



## YORK CATHOLIC DISTRICT SCHOOL BOARD

BOARD POLICY	
<i>Policy Section</i> <b>Facilities</b>	<i>Policy Number</i> <b>704</b>
<i>Former Policy #</i>	<i>Page</i> <b>1 of 5</b>
<i>Original Approved Date</i>	<i>Subsequent Approval Dates</i>
<b>June 8, 2010</b>	<b>June 8, 2010 October 27, 2015</b>

**POLICY TITLE:      COMMUNITY PLANNING AND PARTNERSHIPS**

**SECTION A**

**1.    PURPOSE**

The purpose of this policy is to provide direction to staff when considering potential community partnerships, including co-built facilities, leases, licenses and joint-use agreements for the utilization of surplus and non-surplus property or the joint use of School or Board owned premises.

This policy, which recognizes and encourages opportunities with various levels of government and community agencies as potential community partners in order to share facilities, supports the Board’s Mission, Vision and Strategic Commitments and is consistent with the legal framework outlined in the *Education Act*.

*For further clarification this policy does not apply to the use of Board facilities as defined in Policy 703: Community Use of Schools or vendor contracts pertaining to specific school events and/or activities such as visitors to the school, co-curricular programs, Catholic School Council Fundraising partners or hot lunch providers.*

**2.    POLICY STATEMENT**

The York Catholic District School Board’s primary responsibility is to support the achievement, well-being and safety of all students. Therefore, it is the policy of the Board to support community partnerships in keeping with guidelines and expectations of the Ministry of Education where such partnerships benefit the Board, the students and the community with the following intent:

- 2.1 To improve services and supports available to all students;
- 2.2 To reduce the facility operating costs of the Board; and,
- 2.3 To strengthen relationships between the Board, community partners and the public.

### 3. PARAMETERS

- 3.1 The application of this policy shall be consistent with the Ministry of Education's *Community Planning and Partnerships Guideline* for community partnerships.
- 3.2 The Board shall support community partnerships that align with the Board's Mission and Vision related to student achievement, well-being and safety.
- 3.3 The Board shall have the sole discretion to identify, on an annual basis, schools suitable for community partnerships, as well as to determine the eligibility of all potential community partners based on board-determined criteria that is aligned with the *Education Act*, other relevant legislation and Ministry directives.
- 3.4 The Board shall develop and implement a Long Term Accommodation Plan (LTAP) that addresses the future facility needs of students.
- 3.5 When developing criteria regarding the eligibility of community partnerships, the Board shall consider the value of the partnership to students, specifically:
  - 3.5.1 The health and safety of students,
  - 3.5.2 Student achievement and well-being, and,
  - 3.5.3 The appropriateness of the partnership within the school setting.
- 3.6 The Board shall provide public notification, in accordance with the Ministry of Education's *Community Planning and Partnership Guideline*, related to potential community partnerships and/or co-building opportunities.
- 3.7 The Board shall hold **at least** one meeting per year to discuss potential community planning and partnership opportunities with the various levels of government and community agencies as defined within the procedures, an addendum to this policy.
- 3.8 Subsequent staff-level meetings may be held to discuss supplementary information with relevant entities subject to the criteria defined in parameter 3.5.
- 3.9 All eligible community partnerships shall be on a cost-recovery basis.

### 4. RESPONSIBILITIES

#### 4.1 Director of Education

- 4.1.1 To oversee compliance with the Community Planning and Partnerships policy, guidelines and procedures.

## **4.2 Senior Manager of Administrative Services**

4.2.1 To oversee the ongoing implementation and administration of the Community Planning and Partnerships policy, guidelines and procedures.

## **4.3 Superintendents of Education and/or Senior Managers**

4.3.1 To assist the Senior Manager of Administrative Services with the evaluation of potential community partnerships and/or co-build opportunities.

# **5. DEFINITIONS**

## **5.1 Community Partnerships**

For the purpose of this policy includes co-built facilities, leases, licenses and joint-use agreements for partners to utilize a Board facility or property.

## **5.2 Community Planning**

A collaborative process involving multiple public agencies to review the use of public facilities in the delivery of public services.

## **5.3 Facility**

School or other Board owned premises.

## **5.4 Non-Surplus Property**

Any property still in use by a school district and not declared surplus by the Board.

## **5.5 School Boards**

For the purpose of this policy, as per Ontario Regulation 444/98, School Boards refer to the York Region District School Board, the Conseil scolaire de district catholique Centre-Sud, and the Conseil scolaire Viamonde.

## **5.6 Surplus Property**

Property that the Board has adopted a resolution that the site or part of the property is not required for the purposes of the board (i.e. vacant school or site)

# **6. CROSS REFERENCES**

YCDSB Policy 713 Pupil Accommodation Review of Schools

*Education Act*

Ministry of Education *Community Planning and Partnerships Guideline*

YCDSB Long Term Accommodation Plan (LTAP)

YCDSB Procedures for Community Planning and Partnerships

<b>Approval by Board</b>	<b>October 27, 2015</b> <i>Date</i>
<b>Effective Date</b>	<b>October 28, 2015</b> <i>Date</i>
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<b>Review Date</b>	<b>October 2020</b> <i>Date</i>

**POLICY TITLE: COMMUNITY PLANNING AND PARTNERSHIPS**

**SECTION B: GUIDELINES**

The *Board's procedures*, an addendum to this policy, support the application of the Ministry of Education's revised Community Planning and Partnerships Guideline and contain information related to the following components:

1. Identification of location(s) for potential community partnerships and/or co-build opportunities;
2. Community Planning and Partnership Notification Requirements;
3. Partnership Eligibility Criteria;
4. Partnership and Co-Build Proposal Review Process; and,
5. Fees and Agreement Requirements.