
 Who is here among us to remind us how to bring God's hope to all.
 Amen**

REGULAR BOARD MEETING
Tuesday, November 24, 2020
7:30 pm

Public Request to Make a Presentation or Present Petition

Inbox

Chris De Freitas <ycdsb.forms@ycdsb.ca>

7:40 PM (12 minutes ago)

to board.delegations

Name	Chris De Freitas
Email Address	
Home Address	
Home Telephone	
Is this request related to a Motion and/or decision of the Board?	Yes
Spokesperson 1 Name	Chris De Freitas
Spokesperson 1 Address	Canada
Spokesperson 2 Name	Charlene Sant-Wells
Spokesperson 2 Address	Canada
3) Presentation/Petition Details	
Date of Board Meeting	Oct 27, 2020
Specific Statement of Issue The hybrid model is not providing students with a fair and equitable education.	
Summary of key presentation points: <ul style="list-style-type: none">- Technology- Teachers- Students- Parents	
If Applicable, your key recommendations/suggestions to address the problem/issue: Revert back to the original model of remote learning and in-class until the hybrid model offers a fair and equitable experience for all students at the K-8 level..	
4) Electronic Presentation Details If your presentation is in an electronic format (Powerpoint, Slides, Audio, Video) the information you provide in this form will help us support you during the presentation. Please submit the request and email a copy of the electronic presentation 48 hours in advance of the Board meeting. Email Presentation to board.delegations@ycdsb.ca	
Is your presentation in an electronic format?	Yes
Type of Presentation	Presentation (Powerpoint, Google Slide, Keynote) with no audio and video embedded
Technology Requirements	I plan on using my own device (Macbook, PC or iPad)
Please indicate type of device	Via Internet (Google Slides)
Form prepared by:	Chris De Freitas
Date	Oct 20, 2020





Elementary Hybrid Model- Update

October 27, 2020

Ontario Prepares for the Safe Reopening of Schools - June 2020

In order to safely reopen schools, Boards were asked to plan for the following three scenarios to be implemented in September, depending on the public health situation at the time:

1. normal school day routine with enhanced public health protocols
2. modified school day routine based on smaller class sizes, cohorting and alternative day or week delivery, and
3. at-home learning with ongoing enhanced remote delivery



Guide to Reopening Schools - August 2020

- All elementary schools in the province will open for conventional in-person delivery of teaching and instruction, five days a week.
- Parents will continue to have the option to opt their children out of in-person delivery,
- Secondary schools in school boards designated by the province will open on an adapted model, with class cohorts of approximately 15 students, on alternating schedules with at least 50% of in-class instructional days.



YCDSB School Reopening Plan - September 8, 2020

Elementary:

- Parents had the option to send their children to school in person 5 days a week or enroll their child in fully remote learning.
- Parents filled out a survey in August making their choice.
- Schools opened following enhanced health and safety protocols, allowing physical distancing in classrooms.
- Created 327 fully remote classes



YCDSB School Reopening Plan - September 8, 2020

Secondary- Quadmester Model:

- Hybrid Model which combines both an adapted model and remote learning. Students from the same class will be in one of three cohorts, identified as Cohort A, B or C. Cohort A & B will consist of those students (15 in each cohort) who are attending school face to face on alternate days and Cohort C are those students who have chosen to continue learning remotely.
- This model maintains the availability of the wide variety of compulsory and elective courses. Students are learning the same skills and concepts at the same time.
- This model has not changed from the start of the school year. Students will complete their Periods 1 and 2 subjects on November 11th and will complete Periods 3 and 4 subjects on January 29th.

YCDSB School Reopening Plan - September 8, 2020

Elementary Model - Challenges

- Student requests for remote learning were high, and we realized that many parents were not sending their children to school in person.
- We needed to address these students who were not assigned to a class.
- All students need access to programs offered by the Board.
- We knew that we would need to reorganize schools and collapse classes in November; so we made the decision to change our model to a hybrid model.
- Given the various operational and staffing challenges faced in the previous remote learning model, and the need to find a solution that is sustainable for the remainder of the school year, we adopted this hybrid model in elementary. ⁹



YCDSB School Reopening Plan- September 8, 2020

- We moved all students to their home school with their own teachers in most cases.
- We do have some totally remote classes based on increased number of remote learners in grade.
- We do have some total in person classes, but these classes will pivot to remote as soon as requests for remote learning are received.
- This model also allows greater flexibility should the Pandemic situation change. In the event that we are ordered to remain home or given the clearance to return to school in full classes, students will be kept in their same classes.
- If a class or entire school needs to self-isolate, the entire class will be taught from the classroom teacher remotely.
- Face to face students can pivot to remote learning seamlessly.
- There is no longer a need to reorganize classes throughout the year.
- Remote students can pivot to face to face if there is space in the classroom to accommodate appropriate physical distancing between students.

