

REVISED

**YORK CATHOLIC DISTRICT SCHOOL BOARD
AGENDA
SPECIAL BOARD MEETING
Tuesday, May 23, 2023**

(Immediately Following Special CTW - Approximately 5:30 pm)

LAND ACKNOWLEDGEMENT

*We are gathered on the ancestral lands and waters of all Indigenous Peoples, who have left their footprints on Mother Earth before us.
We respectfully acknowledge, those who have walked on it, those who walk on it now, and future generations who have yet to walk upon it.
We pray to the Creator for strength and wisdom that all may continue to serve as stewards of the earth.*

1. **OPENING PRAYER**
2. **LAND ACKNOWLEDGEMENT** F. Alexander
3. **ROLL CALL** D. Scuglia
4. **APPROVAL OF NEW MATERIAL** F. Alexander
5. **APPROVAL OF THE AGENDA** F. Alexander
6. **DECLARATIONS OF CONFLICT OF INTEREST FOR CURRENT MEETING**
7. **DECLARATIONS OF CONFLICT OF INTEREST FROM PREVIOUS MEETING**
8. **APPROVAL OF THE PREVIOUS MINUTES: N/A**
9. **BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING**
10. **CHAIR'S REPORT / UPDATE / INSPIRATIONAL MESSAGES: N/A**
11. **OCSTA BOARD OF DIRECTOR'S UPDATE: N/A**
12. **DIRECTOR'S REPORT / UPDATE: N/A**
13. **STUDENT TRUSTEES' REPORT: N/A**
14. **RECOGNITIONS / OUTSIDE PRESENTATIONS: N/A**
15. **DELEGATIONS: N/A**
16. **JOURNEY TOWARDS OUR VISION – STAFF PRESENTATIONS**
17. **ACTION ITEM(S) (including Committee Reports)**

a) Approval of Report 2023:14 Special Committee of the Whole (May 23)	M. Iafrate	
b) Receipt of Report 2023:02 Ad-Hoc International Language Extended Day	A. Saggese	2
c) Ad-Hoc International Language Extended Day Committee Meeting (Letter to the Ministry)	C. McNeil	3
18. **DISCUSSION ITEM (S)**
19. **INFORMATION ITEM(S)**
20. **NOTICES OF MOTION**
(Notices of Motion are to be submitted in writing and will return to the subsequent meeting as Information, the following meeting as Discussion, and finally Action at the next Board Meeting.)
21. **FUTURE AGENDA ITEM(S) / REQUEST FOR INFORMATION**
22. **ADJOURNMENT** F. Alexander

**Lord our God,
We stand before You as Your children,
whom you want to protect.
We praise You for giving us so peace
and for granting us the assurance of
Your help.
Your kingdom comforts and helps us
and points the way so that Your will
may be done on earth.
Amen**

York Catholic District School Board

REPORT NO. 2023:02

AD-HOC INTERNATIONAL LANGUAGE EXTENDED DAY COMMITTEE

To: Special Board Meeting

May 23, 2023

A meeting of the Ad-Hoc International Language Extended Day Committee was held on Thursday, May 18, 2023 starting at 6:32 pm.

PRESENT:

Trustee Committee Members: J. DiMeo, M. Iafrate, A. Saggese

Other Trustees: M. Barbieri

Absent with Notice: N/A

Administration: D. Scuglia, J. Sarna, A. Arcadi, C. deHaas, T. Laliberte, C. McNeil, K. Scanlon

Recording: S. Greco

Presiding: A. Saggese, Committee Chair

1. ACTION ITEM(S): NIL

2. DISCUSSION / INFORMATION ITEMS:

- a) International Language Extended Day History, Finance History
- b) Financial History

3. FUTURE MEETING DATE: TBD

4. ADJOURNMENT: 6:53 pm

A. Saggese, Committee Chair



YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT

REPORT TO: Board of Trustees

FROM: Administration

DATE: May 23, 2023

REPORT: Ad-Hoc International Language Extended Day Committee Meeting

EXECUTIVE SUMMARY:

This report is intended to provide the Board of Trustees with information on the outcome of the Ad-Hoc International Language Extended Day Committee meeting of Thursday, May 18, 2023.

SUMMARY:

Attached is the PowerPoint shared at the May 18, 2023 meeting that was held at the Catholic Education Centre.

