

York Catholic District School Board

**MINUTES
POLICY REVIEW COMMITTEE**

October 2, 2023
(Hybrid)

In Attendance

Committee Members: **In person:** F. Alexander, J. DiMeo, M. Iafrate
Virtual: A. Grella; A. Saggese

Other Trustees: E. Crowe, J. Wigston

Regrets with Notice: C. Cotton, M. Barbieri

Administration: **In Person:** D. Scuglia, J.Sarna, A. Arcadi, C. Allegranza, M. Brosens,
C. McNeil, M. McShine Quao, B. Pageau, T. Pechkovsky
Virtual: R. Antunes, D. Candido, J. Chiutsi,
T. Laliberte, L. Paonessa, L. Sawicky, S. Wright

Recording: A. McMahon

Presiding: M. Iafrate, Committee Chair

1. CALL TO ORDER/OPENING PRAYER/LAND ACKNOWLEDGEMENT

Committee Chair Maria Iafrate opened the meeting with a prayer followed by the Land Acknowledgement.
at 6:30 p.m.

2. ROLL CALL

Trustees Carol Cotton and Michaela Barbieri - Absent with Notice

3. APPROVAL OF NEW MATERIAL: NIL

4. APPROVAL OF THE AGENDA

THAT the agenda of October 2, 2023, be approved as presented.

MOTION: Crowe/Alexander

CARRIED

5. APPROVAL OF THE PREVIOUS MINUTES

THAT the minutes of June 6, 2023 be approved.

MOTION: Wigston/Alexander

CARRIED

6. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING: NIL

7. OUTSIDE PRESENTATION: NIL

8. STAFF PRESENTATIONS: NIL

9. ACTION ITEMS

a) Policy 114 Perquisites

J. Sarna presented this policy, last reviewed October 2016. Changes adhere to private sector; no perquisites granted at the Board to date; 3.3.6, add Trustee Services and Expenditures as it is cross referenced in Policy 111. The policy was moved and approved.

MOTION: DiMeo/Crowe

CARRIED

b) Policy 119 Electronic Communications & Social Media

Previously reviewed June 6, 2023; with minor changes, the policy was moved and approved.

MOTION: Alexander/Crowe

CARRIED

c) Policy 607 Sponsorships

Procedure 607 Sponsorship Approval and Renewal

J. Sarna indicated this was last revised in 2014; she then presented the draft policy and procedure.

With minor revisions, the policy was moved and approved.

MOTION: DiMeo/Alexander

CARRIED

d) Policy 211 Indigenous Student Self Identification

J. Sarna indicated that this was last reviewed October 2014; draft policy was presented and now includes new language and speaks to Indigenous Communities, new digital self identification form; a recommendation was made to have Policy 211 and develop a Truth and Reconciliation Policy.

Further revisions are necessary to the policy, and will be brought back to the January 2024 PRC meeting.

e) Policy 304 Research and Surveys

M. McShine Quao spoke to the policy changes and why the previous two policies were amalgamated. E. Crowe spoke to the history of why two were necessary. Concerns were raised about surveys/research and privacy matters; Trustees like having one policy but the policy requires further revisions. A procedure would make it more clear and obligations more defined. The chart at the end of the policy was felt to be of value and will remain. Pending Trustee approval.

f) Policy 413 Attendance Support Program

Procedure 413 Attendance Support Program

J. Sarna indicated that this was last revised May of 2022; discussion as to whether it is necessary to bring it to policy if the only revision is due to a staff change. Meta Policy makes no mention of how to deal with a name change in a policy. The policy was moved and approved.

MOTION: Crowe/Alexander

CARRIED

g) Policy 707 Acquisition and Development of School Sites

T. Pechkovsky spoke to this policy. With minor revisions, the policy was moved and approved.

MOTION: Crowe/Saggese

CARRIED

h) Policy 808 Travel, Meals and Expenses Reimbursement

Procedure 808 Travel, Meals and Expenses

C. McNeil spoke to this policy. Suggestions to include Admin 19a form in the policy and remove Appendix A from the policy.

MOTION: Crowe/Alexander

CARRIED

DISCUSSION ITEM(S):

a) Policy 106 Delegations to the Board

Much discussion took place. A recommendation was put forth to strike a Staff Committee to oversee and steer this procedure. Research is necessary to see what other Boards do in regards to Delegations to the Board.

b) Policy 118 Trustee Code of Conduct

Trustees' recommendation to leave this current Code of Conduct in place until Bill 98 is proclaimed.

MOTION: Crowe/Dimeo

CARRIED

INFORMATION ITEM(S): NIL

NOTICES OF MOTION: NIL

FUTURE ITEMS:

- a) Policy 205 Student Government
- b) Policy 220 Graduation Exercises in Elementary and Secondary Schools
- c) Policy 424 Disposition of Complaint Against Employees
- d) Policy 603A School Fundraising
- e) Policy 603B Fundraising for External Charitable Purposes
- k) Policy 702 Solemn Blessing and Official Opening of New Schools and Additions

FUTURE MEETING DATE(S):

January 23, 2024 March 5, 2024 June 4, 2024

ADJOURNMENT:

THAT the Policy Review Committee meeting adjourned at 8:20 p.m.

MOTION: Alexander/Grella

CARRIED