Hybrid Model

- In-Person learners are present in the regular classroom for instruction each day.
- Remote learners remain at home and connect with their peers and the classroom teachers remotely.
- The home school classroom teacher engages in-person learners and remote learners in shared learning activities and instruction using Google Classroom or D2L.
- Learning opportunities throughout the regular school day for in person and remote learners include a combination of guided instruction; large and small group learning; individual conferencing and independent work.
- Assessment and Evaluation of student learning is ongoing for all students (in-person and remote).
- Assessment and Evaluation strategies include observations, conversations and products. All students receive a progress report, mid-term report card and final report card.
- Will be guiding teachers on how to administer tests, quizzes to remote students.

Technology Best Practices

Technology	Privacy	Bandwidth
Scenario 1: Laptop, Interactive Whiteboard IWB (Brightlinks, Promethean, Smart)	Laptop facing front of class/camera facing teacher not students . Teachers can toggle on and off their video camera according to individual teaching strategies.	Laptop connected to wired network drop and to power source.
Scenario 2: Chromebook (C740), Interactive Whiteboard IWB (Brightlinks, Promethean, Smart)	Chromebook facing front of class/camera facing teacher not students . Teachers can toggle on and off their video camera according to individual teaching strategies.	Chromebook connected to wired network drop.

Technology

- To date, we have purchased and delivered 1,988 Chromebooks to schools (combination of Ministry and Board funding)
 - With Board funding in 2019-20, we purchased 493 Chromebooks- Approved by Trustees
 - With 400K of Ministry funding, we purchased 1495 Chromebooks
- Purchased 150 iPads with cell service
- Intent to purchase:
 - Laptops for classroom teachers, plus more Chromebooks
 - Wireless headsets with mics
 - Additional iPads with data
- Fiber- Optic Installations
 - All secondary schools will be connected to fiber by first week in November
 - All elementary schools will be connected to fiber by end of February



Best Practices in Hybrid Model

- Teachers are required to follow [PPM 164](#) which states 180 minutes of synchronous instruction for FDK and 225 minutes for Grades 1-8.
- Teachers will follow the same schedule for in class and remote, including start and end times.
- Privacy- The camera on the laptop/Chromebook will not be facing students; however, students may see each other during the course of the day.
- Teachers may begin grouping students between in class and remote using Google Hangouts to work collaboratively on a question, assignment.
- At any time, the entire class may be remote, so it is important that everyone functions as a class
- Have provided guidelines for appropriate behaviour during remote learning.
- Will send out parent communication on appropriate conduct during remote learning sessions.

Digital Resources

- Purchased Raz Kids for Grades 1-3 (online guided reading program with interactive ebooks, downloadable books, and reading quizzes).
- Purchased FI Guided Reading Program for Grades 1-3 (Je lis, Je lis, Littérature!).
- Purchased Grades 4-5 FSL Foundational Resource (C'est Parti) with digital component. Will continue to purchase from grades 6-8 on a yearly basis.
- Nelson has provided York Catholic teachers access to share up to 10% at a time of the student Math textbook content and teaching materials on Google Classroom or D2L.
- Math- Targeted schools piloting digital math resources.
- Edwin - free pilot this year for Grades 6-8 (Literacy, Math, Science, Social Studies, Geography, History)
- Exploring purchase of Literacy tool for kindergarten and grades 4-5
- GSuite for Education Enterprise-
 - allows students to scan their work for copyright and originality
 - Provides students with feedback, comments, rubrics and voice comments
 - Breakout rooms which allows educators to split students in groups
 - Ask for help feature that allows participants to get the teacher's attention

Teacher Supports

- Provided workshops to teachers on our VLEs (Google Classroom and D2L)
- Provided video presentation and drop-in sessions on hybrid model (facilitated by our secondary TLs who are already acquainted with the hybrid model).
- Provided workshops to our teachers addressing coding to support ways for addressing this element from the new math curriculum.
- Continually updating distance learning website, so that relevant content is made available to teachers about tech-enabled learning in a hybrid model context.
- Developed Student Hub website that provided learning content for remote learning students, not yet formally assigned to a class.
- Tailored support will be provided to teachers involved in math pilots (i.e., Knowledgehook, MathUp, Mathology.ca.).



Teacher Supports

- **Creating Google Sites where teachers can share lessons by grade and subject.**
- **Ministry has developed with partners, a catalogue of over 125 online courses in both English and French, in addition to the courses provided through the TVO Independent Learning Centre.**
- **Working on pallet of PD offerings for teachers where we will provide teacher release days.**



Synchronous Learning Exemption Form

- In accordance with the requirements outlined by the Ministry of Education in [PPM 164](#), the Board has made available an exemption form for parents/guardians who would like to request a full exemption from the minimum requirements for synchronous learning.
- Parents will have opportunity to choose between asynchronous print materials or digital resources.
- The exemption form, will be sent out this week for interested parents to complete and submit to school principal.