The report generated questions and a fulsome discussion was had. It is recommended that a letter be written to the Minister of Education to address budget shortfall for International Languages Extended Day program.

RECOMMENDATION:

THAT the Board write a letter to the Minister of Education requesting supplemental annual funding of \$400,000 to address the shortfall in funding for the International Language Extended Day program.

THAT the letter includes as an appendix, the PowerPoint presentation from the Ad-Hoc International Language Extended Day Committee meeting of May 18, 2023.

Prepared by: Calum McNeil, Chief Financial Officer & Treasurer of the Board
Endorsed by: Domenic Scuglia, Director of Education



York Catholic District School Board

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Elizabeth Crowe
Aurora/King
Whitchurch Stouffville

Theresa McNicol
East Gwillimbury/
Georgina/Newmarket

Carol Cotton
Markham
Area 1, Wards 1, 2, 3, 6

Frank Alexander
Chair
Markham
Area 2, Wards 4, 5, 7, 8

Maria lafrate
Vice-Chair
Richmond Hill

Joseph DiMeo
Richmond Hill

Angela Saggese
Vaughan
Area 1, Ward 1

Michaela Barbieri
Vaughan
Area 2, Ward 2

Jennifer Wigston
Vaughan,
Area 3, Wards 3, 4, 5

Angela Grella
Vaughan
Area 3, Ward 3, 4, 5

Anthea Peta-Dragos
Sr. Student Trustee

Jonah James
Jr. Student Trustee

May 23, 2023

Hon. Stephen Lecce
Minister of Education
315 Front Street West
Toronto, ON M7A 0B8

Dear Hon. Stephen Lecce,

The intent of this letter is to request additional funding to support the International Language Extended Day Program at York Catholic School Board.

YCDSB has recognized the importance of educational experiences involving International Languages since the early 1980's and offers Italian International Language during the school day, evenings, Saturdays and during the summer.

The International Language Elementary (ILE) Extended Day Italian program gives students in Grades 1 to Grade 8 the opportunity to learn the Italian language and culture during the instructional school day. This program extends the school day by 20 minutes and students receive instruction for an average of 100 minutes per week. Currently, twenty-one different school sites offer the Italian ILE Extended Day program.

The Program is funded through the GSN Continuing Education grant and, until recently, was also funded by Centro Scuola. Without Centro Scuola support, the program incurs a funding deficit of approximately \$0.3-0.4M per year, depending on enrollment levels, staff supply costs, and class sizes.

Due to a number of factors, the York Catholic District School Board is facing significant budget pressures, and as such, programs which create budget pressures are being closely evaluated.

In order to sustain the International Language Extended Day Program (Elementary), the Board is requesting \$0.4M, on an annual basis, to cover the funding shortfall. Please refer to the attached Appendix which shows the program's costs from a recent Ad-hoc International Language Extended Day Program Committee meeting.

We appreciate your support on this matter.

Sincerely,

Frank Alexander
Chair of the Board

c.c. York Catholic DSB Board of Trustees

Financial Summary

Ad-hoc International Language Extended Day Program Committee

May 18, 2023

Prepared by: Kim Scanlon, Senior Budget Specialist
Submitted by: Calum McNeil, Chief Financial Officer & Treasurer of the Board
Endorsed by: Domenic Scuglia, Director of Education and Secretary of the Board





Executive Summary

- International Language Extended Day Program (Elementary) is taught at 21 schools to students of all descents where Italian Language is taught during the school day which is extended by 20 minutes.
- The Program is funded through the GSN Continuing Education grant and was previously also funded by Centro Scuola. Without Centro Scuola support, the program creates a budget pressure.
- 2023/24 Ministry funding for International Languages is \$60.68 per instructional hour where the class size is 23. Where the average class size is less than 23, funding is reduced by \$1 for each instructional hour.
- An alternative to the Extended Day Program is an after hours language program which is also funded by the Continuing Education International Languages grant.



