

**YORK CATHOLIC DISTRICT SCHOOL BOARD
AGENDA
REGULAR BOARD MEETING
Tuesday, September 24, 2024
7:30 P.M.**

REVISED

Watch the Board Meeting
STREAM
event on our YCDSB TV Channel:
<http://bit.ly/YCDSB-TV>

LAND ACKNOWLEDGEMENT

*We are gathered on the ancestral lands and waters of all Indigenous Peoples, who have left their footprints on Mother Earth before us.
We respectfully acknowledge, those who have walked on it, those who walk on it now, and future generations who have yet to walk upon it.
We pray to the Creator for strength and wisdom that all may continue to serve as stewards of the earth*

- 1. OPENING PRAYER / LAND ACKNOWLEDGEMENT**
 - a) Acknowledgement of *Sacred Heart of Jesus* Image
- 2. ROLL CALL** J. De Faveri
- 3. APPROVAL OF NEW MATERIAL** E. Crowe
- 4. APPROVAL OF THE AGENDA** E. Crowe
- 5. DECLARATIONS OF CONFLICT OF INTEREST FOR CURRENT MEETING** E. Crowe
- 6. DECLARATIONS OF CONFLICT OF INTEREST FROM PREVIOUS MEETING** E. Crowe
- 7. APPROVAL OF THE PREVIOUS MINUTES** E. Crowe
 - a) Regular Board Meeting of August 27, 2024
- 8. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING** E. Crowe
- 9. CHAIR'S REPORT / UPDATE / INSPIRATIONAL MESSAGES** E. Crowe **3**
- 10. OCSTA BOARD OF DIRECTOR'S UPDATE** J. Wigston **5**
- 11. DIRECTOR'S REPORT / UPDATE** J. De Faveri **8**
- 12. STUDENT TRUSTEES' REPORT** M. Galstyan. S. Cuesta **10**
- 13. RECOGNITIONS / OUTSIDE PRESENTATIONS**
- 14. DELEGATIONS**
- 15. JOURNEY TOWARDS OUR VISION – STAFF PRESENTATIONS**
 - a) YCDSB Guidelines for Artificial Intelligence A. Arcadi **12**
- 16. ACTION ITEM(S) (including Committee Reports)**
 - a) Approval of Report No. 2024:25 Committee of the Whole (Sept 24) M. Iafrate
 - b) Receipt of Report No. 2024:09 Special Education Advisory Committee (Sept 16) A. Grella **21**
 - c) Approval of Report No. 2024:02 Audit Committee (Sept 18) M. Iafrate **22**
 - d) Receipt of Report No. 2024:05 York Catholic Parent Involvement Committee (Sept 23) F. Alexander **22a**
 - e) Operational By-Law Changes: Regular and Committee of the Whole Meetings (Pg 26) E. Crowe **23**
 - f) Rescind TRUSTEE MOTION: French Immersion at St. Joan of Arc CHS E. Crowe **27**
 - g) O.A.P.C.E. Membership J. De Faveri **28**

17. DISCUSSION ITEM(S)

18. INFORMATION ITEM(S)

a) October 2024 Calendar

29

19. NOTICES OF MOTION

(Notices of Motion are to be submitted in writing and will return to the subsequent meeting as Information, the following meeting as Discussion, and finally Action at the next Board Meeting.)

20. FUTURE AGENDA ITEM(S) / REQUEST FOR INFORMATION

E. Crowe

21. PRAYER TO ST. MICHAEL THE ARCHANGEL

E. Crowe

St. Michael the Archangel, defend us in battle, be our protection against the wickedness and snares of the devil. May God rebuke him we humbly pray; and do thou, O Prince of the Heavenly Hosts, by the power of God, cast into hell Satan and all the evil spirits who prowl about the world seeking the ruin of souls. Amen.

22. ADJOURNMENT

E. Crowe

**NEXT
REGULAR BOARD MEETING**

**Tuesday, October 29, 2024
7:30 pm**



York Catholic District School Board

Chair's Report

Memo To: Board of Trustees

From: Elizabeth Crowe, Chair of the Board

Date: September 24, 2024

Re: **Chair's Report**

Throughout the school year, the York Catholic District School Board (YCDSB) recognizes different virtues that are central to our faith and our actions as Catholics. In October, we recognize compassion. The Gospels recount many occasions when Jesus showed compassion for the sick, poor and distressed. In our schools, students are called to show their compassion by understanding others through listening, being willing to forgive others and helping those in need. This is just one way that we continue to build a Christ-centered environment that nurtures our students' minds, bodies and souls. As we journey through October, let us keep compassion on our minds.

Long-Term Accommodation Plan (LTAP) Update

York Catholic's Long-Term Accommodation Plan (LTAP) provides a strategic framework for managing our resources effectively and ensuring our students have environments conducive to learning and growth. To ensure this framework meets the needs of our community, it is vital that we receive feedback from the York Region community. An online survey has been on our website for several weeks and we have already hosted two public engagement sessions (one at Father Michael McGivney CHS in Markham and one at Sacred Heart CHS in Newmarket). There will be one more public session on Wednesday, September 25 from 6:30 to 8:30 p.m. at St. Jean de Brebeuf CHS in Woodbridge.

I encourage everyone (students, families, staff, parishes and the York Region community at large) to share their vision for student accommodations at the YCDSB. Through thoughtful planning, we will continue to provide a province-leading educational experience that is rooted in our Catholic values.

Minister Calandra Visits St. Patrick CES in Markham

We were honoured to welcome Paul Calandra, Minister of Municipal Affairs and Housing and MPP for Markham-Stouffville, to St. Patrick CES in Markham for their Terry Fox run/walk/roll. Minister Calandra joined students, staff, and families in supporting this inspiring cause that embodies York Catholic's commitment to living the Gospel mission through charity. Terry Fox's legacy of hope and service is alive and well in York Catholic. Schools throughout the board have participated in the fundraising run/walks/rolls, which add to the YCDSB's lifetime support of more than \$4.5 million for the Terry Fox Foundation. We are grateful to St. Patrick CES and all our schools for their dedication to this important annual event. It is truly heartwarming to see students participate in activities that promote empathy, unity, and compassion.