Thank you

York Catholic District School Board

REPORT NO. 2020:26

SPECIAL COMMITTEE OF THE WHOLE BOARD / PRIVATE SESSION

To: Regular Board Meeting

October 27, 2020

A private session of the Special Committee of the Whole Board was held via Google Meet on October 9, 2020 at 9:02 am

PRESENT:

Members: R. Cantisano, C. Cotton, E. Crowe, J. Ecker, D. Giuliani,
M. Iafrate, M. Marchese, D. Mazzotta, T. McNicol, J. Wigston

Administration: M. Battista, N. Jugnundan (disconnected at 10:42 am)

Absent with Notice: N/A

Recording Officer: S. Greco

Presiding: D. Giuliani, Vice-Chair of the Board

1. DECLASSIFIED (Action Items for Approval): N/A

2. CLASSIFIED (Action Items for Approval): N/A

Adjournment: 11:03 am

D. Giuliani, Vice-Chair

YORK CATHOLIC DISTRICT SCHOOL BOARD

SPECIAL EDUCATION ADVISORY COMMITTEE REPORT NO. 2020:10

To: Regular Board Meeting

October 27, 2020

A meeting of the Special Education Advisory Committee was held on **October 19, 2020** virtually over Google Meet at 7:00 p.m.

PRESENT:

Committee Members: K. Bryden, H. Adams, F. Tyndall, S. Gatti, C. Remo, D. Legris, E. Morgillo, J. Man, L. Paluzzi, M. Iafrate, N. Welch, H. Sirola

Association Representatives: D. Flynn, M. Oyston, M. DiFederico

Administration: D. Candido, A. Cabraja, E. Miceli-Bush, L. Lausic

Regrets: D. Giuliani, J. Wigston, F. Di Marco, S. Suppa

Recording: K. Romano

Guests: Ben Smith, Learning Disabilities Association of York Region
Catherine Booth, Supervisor, Speech and Language Services YCDSB
Marcelle Mcshine-Quao, Educational Researcher YCDSB

1. ACTION ITEM(S): N/A

2. CORRESPONDANCE: N/A

3. PRESENTATIONS/DISCUSSIONS/INFORMATION:

- Ben Smith, Learning Disabilities Association of York Region
- Virtual After School Programs
- Census Rollout
- Special Education Hybrid update
- Presto Passes
- Letter to Minister of Education (MACSE)

4. ASSOCIATION REPORTS:

- Children's Treatment Network
- Autism Ontario – York Chapter

5. ITEMS FOR FUTURE AGENDA:

- Association updates on Virtual models
- Review ABA Advisory Committee Plan

5. NEXT MEETING: November 16, 2020

**REPORT NO. 2020:04 of the
CORPORATE SERVICES COMMITTEE
PUBLIC SESSION**

To: Regular Board Meeting

October 27, 2020

A public session of the Corporate Services Committee was held in the Boardroom at the Catholic Education Centre at 320 Bloomington Road West, Aurora, Ontario and via Google Meet on Tuesday, October 20, 2020, commencing at 6:30 p.m.

PRESENT:

Committee Members: R. Cantisano*, C. Cotton*, E. Crowe, J. Ecker, D. Giuliani*, M. Iafrate, T. McNicol*, M. Marchese, D. Mazzotta*, J. Wigston

Administration: M. Battista, N. Di Nardo, A. Yeung, J. McLoughlin*, T. Pechkovsky*, C. Gastis*, M. Gray, D. Clapham*

Absent with Notice: Student Trustees A. Casbarro and T. Siby

Recording: K. Errett*

Presiding: M. Iafrate, Committee Vice-Chair

[indicates attendance via Google Meets]*

- 1) **ACTION ITEM(S):** Nil
- 2) **SUB-COMMITTEE REPORT:** Nil
- 3) **BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING:** Nil
- 4) **OUTSIDE PRESENTATION:** Nil
- 5) **STAFF PRESENTATION:**
 - a) Stouffville Multi-Use Facility Update
 - b) Ministry Broadband Project and RFP Award
- 6) **DISCUSSION ITEMS:** Nil
- 7) **INFORMATION ITEMS:**

The Committee processed the following:

 - a) Minutes of the May 19, 2020 meeting were approved
 - b) Surplus Property Disposition – York Region
 - c) Winter Maintenance Update
 - d) Procurement Activity Report
 - e) Insurance Reports: Property Claims/Theft and Damage
- 8) **NOTICE(S) OF MOTION:** Nil
- 9) **FUTURE ITEMS:** Nil

ADJOURNMENT: 8:37 p.m.

On Motion: Crowe/Ecker and CARRIED

M. Iafrate, Committee Vice-Chair



York Catholic District School Board

Catholic Education Centre, 320 Bloomington Road West, Aurora, Ontario L4G 0M1
Tel: 905-713-1211, 416-221-5051, 1-800-363-2711, Voice Mail Box: 17123
Fax: 905-713-1272 • www.ycdsb.ca

August 24, 2020

WE CHARITY FOUNDATION

- Whereas** the York Catholic District School Board is committed to supporting those in need, be they in our immediate community or on the other side of the globe;
- Whereas** Policy #603B Fundraising for External Charitable Purposes states that "All charitable fundraising proceeds shall have an approved designated purpose, be aligned with Catholic values that affirm the dignity of the human person and model responsible stewardship;"
- Whereas** YCDSB is dedicated to working with charitable organizations that share our vision to build a world of justice and peace. Furthermore, we seek to align ourselves with organizations that affirm the dignity of the human person and that model responsible stewardship of resources;
- Whereas** the WE Charity Foundation is currently on the YCDSB List of Approved Charities used by schools and other staff groups as a guideline when choosing to support a charitable organization.

