

MINUTES
POLICY REVIEW COMMITTEE

10. ACTION ITEMS:

a) Policy 119 Electronic Communications & Social Media

J. Sarna presented this policy which was revised to reflect the Board's decision to no longer endorse X (formerly Twitter) and to clarify the approvals process for establishing new social media accounts, including updates to the Social Media Account Request Form.

MOTION: Cotton/Wigston

CARRIED

b) Policy 121 Trustee Pregnancy and Parental Leave (New)

J. Sarna presented this policy which was developed in accordance with the *Education Act*, which requires every school board to adopt and maintain policies regarding pregnancy and parental leaves for Trustees.

MOTION: Cotton/Barbieri

CARRIED

c) Policy 425 Workplace Harassment and Procedure

J. Sarna presented this policy which has been revised in accordance with the *Occupational Health and Safety Act*. The Act requires workplace harassment policies and procedures to be reviewed at least annually. After considerable discussion it was felt that this policy required further work and legal consultation.

d) Policy 427 Workplace Violence and Procedure

J. Sarna presented this policy which has been revised in accordance with the *Occupational Health and Safety Act*. The Act requires workplace violence policies and procedures to be reviewed at least annually.

MOTION: Cotton/Wigston

CARRIED

e) Policy 431 Principal and Vice Principal Work Year (New)

J. Sarna presented this policy which was developed in accordance with the Provincial Principal and Vice-Principal Terms and Conditions of Employment (Central Terms and Conditions), which require each school board to establish a policy on the Principal and Vice-Principal Work Year no later than March 1, 2025. Committee Chair Saggese adjusted the passing of the motion to Trustee Crowe and Trustee Wigston.

MOTION: Crowe/Wigston

CARRIED

11. DISCUSSION ITEM:

a) Policy 616 Community Use of Schools and Procedure

J. Sarna presented this policy and procedure which were revised in response to feedback from the September 30th and December 2nd Policy Review Committee meetings. Updates include clearer language regarding the permitting process and its application. Additionally, the agenda had been revised to include a Community Use of Schools Outdoor Rentals and Insurance Report. After much discussion, the Committee felt more work on the policy was necessary. Superintendent Elgharbawy agreed to look further into the details as suggested by Trustees such as, finding and suggesting a tape that will not mark gym floors; adding that if a permit is terminated there will be no refunds to the permit holder; determining if permits are granted during holy week; follow up with Insurance Underwriter where is the use of outdoor space of our schools at; and finally, to review practices at other Boards to determine the use of dunk tanks and inflatables. This policy will come back to a future PRC meeting.

12. INFORMATION ITEM:

a) Policies & Procedures Approved in 2024

This report highlights the Policy Review Committee's accomplishments for 2024.

In 2024, the Board successfully revised and approved 24 policies and 9 procedures, including the introduction of

two new policies: Policy 120 (Information Systems Security) and Policy 230 (Guest Speakers/External Presentations).

FUTURE MEETING DATE(S):

March 18, 2025, June 3, 2025

ADJOURNMENT:

THAT the Policy Review Committee meeting adjourned 8:24 p.m.

MOTION: Iafrate/Cotton

CARRIED