Upcoming Board Retirement Evening

On October 2, 2024, we will celebrate the careers of our retired York Catholic staff at the annual Board Retirement Evening. This cherished event is an opportunity to recognize the selfless dedication of our retired staff members, who have left an indelible mark on the lives of countless students and families. I know our Trustees are excited to attend this evening, which will be filled with joy, memories and appreciation.

Official Blessing of Blessed Chiara Badano CES and St. Katharine Drexel CHS

I am happy to report that the upcoming Official Blessing of Blessed Chiara Badano CES and St. Katharine Drexel CHS in Stouffville is coming together nicely. As I stated in my August Chair's Report, the blessing will occur on Friday, October 18, 2024, at 10 a.m., with Mass concelebrated by His Excellency Bishop John Boissonneau and Fr. Tad Walczyk of St. Mark's Parish.

We have received an enthusiastic response from past and present students, staff, Trustees, St. Mark's Parish members and the Stouffville community at large. I am sure this will be a special day for the York Catholic District School Board.

Student Artwork at Vaughan Culture Days

An amazing mural created by Functional Life Skills students from St. Elizabeth CHS and St. Jean de Brebeuf CHS will be unveiled on October 8 at the Vellore Village Community Centre as part of the Vaughan Culture Days festival. The mural is described as:

***Unity in Diversity: A Collaborative Mural Experience** - Join us for a vibrant and inclusive art project where individuals with disabilities come together and add their unique touch, contributing to a masterpiece that celebrates unity and diversity. This collaborative effort highlights the beauty of individual expression and the power of community, resulting in a visual representation of our shared commitment to inclusivity and creativity.*

Please look for pictures of this mural on our website after its unveiling.

Recognizing Student Artwork in the Boardroom

As I highlighted in my August Chair's Report, our Boardroom looks so much more beautiful now that our talented secondary students have blessed us with new portraits that represent our faith. Trustees, staff and visitors to the Boardroom keep commenting on how amazing these paintings are. To show our appreciation to the students and staff who created these beautiful portraits, we will send each secondary school a certificate to recognize their lasting contribution to the character of the Catholic Education Centre.

Monica Galstyan Named V.P. of the Catholic Board Council of OSTA-AECO

Lastly, I am proud to announce that Student Trustee Monica Galstyan has been elected Vice President of the Catholic Board Council of the Ontario Student Trustees' Association (OSTA-AECO). This prestigious role speaks to Monica's leadership, commitment and intelligence. We look forward to seeing her continue to be a strong voice for Catholic students across Ontario. Congratulations, Monica!



York Catholic District School Board

Memo To: Board of Trustees

From: Jennifer Wigston, OCSTA Regional Director

Date: September 24, 2024

Re: **OCSTA Report to Board**

OCSTA AGM RESOLUTIONS

Throughout the summer months, committees began working through the many resolutions passed at the AGM in May. Those that were approved for immediate action were dealt with at the June Board meeting. Those remaining are being processed via the Political Advocacy and Catholic Education and Trustee Enrichment committees. Once the resolution tracking sheet is prepared, it will be shared for Trustee information.

CANADIAN CATHOLIC SCHOOL TRUSTEES' ASSOCIATION (CCSTA)

<https://ccsta.ca/2024-agm-convention-highlights/>

"Thanks be to God for His Indescribable Gift!" 2 Corinthians 9:15

From May 30 – June 1, 2024, this beautiful conference theme led the CCSTA Board of Directors and more than 200 participants from across Canada through the 3-day gathering in downtown Calgary. The official conference opening took place Thursday evening with a warm welcome to Calgary, opening prayers and blessings and an outstanding keynote presentation by Father Cristino Bouvette, entitled "Reconciliation is Possible: The contribution of Catholic Education towards Reconciliation with our Indigenous People".

Fr. Cristino shared a heartfelt presentation of his own personal experience of working towards Truth and Reconciliation within our Church and communities. Throughout his presentation, he offered unique and insightful perspectives to Catholic educators and encouraged members to strive for authentic dialogue when it comes to reconciliation efforts within school communities. A standing ovation immediately followed his presentation – affirming his thoughtful articulation of an important and relevant topic to Catholic educators across Canada.

Friday morning opened with an engaging Keynote called, "Who's Driving the School Bus?" by Certified Management Consultant and author, Ian McCormick. Mr. McCormick offered his experience and expertise to participants through practical advice on how to set up successful board practices, host engaging, efficient meetings and collectively ensure goals are met throughout the school year.

The next keynote speaker was Dr. Bob Murray, who presented on the fascinating and timely topic of "Maintaining the Gift of Catholic Education in an Era of Political Polarization". Dr. Murray provided participants with an overview of the current political landscape in Canada and shared helpful tips for Catholic schools and school board trustees who are navigating the polarizing debates and realities found within our Catholic education system. He reminded trustees of the importance of unity within our Catholic school system and its crucial role in maintaining the future of Catholic schools in Canada.

Participants had the opportunity to choose from and attend multiple workshops Friday afternoon ranging in topics from fostering Catholic culture to insights from the work of Truth and Reconciliation within the Calgary Catholic School District.

Our Saturday morning session began with Dr. Kate Mallon, director of Grateful Advocates for Catholic Education in Alberta, as the final keynote speaker for the conference. Her keynote presentation, entitled, “Courage to Lead”, encouraged members to continue advocating for the rights of Catholic schools in Canada and the maintenance of Catholic identity in our schools. Dr. Mallon emphasized the gift of Canadian Catholic Education and reminded participants of the importance of cultivating a personal prayer life as a Catholic school trustee or board member. The annual AGM followed the keynote.

The 2024 Gala Banquet was enjoyed by all Saturday evening! Our 2024 Justice James Higgins Award recipient, Julian Hanlon, was acknowledged (though unable to attend in-person!), a live auction was held for Toonies for Tuition and CCSTA President Teresia Chiarella gave a warm and encouraging address to members.

Throughout the event, there were opportunities for attendees to connect with other trustees and board members from across Canada to offer encouragement, solidarity and support in the mission of Catholic education. We’re extremely grateful to the organizing committee at Calgary Catholic School District for hosting an unforgettable AGM.