LET IT BE RESOLVED:

THAT the York Catholic District School Board sever its ties with the WE Charity Foundation and remove the organization from the YCDSB List of Approved Charities and any curriculum modules.

Reference No. 2020:10:0824:TM

York Catholic District School Board

REPORT

Report To: Board of Trustees

From: Administration

Date: October 27, 2020

Report: Additional Technology Investments

EXECUTIVE SUMMARY

The purpose of this report is to request additional investments on technology to augment technology for the hybrid learning model.

BACKGROUND INFORMATION

Technology for In-Person Students:

Option A)

2.5 M - Elementary Schools Chromebook Carts - Primary, Junior, Intermediate	<ul style="list-style-type: none">250 Chromebook Carts (10,000 Each) * Includes 20 Chromebooks per cart.	\$2,500,000
0.6m - Secondary Schools Chromebook Cart - 4 Per School	<ul style="list-style-type: none">60 Chromebook Carts (10,000 Each) * Includes 20 Chromebooks per cart.	\$600,000

Option B)

.85 M - Elementary Schools Chromebook Carts - School Library	<ul style="list-style-type: none">85 Chromebook Carts (10,000 Each) * Includes 20 Chromebooks per cart.	\$850,000
.15m - Secondary Schools Chromebook Cart - 4 Per School	<ul style="list-style-type: none">15 Chromebook Carts (10,000 Each) * Includes 20 Chromebooks per cart.	\$150,000

Other Technology and Digital Tools Included in the Budget Report (\$1.2)

Technology for Teachers:

0.5 M - Classroom Teacher Laptops	• 520 Laptops	\$468,000
	• 1000 Classroom Speakers	\$25,000
	• 500 HDMI Cables & Cable Adapters 15'	\$7,500

0.2M - Wireless Headsets and Mics	• 2600 units	\$195,000
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Technology for Remote Students:

0.2M - Technology for Remote Students	• 480 Chromebooks	\$178,000
	• 55 iPads	\$22,000

Technology for All Students & Staff:

0.2M GSuite Enterprise	<ul style="list-style-type: none">• \$205,000 annual (price guarantee for 3 years) *Domain Licence all staff & students	\$205,000
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Digital Learning Tools (\$0.1M)

Online guided reading program with interactive ebooks and digital online tool for music.

RECOMMENDATION

THAT the Board of Trustees approve the additional technology investments under Option B (\$1M) plus Investments of \$1.2M in the Budget Report. Investments to be funded from the anticipated Ministry's second release of the federal funding.

Submitted by: Darlene Clapham, Chief Information Officer

Endorsed by: Nancy DiNardo, Associate Director
Mary Battista, Interim Director

York Catholic District School Board

REPORT

Changes on Page 28

Report To: Board of Trustees

From: Administration

Date: October 27, 2020

Report: 2020-2021 Staffing Update and Other Investments

EXECUTIVE SUMMARY

The purpose of this report is to provide an update to the Board of Trustees on the changes to staffing and other expenditures related to the management of COVID implications.

BACKGROUND INFORMATION

At the September 1, 2020 Regular Board meeting, the Board of Trustees approved an amendment to the 2020-21 Approved Budget to include additional staffing and other investments, totalling approximately \$21M (Appendix A), to support the safe reopening of schools. The increased staffing is to be funded by a combination of new ministry funding, as well as the use of the Board's reserves (accumulated surplus), up to 2% of the Board's operating allocation.

Staffing for the 2020-2021 school year has been a challenging exercise for school and Board administration. Health and safety requirements, workplace accommodations, social distancing, and the need to offer two learning modalities (in-person and remote) have all resulted in operational and staffing challenges. The pandemic situation and the evolving parents' preference for choosing the two learning modalities (in-person or remote) have created added complexities in staffing assignments. Furthermore, in addition to managing the normal concerns of meeting the class size requirements of the Ministry per the Education Act and its Regulations, as well as the Board's collective agreement obligations, Board administration needed to assess schools/classrooms to determine if more staff resources were needed to reduce class size to support greater physical distancing and the safety of our students.

Based on these parameters, Board Administration has put in place the following staffing complement for the various groups to promote a safe reopening of schools, as well as the updated staffing assignments for the elementary hybrid model. As well, as of October 14, 2020, the Senior team implemented a hybrid learning model in the elementary panel. The following table highlights the costs associated with this staffing model to support a safe learning environment.