Program Details

YCDSB has recognized the importance of educational experiences involving International Languages since the early 1980's and offers Italian International Language during the school day, evenings, Saturdays and during the summer. The International Language Elementary (ILE) Extended Day Italian program gives students in Grades 1 to Grade 8 the opportunity to learn the Italian language and culture during the instructional school day. This program extends the school day by 20 minutes and students receive instruction for an average of 100 minutes per week. Currently, twenty-one different school sites offer the Italian ILE Extended Day program. The school sites are:

Blessed Trinity CES
Holy Jubilee CES
San Marco CES
St. Catherine of Siena CES
St. Clement CES
St. Gregory the Great CA
St. Padre Pio CES

Divine Mercy CES
Immaculate Conception CES
St. Andrew CES
St. Cecilia CES
St. David CES
St. John Bosco CES
St. Peter CES

Father John Kelly CES
Our Lady of Fatima CES
St. Angela Merici CES
St. Clare CES
St. Gabriel the Archangel CES
St. Margaret Mary CES
St. Raphael the Archangel CES



Program Benefits

A review of the literature indicates there are many benefits to studying a new language. Among them:

- The ability to communicate with people from different cultures
- Gaining a deeper appreciation of the culture associated with a language
- Developing learning skills such as critical thinking and problem-solving
- Acquiring other skills such as patience, discipline, and persistence, all of which can be used in all aspects of life
- Improved cognitive abilities: Learning a new language can improve memory, attention, and multi-tasking skills.
- Increased marketability in the workplace, especially with companies operating in a global environment
- Career choices in occupations such as translation
- Personal growth: Learning a new language can broaden your perspective and help you understand and appreciate different ways of thinking



Financial Summary

(\$ thousands)	2021/22 Estimate	2022/23 Forecast
<i>Number of Students</i>	6,052	5,882
<i>Average Class Size</i>	20.59	22.11
GSN Grant	1,029	974
Donation	0	0
Total Revenue	1,029	974
Instructors	1,315	1,203
Supply Staff	89	84
Subsidy	20	20
Total Expense	1,424	1,307
Surplus / (Deficit)	(395)	(333)

Notes:

1. Costs do not include indirect costs (administration).
2. 2021/22 ONSiS reporting is complete but not yet validated by the Ministry
3. No International Language funding received for students who opt out of the extended day program



Extended Day vs. After Hours Program

Per Instructional Hour (\$)	Extended Day	After Hours Scenario 1	After Hours Scenario 2
<i>Class Size</i>	23	23	12
Grant	59	59	48
Staff Cost (Instructor, Supply)	77	39	39
Surplus / (Deficit)	(18)	20	9

Notes:

1. Funding and costing based on 2022/23 Rates before collective agreement update.
2. Costs do not include indirect costs (administration) and school subsidy or other miscellaneous costs.



Appendix 1 - Detailed Calculation

	2021/2022	2022/2023 ⁽¹⁾	
	Est / Actual	Forecast	
Enrollment	6,052	5,882	a (provided by Con Ed)
Classes	294	266	b (provided by Con Ed)
Class Size	20.59	22.11	c = b / a
Instructional Days	187	187	d
Non-Instructional Days	17	17	e (10 statutory and 7 PA days)
Hours / Day	0.33	0.33	f (20 min)
Instructor FTE	24.50	22.17	g = b/12 classes
Daily Rate (4.25 hours before vac pay)	204.88	208.97	h (22/23 using latest Collective Agreement rate)
Per hour	48.21	49.17	i = h / 4.25
Vacation Pay 6%	2.89	2.95	j
Benefits 30%	15.33	15.64	k
Budgeted Hourly Salary and Benefits	66.43	67.76	l = i + j + k
Revenue:			
Pupil Instructional Hours	18,326	16,581	m = b x d x f
Grant Rate	58.57	59.62	n (technical paper/assumption)
GSN Grant	1,073,354	988,559	o = m x n
Class Size Adjustment	(44,257)	(15,005)	p (calc)
TOTAL REVENUE	1,029,097	973,554	s
Expenses:			
Funded Instructional Hours Costs	1,217,384	1,123,453	t = l x m (187 days)
Non-Instructional/Unfunded Hours Costs	65,881	50,553	u = actual - t - v (PA/Stat Days)
Paid leaves, top-ups, etc	31,112	29,288	v (maternity top-up, paid leaves, etc)
Supply	88,954	83,740	w
Total Salary	1,403,331	1,287,034	x = t + u + v + w
School Subsidy	20,403	19,830	y
TOTAL EXPENSES	1,423,734	1,306,864	z (Supervision is not included in IL expenses)
SURPLUS / (DEFICIT)	(394,637)	(333,310)	

(1) 2022/23 Recalculated using new Collective Agreement rates. Grant rate estimated based on the change in 23/24 GSN.



Draft Ministry Funding Request

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