[See you next year in Halifax, NS for our 2025 AGM & Convention!](#)



Advocacy

We extend thanks to OCSTA President Michael Bellmore for his leadership and participation in a number of successful meetings with MPPs over the last few months. Key topics discussed at these meetings included Bill 98 matters and concerns of Catholic District School Boards in addition to the new Director Performance Appraisal initiative.

Labour

The OCSTA Labour Team has worked diligently to complete the final contract with the Principals and Vice Principals group. This was truly a team effort and we appreciate the leadership of OCSTA Director of Labour Relations, Angelo Romano and Ron McNamara as well as the Chair of the Labour Relations Committee, Patrick Daly and the Committee members throughout the bargaining process.

Catholic Virtual Ontario (CVO)

Over the summer, five additional Catholic online courses were developed for the distinctive Catholic e-learning portal – Catholic Virtual Ontario. There are now over 100 Catholic secondary online courses available for students. Many thanks to Director of Catholic Education Anne O’Brien and her multi-talented team for their exemplary leadership on this initiative.

<https://www.catholicvirtualontario.org/>



SEPTEMBER BOARD OF DIRECTORS MEETING

The first OCSTA Board of Directors' meeting of the 2024-25 school year took place on Saturday, September 14. Preceding this Board Meeting was the Friday, September 13th annual Board Retreat and Mass that was presided over by OCSTA Chaplain, Fr. Jim Mockler.

OCSTA Directors discussed a number of questions and concerns regarding the Code of Conduct process. These matters were tabled for discussion at OCSTA's scheduled upcoming meeting with the Minister of Education, The Hon. Jill Dunlop.

FALL REGIONAL MEETINGS

OCSTA Fall Regional Meetings began on September 17 and will continue through October 4. YCDSB participated in the Central meeting hosted by Toronto Catholic. President Bellmore, Executive Director, Nick Milanetti and Director of Catholic Education, Anne O'Brien shared key initiative updates with the group. A key segment of the Fall Regional Meetings is focused on Bill 98 matters and providing an opportunity for OCSTA members to discuss related matters under this topic with the OCSTA provincial leadership team.

Packages were provided to all registered attendees containing:

- Hard copies of reports and presentations
- Spes Non Confundit: Bull of Indiction of the Ordinary Jubilee of the Year 2025
- Together in Faith - Christian Service: A collection of collection School Board practice
- Catholic Education: Pilgrims of Hope resources



<https://www.ocsta.on.ca/project/cet-2024-25-pilgrims-of-hope/>

UPCOMING SHORT-VIDEO CONTEST

Each year OCSTA invites students in grade 4 - 12 to create a 2 minute video demonstrating the Catholic Education Theme for the year. This year, students are asked to reflect on how they themselves are "Pilgrims of Hope" in their schools and communities, and what that means. Information will be posted to the OCSTA website and shared in the next two weeks.

OCSTA New Office

Please note that the Association has moved to a smaller office and a new location at 2 Sheppard Ave. E., Suite 1510, Toronto (telephone numbers and email addresses remain the same).



York Catholic District School Board

Director's Report

Memo To: Board of Trustees

From: John De Faveri, Interim Director of Education

Date: September 24, 2024

Re: **Director's Report**

For Catholics, October is the month of the Holy Rosary. This powerful prayer, which comes from the Blessed Virgin Mary herself, helps us meditate on the incredible power of God and how we can all strive to be saints like Mary. I am always so happy to see our students and staff praying the rosary together in school. The habit of praying the rosary can be a life-changing devotion, and I owe a debt of gratitude to our staff, who share this holy practice with young people.

Recognizing Our Amazing Staff

I started my teaching career at York Catholic, and then had the privilege of traveling around the province working for many other public and private organizations. Based on those experiences, I know that York Catholic staff are special people who are dedicated to the mission of Catholic education. For that reason, I am thrilled that several days are set aside in the calendar throughout the year to recognize the vocations our staff have committed their lives to. In particular, we have recently or soon will celebrate:

- September 17: IT Professionals Day
- October 2: National Custodians Day
- October 5: World Teachers Day
- October 17: Bus Drivers Appreciation Day (although our transportation services are contracted, we are grateful for those individuals who get our children safely to and from school)

Thank you to all our staff who go above and beyond the call of duty to make York Catholic a provincial leader in education!

September 27, 2024: Faith Day

A cherished tradition in the York Catholic District School Board (YCDSB) is Faith Day. It is a PA Day dedicated solely to the adult faith development of our staff. Principals have developed a day of programming that will inspire reflection, celebration and connection with our faith. As I said in a message to our staff for Faith Day, in a world where young people increasingly suffer from a lack of connection with others, seeing an adult living their faith could be the light they need to guide them to a better place. I hope everyone has a fulfilling Faith Day!

Updated Joint Police Protocol Signing

On September 19, I joined York Regional Police Chief Jim MacSween, York Region District School Board Director of Education Bill Cober and a French Catholic school board representative at the Community Safety Village in Whitchurch-Stouffville to sign an updated joint police protocol. The Ministry of Education requires school boards and local police departments to have a protocol that will oversee the police's involvement in schools while they investigate alleged violations of the criminal code.

After reviewing and discussing the protocol with our community, we decided it was time to update it to provide school staff and the police with a shared understanding of police involvement in schools through joint training. The updated protocol also calls for community safety practices in schools to use a trauma-informed, anti-racist, and anti-oppressive approach.

During that press conference, there were mentions of seven new presentations that the YRP have developed for school audiences on age-appropriate, fact-based safety topics. In that press conference, I made it clear that the YCDSB will seek the feedback of our community members before we proceed with those presentations. We must build trust in this presentation process before they are used in our schools.

Fundraiser for National Day for the Elimination of Poverty

I am so grateful for our attendance counsellors who recently came forward with an excellent idea: to use the National Day for the Elimination of Poverty on Thursday, October 17, 2024, as a civies day to raise funds to help our students who have difficulties attending school because of financial need. On October 17, students in schools with uniforms or standard dress can donate a loonie or a toonie to wear civies. Schools without uniforms or standard dress are encouraged to develop their own fun themes to raise money for this worthy cause. That money will then be used to create a more equitable learning environment in our schools. This is a perfect example of how creative thinking can be used to live our Gospel values by helping those in our community.