Staffing Groups	Estimated Salaries & Benefits Expense (A)	Budget /Funding (B)	Budget Availability/ (Investments) (B)-(A)
Teachers (New FTE = 87.7) <ul style="list-style-type: none"> • Additional 74.7 FTE Elementary LTO to support hybrid / remote learning; • Additional 13 FTE Secondary covid related workplace accommodations reassigned remotely to support elementary core and secondary collective agreement obligations; 	\$8.1M	\$8.6M (\$6.2M from Accumulated Surplus and \$2.4M from Ministry Funding)	\$0.5M
Custodians <ul style="list-style-type: none"> • Total 40 FTE funded from existing budget. 25 FTE Supply Custodians hired to support enhanced cleaning using Ministry Funding (\$1.3M) plus 15 FTE Supply Custodians using existing budget; • Additional 82 FTE required for enhanced cleaning (\$2.9M) to meet provincial government and York public health requirements. 	\$4.2M (\$1.3M + \$2.9M)	\$1.3M (Ministry Funding)	(\$2.9M)
Total	\$12.3M	\$9.9M	(\$2.4M)
Total Incremental Budget Required			(\$2.4M)
Funding sources: <ul style="list-style-type: none"> • \$1.5M budget savings from temporary Library Technician reduction due to COVID-19 related closure; • \$0.9M from the \$2M new Ministry funding announced on October 5, 2020 re: COVID-19 funding to support high priority areas 			\$2.4M

Teaching Staff

As of October 13, 2020, the staffing of elementary schools to the hybrid model yielded 2,168.17 teacher FTE. In comparison to the staffing FTE approved in the 2020-21 Budget (July 2020), this reflects an increase of 74.7 FTE. This adjustment to staffing levels takes into account returning students/staff to their home school, maintaining in-school class size at a level that ensures proper social distancing as per York Public Health Department requirements, remote teaching assignments for employees approved for workplace accommodations, and compliance with collective agreement and statutory class size obligations.

To account for workplace accommodations for secondary teachers, as well as meeting the secondary programming needs, an additional 13 FTE was required. These accommodated secondary teachers were reassigned to support Core Resource teaching assignments in the elementary panel, as well as Secondary E-learning courses to meet scheduling challenges.

Staff are currently in the process of monitoring class size reporting obligations under the Education Act. As of the date of this report, staff estimates that approximately 20.0 of the 74.7 FTE is required to address Ministry of Education class size obligations.

Custodians - Enhanced Cleaning

The Government of Ontario and York Public Health have introduced a number of recommendations, for example requiring schools to provide enhanced cleaning during the day and a two step cleaning process at night. These added requirements have increased the need for additional custodial staff.

In previous years we hired 15 supply custodians. This year, with COVID funding, the department is hiring 25 additional supply custodians.

Currently, there are 448 permanent custodians plus an additional 40 supply custodians (15+25). Custodial staffing has been an area of challenge due to high absenteeism, as well as medical accommodations (42 workers). It is important to note that during COVID-19, it is necessary to replace custodial absences on a 1:1 basis in order to ensure that all the required cleaning protocols are completed, it is not possible to relax requirements due to absences. Therefore, additional budget consideration is needed to account for the custodian supply costs.

To continue to complete the required day time enhanced cleaning protocols and to ensure that during the winter months the interior and exterior of the school can be maintained in safe conditions, e.g. cleaning floors during the day, winter maintenance, etc., 50 additional supply custodians are required.

In addition to the daily enhanced cleaning during the school day, York Public Health are requesting that all work surfaces be cleaned and disinfected each night, a two step process requiring surfaces to first be cleaned, then dried, then once dry, disinfected. An additional 32 Supply Custodians are required to complete this recommendation.

An additional 82 Supply Custodian FTE or \$2.9M is required for 2020-21 year.

Other Investments

Other non-staffing related investments include additional technology to support remote learning and transportation expenses.

Technology To Support Remote Learning (\$1.2M)

Technology Devices (\$0.9M)

Administration surveyed schools on additional technology devices to support in-class and remote learning for staff and students. Based on the results of the survey, the following technology purchases are recommended:

- \$0.5M of Classroom laptops (400 to 450 laptops) for both elementary and secondary schools;
- \$0.2M of Wireless headsets with mics;
- \$0.2M of Devices (400 Chromebooks and iPads with data) for students (remote learners)

Google GSuite Enterprise Version (\$0.2M)

YCDSB's main Teaching and Learning Platform is called GSuite for Education. This platform is free and used across the province and around the globe and is endorsed by the Ministry of Education. Google has recently announced 50% off of their paid version until October 31st, 2020. The paid version is called GSuite for Education Enterprise.

Enterprise offers enhanced features for students to empower authentic thinking and facilitate enhanced collaboration and communication. These features include (but not limited to) the following;

Empower authentic thinking by allowing students to proactively scan their work prior to submitting it to the teacher. Students can check for copyright material and originality of work. Originality reports provide students with feedback, comments, rubrics and voice comments.

Breakout rooms which allow educators to split students into simultaneous small group discussions to enhance and support remote and hybrid learning. With breakout rooms, teachers will be able to mirror their in-classroom teaching methods in Meet.

An "ask for help" option for participants to get the teacher's attention.

The new Q&A feature, "allows students to ask questions without disrupting the flow of the lesson or discussion. Students can post their questions to a queue and other students can upvote questions so the teacher knows which to answer first. For better control, teachers can hide any questions and can enable or disable question submission at any time".

