

10. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING

N/A

11. DELEGATIONS

N/A

12. STAFF PRESENTATION(S)

N/A

13. ACTION ITEMS:

a) Policy 103 Communications Policy

This policy was scheduled for review as part of the Board's cyclical review process. The policy was updated to improve clarity, modernize terminology, and strengthen alignment with current communication practices.

MOTION: Barbieri/Wigston

CARRIED

b) Policy 201 Healthy Schools

This policy was updated to ensure alignment with current Ministry direction and resources, as well as to remove outdated practices, responsibilities, references, and operational details.

MOTION: Barbieri/Alexander

CARRIED

c) Policy 201A Healthy Schools - Eating and Nutrition

This policy was updated to ensure alignment with current Ministry direction and resources, as well as to remove outdated practices, responsibilities, references, and operational details. The policy was discussed in detail and suggested changes will be made prior to this policy going to the next board meeting. Suggestions include the importance of praying before lunch and snacks; the need for yearly communication to our Catholic Schools Councils to be informed of food prices in our school cafeteria and the continued recommendation of the importance of handwashing before meals and snacks.

MOTION: Crowe/Iafrate

CARRIED

d) Policy 201B Healthy Schools - Physical Activity

This policy was updated to ensure alignment with current Ministry direction and resources, as well as to remove outdated practices, responsibilities, references, and operational details. This policy was discussed in detail, a recommendation was made to make the policy more clear and to stipulate that this policy applies to all students.

MOTION: Wigston/Iafrate

CARRIED

e) Policy 701 Access to School & Board Premises

The policy and procedure were updated to reflect the Board's current operation of the access control system and to align the procedure with current practices for managing access for authorized individuals. Recommendations made during review of this policy indicated the need to remove the reference to Policy 708 (Outdoor Activity Equipment) and the need for the policy to be applicable to both schools and the Catholic Education Centre.

MOTION: Alexander/Iafrate

CARRIED

f) Policy 801 Use of Board Controlled Funds for Recognition or Acknowledgement (formerly titled: Use of Board and School Funds for Recognition or Acknowledgement)

This policy was scheduled for review as part of the Board's cyclical review process. This policy was updated to clearly outline what Board-Controlled Funds may and may not be used for, specifically for recognition or acknowledgement purposes, and to ensure full alignment with the Ontario Broader Public Sector (BPS) Expense

Directive. After much discussion it was agreed that the policy needs more work and for the language to be clearer when describing expectations across all areas of the Board. The policy will return to the Policy meeting in February.

g) (NEW) Policy 813 Use of Proceeds of Disposition (POD)

This policy was created following the comprehensive financial and expenditure review conducted by KPMG LLP, which recommended establishing a formal policy for managing Proceeds of Disposition (POD). It sets out clear rules and procedures for the accounting, restriction, allocation and use of POD funds, ensuring compliance with applicable legislation. Language in 4.2 will be adjusted, the policy will then be presented at the Board meeting.

MOTION: Grella/Alexander

CARRIED

14. DISCUSSION ITEM:

a) Policy 106 Delegations to the Board and Procedure

A report was presented to Trustees to provide information on the recent history of the approval process embedded within Policy 106. A revised policy and procedure will come to the next Board meeting and will reflect the suggestion that was made for the need of all delegation requests to be reviewed by the Board of Trustees and the Senior Team. The deadline for delegation submission (including speaking notes) will be changed to 6pm the Sunday evening prior to the Regular Board Meeting. The final decision of choosing delegations will fall within the responsibility of the Director and Chair of the Board.

b) Video Recordings of Board/Committee Meetings

A report was presented to Trustees with an overview of current practices, legislative context, and jurisdictional comparisons related to the recording and posting of Board and Committee meetings.

15. INFORMATION ITEM(S):

i) Procedure 701 Elementary Administrative Locked Door Protocol

This procedure was referred to when discussing Policy 701.

16. FUTURE MEETING DATE(S):

Feb. 3, 2026, Apr. 7, 2026, June 2, 2026

ADJOURNMENT:

THAT the Policy Review Committee meeting adjourned at 7:46 p.m.

MOTION: Grella/Barbieri

CARRIED