National Day for Truth and Reconciliation

As a Catholic learning community, the YCDSB will use September 30, the National Day for Truth and Reconciliation, to learn more about the Indigenous peoples of this land and the trauma they have experienced. Pope Francis' apostolic journey to Canada in 2022 has been a call for all Catholics to journey with our Indigenous brothers and sisters on this path to reconciliation.

Walk to School with Mayor Del Duca

On Wednesday, October 2, some of our Trustees and I will join Vaughan Mayor Steven Del Duca on a walk to school to celebrate IWALK Day. We encourage everyone who can use active transportation to travel to and from school; it is good for your health, it is good for the environment and reduces traffic congestion in our neighbourhoods. We will walk from Davos Road Park to Kingsview Park starting at 8:10 a.m. to show how fun it is to use walk/run/roll to school. I hope you will join us!



“ We are diverse. We are one in Christ. ”

York Catholic District School Board

Regular Board Meeting

Information Report

Student Trustees Update

September 24th, 2024

Alignment to Strategic Plan

This report is linked to the strategic priorities:

Catholic Faith: Nurture faith formation and relationships with Christ.

Equity and Inclusion: Build and sustain an equitable, inclusive and accessible learning and working environment.

Student Achievement: Enrich and improve student learning so that excellence in achievement and engagement is possible for all.

Well-Being: Promote and nurture the social-emotional, spiritual and physical well-being of all members of the YCDSB.

Back to School

On September 3rd and 4th, our schools welcomed new and returning students for the start of the 2024-2025 academic year. We wish all students a successful and enjoyable year of learning!

Terry Fox Run

The Terry Fox run, a notable event for all Canadians, was acknowledged on Sunday, September 15th in 2024. In honour of this date, dedicated to continuing Fox's vision of forwarding Cancer Research, schools across the YCDSB have been engaging in their own rendition of the walk or run. Thank you to all those who continue to celebrate this crucial historical event, and raising awareness of cancer research!

OCSTA Regional Meeting

On September 17th, 2024, The Ontario Catholic School Trustees' Association hosted their central regional meeting, which the YCDSB student trustees had the pleasure of attending. This event provided indispensable networking opportunities for Catholic



“ We are diverse. We are one in Christ. ”

York Catholic District School Board

Trustees and Student Trustees dispersed in Ontario's Golden Horseshoe region. Through listening to informative sessions and representative speakers from each school board, as well as discussing Catholic Education Week's theme of Pilgrims of Hope for the year of 2025, the meeting provided substantial insights for all attendees.

First YSCPC Executive Meeting & Team Introduction

On Saturday, September 14th, the York Secondary Catholic Presidents' Council had its first executive meeting for this school year. It was a wonderful occasion to map out the council's plans for the year as well as meet the incredible members of the new executive team. The YSCPC team introductions were featured on the Instagram page [@yscpc](#), as well as the [Student Leadership](#) page on the YCDSB website. We are excited to help bring the YSCPC's plans to fruition!

OSTA-AECO Catholic Cabinet

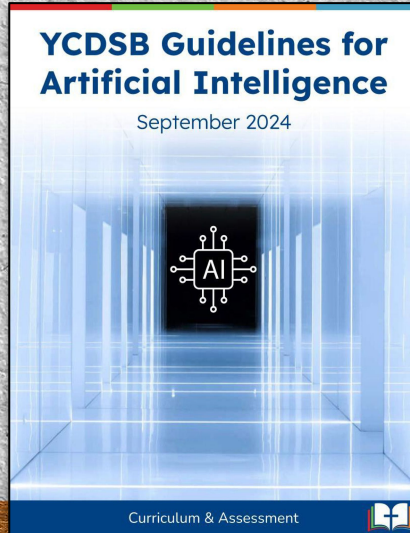
On Monday, September 16th, the Ontario Student Trustees' Association's Catholic Education Interest Group Cabinet had the pleasure of meeting to virtually discuss the advocacy year ahead. The vivacious group demonstrated great passion and eagerness to further the values and mission of the organization, as well as establish new initiatives and provide modern insights into educational concerns hailing the province of Ontario, as well as its half-million students in the Catholic Education system.



YCDSB Guidelines for Artificial Intelligence

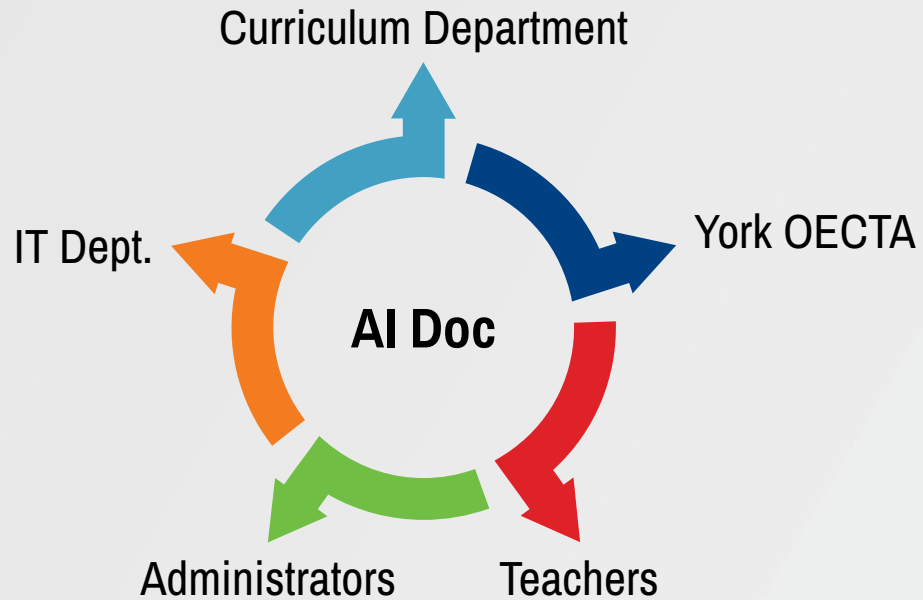
Curriculum & Assessment

AI DOC ISSUED VIA SYSTEM MEMO SEPTEMBER 2024



This document aims to share guidelines for YCDSB educators regarding the effective and responsible use of artificial intelligence (AI).