Polling "allows teachers to periodically check in to make sure students understand the classwork and aren't falling behind. Instant feedback also allows teachers to adjust curriculum when students require extra development on certain subjects. Polls can also make classes fun with icebreakers to revive class engagement, start discussions or debate a topic".

Many additional security features are built into Enterprise including the ability for teachers to better control and manage meetings. Teachers can manage who can share their screen and who can send chat messages within the meeting to make the distance learning environment as safe as possible. Principals can host virtual meetings, assemblies and events for students by grade.

The cost of Google Enterprise at a 50% discount is \$205,000 annually.

Digital Learning Tools (\$0.1M)

Online guided reading program with interactive ebooks, downloadable books and reading quizzes for junior grade students (Kindergarten and Gr.4/5) - **Approximate cost \$60K .**

A digital online tool for music using an interactive website that is great for K-6 that provides new activities, printables, teacher resources, online resources, interactive activities, 800+ songs, etc. - Approximate cost \$11K.

Transportation (\$1.6M)

The Board of Trustees approved at the Special Board meeting held on October 20, 2020 an additional budget of \$1.6M to support the added busing costs due to the secondary panel adaptive model and enhanced cleaning costs which totalled \$3.5M. (Appendix B). This is in addition to the \$1.9M budget approved by the Board of Trustees at the September 1, 2020 Board meeting.

Summary of Additional Investments and Budget Savings

Budget Item	Budget Availability/(Investment)
Investment in Additional Staffing from Table 1 (A)	(\$2.4M)
Funding sources (B): <ul style="list-style-type: none"> • \$1.5M budget savings from temporary Library Technician reduction due to COVID-19 related <u>closure</u>; • \$0.9M from the \$2M new Ministry funding announced on October 5, 2020 re: COVID-19 funding to support high priority areas 	\$2.4M
Investment in Technology \$1.2M and Transportation \$1.6M (C)	(\$2.8M)
Funded sources (D): <ul style="list-style-type: none"> • \$1.1M of the \$2M new Ministry funding announced on October 5, 2020 re: COVID-19 funding to support high priority areas; • \$0.7M - Previously approved accumulated surplus funding to be reallocated from remote learning (initial assumption includes addition of Principals to oversee remote learning which has not been materialized); and • \$0.4M - Anticipated increase in International Students tuition fee revenue. 	\$2.2M
Additional Budget Required (A+B+C+D)	(\$0.6M)

It is anticipated that the second release of the Ministry's "Safe Return to Class Fund" will support the additional investments of \$0.6M.

Staffing and workplace accommodation requests resulting from COVID 19 are ongoing, and requirements for some areas are in progress. Further updates will be provided once impact is known.

RECOMMENDATION

THAT the Board of Trustees approve the additional staffing budget of \$2.4M and investment in technology to support remote learning \$1.2M.

Submitted by: Darlene Clapham, Chief Information Officer
Michael Gray, Superintendent of Human Resources and International Education
Joe McLoughlin, Controller of Plant and Accommodation Services
Tom Pechkovsky, Coordinating Manager of Planning and Operations
Anthony Yeung, Chief Financial Officer and Treasurer of the Board

Endorsed by: Nancy DiNardo, Associate Director
Mary Battista, Interim Director

**Appendix A - Additional \$21M Investments Approved by Board of Trustees
(September 1, 2020 Board Meeting)**

	Approved Investments	\$ ('M)	Funding Source
1	Investments to add teachers to help address class size pressures (Minimum 76 more teachers)	\$ 8.54	Accumulated Surplus/Reserves \$6.18M Ministry Funding \$2.36M
2	Investments to add extra Lunch Time Supervisors (LTS) resources to improve student health and safety	2.00	Ministry Funding \$2M
3	Transportation - to support Covid related transportation costs due to service adjustments and additional units.	1.50	Accumulated Surplus/Reserves \$1.04M Ministry Funding \$0.46M
4	Increase Remote Learning Capacity - Increase broadband network capacity to improve remote learning - Additional Principals (Elementary & Secondary combined) to support remote learning and administrative support	0.50 1.30	Ministry Funding \$0.5M Accumulated Surplus/ Reserves \$0.7M Ministry Funding \$0.6M
5	Ventilation - added measures to improve ventilation and air quality and lower room temperature / HEPA filtration units	2.70	Ministry Funding \$1.32M Accumulated Surplus \$1.08M POD \$0.3M
6	Additional Custodians to increase cleaning	1.30	Ministry Funding
7	PPEs	1.50	Ministry Funding (estimated)
8	Special Education	0.33	Ministry Funding
9	Mental Health	0.30	Ministry Funding
10	Health and Safety Training	0.20	Ministry Funding
11	Technology - Devices for Students	0.40	Ministry Funding
12	Transportation - Additional Cleaning and PPEs	0.36	Ministry Funding
	Total Additional Investments Since July 29, 2020 Approved Budget	\$ 20.93	

