



**York Catholic Parent Involvement Committee**  
**Monday, September 25, 2023**  
**7 p.m.**

**MINUTES**

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**PRESENT:**

**Committee Member(s):**      **In Person:** Peter De Quintal, Jan De Souza, Sara Angela Figliomeni, Sahir Jamal, Tony Lorini, Maria Praveen, Singai Rani Wilson, Maurizio Ruberto, Martina Saverino, Andrea Telfer, Sarah Tjin-a-joe, Jaclyn Toma, Florence Wang  
**Virtual:** N/A

**Administration:**              **In Person:** Domenic Scuglia, Jennifer Sarna, Helena DiPanfilo, Dishni Kiriella

**Trustee(s):**                      **In Person:** Elizabeth Crowe

**Other Trustee(s):**              **In Person:** Joseph DiMeo, Maria Iafrate  
**Virtual:** Angela Saggese

**Guest(s):**                        N/A

**Recording Secretary:**        Jan De Souza

**REGRETS:**

**Committee Member(s):**      Olufisayo Bolarinwa, Melena Carrassi, Kristina Costabile, Emanuela Polin-De Luca

**Administration(s):**          Andre Belille, Evonne Carafa

**Trustee(s):**                        N/A

- 1.0 WELCOME / PRAYER / LAND ACKNOWLEDGEMENT:**  
Director Scuglia welcomed everyone and led the opening prayer followed by the Land Acknowledgement.
- 2.0 CALL TO ORDER**  
Director Scuglia called the meeting to order at 7:04 pm.
- 3.0 ROLL CALL**  
Absent: Olufisayo Bolarinwa, Melena Carrassi, Kristina Costabile, Emanuela Polin-De Luca

#### **4.0 DIRECTOR'S REPORT**

Director Scuglia remarked as follows:

##### ***Commissioning New Administrators***

*At the beginning of the school year, we commissioned new school principals and vice principals at St. Maximilian Kolbe CHS. What was unique this year, is that there are 104 schools and we had 44 new school administrators commissioned – it gives you an indication of the number of new administrators who have come forward to lead our schools.*

##### ***OTIP Awards***

*Congratulations are extended to two YCDSB staff. Lara Gudelj, teacher at St. Jean de Brebeuf CHS who won the Ontario Teacher Insurance Plan's 2023 Teaching Award in the Secondary category. Lenny Palumbo, Head Custodian at St. Joseph CES Markham for being recognized with an OTIP Support Staff Worker Award in the Office Professional, Custodial and Maintenance category.*

##### ***Website Redesign***

*The Board's website has been redesigned as well as the YCDSB school sites. These are attractive, modern designs, which help the YCDSB put its best foot forward with our students, staff, families and community partners.*

##### ***St. Cecilia Boundary Review***

*On Wednesday, September 27 at 6:30 pm the YCDSB will host a public information session at St. Cecilia CES in Vaughan regarding the ongoing secondary school boundary review. This will be a "drop-in" open house session that will include the school principals, school superintendents, the local Trustee, Planning Services staff and Student Transportation Services staff.*

##### ***Safety Week***

*From September 25-29, YCDSB schools will be participating in Safety Week, which is a time for students and staff to practice important drills that keep everyone safe. Principals have given notice to families, students and staff so everyone is prepared for these important exercises.*

##### ***Faith Day***

*On the Friday, September 22 PA Day, YCDSB staff took some time to explore and strengthen their faith life. Pope Francis once shared a wise principle that guides the work on Faith Day: Showing Jesus is more effective than talking about Jesus.*

##### ***Terry Fox Walk, Run and Roll***

*A YCDSB tradition is the Terry Fox walk, run and roll events that occur in all of our schools. Last school year, the YCDSB received a plaque from the Terry Fox Foundation marking our Board's \$4.5 million in support of cancer research over the years.*

##### ***Orange Shirt Day***

*As we end September, all YCDSB school communities are having conversations about reconciliation with Indigenous peoples in order to commemorate Orange Shirt Day, or National Day of Truth and Reconciliation, on Saturday, September 30.*

##### ***School Visits***

*My school visits continue and I look forward to the remarkable work of our students and staff.*

#### **5.0 DIRECTOR DECLARED THE YCPIC 2022-2023 DISSOLVED**

## 6.0 ELECTIONS OF 2023-2024 OFFICERS

D. Scuglia

- Procedures for the virtual elections were explained to all present
- Director of Education requested nominees for each open position

Chair: CLOSED (Year 2 of 2 Year Term)  
Vice Chair OPEN (1 Year Term)  
Treasurer OPEN (1 Year Term)  
Secretary OPEN (1 Year Term)

### Election of Vice Chair

- Martina Saverino nominated by Andrea Telfer and seconded by Maurizio Ruberto
- Sara Figliomeni nominated by Peter DeQuintal and seconded by xxxxx

Ballots were provided and submitted to Jennifer Sarna, Associate Director and Silvana Greco, Assistant to the Director of Education and Board of Trustees.

Martina Saverino was declared YCPIC Vice-Chair for 2023-2024.

### Election of Treasurer

- Tony Lorini nominated Andrea Telfer and seconded by Maurizio Ruberto
- Andrea Telfer was declared YCPIC Treasurer for 2023-2024.

### Election of Secretary

- Martina Saverino nominated Jan de Sousa and seconded by Singai Rani Wilson
- Jan de Sousa was declared YCPIC Secretary for 2023-2024.

## 7.0 APPROVAL OF AGENDA

Motion: Jaclyn Toma  
Seconded: Martina Saverino  
**MOTION CARRIED**

## 8.0 APPROVAL OF UNAPPROVED MINUTES OF MEETING – June 13, 2023

Motion: Maria Praveen  
Seconded: Tony Lorini  
**MOTION CARRIED**

## 9.0 BUSINESS ARISING FROM PREVIOUS MINUTES

**OAPCE Regional Council Conference** – *More information will be shared at the next meeting.*

*Equitable Distribution of Resources in YCDSB Schools (Jan 30, 2023 YCPIC Meeting)* – *the Senior Team are involved in a process to come up with an equitable distribution of devices. When principals were surveyed, they indicated that devices are what they need.*

## 10.0 CHAIR'S REMARKS

No remarks were provided by YCPIC Chair, Sara Figliomeni.

## 11.0 REVIEW OF YCPIC APPLICATION TEMPLATE

With minor revisions, the YCPIC application was reviewed and approved.

## **12.0 REVIEW OF YCPIC BY-LAWS / CONSTITUTION**

Discussion was held regarding the eight YCPIC positions vacant and that elections should occur after the first meeting in September similar to Catholic School Council meetings at the school level. The September meeting would be the last meeting for the previous year and the new YCPIC committee would run from November until the next September to allow new members the opportunity to run for an Executive position. It was suggested that the first YCPIC meeting occur after the Catholic School Councils have had their first meeting at their schools. It was suggested that promoting YCPIC at the school level will spark more interest.

It was also suggested that the YCPIC Chair send a welcome letter to all Catholic School Councils.

J. Sarna, Associate Director advised that all school administrators were notified of the new Constitution in place and that they will be reminded going forward.

An YCPIC Orientation Session for new CSC Executives will be organized for early November.

*Post Meeting – November 9, 2023 – online workshop was organized for all new CSC Executive, new in their role.*

## **13.0 FUTURE MEETING DATES**

## **14.0 ADJOURNMENT**

Chair Figliomeni adjourned the meeting at 8:24 PM.

Motion: Sarah Figliomeni

Seconded: Martina Saverino

**MOTION CARRIED**