DEVELOPED COLLABORATIVELY





Artificial intelligence (AI) refers to the emulation of human intelligence by computer programs.

In particular, **generative artificial intelligence (GenAI)**, which can create original content often through prompts, profoundly influences education today.

LISTING OF TOPICS ADDRESSED

Ethical and Privacy Considerations

- Personally Identifiable Information
- Bias & Misinformation
- Academic Integrity

Curriculum & Assessment

- Digital Literacy
- Assessment and Evaluation

Tools & Resources

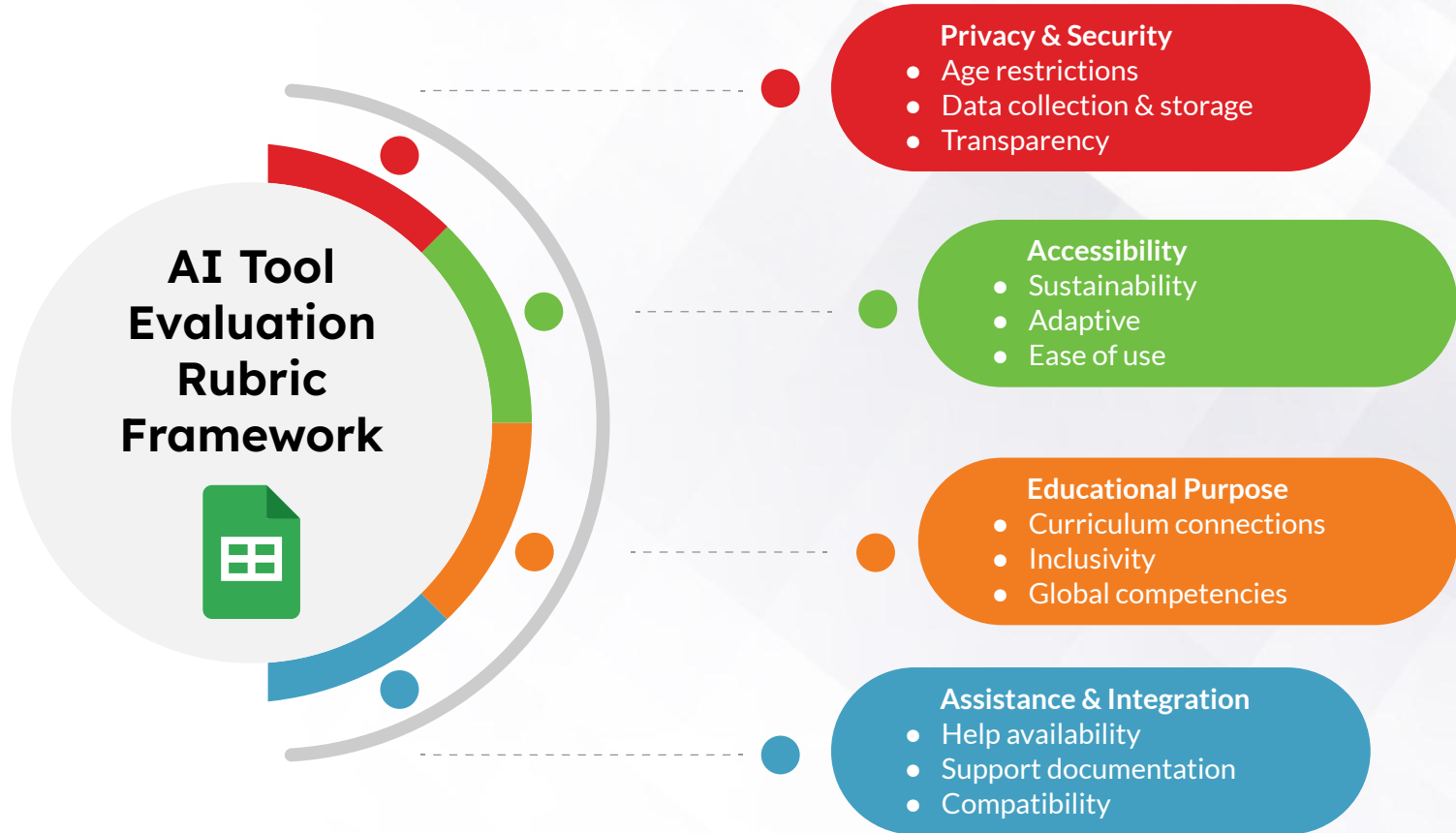
- AI Tool Selection
- Access to AI Tools
- AI Prompting



CATHOLIC CONNECTIONS

- **Integration of AI:** Informed by our Board's vision statement (as per MYSP)
- **Ethical use of AI:** Inspired by Catholic Social Teachings on the Life and Dignity of Human Person and Rights and Responsibilities, AI Doc emphasizes protecting students' personally identifiable information.
- **Pope Francis' Perspective on AI:** Emphasizes caution against "groupthink" and unverified data, encouraging critical thinking and discernment, in line with Ontario Catholic Graduate Expectations.





ADDITIONAL CONSIDERATIONS

1

Engaging with emerging technologies part of curriculum (e.g., Elem Science, ICD20).

2

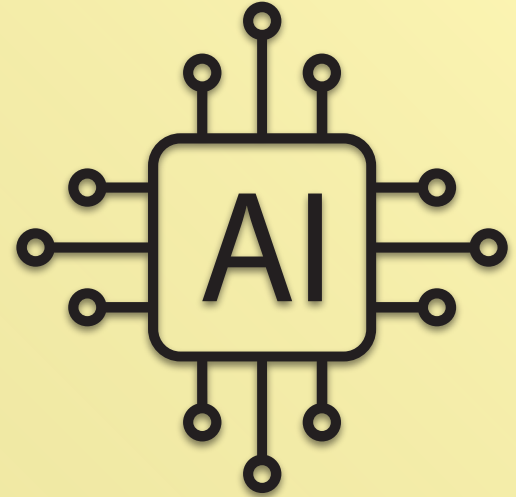
Triangulation (esp. obs/convo) can mitigate inappropriate use of AI in student work.