Appendix B - Summary of Transportation Costs and Budget

	Description	Projected	Comment
A	Transportation Allocation GSN	\$18,931,931	
B	Original Transportation Budget (July)	\$21,149,428	Budget based in July, on 2019/20 school year, prior to family survey results.
C	Transportation forecasted expenditure for 2020/21 (Revised Estimates)	PENDING	Following September billing and reconciliation STS will advise of any revised estimates for the balance of the year (Reduced ridership, staggered start, school closure, efficiencies, YCDSB proportionate share)
D	Original Short Fall (A-B=D)	-\$2,217,497	Approved as part of 2020/21 budget July 29, 2020
E	Ministry Funding	\$359,006	Ministry Funding (B13 August 25, 2020)
F	Additional Budget Approval September 1. 2020	\$1,500,000	(Comprised of Ministry Funding (B14) \$.46M + Accumulated Surplus \$1.04M)
G	Total Additional Budget Approved by Board (September 1 2020) (E+F=G)	\$1,859,006	
	COVID Related Costs		
H	Estimated Annual COVID Related Costs (Adaptive Model and Enhanced Cleaning)	\$3,484,205	Estimated total COVID Related costs.
I	Additional Added Shortfall due to COVID (H-G=I)	\$1,625,199	Additional Budget Required

REPORT

York Catholic District School Board

Report To: Board of Trustees
From: Administration
Date: October 27, 2020
Report: Annual Report on Perquisites (Policy 115)

EXECUTIVE SUMMARY

To provide an annual report to the Board of Trustees on perquisites (perks) in accordance with *Policy 115*.

BACKGROUND INFORMATION

In February of 2011, the Ministry of Finance (BPS Supply Chain Secretariat Division) announced a BPS Directive to replace the 2009 Supply Chain Guideline which included a directive regarding perquisites. *Policy 115, Perquisites* was developed to promote transparency and accountability when public funds are used.

Policy 115 Guidelines Section B, Item 4, directs that an annual summary report be made publicly available on the Boards website, reflective of any allowable perquisites which have been granted.

SUMMARY

No perquisites were requested or granted during the 2019-20 school year.

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Submitted by: Anthony Yeung, Chief Financial Officer and Treasurer of the Board

Endorsed by: Mary Battista, Interim Director

REPORT

York Catholic District School Board

Report To: Board of Trustees

From: Administration

Date: October 27, 2020

Report: Annual Report on Ethics and Compliance Reporting (Policy 614)

EXECUTIVE SUMMARY

The purpose of this report is to provide the Board with the annual report as required through the Ethics and Compliance Reporting (“Whistleblowing”), Policy 614.

BACKGROUND INFORMATION

The purpose of the Ethics and Compliance Policy (Policy 614) is to allow internal and external stakeholders of the Board to confidentially report any alleged wrongdoings by an employee or Trustee of the Board through a third party certified ethics reporting service.

SUMMARY

Three complaints were reported during the 2019-2020 year. These complaints were investigated and resolved.

Submitted by: Anthony Yeung, Chief Financial Officer and Treasurer of the Board

Endorsed by: Mary Battista, Interim Director



York Catholic District School Board

Catholic Education Centre, 320 Bloomington Road West, Aurora, Ontario L4G 0M1
Tel: 905-713-1211, 416-221-5051, 1-800-363-2711, Voice Mail Box: 17136
Fax: 905-713-1272 • www.ycdsb.ca

September 29, 2020

NOTICE OF MOTION

COMMUNITY USE OF SCHOOLS FOR WEEKLY SUNDAY MASSES (CATHOLIC CHURCHES)

- Whereas:** the York Catholic District School Board acknowledges that educational facilities are an integral part of the community;
- Whereas:** Catholicity is at the centre of the York Catholic District School Board's core values;
- Whereas:** the Mission Statement of the York Catholic District School Board highlights the importance of its partnership with the Catholic Church;
- Whereas:** COVID-19 restrictions have limited Mass attendance to a maximum of 30% of seating capacity;
- Whereas:** Parishes using school facilities to celebrate Mass are experiencing financial hardship as a result of said restrictions

LET IT BE RESOLVED:

THAT the custodial charges and utility fees be waived for all Catholic Churches using York Catholic District School Board facilities for Weekly Sunday Masses until COVID-19 Mass attendance restrictions have been lifted by the Archdiocese of Toronto;

THAT said waiving of fees and charges be made retroactive to June 2020, when YCDSB permits for Catholic Churches were reinstated.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Wigston".

Jennifer Wigston
Trustee, Vaughan
Wards 4 & 5

A handwritten signature in black ink, appearing to read "J. Ecker".

James Ecker
Trustee, Markham

Ref: 2020:11:0929:JWJE

York Catholic District School Board

Report

REVISED

Report To: Board of Trustees
From: Administration
Date: October 27, 2020
Report: CUS Permits for Catholic Parishes During COVID-19

Executive Summary

This report is intended to provide Trustees with information pertaining to Community Use of School Permits by Catholic Parishes during COVID-19. After Public Health Agencies relaxed COVID-19 rules in June 2020, the Board resumed Community Use of School permits for Catholic Parishes. In order to minimize contact between school staff and students, these permits have been predominantly on weekends.

