

If decision is to suspend student then she/he is entitled to a Safe & Caring School Program

- Assistant to the Superintendent arranges a mutually convenient meeting time to:
  - meet with School Administration, parents and student
  - collaboratively develop the SAP (including school staff, if necessary)
  - student is encouraged to contact a peer in each class to obtain the homework that is being assigned by each of his/her regular classroom teachers
  - student is to bring all texts, assignments and resources that they need for the duration of his/her suspension

### **DAY TWO and THREE**

- Student and parent/guardian are contacted by staff to attend an In-take Meeting at St. Luke Catholic Learning Centre with Administration and Staff
- Student enters program on Day 2 or 3

To implement the transition plans, there is usually a brief period that the student is not in school, nor in the program.

#### **St. Luke Catholic Learning Centre**

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**Administrator of St. Luke Catholic Learning Centre**

**905.713.2711 ext. 3030**

**Vice-Principal of St. Luke Catholic Learning Centre**

**905.889.3882**



## St. Luke Catholic Learning Centre

**Hope • Opportunity • Excellence**

### **PROGRESSIVE DISCIPLINE**

We know that each student is a unique individual and that every situation has a set of special circumstances. However, there are clear, fair consequences for behaviour that is contrary to the **Safe Schools Policy** and the **School Code of Conduct**.

Progressive discipline is an approach that makes use of a continuum of interventions, supports and consequences, building upon strategies that promote positive behaviours. The range of interventions, supports, and consequences used will be clear and developmentally appropriate, and will include learning opportunities for students in order to reinforce positive behaviours and help students succeed. For students with special education needs, interventions, supports and consequences will be consistent with the expectations in the student's **Individualized Education Plan (IEP)** and/or his/her demonstrated abilities.

Students who behave inappropriately will face a range of progressive discipline interventions and consequences that may include, but are not limited to: oral reminders, parent contact, in school detention, withdrawal of privilege, and referral to counseling or other supports. If the behaviours persist or an isolated incident is serious in nature, it may be necessary to suspend or expel a student. All mitigating factors would be considered prior to implementing a consequence.

### **WHAT IS A LONG-TERM SUSPENSION?**

Suspensions between 11 and 20 days are referred to as long-term suspensions. During a suspension, students are not permitted to ride the bus to school, enter the school building or come onto school property for any reason for the duration of the suspension. In addition, the student may not attend any school-related activities, functions or events, even if he/she was expected to participate in these activities. Students will return to their home school after serving their suspension. There will be a Transition Meeting between the home school and St. Luke staff to review the work completed during the suspension and to make recommendations for continued support at the home school. The suspended student and his/her parent/guardian will be invited to attend this meeting.

### **WHAT IS AN EXPULSION?**

Expulsions are different from suspensions. They do not have a time limit. Expelled students are removed from school for an indefinite period of time. Students are suspended first while expulsion is being considered. Students can be expelled from their own school, or, from all schools in the YCDSB. Students expelled from all schools in the YCDSB cannot go to school or take part in school activities or events. The YCDSB must offer expelled students an academic program and additional supports to promote positive behaviour. Exiting the program will depend on the student successfully completing the required expectations as established by the Student Action Plan. These expectations will focus on both academic and non-academic criteria necessary for successful re-entry.

### **STUDENT ACTION PLAN**

Students who are on a long-term suspension or expelled will have a Student Action Plan (SAP) developed. The plan identifies the academic component and supports to promote positive behaviour for the student. Each student's plan will depend on the student's needs, the nature of the behaviour, and any mitigating and other factors.

### **Academic Component**

This part of the program ensures that students have the opportunity to continue their education by following the Ontario curriculum. If students have special education needs and an Individual Education Plan (IEP), they will be provided supports consistent with the plan.

### **Supports To Promote Positive Behaviour**

This part of the program will help students develop long-term positive attitudes and behaviours. It identifies services and supports students might need. These could include:

- Anger management
- Conflict resolution
- Restorative practices
- Referral for substance abuse counseling
- Career counseling to help engage and motivate students, and promote positive behaviour

### **JEREMIAH'S PLACE / CHOICES**

This is the York Catholic District School Board (YCDSB) Safe & Caring Schools program for students who are on suspension for 11 to 20 days or who have been expelled from all YCDSB schools. Students are able to continue their education through homework completion and independent learning courses. With the assistance of our teaching and support staff, students are also given an opportunity to develop long-term positive attitudes and behaviours so that they can achieve success when they return to a school or program in our Board.

- Students attend class from 9:00 a.m. to 1:20 a.m., five days a week
- Students must remain on site for the day and breaks are scheduled in class
- Students use public transportation to get to their site
- Sites are staffed by experienced teachers (English/Social Science, Mathematics/Science, Coop/Guidance), a Child and Youth Worker and a Secretary
- Staff have access to the services of a Behaviour Resource Specialist, Psychologist and a Secretary

### **Admission to Jeremiah's Place / Choices**

Students will be offered this program under the following conditions:

- Suspension of 11 to 20 days – academic and non-academic support (social, emotional and behavioural)
- Suspension of 20 days pending an expulsion hearing – academic and non-academic support (social, emotional and behavioural)
- If a student is recommended for expulsion from all YCDSB schools, he or she will continue in the program until all criteria for readmission to schools are met.

### **PROCESS and TIMELINES:**

#### **DAY ONE**

- Incident Occurs - School Administrator investigates and contacts his/her respective Superintendent of Education: School Leadership
- Superintendent of Education: School Leadership may seek input from the Assistant to the Superintendent, Administration of St. Luke catholic Learning Centre, Student Services Personnel, and Superintendent of Safe and Caring Schools
- Superintendent of Education: School Leadership makes a decision and informs Assistant to the Superintendent
- Assistant to the Superintendent informs School Administration and Administration of St. Luke Catholic Learning Centre