3

Procedure for addressing improper AI use by students available (online reporting tool).

4

AI Prompts by teachers should account for our Catholicity (e.g., OCGEs, Scripture, etc.).



Thank you

YORK CATHOLIC DISTRICT SCHOOL BOARD
SPECIAL EDUCATION ADVISORY COMMITTEE
REPORT NO. 2024: 09

To: Regular Board Meeting

September 24, 2024

A meeting of the Special Education Advisory Committee was held on **September 16, 2024** in a hybrid format in person at the CEC, 320 Bloomington Rd. W and virtually over Google meet.

PRESENT:

Committee Members:	N, Byrne*, A. Connolly*, A. Grella, D. Legris, S. Leckey*, R. Liscio*, J. Man*, J. Wigston, M. Xue, Y. Zhou*
Association Representatives:	M. Marcello*, C. Sandig*
Administration:	A.Cabraja, L.Lausic, J. Powers, E. Strano
Regrets:	N. Welch
Recording	C. Mong
Guests:	J. Fryer, <i>SEA Assistive Technology Trainer, YCDSB</i> S. Lambert, <i>Boomerang Health</i> C. Ruffolo-Defilippis, <i>Manager, Physical Management Department, YCDSB</i> L. Pietrolungo, <i>Boomerang Health</i> M. Prinzo, <i>Lead & Manager, Mental Health Department, YCDSB</i> F. Puma, <i>Parent of YCDSB</i> A. Volpe, <i>SEA Assistive Technology Trainer, YCDSB</i>

**Denotes Virtual attendance*

1. ACTION ITEM(S): NIL

2. CORRESPONDENCE: NIL

3. PRESENTATIONS/DISCUSSIONS/INFORMATION:

- Therapy Services – Boomerang Health, Powered by SickKids
- Summer Mental Wellness Programs
- Student Services Summer 2023 Recap and September 2024 Updates

4. ASSOCIATION REPORTS:

- LDAYS: Upcoming Events, Programs and Services – Flyer attached
- Autism ON: September 2024 Updates
- Easter Seals: Upcoming Events – Flyers attached

5. ITEMS FOR FUTURE AGENDA:

6. NEXT MEETING: October 21, 2024

A. GRELLA, CHAIR, SEAC

York Catholic District School Board

**REPORT NO. 2023:02 of the
AUDIT COMMITTEE
REGULAR SESSION**

To: Board of Trustees

September 24, 2024

A regular session of the Audit Committee was held at 320 Bloomington Road West, Aurora, ON and via Google Meets, on Wednesday, September 18, 2024 at 6:30 p.m.

PRESENT:

Committee Members:	C. Cotton, M. Iafrate,
Other Trustees:	F. Alexander, E. Crowe, A. Grella*, A. Saggese,
External Committee Members:	D. Murack*
Administration:	J. De Faveri, J. Sarna, C. McNeil, J. Tsai, J. Kotch, C. Peracchia
RIAT Team:	P. Hatt, Regional Internal Audit Senior Manager
Absent with Notice:	J. DiMeo, M. Petrilli
Recording:	K. Errett
Presiding:	M. Iafrate, Committee Chair

*[*denotes attendance via Google Meets]*

1. ACTION ITEM(S):

a) 2024-25 Audit Plan – Approval of Initial Engagement

THAT the Audit Committee approves the inclusion in the Regional Internal Audit Team's Plan for the 2024-25 fiscal year (currently in development) of an audit of Expense Reimbursements for Trustees and Senior Administration.

2. BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING:

- a) Business Continuity Planning
- b) YCDSB Regional Internal Audit Team (RIAT) Update
- c) School-Day Cashless School System Implementation Update

3. PRESENTATION ITEM(S):

Nil

4. DISCUSSION ITEM(S):

Nil

5. INFORMATION ITEM(S)

The Committee processed the following:

- a) The Minutes of the April 30, 2024 Audit Committee (Regular Session) were approved

Next meeting date for the Audit Committee: November 12, 2024

6. ADJOURNMENT: 7:01 p.m.

On Motion: Cotton/Murack and CARRIED

M. Iafrate, Committee Chair

YORK CATHOLIC DISTRICT SCHOOL BOARD

REPORT NO. 2024:05 YORK CATHOLIC PARENT INVOLVEMENT COMMITTEE (YCPIC)

To: Regular Board Meeting

September 24, 2024

A meeting of the York Catholic Parent Involvement Committee (YCPIC) was held at the Catholic Education Centre commencing at 7:00 p.m. on Monday, September 23, 2024.

PRESENT:

Committee Member(s): **In Person:** Olufisayo Bolarinwa, Robyn De Cicco, Christina Gillison, Sahir Jamal, Martina Saverino, Andrea Telfer, Sarah Tjin-a-joe, Jaclyn Toma

Virtual: Josie Belluomini, Tony Lorini, Emanuela Polin-De Luca, Maria Praveen, Singai Rani Wilson, Florence Wang, Nicole Young

Administration: **In Person:** John De Faveri, Jennifer Sarna
 Robert Russo, OECTA Rep
 Virtual: Helena DiPanfilo, Dishni Kiriella

Trustee(s): **In Person:** Frank Alexander
 Virtual: N/A

Other Trustee(s): **In Person:** J. Wigston

Guest(s): Alex Battick, HREA

Recording Secretary: Silvana Greco

REGRETS:

Committee Member(s): Janice Au, Olga Bondar, Melena Carrassi, Kristina Costabile, Peter De Quintal, Jan De Souza, Samantha Ferazzoli, Sara Angela Figliomeni, Eby Ijeh, Maurizio Ruberto

Administration(s):

Trustee(s): N/A

1. **ACTION ITEM(S):** N/A

2. **PRESENTATION / DISCUSSION / INFORMATION ITEM(S):**

- a) Human Rights & Equity Office
- b) Update on School Supplies for Refugee Students
- c) YCPIC By-Laws
- d) Creation of a Digital Repository for Council Documents
- e) Update on Hybrid Meeting Capability for CSC
- f) School Messenger Student Absence Choices