Background Information

As a result of changes to Public Health orders due to COVID-19, Community Use of Schools (CUS) permits for Catholic Masses were allowed to resume on June 20, 2020. The costs below are approximate and assume that the parishes continue to use the schools for the same hours each week as they have since June 2020 and that COVID-19 restrictions will continue in a similar state.

Since June 20, 2020, there are currently two parishes that have resumed CUS permits.

1. Blessed Frederic Ozanam

This is a Catholic parish that uses St Brother Andre CHS. Due to COVID-19, permits are only being allowed on weekends, primarily Saturday and Sunday, although arrangements have made for at least one Friday evening.

Permit Details: Saturday 3:15 pm-6:00 pm

Sundays 8:30 am-1:15 pm

Billing: varies 9.5 to 10.5 hours per weekend (\$430.53 to \$504.26 including HST)

Custodial Overtime: 25% Discounted Saturday Overtime Rate \$31.50 per hour

25% Discounted Sunday Overtime Rate \$42.00 per hour

Other Charges: 50% Discounted Utility Rate \$5.00 per hour

Actual Billing June 20, 2020-August 30, 2020: \$4785.55 (including HST)

Actual Billing September 5, 2020-October 18, 2020: \$2365.08 (including HST)

Full Annual Cost to the Board for Custodial Overtime and Utility Fees	\$31,600.00
Current Discount	\$9,237.50
Current Annual Charge to Parish	\$22,362.50

2. St Andre Bessette

This Catholic parish uses St Cecilia CES for masses. Due to COVID-19, permits are only being allowed on weekends, primarily Saturday and Sunday.

Permit Details: Saturday 3:00pm-7:00 pm

Sundays 9:00 am-1:00 pm

Billing: varies 8 to 8.5 hours per weekend (\$377.42 to \$403.97 including HST)

Custodial Overtime: 25% Discounted Saturday Overtime Rate \$31.50 per hour

25% Discounted Sunday Overtime Rate \$42.00 per hour

Other Charges: 50% Discounted Utility Rate \$5.00 per hour

Actual Billing June 20, 2020-August 30, 2020: \$4301.89 (including HST)

Actual Billing September 5, 2020-October 18, 2020 \$2357.45 (including HST)

Full Annual Cost to the Board for Custodial Overtime and Utility Fees	\$26,982.50
Current Discount	\$7,886.88
Balance of Annual Charge	\$19,095.63

Conclusion

After Public Health agencies relaxed COVID-19 rules in June 2020, the Board resumed Community Use of School permits for Catholic Parishes. In order to minimize contact between school staff and students, these permits have been predominantly on Saturdays and Sundays. Two parishes are utilizing schools, Blessed Frederic Ozanam and St Andre Bessette permitting St Brother Andre CHS and St Cecilia CES respectively. The permit fees vary depending on the number of hours used. Assuming the COVID-19 restrictions and usage remain the same throughout the year, the total annual cost to the Board for the two Catholic Parishes would be approximately \$58,600 per year. Since the Board already gives the Catholic Parishes a discount, the balance of the annual charge to the Parishes would be approximately \$41,500 per year. Should the Board wish to rebate the fees charged from June 20, 2020 through to October 18, 2020, the amount would be \$13,809.97.

Submitted by: Joe McLoughlin, Controller of Plant & Accommodation Services
Endorsed by: Maria Battista, Interim Director of Education

NOVEMBER 2020 TRUSTEE SERVICES



NOVEMBER
THE MONTH OF ALL SOULS

Monthly Virtue: Justice

December 2020

Dec 1—Inaugural Board 6:30 pm
Dec 8—Corporate Services 6:30 pm
Dec 9—Executive 3pm
Dec 9—Human Resources Committee 5pm
Dec 14—SEAC 7pm
Dec 15—Committee of the Whole 6:30 pm
Dec 15—Regular Board 7:30 pm
Dec 21 to Jan 1—Christmas Holidays

January 2021

Jan 11—SEAC 7pm
Jan 12—Policy Review Committee 6:30 pm
Jan 15—PA Day—Elementary Only
Jan 18—Student Success & Pathways 6:30pm
Jan 20—Executive 3pm
Jan 20 -Human Resources Committee 5pm
Jan 26—Safe Schools 5pm
Jan 26 —Committee of the Whole 6:30 pm
Jan 26—Regular Board 7:30 pm

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
1 	2 	3	4 Take Our Kids To Work 2020	5	6	7
8	9 7pm YCPIC <i>(Rescheduled from</i>	10 4:30 pm Audit (Public) 5:30 pm Audit (In-Camera) 6:30 pm Special Board	11  REMEMBRANCE DAY <i>Let us not forget</i> 4:30 pm Audit (In-Camera) Part 2	12	13 PA Day: E/S	14
15	16 7pm SEAC	17 6:30 Policy Review Meta Policy 101 Workshop	18 3pm Executive 5pm HR Committee	19	20	21
22	23	24 5pm Safe Schools 6:30 pm CTW 7:30 pm Regular Board	25	26	27 8:45 am SAL	28
29	30 7pm YCPIC <i>(To be confirmed)</i>					