3. **FUTURE MEETING DATES:** November 25, 2024 at 6:30 pm

Martina Saverino, YCPIC Vice-Chair

York Catholic District School Board

REPORT

Report to: Board of Trustees

Date: September 24, 2024

Report: Proposed Operational By-Law Changes: Electronic Meetings and Meeting Attendance

Executive Summary

This report is providing proposed By-Law Changes with respect to the *Better Schools and Student Outcomes Act, 2023*, and *O. Reg 313/24* which amended to *O. Reg. 463/97*: Electronic Meetings and Meeting Attendance to promote and enhance accountability, transparency, and public confidence in the education system. The suggested revisions were brought for information at the August 27, 2024 Regular Board meeting and are now coming for action. Please note that changes to clause 3.1 and 3.1.7 have been added to incorporate comments from the August Board meeting.

A: Changes dealing with Meeting Attendance at Regular Board Meetings and Regular Committee of the Whole Meetings:

3.1 Regular Public Meetings

~~Regular Public Meetings of the Board and start time for those meetings shall be held as determined by the Board and shall be communicated to the public prior to the meetings on the Board website, but no later than the date that Trustees receive the agenda. If in any month there is no regular meeting(s), there shall be a regular meeting in the next following month, or as otherwise decided by the Board or Executive Committee.~~

The schedule for all Regular Board Meetings shall be an information item on the Regular Board Agenda in May of each year, for the following school year. There shall be a minimum of ten scheduled Regular Board Meetings starting at 7:30 pm.

3.1.1 When and Where Held

Regular meetings of the Board shall be held in the Board Room of the Catholic Education Centre, Aurora, Ontario, ~~unless otherwise determined by the Board or Executive Committee.~~ *and shall be open to permit the physical attendance by members of the public.*

3.1.1.1 All public Board and committee meetings shall be live streamed.

3.1.1.2 The Board shall provide members of the public with electronic means to make Delegations to Board and Committee meetings.

3.1.2 Attendance

~~Attendance at meetings shall be in person or by electronic means. All members of the Board shall be physically present in the meeting room of the Board at every regular meeting of the Board and every regular meeting of the Committee of the Whole Board. A member of the Board may participate by electronic means if the member receives written approval before the meeting begins as follows:~~

- ~~(a) The member of the board shall submit a request in writing and the reasons for the request to the Chair of the Board at least one hour before the meeting begins~~
- ~~(b) If the Chair is making the request to participate by electronic means then the request will be submitted to the Vice-Chair.~~
- ~~(c) The request may be approved if one or more of the following circumstances exist:
 - ~~(i) Weather conditions do not allow the member to travel to the meeting location safely~~
 - ~~(ii) The member cannot be physically present due to health-related issues~~
 - ~~(iii) The member has a disability that makes it challenging to be physically present at the meeting~~~~

- ~~(iv) The member cannot be physically present due to family responsibilities in respect of
 - ~~i. the member's spouse,~~
 - ~~ii. a parent, step-parent or foster parent of the member or the member's spouse,~~
 - ~~iii. a child, step-child, foster child, or child who is under legal guardianship of the member or the member's spouse,~~
 - ~~iv. a relative of the member who is dependent on the member for care or assistance, or~~
 - ~~v. a person who is dependent on the member for care or assistance and who considers the member to be like a family member.~~~~

~~(d) The Chair shall not approve a request if fewer than one member of the Board in addition to the Chair of the Board or their designate, will be physically present in the meeting room. The Vice-Chair shall not approve the Chair's request unless the Chair's designate is physically present. NOTE: At all times at least 2 members must be physically present.~~

~~3.1.2.1 At all meetings of the Board and of the Committee of the Whole Board, in addition to the usual requirements for quorum, the physical presence in the meeting room at the Catholic Education Centre shall be required of:~~

- ~~(a) The Chair or designate of the Board;~~
 - ~~(b) Not less than one other Trustee, other than the Student Trustee; and,~~
- ~~The Director of Education or his/her designate.~~

3.1.2.1 (new)

At all meetings of the Board and of the Committee of the Whole Board, the physical presence in the meeting room at the Catholic Education Centre shall be required of the Director of Education or their designate. This requirement is waived only for Committee of the Whole meetings where the only item on the agenda is the Director's Contract and/or their Performance Appraisal.

~~3.1.2.2 The Chair of the Board may participate in a meeting of the Board or of a Committee of the Whole Board by electronic means if:~~

- ~~(a) Weather conditions do not allow the Chair to travel to the meeting location safely; or,
(b) The Chair cannot be physically present at a meeting due to health related issues.~~

~~3.1.2.3 (a) If the Chair is not physically present then the Vice Chair will act as designate (3.1.2.1a).~~

~~NOTE: At all times at least 2 Trustees must be physically present.~~

3.1.2.2

Notwithstanding 3.1.2 The Chair or Vice Chair (as designate) must be physically present for at least half of the Board meetings, including Committee of the Whole, for any twelve month period beginning November 15th.

3.1.2.3

A trustee shall be physically present in the meeting room of the board for at least three regular meetings of the Board during each twelve-month period beginning November 15. For clarity, a trustee must be physically present for at least one regular meeting of the Board for each period of four full calendar months ending the following November 14th.

3.1.2.4

The requirements for persons to be physically present at meetings do not apply if all schools are closed pursuant to an order (*O Reg 313/24 Section (10)*)

3.1.7 Private Sessions (Committee of the Whole Board)

Private Session shall be held either before or after the Regular Public Meeting of the Board as determined by the Executive Committee, starting no earlier than 6:30 pm. An earlier start time may occur, if necessary, due to extenuating circumstances with prior approval of the Executive Committee.

B: Changes dealing with Committee meetings:

4.1.6 Meetings

Committee meetings shall be held on dates selected by the committee, the committee Chair or the Executive Committee of the board. Notice of meetings will be circulated to all Trustees

4.1.6.1 (new)

All Committee meetings shall be held in a room at the Catholic Education Centre, except for the Joint Board Consortium, whose meetings alternate locations between YCDSB and YRDSB.

4.1.6.2 (new)

All Committee meetings shall be open to permit the physical attendance by members of the public unless they deal with matters that are to be dealt with in private session (By-Law 3.1.8 and clause 207 (2) (b) of the Education Act).

THAT4.1.6.2 (a). (new)

All Committee meetings open to the public shall be live-streamed.

4.1.7 Attendance

Attendance at meetings shall be in person or by electronic means.

4.1.7.1 At all committee meetings, in addition to the usual requirements for quorum, the physical presence in the meeting room at the Catholic Education Centre shall be required of:

- (a) The Chair or designate of the committee
- (b) The Director of Education or his/her designate

4.1.7.2 The Chair of a Committee may participate in a meeting by electronic means if:

- (a) Weather conditions do not allow the Chair to travel to the meeting location safely; or,
- (b) The Chair cannot be physically present at a meeting due to health-related issues.

(c) (new)

The Chair has a disability that makes it challenging to be physically present at the meeting

(d) (new)

The Chair cannot be physically present due to family responsibilities as listed in By-Law 3.1.2

4.1.7.3 (a) *If the Chair is not physically present then the Vice Chair will act as the designate and will Chair the meeting. (4.1.7.1a)*

(b) If neither the Chair nor the Vice Chair are physically present, then a committee member present at the Catholic Education Centre shall be elected Chair for the purposes of the meeting. If no committee member is physically present at the Catholic Education Centre, then the meeting will stand adjourned and will be rescheduled.

THAT changes to Board By Laws 3.1, 3.1.1, 3.1.2, 3.1.7, 4.1.6 and 4.1.7 be approved as presented at the September 24, 2024 Board meeting.

Submitted by: Elizabeth Crowe, Chair of the Board

REPORT

York Catholic District School Board

Report To: Board of Trustees

From: Executive Committee

Date: September 24, 2024

Report: **TRUSTEE MOTION: French Immersion at St. Joan of Arc CHS**

EXECUTIVE SUMMARY:

This report is submitted to provide information on a previous Board motion approved by the Board of Trustees at the March 21, 2024 Special Board Meeting regarding starting a French Immersion (FI) program at St. Joan of Arc CHS. Discussion was held at the September 18, 2024 Public Executive Meeting regarding the ability to offer this program for September 2025 at this time.

BACKGROUND INFORMATION:

In an effort to reduce public transit ride times for French Immersion high school students from elementary FI programs at St. Joseph the Worker CES and Blessed Trinity CES, St. Joan of Arc CHS was an option provided to students following the approval of the following motion at the March 21, 2024 Special Board Meeting:

LET IT BE RESOLVED

That St. Joan of Arc Catholic high school offer the French Immersion program to commence September 2024.

SUMMARY:

Due to low interest, the French Immersion did not commence at St. Joan of Arc CHS in September 2024. Given the Board's financial situation and last year's low interest levels, it was proposed at the Executive Committee that the above Motion be rescinded and that staff should revisit this option in future years.

RECOMMENDATION:

THAT the Board rescind the MOTION:

That St. Joan of Arc Catholic high school offer the French Immersion program to commence September 2024.

Prepared and Submitted by: Elizabeth Crowe, Chair of the Board

REPORT

York Catholic District School Board

Report To: Board of Trustees

From: Administration

Date: September 24, 2024

Report: **O.A.P.C.E. Membership**

EXECUTIVE SUMMARY:

Given the Board's deficit, all budget lines are being reviewed. It has come to our attention that membership in the Ontario Association of Parents in Catholic Education (OAPCE) is optional and therefore this time we are recommending not renewing for the 2024-25 school year.

RECOMMENDATION

THAT the Board not renew its OAPCE 2024-25 Membership

Prepared and Submitted by: John De Faveri, Interim Director of Education



Month of the Holy Rosary

Monthly Virtue: Compassion

November 2024


Nov 1—All Saints Day
 Nov 2—All Souls Day
 Nov 5—Director's Council
 Nov 6—Take Our Kids to Work Day
 Nov 11—Remembrance Day
 Nov 11—SEAC 7pm
 Nov 12—Audit (Private) 6:30 pm
 Nov 12—Audit (Public) 7pm
 Nov 12—Special Board 8pm
 Nov 15—PA Day—E/S
 Nov 18—Inaugural Mass 6:00 pm
 Nov 18—Inaugural Board Meeting 7:00 pm
 Nov 19—Executive 3pm (Public)
 Nov 19—Executive 4pm (Private)
 Nov 22—S.A.L.—8:45 am
 Nov 25—YCPIC 6:30 pm
 Nov 26—Committee of the Whole 6:30 pm
 Nov 26—Regular Board 7:30 pm

December 2024

Dec 2—Policy Review 6:30 pm
 Dec 4—Directors Council (Mass 9am)
 Dec 9—Student Success /Pathways 6:30pm
 Dec 10—Executive 3pm (Public)
 Dec 10—Executive 4pm (Private)
 Dec 10—Corporate Services Public 6:30pm
 Dec 10—Corporate Services Private 8pm
 Dec 11—HRC 5pm
 Dec 16—SEAC 7pm
 Dec 17—Committee of the Whole 6:30 pm
 Dec 17—Regular Board 7:30 pm
 Dec 23 to Jan 3 —Christmas Holidays

OCTOBER 2024

TRUSTEE SERVICES

SUN.	MON.	TUES.	WED.	THURS.	FRI.	SAT.
		1	2 Directors Council 5:30 pm YCDSB Board Retirement	3	4	5
6	7	8 6:30pm Policy Review	9 11am YCDSB Archives Cmte	10	11	12
13	14 	15 6:30pm Corp—Public 8pm Corp—Private	16 4pm Joint Board 5pm HRC	17	18 Blessed Chiara Badano CES & St. Katherine Drexel CHS—Official School Opening	19
20	21 PA Day—E/S 7 pm SEAC	22 3pm Executive (Public) 4pm Executive (Private)	23	24 <div>When Faith Meets Pedagogy</div>	25	26
27	28 6:30pm Student Success & Pathways	29 6:30pm CTW 7:30pm Regular Board	30	31 